

**ASSOCIATED STUDENTS  
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

<b>Operations Committee MINUTES October 31<sup>st</sup>, 2018</b>
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**CALL TO ORDER**

Douglas Kurtz, Chair, called the meeting to order at 1:36 p.m.

**ROLL CALL**

Members Present: Barillas, Duncan, Grino, Kurtz, Naeem, Nikopour, Thai  
*Torres arrived at 1:37*

*Hesgard arrived at 1: 41*

Members Absent:

Officers Present: Evans, Fehrn, Martin, Tapper

Officers Absent: Allen

\*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the committee who does not remain until the scheduled ending for the meeting (3:00 p.m.) is considered not to be in attendance.]

\*\*Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the committee who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

**APPROVAL OF AGENDA**

The agenda was approved as presented. (Naeem-m/ Duncan-s)

**APPROVAL OF MINUTES**

The minutes were approved as presented. (Naeem-m) Thai-s)

**PUBLIC SPEAKERS**

None.

**TIME CERTAIN**

Cristina Medina, Manager, Information & Services.

Medina provided information regarding the drop-in Workshops.

Medina highlighted on the following:

- Medina oversees the drop-in workshops, information desk and the art gallery.
- The Grand Stair Studio opened in 2016.
- Before funding was available only free educational workshops were offered.
- Fall 2017, funding was available for art classes to be offered.
- 500 students have been served since the start of the Fall 2017.
- The most popular drop-in workshop has been Harry Potter.
- Fall 2018, the first late night paint night was a successful event. Will offer the class in Spring 2019 due to its high demand.

Kurtz yielded to Duncan.

Duncan, are you seeing a consistent capacity max?

Medina stated the capacity varies from 6 being the lowest. The average attendance is 16-18.

Duncan, Do you offer a variety of programs?

Medina answered, yes. The most popular drop-in class was paint. The popular classes would be offered the following semester due to its high demand.

Evans, are you seeing the same or different students attend the classes?

Medina, there are regular crowds but there are a few different students that attend the classes.

Evans, what does benefits cover in the budget?

Medina answered, for personnel.

Fehr clarified that benefits pays student employees. The idea of the Grand Stair Studio was before the drop-in classes program. Medina started the drop-in classes from the ground up. Fehr stated, the University Student Union is a place to do out of the classroom learning in ways you can grow. Workshops are ways to get away from classes and have fun. Fehr stated. the goal is to retain students.

Duncan, what is the approach for low turnout workshops?

Medina answered, if the attendance is low for a class then the class would not be offered again.

Thai, can students request certain workshops?

Medina stated there was not a process for students to request workshops but instructors ask for feedback. Medina stated the goal for the drop-in workshops is to keep a low cost and recycle materials. A long term goal would be to a establish a process for students to request workshops.

Refer to the attached presentation for additional information.

## REPORTS

### a. Chair

Kurtz reported the following:

- 1) Would be assessing and gathering student feedback in spring 2019.
- 2) A school wide survey would be initiated spring 2019. Kurtz asked the committee to send him question suggestions.
- 4) Would be deciding which art to purchase in spring 2019.
- 5) November 14, 2018 committee meeting would be discussing fee assessment for TSU and SRC.

**b. Director, Titan Recreation**

Tapper reported the following:

- 1) Would be working with Evans and Vanderhook for the intramural championship wall.
- 2) Would be working towards the Titan Outdoor Program offered by Titan Recreation.

**c. Programming Liaison/Trustee, TSCBOT**

Barillas reported the following:

- 1) October 30, 2018 was the first TSC tabling event at the Farmers Market with Environmental Sustainability Commission.
- 2) Gathered 44 responses from the survey. The popular topic was eating healthier on a budget.
- 3) Would be tabling before and after the Coco movie showing to have students complete the survey.
- 4) Will collaborate with Titan Tusk Force to table during spring 2019.

**NEW BUSINESS**

None

**ROLL CALL****ANNOUNCEMENTS/MEMBERS' PRIVILEGES**

None

**ADJOURNMENT**

The meeting adjourned at 1:55 p.m.

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Douglas Kurtz, Chair

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Kristyne Robles, Recording Secretary

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**NEW BUSINESS**

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Douglas Kurtz, Chair



Kristyhe Robles, Recording Secretary