



**Operations Committee  
MEETING MINUTES  
September 18, 2019**

**CALL TO ORDER** Prashant Sharma, Operations Committee Chair, called the meeting to order at 1:32p.m.

**ROLL CALL** Members Present: Baker, Carlsen, Duncan, Kalra, Kurtz, Nikopour, Sadat, Sharma

Members Absent: None

Officers Present: Fehr, Rix, Tapper

Officers Absent: Martin, Wiley

\*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (3:00 p.m.) is considered not to be in attendance.]

\*\*Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

**EXCUSALS** None

**APPROVAL OF AGENDA** (Carlsen-m/Baker-s) The agenda was approved as presented by unanimous consent.

**APPROVAL OF MINUTES** (Kurtz-m/Duncan-s) The minutes from the 9/4/2019 meeting of the Operations Committee were approved as presented by unanimous consent.

**PUBLIC SPEAKERS** None

**REPORTS**

a. **Chair** Sharma’s report is an attachment to the minutes.

b. **Programming Liaison/Trustee** This position is currently vacant. There was no report.

c. **Director, Titan Recreation** Tapper reported the following:  
- Current F45 membership count is 598 and this is higher than what was anticipated.  
- Intramural participation is low at 600. This is about 60% of what it was last Fall. Please help spread the word.  
- Trying to keep SRC attendance from dropping as the semester progresses. This is the usual trend and the SRC is adding programming to try to keep attendees coming.  
- SRC had to close for the day on Saturday due to a main water break.

**UNFINISHED BUSINESS** None

**NEW BUSINESS**

**Information:** Projects for Fall 2019

Sharma stated that this semester, they will be working on evaluating TSC programs and services. Data on some of these programs and services is available from last year. Together, the committee will be reviewing and analyzing this data and providing recommendations. Sharma will be providing more details over email

Sharma stated that the committee will also be preparing for the review of the TSCBOT budget. This semester each committee member will be assigned a particular part of the budget to review and analyze. This will help the committee be better prepared for when the TSCBOT budget comes to the committee for review and consideration.

**Discussion:** Project Ideas

Sharma asked the committee to share their project ideas.

Kurtz suggested tabling twice a semester to promote the TSCBOT and all of the programs and services being offered.

Kalra stated she would be interested in looking into adding more mental wellness areas/programs in the TSU and SRC. Also, she stated that currently ASI is working on the Food Pantry on campus.

Duncan was interested in picking up on the idea from last year to build a space for Esports and this could also be a space that could be rented to off campus clients. Kalra and Tapper stated that the University is a considering space in the library for this.

**ANNOUNCEMENTS/MEMBERS' PRIVILEGES**

Kalra reminded everyone that ASI Scholarships are due on 10/9/2019. I have scholarship t-shirts for the each of you. Please keep encouraging students to apply.

Carlsen announced that RSA is holding their Fall Festival next Wednesday. There will be carnival games and food at the Housing Piazza.


Baker announced she will be speaking at the 'How to End Homelessness' symposium on Sunday, 9/22/2019 from 12pm to 4pm in SGMH 1502. There will be a lot of speakers. Please come if you are interested and share the information with other students. This is free for students and there will be food and refreshments.

Kurtz announced that if anyone is interested in grading ASI scholarship applications they should contact him for more details.

**ADJOURNMENT**

Sharma adjourned the meeting at 1:51 p.m.

  
Prashant Sharma, Operations Committee Chair

  
Deisy S. Hernandez, Recording Secretary

## Report:

There are few updates from my desk for you all:

- I had my weekly meeting with Aaron Tapper regarding the activities going on in the recreation center. Regarding the F-45 promotion, SRC officials would be soon talking to the official franchise to support us promote this class with some sponsored merchandise. The updates would be given out soon.
- As trend suggests that there is a decline in the number of students attending the classes conducted within the SRC; the attendance from the previous semester would be out shortly to analyze the dip in the students.
- I have requested for the data of all the instructional as well as drop-in fitness classes; this data would be available to you soon, and your inputs would be awaited. I would urge you to analyze a particular area of your interest.
- Before we hit the dip point, we would have already adopted our marketing strategy which is as simple as distributing small flyers or leaflets about those classes; e.g., in particular to the yoga classes, we can have little pamphlet comprising of 5-6 pages and depicting various yoga poses with 1-2 benefits cited on them, along with the class timings and further information.
- For your information, the Irvine facilities do come under us, and hence we would be working on it soon.