

**ASSOCIATED STUDENTS  
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

**Programs & Services Committee  
MINUTES  
April 25<sup>th</sup>, 2018**

- CALL TO ORDER** Rebecca Hesgard, Chair, called the meeting to order at 2:32p.m.
- ROLL CALL** Members Present: Achatz, Barillas, Gwaltney, Hesgard, Hill, Jakel, Lozano
- Members Absent: None
- Officers Present: Tapper
- Officers Absent: Allen
- \*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (3:30 p.m.) is considered not to be in attendance.]
- \*\*Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]
- Hesgard asked for a motion and a second to excuse Tapper to leave at 2:55pm for University Business. There were no objections. (Hill-m/Gwaltney-s)
- APPROVAL OF AGENDA** Hesgard asked for a motion and a second to change New Business items A and B to be both Discussion Items. There were no objections. The agenda was approved as amended. (Hill-m/Jakel-s)
- APPROVAL OF MINUTES** The minutes for the April 11, 2018 meeting were approved as presented (Lozano-m/Barillas-s)
- PUBLIC SPEAKERS** None.
- UNFINISHED BUSINESS** None.
- REPORTS**
- a. Chair** Hesgard reported the following:
- 1) Thank you to those who attended the Meet and Greet yesterday and thank you to Barillas for helping put on the event.
  - 2) ASI Banquet is on Friday, 4/27/2018.
  - 3) Thank you everyone for all of the work you have put into your TSCBOT position.
- b. Director, Titan Recreation** Tapper reported the following:

- 1) The carpet installation on the second floor of the SRC has resumed and it should be completed by the end of the week.
- 2) Summer Camp and Learn to Swim registrations are doing well. Please keep spreading the word. Remember that students who are not enrolled in summer classes will need to purchase a membership for summer if they wish to enter the SRC.
- 3) Please attend the Membership Services Coordinator and Associate Director open forums. We look forward to your input on the candidates.
- 4) Thanked Hesgard for her hard work this year.

## NEW BUSINESS

### a. Discussion: Wellness Vending Machine

Hesgard stated that this idea came about when a student leader approached her with the idea because they had seen it at another campus. It is a vending machine that dispenses wellness products that range from Band-Aids to contraceptives. Currently, no CSU campus has this kind of service. She has met with the Interim Director of the Student Health Center to see how we can partner with them. The Student Health Center is not open late hours or on weekends. The TSU is open later so having this service here would be a good idea for product accessibility. In regards to location, we suggest a small corner area near the Information and Services Desk that is somewhat discrete but also close enough to a desk in case the user needs help. See attached document to the minutes for more details.

Hesgard stated that the vending machine itself can be purchased on Amazon for about \$4,800. The types of products being offered are yet to be determined because the Student Health Center has to let us know what kinds of medicated products we can/can't offer.

Gwaltney suggested having privacy film on the vending machine so that not everyone can see what is being purchase. Jakel stated this was still a very public area so he suggested a more discreet location with directional signage to the area. Hesgard stated the location is discreet but the pictures don't really show it. Other options are much more public/open. Fehr stated that since it is a purchase/transaction, the vending machine must be monitored so it is important for the location to be close to a desk.

Lozano stated it would be a good idea to later expand this vending machine idea to the housing area.

Hill asked if we have looked at contracting with a vendor machine company that stocks these. Hesgard stated they are looking into this idea but they haven't found a vendor that wasn't food or snacks.

Lozano suggested to be mindful with pricing so that it is affordable for students. Hesgard stated that is why they are looking to partner with the Student Health Center so they can help subsidized products. Barillas asked how we would be preventing non-students from buying these products. Fehr suggested exploring the idea of accepting Titan Tender from a Titan Card and this would limit the service to only students.

Gwaltney stated that for items that will not be available on the vending machine, we can place signage on the vending machine that directs them to the Student Health Center, if they do offer the products. Barillas suggested only selling items that are not already available to them for free on campus. Hesgard stated that this service is aimed at making these and other items that students might get for free more accessible to them, even if at small cost, when the free locations are closed.

Hesgard thanked everyone for their input.

**b. Discussion: Wepa Printing Kiosks**

Hesgard yielded to Achatz to provide some background on the Wepa printing kiosks.

Achatz stated that this has been a project he has been working on since last semester. They recently had a representative from Wepa come and provide a demonstration of the product and talk about its capabilities. Students can print wirelessly from many devices. UCLA already has this. Achatz suggested trying it to see how the students like it.

Hesgard yielded to Fehr to provide more information on the Wepa Printing Kiosks. Fehr stated that the intent of the demonstration from the Wepa representative was for campus IT to get more details on the technical aspects of the product to see if they approved. Currently, we are still waiting on the final decision from campus IT. Fehr stated that today he would be providing an overview of what Wepa can offer and what steps would be needed to get this service. Students can print wirelessly and pay via a Titan Card, Credit Card or the Wepa account. Via different ways (phone, email, google drive, etc) your document is sent to the cloud and when you are ready to print, you walk up to the kiosk, select what you want printed and pay for it. Wepa is a higher education only provider and they don't charge anything for the printing unit or the supplies like toner and paper. They monitor supply levels and ship supplies as needed. They make their money by selling copies. They set a cost per type of copy and that is what ASI is billed for. If ASI wants to increase that cost to students to gain a profit, we can do that as well. Fehr stated the next step in the process is to get IT approval to continue moving forward. The goal is to have the whole University move towards Wepa. See attached Powerpoint presentation to the minutes for more details.

Fehr stated that he currently has a Wepa printing kiosk in the UCC and he needs people to stop by his office to try the product. Each person that tries the product can print for up to \$10. We want feedback on the ease of use of the product.

Hesgard stated that Wepa only partners with higher education institutions and that is great. Hill asked if the kiosks can scan or copy. Fehr responded these would be add-ons and they would cost extra. The idea would be to have multiple kiosks but only a few with add-ons. Lozano asked if there would be people available to help upload to the cloud. Fehr stated it was easy and yes the kiosks would be placed by desks that are staffed.

Lozano really liked this idea. Hill thanked everyone who has been working on this project as many students might benefit from this. Gwaltney also really liked the idea.

Hesgard thanked Fehr.

**c. Discussion: Transition Material**

Hesgard thanked everyone for their incredible contributions this year to the TSCBOT and this committee. I hope this spirit continues with the incoming TSCBOT. Please send me a one page summary of your experience this past year, what you liked, what you didn't like, what ideas you might have for the incoming TSCBOT or projects you would like to see evaluated. This would be used to compile transition material for the incoming leaders.

Lozano suggested that the transition material include the following: what were the goals for the year and which ones were met; a map of who to go to for what; possible pitfalls of the position and suggestions on how to overcome them; what to expect from the position; and words of encouragement.

Hesgard thanked the committee once again and encouraged them to email her their one page summary of their experience in this role for the past year.

**ANNOUNCEMENTS/MEMBERS' PRIVILEGE**

Hill thanked the committee for all of their hard work and proposals passed this semester.

Hust also thanked the committee and Hesgard for their dedication.

Lozano stated she learned a lot while being part of the committee and she has grown professionally and personally.

**ADJOURNMENT**

The meeting adjourned at 3:26p.m.

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Rebecca Hesgard, Chair

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Deisy S. Hernandez, Recording Secretary

Approved by unanimous consent, Associated Students Inc., CSUF Board of Directors on this seventh day of May, two thousand and nineteen.

  
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Maria Linares, Vice Chair/Secretary

  
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Ana Aldazabal, President

  
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Susan Collins, Recording Secretary