



**MEETING MINUTES
February 27, 2019**

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|----------------------------|--|
| CALL TO ORDER | Riley Duncan, TSC Board of Trustees Chair, called the meeting to order at 1:30 p.m. |
| ROLL CALL | <p><u>Members Present:</u> Aguilar, Ansari, Barillas, Barot, Budisantoso, Duncan, Evans, Gil, Greco, Kienzler, Kurtz, Naz, Nikopour, Vanderhook, Wilks</p> <p><u>Members Absent:</u> Torres (E)</p> <p><u>Officers Present:</u> Allen, Collins, Fehr, Martin, Petersen, Scialdone, Tapper</p> <p><u>Officers absent:</u></p> <p>*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (3:45 p.m.) is considered not to be in attendance.]</p> <p>**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]</p> |
| EXCUSALS | <p>Ansari informed the Trustees that Torres is out due to illness.</p> <p>(Aguilar-m/Gil -s) Absences were excused by unanimous consent.</p> |
| APPROVAL OF AGENDA | (Ansari-m/Aguilar-s) The agenda was approved as presented by unanimous consent. |
| APPROVAL OF MINUTES | <p>(Gil-m/Kurtz-s) The minutes from the 02/13/2019 regular meeting of the Board of Trustees were approved as presented by unanimous consent.</p> <p>(Gil-m/Aguilar-s) The minutes from the 02/13/2019 Special Meeting of the Board of Trustees were approved as presented by unanimous consent.</p> |
| PUBLIC SPEAKERS | None |
| TIME CERTAIN | None |
| REPORTS | |
| a. Chair | <p>Duncan reported:</p> <ul style="list-style-type: none">• NIRSA Conference overview – world of recreation gathers to network and share information. It was an awesome conference. They learned about building designs, concepts, and facilities.• Ribbon Cutting Hibachi San – shared video.• Survey – working with campus on questions/setup. Next the survey will be purchased, double check for accuracy, and then send it out to students.• TV’s will be installed soon. This was approved by the BOT last spring. |

- Good progress on TSU door installation project.
- Smaller projects in the works:
 - Titan Theater renovation
 - Hygiene product machines
 - Refrigerated lockers – Minesh’s idea
 - SRC changing walls – defer to Tapper. Tapper shared an overview of changes. Expand weight room to relieve the crowding issues. It was Duncan’s idea to open up the space and add more machines in the future.
- Four major projects:
 - Upstairs Renovation – meeting with Architects, addressing ideas, needs, and stakeholders. The project includes all ASI departments, DOS and SLL, student orgs. Timeline, finish feasibility and design this semester. That will end this Board’s impact and the new/incoming BOT will work on the next phase.
 - Food Court update – designs received. Asked Fehr for an update on the name of the firm. Looking to rework seating to provide more seats for students. Want people to eat and move on. The food court is not meant to be a study space, long term space.
 - Roscoe’s – waiting on State Fire Marshall approval. No official timeline.
 - *Additional item – E-Sports Arena – becoming a large and popular activity on campuses. Shared information from NIRSA. Wants the Board to discuss. Talked with the President of the Gaming Club, and they have wanted to bring it to CSUF for some time. Asked for Feedback:
 - Kienzler shared several organizations have been asking for support for some time. Groups are competing on behalf of CSUF as a club. Some are part of an ICC/IM. Not sure what the best platform for support would look like. Happy to participate in conversations and process.
 - Duncan shared, philosophy from TSCBOT, CSUF would provide a space where groups can compete. Looking at UCI setup, provided a brief overview.
 - Gil asked how the program generates revenue. Duncan shared if students want to play on PC’s, you rent time to play.
 - Greco asked how much it will cost. Duncan shared that he spoke with gaming groups, and they have sponsorships in place. The equipment would be provided by the sponsors. However they need letters of intent and contractual considerations. ASI would need to provide a space.
 - Vanderhook asked if Titan Theater would be a consideration. Duncan shared Evans will provide more information, but the goal is to keep Titan Theater as a theater format to host those types of events. Technology requirements may dictate other considerations.
 - Allen shared she worked with League of Legends for several years to try to build up a gaming area in the lower level of the TSU. BOT needs to consider leadership of groups that will be involved in programs. Need to make sure professional leadership is in place to ensure consistency with projects.
 - Greco asked if this is cost free. Allen provided the costs when working with League of Legends. Some wiring and work was done in lower TSU area. Provided an overview of some potential costs.
 - Greco asked about current budget considerations. Duncan shared that is not a consideration at this time. Will need to look into if decide to go forward. This is not a cram through project,

future prospect/consideration. This is just an idea for consideration.

- Evans shared it is important that the space should be open to students and clubs will need a time allocated so it is open for all to use. Duncan agreed. Consider time for competitions/practice time. Could be a good revenue generator. Shared UCI is generating \$1 million a year off of use of space.
- Evans shared it would be nice for the BOT to visit UCI to check out the facility and ask questions. Duncan shared he will setup a day for those who want to visit and tour.

b. Vice Chair for Facilities

Evans shared from the Facilities Committee:

- Welcomed back Dr. Scott Martin.
- NIRSA conference – topics included Mental Health and how Rec Centers help students; Collaboration between several resources on campus to help students. Learned about ways to bring students to the recreation center. Hosting other programs, including classes like meditation and sleep program.
- Titan Theater Update – may not be completed during the semester. Explained the current committee will plan, prepare and pass on to next Board.
- Club office space allocation – close Friday March 1st at 5:00 p.m. Committee will be reviewing applications.
- Head Shots for new Trustees, Vanderhook is prepping new marketing material.
- Subscribe to ASI CSUF YouTube channel – spring concert playlist.
- ASI Carnival on Friday!

c. Vice Chair for Operations

Kurtz shared from the Operations Committee:

- NIRSA use of space idea – strategic placement of machines/mats around the track in the Rec Center to maximize use of space.
- Shared information on programs to bring students into the center; nice to attend meetings/lectures from schools whose Rec Center is part of University as opposed to being an Auxiliary. Shared study information indicating higher student success when using Rec Center. There are pros and cons to either format.
- Gil asked for the correlation with how Rec Center usage helps students. Kurtz shared the analysis was based on GPA's and hours spent at the Rec Center.
- Programs and Services Assessment – in early stages, developing template; testing and evaluating DIY programs. Reviewing events in Grand Stair Studio. Looking at F45 program this semester. Program started September, high enrollment currently, free to students. Looking to bring another class in to relieve bottleneck of activity. Starting 2019/2020, TSC will be paying a service fee. Looking to implement a fee to users to offset the cost for the program.
- Budget – reviewing soon as a committee. Will send to BOT before semester ends.
- Outdoor Adventure Program – first semester, put on one event so far and have opened registration for three upcoming events. All three events sold out quickly. Plan was three events first semester, expand slowly to add more events in the fall. Also, considering a freshmen outdoor event for incoming freshmen.
- Art Show in TSU March 2019 – will provide more information on dates. Operations Committee will look at student art pieces for potential purchase and to be displayed in the TSU. Greco asked if purchase will come to BOD. Kurtz and Allen confirmed.

d. Associate Executive Director

Allen reviewed her written report which is an attachment to the minutes.

- TSC – WEPA print system in TSU is fully operational – will be evaluating and planning for marketing. New doors installed in meeting rooms. TV Screens will be installed above Grand Staircase. Ribbon cutting event was successful. CSUF is the only campus with a Pieology store. Encouraged students to look at projects that have been completed.
- Marketing & Communications – Scholarships due 3/6/2019. Greco asked how much would be issued to students. Average amount is \$1,000. Allen provided an overview of the Titan Shops scholarship program and changes to the program in the future. Format will change to award students \$250 per scholarship, provided in any format (paper, eBook). Students can keep the books or sell them back.
 - Additionally, a portion of the TS Scholarship currently includes funds from departments (8 colleges) who are required to update their course required materials in a timely manner. In the past, Titan Shops hoped ASI could help in getting the departments to submit their course materials in a timely manner. This did not happen and the funds will now be funneled to the department to issue scholarships to selected students. This will reduce the scholarship amount ASI receives from Titan Shops. ASI will need to look at budgeting for additional scholarships in the future.
- Greco asked if a budget center does not spend all of their funds does the amount roll over for the next year. Allen shared from her understanding it does not. She referred to the Titan Shops scholarship funds and how the program works.
- Podcasts – next event will feature Ansari, ASI Vice President.
- Leader and Program Development – Spring Concert May 4th; Farmer’s Markets weekly – going really well. Working with ASC, added a variety of food options. Thanks to Asha Nettles for her work toward enhancing the market. Elections in process. Reminded members who are running or supporting, no advertisement or support of candidates in meetings. Leadership Training – adding academic coach in the training process; Looking to partner with Athletics who provide training to student athletes; working with CAPS and will be partnering to support student leaders, academically and with their mental health.
- ADMIN – CC Director interview completed, announcement soon. Student Leaders stoles and cords orders coming soon.
- Event Calendar – refer to presentation.

a. ASI Board of Directors Chair

Duncan reviewed the following updates from Torres/Board of Directors:

- Executive Director Evaluation process has begun, the committee completed training and the evaluation meetings will be held soon.
- Reworking potential changes to BOD Leadership positions with the possibility of adding another leadership position.

b. ASI President’s Rep.

Ansari reviewed the following from the Executive Officers:

- Scholarships – update – struggling for applications. She urged Trustees to share the information with students at large!
- ASI Programming – Spring Concert Playlist - will provide a link if anyone is interested.
- ASI President Budget presentation to Finance Committee tomorrow.
- Resolution to add a Diversity Chief for ASI is in the works.
- ASI Carnival 4-8:00 p.m. in Dumbo Downs on Friday. Free food, needs support, please come out and participate.
- Food Pantry, Tuesday. Hesgard needs help putting bags together for this event.
- Elections season – don’t wear promotional material/etc. Be respectful.
- Kurtz asked about the Diversity position timeline. Ansari shared resolution will go to Governance this semester and it is being budgeted for next semester.

- Greco indicated that Borjas shared updates on the search for the new president, and asked if there are any updates. Ansari shared interviews are ongoing. There should be an announcement from the CSU BOT the last week of March.
- Evans asked for an update on the Quad. Ansari shared the Grand opening is coming soon. Kienzler shared March 7th is the official ground breaking ceremony.
- Ansari shared if there is anything else the student leaders would like included in the report to please reach out to her.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

**ANNOUNCEMENTS/MEMBERS
' PRIVILEGES**

Tapper shared the SRC is hosting a formation day for women on Friday 3/8/2019. Shared information about the program. Spread the word, there will be giveaways. Kienzler asked where to sign up. Tapper shared it starts at 10:00 a.m., and there will be events throughout the day. There will be a women's weight room orientation for about 30-45 minutes. It is a free event.

Vanderhook shared information about a Tiny Titans event which is put on by Dance/Cheer group.

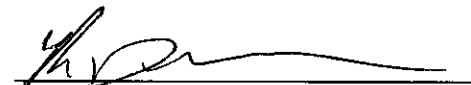
Budisantoso shared an alumni scholarships update. Applications are down, to date they have 194 applications (usually have 300 at this time). March 15th is the application deadline. She also shared information about other award/recognition opportunities, accepting nominations for the outstanding senior, outstanding graduate student and the distinguished faculty awards. Alumni association website has links to the scholarship and award information, <https://alumni.fullerton.edu/>

Kienzler shared the Tuffy Awards nominations are open – if you want to recognize students or faculty. <http://www.fullerton.edu/sll/events/tuffy.php>

Duncan shared for the UCI visit, he will post on Groupme, and asked everyone to provide their availability.

ADJOURNMENT

Duncan adjourned the meeting at 2:29 p.m.



Riley Duncan, TSC Board of Trustees Chair



Susan Collins, Recording Secretary

KEYA ALLEN - SPRING REPORT

Associate Executive Director, ASI

February 27, 2019




Titan Student Centers

- WEPA system fully operational
- Doors installed in meeting rooms
- TV Screens (arrived for installation) Grand Staircase
- Ribbon Cutting for Hibachi San & Pieology on Feb. 20

Marketing and Communications

- Scholarships due March 6th
- Spring Calendar available
- Podcast available

Leader & Program Development

- Planning Spring Concert
 - Farmer's Market spring schedule available
 - Elections (in progress)
 - January Leadership Training completed
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Administration Update

- Children's Center Director interviews completed
- Preparing for ASI graduation stole and cords

Events Calendar

| Event | Date | Time | Location |
|--|-------------------|--------------------|-------------------------|
| ASI Scholarships | 3/5/19 | 5:00pm | Online |
| Mobile Food Pantry | 3/5/19 4/10/19 | 11-1pm Noon-2pm | Behind TITAN Letters |
| ASI Town Hall | 3/7/19 | 1:00pm | TSU |
| Welcome to Cal State Fullerton Day | 4/13/19 | 8am-4pm | CSUF |
| ASI Banquet | 4/26/19 | 5:30pm | CSUF |

