I. Call to Order
   Douglas Kurtz, Chair, called the meeting to order at 1:32 p.m.

II. Roll Call
    Members Present: Aguilar, Brem, Budisantoso, Carlsen, Evans, Flowers, Greco, Kurtz, Nikopour, Reveles, Rix, Sadat, Shabak, Sharma
    Members Absent: Aguilar (E)
    Liaisons Present: Collins, Scialdone, Wiley
    Liaisons Absent: Masoud

    According to ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting [3:30 p.m.]

    *Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the ending of the meeting.

    **Indicates that the member was in attendance for a portion of the meeting, but not in attendance before the announcement of Unfinished Business.

    EXCUSALS: (Reveles-m/Aguilar-s) Kurtz informed the Board of Trustees that Aaron Aguilar would be arriving late to the meeting due to campus meeting. Kurtz further informed the BOT that Aguilar’s meeting on campus was extended and he would not make the meeting. Absences were excused by unanimous consent.

III. Approval of Agenda
    (Reveles-m/Shabak-s) The agenda was approved by unanimous consent.

IV. Approval of Minutes
    a. 01/29/2020 TSCBOT Meeting Minutes
The TSC Board of Trustees minutes from the January 29th meeting were approved by unanimous consent.

V. Public Speakers
Members of the public may address Board of Directors members on any item appearing on this posted agenda and matters impacting students.

NONE

VI. Time Certain

a. 1:45 p.m. Tony Lynch, Auxiliary Services Corporation Director of Dining Services

Discussion regarding Option 2, Pop-up Pub concept in the Titan Student Union.

Tony Lynch provided a presentation to the Board of Trustees regarding the Pop-up Pub concept, Option 2. The presentation is an attachment to the minutes. Lynch answered questions regarding the concept.

- Brem suggested considering a taco cart food concept on the patio (burgers/tacos etc.) - Lynch shared there are some constraints that could come from Environmental Health and Safety, and the Health Department. The goal is to provide adult beverages and encourage patrons to bring their own food. A kitchen would be required for preparing food.
- Sharma asked for clarification regarding approvals required for the Pop-up pub. Lynch clarified that EHS, Campus, and ABC approvals would be required and there may be others. Concept would not have construction or kitchen component, minimizing the approval process.
- Evans asked about operational hours during school year and during summer. Lynch indicated hours have not been discussed and is yet to be determined.
- Nikopour asked if there is a legal requirement to serve food when alcohol is served. Lynch explained the campus license is for beer and wine (CSU limitation). Looking to use third party food delivery like GrubHub and the food court is available. He stated that their license is not restricted to require the purchase of food when alcohol is being purchased.
- Budisantoso asked if it would be required that a user show they purchased food. Lynch it would not be a requirement. Budisantoso follow-up, asked about cost through ABC and EHS for this concept. Lynch shared they have not talked about the concept with either entity. License for alcohol is not conditioned on food.
- Greco asked how long the former pub concept was in existence. Lynch shared it was in place for a decade. It didn't really draw large crowds. Greco asked what would make the Pop-up Pub concept different. Lynch indicated the location would be a strong benefit, being on main level, available to customers, expect greater draw for students. Years of marketing the lower level concept did not have the impact or draw to make the concept viable. Serving alcohol, being available on the main level will make a difference. Partnership with ASI and with campus, support from President, will help bring success.
- Scialdone asked about potential work in the space, including dealing with concrete concerns. Lynch indicated the plans are to work with ASI Building Engineering and bring in the necessary third party resources to address concerns. Scialdone asked if non-alcoholic drinks would be available. Lynch confirmed.
- Sharma asked about the timeline for the concept. Lynch indicated they have not discussed with all parties. Sharma asked for an estimated timeline to complete this
type of concept. Lynch shared a proposed goal to tie opening to semester start. ASC has completed the paperwork to request license extension through ABC.

- Rix asked what the expectations for TSCBOT are if Option 2 goes through. Lynch shared Board support, promotion, marketing, fine tune concept as move forward, looking at furniture/fixtures/approval, working with BE, getting peers to participate. He shared that the Pop-up Pub option appears to be the most viable out of the concepts presented.
- Evans visited a University that had a tap room, programming events, such as wine tasting, trivia events, etc. He asked of ASI would have the option to use the space for these types of events. Lynch confirmed and shared the space would be available for student use and events.
- Greco suggested creating an AdHoc Committee to work on an agreement with ASC to address benefits between ASI and ASC.
- Brem shared concerns about GrubHub success in the Pop-up Pub space. Students would likely not want to walk away from their beer to pick up food in the Food Court. Concepts in food court do not necessarily match with pub concept. Is there an option to bring another concept that offer pub type food, i.e. burgers and wings. Lynch shared the original Roscoe's concept was sub sandwiches. GrubHub delivery is the concept that is being beta-tested on campus to bring food to students. Need to explore concepts available in food court and see how to utilize existing services to promote in the pub.
- Sadat asked about deals and incentives to make food more desirable. Lynch ABC frowns on deals that promotes consuming alcohol. Need to start with control and determine how best to encourage purchasing food without encouraging consumption of alcohol.
- Kurtz asked for clarification regarding the setup of the space when the concept is closed. Lynch confirmed that all furniture would remain in the facility, locked up. Intent is to leave everything in the space. It would be designed to take down quickly if the concept does not work long-term.
- Kurtz shared the idea to consider the Pop-up Pub option for a year or 2. Look into longer term solution in the interim. Lynch shared thoughts about evaluating the concept, looking at how much revenue is generated, testing the concept, and the benefit of providing students with a Pub hangout space on campus.
- Kurtz clarified that the Board will discuss, also as survey is in the planning phase. Once information is gathered the Board will share direction going forward.
- Lynch asked if the Pop-up Pub is the direction the Board wants ASC to pursue, or wait until the survey. Kurtz indicated they are not in the place to request ASC move forward until the survey. Plan to have survey results within a month.

VII. Reports

a. Chair
   Douglas Kurtz, Chair, provided a written report which is an attachment to the minutes.

b. Vice Chair for Facilities
   Raechel Rix provided a written report which is an attachment to the minutes.

c. Vice Chair for Operations
   Prashant Sharma provided a written report which is an attachment to the minutes.

d. ASI Associate Executive Director
Drew Wiley provided a written report which is an attachment to the minutes.

e. **ASI Board of Directors Designee**
Marcus Reveles shared an update from the Board of Directors, indicating that Baker will setup a student feedback meeting on Thursday for the Ethnic Studies student response. All students are encouraged to participate.

f. **ASI President’s Designee**
No report.

VIII. **Unfinished Business**

a. **Information: Boardable Board Management Software**
The Board will receive information on the board management software program, Boardable, from Drew Wiley, Associate Executive Director.

Drew Wiley reviewed the Boardable board management software platform and provided a presentation on the features and benefits. The presentation is an attachment to the minutes.

IX. **New Business**

a. **Discussion: Pub Concept**
The Board will discuss the information shared from Tony Lynch, as well as discuss questions to ask students for the survey.

Kurtz opened the floor to discussion on the Pub Concept based on information from Tony Lynch, ASC Director of Dining Services.

- Evans shared thoughts stating that it seems the Board is leaning toward the Pop-up Pub concept. Will confirm once student survey results are in. Greco’s idea to create an Ad Hoc committee to work on this concept is a good idea.
- Kurtz asked Greco to elaborate on the Ad Hoc committee concept.
- Greco shared the Ad Hoc Committee could bring an agreement back to the Board regarding how the concept would work between ASC and ASI.
- Kurtz clarified that the Ad Hoc committee could flesh out all details regarding this concept before BOT makes decision.
- Budisantoso shared concerns that waiting until students give input before determining that ABC and Campus would approve might be a concern. Shared an idea to bring in a class on "how to pair beer with different types of foods". Asked about use of the space for study/hangout when Pub is not in service.
- Kurtz commented that it is a good idea to work with EHS to determine if the Pop-up concept would work.
- Greco shared if the license is not an option, the Board should not waste time, even with survey.
- Budisantoso shared EHS charges a fee per day for serving alcohol.
- Evans concerned about summer use/traffic. It would be nice if the space is flexible. Need to know what would happen over summer.
- Rob shared that it is important to have answers from EHS and ABC.
- Sharma stated do not need Firemarshall permit for non-construction work.
- Scialdone clarified that ABC and EHS approval would still be required.
- Evans asked if survey is only about the Pub concept or all facilities.
- Kurtz shared the survey will include all ideas for TSC facilities.
- Rix shared during Facilities Committee they had a brief discussion on other uses for
Kurtz asked if there were any concerns with asking ASC to gather licensing requirements. There were no concerns.

Brem asked about forming an Ad Hoc committee now to get the ball rolling.

Kurtz clarified that the Board of Directors can approve establishing an Ad Hoc committee. He urged members to reach out if interested.

Carlsen indicated concerns of not having food at the concept would it keep students from participating.

Fehrn shared information on a TSU policy that food is always served with alcohol.

Shabak asked about the prior pub with food.

Fehrn shared the pub had the RoundTable Pizza facility.

Wiley shared working with ASC will evaluate ideas/options to ensure food is brought into the space. Need to evaluate what items need to be addressed in considering this concept. Need to ask ASC to come up with creative ways to get what is needed.

Brem asked if the kitchen is still in the pub, and if so, is it usable.

Fehrn shared the pub closed in 2016, the space was gutted, it is now a storage room.

Evans spoke to Wiley’s comment, he shared on a visited to another campus, they had a pizza truck. This may be something to consider.

Nikopour asked how open is the concept to food truck access. Kurtz provided clarification.


The Board will receive a report on the TSC second quarter financials from Lionel Lawrence, Director of Financial Services.

Lionel Lawrence, Director of Financial Services, provided the second quarter financial report. The report is an attachment to the minutes.

The Board asked for clarification on discrepancies from the first quarter to the second quarter reports. Lawrence indicated he would review and provide an update.

c. Information: Food Pantry ~ Food Insecurity

The Board will receive an update regarding food insecurity on campus and the need for a food pantry.

Kurtz asked for a motion and second to postpone the Food Pantry information item to the next Board of Trustees meeting. (Reveles-m/Shabak-s) Information on the Food Pantry and Food Insecurity is postponed to the next TSC Board of Trustees meeting by unanimous consent.

X. Announcements/Member’s Privilege

Budisantoso shared information on dinner with 12 Titans. She indicated they received additional hosts, and there are more seats available for students to attend. Encouraged members to attend and spread the word. The dates are March 7th & 8th throughout SoCal. Sign-up on Alumni website. alumni.fullerton.edu/studentoutreach/d12.php

XI. Adjournment

Douglas Kurtz, TSC Board of Trustees Chair, adjourned the meeting at 3:13 p.m.

Douglas Kurtz, TSC Board of Trustees Chair

Susan Collins, Recording Secretary
## Roll Call 2019-2020

### 02/12/2020 TSCBOT MEETING

**Attendance** TSCBOT Trustees (Voting Members)                   
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<tr>
<th>Attendance</th>
<th>TSCBOT Trustees (Voting Members)</th>
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<td>Student Trustee</td>
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**Present Absent**

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### Attendance TSCBOT Liaisons

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<td>Recording Secretery</td>
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<td>VP Admin &amp; Fin Rep.</td>
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<td>Scialdone</td>
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<tr>
<td>ASI Assoc Exec Dir</td>
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Page 6
Option # 2 Pop-up concept

Titan Student Union
Chuck Kissel & Tony Lynch
CSU Fullerton Auxiliary Services Corporation
Room Lay-out Option #2
Look and Feel

• Entertainment Options
  • Large Screen TVs
  • Shuffleboard Table
  • Dartboards
  • Patio Cornhole
Look and Feel

- Concreate Flooring
- Industrial Furniture
Look and Feel

- Multiple Tap Bar
- Portable Bar
Look and Feel

• Extra Seating
Beer Handles

- Possibly:
  - Bootleggers
  - Bottle Logic
  - Hefeweizen
  - Stella Artois
  - Bud Light
  - Corona

- Ballast Point IPA
- Stone Neverending Haze IPA
- Elysian Space Dust IPA
- Belching Beaver Phantom Bride IPA
Additional Points to Consider

• Alcoholic Beverage Control Approval
• EHS Approval
• Possible Campus Input/Approval
• All work needed to be done in-house Building and Engineering
• No construction to take place—100% all moveable furniture and fixtures
• Next steps
Questions?
REPORT:

• Over the last week, I have been working with Maria and BOD on some bylaw changes. I want to assure all of you that any bylaw or policy changes that effect BOT will go through BOT and BOT committees before being implemented.

• Breakfast with the boards:
  - March 5th in front of Titan Shops and Titan walkway
  - We are planning to have breakfast burritos.
  - The purpose of this is to spread awareness of ASI as well as the two surveys we have.

• Busy month of March:
  - Between the budget, numerous proposals, ACUI, and spring break, next month is going to fly by.
  - Please keep up your studying, balance times accordingly.

• Town Hall
  - I hope you all went and had a chance to listen to students feedback.
Vice Chair Facilities:

- During last facilities committee meeting, we discussed possibilities for the TSU 129 space. We are looking forward to Tony's presentation today.

- Upcoming this semester, we are discussing a proposal for a re-vamp of the theater, and we have club office space allocations. So keep your eyes open for these as the semester progresses.
REPORT:

Just to bring in your notice, we have a strict budget timeline coming up. The three-year budget report would be shared with you at the earliest. The F-45 numbers are on a higher side and I would keep you updated about it. More information related to the budget will be shared in an e-mail as well as in one-to-one meeting.
TO: Titan Student Centers Board of Trustees
FROM: Drew Wiley, Associate Executive Director
SUBJECT: Regular Meeting Update Report
DATE: 12 February 2020

Budget Preparation
- Working with Lionel on final preparations to begin the budget process at the Operation Committee
- We expect to have the three year history report to the Operations Committee in the next week
- The process will move forward and we are anticipating the final proposal will come to the TSCBOT on March 25

TSU Print Station
- In collaboration with Campus IT, we are in the process of installing the new print station on the main level near Information and Services; we anticipate the station being live this week
- This station will be connected to the campus based system similar to what a student would find in the Library

ASI Scholarships Program
- If you have not already, please consider reaching out to Doug and/or Kristyne to help with the ASI Scholarship Program

ASI Presents Actor Winston Duke
- I hope you all were able to attend this event last week, the feedback we’ve received has been very positive
- We hope that this is the beginning of a new series of speaker style events for the future; something ASI has done in the past, but not in most recent years
History

Spring 2019
• ASI Administration started researching modernization ideas for Minutes, Agendas, and Documentation for the student governance side of the organization

Summer 2019
• ASI Administration vetted several options and landed on Boardable

Fall 2019
• All recording secretaries started using Boardable
Dashboard

You can edit the dashboard message in your Organization's settings page.

Upcoming

- Board of Directors
  - 11/04 ASI Board of Directors Meeting
    - Remote
    - Yes

- Operations & Governance
  - 11/22 TSC Operations Committee Meeting
    - Remote
    - Yes

- Board of Directors
  - 11/13 ASI Board of Directors Meeting
    - Remote
    - Yes

- Board of Directors
  - 11/20 ASI Board of Directors Meeting
    - Remote
    - Yes

- Board of Directors
  - 11/27 ASI Board of Directors Meeting
    - Remote
    - Yes

- Board of Directors
  - 12/04 ASI Board of Directors Meeting
    - Remote
    - Yes
Dashboard

You can edit the dashboard message in your Organization's public page.

Upcoming

<table>
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<tr>
<td>21</td>
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You can RSVP for these events through the provided links.
People

Aaron Aguilar

A.SI Board - Liaison
Board Term: 06/01/2019 - 05/31/2020
Log in: aspresident@fuller.edu

Groups
Board of Directors:
A.SI Executive QI
aspresident@fuller.edu

Last updated 01/17/2021
## Groups

The image shows a screenshot of a webpage with a list of groups associated with Associated Students Inc. at California State University, Fullerton. The list includes various committees and roles, such as:

- **Audit Committee**
  - Owner: Desanta Ottoma
  - Members: [List of members]

- **Board Leadership Review Committee**
  - Owner: Robles
  - Members: [List of members]

- **Board of Directors**
  - Owner: Robles
  - Members: [List of members]

- **Children's Center Advisory Committee**
  - Owner: Bates
  - Members: [List of members]

- **Elections Judicial Council**
  - Owner: Bates
  - Members: [List of members]

- **Facilities Sub Committee**
  - Owner: Bates
  - Members: [List of members]

- **Finance Committee**
  - Owner: Ottoma
  - Members: [List of members]

- **Governance Committee**
  - Owner: Bates
  - Members: [List of members]

- **Operations Sub Committee**
  - Owner: Bates
  - Members: [List of members]

- **Titan Student Centers**
  - Owner: Bates
  - Members: [List of members]

The screenshot also includes various navigation links and search functionality, typical for a management or administrative tool.
# Groups

- **Associated Student Inc:** Titan Student Centers Board of Trustees

## Group Members

<table>
<thead>
<tr>
<th>Name</th>
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<td>Christopher Aguirre</td>
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<td>Lorrin Baker</td>
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<td>Kayla Magee</td>
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<td>Ida Boren</td>
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<td>Aaron Baxtine</td>
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<td>Christopher Carbin</td>
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<td>Cameron McDaniell</td>
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<td>Omer Tewy</td>
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<td>Zach Zirnow</td>
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## Group Details

- [app.boardtable.com](http://app.boardtable.com) (associated-students-inc:/groups/titan-student-centers-board-of-trustees)
Title: Titan Student Centers Board of Trustees

Meeting Details:
- Wednesday, December 4, 2019
- 1:30pm - 3:30pm PST
- Titan Student Centers Board of Trustees
- Titan Student Union Board Room

Meeting Called by: Douglas Kurtz, Chair

Type of Meeting: Regular

Attendees: Board Members, Staff, General Public

Agenda:
- Minutes
- Polls
- Documents in Agenda:
  - Item IV.112020 TSCBOT Minutes.pdf
  - Item V.112020 Kurtz TSCBOT Choir Report.pdf
  - Item VI.112020 Faculty Joins.tsp.pdf
  - Item VII.112020 Revised Project Request BOT 2020.pdf
  - Item VIII.112020 Capital Project Request BOT 2020.pdf

Meeting Published
Title: Titan Student Centers Board of Trustees

Date: Wednesday, December 4, 2019

Time: 1:30pm - 3:30pm PST

Location: Titan Student Center Board of Trustees

Meeting Called By: Douglas Kurz, Chair

Type of Meeting: Regular

Attendees: Board Members, Staff, General Public

Documents in Agenda:
- Item IVA112020TSCBOTMeetingMinutes.pdf
- Item VIIVKurtzTSCBOTChoirReport.pdf
- Item IXIVICH01FaciilitiesProposal.pdf
- Item IXI2020CapitalProjectRequestsBOT12.pdf

Meeting Published: 01/09/2020

RSVP: Click here to RSVP

Edit Meeting Info
Edit Agenda
Edit Minutes
Send Message to Meeting Members
Create Follow Up Meeting
Meeting Summary
Meeting Published

Open PDF
Edit Meeting Info
Edit Agenda
Edit Minutes
Send Message to Meeting Members
Create Follow Up Meeting
Meeting Summary
Meeting Published

Open as PDF
Open Minutes
Open Agenda
Titan Student Centers Board of Trustees

Meeting Called By: Douglas Kurtz, Chair
Type of Meeting: Regular

Attendees: Board Members, Staff, General Public

Minutes

Polls

Agenda

Documents in Agenda:
- Item IV.A12020 TSCBOT Meeting Minutes.pdf
- Item VTC001 Choir Report.pdf

Meeting Published

RSVP

Open Agenda
Agenda

Titan Student Centers Board of Trustees Agenda

Wed December 4th, 2019
1:30pm - 3:30pm PST

Call to Order

Roll Call

Approval of Agenda

Approval of Minutes

11/20/2019 TSCBOT Meeting Minutes

Public Speakers
Members of the public may address Board of Trustees members on any item appearing on the posted agenda and matters impacting students.

Time Certain

NONE

Reports

Chair

Vice Chair for Facilities

Vice Chair for Operations

ASI Associate Executive Director

ASI Board of Directors Chair

AG President’s Designee
Agenda

New Business

a. Action: TSC Capital Project Requests 2020 (Facilities)
   The Board will consider approving the proposed $329,500 for the 2020 Titan Student Centers capital project requests and awards.
   - Item A: Student Center Expansion - $10,000
   - Item B: 2020 Capital Project Request $30,000
   - Item C: 2020 Capital Project Request $20,000

b. Action: TSCBOT Student Trustee Vacancy (Kurtz)
   The Board of Trustees will consider approving the recommendation for student trustee effective immediately through July 31, 2019.
   - Item A: Kurtz
   - Item B: Recommended

Announcements/Member's Privilege

Adjournment
Agenda

I. Reports
   a. Chair
      i. Vice Chair for Facilities
   b. Vice Chair for Operations
   c. ASI Associate Executive Director
   d. ASI Presidents Designee

II. Unfinished Business
   a. NONE

III. New Business
   a. Action: TSC Capital Project Requests 2020 (Facilities)
      The Board will consider approving the proposal to allocate $529,500 for the 2020 Titan Student Centers capital projects.
   b. Action: TSCBOT Student Trustee Vacancy (Kurtz)
      The Board of Trustees will consider approving the recommendation to serve as Student Trustee effective immediately through July 1, 2019.

IV. Announcements/Member’s Privilege

V. Adjournment
Documentation Center
Documentation Center
Documentation Center
Discussions

There are no discussion threads yet. Click here to add one.
<table>
<thead>
<tr>
<th>TITAN STUDENT CENTERS</th>
<th>BUDGET</th>
<th>ADMINISTRATION</th>
<th>BUILDING ENGINEERING</th>
<th>TITAN STUDENT UNION</th>
<th>TITAN RECREATION</th>
<th>BOARD OF TRUSTEES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Budget</td>
<td>Actual</td>
<td>Variance</td>
<td>%</td>
<td>Budget</td>
<td>Actual</td>
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<tr>
<td>Locker Income</td>
<td>38,000</td>
<td>38,000</td>
<td></td>
<td></td>
<td>21,265</td>
<td>16,735</td>
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<td>Dining Commissions</td>
<td>175,000</td>
<td>175,000</td>
<td>90,528</td>
<td>84,472</td>
<td>52%</td>
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<tr>
<td>Chargeback</td>
<td>375,613</td>
<td>165,500</td>
<td>59,139</td>
<td>106,361</td>
<td>36%</td>
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<tr>
<td>Merchandise Sales/See’s gift</td>
<td>321</td>
<td>121</td>
<td>143</td>
<td>22%</td>
<td>118%</td>
<td>200</td>
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<td>Shop II (Yum)</td>
<td>19,800</td>
<td>19,800</td>
<td>9,900</td>
<td>9,900</td>
<td>50%</td>
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<tr>
<td>Class Bowling</td>
<td>8,400</td>
<td>8,400</td>
<td>5,145</td>
<td>3,255</td>
<td>61%</td>
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<tr>
<td>Shoe Rentals</td>
<td>10,500</td>
<td>10,500</td>
<td>6,010</td>
<td>4,490</td>
<td>57%</td>
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<tr>
<td>Foosball</td>
<td>242</td>
<td>242</td>
<td>184</td>
<td>58</td>
<td>76%</td>
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<tr>
<td>Miscellaneous Revenue</td>
<td>27,869</td>
<td>2,000</td>
<td>6,534.8</td>
<td>(4,534.8)</td>
<td>327%</td>
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<tr>
<td>Room Rental</td>
<td>250,000</td>
<td>226,744</td>
<td>143,934</td>
<td>82,810</td>
<td>63%</td>
<td>23,256</td>
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<td>Movie Ticket Income</td>
<td>2,488</td>
<td>2,488</td>
<td>1,290</td>
<td>1,198</td>
<td>52%</td>
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<tr>
<td>Equipment Rental</td>
<td>800</td>
<td>800</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Personnel Srv Income/Mem de</td>
<td>48,020</td>
<td>-</td>
<td>75.00</td>
<td>(75.00)</td>
<td>0%</td>
<td>43,020</td>
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<td>Amusement Ticket</td>
<td>25,000</td>
<td>25,000</td>
<td>10,811</td>
<td>9,624</td>
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<tr>
<td>ATM/Amazon Locker Income</td>
<td>53,200</td>
<td>53,200</td>
<td>28,240</td>
<td>24,960</td>
<td>53%</td>
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<tr>
<td>Interest Income</td>
<td>35,000</td>
<td>35,000</td>
<td>30,335</td>
<td>4,665</td>
<td>87%</td>
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<tr>
<td>Sports Ticket Income</td>
<td>800</td>
<td>800</td>
<td>158</td>
<td>642</td>
<td>20%</td>
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<tr>
<td>Registration Fees</td>
<td>492,435</td>
<td>492,435</td>
<td>262,661</td>
<td>229,774</td>
<td>53%</td>
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<td>Table Tennis</td>
<td>2,254</td>
<td>2,254</td>
<td>1,229</td>
<td>1,025</td>
<td>55%</td>
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<tr>
<td>Open Billiards</td>
<td>21,574</td>
<td>21,574</td>
<td>10,561</td>
<td>11,013</td>
<td>49%</td>
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<tr>
<td>Goods</td>
<td>75</td>
<td>75</td>
<td></td>
<td>75</td>
<td>0%</td>
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<tr>
<td>Ticket Stock Revenue</td>
<td>320</td>
<td>320</td>
<td></td>
<td>320</td>
<td>0%</td>
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<tr>
<td>Gaming Center</td>
<td>3,059</td>
<td>3,059</td>
<td>1,919</td>
<td>1,156</td>
<td>55%</td>
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<tr>
<td>Electronic Games</td>
<td>3,500</td>
<td>3,500</td>
<td>1,919</td>
<td>1,581</td>
<td>55%</td>
<td></td>
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<tr>
<td>Rock Wall Classes</td>
<td>3,000</td>
<td>3,000</td>
<td></td>
<td>3,000</td>
<td>0%</td>
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<tr>
<td>Games Special Events</td>
<td>37,000</td>
<td>37,000</td>
<td>30,338</td>
<td>6,662</td>
<td>82%</td>
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<tr>
<td>Open Bowling</td>
<td>11,431</td>
<td>11,431</td>
<td>7,822</td>
<td>3,609</td>
<td>68%</td>
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<td><strong>TOTAL INCOME</strong></td>
<td>1,645,701</td>
<td>450,500</td>
<td>224,677</td>
<td>225,823</td>
<td>50%</td>
<td>209,112</td>
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<tr>
<td>TITAN STUDENT CENTERS</td>
<td>ADMINISTRATION</td>
<td>BUILDING ENGINEERING</td>
<td>TITAN STUDENT UNION</td>
<td>TITAN RECREATION</td>
<td>BOARD OF TRUSTEES</td>
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<tr>
<td>Personnel Services, FT</td>
<td>2,080,289</td>
<td>373,490</td>
<td>240,282 36%</td>
<td>606,628</td>
<td>608,066</td>
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<td>Personnel Services, PT</td>
<td>1,618,669</td>
<td>23,091</td>
<td>12,221 47%</td>
<td>95,509</td>
<td>556,911</td>
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<td>Professional Staff Benefits</td>
<td>860,531</td>
<td>109,670</td>
<td>73,831 35%</td>
<td>306,076</td>
<td>258,203</td>
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<td>Student Benefit</td>
<td>63,431</td>
<td>924</td>
<td>550 40%</td>
<td>3,775</td>
<td>23,372</td>
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<td>Supplies</td>
<td>381,841</td>
<td>14,198</td>
<td>7,974 31%</td>
<td>130,797</td>
<td>91,401</td>
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<td>Professional Services</td>
<td>21,740</td>
<td>530</td>
<td>326 0%</td>
<td>200</td>
<td>21,200</td>
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<td>Merchandise for Resale</td>
<td>2,700</td>
<td>200</td>
<td>- 0%</td>
<td>200</td>
<td>2,500</td>
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<td>Custodial Services</td>
<td>994,003</td>
<td>503,481</td>
<td>490,522 51%</td>
<td>994,003</td>
<td>490,522</td>
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<tr>
<td>Repairs &amp; Maintenance</td>
<td>128,932</td>
<td>667</td>
<td>3,233 17%</td>
<td>62,714</td>
<td>47,318</td>
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<td>Live Scan</td>
<td>5,326</td>
<td>926</td>
<td>926 0%</td>
<td>4,400</td>
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<td>Minor Construction</td>
<td>157,790</td>
<td>38,249</td>
<td>119,541 24%</td>
<td>157,790</td>
<td>119,541</td>
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<tr>
<td>Leasehold Improvement</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
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<tr>
<td>Contracts/Fees/Rentals</td>
<td>2,353,670</td>
<td>853,154</td>
<td>1,500,519 39%</td>
<td>1,833,381</td>
<td>1,177,532</td>
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<td>Travel</td>
<td>79,040</td>
<td>3,371</td>
<td>5,054 40%</td>
<td>3,656</td>
<td>3,609</td>
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<tr>
<td>Vehicle Expense</td>
<td>2,106</td>
<td>2,106</td>
<td>688 14%</td>
<td>2,106</td>
<td>1,418</td>
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<tr>
<td>Dues and Subscriptions</td>
<td>13,011</td>
<td>5,500</td>
<td>5,501 96%</td>
<td>5,000</td>
<td>5,000</td>
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<tr>
<td>Staff Development</td>
<td>29,175</td>
<td>5,900</td>
<td>5,900 0%</td>
<td>5,900</td>
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<tr>
<td>Insurance</td>
<td>88,000</td>
<td>88,000</td>
<td>88,000 0%</td>
<td>88,000</td>
<td>88,000</td>
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<tr>
<td>Utilities</td>
<td>632,400</td>
<td>97,016</td>
<td>535,384 15%</td>
<td>632,400</td>
<td>472,384</td>
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<tr>
<td>Credit Card Fees</td>
<td>31,000</td>
<td>20,000</td>
<td>20,000 0%</td>
<td>31,000</td>
<td>31,000</td>
<td></td>
</tr>
<tr>
<td>Contingency</td>
<td>3,517</td>
<td>3,517</td>
<td>(991) -28%</td>
<td>3,517</td>
<td>3,517</td>
<td></td>
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<tr>
<td>Software Subscription</td>
<td>120,865</td>
<td>48,489</td>
<td>28,332 22%</td>
<td>120,865</td>
<td>120,865</td>
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<tr>
<td>TOTAL EXPENSES</td>
<td>9,815,261</td>
<td>1,177,532</td>
<td>2,006,765 37%</td>
<td>1,118,562</td>
<td>2,006,765</td>
<td></td>
</tr>
</tbody>
</table>
A Resolution to Establish ASI Food Pantry

Sponsors: Lorren Baker
Co-Sponsors: Mansi Kalra, Aaron Aguilar, Skylar Soria, Marcus Reveles, Brittany Cook, Maria Linares, Wendy Barillas, Josh Mitchell, Trevor Neal

WHEREAS, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI’s mission is to provide students and campus community members with important social, cultural, and recreational opportunities as well as a wide range of programs and services; and

WHEREAS, in March 2016, Vice President for Student Affairs Dr. Bereneecia Johnson Eanes charged the CSUF Food and Housing Security Task Force with researching and developing innovative resources and services to combat food insecurity and housing displacement on the California State University, Fullerton (CSUF) campus;¹ and

WHEREAS, this task force established that their highest priority was the creation of an on-campus food pantry to serve students who face food insecurity and recommended that the proposed location be in a high traffic and easily accessible area to students;² and

WHEREAS, this task force recommended the food pantry be sufficiently staffed with properly trained employees and funded to ensure long-term sustainability;³ and

WHEREAS, it is pertinent to create an intake system where a student’s need takes precedence over eligibility to normalize the use of services to aid in destigmatizing food insecurity;⁴ and

WHEREAS, the Chancellor’s Office Study of Student Service Access and Basic Needs, April 2019, found that it is essential for higher education institutions to address food insecurity because insufficient or inadequate nutrition can greatly influence student wellness and academic achievement;⁵ and

¹ https://drive.google.com/file/d/1crmp_QdoT4C9ZaqiSV738panamZEc6X/view?usp=sharing
² https://drive.google.com/file/d/1Qc1gZ39yB9bfj9BahiBcKNq88QlADJHh/view?usp=sharing
³ https://drive.google.com/file/d/1VVFcw00nFJ_GXqkQVHqHqHtaE9DD6WIt/view?usp=sharing
WHEREAS, the service area of CSUF is Orange County\(^6\) where 12.1% of residents (approximately 382,316\(^7\)) in Orange County live in poverty and the cost of living is 91% higher than the national average\(^8\); and

WHEREAS, the level of food security of a student impacts grade point average (GPA) and students with high levels of food insecurity were found to have lower GPAs and were at a higher risk of diminished academic outcomes;\(^9\) and

WHEREAS, students who received Pell Grants reported higher rates of food insecurity than the CSU average and students that are Pell eligible accessed food pantries more often than those who were not;\(^10\) and

WHEREAS, 48% of the CSUF undergraduate population is Pell Grant eligible (approximately 16,750 students);\(^11\) and

WHEREAS, CSUF Strategic Plan 2018-2023 goal *Commitment to a Transformational Titan Experience* has a strategy that states the university strives to “create, enhance, and communicate programs and policies to narrow gaps in basic student health and well-being”;\(^12\) and

WHEREAS, Tuffy’s Basic Needs Services was opened in Spring 2018 to identify and serve students who are experiencing an unforeseen hardship, emergency, crisis, or catastrophic life event; and

WHEREAS, from August 2019-September 2019 the Tuffy’s Basic Needs Services provided 72 referrals where 60 were food related;\(^13\) and

WHEREAS, ASI passed: Resolution In Support of the Food Insecurity and Homelessness Task Force at California State University, Fullerton (2016)\(^14\), Resolution in Support of Food and Housing Security Emergency Fund (2017)\(^15\), and Resolution In Support of Tuffy’s Basic Needs Center (2018)\(^16\) demonstrating ASI’s long standing commitment advocating for supporting resources to aid students who face food insecurity and housing displacement; and

WHEREAS, the Chancellor’s Office Study of Student Service Access and Basic Needs found that food pantries on campus are often a first response to address basic needs security, and

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\(^6\) [https://www2.calstate.edu/apply/freshman/Documents/CSULocalAdmission-ServiceAreas.pdf](https://www2.calstate.edu/apply/freshman/Documents/CSULocalAdmission-ServiceAreas.pdf)  
\(^7\) [https://www.census.gov/quickfacts/orangecountycalifornia](https://www.census.gov/quickfacts/orangecountycalifornia) (most recent numbers were from July 2018)  
\(^10\) [https://www2.calstate.edu/impact-of-the-csu/student-success/basic-needs-initiative/Documents/BasicNeedsStudy_Phase1_withAccessibilityComments.pdf](https://www2.calstate.edu/impact-of-the-csu/student-success/basic-needs-initiative/Documents/BasicNeedsStudy_Phase1_withAccessibilityComments.pdf)  
\(^11\) Dr. Tonantzin Oseguera, Associate Vice President for Student Affairs (2019)  
\(^12\) [http://planning.fullerton.edu/_resources/pdfs/SP-Revised-Draft-5-23.pdf](http://planning.fullerton.edu/_resources/pdfs/SP-Revised-Draft-5-23.pdf)  
\(^13\) Carmen Curiel, Associate Dean of Students/Case Services (2019)  

A Resolution to Establish ASI Food Pantry
assist in providing adequate nutrition to students; \(^{17}\) and

**WHEREAS**, ASI partnered with Fullerton Grocery Outlet and launched a Mobile Food Pantry November of 2018, in Spring 2019 the pantry expanded frequency to twice a semester, and Fall 2019 the pantry expanded frequency to once a month; and

**WHEREAS**, ASI’s Mobile Food Pantry for September 2019 received a total of 253 check-ins, with usage data reflecting utilization by all classes with graduate students and undergraduate juniors and seniors showing the most use; \(^{18}\) therefore let it be

**RESOLVED**, ASI shall continue its ongoing commitment to support students who face food insecurity by establishing a permanent food pantry; and let it be

**RESOLVED**, the implementation plan of ASI Pantry will be presented to the Board of Directors by the end of Spring 2020; and let it be

**RESOLVED**, ASI Food Pantry exists solely to serve matriculated students at CSUF; and let it be

**RESOLVED**, ASI commits space in the Titan Student Centers and ASI staff resources to manage ASI Food Pantry daily operations; and let it be

**RESOLVED**, that ASI Pantry location will be allocated through the Titan Student Centers (TSC) Board of Trustees, and its permanent placing should be located in a high traffic, visible, easily accessible, and ADA compliant area to follow the CSUF Food and Housing Security Task Force recommendations; and let it be

**RESOLVED**, ASI Pantry shall be open at varies times with a goal to reach the maximum number of students; and let it be

**RESOLVED**, ASI recommends CSUF Division of Student Affairs to collaborate with ASI to create comprehensive training for ASI Food Pantry employees; and let it be

**RESOLVED**, ASI urges the CSUF Division of Student Affairs and the Division of University Advancement to assist in maintaining a sufficiently stocked pantry; and let it be

**RESOLVED**, ASI President or designee shall collaborate with ongoing efforts of the Tuffy’s Basic Needs Services to enhance the reach of their educational marketing campaigns that destigmatize food insecurity and other basic needs resources on campus, and together create a marketing campaign to increase the visibility of the food pantry; and let it be

**RESOLVED**, ASI President or designee shall collaborate with ongoing efforts of the CSUF Student Wellness Department to enhance the scope of their educational marketing campaigns on personal nutrition and nutritional programming on campus; and let it be

\(^{17}\) Cady, 2014; Goldrick-Rab, Cady, & Coca, 2018; https://www2.calstate.edu/impact-of-the-csu/student-success/basic-needs-initiative/Documents/BasicNeedsStudy_Phase_3.pdf

\(^{18}\) Student Life and Leadership Event Pass Data
RESOLVED, ASI will perform annual assessments of the pantry to assess fiscal stability, usage, and student satisfaction; and let it be

RESOLVED, that the results of these assessments and additional relevant updates will be presented to the Board of Directors annually by ASI President and ASI staff; therefore let it be finally

RESOLVED, that this Resolution be distributed to the CSU Chancellor’s Office, California State Student Association, Second Harvest Food Bank of Orange County, and the following CSU Fullerton departments, divisions, and entities for their support and consideration: Office of the President, the President’s Advisory Board, Office of the Vice President of University Advancement, Office of the Vice President for Student Affairs, the Office of the Dean of Students, Tuffy’s Basic Needs Center, the Office of Student Wellness, the Academic Senate, the CSUF Alumni Association, respective ASI departments and programs, and the Daily Titan.

Adopted by the Board of Directors of the Associated Students, California State University, Fullerton, Inc., on the twelfth day of November, two thousand and nineteen.

__________________________  __________________________
Lorren Baker                      Brittany Cook
Chair, Board of Directors          Treasurer/Secretary, Board of Directors
ASI CSUF

A RESOLUTION TO ESTABLISH ASI FOOD PANTRY
Why is this important?

• basic needs supports all areas of student success
• food insecurity can affect any student at any time
• part of creating long term student success
• overlooked/ invisible problem
• food insecurity is normalized for college students
Mansi, Aaron, and Lorren were able to compile research and draft the initial resolution. Each board member was able to review the resolution and provide feedback. Each board member provided feedback in the form of grammatical corrections, requesting additional information, combining certain areas. Worked with Dr. O and Carmen Curiel to get data. Asha and Keya provided feedback. Kayleigh provided organizational structure. Resolution was presented at Governance as a discussion item and action item.
Additional Data

**OC SPECIFIC DATA**
- the service area of California State University, Fullerton is Orange County; 12.1% of residents in Orange County live in poverty and the cost of living is 91% higher than the national average.
- food insecurity impacts 13% of adults and 24% of children in Orange County.

**LOCAL CC DATA**
- several local community colleges including Fullerton College, Orange Coast College, Santiago Canyon College, and Glendale Community College have established food pantries to assist food insecure students.
- at Santiago Canyon College, of which California State University, Fullerton is one of the most “popular transfer destinations”, the 2018-2019 study of their Hawk’s Nest Food Pantry incorporated involvement of their academic departments through a donation drive, received over 1,200 visits with over 530 unique participants, over 20,000 pounds of food distributed.
History

CAMPUS WIDE
- Dr. Eanes created the Food and Housing Insecurity Task Force in 2016
- Tuffy's Basic Needs Services opened in February of 2018

ASI HISTORY
- A Resolution in Support of the Food Insecurities and Homelessness Task Force at California State University, Fullerton (2016)
- A Resolution in Support of Tuffy's Basic Needs Center (2019)
- Launched ASI Mobile Food Pantry (Fall 2018)
History of ASI's Involvement in Food and Housing Security

Kayleigh Bates
Tom Garland, a spokesperson for Human Services Student Association (HSSA), spoke on the food pantry concept to HHD-ICC.

Taylor Feher (Director, HSS) and I (Director, HHD) researched then scheduled meetings with University Administration.
May 10, 2016

A Resolution in Support of the Food Insecurities and Homelessness Task Force at California State University, Fullerton

Sponsors: Taylor Feher and Kayleigh Bates
RESOLVED

That ASI will continue to prioritize food insecurity and homelessness by ensuring ASI's involvement on the task force is active and engaged.

RESOLVED

That the 2015-2016 ASI Board of Directors encourages the ASI Boards in the future to continue to look into what support is needed for food insecure and homeless students.
FOOD AND HOUSING SECURITY TASK FORCE

Established Spring 2016

27 campus members: 6 students and 21 faculty and staff

Attended the CSU Food and Housing Security Conference June 2016

Created 10 Working Groups
FOOD AND HOUSING SECURITY TASK FORCE

Fall 2016

Pilot Programs:
- Emergency Housing
- Donated Meals
  - ASC
  - Aramark
- Hygiene Drive

On-going discussion and research:
- Emergency Grants
- Food Pantry
- Titan Bites
- Tuffy's Closet
- Case management
February 7, 2017

A Resolution in Support of the Food and Housing Security Emergency Fund

Sponsor: Kayleigh Bates
Recognized Contributions (Whereas):

- Fall of 2016 Housing and Residence Life opened four beds for students who experience housing displacement, a value equivalent to $50,000
- Fall of 2016 Aramark in partnership with Housing and Residence Life allowed student residents to donate one of their guest meals to students who are food insecure, and at the end of the campaign Aramark matched the 412 student-donated meals for 824 meals in total, a value equivalent to $5,000
- Fall of 2016 Auxiliary Services Corporation (ASC) donated $5,000 in meal cards for students to be able to redeem a $10 meal in the Titan Student Union or at on-campus restaurants
- Fall of 2016, in an effort to match the total value of the meals donated by residential students, the Athletic department and ASC both donated $5,000 to start building an emergency fund that is managed by the Dean of Students office and used to assist students who have other emergency financial needs

Resolved:

- ASI Board of Directors shall contribute $8,000 from contingency funds to the emergency fund for housing security and food stability managed by the Dean of Students
- ASI President, ASI Board Chair, and ASI Executive Director will reach out to all on-campus departments, specifically the Vice Presidents and Deans, to urge them to contribute to this emergency fund in order to support the students
TUFFY'S BASIC NEEDS CENTER
GRAND OPENING
FEBRUARY 2018
A Resolution in Support of Tuffy's Basic Needs Center

Sponsors: Elizabeth Jimenez Perez, Brittnay Nguyen, Hazel Chicas
WHEREAS

California State University, Fullerton established Tuffy’s Basic Needs Center on February 14, 2018 to address the CSU Basic Needs Initiative

RESOLVED

ASI Board of Directors shall contribute $12,000 from contingency funds to the Tuffy’s Basic Needs Center
ASİ MOBILE FOOD PANTRY

Partnered with Fullerton Grocery Outlet

November 2018 - launched

Spring 2019 - increased frequency to twice a semester

Fall 2019 (Present) -
  • Increased frequency to once a month
  • Expanding partnerships and development
QUESTIONS?