





## Minutes

### Titan Student Centers Board of Trustees Special Meeting

 Tue June 2nd, 2020

 11:15am - 1:15pm PDT

 Zoom Meeting ID#988 2798 6322

 **In Attendance**

#### **Call to Order (ASI President, Reveles)**

Marcus Reveles, ASI President, called the meeting to order at 11:17 a.m.

#### **Roll Call**

Members Present: Brem, Budisantoso, Carlsen, Estephanian, Flowers, Garcia, Herrera, Luo, Nikopour, Reveles, Sanchez, Sadat, Shabak, Wong

Members Absent: None

Liaisons Present: Wiley

Liaisons Absent: Masoud \*\*, Scialdone (E)

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

\* Indicates that the member was in attendance prior to the announcement of Unfinished Business but left before the scheduled ending of the meeting.

\*\* Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

**Decision: EXCUSALS (Shabak-m/Brem-s) A motion was made and seconded to excuse Scialdone due to University business. The absence was excused by unanimous consent.**

#### **Approval of Agenda**

**Decision: (Brem-m/Sadat-s) The agenda was approved by unanimous consent.**

#### **Approval of Minutes**

a. **April 29, 2020 TSC Board of Trustees Special Meeting**

**Decision:** (Garcia-m/Sanchez-s) The minutes from the April 29, 2020 special meeting of the TSC Board of Trustees were approved by unanimous consent.

## Public Speakers

Members of the public may address TSC Board of Trustees members on any item appearing on this posted agenda.

Douglas Kurtz, 2019-20 TSC Board of Trustees Chair, spoke about the need for a permanent ASI Executive Director. He also spoke in support of Chris Carlsen as Chair and Shayan Shabak as Vice Chair Facilities.

Keya Allen, ASI Executive Director, welcomed everyone to the new year on the TSC Board of Trustees and congratulated everyone on their positions.

Vincent Vigil, Associate Vice President, made an announcement in solidarity for black students on campus. Harry LeGrande sent an email to all students. There are services available on campus to all students. The African American Resource Center, MSI and CAPS are hosting a "Walk While Black" event tomorrow at 1:30pm. Please continue to support all Titans, especially African American students.

## Time Certain

None

## Reports

a. **ASI Associate Executive Director**

Drew Wiley, ASI Associate Executive Director, reported the following.

- Welcome everyone to the new year.
- This is a unique period. Now is the time for leadership for the students.
- There will be more meetings for the leadership to prepare for the start of the fall semester. Everything is in flux and in process.

[Masoud joined the meeting at 11:27 a.m.]

b. **ASI President**

Marcus Reveles, ASI President, reported that he was excited for the upcoming year.

## Unfinished Business

None

## New Business

a. **Action: Election of the TSC Board of Trustees Chair**

*The TSC Board of Trustees will elect a Student Trustee to serve as the Chair, effective June 1, 2020 through May 31, 2021.*

**BOT 001 20/21 (Shabak-m/Garcia-s) A motion was made and seconded to elect the TSC Board of Trustees Chair for the 2020-21 year.**

Reveles asked for nominations for Chair.

Shabak nominated Christopher Carlsen.

Carlsen accepted the nomination.

There were no other nominations.

Carlsen made a presentation about his qualifications.

There were no questions for Carlsen.

Reveles stated that a breakout room has been setup if the nominee would like to visit during discussion.

Carlsen opted to enter the breakout room at 11:38 a.m.

The members discussed the nominee.

Carlen returned to the meeting at 11:43 a.m.

**Decision: BOT 001 20/21 (Shabak-m/Garcia-s) Roll Call Vote: 13-0-1. The motion was adopted to elect Christopher Carlsen as the 2020-21 TSC Board of Trustees Chair.**

**b. Action: Election of the TSC Vice Chair Facilities**

*The TSC Board of Trustees will elect a Student Trustee to serve as the Vice Chair for the Facilities Committee, effective June 1, 2020 through May 31, 2021.*

Reveles passed the gavel to Carlsen to chair the meeting.

**BOT 002 20/21 (Herrera-m/Garcia-s) A motion was made and seconded to elect the TSC Vice Chair Facilities for the 2020-21 year.**

Carlsen asked for nominations for Vice Chair Facilities.

Wong nominated Shayan Shabak.

Shabak accepted the nomination.

There were no other nominations.

Shabak spoke about his qualifications.

Carlsen stated that a breakout room has been setup if the nominee would like to visit during discussion.

Shabak opted to enter the breakout room at 11:49 a.m.

The members discussed the nominee.

Shabak returned to the meeting at 11:52 a.m.

**Decision: BOT 002 20/21 (Herrera-m/Garcia-s) Roll Call Vote: 13-0-1. The motion was adopted to elect Shayan Shabak as the 2020-21 TSC Vice Chair Facilities.**

**c. Action: Election of the Vice Chair Operations**

*The TSC Board of Trustees will elect a Student Trustee to serve as the Vice Chair for the Operations Committee, effective June 1, 2020 through May 31, 2021.*

**BOT 003 20/21 (Brem-m/Garcia-s) A motion was made and seconded to elect the TSC Vice Chair Operations for the 2020-21 year.**

Carlsen asked for nominations for Vice Chair Operations.

Brem nominated Brandon Wong.

Wong accepted the nomination.

Shabak nominated Delilah Sadat.

Sadat declined the nomination.

Herrera nominated himself.

Shabak nominated Matt Garcia.

Garcia accepted the nomination.

Garcia nominated Nima Nikopour.

Nikopour accepted the nomination.

There were no more nominations.

Wong spoke about his qualifications.

There were no questions for Wong.

Herrera spoke about his qualifications.

Garcia spoke about his qualifications.

Nikopour spoke about his qualifications.

Carlsen asked if there were any questions for any of the other nominees.

Carlsen stated that a breakout room was setup if any of the nominees would like to visit during discussion.

Wong, Herrera, Garcia and Nikopour entered the breakout room at 12:05 p.m.

The members discussed the nominees.

Wong, Herrera, Garcia and Nikopour returned to the meeting at 12:12 p.m.

**Decision: BOT 003 20/21 (Brem-m/Garcia-s) Roll Call Vote: 2 for Wong-0 for Herrera-1 for Garcia-6 for Nikopour-5 Abstentions. The motion was adopted to elect Nima Nikopour as the 2020-21 TSC Vice Chair Operations.**

**d. Action: Appointment of ASI Audit Committee Member**

*The Board will appoint a Student Trustee to serve on the ASI Audit Committee effective June 1, 2020 through May 31, 2021.*

**BOT 004 20/21 (Shabak-m/Garcia-s) A motion was made and seconded to appoint a Trustee to the ASI Audit Committee.**

Carlsen yielded to Wiley.

Wiley spoke about the ASI Audit Committee.

Carlsen asked if there were any nominations for the 2020-21 Audit Committee.

Alison Sanchez nominated herself.

Shabak nominated Joey Herrera.

Herrera declined the nomination.

Shabak nominated Brandon Wong.

Wong declined the nomination.

Sadat nominated Ido Brem.

Brem declined the nomination.

Nikopour nominated Matt Garcia.

Garcia accepted the nomination.

Carlsen closed the nomination process.

Sanchez spoke about her qualifications.

There were no questions for Sanchez.

Garcia spoke about his qualifications.

There was no need for a breakout room for the nominees.

The members discussed the nominees.

**Decision: BOT 004 20/21 (Shabak-m/Garcia-s) Roll Call Vote: 9-2-3. The motion was adopted to elect Alison Sanchez as the 2020-21 TSC Vice Chair Operations.**

### **Announcements/Member's Privilege**

Carlsen stated that he was excited to serve as Chair this year.

Wong stated that he was excited to work with everyone.

Shabak thanked the members for electing him to the Vice Chair position and is excited to learn everyone's ideas for the upcoming year.

Nikopour thanked the members for the position and is excited to implement ideas this year.

Sanchez thanked everyone for the appointment to the ASI Audit Committee and is excited for the upcoming year.

### **Adjournment**

Christopher Carlsen, TSC Board of Trustees Chair, adjourned the meeting at 12:28 p.m.



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Christopher Carlsen, TSC Board of Trustees Chair



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Deserita Ohtomo, Recording Secretary



Roll Call Votes		003 - VC Operations			004 - TSC Audit Rep		
		Yes	No	Abstain	Sanchez	Garcia	Abstain
Student Trustee	<b>BREM, IDO</b>	Nikopour			1		
Alumni Asso. Rep	<b>BUDI SANTOSO, JUSTINE</b>	Wong			1		
Student Trustee	<b>CARLSEN, CHRIS*</b>	Nikopour			1		
Student Trustee	<b>ESTEPHANIAN, DAVID</b>	Nikopour			1		
Univ. President's Rep.	<b>FLOWERS, ALI SA</b>	Garcia			1		
Student Trustee	<b>GARCIA, MATTHEW</b>			1			1
Student Trustee	<b>HERRERA, JOEY</b>			1	1		
Academic Senate Rep.	<b>LUO, TING</b>	Wong			1		
Student Trustee	<b>NIKOPOUR, NIMA</b>			1		1	
ASI Pres. Rep.	<b>REVELES, MARCUS</b>			1			1
Student Trustee	<b>SANCHEZ, ALI SON</b>	Nikopour					1
Student Trustee	<b>SADAT, DELILAH</b>	Nikopour			1		
Student Trustee	<b>SHABAK, SHAYAN</b>	Nikopour			1		
RSA Rep.	<b>VACANT</b>						
ASI BOD Rep.	<b>VACANT</b>						
Student Trustee	<b>WONG, BRANDON</b>			1		1	
		YES	No	Abstain	YES	No	Abstain
		0	0	5	9	2	3

Nikopour	6	Sanchez	9
Wong	2	Garcia	2
Garcia	1		



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**FULLERTON**<sup>™</sup>

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**Christopher Carlsen**

Presentation for Chair

**Titan Student Centers Board of Trustees**

*June 2<sup>nd</sup>, 2020*



# About Me

- 20 years old, from Valencia CA
- Third year Business Major with minor in Poli Sci
- Member of Business Honors Program
- Interests: listening to podcasts, running, reading about History



# Experience

- Served on BOT Facilities Committee previous term
- Member of selection committee for Titan Rec Fitness Coordinator
- Participated in the ASI Town Hall (Spring Semester)
- Programs Director for Resident Student Association (19-20)
- Award for Outstanding Dedication from prior Board



# Goals

- Continuation of ASI Food Pantry
- Begin process of 2<sup>nd</sup> Floor TSU Remodel
- Completion of TSU Theater Remodel
- Further explore Pub Concept Idea
- Provide oversight of Budget Centers

# Trustees relationship with ASI

- Our projects begin in BOT but end in BOD
- Important to have good working relationship
- Work with Directors to get BOT representation at BOD meetings

# Leadership Style



Transparency



Value all  
trustee/student  
input



By the book



Attention to detail

Questions?

## **Resolution to Appoint 2020-2021 ASI Audit Committee**

**WHEREAS**, The Associated Students Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton (CSUF); and

**WHEREAS**, ASI is governed by the ASI Board of Directors who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

**WHEREAS**, ASI Bylaws state in Article IV, Section 2, Clause 6 that the Audit Committee shall be composed of four (4) members of the Board, a member of the finance committee, and one (1) voting member of the TSC Board of Trustees. Members of the Board to serve on the Audit Committee shall be appointed by the Board; and

**WHEREAS**, the audit committee members must be students, may not be ASI Executives, staff, or unpaid volunteers in an operational position of the organization. No member may serve if they have a financial interest in ASI. Other voting members of the committee shall include two members from the campus community. All members must be approved by the Board of Directors with a majority vote; and

**WHEREAS**, the audit committee shall convene at least two times annually during the summer session; therefore let it be

**RESOLVED**, the ASI Board of Directors appoints the following individuals to serve on the Audit Committee for the 2020-21 academic year:

Four Directors to be nominated at the June 2, 2020 meeting of the ASI Board of Directors, and  
One member of the ASI Finance Committee to be nominated at the June 2, 2020 meeting of the ASI Board of Directors, and

One Trustee to be nominated at the June 2, 2020 meeting of the TSC Board of Trustees, and  
Rob Scialdone, Budget Manager, Division of Student Affairs, CSUF, and  
Cindy Merida, Director of Audit Services and Coordination, CSUF; and let it be finally,

**RESOLVED**, the ASI Board of Directors names the chair of the Audit Committee from those appointed.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton, on the second day of June in the year two thousand and twenty.

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Chair, Board of Directors

Treasurer/Secretary, Board of Directors