



**MEETING MINUTES
November 1, 2017**

CALL TO ORDER Jared Hill, TSC Board of Trustees Chair, called the meeting to order at 1:33 p.m.

ROLL CALL Members Present: Achatz, Ayala, Barillas, Davis, Francisco, Gerboc, Gwaltney, Hesgard, Hill, Hust, Jakel, La, Mendes, Vigil, Wong

Members Absent: Mallorqui-Ruscalleda (E)

Officers Present: Badal, Collins, Edwards, Fehr, Martin, Scialdone, Tapper

Officers absent:

*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (3:45 p.m.) is considered not to be in attendance.]

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

APPROVAL OF AGENDA The agenda was approved as presented. (Ayala -m/La -s)

APPROVAL OF MINUTES The minutes from the 10/04/2017 meeting were approved as presented. (Gwaltney-m/Wong-s)

PUBLIC SPEAKERS None

TIME CERTAIN None

UNFINISHED BUSINESS None

REPORTS

a. Chair

Hill shared that he has been working at the committee level to hammer out details for upcoming action items and today there are three items coming from the Facilities & Operations Committee. Hill thanked all who came to the Starbucks Grand Opening. He reminded the Board that there are two (2) meetings left for the semester, November 15th and December 6th. Several trustees and staff will be attending the ACUI Region 1 Conference at the University of Arizona in Tucson AZ, November 17th through 19th. Hill shared that he is looking forward to representing CSUF, sharing what's happening at CSUF, and learning more about what's happening at other student unions. Wiley & Hill may be presenting at ACUI.

- b. Vice Chair for Facilities & Operations** Mendes shared that Facilities & Operations has been very busy over the past few weeks. There are three items on today's agenda, and the committee will be addressing operating hours, user fees and capital requests in the coming weeks.
- c. Vice Chair for Marketing & Outreach** Hust shared that the Marketing & Outreach Committee has ordered BOT apparel. Additionally, surveys for naming the Mammoth are open, please vote and spread the word. Martin, Hill and Hust are working on cost information for the wayfinding project. Next meeting the committee will be address wayfinding, the Mammoth unveiling and All Night Study.
- d. Vice Chair for Programs & Services** Hesgard reported that the Programs & Services Committee is involved in collaborating with Lobby Corp's and worked with Union and Special Programing. Also attended All Day ASI at the Irvine campus. They had 100 surveys completed. Students from Irvine shared that the SRC is very underutilized and they would like food options at the Irvine campus. Upcoming, ASIP December 5th event. After homecoming. Hesgard shared that the Committee will be working on project with Info & Services to add a discount section to the ASI website. She shared that Gwaltney has a large poster/sign for all to sign in support of Cal State Sonoma for those affected by the devastating fires.
- e. ASI Associate Executive Director** Allen shared that she would yield most of her time to Lionel Lawrence, Director of Financial Services. Allen mentioned the great success experienced during the October 31st event. Everyone rallied together to make sure all was safe. Allen commended Fehr for all of the planning and hard work to ensure safety for all. Many worked tirelessly toward this effort and it paid off.

Lawrence provided a quarterly update report for the 2017/18 budget. He shared that the numbers provided are for the TSC, Income excluding TSC fees from campus. He reviewed the budget activity, including income targets for Administration, Building Engineering, Operations, Titan Recreation and Programming and Student Support. Almost ½ way through the budget period and most line items are in range. Numbers provided are as of 9/30/2017. Goal will be to come back in January to provide an update as of Dec 30th. Reviewed expenses, right on track, and 21% of total budget utilized for expenses as of 9/30/17. Will provide a quarterly snapshot for the BOT to review. Lawrence explained the budget is a snapshot of where you want to live, however things change so you need to understand it is a target range.

Gwaltney asked why the utilities expense amount is so low. Lawrence shared that utilities on campus is a cost allocation. Campus pays first, then bills TSC. On this budget summary, the utility expense is through month ending July.

Hill asked for capital equip/improvement the amount is a bit high and asked if more information could be provided. Lawrence shared the incident leak in the SRC is included in this line item which covers repairs and maintenance.

No further questions.

- f. ASI Board of Directors Chair** Jakel echoed Allen, thanks to staff and all involved with yesterday's event. The BOD passed a resolution denouncing hate speech and supporting diversity at CSUF, and the Governance Committee will be looking at a new resolution to recognize Indigenous Peoples Day. Will be hearing from the Board Leadership Review Committee next week to provide a report regarding the Chair and the Vice Chairs performance.

g. ASI Vice President

La, provided a report from the ASI Executive Officers:

- Dadabhoy, President/CEO – projects working on include an opportunity presentation for Chicano/Chicana Resource Center, opportunity presentation for the Dreamers Resource Center, Know Your Rights for the LGBTQ Resource Center, and a community service event with IFC.
- La, Vice President – shared that the scholarship for the Titan Dreamers is available now through November 13th ASI website to apply... spread the word; Exec Senate next Tuesday, learning about health workshops. Involved in programing assessment ASI programming committee. More updates to come.
- Ansari, CGO - Sonoma State still recovering from the devastating fires... Fellow CSUF students can donate to a special fund. Go to Sonoma State site: www.sonoma.edu/nomacares to donate.
- Zarate, CCRO – Presidential Appointee Committee positions still open. Email Zarate if interested.
- Moubayed, CCO – Farmers Market cost analysis, compare prices for Northridge and Long Beach to see if we can expand. Working with VP Eanes create awareness for success initiative, collaborating with ASIP to create larger scale, combined events. Meeting with the college legal clinic to discuss future events.

NEW BUSINESS**a. TSC Labor Fees**

BOT 012 17/18 (Facilities & Operations) A motion was brought to the Board of Trustees from the Facilities and Operations Committee to approve labor fee adjustments for the Titan Student Centers.

Hill yielded to Mendes to review the proposal and the Committee's discussion. Mendes reviewed the costs spreadsheet and reasons for the proposed rate changes. He shared that current costs exceed fees and chargeback resulting in a shortfall and the need to adjust rates. A copy of the proposal and supporting documentation is an attachment to the minutes. Mendes shared that the change in fees will affect groups that need building managers for large complex events or times outside of the normal TSC hours.

Scialdone asked how the shortfall has been handled in the past. Fehrn responded that balanced by the TSC fees. Gerboc asked how did get to the point costs greater than fees/chargeback. How make sure we stay on track going forward. Mendes, started with rise in minimum wage, trying to catch up. Hill shared, changes in SRC, did not evaluate fee changes last year. Catching up. Hesgard, proposal for 2019, when does this go into effect. Mendes, once passed, will go into effect for 2018. Future board will need to address. Vigil, communication plan to let student orgs know about the change in fees. Fehrn, shared will send email to all, effective fees going forward. Titan link will help. Gerboc, thought to adding a policy protocol tied to costs, keep from coming back to board as min wage increases, costs are tied to increase? Mendes, when fees change must come back to board. Hill shared that an annual review is a great idea. Badal, any plan for future, to look at what will we be doing for next five years to potentially address since this is an ongoing concern. Mendes, asked Fehrn same thing... in the past no system, idea is next year, one review all fees all at once and will make that an annual process. Fehrn to elaborate, there has not been an annual review of fees. Departments have looked at things, as need arises we address. Made commitment that gong forward we will look at the fees annually, make sure covering costs. Each year and annually thereafter, will review with Board and share proposed changes if any and timeline for revisions.

Hill reviewed formal proposal. There was no further discussion. The Board moved into a roll call vote.

BOT 012 17/18 (Facilities & Operations) MSC: 14-0-0 Motion passed.

b. Reallocation of Office Space

BOT 013 17/18 (Facilities & Operations) A motion was brought to the Board of Trustees from the Facilities and Operations Committee to approve the reallocation of office space for the upper level of the Titan Student Union (TSU).

Hill yielded to Mendes to review the proposal and committee discussion. Mendes shared an overview of the changes to the office space locations. He shared that AICA, Elections and TTF will move to office space #271. Other spaces will become club office space. #267 will be allocated to Leader & Program Development. Office space 271 can hold up to 7 clubs. There would be a net loss 3 office spaces in club office space. In response to that, the proposal includes purchasing at least 8 additional lockers for clubs to hold items. Hill shared that this is a much needed change, L&PD office is very cramped, Wiley, L&PD Director needs office space.

Hill opened the floor to questions. Gerboc asked about clubs using office space for storage, and if there had been any discussion about what clubs need and what size would be best. He suggested the proposed 8 lockers could possibly be 16 smaller lockers to accommodate more club storage. Mendes shared that the committee has been talking about office space as a whole, the purpose and what clubs actually need. Grand plan second floor renovation, as discussions continue regarding the renovation of the TSU upper level, club space/use would be addressed. La asked if the decision had been made regarding which clubs would be utilizing office space. Mendes shared that that information would be discussed in the next proposal. Hill clarified that in this proposal, AICA, Elections and TTF will be relocated to TSU 271. Gwaltney shared in response to Gerboc, in evaluating the latest applications for space the committee identified that one of the top uses for space is storage of items. That helped in determining how to best allocate locations. Hesgard asked if TSU 271 is currently holding 7 clubs, will that space be underutilized with only three organizations. Wiley provided an overview of how the space would be utilized by the three clubs/orgs.

There were no other questions or further discussion. The Board moved into a roll call vote.

BOT 013 17/18 (Facilities & Operations) MSC: 14-0-0 The motion passed.

c. TSU Club Office Space Allocation, Spring 2018

BOT 014 17/18 (Facilities & Operations) A motion was brought to the Board of Trustees from the Facilities and Operations Committee to approve the TSU Club Office Space allocation for the spring 2018 semester.

Hill thanked committee who reviewed applications. He shared that Facilities & Operations worked with Leader & Program Development to come up with the proposal for spring 2018. Hill reviewed the allocation worksheet. Hill yielded to Mendes to review the proposal and recommendation. Mendes shared information about the process for allocating space. Everyone on the committee read and graded all applications. Scores were totaled. Top scores were given space.

Gerboc asked if resources are available to organizations through campus/college, how was that factored into the grading/scores. He shared for example, student orgs affiliated with MCBE has a large facility resource for their organizations. Mendes shared an overview of how the score process was completed. La, asked for clarification regarding the location of cubicle spaces. Jakel shared as a Director from MCBE, storage provided is not always accessible during events. Especially for events during the weekend. Many orgs have events in the TSU, which is why those orgs are on the list. Gwaltney shared that in the future the process will be reevaluated to consider those types of concerns. Gerboc asked if there are cubicles in the TSU that student orgs can rent for short-term use. Hill shared that short-term would be covered by room reservations. Hill asked Jakel to review the orgs on the list to determine how many fall under BICC. Jakel provided an overview, stating there are three.

Hill opened the floor to discussion:

Allen provided clarification that this process is a service provided to students. We need to minimize the critique of student groups asking for service. Want to make sure we have a varied amount of people, eliminate redundancy of space to same groups. This is a service and focus on the mission of ASI. Francisco suggested keeping track of how orgs are using the space and hold them accountable. Hill mentioned encouraging clubs to post office hours and doing checks to see how often the space is being utilized. Some clubs use office space after hours so that would need to be factored in.

There was no further discussion. The Board moved into a roll call vote.

BOT 014 17/18 (Facilities & Operations) MSC: 14-0-0 The motion passed.

ROLL CALL VOTES

Start	012	013	014			
Achatz	Y	Y	Y			
Ayala	Y	Y	Y			
Barillas	Y	Y	Y			
Davis	Y	Y	Y			
Francisco	Y	Y	Y			
Gerboc	Y	Y	Y			
Gwaltney	Y	Y	Y			
Hesgard	Y	Y	Y			
Hill	CHAIR					
Hust	Y	Y	Y			
Jakel	Y	Y	Y			
La	Y	Y	Y			
Mallorqui-Ruscalleda	ABSENT					
Mendes	Y	Y	Y			
Vigil	Y	Y	Y			
Wong	Y	Y	Y			
Results	14-0-0	14-0-0	14-0-0			

ANNOUNCEMENTS/MEMBERS' PRIVILEGES

Gerboc shared excitement with the result of the events on 10/31. Many positive comments from the Alumni community. He shared that Homecoming is coming up and he distributed flyers. There are many student orgs tabling, some performing, and they are looking for more participants. ASI is hosting space in the reunion tent. Gerboc introduced Justine Budisantoso, new staff member in office, Student Outreach Specialist. Justine will serve as proxy when Gerboc is unable to attend the BOT meeting. Excited to have her on board.

Vigil, shared that an event will be hosted tomorrow for Dia De Los Muertos. The special speaker for the event will be Dr. Oseguera, at noon. Fun, activities, stop by. Vigil echoed the comments for yesterday's event. Great example of what a team can do together.

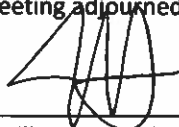
Allen, thanked the Alumni team for their help and support with the ASI Alumni mixer which will be held during the Homecoming event. Allen yielded to Wiley to share more information on what is being planned for homecoming. Wiley shared that ASI is working on Friday night gear up event for homecoming weekend. TTF collaborating with other campus partners, there will also be a Leadership Alumni mixer event. Encourage fellow students to come out.

Allen, all student leaders will be involved. For this 60th anniversary we will be bringing back individuals who sat on the board from decades back. Opportunity for us to shine, greet others. Special scholarship, donate \$60 for 60.

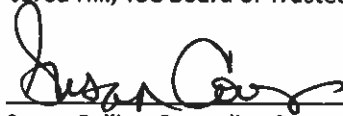
Hust shared that there is an app for the ACUI event. Download on phone, it provides the schedule, speakers' overview and list of participants.

ADJOURNMENT

The meeting adjourned at 2:33 p.m.



Jared Hill, TSC Board of Trustees Chair



Susan Collins, Recording Secretary

TITAN STUDENT CENTERS	BUDGET	ACTUAL	VARIANCE	%
INCOME				
Locker Income	\$ 37,200	\$ 17,576	\$ 19,624	47%
Dining Commissions	\$ 111,000	\$ 13,991	\$ 97,009	13%
Merchandise Sales/See's gift	\$ 5,802	\$ 1,117	\$ 4,685	19%
Shop II (Yum)	\$ 19,800	\$ 6,600	\$ 13,200	33%
Class Bowling	\$ 9,672	\$ 4,305	\$ 5,367	45%
Shoe Rentals	\$ 10,305	\$ 3,015	\$ 7,291	29%
Foosball	\$ 303	\$ 35	\$ 268	12%
Shuffleboard	\$ 925	\$ -	\$ 925	0%
Miscellaneous Revenue	\$ 30,080	\$ 8,066	\$ 22,014	27%
Room Rental	\$ 188,322	\$ 61,953	\$ 126,369	33%
Movie Ticket Income	\$ 6,750	\$ 596	\$ 6,154	9%
Equipment Rental	\$ 400	\$ -	\$ 400	0%
Computer Services Income	\$ 10,300	\$ -	\$ 10,300	0%
Personnel Services Income	\$ 57,771	\$ 9,113	\$ 48,658	16%
Amusement Ticket Income	\$ 47,705	\$ 6,851	\$ 40,854	14%
ATM & Automated Services	\$ 48,911	\$ 16,300	\$ 32,611	33%
Interest Income/Over&short	\$ 25,000	\$ (1,162)	\$ 26,162	-5%
Sports Ticket Income	\$ 1,200	\$ -	\$ 1,200	0%
Registration Fees	\$ 554,257	\$ 187,574	\$ 366,683	34%
Table Tennis	\$ 2,592	\$ 544	\$ 2,048	21%
Open Billiards	\$ 18,868	\$ 5,502	\$ 13,366	29%
Goods	\$ 100	\$ -	\$ 100	0%
Ticket Stock Revenue	\$ 600	\$ -	\$ 600	0%
Gaming Center	\$ 1,127	\$ 455	\$ 672	40%
Electronic Games	\$ 4,350	\$ 715	\$ 3,635	16%
Rock Wall Classes	\$ 6,600	\$ -	\$ 6,600	0%
Games Special Events	\$ 24,000	\$ 6,761	\$ 17,240	28%
Open Bowling	\$ 10,425	\$ 3,050	\$ 7,376	29%
TOTAL INCOME	\$ 1,234,365	\$ 352,957	\$ 881,408	29%
EXPENSES				
Personnel Services, FT	\$ 1,994,417	\$ 455,054	\$ 1,539,363	23%
Personnel Services, PT	\$ 1,625,964	\$ 358,379	\$ 1,267,585	22%
Benefits (Staff & Students)	\$ 883,547	\$ 205,860	\$ 677,687	23%
Student Leader Fin. Award	\$ 30,270	\$ 30,270	\$ -	100%
Supplies	\$ 365,324	\$ 45,973	\$ 319,351	13%
Printing & Advertising	\$ 36,837	\$ 1,588	\$ 35,249	4%
Communications	\$ 50,713	\$ 13,631	\$ 37,082	27%
Merchandise for Resale	\$ 4,140	\$ 831	\$ 3,309	20%
Repairs & Maintenance	\$ 132,064	\$ 10,242	\$ 121,822	8%
Depreciation Expenses	\$ -	\$ 12,043	\$ (12,043)	0%
Minor Construction	\$ 117,596	\$ 28,261	\$ 89,336	24%
Leasehold Improvement	\$ -	\$ 2,000	\$ (2,000)	0%
Contracts/Fees/Rentals	\$ 3,300,055	\$ 651,788	\$ 2,648,267	20%
Travel	\$ 89,893	\$ 2,169	\$ 87,724	2%
Vehicle Expense	\$ 2,850	\$ 104	\$ 2,746	4%
Dues and Subscriptions	\$ 9,587	\$ 1,997	\$ 7,590	21%
Staff Development	\$ 4,616	\$ 251	\$ 4,365	5%
Insurance	\$ 144,455	\$ 46,954	\$ 97,501	33%
Utilities	\$ 707,300	\$ 6,397	\$ 700,903	1%
Capital Equip/Improvements	\$ 210,000	\$ 170,544	\$ 39,456	81%
Contingency	\$ 21,280	\$ -	\$ 21,280	0%
Postal Expense	\$ 3,000	\$ -	\$ 3,000	0%
Prior Expenses	\$ -	\$ (4,747)	\$ 4,747	0%
TOTAL EXPENSES	\$ 9,733,908	\$ 2,039,590	\$ 7,694,318	21%

Titan Student Centers Labor Fees

PRESENTED TO: Titan Student Centers Board of Trustees

MEETING DATE: Wednesday, October 18th, 2017 at 1:30pm

PRESENTED BY: Austin Mendes - Vice Chair, TSC Board of Trustees Facilities & Operations
Jeff Fehr - Interim Associate Director, Titan Student Union
Aaron Tapper – Director, Titan Recreation

BACKGROUND

As costs for student staff have increased, including increases in the CA minimum wage and HR/Benefits, the hourly charge to clients reserving events in the Titan Student Union and the Student Recreation Center have not been increased to keep pace. This has resulted in a higher labor charge underwritten by the Titan Student Centers as opposed to recovering the costs from clients.

PROPOSAL

Increase hourly rate for Titan Student Centers managers, attendants, lifeguards, instructors and setup staff assigned to work events as part of reservation requests through the University Conference Center, Titan Recreation and Titan Bowl & Billiards. (see attached documentation)

RATIONALE

Current fees do not support the salaries and benefits associated with TSC student staff assigned to work events. As costs associated with student wages (including minimum wage and benefits) have increased each year, the hourly fee charged to clients for these services has not increased. This created a situation where the income associated with the labor assigned to a reservation is not sufficient to cover the expense of assigning the labor.

Proposal brings costs to client at a level higher than the scheduled minimum wage increases through 2019 in order to keep the cost of planning a reservation on the client, rather than passing those costs along to the Titan Student Centers.

IMPACT

Student organizations, on- and off-campus clients will see increase in reservation costs for events and activities.

BUDGET IMPACT

Lower expenditures by the Titan Student Centers to host events. Increased revenue in the various departments.

IMPLEMENTATION TIMELINE

Fees will be implemented on all new reservation requests following approval. Existing, confirmed reservation requests will remain at the rates assigned on the reservation.

Position	2017 Avg. Student Salary	2017 with Benefits	Current Chargeback	Avg. 1/1/18	2018 with Benefits	Avg. 1/1/19	2019 with Benefits	Proposed Rate	2016/2017 FY CSUF Income	2016/2017 FY Off-Campus Income	2016/2017 FY Income
SRC											
SRC Building Manager	\$ 13.17	\$ 14.61	\$ 12.00	\$ 13.67	\$ 15.17	\$ 14.67	\$ 16.28	\$ 17.00	\$ 3,282.00	\$ 270.00	\$ 3,552.00
SRC Desk Attendant	\$ 11.06	\$ 12.27	\$ 10.00	\$ 11.56	\$ 12.83	\$ 12.56	\$ 13.94	\$ 14.00	\$ 723.50	\$ 65.00	\$ 788.50
SRC Event Attendant	\$ 11.06	\$ 12.27	\$ 10.00	\$ 11.56	\$ 12.83	\$ 12.56	\$ 13.94	\$ 14.00	\$ -	\$ -	\$ -
Lifeguard	\$ 13.17	\$ 14.61	\$ 14.00	\$ 13.67	\$ 15.17	\$ 14.67	\$ 16.28	\$ 17.00	\$ 497.00	\$ 651.00	\$ 1,148.00
Group Fitness	\$ 24.00	\$ 26.63	\$ 25.00	\$ 24.50	\$ 27.19	\$ 25.50	\$ 28.30	\$ 30.00	\$ 810.00	\$ 120.00	\$ 930.00
IM Attendant	\$ 11.06	\$ 12.27	\$ 11.00	\$ 11.56	\$ 12.83	\$ 12.56	\$ 13.94	\$ 14.00	\$ 324.00	\$ -	\$ 324.00
IM Official	\$ 11.06	\$ 12.27	\$ 11.00	\$ 11.56	\$ 12.83	\$ 12.56	\$ 13.94	\$ 15.00	\$ 324.00	\$ -	\$ 324.00
IM Scorekeeper	\$ 10.56	\$ 11.72	\$ 10.00	\$ 11.06	\$ 12.27	\$ 12.06	\$ 13.38	\$ 14.00	\$ 324.00	\$ -	\$ 324.00
Rockwall Attendant	\$ 11.06	\$ 12.27	\$ 12.00	\$ 11.56	\$ 12.83	\$ 12.56	\$ 13.94	\$ 14.00	\$ 108.00	\$ 288.00	\$ 396.00
TSU											
TSU Building Manager	\$ 12.95	\$ 14.37	\$ 11.00	\$ 13.45	\$ 14.93	\$ 14.45	\$ 16.04	\$ 17.00	\$ 24,950.00	\$ 6,741.00	\$ 31,691.00
TBB Desk Attendant	\$ 10.74	\$ 11.92	\$ 10.00	\$ 11.24	\$ 12.47	\$ 12.24	\$ 13.58	\$ 14.00	\$ 895.00	\$ 2,235.00	\$ 3,130.00
TSU Setup Crew	\$ 10.89	\$ 12.08	\$ 11.00	\$ 11.39	\$ 12.64	\$ 12.39	\$ 13.75	\$ 14.00	\$ -	\$ 293.00	\$ 293.00

Benefits currently add an additional 10.97% to staff wages
 Unemployment Insurance = .57%
 Workers Compensation = 2.75%
 FICA = 7.65% (summer)

Re-allocation of office space on the upper level of the Titan Student Union.

PRESENTED TO: Titan Student Centers Board of Trustees

MEETING DATE: Wednesday, October 18th, 2017 at 1:30pm

PRESENTED BY: Austin Mendes - Vice Chair, TSC Board of Trustees Facilities & Operations
Jared Hill – Chair, TSC Board of Trustees

BACKGROUND

As the office of Leader and Program Development has expanded, there is an increased need for office space for full time staff members. In addition, as ASI continues to grow and progress, having student program groups in shared spaces close to their advisors encourages and enhances collaborations and partnership and allows for better support for these programs' leaders. For these reasons, a relocation of three program areas will encourage these kinds of collaborations, bring groups physically closer to their advisors, and allow for increased professional staff office space for the LPD department.

PROPOSAL

The offices of the Association for InterCultural Awareness (currently TSU 256), Elections (currently TSU 263), and Titan Tusk Force (currently TSU 267) will be relocated into a shared office in TSU 271. The Leader and Program Development department will add TSU 267 as a staff office in addition to its main office in TSU 269. TSU 256 and TSU 263 will be converted into double occupancy Club Office Spaces. In addition, 8+ club lockers will be added to the locker room on the lower level of the TSU.

RATIONALE

With an increased need for student organization storage space, adding storage spaces will better serve club/organization needs and help offset the impact of the reduction in overall club office space. The Leader and Program Development department can best serve student leaders and groups by having the necessary space needed for its staff. Combining Elections, AICA, and TTF will allow for more collaborative programming and exchanging of ideas and bring these groups closer to their advisors' offices.

IMPACT

Net loss of three student club office spaces, but will be offset with the addition of 8+ lockers to accommodate for more student club spaces overall.

BUDGET IMPACT

No new furniture will be needed, but the budget will be impacted by the purchase of additional lockers. Funding for these will come out of the current operating budgets of Leader and Program Development and the TSC Board of Trustees.

IMPLEMENTATION TIMELINE

Process will begin late fall 2017 and be completed within spring of 2018.



PRESENTED TO: Titan Student Centers Board of Trustees

MEETING DATE: Facilities and Operations Committee, Wednesday, October 25th, 2017

PRESENTED BY: Austin Mendes, Vice Chair for Facilities & Operations Committee

BACKGROUND

The Titan Student Union offers a club space program within the facility for recognized CSUF student clubs and organizations that includes office spaces and storage locker spaces. The office spaces are allocated through a process each semester.

PROPOSAL

Allocate available club office spaces in the Titan Student Union to the student organizations listed on the attached allocation roster for the Spring 2018 semester.

RATIONALE

Based on the applications submitted, the organizations listed on the attached roster had the best presented applications and plans for using the office space during the semester.

IMPACT

No impact as this is the current planned use for these spaces.

BUDGET IMPACT

No budget impact.

IMPLEMENTATION TIMELINE

Clubs being allocated space will be contacted prior to the end of the Fall 2017 semester and will move in just before the Spring 2018 semester.

**TSU Office Space Applications
Rating Sheet Summary
Spring 2018**

Application Ratings

Name	Share With	Total
Public Relations Student Society of America	Entertainment and Tourism Club	219
American Marketing Association	AdClub	206
Tau Theta Pi	Multicultural Greek Council	201
S.T.A.N.C.E. (Student Speech Therapists & Audiologists Nurturing Cultural Enrichment)	NSSLHA	198
Psychology Department Student Association	FMAA, PRSSA	197
Alpha Kappa Delta Sociology Club	Geography Club, Any club in Humanities and Social Science	187
Latino Business Student Association	Culture Based Club, Business Club	185
tEYEtans Pre-Optometry Club	Any Pre-Health Organization	185
Student Innovation Collective	AMA, FA, SUM, Any other business student organizations	183
Muslim Student Association (MSA)	Students for Justice in Palestine	181
Entertainment and Tourism Club	FMAA, PRSSA, LJ, NSSLHA	179
Film and Media Arts Association	Funny People Society	179
Hermanas Unidas	Ballet Folklorico	178
CSUF Salsa club	QPOC, Sister talk	173
Queer Straight Alliance	QTPOCC	173
Interfraternity Council	Panhellenic Council, Multicultural Greek Council, National Pan-Hellenic Council	172
Eta Sigma Gamma Professional Health Education Honorary (ESG)	Active Minds	170
Gaming & Esports of CSUF	League of Legends Club, Game Night!, Smash Club of CSUF	168
Freshman Student Association	No Preference	167
Multicultural Greek Council	IFC, Pan-hellenic Council, NPHC, Mesa Cooperativa	165
Active Minds	Eta Sigma Gamma	164
Association of Chinese Students	Vietnamese Student Association, Nikkei Student Union	163
Mesa Cooperativa	None Listed	162
Pilipino American Student Association	SPICA	159
Advertising Club	AMA	156
Substance Abuse Awareness and Prevention Student Association	None Listed	155
Alpha Phi Omega	CK, PASA	152
Cambodian Student Association	No Preference	144
Latinx Student Psychological Association	PDSA	143
Arts Inter-Club Council	No Preference	141
Ballet Folklorico de Cal State Fullerton	Hermanas Unidas	141
Pre-Dental Society	SHPA, Pre-Opt, Pre-Vet, Flying Sams, AMSA, LMSA, SHS, PAC	128
SCICC	Other Sports Clubs	127
CSUF Club Baseball	SCICC, Any other Sports Clubs	101