

**IRA COMMITTEE  
MINUTES  
April 10, 2020  
Zoom Meeting**

**CALL TO ORDER**

Trevor Neal, Committee Chair, called the meeting to order at 8:02.m.

**ROLL CALL**

**Student Members**

Present: Castro, Clark, Gonzalez-Torres, Jaber, Mitchell, Quintana, Vaage  
Absent: Netzel (E)

**Faculty Members**

Present: Abnet, Bourget Brusckhe Martin, Mickey, Primbs Shand, Su  
Absent: None

**Non-Voting Members**

Present: Fontaine, Lawrence, Masoud, Neal, Ohtomo, Ward  
Absent: None

Guests: Keya Allen, Kayleigh Bates, Dave Edwards, Anthony Fellow

With no objections, Netzel was excused from the meeting due to other University obligations by unanimous consent. (Mitchell-m/Gonzalez-Torres-s)

**APPROVAL OF AGENDA**

With no objections, the agenda was adopted by unanimous consent. (Gonzalez-Torres-m/Mickey-s)

**APPROVAL OF MINUTES**

With no objections, the minutes from the February 28, 2020 and March 6, 2020 meetings were adopted by unanimous consent.

**PUBLIC SPEAKERS**

Anthony Fellow, faculty member in charge of the Florence International Media Workshop program (3517), spoke about IRA Program) and the agenda item.

Michelle Martin, Committee member and faculty in charge of the Master of Social Work (3381), spoke about the program and their need for 2020-21 funding.

**REPORTS**

- Chair

Neal had no report, but would send a report later by email.

**UNFINISHED BUSINESS**

- a. **Request to Utilize 2019-20 Award to Pay Prior Year Expense for Florence Media International Workshops**

**IRA 018 19/20** (Mickey-m/Bourget-s) A motion was made and seconded to approve utilizing 2019-20 award to pay to reimburse students for fall 2018 semester.

Edwards shared a PowerPoint presentation with information about the request. There were seven students that participating during the fall 2018

semester that have not been reimbursed \$1,500 per student (the maximum allowed for international travel).

Bourget asked if any of the students that are requesting the reimbursement graduated.

Neal yielded to Fellow.

Fellow stated that they are all still current students.

Bourget asked if the students would be paid interest.

Edwards stated that the University policy does not allow reimbursing for interest.

**IRA 018 19/20** (Mickey-m/Bourget-s) Roll Call Vote: 15-0-0. The motion was adopted.

## **NEW BUSINESS**

### **a. 2020-21 IRA Budget**

**IRA 019 19/20** (Bourget-m/Quintana-s) A motion was made and seconded to approve the 2020-21 IRA budget.

Neal yielded to Edwards.

Edwards went over the different options.

1. Award the same as the 2019-20 fiscal year.
2. Award 2019-20 budget plus 10%.
3. Award 2018-19 actuals.
4. Award 2018-19 actuals plus 10% for inflation.
5. Award 2018-19 actuals plus the 2020-21 proposals that did not receive funding in 2018-19.
6. Award 2018-19 actuals, new proposals for 2020-21 and returning programs that did not have 2018-19 actuals.
7. Award 2020-21 request for returning programs only, no new programs.
8. Award funds based on 2019-20 award, remove summer 2020 summer abroad program, and remaining funds would be set aside for the Committee to consider the other proposals later. This is the recommendation approach of the staff and Chair.

Bruschke stated that there would be remaining funds from cancelled trips due to the COVID-19 pandemic. There should be an additional \$900,000 available.

Neal yielded to Edwards.

Edwards stated that if there are any unspent funds at the end of the fiscal year, they are returned to reserves.

Primbs asked if there were enough funds available to fully fund all of the proposals.

Neal yielded to Edwards.

Edwards stated that some of the new programs are requesting funds for items that are ineligible for IRA funding. Approving all of the proposals without going through the normal process would not be correct.

Abnet asked if refunds could be made for cancelled trips due to COVID-19.

Neal yielded to Edwards.

Edwards stated that refunds could be made for non-refundable travel, but the funds cannot be carried to the next fiscal year.

**IRA 019A 19/20** (Bruschke-m/Bourget-s) An amendment was made and second to award funds based on 2019-20 awards plus 10% and all eligible new programs.

Primbs asked about the three new programs that were highlighted in red and had totals of zero.

Ohtomo stated that the programs put zeroes as the amount for each line item in the proposal. Since they only listed zeroes, the total requested added to zero dollars.

Primbs stated that they need to get feedback from the faculty who submitted the proposals. All three proposals are from his College.

Bruschke stated that the IRA staff could review all of the new proposals to determine eligibility. All of the programs could appeal the decisions at the start of the fall 2020 semester.

Martin stated that this amendment would not include her IRA program, Master of Social Work; they would not receive any funding in the 2020-21 fiscal year.

Bruschke stated that there were three programs that have been funded in the past, but they did not request or were awarded funding in the 2019-20 fiscal year, including Master of Social Work.

Castro made a friendly amendment to include funding the three returning programs that did not have funding in 2019-20. Bruschke and Quintana accepted the friendly amendment. There were no objections. The amendment was amended.

**IRA 019A 19/20** (Bruschke-m/Bourget-s) Roll Call Vote: 15-0-0. The amendment was adopted.

Primbs stated that he wanted to clarify the process for the three proposals from the College of Business that requested zero funds.

Neal yielded to Edwards.

Edwards stated that an amendment would be needed.

Primbs motioned to amend that the faculty for the programs who listed zero total requested to be contacted in a timely manner, so that these proposals could be included in the budget. There was no second. No amendment.

Fontaine stated that there was a concern for the future of study abroad programs in their College.

Fontaine asked to approve an amount for study abroad programs and allow the College to swap out the countries here and there.

Abnet stated that they should allow the Colleges to adjust their proposals for Study Abroad to allow for flexibility.

Neal yielded to Edwards.

Edwards suggested that the Committee could direct staff to coordinate with the College to allow for flexibility in location but not to exceed the amount award for the study abroad program.

**IRA 019B 19/20** (Abnet-m/Gonzalez-Torres-s) An amendment was made and seconded to direct staff to work with study abroad programs to have flexibility in the location of travel but not to exceed the amount awarded.

Castro stated that the amendment would allow study abroad programs to change the location of travel if situations like the current COVID-19 pandemic occur during the 2020-21 fiscal year.

Bourget asked if the study abroad programs would be allowed to change their travel from international to domestic.

Neal yielded to Edwards.

Edwards stated that the Committee would need to specify if the staff could consider this type of change.

Castro requested a friendly amendment that the location could change, but it would have to remain international. Abnet accepted the friendly amendment. There were no objections. The amendment was amended.

**IRA 019B 19/20** (Abnet-m/Gonzalez-Torres-s) Roll Call Vote: 15-0-0. The amendment was adopted.

**IRA 019C 19/20** (Primbs-m/Castro-s) An amendment was made and seconded to direct IRA staff to work with the three College of Business proposals that listed zero requested funds to correct their errors.

There was no discussion.

**IRA 019C 19/20** (Primbs-m/Castro) Roll Call Vote: 13-1-1. The amendment was adopted.

Neal yielded to Edwards.

Edwards stated that the amended motion was to approve the 2020-21 IRA budget using the 2019-20 awards plus 10% and all eligible new programs, plus the three programs that have received funds in the past, but not in 2019-20. The amended motion also includes the staff working with study abroad programs to have flexibility in the international location of travel but not

exceeding the awarded amount and working with the three College of Business proposals that listed zero requested funds to correct their errors.

**IRA 019 19/20** (Bourget-m/Quintana-s) Roll Call Vote: 15-0-0. The amended motion was adopted.

**ROLL CALL VOTES**

	<b>018</b>	<b>019A</b>	<b>019B</b>	<b>019C</b>	<b>019</b>
Castro	Y	Y	Y	Y	Y
Clark	Y	Y	Y	Y	Y
Gonzalez-Torres	Y	Y	Y	Y	Y
Jaber	Y	Y	Y	Y	Y
Mitchell	Y	Y	Y	Y	Y
Netzel	Absent				
Quintana	Y	Y	Y	Y	Y
Vaage	Y	Y	Y	Y	Y
Abnet	Y	Y	Y	Y	Y
Bourget	Y	Y	Y	N	Y
Bruschke	Y	Y	Y	A	Y
Martin	Y	Y	Y	Y	Y
Mickey	Y	Y	Y	Y	Y
Primbs	Y	Y	Y	Y	Y
Shand	Y	Y	Y	Y	Y
Su	Y	Y	Y	Y	Y
<b>Results</b>	<b>15-0-0</b>	<b>15-0-0</b>	<b>15-0-0</b>	<b>13-1-1</b>	<b>15-0-0</b>

**ANNOUNCEMENTS/MEMBERS' PRIVILEGE**


Edwards asked the members not to share the recommendations for the 2020-21 budget. The recommended budget will be sent to the University President for approval. They hope to notify the faculty in early May.

**ADJOURNMENT**

The meeting was adjourned at 9:36 a.m.



Deserita Ohtomo, Recording Secretary



Trevor Neal (May 20, 2020 18:13 PDT)

Trevor Neal, IRA Committee Chair