



CALIFORNIA STATE UNIVERSITY, FULLERTON™

APPOINTMENT OF THE DIRECTOR FOR THE COLLEGE OF EDUCATION

Sponsors: Brian Rubio

WHEREAS, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI's mission is to provide students and campus community members with important social, cultural, and recreational opportunities as well as a wide range of programs and services; and


WHEREAS, per policy, in the event of a vacancy on the Board of Directors, the Governance Committee shall recommend a Director for the appointment to a majority vote approval by the Board; and

WHEREAS, the Governance Committee has recommended **Renata Olivares** as the Director for the College of Education; therefore let it be


RESOLVED, ASI approves the appointment of **Renata Olivares** as the Director for the College of Education, effective immediately through May 31, 2025; and let it be finally

RESOLVED, that this Resolution be distributed to applicable ASI departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the tenth day of September in the year two thousand and twenty-four.


ASI Board Chair (Sep 16, 2024 15:45 PDT)

Gavin Ong
Chair, Board of Directors


Noah Alvarez (Sep 17, 2024 13:50 PDT)

Noah Alvarez
Secretary, Board of Directors

ASI Board of Directors Vacancy Application 2024-25

COMPLETE

This application is for vacant seats on the Associated Students, CSUF, Incorporated Board of Directors.

Available Seat(s):

- 1 Director seat Representing the College of Education
- 1 Director seat Representing the College of Business and Economics

(Term for 2024-2025 School Year --- from June 1, 2024 through May 31, 2025)

PLEASE NOTE: Interviews are schedule during a meeting of the ASI Governance Committee, which meets on Thursdays at 2:30pm. Applicants will be contacted after submitting the application and having eligibility verified to confirm an interview.

Eligibility:

1. Applicant must meet the eligibility and qualification requirements as stated in the bylaws:

-The following students are eligible for appointment

- a. students declared in the academic college in which the vacancy exists
- b. undeclared students
- c. students with multiple majors as long as one of the majors is in the academic college where the vacancy exists
- d. students with multiple minors as long as one of the minors is in the academic college where the vacancy exists

-Undergraduate student officers must earn six (6) semester units of credit per term while holding office. Graduate student officers must earn three (3) semester units of credit per term while holding office.

-Undergraduate student officers are allowed to earn a maximum of 150 semester units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate student officers are allowed to earn a maximum of 50 semester units. Students holding over that number of units will no longer be eligible for office.

-Undergraduate student candidates must maintain at least six (6) semester units per term while running for office. Graduate student candidates must maintain at least three (3) semester units per term while running for office.

-Undergraduate student candidates for office must have been enrolled at CSU Fullerton for one semester preceding the election earning a total of at least six (6) semester units during that semester. New graduate students who received a bachelor's degree or credential within the past three (3) years from CSUF must have earned a total of twelve (12) units during his or her last year as an undergraduate to be eligible. Graduate student candidates for office must have earned at least six (6) semester units per term of continuous attendance as a new graduate student to be eligible.

-All student candidates for, or current student officers serving in, an elected or appointed position within ASI must be in good standing, must not be on probation, must have earned a CSU Fullerton semester grade point average of 2.0 and a CSU Fullerton cumulative grade point average of 2.5 for all classes at CSU Fullerton during the semester prior to their candidacy, and must maintain these standards.

2. Must be able to attend weekly Board of Directors meetings during semesters (Tuesdays

1:15pm-3:45pm)

3. May be required to attend weekly ASI Committee meetings (Thursdays 1:15pm-3:45pm)
4. May be required to attend other group, council, and/or commission meetings, as assigned (TBD for 2024-2025 school year)
5. Must be able to attend college Inter-Club Council meetings (TBD for 2024-2025 school year)

General Responsibilities:

1. Act as a liaison between ASI and college constituents
2. Communicate regularly with clubs, organizations, and the Inter-Club Council within your college
3. Meet regularly with college Assistant Dean for Student Affairs
4. Make appropriate decisions on issues affecting CSUF students and the corporation of Associated Students

Successful applicant will be awarded a Student Leadership Scholarship.

CREATED

 PUBLIC


IP ADDRESS




*** CERTIFICATION OF ACADEMIC PROGRESS REQUIRED FOR APPLICATIONS** Applicants for office in the Associated Students, CSUF, Inc. must meet academic and university requirements to be to hold office. The form below is intended to present the majority of these requirements and to expedite the procedure whereby your application and continuing eligibility can be verified. For a complete statement of qualifications, please see Article X of the ASI Bylaws. **REQUIREMENTS OF APPLICANT:** All applicants must have been enrolled at CSUF for at least one semester, must be in good standing with the university, must not be on probation, and must have earned a CSUF semester grade point average of 2.0 in the past semester and have a CSUF cumulative grade point average of 2.5 for all classes at CSUF. In addition, all Board of Directors candidates must be enrolled in the college for which they are running or meet any special qualifications, as stated in the ASI Bylaws. **ACADEMIC REQUIREMENTS WHILE HOLDING OFFICE:** Undergraduate Student: Minimum GPA per semester required: 2.0 Minimum CSUF cumulative GPA required: 2.5 Current units enrolled in: 6 or more Graduate Student: Minimum GPA per semester required: 2.0 Minimum CSUF cumulative GPA required: 2.5 Current units enrolled in: 3 or more (The maximum units allowed while in office are 150 semester units, or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate student officers are allowed to earn a maximum of 50 semester units.) I certify that I am an eligible applicant based on the academic requirements listed above and that I will complete the required 6 units of credit for undergraduate student applicants or the required 3 units of credit for graduate student applicants while running for office. I also certify that I fully understand the academic progress regulations and that I will be disqualified from office upon failing to meet these requirements.

I hereby acknowledge that I have read, understand, and agree to the preceding statements.

*** POSITION RESPONSIBILITIES AND COMMITMENT** Applicants must understand and agree to uphold the following responsibilities and commitments: **CERTIFICATION OF AGREEMENT:** I agree, if appointed to serve as a Board of Directors Member, to be available during the Fall and Spring semesters on Tuesdays and Thursdays between 1:00 PM and 4:00 PM in order to attend ASI Board of Directors meetings and committee meetings. I agree, if elected to serve as a member of the ASI Board of Directors, to incorporate the following responsibilities into my role, per ASI Policy Concerning Board of Directors Operations: 1. Board members are required to attend (prepared and on time) for the entire duration of all meetings of the Board of Directors which take place every Tuesday from 1:15 – 3:45 P.M. 2. Board members are required to sit on an Associated Students, Inc. standing committee and be a liaison to at least one of the following: the Association for Inter Cultural Awareness (AICA), Community Service Inter-club Council (CSICC), Sports Club Inter-club Council (SCICC), Mesa Cooperativa, the Black Student Union (BSU), the Resident Student Association (RSA), the Inter Fraternity Council (IFC), the National Pan-Hellenic Council (NPHC), PanHellenic Council (PHC), and the Multicultural Greek Council (MGC). 3. Directors of the Board are required to attend their college's Inter-club council meetings. If scheduling conflicts arise, the director(s) shall have regular contact meetings with their Inter-club council chair, Inter-club council members, and their assistant dean. 4. Directors of the Board shall establish and maintain weekly office hours (at least one hour a week and by appointment). These hours shall be posted on their respective college's bulletin board and outside the Board of Directors' office. 5. When time permits, the Board Chair may schedule ASI promotional events for the Board to carry out after the adjournment of Board Meetings. 6. Directors of the Board are required to keep in contact with their constituents, college-based Deans or Assistant/Associate Deans, and report to the Board on issues and concerns from their college. Two reports will be given each week during regularly scheduled Board of Directors meetings beginning the third week of the fall semester. The reports will be given in alphabetical order, with respect to the college's names. 7. No member of the ASI Board of Directors shall serve as an officer or director of an ASI program, funding council, or board. 8. No member of the ASI Board of Directors shall be employed by the Associated Students Inc. **ANY INFRACTION OF THESE ABOVE AGREEMENTS MAY RESULT IN MY IMMEDIATE REMOVAL FROM OFFICE/POSITION**

I hereby acknowledge that I have read, understand, and agree to the preceding statements.

*** Name**

Renata Olivares

*** Address**

████████████████████
████████████████████
████
██████
██████████

*** Primary Phone Number**

██████████

*** Secondary Phone Number**

██████████

*** Student Email Address (@csu.fullerton.edu)**

██

*** Applicant CWID**

██████████

*** CSUF Major(s) (and Minor(s), if applicable)**

Graduated with my B.S in Public Health in May 2024
Beginning my Master's of Science in Higher Education program this Fall

*** Which Board of Directors position are you applying for?: (Drop down)**

College of Education

*** Semesters Completed at CSUF**

8

*** Units Completed at CSUF:**

120+

*** Units In Progress at CSUF (this semester)**

6

*** CSUF Class Level**

Graduate

*** Expected CSUF Graduation Date (MM/YY)**

05/26

*** What do you believe is the role of ASI on our campus and how does that role relate to this position?**

I believe that the role of Associated Students Incorporation at CSUF is to serve the students. This is similar to Student Affairs because a lot of these departments are full-time staff professionals who want to serve students. I believe that ASI allows the opportunity for students to collaborate with full-time staff to speak for students. ASI allows for students, specifically student leaders to voice and advocate for themselves. Providing the space for students to voice their opinions and or concerns in my opinion is only one aspect of ASI. Taking action once you learn an area of growth in the student body or organization is another important part on how to serve students. As a Director, you will be representing your college to other peers and full-time staff members. Your actions and voice will have an impact on this campus, and it is important to learn the needs of who you are supporting in order to have a positive impact. This position is a large responsibility that I would handle with a lot of time dedicated to getting to know other students. I know that being a Director you get to collaborate with and advise the Inter Club Council for your designated college. I believe the meetings would be a great way to meet new students and I would like to know more about their organizations. I am excited to get to work with the other Director for the College of Education because a large part of ASI is to collaborate with other student leaders to serve the student population. I cannot wait to learn more about ASI and how it functions to serve such a large campus such as CSUF.

*** Tell us about any relevant past involvement or work experience that you have and how it will help you as a Director for your college.**

I have been a Resident Advisor, a Summer Conference Assistant, Student Ambassador & SA Lead, an intern with the Title IX office at CSUF, and participant in NUFP and HACU. I am currently the Summer Conference Assistant Lead for Housing and Residential Engagement. This position entails a mix of hospitality, preparation for the conference, and supervision of other student leaders. I believe from this position I have so far learned how to meet the diverse needs of each conference group which I can apply to the students in the College of Education. Beginning this academic year, I am entering my 3rd year as a Resident Advisor. I have obtained a lot of skills from being an RA and I believe it would help me become a strong director. From being an RA, I learned how to manage my time as this position requires more time than other positions. I have been an RA while holding other student leader positions such as being a Student Ambassador (SA) and SA Lead. I have also learned from both of these positions how to be intentional with my time. Most of these positions at one moment have been stressful and I know I can handle stressful situations better than when I first came into college. A lot of this I owe to learning about self-care, mental health, and taking time to rest. This will make me a strong director because any time my presence is required of me for ASI, I will show up as my best and ready to support students. I have also learned from these positions how to communicate effectively and learned how to ask for help. As a first-generation student, I have struggled with asking for help but learning that those around me are there to support me and are resources I believe strengthens my possibility to be a Director for a college.

*** Why are you applying to the ASI Board of Directors? What do you hope to accomplish and/or get out of the experience?**

While I do have a lot of experience working in different student leader roles, I have never really been a voice or representative for a group of people directly. In my roles, I have advocated for peers or coworkers when needed, but this has not been the primary goal of the role. Part of the reason I am also applying for this position is because it is outside of my comfort zone. Being a Director for the College of Education, I want to accomplish meeting more students apart of this college. I want to talk to students and gain their perspective on how to support them. I want to learn how to facilitate conversations regarding supporting students and their needs. Another reason I want to apply is because ASI is a part of campus I have not worked for, meaning this would be an area I have yet to explore. I believe that any campus department is unique and while there are skills that can be transferable, certain aspects of it can differ.

I have attended a variety of events put on by ASI throughout the past few years. I have attended two Beyond the Conversation Events, another couple of Late Night Study events, and the Taylor Swift album release listening parties. All of these events stood out to me because they are different from each other but I enjoyed attending each one. As a student leader, I understand that programming is an important part of any department in order for students to enjoy their experience. It is important to have programs that are a combination of education while also a fun activity students want to do. I also have other peers who have worked for ASI and have encouraged me to apply for this position. A few of them have spoken about their experience and have shared nothing but amazing experiences. This made me feel more inclined to apply and take a chance on a new experience.

*** Please state any other information that you believe should be considered in this application.**

I do want to clarify that I am beginning my Master's of Science in Higher Education program. I graduated from CSUF this past May with my Bachelor's Degree in Public Health and enjoyed these classes a lot. I do believe that these classes provide me a strong foundation and awareness regarding health and cultural competency. While this was learned through a health perspective, some of the same framework can be applied to advising students during their 4-year institution experience. I want to work at a 4 year institution and help college students, especially those that come from marginalized communities. I primarily want to work with student leaders and mentor them. I do owe part of my success to my multiple mentors, and I want to pay forward all that has been shared with me. I identify as Latina and as a Woman, and I take pride in my identities. I want those who hold diverse identities to feel empowered when they step foot on CSUF. As a first generation student, I feel very comfortable on this campus but at first it was difficult to navigate a larger campus. It took me a few months to adjust but I did have the help of other individuals who were involved on campus and this inspired me to try new things. I want to inspire future first-generation students to not just view CSUF as a place to build academically but socially and on transferable skills. I do also want to add that my resume is up to date as of May 2024. I have not included my current position for the Summer which Summer Conference Assistant Lead for Housing and Residential Engagement. Please let me know if you have any questions.

*** Resume. Please upload your resume in PDF format.**

████████████████████

*** Associated Students, CSUF, Inc. California State University, Fullerton Voluntary Authorization for Educational Record Disclosure A. University Policy University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student. B. Associated Students, CSUF, Inc. Authorization I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records. I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development.**

I hereby acknowledge that I have read, understand, and agree to the preceding statement.

*** Digital Signature of Authorization and Certification of Application Enter Your Name**

Renata Olivares

*** Enter your CWID**

██████████

*** Date**

██████████

Renata Olivares

EDUCATION:

California State University, Fullerton

May 2024

Bachelor of Science in Public Health; General Studies Concentration

GPA: 3.84

EXPERIENCE:

College of Health and Human Development, Fullerton, CA

Student Ambassador Lead

May 2023-May 2024

- Lead a team of 8 student ambassadors and train each individual to create a welcoming atmosphere.
- Create weekly tasks and oversee the development of projects to optimize the use of the center.
- Report to and meet with supervisor to discuss weekly updates on how to uplift overall experience.

Student Ambassador

January 2022-May 2023

- Assisted students with questions and concerns to resolve issues and enhance academic experience.
- Familiarized students with on-campus student services and resources to increase their awareness.
- Learned to collaborate with a team and understand how a team functions through building on strengths.

Housing and Residential Engagement, Fullerton, CA

Resident Advisor

July 2022-Present

- Provide support within a community to emphasize diversity, equity and inclusion through discussion.
- Respond to after business hours calls with residents' concerns and crises throughout the community.
- Adapt to guiding 1st year, 2nd year, 3rd year, and transfer students through various methods.
- Discuss and collaborate with supervisor to meet resident needs through multiple approaches.

Summer Conference Assistant

May 2023-August 2023

- Prepared for the conference operation and meet specific accommodations by completing the tasks.
- Served as a liaison to conference guests with questions, concerns, or immediate situations if on-call.
- Assisted with administrative and clerical responsibilities in the Housing Office to support others.

OTHER EXPERIENCE:

NASPA Member, Student Affairs Administrators in Higher Education

2023-2024

NASPA Undergraduate Fellows Program Member (NUFP)

2023-2024

Hispanic Association of Colleges and Universities Member, CSUF Conference Attendee

2023

Assistant Director Health Professions Advising Search Committee, CSUF

2023

Community Coordinator Housing and Residential Engagement Search Committee, CSUF

2023

College of HHD Inter-Club Council (ICC), CSUF- Director of Public Relations

2022-2023

Resident Student Association (RSA), CSUF

2021-2022

Emerging Titans Buddy Program, Tutor

2021

HONORS & AWARDS:

Dean's List, CSUF- College of Health and Human Development

Fall 2020-Spring 2024

Jane Calhoun Memorial Scholarship, Project L.I.F.E.

Spring 2021

Book Scholarship, Center for Leadership-CSUF

Spring 2021

SKILLS:

Language: Intermediate in Spanish

Technology: Intermediate in MS Office (Word, Excel, Outlook, Teams, and PowerPoint). Intermediate in Google Drive (Docs, Sheets, Forms, and Slides) Intermediate in StarRez, Slack, Maxient, Incident Report Writing, Canva, GroupMe, DropBox, Calendly, Qualtrics, & Zoom.










A Resolution -Appointment FY24-25 BOD COE- Renata Olivares

Final Audit Report

2024-09-17

Created:	2024-09-16
By:	Susan Collins (sucollins@fullerton.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAue1jNLPR8ixwQ8JIHgXBCU_41XZnMRI

"A Resolution -Appointment FY24-25 BOD COE-Renata Olivares" History

-  Document created by Susan Collins (sucollins@fullerton.edu)
2024-09-16 - 4:06:49 PM GMT- IP address: 137.151.113.4
-  Document emailed to ASI Board Chair (asboardchair@fullerton.edu) for signature
2024-09-16 - 4:07:21 PM GMT
-  Email viewed by ASI Board Chair (asboardchair@fullerton.edu)
2024-09-16 - 10:45:09 PM GMT- IP address: 107.116.170.123
-  ASI Board Chair (asboardchair@fullerton.edu) has agreed to the terms of use and to do business electronically with California State University, Fullerton
2024-09-16 - 10:45:27 PM GMT- IP address: 107.116.170.123
-  Document e-signed by ASI Board Chair (asboardchair@fullerton.edu)
Signature Date: 2024-09-16 - 10:45:27 PM GMT - Time Source: server- IP address: 107.116.170.123
-  Document emailed to asboardsecretary@fullerton.edu for signature
2024-09-16 - 10:45:28 PM GMT
-  Email viewed by asboardsecretary@fullerton.edu
2024-09-17 - 8:49:11 PM GMT- IP address: 137.151.175.1
-  Signer asboardsecretary@fullerton.edu entered name at signing as Noah Alvarez
2024-09-17 - 8:50:33 PM GMT- IP address: 137.151.175.1
-  Noah Alvarez (asboardsecretary@fullerton.edu) has agreed to the terms of use and to do business electronically with California State University, Fullerton
2024-09-17 - 8:50:35 PM GMT- IP address: 137.151.175.1



Document e-signed by Noah Alvarez (asboardsecretary@fullerton.edu)

Signature Date: 2024-09-17 - 8:50:35 PM GMT - Time Source: server- IP address: 137.151.175.1



Agreement completed.

2024-09-17 - 8:50:35 PM GMT