

**ASSOCIATED STUDENTS, CSUF, INC.  
BYLAWS INDEX**

	Page
Article I, Membership	
Section 1, Members	1
Section 2, Honorary Members	1
Section 3, Associated Members	1
Article II, Bylaws	
Section 1, Copies of the Bylaws	2
Section 2, Bylaws Effective Date	2
Section 3, Amendments	2
Section 4, Construction and Definitions	2
Article III, Parliamentary Procedure	
Section 1, Parliamentary Procedure	4
Section 2, Roll Call Vote	4
Article IV, ASI Board of Directors	
Section 1, Members and Officers of the ASI Board of Directors	5
Section 2, Powers	5
Section 3, Term of Office	8
Section 4, Conduct	8
Section 5, Resignation	8
Section 6, Vacancies	8
Section 7, Meetings	9
Section 8, Action	11
Section 9, Chair of the ASI Board of Directors	11
Section 10, Vice Chair/Secretary of the ASI Board of Directors	13
Section 11, Vice Chair/Treasurer of the ASI Board of Directors	13
Article V, Executive Officers	
Section 1, Term of Office	15
Section 2, ASI President	15
Section 3, ASI Vice President	16
Section 4, Executive Officer Appointments and Vacancies	17
Section 5, Chief Campus Relations Officer	17
Section 6, Chief Governmental Officer	17
Section 7, Chief Communications Officer	18
Section 8, President-Elect	18
Section 9, Powers	18
Section 10, Office Hours	21
Article VI, Titan Student Centers Board of Trustees	
Section 1, Purpose	22
Section 2, Delegation of Authority	22
Section 3, Duties and Responsibilities of the Board	22
Section 4, Members of the Board of Trustees	23
Section 5, Selection and Term of Office	23
Section 6, Vacancies	24
Section 7, Absences	24
Section 8, Board of Trustees Officers	25

**ASSOCIATED STUDENTS, CSUF, INC.**  
**BYLAWS INDEX**

	Page
Section 9, Chair	25
Section 10, Vice Chair for Facilities	26
Section 11, Vice Chair for Operations	26
Section 12, Quorum	27
Section 13, Facilities Committee	27
Section 14, Operations Committee	27
Section 15, Bylaw Recommendations	28
Article VII, Elections: General	
Section 1, Elections Schedule	29
Section 2, Voting Procedures	29
Section 3, Determining Winners	30
Section 4, Recounts	31
Article VIII, Elections Team	
Section 1, Elections Team	32
Section 2, Elections Director	32
Section 3, Appointments	33
Article IX, Referendum, Special Elections, Initiatives, And Recall	
Section 1, All Referenda, Initiatives, and Recalls	34
Section 2, Referendum	34
Section 3, Special Elections	34
Section 4, Initiative Legislation	34
Section 5, Recall	35
Article X, Qualifications and Candidacy	
Section 1, General Qualifications	36
Section 2, Specific Qualifications	36
Section 3, Verification	37
Section 4, Filing for Candidacy	38
Section 5, Write-in Candidates	38
Article XI, Endorsements, Violations, and Enforcement	
Section 1, Endorsements	39
Section 2, Expenses	39
Section 3, Complaints	40
Section 4, Establishment of Violation System	40
Section 5, Class A (Automatic Disqualification) Violations	40
Section 6, Class B (Major) Violations	41
Section 7, Class C (Minor) Violations	43
Section 8, Enforcement	43

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE I**

**MEMBERSHIP**

- Section 1. **MEMBERS** Any person duly registered as a student at California State University, Fullerton (hereafter referred to as CSUF), who has paid the membership fee and has not legally forfeited the right of membership is a member of the student body of the Associated Students, California State University, Fullerton, Incorporated (hereinafter referred to as ASI). All members of the student body shall hold equal voting rights. Subject to other applicable qualifications, all said members are eligible to run for office.
- Section 2. **HONORARY MEMBERS** Any person may be elected to honorary life membership by a majority vote of the ASI Board of Directors in recognition of and appreciation for unselfish service and assistance rendered to ASI. Honorary members are entitled to all ASI privileges exclusive of making motions, voting, and holding office.
- Section 3. **ASSOCIATED MEMBERS** Associated membership may be granted to any person who pays ASI fees. Associated members are entitled to all ASI privileges exclusive of making motions, voting, and holding office.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE II**

**BYLAWS**

- Section 1. **COPIES OF THE BYLAWS** An up-to-date copy of these Bylaws shall be maintained by the Vice Chair who serves as Secretary of the ASI Board of Directors. At the end of every semester, the Governance Committee shall prepare a sufficient number of these Bylaws and The Articles of Incorporation, so that they may be made available upon written request to members of the student body, to the ASI Board of Directors, and any other interested persons.
- Section 2. **BYLAWS EFFECTIVE DATE** All Bylaws in this document shall become effective after approval by a majority of the ASI Board of Directors and upon the signature of the ASI President.
- Clause 1. Changes to Article VIII through Article XIII of these Bylaws must be approved by a majority of the ASI Board of Directors no later than the sixth week of the spring semester in order to take affect the semester they are approved. Following the sixth week, the changes made during the spring semester shall take effect on July 1.
- Section 3. **AMENDMENTS** These Bylaws can be amended only by a two-thirds vote of the ASI Board of Directors.
- Section 4. **CONSTRUCTION & DEFINITIONS** The general provisions, rules of construction, and definitions contained in the California non-profit Corporation Law will govern the construction of these Bylaws. The ASI Board of Directors will have jurisdiction over questions involving the interpretation of this document.
- Clause 1. Calendar days shall be defined as the standard days of the year, twenty-four (24) hours, Monday-Sunday.
- Clause 2. Legal days shall be defined as the business hours of the Corporation, 8:00 a.m. to 5:00 p.m., Monday through Friday, with the exception of University-recognized holidays.
- Clause 3. Weeks of a semester shall be counted as Monday-Sunday with the first week beginning on the first Monday of instruction. This definition shall be used when using the term “week in the semester” or a similar phrase as mentioned in these Bylaws and ASI Policy Statements.
- Clause 4. Quorum for the ASI Board of Directors, standing committees, and ad hoc committees is defined as at least 50% plus one (1) voting member. During ASI Board of Directors meetings, the Chair of the ASI Board of Directors shall be counted in the quorum. There must be at least ten current voting Directors in order for the ASI Board of Directors to conduct business.
- Clause 5. Due cause shall be defined as:
- a. absences due to participation in an official University-recognized program at which the member's attendance is required (limited to two (2) excused absences per semester);

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- b. absences due to illness of a Director or a member of his or her immediate family who requires the Director's care or for bereavement of a Director's immediate family member;
  - c. absences due to requirements of official ASI business; or
  - d. absences due to individual circumstances; due cause and validity are to be determined by the ASI Board of Directors on a case-by-case basis.
- Clause 6. Officers do not have voting privileges, but oversee specific areas and may provide reports, make proposals, and advise the ASI Board of Directors. The officers serve by virtue of their positions.
- Clause 7. A "standing committee" is a committee authorized by the ASI's governing instruments or resolution of the ASI's Board of Directors. A standing committee provides a periodic overview of the regular ongoing functions for which it was formed and makes periodic reports to the ASI Board of Directors.
- Clause 8. An "ad hoc committee" has all of the authorization and duties of a standing committee except that it is established by the ASI Board of Directors for a particular purpose and shall dissolve upon completion of its assigned purpose or twelve months of its creation, whichever first occurs.
- Clause 9. "Disqualification" is a condition under which a person may not assume, continue in, or run for any elected or appointed ASI position. Disqualification can only be finalized by a two-thirds vote of the ASI Board of Directors.
- Clause 10. "Automatic Disqualification" shall be a disqualification that occurs immediately and without need for action by the ASI Board of Directors.
- Clause 11. "Removal from the ballot" shall be a state under which a potential candidate for elected ASI office may not appear on a printed ballot. Such a candidate is not prevented from running for ASI office as a write-in candidate.
- Clause 12. A "write-in candidate" shall be defined as any person who runs for office within ASI and does not have their name pre-printed on the ballot. Write-in candidates shall have the same rights and responsibilities as all other candidates except that they are exempt from Article IX, Section 4, and Clauses 1-5 of these Bylaws.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE III**

**BYLAWS**

- Section 1. **PARLIAMENTARY PROCEDURE** The parliamentary authority for this organization shall be *Robert's Rules of Order, Newly Revised*.
- Section 2. **ROLL CALL VOTE** The Chair of the ASI Board of Directors shall order a roll call vote for all action items on the agenda with the exception of approving the agenda, approving minutes, or parliamentary procedures.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE IV**

**ASI BOARD OF DIRECTORS**

**Section 1. MEMBERS AND OFFICERS OF THE ASI BOARD OF DIRECTORS**

- Clause 1. Voting members of the ASI Board of Directors, each of whom is entitled to vote (hereinafter referred to as Directors) should consist of:
- a. two Directors from the College of the Arts,
  - b. two Directors from the Mihaylo College of Business and Economics,
  - c. two Directors for the College of Communications,
  - d. two Directors from the College of Education,
  - e. two Directors from the College of Engineering and Computer Science,
  - f. two Directors from the College of Health and Human Development,
  - g. two Directors from the College of Humanities and Social Sciences,
  - h. two Directors from the College of Natural Sciences and Mathematics,
  - i. one Director selected by the Academic Senate, and
  - j. one Director selected by the President of the University.
- Clause 2. Standing Liaison Officers (who have no vote) to the ASI Board of Directors shall consist of:
- a. the ASI President,
  - b. the ASI Vice President,
  - c. the ASI Chief Campus Relations Officer,
  - d. the ASI Chief Governmental Officer, and
  - e. the ASI Chief Communications Officer.
- Clause 3. Standing Advisor to the Board of Directors and is not a Board member:
- a. the ASI Executive Director.

**Section 2. POWERS** Subject to limitations imposed by law or the Articles of Incorporation, oversight of the business and affairs of the Corporation shall be controlled by the ASI President and the ASI Board of Directors, and all corporate powers shall be exercised jointly by them.

- Clause 1. The ASI President and the ASI Board of Directors shall jointly determine the financial assets of the ASI.
- Clause 2. The ASI Board of Directors shall require two-thirds vote to ratify changes in the Articles of Incorporation.
- Clause 3. The ASI Board of Directors may amend Bylaws only by two-thirds of voting members.
- Clause 4. The ASI Board of Directors shall adopt by a majority vote such policies as it deems necessary for procedural and administrative purposes.
- a. ASI Policy Statements shall be consistent with the ASI Articles of Incorporation and Bylaws.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- b. The year of last revision shall be stated on each of the ASI Policy Statements.
  - c. The ASI Board of Directors may amend ASI Policy Statements by a majority vote.
- Clause 5. ASI Board of Directors shall be advocates for student concerns from their respective colleges or from the university. Directors shall engage the students of their college in discussion about relevant college-specific and/or university-wide concerns.
- Clause 6. Directors shall meet with the Chair of the ASI Board of Directors a minimum of once per semester. Directors shall meet with their respective college Deans at least once per semester. Directors shall meet with the ASI Executive Director and ASI Associate Executive Director at least once per semester.
- Clause 7. Goals shall be submitted to the Chair of the ASI Board of Directors and the ASI Executive Director at a time near the beginning of the academic year as determined by the Chair of the ASI Board of Directors.
- Clause 8. Directors shall update the Vice Chair/Secretary weekly with a brief report of activities within the committees, commissions, and/or councils that they may sit on.
- Clause 9. Committees
- a. The ASI Board of Directors establishes such committees as it deems necessary to study and make recommendations on proposals referred to them.
    - I. The ASI Board of Directors shall determine by a majority vote the size and composition of all special or ad hoc committees.
  - b. The ASI President or designee, ASI Vice President or designee, the ASI Board of Directors Chair or designee, and ASI Executive Director or designee shall serve as standing liaison officers on all ASI special, ad hoc, and standing committees, except the Audit Committee.
  - c. Standing committees shall include the Audit Committee, Children's Center Advisory Committee, Finance Committee, Governance Committee, and the Board Leadership Review Committee. Refer to ASI Policy for more information on committees.
    - I. The purpose of the Audit Committee is to: (1) to make recommendations to the Board regarding the selection and retention of the independent auditor (including compensation), (2) to confer with the auditor to determine that the financial affairs of the Associated Students Inc., CSUF (ASI) are in order, (3) to review and determine whether or not to accept the audit, (4) to ensure that any non-audit services performed by the auditing firm conform to standards of auditor independence, (5) and to approve the performance on non-audit services by the auditing firm.
      - (1) The Audit Committee shall be composed of four (4) members of the board, one (1) member of the ASI Finance Committee, and one (1) voting member of the Titan Student Centers Board of Trustees.



BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- (2) The Audit Committee shall convene at least two times annually.
- II. The purpose of the Children’s Center Advisory Committee (hereinafter referred to as the “CC”) is to provide a forum at which all constituents of the CC may discuss issues relating to the operation of the program.
  - (1) The CC shall be composed of the following: one (1) current student-parent who utilizes the CC, one (1) current faculty/staffparent who utilizes the CC, one (1) University President’s Appointee, one (1) Academic Senate Appointee, and three members of the Board. The Board shall appoint one of the three (3) members of the Board to serve as chair of the committee.
  - (2) The CC shall convene at least three times during the academic year.
- III. The purpose of the Finance Committee is to hold hearings on all proposed accounts and shall refer its budget recommendations to the Board.
  - (1) The Finance Committee shall be composed of four (4) members of the Board and the Vice Chair/Treasurer. The Vice Chair/Treasurer shall chair the Finance Committee.
  - (2) The Finance Committee will be held on Thursdays throughout the academic year.
- IV. The purpose of the Governance Committee is to make recommendations concerning policy, bylaws, and the articles of incorporation to the Board. The Governance Committee shall be responsible for interviewing and recommending applicants for vacant Director positions during the academic term.
  - (1) The Governance Committee shall be composed of four (4) members of the Board and the Vice Chair/Secretary. The Vice Chair/Secretary shall chair the Governance Committee.
  - (2) The Governance Committee will be held on Thursdays throughout the academic year.
- V. The purpose of the Board Leadership Review Committee shall assess the Chair and Vice Chairs of the ASI Board of Directors to determine whether they are adequately fulfilling their duties.
  - (1) The committee shall be composed of four (4) Directors of the Board, the Faculty Representative, the University President Representative, the Executive Director or designee, and the Chief Campus Relations Officer.
  - (2) The Board Leadership Review Committee shall convene at least once during the Fall Term before Week 11.

Clause 10. Appointments

- a. The ASI Board of Directors shall confirm by a majority vote all presidential appointments to positions that receive financial awards, scholarships, or any other material compensation for service. Refer to ASI Policy for additional information on appointments.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

Clause 11. The ASI Board of Directors may authorize any officer, agent, or director to enter into any contract or execute any instrument in the name of and on behalf of the Corporation. Refer to ASI Policy for more information.

- a. The ASI Board of Directors may establish an ad hoc committee to act on behalf of the ASI Board of Directors in making contracts for up to \$10,000 when the ASI Board of Directors is unable to establish quorum. The ad hoc committee shall consist of the ASI President, the Vice Chair/Treasurer of the Board of Directors, five Directors, and the ASI Executive Director.

Clause 12. The Board may override any presidential veto by a two-thirds vote within fourteen (14) legal days of the veto.

Section 3. **TERM OF OFFICE** Directors shall serve a one-year term. Directors elected to fill a vacancy shall serve the remainder of the original term.

Clause 1. A full-year term following the general election shall commence on June 1 and end on the following May 31.

Section 4. **CONDUCT**

Clause 1. All communication and behavior of Board of Directors members shall demonstrate a high degree of ethics and professionalism, which includes but is not limited to purposefulness and respect, especially when general students or guests are attending the Board of Directors meetings.

- a. During the Board of Directors trainings the Board shall set behavioral norms for the Board of Directors meetings, including but not limited to preparedness and the use of electronic devices, which will be enforced by the Board of Directors Chair.

Clause 2. All Directors shall be held accountable for the conduct and responsibilities of the Board of Directors as stated in ASI Policy.

Section 5. **RESIGNATION** In the event a Director should resign, written notice of their resignation should be submitted to the ASI Board of Directors Chair.

Section 6. **VACANCIES**

Clause 1. A vacancy on the ASI Board of Directors exists in the case of death, resignation, removal of a Director, or in the event of a failure to elect the fully authorized number of Directors.

Clause 2. Vacancies reduce quorum.

Clause 3. Declaration of Vacancy

- a. A student officeholder (Director or Officer), position will become vacant by a Board declaration of position vacancy for:

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- I. Failure to meet academic qualification
  - (1) A Director shall be removed from office if at any time during tenure in office they fail to meet the academic qualifications as set forth in Article XII of these Bylaws or in current directive(s) from the Chancellor's office.
  
- II. Failure to perform prescribed duties of the office as stated in ASI Bylaws and ASI Policy.
  
- III. Failure to meet attendance requirements
  - (1) Directors are charged with the specific trust of representing their student constituency. Failure to attend regularly scheduled ASI Board of Directors meetings and/or meetings of the committee or council in which they are assigned without showing due cause (defined Article II, Section 4, Clause 5) shall be considered a violation of that trust and grounds for removal from office.
  - (2) two consecutive ASI Board of Directors meetings,
  - (3) two consecutive meetings of the standing committee to which they are assigned,
  - (4) two consecutive meetings of the council to which they are assigned,
  - (5) three ASI Board of Directors meetings, or a total of three meetings of the committees
  - (6) or councils to which they are assigned.
  
- IV. Violation of the CSU Student Code of Conduct; or
  
- V. Gross abuse of authority or discretion
  - (1) The Board of Directors may declare the office vacant of any Director or Officer who has been declared of unsound mind by final court order, of convicted of a felony, or been found by a final court order to have breached any duty under Corporations Code Section 5230.

Clause 4. Directors are appointed per ASI Policy.

Clause 5. Appeals

- a. A Director can appeal their removal by the next regularly scheduled ASI Board of Directors meeting immediately following the Director's removal. Appeals must be submitted in writing. Reinstatement requires a three-fourths vote of the ASI Board of Directors.

Section 7. **MEETINGS** (pursuant to Education Code Sections 89305 to 89307.4)

- Clause 1. The ASI Board of Directors and all of its committees, the Titan Student Centers Board of Trustees and its sub-committees, and all funding councils shall conduct their business in duly noticed public meetings and are required to comply with all provisions of the Gloria

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

Romero Open Meetings Act (Education Code Sections 89305 to 89307.4) as outlined in these Bylaws. Any person may attend any of these meetings except as otherwise outlined in section 89305.1(b)(1)(B)(i)-(iv) of the California State Education Code.

Clause 2. Regular Meetings

a. All meetings shall be in accordance to ASI Policy.

b. Schedule

I. The ASI Board of Directors shall hold regular meetings on Tuesdays throughout the academic year beginning with the first week of instruction.

II. Standing committees shall hold regular meetings throughout the academic year.

III. All funding councils shall establish annually a schedule for regular meetings at their first meeting of the academic year and post notice and agenda for such regular meetings as required hereinafter.

c. Written Notice /Agenda

Written notice of every regular meeting shall be given at least seventy-two (72) hours prior to the date set for the meeting (pursuant to Education Code Section 89305.5).

Clause 3. Closed Meetings

a. The ASI Board of Directors, committee, or funding council may hold a closed meeting from which the public is excluded only.

Clause 4. Special Meetings

a. Special meetings of the ASI Board of Directors may be called by the Chair or by a majority of the members of the ASI Board of Directors.

b. Special meetings of a standing committee may be called by the Chair of the committee or by a majority of the members of the committee.

c. Notice

A special meeting may be called by providing written notice at least twenty-four (24) hours prior to the meeting. Notice will be given electronically to all parties directly affected and included on the ASI Website.

I. Such notice shall specify the time and place of the special meeting and a brief description of each item of business to be transacted.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

II. No other business shall be considered at these meetings.

d. Emergency Meetings

In the case of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, the ASI Board of Directors may hold an emergency meeting without complying with the twenty-four (24) hour notice requirement and/or the twenty-four (24) hour posting requirement of this section so long as the ASI Board of Directors provides a minimum of one-hour notification by telephone (if telephone services are functional) to the public media and complies with Education Code Sections 89306.5(c) and (d). Please also refer to ASI Policy Concerning Board of Directors Operations for additional information.

Clause 5. Quorum and Voting Privileges

- a. A quorum shall be present at all regular and special meetings for the official transaction of business.
- b. A quorum shall consist of a majority of the Directors.
- c. In order to be counted in quorum and vote, a Director must be present from the time a motion is seconded to the calling of the question on that motion as well as meet attendance requirements for that meeting.

**Section 8. ACTION**

Clause 1. The ASI Board of Directors, committees, and funding councils shall not take action on any item unless notice and agenda of the meeting where the item will be discussed and acted upon has been legally provided for under the Education Code and all other appropriate laws or unless an emergency situation exists. Refer to ASI Policy for more information.

Clause 2. Any action taken by the ASI Board of Directors excluding internal committee appointments and election of the Chair and Vice Chair of the ASI Board of Directors must be submitted to the ASI President for approval. Action becomes effective upon the signature of the ASI President or within nine (9) legal days if not vetoed in writing. The ASI Board of Directors may override any presidential veto by a two-thirds vote within fourteen (14) legal days of the ASI Board of Directors' written receipt of a veto.

**Section 9. CHAIR OF THE ASI BOARD OF DIRECTORS**

Clause 1. Election and term of office

- a. The ASI Board of Directors shall elect, by a majority vote a Director who will serve as Chair.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- b. The Chair will be elected at the first meeting in June and shall serve from that meeting through May 31. The ASI President shall serve as Chair in the absence of the Chair and Vice Chairs.
- Clause 2. The Chair shall appoint each member of the ASI Board of Directors to serve on at least one ASI Standing Committee or act as a liaison to one of the following: Titan Student Centers (TSC) Board of Trustees standing committees, ASI Programming Boards (AICA,TTF, ASIP), funded councils (the Inter Fraternity Council, the Multicultural Greek Council, the National Panhellenic Council, Panhellenic, the Resident Student Association), or a funding council (the Black Student Union, CSICC, Mesa Cooperativa, SCICC) no later than three (3) legal business days before the first meeting of the fall and spring semesters except the Audit Committee. Members of the ASI Board of Directors to serve on the Audit Committee shall be appointed by the ASI Board of Directors.
- Clause 3. The Chair shall appoint the required number of Directors on any ASI ad hoc committee.
- Clause 4. The Chair, working with the Vice Chairs and the Director of Leader and Program Development, shall be charged with developing a curriculum to be discussed at Board of Directors retreats, additional board development training, and other internal issues related to the board.
- Clause 5. The Chair shall serve as an ex-officio member of all ASI committees except the Audit Committee and the Board Leadership Review Committee.
- Clause 6. The Chair or a Director designated by the Chair shall serve as representative of the ASI Board of Directors on the Titan Student Centers Board of Trustees, the Student Athletics Advisory Council and the Academic Senate. The Chair or the Chair's designee shall serve for one year or the duration of the position providing they remain a member of the ASI Board of Directors during that period. If the ASI Board of Directors representative is unable to complete his or her term, the Chair shall select a representative to complete the vacated position within ten days after the position is declared vacant.
- Clause 7. The Chair shall be responsible for maintaining communication with the Executive Officers, Titan Student Centers Board of Trustees Officers, and chairs of programming board, funded, and funding councils.
- Clause 8. The Chair shall be responsible for setting guidelines for Director's College Reports and Executive Senate Reports.
- Clause 9. The Chair shall direct the work of the Vice Chair/Secretary and Vice Chair/Treasurer.
- Clause 10. The Chair shall be responsible for holding board members accountable for their goals.
- Clause 11. Removal of the Chair shall occur by a two-thirds vote of the ASI Board of Directors or in the event that the Chair loses his or her position as Director.
- Clause 12. In the event the Chair should resign, a written notice of his or her resignation shall be submitted to the ASI President and to the ASI Board of Directors.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- Clause 13. In the event of a vacancy in the position of Chair through resignation, removal, recall, ineligibility, or death, the Vice Chair/Secretary shall assume the position of the Chair, and a new Vice Chair shall be elected by the Board of Directors at the following meeting at which the vacancy is announced.

**Section 10. VICE CHAIR/SECRETARY OF THE ASI BOARD OF DIRECTORS**

- Clause 1. Election and term of office
- a. The ASI Board of Directors shall elect by a majority vote a Director who shall serve as Vice Chair/Secretary for the ASI Board of Directors.
  - b. The Vice Chair/Secretary will be elected at the first meeting in June shall serve from that meeting through May 31.
- Clause 2. The Vice Chair/Secretary shall preside in the absence of the Chair.
- Clause 3. The Vice Chair/Secretary shall serve as the Chair of the Governance Committee.
- Clause 4. The Vice Chair/Secretary shall assist the Board of Directors Chair with enforcing bylaws and policies.
- Clause 5. The Vice Chair/Secretary shall maintain regular communication with the ASI Board of Directors Chair, the Executive Officers, and the Titan Student Centers Board of Trustees Officers.
- Clause 6. The Vice Chair/Secretary shall assist the Board of Directors Chair in developing a curriculum to be discussed at Board of Directors retreats, additional board development training, and other internal issues related to the board.
- Clause 7. The Vice Chair/Secretary shall be responsible for certification of all records of the Board of Directors when requested and to execute documents on behalf of the Board as required for legal documents.
- Clause 8. Removal of the Vice Chair/Secretary shall occur by a two-thirds vote of the ASI Board of Directors or in the event that the Vice Chair/Secretary loses their position as Director.
- Clause 9. In the event the Vice Chair/Secretary should resign, a written notice of their resignation shall be submitted to the Chair and to the ASI Board of Directors.
- Clause 10. In the event of a vacancy in the position of Vice Chair/Secretary through resignation, removal, recall, ineligibility, or death, a new Vice Chair/Secretary shall be elected at the meeting at which the vacancy is announced.

**Section 11. VICE CHAIR/TREASURER OF THE ASI BOARD OF DIRECTORS**

- Clause 1. Election and term of office
- a. The ASI Board of Directors shall elect by a majority vote a Director who shall

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

serve as Vice Chair/Treasurer for the ASI Board of Directors.

- b. The Vice Chair/Treasurer will be elected at the first meeting in June shall serve from that meeting through May 31.
  
- Clause 2. The Vice Chair/Treasurer shall present monthly, or as needed, to the ASI Board of Directors a detailed report of the financial conditions of ASI. The report will include budget language implementation, any outstanding debt owed to ASI, any line item transfers performed by the Vice Chair/Treasurer or the Finance Committee, and the current balance of the Contingency Account.
  
- Clause 3. The Vice Chair/Treasurer shall serve as the Chair of the Finance Committee.
  
- Clause 4. The Vice Chair/Treasurer shall oversee the budget development for the next fiscal year with the assistance of the Director of Finance and maintain regular communication with the student leaders who oversee a budget within ASI.
  
- Clause 5. The Vice Chair/Treasurer shall maintain regular communication with the Board of Directors Chair, Executive Officers, and Titan Student Centers Board of Trustees Officers.
  
- Clause 6. The Vice Chair/Treasurer shall assist the Board of Directors Chair in developing a curriculum to be discussed at the Board of Directors retreats, additional board development training, and other internal issues related to the Board.
  
- Clause 7. The Vice Chair/Treasurer shall ensure compliance with the financial policies of ASI.
  
- Clause 8. The Vice Chair/Treasurer shall be responsible for reporting the fiscal budget recommendations of the Finance Committee and the Titan Student Centers Board of Trustees to the ASI Board of Directors on or before the first meeting in April of each fiscal year.
  
- Clause 9. The Vice Chair/Treasurer shall assume the duties of the Vice President of Finance on June 1, 2017



BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE V**

**EXECUTIVE OFFICERS**

Section 1. **TERM OF OFFICE** Each officer shall serve for a full-year term following the general election which shall commence on June 1 and end on the following May 31.

Section 2. **ASI PRESIDENT**

- Clause 1. The ASI President (hereinafter referred to as President) shall be the Chief Executive Officer and shall act as head of the ASI Government and shall appoint, subject to approval of the majority of the Board of Directors, all Executive Officers identified in Clause 2, Section 1 (c through f) of Article IV.
- Clause 2. The President shall be an ex-officio member of all ASI committees except the Audit Committee.
- Clause 3. The President shall submit a budget proposal to the Finance Committee of the ASI Board of Directors on or before the second meeting in March of each fiscal year.
- Clause 4. In the event the ASI Board of Directors has not elected a Chair or Vice Chairs, the President shall serve as Chair until a majority of said Board has elected a Chair or Vice Chairs. In serving as Chair, the President shall not be eligible to vote.
- Clause 5. The President shall execute the resolutions and policies passed by the ASI Board of Directors.
- Clause 6. The President shall appoint ASI program directors and be directly responsible for their activities.
- Clause 7. The President or designee shall be responsible for chairing the Instructionally Related Activities (IRA) committee.
- Clause 8. The President or designee shall serve as a voting member on the CSU Fullerton's Academic Senate.
- Clause 9. The President shall serve as a voting or non-voting member on the California State Student Association Board.
- Clause 10. The President or designee shall maintain communication with all CSU Fullerton's partners and auxiliaries. They shall serve as a board member or ASI representative on university boards they are invited to, which may include the President's Advisory Board, The California State University, Fullerton Philanthropic Association, the Alumni Association, and the Auxiliary Services Corporation.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- Clause 11. The President shall maintain relationships with campus partners, and are encouraged to meet regularly with the University President, Provost, Vice President of Student Affairs, the Director of Athletics, and the Chief of Police.
- Clause 12. The President shall possess the power of veto over all actions of the ASI Board of Directors excluding internal committee appointments and internal elections. Action becomes effective upon the signature of the President or in nine (9) legal days if not vetoed in writing. The ASI Board of Directors may override a veto by a two-thirds vote within fourteen (14) legal days of veto.
- Clause 13. The President shall have the authority to remove any or all executive appointments.
- Clause 14. All official actions of the President shall be written in the form of Executive Orders as outlined in the ASI Policy Concerning Corporate Management.
- Clause 15. If the President resigns, a written notice of his or her resignation shall be submitted to the ASI Board of Directors and to the ASI Vice President.
- Clause 16. In the event of a vacancy in the office of the President, the vacancy shall be filled by the ASI Vice President who shall appoint a new ASI Vice President subject to approval by a majority vote of the ASI Board of Directors.

**Section 3. ASI VICE PRESIDENT**

- Clause 1. In the event of the absence or disability of the President, the Vice President shall perform all duties of the President and shall have all the power of and be subject to all the restrictions of the President.
- Clause 2. The Vice President shall fulfill all duties and responsibilities that are assigned by the President and are consistent with these bylaws.
- Clause 3. The Vice President shall be responsible for ASI programs, including, ASI Production, Titan Tusk Force, Association for InterCultural Awareness, and Street Team Commission.
- Clause 4. The Vice President shall chair the Executive Senate Committee.
- Clause 5. The Vice President shall serve as an ex-officio member of all ASI committees except the Audit Committee.
- Clause 6. The Vice President or designee shall be responsible for the recognition of student leaders within ASI.
- Clause 7. If the Vice President resigns, a written notice of the resignation shall be submitted to the President and to the Chair of the Board of Directors.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- Clause 8. In the event of a vacancy in the office of the Vice President, the President shall appoint a Vice President subject to approval by a majority vote of the ASI Board of Directors.

**Section 4. EXECUTIVE OFFICER APPOINTMENTS AND VACANCIES**

- Clause 1. The following Executive Officers shall be appointed by the President: Chief Campus Relations Officer, Chief Governmental Officer, and Chief Communications Officer.
- Clause 2. All appointed Executive Officers shall perform all duties as provided for in the Bylaws and as instructed by the President.
- Clause 3. All appointed Executive Officers have the responsibility to regularly inform the ASI Board of Directors of any and all of their official activities.
- Clause 4. In the event that any appointed Executive Officer should resign, a written notice of their resignation shall be submitted to the President and to the ASI Board of Directors.
- Clause 5. In the event of the simultaneous vacancy in the position of President and Vice President, the Chair of the Board of Directors shall automatically assume the office of President and appoint a Vice President subject to majority ASI Board of Directors approval.

**Section 5. CHIEF CAMPUS RELATIONS OFFICER**

- Clause 1. The Chief Campus Relations Officer shall maintain correspondence within on-campus issues and the campus climate.
- Clause 2. The Chief Campus Relations Officer shall serve as the Chair of the University Affairs Commission and is responsible for facilitating on-campus advocacy initiatives.
- Clause 3. The Chief Campus Relations Officer shall make recommendations to the President to appoint students to university-wide committees and search committees, and oversee the President Appointee Commission.
- Clause 4. The Chief Campus Relations Officer oversees the Environmental Sustainability Commission.
- Clause 5. The Chief Campus Relations Officer may serve as the President's designee for the CSU Fullerton's Academic Senate.

**Section 6. CHIEF GOVERNMENTAL OFFICER**

- Clause 1. The Chief Governmental Officer shall maintain correspondence with the university's Government Relations Department and local, state, and federal elected officials and

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

government agencies.

- Clause 2. The Chief Governmental Officer may be appointed by the President as the voting or non-voting member of the California State Student Association Board of Directors.
- Clause 3. The Chief Governmental Officer shall conduct in-district lobby visits to the Fullerton Delegation.
- Clause 4. The Chief Governmental Officer oversees the Lobby Corps Commission.

**Section 7. CHIEF COMMUNICATIONS OFFICER**

- Clause 1. The Chief Communications Officer shall be responsible for effectively communicating and distributing ASI initiative through multiple media outlets.
- Clause 2. The Chief Communications Officer shall be responsible for ASI public relations in conjunction with ASI Communication and Marketing Department.
- Clause 3. The Chief Communications Officer oversees the Communications Commission and the Community Engagement Commission.

**Section 8. PRESIDENT-ELECT**

- Clause 1. The President-elect may present the presidential appointments that require confirmation from the incumbent ASI Board of Directors by the final meeting of the year.
- Clause 2. In the event of a vacancy in the position of President-elect, the Vice President-elect shall become President-elect and shall appoint a new Vice President-elect subject to approval by a two-thirds majority vote of the incumbent ASI Board of Directors.
- Clause 3. In the event of a vacancy in the position of the Vice President-elect, the President-elect shall appoint a new Vice President-elect subject to approval by a two-thirds majority vote of the incumbent ASI Board of Directors.

**Section 9. POWERS**

- Clause 1. The ASI President shall make recommendations to the ASI Board of Directors on the establishment of ASI commissions. ASI Commissions are charged with leading advocacy, programming, and outreach efforts on behalf of ASI.
  - a. All members of ASI Commissions shall be appointed by the President. The President shall also appoint all ASI Commission Leaders with the approval of the Board of Directors.
  - b. ASI Commissions shall advocate on behalf of students with prior approval

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

by majority vote of the Board of Directors.

- c. ASI Commissions shall include the: Communications Commission, Community Engagement Commission, Environmental Sustainability Commission, Lobby Corps Commission, Presidential Appointees Commission, Street Team Commission, and University Affairs Commission.
  - I. The Communications Team focuses on planning and implementing strategies, campaigns and events that communicate information about the ASI to the student body and campus community. The Communications Commission shall be composed of the following: the Chief Communications officer who shall serve as the Communications Commission Leader, one (1) Events Coordinator, one (1) Campus Outreach Coordinator, and one (1) Social Media and Marketing Coordinator.
  - II. The Community Engagement Commission shall be responsible for enhancing the university's reputation within the community by broadcasting the positive contributions of students, clubs, and organizations on campus, building positive working relationships with community leaders and residents by attending pertinent public and town hall meetings, and working closely with CSUF students, faculty members, clubs, and organizations on campus to promote their philanthropic and commendable contributions to the community. The Community Engagement Commission shall be composed of the following: one (1) Community Engagement Commission Leader and three (3) coordinators.
  - III. The Environmental Sustainability Commission shall be responsible for raising awareness of environmental and sustainability issues on campus, developing events and programs, advocating for the inclusion of sustainability best practices within the context of ASI's operations and corporate responsibility, and serving as a liaison between interested student groups and ASI. The Environmental Sustainability Commission shall be composed of the following: one (1) Environmental Sustainability Commission Leader, one (1) Waste & Energy Coordinator, one (1) Programming Coordinator, one (1) Promotions Coordinator, and at least three (3) students at large. At least one (1) member of the Board shall serve on the Environmental Sustainability Commission.
  - IV. The Lobby Corps Commission shall be responsible for advocating on behalf of student interests on all levels of governance affecting higher education and other public policy issues, planning and implementing programs and events that educate about policy issues and engage students and the campus community in advocacy efforts, and facilitating campaigns on issues of student interests and mobilize support of the CSUF student body, campus community, and beyond. The Lobby Corps Commission shall be composed of the following: the Chief Governmental Officer who shall serve as the Lobby Corps Commission Leader, one (1) Advocacy Coordinator, one (1) Events Coordinator, one (1) Promotions

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

Coordinator, and at least three (3) students at large. At least one (1) member of the Board of Directors, and the Titan Student Centers Board of Trustees Chair or designee shall serve on the Lobby Corps Commission.

- V. The Presidential Appointees Commission is the program that coordinates the appointment, development, and monitoring of students serving on Academic Senate and University Wide Committees. The Presidential Appointees Commission shall be composed of the following: one (1) Presidential Appointees Commission Leader and all other ASI Presidential Appointees to university wide committees.
  - VI. The ASI Vice President shall be responsible for promoting the ASI Scholarship program, overseeing the review of submitted applications, and awarding students.
  - VII. The Street Team Commission shall be responsible for providing on-campus student involvement and leadership growth opportunities through weekly meetings and events, while supporting a variety of ASI teams including but not limited to Association for InterCultural Awareness (AICA), ASI Productions, and Titan Tusk Force. The Street Team Commission shall be composed of the following: one (1) Street Team Commission Leader, one (1) Programming Coordinator, and at least three (3) students at large.
  - VIII. The University Affairs Commission shall be responsible for advocating on behalf of students for campus issues. The University Affairs Commission shall be composed of the following: the Campus Relations Officer who shall serve as the University Affairs Commission Leader, and at least one (1) member of the Board shall serve on the University Affairs Commission.
- Clause 2. The ASI President shall make recommendations to the ASI Board of Directors on the establishment of ASI Programming Boards. ASI Programming Boards are charged with programming and outreach efforts on behalf of ASI.
- a. All members of ASI Programming Boards shall be appointed by the President. The President shall also appoint all ASI Programming Board Leaders with the approval of the Board of Directors.
  - b. ASI Programming Boards shall include the: ASI Productions and Titan Tusk Force.
    - I. ASI Productions focuses on planning and implementing campus entertainment centered on social, cultural, and educational topics through a wide selection of frequent events and large scale productions. ASI Productions shall be composed of the following: one (1) Director, one (1) Sunday Series Coordinator, one (1) Pub Monday/Tuesday Coordinator, one (1) Wednesday Concert Coordinator, one (1) Pub Thursday Coordinator, one (1) Films Coordinator, one (1) Fall/Spring Concert Coordinator, and two (2) Union and

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

Special Programming Coordinators.

- II. Titan Tusk Force focuses on planning and implementing spirited events centered on Titan Pride, while also promoting and supporting Athletics to build a strong sense of campus unity and identity with CSU Fullerton. Titan Tusk Force shall be composed of the following: one (1) Director, one (1) Athletics Coordinator, one (1) Events Coordinator, and one (1) Marketing and Recruitment Coordinator.

Section 10. **OFFICE HOURS** Executive Officers shall maintain regular office hours in order to meet with students. Office hours shall be posted publically, consist of at least one hour a week, and be served in the ASI Executive Office. ASI President shall be responsible for the enforcement of office hours.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE VI**

**TITAN STUDENT CENTERS BOARD OF TRUSTEES**

Section 1.     **PURPOSE** The purpose of the Board of Trustees is to establish policies which will assure that the Titan Student Union, Student Recreation Center and the Irvine Fitness Center and student lounge (hereinafter referred to as “Titan Student Centers”) are a unifying force between students, faculty, and staff; campus centers for social, cultural, fitness, recreational and intellectual activities and services; places to provide further opportunities to broaden and strengthen interpersonal relationships and self-enhancement within a large urban university; and to provide experience in self-government and civic responsibility.

Section 2.     **DELEGATION OF AUTHORITY**

- Clause 1.     The Board of Directors establishes the Titan Student Centers Board of Trustees in order to develop and adopt operating policies to govern the operation of the facilities and programs of the Titan Student Centers.
- Clause 2.     The Board of Trustees delegates the responsibility for the daily operation of the Titan Student Centers to the ASI Executive Director. The ASI Executive Director appoints and supervises the staff of the Titan Student Centers.
- Clause 3.     The ASI Executive Director works closely with the Dean of Students and the Vice President of Student Affairs to assure the relationship the Titan Student Centers has with the educational program of the University.

Section 3.     **DUTIES AND RESPONSIBILITIES OF THE BOARD**

- Clause 1.     The Board of Trustees participates in the selection of the Associate Executive Director and Titan Recreation Director.
- Clause 2.     The Board of Trustees provides the maintenance and general upkeep of the Titan Student Centers facilities.
- Clause 3.     The Board of Trustees establishes operating policies including but not limited to: scope of operation, use of facilities and allocation of space.
- Clause 4.     Salaries, benefits, and work rules governing employees are determined by the ASI Board of Directors within the framework of rules governing employees of auxiliary corporations established by the State of California.
- Clause 5.     The Board of Trustees makes provisions for adequate accounting and auditing procedures for the Titan Student Centers.
- Clause 6.     The Board of Trustees prepares an annual budget for the operation of the Titan Student Centers. After the proposed budget is formally adopted by the Board of Trustees, it shall be submitted to the ASI Board of Directors for appropriate action. Following approval by the ASI Board of Directors, the budget is submitted to the University President for final approval.



BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- Clause 7. The Board of Trustees establishes standing committees necessary for the operation of the Titan Student Centers and defines their powers and responsibilities.
- Clause 8. Student members of the Board of Trustees may not be employed by the Associated Students, CSUF, Inc.
- Clause 9. Student members of the Board of Trustees will conduct one (1) hour a week of office hours. Office hours shall be made available to the student population by being posted on the outside of the office.

Section 4. **MEMBERS OF THE BOARD OF TRUSTEES**

- Clause 1. The Board of Trustees consists of voting and nonvoting members. Voting members of the Board of Trustees:
- a. Student Members:
    - I. ASI President or designee
    - II. ASI Board of Directors Chair or designee
    - III. Resident Student Association President or designee
    - IV. Ten (10) Student Trustees
  - b. University Members:
    - I. A Faculty Representative
    - II. Alumni Representative
    - III. University Presidential Appointee
- Clause 2. Non-Voting Members:
- a. University Members
    - I. Vice President for Student Affairs or designee
    - II. Vice President for Administration and Finance or designee
  - b. ASI Staff Members
    - I. Associate Executive Director
    - II. Director, Titan Recreation
    - III. Associate Director, Titan Student Union
    - IV. Associate Director, Marketing and Communications
- Clause 3. No voting proxy is allowed at any Board of Trustees or committee meetings.

Section 5. **SELECTION AND TERM OF OFFICE**

- Clause 1. **Student Membership and Length of Service** The following students hold membership and term by virtue of their office:
- a. ASI President or designee
  - b. ASI Board of Directors Chair or designee
  - c. Resident Student Association President or designee
  - d. Ten (10) Student Trustees elected by the student body to serve one-year terms.
- Clause 2. University Membership
- a. Faculty Representatives appointed by the Academic Senate, serving two-year

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

terms.

- b. The University Presidential Appointee appointed by the University President annually for a one-year term.
- c. The Alumni Representative appointed by Alumni Association annually for a one-year term.
- d. Vice President for Student Affairs (or designee) serves by virtue of their office.
- e. Vice President for Administration and Finance (or designee) serves by virtue of their office.

Clause 3. Except as noted, the term of office runs from June 1 to May 31.

**Section 6. VACANCIES**

Clause 1. The Board of Trustees Chair is responsible to notify the Board of any vacancy on the Board and/or standing committees. While a vacancy exists, the Chair makes progress reports to the Board at its regularly scheduled meetings.

- a. Student Trustees positions: In the event of a vacancy of one of the Student Trustees positions, the Board of Trustees Chair presents to the Board of Trustees a fair and open process to fill the vacancy. The Board of Trustees Chair makes a recommendation to the Board of Trustees for a replacement.
- b. Other Positions: In the event of a vacancy of any other position, the Board of Trustees Chair works with the appropriate agent to secure a replacement.

**Section 7. ABSENCES**

Clause 1. Attendance is defined as being present prior to the announcement of unfinished business and remaining until the scheduled ending time for the meeting.

Clause 2. Board of Trustees members are allowed no more than two unexcused absences from the Board of Trustees and standing committee meetings each semester. Excused absences are granted for due cause.

Clause 3. The Board of Trustees Chair refers to the removal process when any Student Trustees member with two or more unexcused absences to the Board of Trustees meeting for possible dismissal.

Clause 4. The Board of Trustees Chair is responsible for all attendance matters, including committee meeting attendance.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

Section 8.       **BOARD OF TRUSTEES OFFICERS** The Board of Trustees has three officers: Chair, Vice Chair for Facilities, and Vice Chair for Operations.

- Clause 1.       The three (3) Board of Trustees Officers are elected by the Board of Trustees on their first meeting on June 1. The officers must have membership on the Board of Trustees for the upcoming academic year.
- Clause 2.       Elections are by roll call vote from nominations made by the Board of Trustees members.
- Clause 3.       Officers are elected to serve a term beginning on June 1 and ending on May 31 of the following year.
- Clause 4.       Officers may be recalled by a two-thirds vote of the total voting membership subject to at least two (2) weeks in advance. Notice must be given at the meeting prior to a recall vote.
- Clause 5.       In the event of a vacancy of one of the officers, an election is held at the next Board of Trustees meeting.
- Clause 6.       In the event of a vacancy or absence of the Board of Trustees Chair, the Vice Chair for Operations will serve as Chair. In the event of absences or vacancies by the Board of Trustees Chair and the Vice Chair for Operations, the Vice Chair for Facilities will serve as Chair. In the event of vacancies by all three officers, the Associated Students, CSUF, Inc. Board of Directors Chair shall serve as Chair the Board of Trustees until an election for a new Chair can be held.

Section 9.       **CHAIR**

- Clause 1.       Prepares agendas and presides over all Board of Trustees meetings.
- Clause 2.       The Chair shall be responsible for maintaining communication with the Board of Directors Chair and the Executive Officers.
- Clause 3.       Maintains a close working relationship with the ASI Executive Director, ASI Associate Executive Director, ASI Director of Administration, ASI Finance Director, and Director of Titan Recreation.
- Clause 4.       Coordinates Board of Trustees member training and annual goals in conjunction with ASI Executive Director, ASI Associate Executive Director and Titan Recreation Director.
- Clause 5.       The Chair shall appoint each Student Trustee to serve on at least one Titan Student Centers Board of Trustees Committee, Facilities or Operations, no later than three (3) legal business days before the first Titan Student Centers Board of Trustees meeting of

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

the fall and spring semester.

- Clause 6. The Chair shall direct the work of all the Vice Chairs.
- Clause 7. In consultation with other Titan Student Centers Board of Trustees Vice Chairs, prepares and administers Board of Trustees budget.

**Section 10. VICE CHAIR FOR FACILITIES**

- Clause 1. The Vice Chair for Facilities shall be responsible for reporting all recommendations of the Facilities Committee to the Titan Student Centers Board of Trustees.
- Clause 2. The Vice Chair for Facilities shall appoint a Student Trustee committee member to serve as Marketing Liaison.
  - a. The Marketing Liaison shall be appointed by the Vice Chair of Facilities through a fair and transparent process that is established by the Vice Chair.
  - b. The Marketing Liaison shall work with the ASI Chief Communications Officer and Associate Director of Marketing and Communication.
  - c. The Marketing Liaison shall make a report during the Facilities Committee and inform the committee on marketing campaigns occurring within or regarding the Titan Student Centers.
  - d. The Marketing Liaison shall serve as the Titan Student Centers voice on all areas concerning marketing efforts.
  - e. The Marketing Liaison shall execute projects assigned by the Vice Chair for Facilities and Chair of the Titan Student Centers Board of Trustees.
- Clause 3. Serves as Chair of the Facilities Committee.
- Clause 4. The Vice Chair for Facilities shall maintain regular communication with the Board of Trustees Chair.
- Clause 5. Serves as non-voting ex-officio on all other committees.

**Section 11. VICE CHAIR FOR OPERATIONS**

- Clause 1. The Vice Chair for Operations shall be responsible for reporting all recommendations of the Operations Committee to the Titan Student Centers Board of Trustees.
- Clause 2. The Vice Chair for Operations shall appoint a Student Trustee committee member to serve as Programing Liaison.
  - a. The Programing Liaison shall be appointed by the Vice Chair of Operations through

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

a fair and transparent process that is established by the Vice Chair.

- b. The Programing Liaison shall work with the ASI Union and Special Programing Coordinator and ASI Coordinator for Leader and Program Development to implement programming efforts within the Titan Student Centers.
- c. The Programing Liaison shall make a report during the Operations Committee and inform the committee on programing efforts occurring within or regarding the Titan Student Centers.
- d. The Programing Liaison shall serve as the Titan Student Centers contact on all areas concerning programing efforts.
- e. The Programing Liaison shall execute projects assigned by the Vice Chair for Operations and Chair of the Titan Student Centers Board of Trustees

Clause 3. Serves as Chair of the Operations Committee.

Clause 4. The Vice Chair for Operations shall maintain regular communication with the Board of Trustees Chair.

Clause 5. Serves as non-voting ex-officio on all other committees.

Section 12. **QUORUM**

Clause 1. A majority of the filled voting positions of the Board of Trustees constitutes a quorum.

Section 13. **FACILITIES COMMITTEE**

Clause 1. The Facilities Committee is responsible for oversight of the overall structural needs of the facilities of the Titan Student Centers including building changes, capital purchases, office space allocation, marketing efforts, space designation, planning of future projects, and bylaw recommendations. The Committee makes a formal recommendation to the Board of Trustees on all actions.

Clause 2. The Committee shall be composed of the Chair, Vice Chair for Facilities, three (3) student trustees, ASI President or designee, RSA President or designee and ASI Board of Directors Chair or designee, as voting members. The ASI Associate Executive Director, Associate Director of Titan Student Union, Director of Titan Recreation, and Associate Director of Marketing and Communication as non-voting members.

Section 14. **OPERATIONS COMMITTEE**

Clause 1. The Operations Committee is responsible for oversight of the overall operations of the Titan Student Centers including the development and evaluation of programs and services, acquisition of student art, operations of the Titan Student Centers food services, the budget, fee assessments (user fees, room rental fees, and other such fees charged by the Titan Student Centers), line item transfers, operating hours, and bylaw recommendations. The Committee makes a

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

formal recommendation to the Board of Trustees on all actions.

Clause 2. The Committee shall be composed of the Chair, Vice Chair for Operations, three (3) student trustees, ASI President or designee, RSA President or designee and ASI Board of Directors Chair or designee, as voting members. The ASI Associate Executive Director, Director of Titan Recreation, Associate Director of Titan Student Union, and Associate Director of Marketing and Communication, as non-voting members

Section 15. **BYLAW RECOMMENDATIONS** The Board of Trustees bylaw changes may be recommended, or new guidelines suggested at any meeting of the Board of Trustees by a two-thirds vote of the membership. All recommendations are subject to approval of the Associated Students Inc. Board of Directors.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE VII**

**ELECTIONS: GENERAL**

**Section 1. ELECTIONS SCHEDULE**

- Clause 1. Election of the President, Vice President, Board of Directors, and Titan Student Centers Board of Trustees shall be held Tuesday through Wednesday, two weeks prior to Spring Recess.
- Clause 2. Public notice of an election must be given to student body no later than ten (10) legal days prior to the election. The notice shall specify the place(s), the legal day(s), the hours of such elections, and the general nature of the issue(s) to be decided.

**Section 2. VOTING PROCEDURES**

- Clause 1. Voting will open at 8:00 A.M. on the first polling day of elections until 8:00 P.M. on the final day.
- Clause 2. A candidate must use their name on record with the University on the ballot. The order of the candidates appearing on the ballot shall be in alphabetical order.
- Clause 3. Each student shall be required to authenticate their eligibility to vote by entering their CSU Fullerton credentials on the voting website.
- Clause 4. When voting for a candidate for the ASI Board of Directors in an election, voters shall be limited as follows:
  - a. A student with a single declared major or multiple declared majors within the same academic college shall be allowed to cast a single ballot in that academic college.
  - b. A student with multiple declared majors in different academic colleges shall only be allowed to cast a single ballot in one of the colleges in which they are enrolled.
  - c. An undeclared student shall be allowed to cast a single ballot in only one academic college of their choice.
  - d. Students that are not declared in the College of Education shall not be able to cast a ballot in the College of Education, no matter if they are active members of a club that is a member of the Education ICC.
  - e. A student will vote on a single ballot for up to two (2) candidates from the academic college in which they are enrolled.
- Clause 5. When voting for the President and Vice President, a student will vote on a single ballot for one (1) candidate team.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

Clause 6. When voting for the Titan Student Centers Board of Trustees members, a student will vote on a single ballot for up to ten (10) positions.

**Section 3. DETERMINING WINNERS**

Clause 1. The Instant Run-Off Voting method simulates an election with multiple run off rounds until a candidate receives majority. The Instant-Runoff Voting method will be used to count the votes. On the ballot, voters will rank candidate teams, Board of Director candidates, and Board of Trustees candidates in order of most preferred to least preferred.

Clause 2. President and Vice President

- a. The winners shall be the candidate team who receives a majority of votes in the regular election. A majority shall be defined as 50% plus one individual vote of the total votes cast.
- b. If no candidate team receives a majority of votes in the regular election, the candidate team with the fewest votes shall be eliminated and an instant runoff will occur, as defined by the Instant-Runoff Voting method (see Clause 5). The eliminated candidate team's votes are transferred to the other candidate team(s), depending on each voter's preference as stated on their ballot. A runoff election will be simulated with the new vote totals. This process will repeat until a candidate team receives a majority of votes.

Clause 3. ASI Board of Directors

- a. The winners shall be the two (2) candidates from each college who receive the most votes.
- b. If two candidates tie for second place, the candidate(s) with the fewest votes shall be eliminated and as instant runoff will occur, as defined by the Instant-Runoff Voting method. The eliminated candidate(s) votes are transferred to the other candidates, excluding the candidate that received the highest vote total, depending on each individual voter's preference as stated on their ballot. The winner shall be determined by a simulated election based on the new voting totals.

Clause 4. Titan Student Centers Board of Trustees

- a. The winners shall be the ten (10) candidates who receive the most votes.
- b. If multiple candidates tie for tenth place, the candidate(s) with the fewest votes shall be eliminated and an instant runoff will occur, as defined by the Instant-Runoff Voting method. The eliminated candidate's votes are transferred to the other candidates, depending on each individual voter's preference as stated on their ballot. The winners shall be determined by a simulated election based on the new voting totals.



BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- Clause 5. At the close of the elections the results will be counted. If there are no pending complaints or appeals, the Elections Director will submit the results to be certified within twenty-four (24) hours. The certification process will include review by the Elections Director, Executive Director or designee, and the Vice President of Student Affairs or designee. Results are only certified after any complaints have been heard by the Elections Judicial Council and appeals have been heard by the Board of Directors.
- a. Once certified, the names of the winners shall be posted outside the ASI Executive Offices, and the results shall be released to the public.
  - b. The posting of the results shall constitute notification of the results to all candidates.

Section 4. **RECOUNTS**

- Clause 1. Recounts may be requested by any candidate for the position in which they are running if there is a reason to believe the count was inaccurate.
- Clause 2. Recounts must be requested before the results have been certified.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE VIII**

**ELECTIONS TEAM**

**Section 1. ELECTIONS TEAM**

- Clause 1. The Elections Team shall be composed of the Elections Director and two (2) Coordinators. They shall be responsible for promoting ASI Elections and encouraging participation and promotional events for ASI Elections.
- Clause 2. The Elections Team shall encourage students to run prior to the Petition for Candidacy form due date, promote voter participation prior to and throughout the election, plan and execute ASI Elections events, and have thorough knowledge and understanding of election rules and procedures.
- Clause 3. The Elections Team shall maintain impartiality towards elections and election issues.
  - a. The Elections Team shall not campaign in any election nor publicly support any candidate or cause in any election they are overseeing.
  - b. The Elections Team shall not hold an office within ASI during their term. The Elections Team shall sign an ASI Conflict of Interest Agreement.
  - c. The Elections Team is prohibited from privately discussing elections and election issues except with the ASI Executive Director and the Elections Advisor.

**Section 2. ELECTIONS DIRECTOR**

- Clause 1. The Elections Director shall oversee ASI Elections.
- Clause 2. The Elections Director shall be accountable for implementing and enforcing all provisions of these Bylaws that pertain to elections.
- Clause 3. The Elections Director shall be charged with the recruitment, oversight, and training of the Elections Coordinators.
- Clause 4. The Elections Director shall chair the Elections Judicial Council.
- Clause 5. If any interpretation or question of the ASI Bylaws is required, the Elections Director shall consult the ASI Executive Director first prior to announcing a decision.
- Clause 6. The Elections Director shall conduct all business related to the election process in compliance with CSU Fullerton policies and State and Federal laws.
- Clause 7. The Elections Director may make a recommendation to the ASI Board of Directors to remove any member(s) from the ASI Elections Team for due cause.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- Clause 8. The Elections Director is responsible for reassessing and reevaluating current practices pertaining to ASI Elections.
- Clause 9. Following candidate certification, the Elections Director shall provide a report to the ASI Board of Directors summarizing the election and proposing any recommendations for the following year.
- Clause 10. The Elections Director shall submit a budget request for the next fiscal year to the Vice Chair/Treasurer of the Board of Directors in compliance with the established budget process and deadlines.

Section 3. **APPOINTMENTS**

- Clause 1. The Elections Director shall be appointed by the incumbent President and confirmed by a majority vote of the ASI Board of Directors.
- Clause 2. The Elections Coordinators shall be appointed by the incumbent President, upon recommendation of the incoming Elections Director, and confirmed by a majority vote of the ASI Board of Directors.
- Clause 3. The Elections Director and/or Elections Coordinator(s) may be removed for cause by a two-thirds vote of the ASI Board of Directors.
- Clause 4. In the event of a vacancy in the position of the Elections Director and/or Elections Coordinator(s), the President shall appoint a new Elections Director and/or Elections Coordinator(s) confirmed by a majority vote of the ASI Board of Directors.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE IX**  
**REFERENDUM, SPECIAL ELECTIONS, INITIATIVES,**  
**AND RECALL**

Section 1. **ALL REFERENDA, INITIATIVES, AND RECALLS** shall be considered binding if done in coordination with the above processes unless they contradict Federal, State, or local law, the Articles of Incorporation, the ASI Bylaws, or the purpose of the Corporation.

Section 2. **REFERENDUM** The ASI Board of Directors will be empowered to direct the Elections Director to place certain matters, including constitutional changes or business, before the student body.

Clause 1. A majority vote shall be sufficient to enact referenda.

Clause 2. The ASI Board of Directors must designate that a referendum is either binding or non-binding at the time the ASI Board of Directors proposes the referendum to the electorate.

Section 3. **SPECIAL ELECTIONS** will only be held as determined by the ASI Board of Directors. All elections will be held during a general election whenever possible.

Clause 1. Special elections may be called by the Chair of the Board of Directors and held at such times as designated. Such special elections shall be subject to approval by a majority vote of the ASI Board of Directors. Voting for special elections shall normally take place the week designated for the general election.

Clause 2. When a special election is held separate from a general election, the following conditions shall apply:

b. The availability of the Voting Practices will be identical to that of the most recent previous general election.

c. Eligibility requirements shall not change.

d. Winners shall be determined by the same method as noted in Article VII Section 7.

e. Candidates shall have the seven (7) consecutive calendar days before voting to campaign.

Section 4. **INITIATIVE LEGISLATION** from the student body may be submitted to the ASI Board of Directors in the form of a petition signed by at least 10% of the total membership of the student body. An initiative can either enact new legislation or repeal existing legislation.

Clause 1. The Vice President for Student Affairs shall verify through the Dean of Students Office the enrollment status of all the students whose signature appears on the petition.

Clause 2. After verification, a special election shall be called by the President within fifteen (15) legal days of certification of signatures.

Clause 3. A majority vote in favor of the proposed legislation shall be sufficient to adopt any

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

initiative legislation.

Section 5. **RECALL** A member of the ASI Board of Directors, the President, Vice President, or Titan Student Centers Board of Trustees Student Trustee may be removed from the remaining term of office when the following conditions are met:

- Clause 1. A petition stating the desire to remove a Director must be signed by ten percent (10%) of the headcount of the Director's respective academic college. In the case of the President, Vice President or Titan Student Centers Student Trustee, a petition stating the desire to remove that officer must be signed by five percent (5%) of the entire headcount of the University. The petitions must include each petitioner's printed name, Campus Wide ID number, and signature to be considered valid.
- Clause 2. Prior to the gathering of signatures, the leader of the recall drive must state in a letter or in person at an ASI Board of Directors meeting the intent to recall an officer. The petition drive has thirty (30) calendar days from announcement to gather the necessary signatures or the recall fails.
- Clause 3. If the correct number of signatures is gathered, they must be verified by the Office of the Vice President of Student Affairs.
- Clause 4. If the appropriate number of signatures is verified, the President must call a special election within fifteen (15) legal days.
- Clause 5. The availability of the Voting Practices will be identical to that of the most recent previous general election.
- Clause 6. Two-thirds of students voting in a special election must vote to recall the officer for the officer to be removed.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE X  
QUALIFICATIONS  
AND CANDIDACY**

Section 1. **GENERAL QUALIFICATIONS** The following qualifications are required of all ASI candidates and officers both elected and appointed:

- Clause 1. **Candidate Residency** Undergraduate student candidates for office must have been enrolled at CSU Fullerton for one semester preceding the election earning a total of at least six (6) semester units during that semester. New graduate students who received a bachelor's degree or credential within the past three (3) years from CSU Fullerton must have earned a total of twelve (12) units during their last year as an undergraduate to be eligible. Graduate student candidates for office must have earned at least six (6) semester units per term of continuous attendance as a new graduate student to be eligible; and
- Clause 2. **Grade Point Average** All student candidates for, or current student officers serving in, an elected or appointed position within ASI must be in good standing, must not be on probation, must have earned a CSU Fullerton semester grade point average of 2.0 and a CSU Fullerton cumulative grade point average of 2.5 for all classes at CSU Fullerton during the semester prior to their candidacy, and must maintain these standards; and
- Clause 3. **Candidate Unit Load** Undergraduate student candidates must maintain at least six (6) semester units per term while running for office. Graduate student candidates must maintain at least three (3) semester units per term while running for office; and
- Clause 4. **Faculty/Staff** A student candidate for office may not be a member of the faculty or staff at CSU Fullerton. Graduate assistants shall not be considered faculty or staff. This does not apply to faculty or staff appointed positions; and
- Clause 5. **Incumbent Unit Load** Undergraduate student officers must earn six (6) semester units of credit per term while holding office. Graduate student officers must earn three (3) semester units of credit per term while holding office; and
- Clause 6. **Incumbent Maximum Allowable Units** Undergraduate student officers are allowed to earn a maximum of 150 semester units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate student officers are allowed to earn a maximum of 50 semester units. Students holding over the maximum allowable units are no longer be eligible for office.

Section 2. **SPECIFIC QUALIFICATIONS**

- Clause 1. **Students with Undeclared Majors**
  - a. A student with an undeclared major may serve on the ASI Board of Directors representing any academic college of their choice. When running in an election, a candidate for the ASI Board of Directors with an undeclared major must declare by the election filing date the academic college for which they intend to run.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- b. A student with an undeclared major may not run as a write-in candidate for more than one academic college. A student with an undeclared major running as a write-in candidate must inform the Elections Director in writing of the academic college for which they intend to run. Notification must be made before 5:00 P.M. on Tuesday prior to the start of the election.

**Clause 2. Students with Multiple Majors**

- a. A student with multiple declared majors in different academic colleges may serve on the ASI Board of Directors representing only one of their academic colleges. When running in an election, a candidate for the ASI Board of Directors with multiple declared majors must declare by the election filing date the academic college for which they intend to run.
- b. A student with multiple declared majors in different academic colleges may not run as a write-in candidate for more than one of their academic colleges. A student with multiple declared majors running as a write-in candidate must inform the Elections Director in writing of the college for which they intend to run. Notification must be made before 5:00 P.M. on Tuesday prior to the start of the election.

**Clause 3. Students with Minors**

- a. A student with a minor in an academic college different than the academic college of their declared major may be appointed to represent the academic college of the minor on the ASI Board of Directors. An appointment of this nature would be due to a vacancy on the ASI Board of Directors as described in ASI Policy.

**Clause 4. Students Interested in Representing the College of Education**

A student interested in representing the College of Education does not have to be enrolled in the College but qualifies as a candidate if they meet the general and/or specific qualifications and is part of one of the following groups or programs:

- a. An active member of a club that is a member of the EICC affiliated with the College of Education.

**Clause 5.** Presidential and Vice Presidential candidates must run as a team. Individual candidates for either office shall not be allowed.

**Clause 6.** No member of the ASI Board of Directors, the ASI Executive Officers, or the Titan Student Centers Board of Trustees shall serve on any of the ASI funding councils or programs in a position that receives a financial award or scholarship.

**Section 3. VERIFICATION** The Dean of Students or designee will verify the qualifications of candidates running for office or submitted for approval. The Dean of Students or designee will report to the ASI Executive Director concerning the qualifications of officers, candidates, and ASI Board of Directors. The ASI Executive Director will have the responsibility to report any ineligible officers, candidates, and ASI Board of Directors who don't meet qualifications set forth in these Bylaws and/or directives from the Chancellor's Office.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**Section 4. FILING FOR CANDIDACY**

- Clause 1. To be a candidate: a student must submit a “Petition of Candidacy” form declaring to run during an election.
  - a. Candidates may run for only one elected position during a single election.
- Clause 2. The “Petition of Candidacy” forms will open at least one month before and are due at 5 P.M. the Monday before the mandatory candidate orientation.
- Clause 3. The Candidate Orientation time, date, and location shall be stated on the Petition for Candidacy forms. All deadlines, meetings, and events will be listed on the candidacy form. The mandatory candidate orientation must occur at least two weeks prior to the general election. Failure to meet all deadlines listed on the Petition for Candidacy form, including the mandatory candidate orientation, will result in removal from the ballot.
- Clause 4. Each candidate shall sign an ASI Conflict of Interest Agreement before campaigning may begin. Failure to sign and submit the conflict of interest agreement form prior to campaigning will result in removal from the ballot.
- Clause 5. A candidate shall be defined as one (1) student who has filed the “Petition for Candidacy” forms, attended the mandatory candidate orientation, and fulfilled the requirements to run for office as stated under Qualifications.
- Clause 6. A candidate team shall be defined as two (2) students whom have filed the “Petition for Candidacy” forms with the intention of running for ASI President and Vice President, attended the mandatory candidate orientation, and fulfilled requirements to run for office as stated in Qualifications.

**Section 5. WRITE-IN CANDIDATES**

- Clause 1. Write-in candidates may run for any one office of their choice for which an election is being held. Write-in candidates must inform the Elections Director of the office for which they intend to run by completing an Elections Packet and an ASI Conflict of Interest Agreement. These documents must be submitted to the Elections Director before 5:00 P.M. on Tuesday prior to the start of the election.
- Clause 2. Write-in candidates are responsible for complying with all provisions of these Bylaws except for attending the Candidate Orientation.
- Clause 3. Write-in candidates must meet all the qualifications for the office they are running for.
- Clause 4. Write-in candidate’s first and last name must be spelled correctly by the voter for that vote to count.
- Clause 5. Write-in candidates will have the same deadline as all other candidates to submit a photo and statement to the Elections Director to be posted on the information page of the ballot.



BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE XI**

**ENDORSEMENTS, VIOLATIONS, AND  
ENFORCEMENT**

**Section 1. ENDORSEMENTS**

- Clause 1. Students may receive endorsements from clubs and/or organizations. If a candidate wants an endorsement they must receive written consent from clubs and/or organizations. These clubs and/or organizations shall not use any ASI funding to support these candidates.
- Clause 2. Any unit, body, or office of the Associated Students shall be prohibited from promoting or discouraging a vote in favor or against any candidate or candidate team in any election (including recall elections).
- Clause 3. Any unit, body, or office of the Associated Students shall be prohibited from promoting or discouraging a vote in favor or against any proposition in any election.
- Clause 4. Any organization receiving sponsorship or funding from the Associated Students shall be prohibited from spending any Associated Student funds or using any resources to promote or discourage a vote in favor or against any proposition, candidate, or candidate team in any election.
- Clause 5. Individual officials of an organization receiving sponsorship or funding from the Associated Students may express their individual views in support or opposition of a candidate (including themselves) or candidate team. In expressing such views, they may identify themselves as officials of their organization, provided it is clear they are not speaking for the Associated Students, their organization, or the student body as a whole.

**Section 2. EXPENSES**

- Clause 1. All candidates must submit an Election Expense Report to the Elections Director listing all expenses and donations.
  - a. Copies of all candidates' campaign materials and receipts for expenses (not including donated material) must be submitted with the Election Expense Report.
  - b. Donated material will be reported at fair market value for the items or services.
  - c. Election Expense Reports will be due by 5:00 P.M. on the Tuesday after the election unless otherwise arranged with the Elections Director. These reports shall be placed in a locked box in the Elections Advisor's office area which will be specified in the elections packet.
  - d. Election Expense Reports will be considered public information.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

Section 3. **COMPLAINTS** regarding elections shall be filed electronically on the ASI Website.

- Clause 1. The complaint must be submitted with a valid contact phone number or email. Incomplete or anonymous complaints will not be considered.
  - a. Complainant or designee must appear at the Elections Judicial Council meeting or the complaint will be dismissed.
- Clause 2. Election complaints must be submitted within twenty-four (24) hours of the infraction. All formal complaints filed after twenty-four (24) hours of the infraction will not be considered unless the severity of the violation warrants consideration.
- Clause 3. Complaints regarding candidate violations shall be heard by the Elections Judicial Council.
- Clause 4. Complaints regarding the elections process or Elections Team shall be heard by the Board of Directors.

Section 4. **ESTABLISHMENT OF VIOLATION SYSTEM**

- Clause 1. The purpose of the Campaign Violation System is to hold candidates and candidate teams responsible for threatening the democratic process, committing ethical breaches, interfering with the mission of the Associated Students, threatening the safety of the campus, and violating Associated Students and CSU Fullerton protocols. Any candidate, candidate team, or coalition found before the Elections Judicial Council to have committed violations shall be subject to punishment by the guidelines set forth under Enforcement (Section 8).
- Clause 2. Campaigning shall be defined as any effort by any individual or group to influence the decision of any potential voter in support or against any candidate or candidate team appearing on the ballot through the use of verbal or nonverbal interaction, electronic correspondence of any kind, use of physical materials, or the use of any persons as an intermediary to communicate the same.

Section 5. **CLASS A (AUTOMATIC DISQUALIFICATION) VIOLATIONS**

- Clause 1. Class A (Disqualifiable) Violations shall carry three (3) strikes. If a candidate commits any of the following, the candidate is automatically disqualified from the election:
  - a. Interfering with the polling, voting, or vote count mechanism. Including but not limited to: submitting multiple ballots, modifying any ballot other than one's own, or submitting a ballot for another person.
  - b. A violation of ASI Bylaws, ASI Policy, CSU Fullerton Policy, State or Federal Law in connection to the election in a way which extensively affects the outcome or integrity of the electoral or judicial processes.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- c. Using CSU Fullerton or Associated Students authority, facilities, funds, or resources that are not open to all students for campaign purposes to an extent which extensively affects the outcome or integrity of the election.
- d. Bribing any voter or group of voters which includes giving items (e.g. campaign branded items or items of negligible value such as promotional items or items under 5 [five] dollars) with the intent of an exchange for a vote for the candidate(s) or candidate team(s). Items may be freely given to voters, however the intent to withhold or exchange items to solicit votes or other services is forbidden.
- e. Bribing, conspiring with, claiming an endorsement of, or otherwise corruptly influencing an Elections Team or any other person involved with the operation of the election.
- f. Intimidating, impeding, threatening, or retaliating against voters, parties of a Board of Directors appeals case, Elections Team, Elections Judicial Council members, candidates, potential candidates, or other persons related to the election.
- g. Failing to appear at a formal hearing before the ASI Board of Directors.

**Section 6. CLASS B (MAJOR) VIOLATIONS**

- Clause 1. Class B (Major) Violations shall carry two (2) strikes. If a candidate commits any of the following, the candidate will acquire two (2) strikes against their campaign and, the official ballot shall reflect the specific violation and circumstance:
- a. Systematically or repeatedly and willfully destroying, defacing, covering, moving or removing from their places, posters, signs, banners, leaflets, or flyers representing student organizations and/or University departments.
  - b. A violation of ASI Bylaws, ASI Policy, CSU Fullerton Policy, State or Federal Law in connection to the election in a way which moderately affects the outcome or integrity of the electoral or judicial processes.
  - c. Filing malicious, frivolous, misleading, or bad faith charges or complaints against any candidate, candidate team, proponent, or opponent in the Elections Judicial Council. If an individual engages a third party to file such charges, both individuals shall be held responsible.
  - d. Using any means of unsolicited electronic communication “spam” to campaign (electronic mail, phone, message, text, social media). The following are not “Spam”:
    - I. the recipient initiated contact regarding campaign matters through the same communication medium with the author;

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- II. the recipient gave their contact information for the same communication medium to the author's campaign;
  - III. the communication is sent through a social network and the recipient has the author as a connection/friend/etc. on the same social network;
  - IV. the communication is sent through a listserv/group message mechanism run by some organization and the author has permission from the leadership of that organization or is a member in good standing of that organization and the communication clearly indicates the group/listserv through which it is sent. This criteria shall not be valid for group messages sent to an entire class, academic program, or other groups/listservs which students are required to be or automatically are members of.
- e. Actively campaigning or posting campaign materials before the mandatory Candidate Orientation.
  - f. Any Board of Directors candidates from the same college officially or unofficially campaigning together.
  - g. Willfully damaging or destroying the campaign materials of another candidate.
  - h. Using the intellectual property of another person or organization to campaign, without the permission of the rightful owner. Candidates shall obtain permission in writing. Action for this violation can only be brought by or on the complaint of the rightful owner.
  - i. Willfully violating an order from the Elections Judicial Council.
  - j. Providing false or misleading information, evidence, or testimony to the Elections Judicial Council.
  - k. Using internet enabled devices to acquire votes during the voting period. This includes cell phones, tablets, laptops, and other devices that may access the elections ballot.
  - l. Purchasing paid campaign advertising, or soliciting unpaid campaign advertising, in CSU Fullerton or Associated Students affiliated publication.
  - m. Using CSU Fullerton or Associated Students authority, facilities, funds, or resources that are not open to all students for campaign purposes to an extent which moderately affects the outcome or integrity of the election.
  - n. Claiming an endorsement of an individual, group, organization, party, etc. without their/its consent. Candidates should, but are not required, to obtain endorsements in writing.
  - o. Disseminating information intended to mislead or deceive as to the mechanics of the election or intentionally disseminating information that is objectively and probably

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

false on matters pertaining to the CSU Fullerton or the Associated Students

**Section 7. CLASS C (MINOR) VIOLATIONS**

- Clause 1. Class C (Minor) Violations shall carry one (1) strike. If a candidate commits any of the following the candidate will acquire one (1) strike against their campaign, and the official ballot shall reflect the specific violation and circumstance:
- a. Violating the CSU Fullerton Posting Policy. Refer to Student Life and Leadership for more information.
  - b. Persistently blocking any entrance or tight space, or otherwise significantly restricting the flow of vehicular or pedestrian traffic on campus.
  - c. Distributing food and/or beverage, with the exception of unopened water bottles and prepackaged snacks.
  - d. Using CSU Fullerton or Associated Students authority, facilities, funds, or resources that are not open to all students to an extent which minimally affects the outcome or integrity of the election.
  - e. Falsely claiming a past or current position, title, membership, award, other affiliation, etc. with an individual, group, organization, party, etc. When applicable, membership deemed shall be defined as being a member in good standing. Past membership, affiliation, etc. must be noted as such.
  - f. Using the name of any person without prior written consent of that individual. Any materials in violation will be seized and destroyed by the Elections Director.
  - g. Leaving or posting campaign materials in any campus computer lab or classroom containing computers provided by the university.

**Section 8. ENFORCEMENT**

- Clause 1. **Elections Judicial Council**
- a. Shall exist to hear all formal complaints pertaining to the conduct of any candidate and/or candidate team.
  - b. The Elections Judicial Council shall be chaired by the Elections Director and shall be comprised of the Elections Coordinators, a member of the Board of Directors, a member of the Executive Team, and a member of the Titan Student Centers Board of Trustees. The Vice President of Student Affairs or designee shall be a standing liaison officer. The Executive Director or designee shall be the standing advisor.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- c. All members of the Elections Judicial Council must have Board of Directors confirmation and declare impartiality through the elections cycle.
- d. Members of the Elections Judicial Council shall be chosen by the last Board of Directors meeting of the fall semester. Once a member is confirmed by the Board of Directors they shall be the only voting member to represent their constituents for the duration of the elections cycle.
- e. Meetings shall conduct their business in duly noticed public meetings and are required to comply with all provisions of the Gloria Romero Open Meetings Act (Education Code Sections 89305 to 89307.4) as outlined in ASI Policy. Any person may attend any of these meetings except as otherwise outlined in section 89305.1(b)(1)(B)(i)-(iv) of the California State Education Code.
- f. Complaints of similar nature under the discretion of the Elections Director may be considered together.

Clause 2.           **PENALTIES**

- a. Any violation(s) of these Bylaws may result in a consequence including suspension or revocation of any publicity, posting, campaigning privileges; posting electronic notice of candidate violations on the ballot; and/or automatic disqualification and shall be administered at the discretion of the Elections Judicial Board. Consequences are appealable to the ASI Board of Directors.
  - I. A violation shall be defined as a formal complaint that has been filed with and confirmed by the Elections Judicial Council.
  - II. Elections Team reserve the right to remove any campaign materials in violation.
  - III. All violations shall be thoroughly documented by the Elections Director as all violations are subject to appeal to the Board of Directors.
  - IV. Each candidate or candidate team who has accrued three strikes of any combination will be disqualified.
  - V. Candidate teams shall be held responsible as a team for any violations confirmed against the team or one of its members.

Clause 3.           **APPEALS**

- a. When a decision has been made by the Elections Judicial Council concerning a formal complaint, any party identified in the complaint or receiving consequences as a result of the complaint may appeal the decision to the ASI Board of Directors.
- b. Once notified of the appeal, the Board of Directors will conduct a formal

BYLAWS FOR THE REGULATIONS,  
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ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

hearing at the next Board of Directors meeting following open meeting laws. All parties identified in the elections complaint will be required to attend the hearing, including a member of the Elections Judicial Council to explain to the Board of Directors how the council arrived at their decision.

- I. An individual shall be exempt from appearing before the ASI Board of Directors if they can show:
  - (1) a valid health excuse, out of town commitment, death in the family, employment obligations,
  - (2) exam/paper due twenty-four hours following the case, an academic commitment during the meeting time,
  - (3) observance of a religious holy day or ceremony which prevents attendance,
  - (4) jury duty or mandatory appearance for legal/administrative proceedings during the meeting time, or
  - (5) a force majeure which prevents attendance (this shall be defined as a chance occurrence or unavoidable accident that is not the result of negligence or misfeasance by the individual).
  
- c. Once the Board of Directors has reached a verdict on the appeal through a formal vote, there shall be no further course of action for all parties involved in the hearing.