

POLICY CONCERNING STUDENT LEADER FINANCIAL AWARDS

PURPOSE

The purpose of the policy is to provide guidance on the administration of Associated Students, Inc. (ASI) Student Leader Financial awards including eligibility requirements. ASI Student Leadership Financial awards are not compensation for work done.

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WHO SHOULD KNOW THIS POLICY

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| <input type="checkbox"/> Budget Area Administrators | <input type="checkbox"/> Volunteers |
| <input checked="" type="checkbox"/> Management Personnel | <input type="checkbox"/> Grant Recipients |
| <input checked="" type="checkbox"/> Supervisors | <input checked="" type="checkbox"/> Staff |
| <input checked="" type="checkbox"/> Elected/Appointed Officers | <input checked="" type="checkbox"/> Students |

DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

Terms	Definitions
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Agreement Forms	Required forms to serve in an ASI Student Leadership position, including Pledge Commitments.
Average Cost of Attendance	Average of the cost to attend Cal State Fullerton as an undergraduate student commuter, on-campus resident, or off-campus resident, off-campus teaching credential student, and off-campus graduate student. This average cost is determined by the University each year.

STANDARDS

1. TYPES OF FINANCIAL AWARDS

The ASI issues financial awards to students in certain leadership positions.

Category 1: ASI Executive/Fiduciary

Student leaders who set the mission and policies of the organization as well as having financial responsibility to the organization:

- ASI President and Vice President
- ASI Board of Directors Chair
- ASI Board of Directors Vice Chair, Treasurer, and Secretary

Category 2: ASI Team Leaders

Student leaders who lead teams within ASI to accomplish the goals and missions set forth by the organization:

- ASI Executive Officers
- ASI Commission Directors/Leads
- AICA Chair
- Elections Director

Category 3: ASI Board and Team Members

Student leaders who serve on teams within ASI to accomplish the goals and missions set forth by the organization:

- ASI Board of Directors Members
- Commission Coordinators
- AICA Coordinators
- Elections Coordinators

Category 4: Other ASI Positions

- IRA Chair
- Governance Ambassadors

Category 5: Funded and Funding Council/Group Positions

- Funded Council/Group President/Chair
- Funded Council/Group Treasurer/Financial Officer
- Funding Council/Group President/Chair
- Funding Council/Group Treasurer/Financial Officer

- Funding Council/Group Executive Board Positions

2. ADMINISTRATION OF FINANCIAL AWARDS

a. Agreement Forms

Prior to the start of a leadership position that carries a financial award, students must sign appropriate forms with ASI Student Government.

b. Disbursements

Category 1 and 2 financial awards are disbursed in summer, fall and spring semesters, as necessary. All other financial awards are disbursed in fall and spring semesters. Disbursements end immediately upon the end of a term or upon voluntary or involuntary departure of the position. In the event of a departure from the position prior to the anticipated end of term, a portion of the disbursed financial award may be required to be refunded.

c. New Financial Awards

New financial awards are to be approved by the ASI Finance Committee and the ASI Board of Directors in consultation with the Executive Director and appropriate ASI staff. All new requests for financial awards need to be accompanied by a list of key responsibilities for the position.

Award Amounts

Award amounts for Categories 1-5 are based on a percentage of the average cost of attendance established annually by the university.

Category 1: Executive Fiduciary	
Board of Directors Chair	75%
President and Vice President	75%
Board of Directors Vice Chairs, Treasurer, and Secretary	55%
Category 2: Team Leaders	
Executive Officers	45%
AICA Chair	35%
Commission and Elections Directors/Leads	15%
Category 3: Board and Team Members	
Audit Committee Chair (additional award for chairing)	7.5%
Board of Directors Members	25%
AICA Coordinators	10%
Commission and Elections Coordinators	10%
Category 4: Other ASI Positions	
Camp Titan Co-Directors	15%
IRA Committee Chair	15%
Governance Ambassadors	8%
Category 5: Funded and Funding Council/Group Positions	
Funded Council/Group President/Chair	4%
Funded Council/Group Treasurer/Financial Officer	2%
Funding Council/Group President/Chair	7.5%
Funding Council/Group Treasurer/Financial Officer	4%

Funding Council/Group Executive Board Positions*	3%
*A student organization representative serving as a voting member on a funding council to which their organization is a member shall not receive a financial award in order to prevent any conflict of interest.	

3. PLEDGE COMMITMENTS

A pledge of commitment to the duties of the office is required of all student leaders receiving a financial award. The pledge must be submitted at the time of assumption of duties of the position. A new pledge must be submitted for a new or different position. Completed pledges will be retained by the Associated Students, Inc. Executive Director with other conflict-of-interest statements.

DATE APPROVED: 05/08/2018

DATE REVISED: 04/20/2021
05/03/2022
04/23/2024