

**BOARD LEADERSHIP REVIEW
COMMITTEE
Meeting Minutes**

Friday, November 02, 2018
9:00 am

CALL TO ORDER

John Good called the meeting to order at 09:00 am.

ROLL CALL

MEMBERS PRESENT

Edwards, Hesgard, Mumford, Oseguera, Rodriguez, Stohs, Good
Sherman arrived at 10:08 am.

MEMBERS ABSENT

NON-VOTING MEMBERS PRESENT

Robles and Wiley

NON-VOTING MEMBERS ABSENT

None

APPROVAL OF AGENDA

(M) Hesgard (S) Edwards moved to approve the agenda as presented by unanimous consent.

APPROVAL OF MINUTES

No minutes.

PUBLIC SPEAKERS

None

REPORT:

**DIRECTOR OF LEADER & PROGRAM
DEVELOPMENT**

No report.

CHAIR

Thanked the committee for attending the Board Leadership Review Committee on a Friday morning.

NEW BUSINESS

**a. Discussion: Overview & Purposes of
Board Leadership Review Committee**

Good explained the process to the committee. Below is the order of documents reviewed.

- Self-reflection
- Board of Directors feedback
- Resolution

Good informed the committee that he would be needing a motion and a second to amend each resolution to state continue or not continue.

**b. Action: Approval of Resolution regarding
Leadership Review of Board of Directors Chair**

BLR 001 (M) Mumford (S) Rodriguez moved to approve approval of resolution regarding leadership review of board of directors chair.

Good invited Tristan Torres, Board of Directors chair to sit at the table.

Good yielded to Edwards.

Edwards, that are two things are you proud of that you have accomplished?

Torres stated that he had improved the way he chaired the Board of Directors meetings.

Edwards stated that All Day ASI was a successful event for the directors.

Torres stated that there could have been improvements. The directors involvement was great.

Good yielded to Hesgard.

Hesgard, why are your goals so limited to your position?

Torres answered that his responsibilities would be to support his directors. Torres stated that it is not his responsibility to force Directors to write resolutions. Torres is helping his Directors achieve their goals.

Hesgard stated that Torres's #3 goal was too broad and not mentioned anywhere else. Hesgard, why was it added?

Torres answered, goal #3 was added because the Board of Directors have not done much outreaching and it is an area that needs work.

Rodriguez, are you struggling with any Board of Directors? What are some struggles you are facing as a chair?

Torres answered that he feels some disconnection from his Directors. Torres mentioned that there could be different factors that contribute to the disconnection.

Hesgard, what is your experience working with your Board of Directors Vice chair Secretary/ Treasurer?

Torres stated that it has been an interesting year due to the different personalities and goals they have.

Good moved onto discussing the feedback results from the Board of Directors.

Rodriguez asked if the committee has experienced Torres being bias. Hesgard stated that it is shown outside of his position but it shouldn't be a concern.

Edwards stated that he has been Torres advisor for two years and he has witnessed him grow as a leader. Torres is aware of his challenges and he acknowledges them. He is aware of his disconnection from his directors, that is an area he can receive guidance on how to approach the issue. Edwards stated there are certain limitations when electing a peer from a group of leaders.

Oseguera suggested Torres to find other ways to connect with the Board of Directors members. Oseguera stated that it would be a concern if the Board of Directors can contact him. Torres needs to find purposeful ways to communicate to them.

Good yield to Keya Allen, Associate Executive Director.

Allen reminded the committee that the Board of Directors are new, they are unsure as to what to expect from a leader. Torres is new to the position as well. We are dealing with two different dynamics that need guidance. Some of the feedback will be personal opinions. Allen stated, everyone is looking for guidance.

Rodriguez stated that Torres should provide direction and guidance to the Board of Directors to write resolutions.

Hesgard, do the directors on this committee feel supported by Torres?

Mumford stated that Torres has provided support when he has asked for it. Mumford stated that Torres is not as accessible.

Rodriguez stated that Torres has done a great job in guiding her. He has so much knowledge about ASI.

Good stated that Torres has provided the support he needed.

Edwards reminded the committee that a good Director is not represented by resolutions written. The biggest focus should be to represent your constituents. Edwards stated, students sometimes frame the person over one performance. We have to assess him as Torres and not as previous chairs. We assess this accurate and how they look at chairs and not generalize them.

Amendment #01 to BLR 001 (M) Edwards (S) Stohs moved to amend the resolution to read the following:

RESOLVED, that with the adoption of this resolution, the current chair of the Board of Directors shall continue in their position through the Spring 2019 semester

Edwards explained that the Board Leadership Review Committee was created when the Board of Directors chair and vice chairs position was changed from semester to yearly positions. Process was created when the Board of Directors approved to remove elections for the positions. This process helps reassure that the students are fulfilling the position requirements.

Hesgard, how are the notes included?

Edwards clarified that the comments would be provided to the chair and vice chairs for guidance .

Stohs stated that it takes time to learn what your position entails of. We have to remember that as the chair of the committee their duty is to make sure the meeting is done on time. Stohs stated, the mid reviews are beneficial for the student leaders being reviewed.

Oseguera stated that she would like to give Torres critical feedback from the summary and feedback reports. Oseguera highlighted Torres appreciativeness for feedback.

Good moved into roll call to approve resolution as amended.

Motion passed 6-0-0

c. Action: Approval of Resolution regarding Leadership review of Board of Directors Vice Chair/ Secretary

BLR 002 (M) Mumford (S) Hesgard moved to approve approval of resolution regarding leadership review of board of directors vice chair secretary.

Good yield to Edwards.

Edwards highlighted Linares passion towards students and others.

Hesgard expressed her appreciation of Linares contacting the Board of Trustee since they are a sub board of ASI. Linares collaboration efforts have been consistent throughout the semester.

Hesgard asked the Board of Directors on the committee to express how the Governance atmosphere has been throughout the semester.

Rodriguez stated that Linares has improved the way she leads discussion. Linares provided more direction as to what to for the meetings. Rodriguez stated that majority of the feedback is person versus analyzing her position.

Good yielded to Oseguera.

Oseguera reminded the committee that the manner someone conducts themselves is different to how they do their job. There would be a problem if she wouldn't be approachable then she would receive guidance.

Edwards stated that Linares appreciates openness and is not afraid of questions. Edwards mentioned, the Governance Committee is very challenging because they review policies, resolutions and every other documents. Edwards stated that you need someone that will encourage their committee to discuss and Linares has done a great job.

Good express his disagreement with a feedback comment regarding outreaching. Good stated that it is unfair for Directors to provide negative feedback because she outreach for the College of Humanities and Social Sciences. It is not her responsibility to help each college outreach.

Rodriguez shared her concerns regarding Linares comments on the SLACK communication outlet and comments mentioned at the end of the Governance Committee meetings.

Oseguera, is there a community guidelines on how directors should communicate?

Oseguera suggested to have guidelines in order to avoid conflicts.

Edwards stated that formal business is not allowed to be discussed on SLACK because it runs the risk of going against the law. SLACK is an informal mode of communication.

Mumford stated that he has not experienced and issues

Amendment #01 to BLR 002 (M) Hesgard (S) Stohs moved to amend the resolution to read the following:

RESOLVED, that with the adoption of this resolution, the current vice chair secretary of the Board of Directors shall continue in their position through the Spring 2019 semester

Good moved into roll call to approve resolution as amended.

Motion passed 6-0-0

d. Action: Approval of Resolution regarding Leadership review of Board of Directors Vice Chair/ Treasurer

BLR 003 (M) Mumford (S) Rodriguez moved to approve approval of resolution regarding leadership review of board of directors vice chair/ treasurer.

Good yielded to Rodriguez.

Rodriguez stated that Abu-Elhaija has done a great job explaining the financial verbiage to students. Abu-Elhaija has always made herself accessible to many students. She continues to reach her goals, presents her position very well.

Hesgard stated that Abu-Elhaija has succeeded. She has collaborated with Student Life and Leadership. Abu-Elhaija goes outside of her position responsibilities.

Mumford stated that he has experienced cancellations of meetings often. Abu-Elhaija arrived to meetings late.

Hesgard stated that the ASI Business Meetings that were scheduled weekly at 9:00 am were made to have all members attend. Abu-Elhaija never has attended.

Good stated that Abu-Elhaija demonstrated her low engagement during the Board of Directors meetings. Abu-Elhaija has been using her cellular device during the meeting and is sending a negative message the rest of Directors.

Mumford agreed, Abu-Elhaija should be more engaged at her Finance Committee meetings.

Mumford asked the committee, what is your experience in the Finance Committee?

Good stated that Abu-Elhaija has done a great job. Abu-Elhaija does not voice her opinion in order for the directors to do so. Good suggest for Abu-Elhaija to voice her opinion since her perspective is different from the committee.

Good yielded to Edwards.

Edwards stated that Lionel Lawrence is Abu-Elhaija advisor. Their focus has been to translate financial and budget language to an everyday student.

Amendment #01 to BLR 003 (M) Stohs (S) Oseguera moved to amend the resolved to read the following:

RESOLVED, that with the adoption of this resolution, the current vice chair secretary of the Board of Directors shall continue in their position through the Spring 2019 semester

Good moved into roll call to approve resolution as amended.

ROLL CALL VOTES		001 Amend #1	001	002 Amend #1	002	003 Amend #1	003
Arts	Rodriguez	Yes	Yes	Yes	Yes	Yes	Yes
Communications	Mumford	Yes	Yes	Yes	Yes	Yes	Yes
Chief Campus Relations Officer	Hesgard	Yes	Yes	Yes	Yes	Yes	Yes
NSM	Sherman	ABSENT					
Executive Director	Edwards	Yes	Yes	Yes	Yes	Yes	Yes
Univ. President's Rep	Oseguera	Yes	Yes	Yes	Yes	Yes	Yes
Academic Senate Rep	Stohs	Yes	Yes	Yes	Yes	Yes	Yes
HSS	Good	CHAIR					
Results		6-0-0	6-0-0	6-0-0	6-0-0	6-0-0	6-0-0

**ANNOUNCEMENTS/MEMBERS'
PRIVILEGE**

Good yielded to Edwards.

Edwards stated that the next step goal is framing the board leadership discussion so there is meaningful conversation at the Board of Directors meeting, November 13, 2018.

Stohs asked, what conditions exist in order for the chair or vice chairs not to continue?

Edwards stated that failure to compromise to prior structure, less contentious than last year.. Performance level vary. Not attending nor doing major functions.

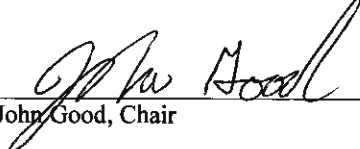
Edward thanked the committee for their feedback since it is an awkward meeting.

Stohs stated that mid review may be removed in the future. It was very beneficial having Torres attend the meeting because he was able to answer questions.

Sherman agreed, mid review are crucial because it provides constructive criticism.

ADJOURNMENT

The meeting adjourned at 10:31 am.



John Good, Chair

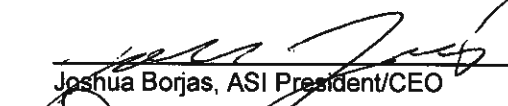


Kristyne Robles, Recording Secretary

Associated Students Inc., CSUF Board of Directors approval effective November 27, 2018:



Maria Linares, ASI Vice Chair/Secretary



Joshua Borjas, ASI President/CEO



Susan Collins, Recording Secretary



Resolution Regarding The Fall 2018 Leadership Review Of The Chair Of The Board Of Directors
Sponsor: John Good

WHEREAS, the Associated Students, CSUF, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by the Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

WHEREAS, the Board Leadership Review Committee is responsible for completing a review of the Chair during the Fall semester and recommending if they continue in the position through the Spring semester; and

WHEREAS, the Board Leadership Review Committee has completed its review of the Chair for the Fall semester; therefore be it

RESOLVED, that with the adoption of this resolution, the current Chair of the Board of Directors shall continue in their position through the Spring 2019 semester; and be it further

RESOLVED, that this resolution be distributed to the Board of Directors, Executive Officers, Titan Student Centers Board of Trustees, Executive Director, and all of ASI.

Adopted by the Board of Directors of the Associated Students, California State University, Fullerton, Inc., on the thirteenth day of November two thousand and eighteen.

Tristan Torres
Chair, Board of Directors

John Good
Chair, Board Leadership Review Committee

Associated Students, California State University, Fullerton, Inc., President/CEO, does hereby
[] approve / [] refuse to approve this resolution.

Joshua Borjas, President/CEO

Date

Board Leadership Review Committee

Summary Feedback Report

Current Chair

What has the Chair of the Board of Directors done well this semester?

- The Chair has done a great job of informing the Board of who will be attending meetings and ensuring that the Board is well prepared for critical conversations.
- Additionally, the Chair has done a great job holding individuals accountable in regards to ICC attendance through the use of the Slack channels.
- I attend the weekly board meetings. The chair has done an excellent job of "running" the meetings, being fair to all, recognizing all and working with others to ensure that the business of ASI gets done.
- The Board Chair has done an excellent job organizing relevant time certain speakers for each Board meeting.
- Tristan is awesome. There is not really anything that I would change to be honest.
- Submitting reports at the end of the week.
- He has done well by keeping us updated and I like that he is providing context for our time-certain.
- The Board Chair has done an excellent job organizing relevant time certain speakers for each Board meeting.
- The chair has shown that he wants to improve.
- The info sent out in slack regarding reports and BOD speakers is helpful
- The Chair give us information about time-certain presenters. I like reading that information every week.
- One-on-One with each Board Member, Separate Slack Channel, good meeting schedule.
- Tristan has done a great job as board chair.

What could the Chair of the Board of Directors have done better at this semester?

- Could have provided better communication about Board of Directors meetings. The Chair rushes through the agenda with no pause in between which does not allow members enough time for them to raise their hand and participate.
- The Chair can improve on the development of Board members. Whether it is ensuring they feel confident speaking up or providing resources for creating resolutions, connecting with colleges, and so on. I think the Board Chair can work on encouraging members to actually put stuff on the agenda or assist with any resolutions that may be in the process of being created. Additionally, I think the Chair sometimes jokes about things that should be more serious and it creates a confusing tone/environment during Board and individual meetings.
- I have no real suggestions for doing a better job (N/A).
- I would like to see more discussion items on our agenda in regards to issues our students face.
- The Board Chair could be more appropriately dressed in meetings.
- He could also support his fellow student leaders by not contradicting them in meetings with University administrators.

- I think the Board Chair should be actively assisting other Directors in actualizing their ideas for resolutions. At this point in the semester, seeing at least one or two resolutions come to the Board would seem appropriate.
- I think the Board Chair should have goals that go beyond the Board meetings themselves; this could be trying to get the Board further engaged with the university, or even working on a resolution he is passionate about.
- More time for discussion during board, there is a lot of information that we are receiving but no action being taken or discussion.
- Actively help with resolution writing or resources to help us write resolutions
- I would like to the chair help us develop and help us be prepared for these discussions
- Take board seriously, a lot of times it feels like the very important things we are discussing aren't being taken seriously
- The sides the board chair takes are obvious, so maybe being more neutral in helping us all succeed instead of showing bias inside and outside of the board meeting
- I think the board chair should show interest similarly to the other two vice chairs
- The Chair could work on better communication.
- He is not approachable and he can act little immature during meetings.
- Chair does not respond right away to messages and does not verify if members attend their council meetings. He only relies on Slack.
- I think he wants the meetings to end early. I feel rushed so I don't raise my hand.
- Weekly report on Slack, active participation in the Governance meeting.

Average Satisfaction Rating: 3.67

*Rating scale is based on 1 being least satisfied, 5 being most satisfied

Board Leadership Review Committee

Current Chair Self Reflection Responses

What were your goals?

1. Maintain a balanced budget.
2. Complete the bylaw changes for accountability and elections.
3. Break down barriers and encourage collaboration across campus.
4. Meet with Board members regularly (twice a semester minimum)
5. Include Vice-Chairs in important ASI meetings and conversations.
6. Have all board members contribute to or write one resolution.
7. Have all Board Members attend at least one CSSA.

What have you had success in?

1. I think that my communication has improved with Board Members and I have been able to maintain a relatively decent connection with Board Members.
2. The Vice-Chairs have been included in many important meetings this year that they were not included in last year.
3. I have improved in my ability to run the Board of Directors meetings and have become more familiar with Robert's Rules of Order.
4. The bylaw changes for both accountability are still in the process of being finalized, but I have contributed to the completion of those bylaw changes and they should be completed in a timely manner.

What have you struggled with?

1. Time management for this role has been difficult for me at times. The beginning of the semester was especially challenging for me.
2. I have struggled with engaging Board members during board meetings or inspiring Board members to write resolution or attend CSSAs.
3. I have found it difficult to maintain communication between members of the Board of Directors and other areas of ASI. In the beginning of the semester, my communication with members of the Board was not sufficient. I think I could have communicated the events of All Day ASI better.

What do you think you can do to improve?

1. Utilize the Slack Channel and GroupMe more frequently.
2. Attend Board of Director's office hours during the week to check in with them.
3. Outline the benefits of attending CSSAs and writing resolutions more frequently.
4. The Vice-Chairs have been included in more important meetings this year compared to last year, but I think I can work to include them even more.
5. I have yet to have an outreach for just BOD, so I am going to start working on a plan for an outreach event.

What are you doing now to complete your goals?

1. I am having meetings to discuss both bylaw changes for accountability and elections. I am encouraging the finance committee to approve a balanced budget this year.
2. For increased communication with Board member, I will be scheduling our second 1 on 1's of the semester.
3. I will continue to encourage Board members to write and contribute to resolutions and attend CSSAs.



**Resolution Regarding The Fall 2018 Leadership Review Of The Vice Chair/Secretary Of
The Board Of Directors
Sponsor: John Good**

WHEREAS, the Associated Students, CSUF, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by the Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

WHEREAS, the Board Leadership Review Committee is responsible for completing a review of the Vice Chair/Secretary during the Fall semester and recommending if they continue in the position through the Spring semester; and

WHEREAS, the Board Leadership Review Committee has completed its review of the Vice Chair/Secretary for the Fall semester; therefore be it

RESOLVED, that with the adoption of this resolution, the current Vice Chair/Secretary of the Board of Directors shall continue in their position through the Spring 2019 semester; and be it further

RESOLVED, that this resolution be distributed to the Board of Directors, Executive Officers, Titan Student Centers Board of Trustees, and Executive Director, all of ASI.

Adopted by the Board of Directors of the Associated Students, California State University, Fullerton, Inc., on the seventh day of November two thousand and seventeen.

Tristan Torres
Chair, Board of Directors

John Good
Chair, Board Leadership Review Committee

Associated Students, California State University, Fullerton, Inc., President/CEO, does hereby
 approve / refuse to approve this resolution.

Joshua Borjas, President/CEO

Date

Board Leadership Review Committee

Summary Feedback Report

Current Vice Chair/Secretary

What has the Vice Chair/Secretary of the Board of Directors done well this semester?

- Make committees more familiar with each other and allowed them to get closer.
- I believe the VC Secretary has done a great job at communicating with the members of the Governance Committee.
- The VC Secretary is good at encouraging conversation and dialogue during Governance meetings and she ensures everyone is heard.
- Additionally, it seems like the VC Secretary does a good job at providing, or offering to provide, support for the Board Chair.
- The VC Secretary also volunteers and participates in events outside of her own.
- Maria is doing an okay job. She is very knowledgeable of everything that is going on.
- Providing detailed outline of the task being worked on, actively participating in advocating for students
- The Vice Chair Secretary has done a great job communicating what she has worked on in her committee.
- She has been a phenomenal supporter of every event she hears about going on in ASI.
- The Vice Chair Secretary's outreach efforts to students have been great
- You can tell she cares about students and is determined to help
- The Vice Chair Secretary seems to understand the campus/students and its need
- The Vice Chair Secretary has done a great job at keeping us in the loop about campus and ASI news
- I like her supportive attitude
- Vice chair secretary has done great job connecting members with one another.
- Vice chair secretary is very approachable and available for us.
- She always responds on group me and is willing to help everyone.
- She worries about all the colleges and not just her college.
- One-on-one with each Governance comity member.
- Changing meeting location to President's Room
- Maria is heavily involved and shows support in so many ways.
- She's done a great job as vcs and makes sacrifices to get the job done.

What could the Vice Chair/Secretary of the Board of Directors have done better at this semester?

- I do think the VC Secretary can work on comments at Board. For example, telling someone you followed their group on Instagram vs asking actual questions about their presentation.
- However, she does not really give a lot of detail about governance meetings. She will send out the agenda and documentation and say something along the lines of "please read this and come prepared to discuss at meeting". This really leaves the committee members in the dark about what we are actually talking about. For example, today (10/25), she had sent the documentation and said "come prepared to discuss". That could mean so many things. Then, in the meeting, she will drop a ton of new info on us and expect us to take it all in and formulate a response on the spot. Because of this, nobody really knows what to say and we all just stare at each other. That is not

how it should work. This is what I would like for her to do: Send out the documentation and say something like "Here is the documents. We will be discussing them, particularly the section about the GPA requirements of student leaders. The discussion will be about whether lowering the cumulative GPA from 2.5 to 2.0 is a good idea or not. Also, we are thinking about adding a student leader liaison advisor to help with GPA". If she did that, I can almost guarantee that all of us will have a million things to say. It will work because we have background info so we know what we are looking for when we read through the documentation.

- The Vice Chair Secretary could improve her focus on creating meaningful ways for the students of the College of Humanities & Social Sciences can communicate with her and her co-Director, to include all of ASI (i.e. Donuts with John & Maria could be a Breakfast with the Boards event to include all ASI student leaders to help engage with campus; could have collaborated with other ASI Directors to create handbills for every college instead of just H&SS).
- Can improve her use/respect of shared office spaces.
- I think the Vice Chair Secretary should be actively assisting other Directors in actualizing their ideas for resolutions. At this point in the semester, seeing at least one or two resolutions come to the Board would seem appropriate.
- Sometimes during board some comments aren't very professional, for example: instead of telling students i love you after they present at board maybe focusing on that ASI supports them
- What vice chair secretary could have done better is attended other ICC meetings for other colleges to visit them.
- Actively asking every member about the agenda of meeting.
- General inquiry about everyone's work in the committee.
- Maria can improve her communication skills by addressing the committee and the tasks she wants them to do.
- Also she should help with writing resolutions and brainstorm ideas during governance

Average Satisfaction Rating: 3.75

*Rating scale is based on 1 being least satisfied, 5 being most satisfied

What were your goals?

One of my goals as Vice Chair/Secretary, was to build a positive relationship with my Governance team. I wanted to schedule one on ones to get to know them on a more personal level. I learned a lot about them during these meetings. I have observed them at every BOD and governance meeting and have seen them grow as leaders.

Another one of my goals was to go above and beyond my call of duty. I wanted to help our organization be successful, and also help our ASI leaders be successful. I wanted to make sure I was visible and accessible to all of them. I am quick to respond to their emails, comments/questions on GroupMe, Slack and also text messages. Keeping an open line of communication has been an important goal for me.

One very specific goal was to revise past resolutions. We have reviewed past resolutions during governance and had discussions of them. I wanted to make sure these resolutions were not forgotten. A lot of thought, research, and work went into these resolutions and I wanted to make sure we reviewed the resolved sections so we could implement anything that had not been done so. Now we know to expect reports from our ASI President or designee.

During my Vice Chair/Secretary speech, I mentioned that I wanted to visit the Irvine campus to talk to students and bring their feedback back to the board. I have my meeting scheduled with Assistant Dean Nakagawa at the Irvine campus on November 26th. In my report on 10/29 I will be extending an invitation to the rest of the board.

Lastly, one of the goals I was very excited about was the visit to the Children's Center. The Governance committee volunteered at the center and it was a very fulfilling experience. It is partly funded by ASI so it was important for us to give back by learning about the center, and getting to know the children and staff.

My work is not done. These are all goals I will continue to work on.

What have you had success in?

I have had success in connecting with the board and exec. I have also had success in connecting with ASI staff and administration and I can humbly say, I have heard a great deal of positive feedback from all of them.

I have had success in helping our governance committee members feel more comfortable and confident during our meetings. We moved out of the BOD room to the President's room and they are all more engaged.

I have had success in promoting all of our campus resources and ASI events as well as free food availability from Titan Bites. I use my personal social media, outreach by visiting DIRC and walking around campus. I stop by tables on Titan Walk to inform students I have never met, about all the opportunities our campus offers.

I attend every meeting that I am required to attend and I stay the entire time. I also make sure I attend meetings that are not required but are encouraged. For example, I attend my HSS ICC e-board meeting and volunteer to help them with absolutely anything they need. It has required more of my time, but in return they are satisfied with my work and feel supported.

I have been successful with keeping track of my time and staying on task. I am always looking for something more to do because I enjoy helping my community and that includes my ASI community. I make sure to attend all of my one and ones and check in with everyone I need to check in with. I attend my meetings with Tristan every Monday and I make sure I am always prepared and engaged. Holding myself accountable is a priority for me because I need to make sure I set a positive example.

1. What have you struggled with?

The first three weeks in my new leadership role, I struggled with my own confidence. I was able to quickly catch up with a role that was supposed to be filled on June 1st. I did not have access to emails or higher leadership meetings until after August 9th. I knew I was adequate for the role, I knew I had the passion but I questioned if I was wanted by other members. After a meeting with my ASI advisors, I was able to regain my confidence. Something else I struggled with was knowing how to best communicate what would be on the agenda, and letting members know how to prepare. My advisor thought I was doing a great job communicating and so did I, but after some recent feedback, I realized I need to do a better job at communicating.

2. What do you think you can do to improve?

What I can do to improve is strive for better communication with the BOT Chair and vice chairs. I reached out to Riley recently and we will be communicating with one another and checking in more.

Something I would like to improve on is my knowledge with Robert's Rules of Order. I finished reading the revised edition over the Summer, I watched videos and trained myself. But I would like to learn more than the basics before next semester begins. Because I chair Governance, I think it's important that I am knowledgeable in every aspect of chairing a meeting.

3. What are you doing now to complete your goals?

What I am doing now and will continue to do, is be efficient with my time. To complete my goals I need to stay organized, focused, and continue to put effort into my role. Therefore, I created a timeline which serves as a visual guide of when tasks need to be started and completed.

Something else I am working on is I created a Google Drive folder that I will share with next year's VCS. When I received my binder, there was not enough information that would help me prepare for my role. I decided to organize a transitional binder and also create a Google Drive folder that I could pass on. Whether I am on the Board of Directors next year or not, I will still be coming to campus during the Summer to train the new VCS. I do not want my successor to struggle in their new role.



**Resolution Regarding The Fall 2018 Leadership Review Of The Vice Chair/Treasurer Of
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Sponsor: John Good**

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RESOLVED, that with the adoption of this resolution, the current Vice Chair/Treasurer of the Board of Directors shall continue in their position through the Spring 2019 semester; and be it further

RESOLVED, that this resolution be distributed to the Board of Directors, Executive Officers, Titan Student Centers Board of Trustees, and Executive Director, all of ASI.

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Tristan Torres
Chair, Board of Directors

John Good
Chair, Board Leadership Review Committee

Associated Students, California State University, Fullerton, Inc., President/CEO, does hereby
 approve / refuse to approve this resolution.

Joshua Borjas, President/CEO

Date

Board Leadership Review Committee

Summary Feedback Report

Current Vice Chair/Treasurer

What has the Vice Chair/Treasurer of the Board of Directors done well this semester?

- Been really available and helpful with any questions.
- I think the VC Treasurer has done a good job of asking the Board to review confirmation calendar and stressing the importance of this task.
- I also think that the VC Treasurer is good at reaching out to groups and individuals and having conversations about the budget.
- The VC Treasurer has also done a great job at engaging Board members in projects she is working on.
- What the Vice Chair/Treasurer has done well is provide a well detailed report on what the Finance committee is working on.
- She has really helped out with my ICC. She has answered all of my questions and explained everything that I did not understand.
- Encouraging leaders to be more aware of the details in board discussion
- Actively involving in assisting Organizations and ICCs with funding
- The Vice Chair/Treasurer has done well by putting forth goals such as visiting every ICC and working steadily to achieve them. She is informed on what her role entails, is knowledgeable in the subject matter she oversees, and provides valuable input for the rest of our team.
- The Vice Chair Treasurer has done an excellent job overseeing the Finance Committee and other responsibilities; this includes co-chairing Executive Senate, meeting with the Director of Financial Services in ASI, and supporting the members on her committee.
- She has done well in establishing relationships across multiple ASI areas.
- The Vice Chair Treasurer also has great outreach efforts, for example: her outreach to ICC's and her interest of their success is noticed
- The interest and dedication to the budget/finance committee is noticeable
- The way she helps student groups with funding shows that she is doing her job and that she cares
- She always asks very thoughtful and intentional questions during board
- Being present in the every college ICC board meeting and being focused on her work.
- Maisune has done a great job voicing her opinions and always providing a different perspective during meeting.
- She does well facilitating finance meetings and makes herself available for questions that people may have from their icc's.

What could the Vice Chair/Treasurer of the Board of Directors have done better at this semester?

- I think the VC Treasurer can work on explaining the work she is doing in her Board Reports. Sometimes I'm not too sure what she is doing because her reports are mainly reminders for Board members to do things.
- What she could have done better is talked to the board members instead of talk down to the members. Sometimes it feels as though she assumes we don't read our reports or agenda.

- The Vice Chair Treasurer can improve the way she communicates her updates at Board, as often times it can feel accusatorial in nature even though she is communicating important information.
- Can improve the way she requests information from others, in more of a respectful way.
- Can improve her use/respect of shared office spaces.
- I hope to see her improve the way she approaches issues and people, in more understanding way
- I would like to see her be more supportive to the directors
- Vice Chair Treasure should voice her opinion a bit more considering her perspective is different from most

Average Satisfaction Rating: 4.08

*Rating scale is based on 1 being least satisfied, 5 being most satisfied

Board Leadership Review Committee

Current Vice Chair/Treasurer Self Reflection Responses

1. What were your goals?
 - a. My goals in this role as Vice Chair Treasurer were to make financial language more understandable for students, chair the Finance Committee in a way that promotes room for growth and learning, and highlight the concept of equity vs. equality when allocating funding to commissions and councils.

2. What have you had success in?
 - a. I have collaborated with our Chief Communications Officer and Marketing and Design department to release a fee transparency campaign video (which will be broadcast in the next couple of weeks) that breaks down the semesterly amount students pay to ASI and what they receive. Along with our ASI Vice President, I have taken the Executive Senate monthly meetings as an opportunity to refresh funded/funding councils on ASI funding procedures/bylaws/policies. For Executive Senate, I created a GroupMe for all chairs so that they may access me easily in hopes of dispersing financial information quickly and accurately. With our Director of Financial Services, I have worked to ease the process of expenditure requests and contingency requests utilizing our ASI website. With Student Life and Leadership, I will be collaborating on a two-day workshop this month to inform student organization treasurers on fiscal responsibility, financial literacy, ASI procedures, and frequently asked questions. In our Finance Committee, I have dedicated two meetings to discussing the roles of my voting members and empowering them to voice their concerns as well as ask any questions they may have. I have also dedicated two more meetings to train them for budget deliberations and intend on dedicating more meetings to ensure their readiness and confidence before budget season. In both our BOD meetings and Finance Committee meetings, I have explained the concept of equality vs. equity when funding our organizations and encouraged directors to challenge their normalized beliefs when it comes to making difficult decisions.

3. What have you struggled with?
 - a. I am still a student myself and have just as much learning to do as everyone else. In this process, I am learning about my leadership style when it comes to mediating heavy topics. One of the ways I am improving on myself is learning to listen more and understand perspectives that are different than mine. I have always faced the need to watch my tone when addressing others, especially when I am being critical of a topic (albeit valid) and continue to evaluate the way I speak to others by asking my fellow directors for feedback on my communication style. In my role as VCT, I am still learning all of the funding regulations myself and aim to spend more time studying them as budget season approaches.

4. What do you think you can do to improve?
 - a. In addition to what I mentioned in the prior response, I am working on my punctuality and showing up on time to scheduled meetings. It has been difficult because of the many responsibilities I am attempting to maintain at the same time but I am taking time

over the weekend to pay attention to my own health and care so that during the week, I am more punctual. I also meet almost twice a week with my advisers, Director of Financial Services and Director of LPD, to reflect on my weekly work and ways to improve.

5. What are you doing now to complete your goals?
 - a. I am currently tracking notes of accomplishments, improvements, and suggestions for the next year's VCT so that some kind of transition binder can be made. I wish this was mandated for all of our positions because it tends to be helpful when we have a handbook for reference. I am also in the process of planning next semester's plans and ways I can prepare through the Winter session—just like I did over the Summer for Fall.