

- CALL TO ORDER: Nicholas Jakel, ASI Board Chair, called the meeting to order at 1:16 p.m.
- ROLL CALL
- Members Present: Bonney, Borjas, Gelrud, Hunt, Jakel, Jimenez Perez, Julian, O'Toole, Rodriguez, Sheppard, Snyder, Stambough, Sherman, Sheriff, Torres
- Members Absent:
- Officers Present: Allen, Ansari, Collins, Dadabhoy, La, Moubayed, Zarate
- Officers Absent:
- *Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (3:45 p.m.) is considered not to be in attendance.]
- **Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]
- APPROVAL OF AGENDA The agenda was approved as presented. (Julian -m/Sherman -s) There were no objections.
- Jakel moved HHD college report to the 9/12/2017 meeting.
- APPROVAL OF MINUTES The minutes from the 08/29/2017 meeting were approved as presented. (Julian-m/Sheppard -s) There were no objections.
- PUBLIC SPEAKERS
- Brittany Goss from SQE shared comments regarding the news about DACA and the impact to undocumented students. She urged Directors to reach out to the community that is suffering to offer assistance and show support. She shared that there was an event in the Humanities Quad and unfortunately some other clubs came in during the event to protest the support event/efforts. She informed the Board that there is a large population of students nationwide, being threatened.
- Drew Wiley, Director for Leader & Program Development, introduced a new staff person, Asha Nettles, as a Coordinator in the department. Nettles greeted the Board and shared that she is excited to join the team. Wiley shared that Nettles comes from Sonoma State University and as of her start date, the L&PD department is fully staffed.
- Saba Ansari, Chief Governmental Officer shared that on Friday she dropped 100 letters to Congressman Ed Royce's office in support of DACA Students on Campus. She shared that there are 800 on the CSUF campus, and about 800,000 nationwide. Last year the BOD approved a Resolution supporting DACA students. She urged the Board to become familiar with the resolution and stated that she would email the document out for review.

Elizabeth Jimenez Perez, Director for the College of HSS, spoke to the Board about the DACA issues/concerns. She shared that so many in her community are struggling today. There is so much hate going around which affects feelings and academics. She asked the BOD to take time to acknowledge how privileged they are to be here, serving on the Board, on this campus. She urged the Board to remember that they represent all students. She urged the Board not to be silent, that this is an issue that needs to be discussed.

EXEC SENATE REPORTS

ASIP

Megan Duffy, ASIP Director, reported on the goals, budget and planned activities for ASIP. The report is an attachment to the minutes.

HSSICC

Dania Salgado, Chair for HSSICC, reported on the goals, budget and planned activities for HSSICC. The report is an attachment to the minutes.

NSMICC

Sean Zulueta, NSMICC Chair, provided the goals, budget and planned activities for NSMICC. The report is an attachment to the minutes.

Sean shared that the meet the Deans and Chairs event will be held October 25th.

UNFINISHED BUSINESS:

None

NEW BUSINESS

a. Policy Concerning Board of Directors Operations

BOD 020 17/18 (Governance) A motion was brought to the Board by the Governance Committee to approve the Policy Concerning Board of Directors Operations.

Jakel yielded to Rodriguez, chair of the Governance Committee, to review the policy. Rodriguez reviewed the policy and shared that McDoniel is working on changing the format and updating all of ASI Policies.

Allen provided clarification that the change to the policy is primarily reformatting and removing redundancy.

Jakel opened the floor to discussion. There was no further discussion. Jakel asked if there were any objections to moving into a roll call vote. There were no objections.

BOD 020 17/18 (Governance) MSC: 15-0-0 The motion passed.

b. Changes to ASI Bylaws Article XII, Section 2, Clause 4

BOD 021 17/18 (Governance) A motion was brought to the Board by the Governance Committee to approve the changes to ASI Bylaws, Article XII, Section 2, Clause 4.

Jakel provided a summary of the changes to the Bylaws regarding the College of Education. He shared that he did some research and determined that qualification options included in the Bylaws for the College are no longer valid. He stated that he is working to create a wider net to qualify more students for the Education Director position.

O'Toole asked for clarification regarding the option to join a club to qualify for the Director of the College of Education. Jakel confirmed and shared that the process is also being reviewed to widen the options.

Jakel opened the floor to discussion. There was no further discussion. Jakel asked if there were any objections to moving into a roll call vote. There were no objections.

BOD 021 17/18 (Governance) MSC: 15-0-0 The motion passed.

Roll Call Votes		020	021
Arts	O'Toole	y	y
	Sheppard	y	y
CBE	Jakel	y	y
	Julian	y	y
Communications	Borjas	y	y
	Gelrud	y	y
Education	Vacant	Vacant	
	Vacant	Vacant	
ECS	Sheriff	y	y
	Snyder	y	y
HHD	Vacant	Vacant	
	Bonney	y	y
	Jimenez		
HSS	Perez	y	y
	Rodriguez	y	y
NSM	Torres	y	y
	Sherman	y	y
Univ. President's Rep.	Hunt	y	y
Academic Senate Rep.	Stambough	y	y
		15-0-0	15-0-0

REPORTS:

ECS

Kyle Snyder and Chase Sheriff for the College of Engineering and Computer Sciences (ECS) provided their goals and information on the college. The report is an attachment to the minutes.

EXEC OFFICERS

La provided an update on the Scholarship program. He thanked the volunteers and shared that there is a training meeting on Wednesday, 9/6/17. Additionally beginning the following week the President's room will be reserved in the afternoon for Scholarship graders. La reported that they are still working on the language for the Titan Dreamer's Scholarship. Once approved, the scholarship will be added to the handbills as an additional option. He shared that scholarships are available until 10/9/17 and asked the Board to spread the word.

Jakel asked how many applications have been received. La shared there are approximately 24 applications needing to be processed, and more applications are coming through. Keep promoting and handing out flyers.

Bonney asked for more information on the Dreamers scholarship. La shared that they are still working on language concerns to minimize taxation. He gave a shout out to Bonney for handing out handbills. Bonney followed up asking if there are more handbills. La will order more when the Dreamers scholarship is ready.

Allen clarified that the ASI Board voted and approved the Dreamers scholarship last year, however they did not have time to work on the details. The current delay is in creating, drafting and making sure students get the most benefit. The scholarship could impact financial aid and all things must be considered and worked out. The goal is that students receive the full award and they can deal with Financial Aid on any impact to their account.

Bonney asked if the scholarship will be available this fall term. Allen shared that the goal is to have it available this term. Bonney asked if the Dreamers scholarship could be advertised. Allen, not until it has been formally announced and made available.

Academic Senate
Representative

Dr. Stambough, will provide a written report which is an attachment to the minutes. Last spring the Senate passed a resolution in support of various groups. Check out the Senate webpage to review. He encouraged members of ASI, Student Reps in Senate to actively participate in the events/debates that are coming up. Take an active role. These changes will impact faculty, staff and the community.

Stambough shared that this year the senate will focus on two priorities with long term affects, the campus discussion about the new Strategic Plan. Through the current Strategic Plan the campus has met a number of the goals. The focus will be in determining what will be in the new plan. Stambough shared that student input is vital in the planning process. He shared that one issue being considered is more detailed goals for high impact practices and finding ways for high impact practices to assist students in graduation goals.

Another key area under consideration relates to changes to the General Education (GE) standards which the Chancellor's office recently revised. This is an area where student feedback is vital. Too often GE gets dismissed and the goal is to make it valuable in itself. GE classes will now be double counted within your major, some find this positive and others negative. The number of GE units will decrease to 48. The basic changes have to take place by next Fall for new students coming in the Fall.

Sheppard asked if feedback can be sent by email. Stambough confirmed.

TIME CERTAIN

Dr. Amir Dabirian, Vice President for Information Technology introduced himself and his team. He shared that is goal is to present what is important to students and to get the BOD input regarding technology. VP Dabirian provided a PowerPoint Presentation which is an attachment to the minutes.

Highlights from the report include:

- IT and Audio Visual upgrades to classrooms coming Spring 2017
- Student Helpdesk 24x7 – new Texting feature (check it out)
- Upgraded all PCs in library
- Added 50 Laptops and 50 iMacs for rent in Library
- Wi-Fi coverage increased (for safety, not in parking lots/structures)
- Instructional Software many programs available for students, faculty and staff

- iFullerton – iTuffy – Siri for campus'
- Coming Fall 2017
 - New Academic Advising
 - New Financial Aid Advising
- Titan Mobile Phase II
- Early Alert System
 - Titanium Engagement – a new platform to track use of Titanium
- iBeacon
- e-Textbooks – books available for free for first 3 weeks of semester.

VP Dabirian answered questions from the Board regarding his report.

Allen thanked VP Dabirian for coming to speak to the Board and for supporting students and being so open to student feedback.

Julian

No finance committee meeting this week. Any questions reach out.

Jakel

All Day ASI T-shirts please wear around campus to promote. He asked the Board to sign up for the All Leaders component for the day. CSSA at CSUF is two weeks away. Sign up to attend/volunteer. Jakel also asked the Board to continue promoting vacancies on the BOD. There is one application for the College of HHD.

Rodriguez

Sign up for All Day ASI shifts. Rodriguez shared that at the Governance Committee they will be reviewing ways to improve the Bylaws, because of potential conflict of interest for the Board Leadership Review Committee. At the committee they will review policy updates as well. Rodriguez shared that there is a very important political discussion on campus. Working on DACA support and encouraging those affected to explore resources on campus. He urged the Board to learn about services available to students.

ANNOUNCEMENTS/MEMBERS PRIVILEGE

Hunt shared that in light of DACA and the events from the morning, the Titan Dreamers Resource Center will remain open until 10:00pm today. She encouraged the Board to promote this resource to anyone needing support. Additionally, CAPS has set aside special drop in hours for students needing support due to feeling impacted from the recent news. An additional resource for students is the Dean's office. She shared that the office stands in support of students who are undocumented. She is new to the CSUF campus and although she may not have firsthand knowledge about all of the resources, she can find out and direct students as needed. She reiterated that the Dreamers Resource Center, CAPS or the Deans office are available and urged all to spread the word.

Stambough shared from a political scientist in Orange County, home to a number of targeted households, call your legislators. Email doesn't have the same level of impact that a phone call has. He urged the Board to be active.

Borjas provided a brief overview of about the DACA program. He shared that it was an executive order by former president Obama, which provided safety for undocumented individuals from deportation, availability to attend public institutions at the resident rate, not out of state. The individuals identify as Dreamers as part of their dream to have access to the same resources as their community members. Borjas further


shared that these individuals feel threatened right now. Connect them to resources. Fullerton was the first CSU to have a Dreamers Resource Center. He urged the Board to be open and if a student shares concerns, to provide support and give them resources to help.

O'Toole invited the Board to attend the AICC Pizza with the Dean event on 9/11/17 from 12 to 1pm, with Dean Dale Merrill.


Jakel, thank you to all who volunteered at Discoverfest last week.

ADJOURN

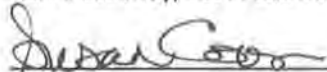
Jakel adjourned the meeting at 2:55 p.m.



Jesse Rodriguez, ASI Vice Chair/Secretary



Laila Dadabhoy, ASI President/CEO



Susan Collins, Recording Secretary

Board of Directors Meeting 9/5

ASI Productions

I. Goals for ASIP:

1. **Unify** the campus through inclusive and diverse events
2. Balance **tradition** with **innovation**
3. **Collaborate** within ASIP, ASI, and the campus.
4. **Retention** at events throughout the year
5. **Support** and **communicate** effectively, in and outside of ASI

Implementation of these goals is already in full effect since school has started. These are goals ASIP created as a team over summer and have been committed to accomplishing each day since. All ASIP events that are planned are inclusive of everyone and we are especially looking forward to All Day ASI in which we have many different ideas to unify the campus on that day. Regular ASIP events have been brought back for tradition, but we are adding small twists to incorporate our goal of innovation. ASIP has already started collaborations as well. One upcoming collaboration is our Open Mic at Becker Amphitheater with Titan Tusk Force for Taco Tuesday on 9/5. Daniel, our Films Coordinator, is currently working on a collaboration with the Chicana and Chicano Resource Center and the African American Resource Center. Our USP Coordinators are also working with the TSC Board of Trustees on Midterm Madness Events to highlight less-known areas of the TSU. We have been thinking about strong approaches for retention and have decided to make stamp cards with our marketing department. These stamp cards are given to students who attend any ASIP event and offer promotional items once they have attended 5 and 10 ASIP events. We promote and hand them out

ourselves as coordinators and sign off on them as students bring them to us. This was an idea I brought to ASIP last year that worked well and we hope to make even more effective this year. My team and I have been great with supporting and communicating with one another, as well as other leaders of ASI and their teams. With our handbills, flyers, and social media, we feel as though we also have strong communication with the campus too. We were heavily involved with move in day at housing and Discoverfest, and my team has additionally been making classroom and club announcements where they hold involvements.

II. Current Funding Status

1. ASIP has currently spent or committed to spending **10%** of the overall budget

This number includes what has already been spent by all ASIP coordinators, including the contracting of talent, food for events, supplies, printing and advertising, and promotional items. This is perfectly on track for ASIP, especially since the majority of the budget is intended to be spent in the Spring Semester.

III. Events:

Past Events:

1. The Meltdown: 8/20
2. Monday Karaoke and Tuesday Open Mic: Weekly since school started
3. Thursday Concert: 8/24
4. Wednesday Concert: 8/30
5. Thursday Films: 8/31

Events This Week:

1. Open Mic at Becker Amphitheater with Taco Tuesday on 9/5 from 12-1pm
2. Thursday Concert: Jake Hernandez on 9/7 from 12-1pm in the Pub
3. Sunday Series: Board Game Night on 9/10 from 3-6pm in the Pub

ASIP Week: Sep. 24-29- Please join us!

Sunday, Sep. 24:

LASER TAG

7-10PM

TSU Pavilions

Monday, Sep. 25

KARAOKE

12-1PM

TSU Underground Pub

Tuesday, Sep. 26

OPEN MIC

12-1PM

TSU Underground Pub

Wednesday, Sep. 27

VENICE BEACH DAY AT CSUF

11-1PM

Titan Walk Lawn

CONCERT: PACIFIC DUB

12-1PM

Becker Amphitheater

Thursday, Sep. 28- ALL DAY ASI!

CONCERT: FLUX CAPACITORS

12-1PM

Becker Amphitheater

FALL CONCERT

5-7:30PM

Tuffy Lawn

Friday, Sep. 29

FRIDAY FAMILY FILM NIGHT: CARS 3

4PM, 7PM, and 10PM

TSU Titan Theatre



Leadership [AY 2017-2018]

Dania Salgado, Chair
Christopher Meza, Vice Chair/Financial Officer
Michael Gandara, Director of Administration

Contact Email: asi.hss.icc@gmail.com

Office: H-112

Goals: Values & Promotion

Short Term:

- Continue to promote the college values of social justice, global awareness, and civic engagement
- Use the councils events as ways to promote our colleges values
 - “To create an intellectual environment that encourages students to develop a deep and critical appreciation of their own identities as members of distinctive groups as well as of interconnected communities.”
Dean Fontaine

Long Term:

- H&SS Week
 - Make sure that students and organization work is showcased to display the influential work that is being done within our college
- Strengthen the interrelations between organizations on the board through collaboration
- Promoting our organization to ensure that more students are aware that H&SS ICC exists to help them get funding.
- To send more students to conferences and encourage our students to pursue research in their fields.

H&SS Budget [Program Funding]

8074 (Contracts, Fees & Rentals) – \$27,000

8077 (Travel) – \$22,000

Summer 2017

- Added new position to executive board titles Housing Liaison
 - To bring more awareness to students in H&SS themed housing
- Worked with the colleges marketing team to update H&SS website to be more user friendly: http://hss.fullerton.edu/students/icc/interclub_council.aspx



Fall 2017

College Humanities & Social Sciences
Inter-Club Council
Tuesday, September 5^h, 2017
Report No. 1

- Weekly Meetings on Fridays from 11am-1pm in H-219
- **First Meeting:**
 - More than 20 clubs in attendance, Seeking ICC Recognition
 - Reviewed ICC Purpose, Registration Process, & Funding Process.
- **Office Hours:**
 - Chair: We want to play a active role in putting together funding packets in a timely manner
 - Vice Chair: Will be emphasizing ASI deadlines heavily so that funding can be guaranteed.
- **H&SS WEEK Planning**
 - Scheduled for the week of April 9th – 13th
 - Resource fair, Symposium, & Keynote speaker as main events.
 - ICC Planning has begun as we wish to secure a theme and intended speaker by end of October so contracts may be finalized by end of fall semester
 - Market event earlier to allow teachers to add it to their syllabus.

2016-2017 Fiscal Year

8074

- 28 events were hosted by our clubs.
- 2 journals were published.
- Paid for 22 honoraria for speakers.
- Hosted a speaker event with Barbara Boxer.
 - Total Spent: \$27,784.00

8077

- Helped send 43 students to conferences across the country.
 - 30 active participants
 - 13 non-active participants
- Total Spent: \$12,515.99

Student Experience

- WPA: Used as chance to network with other Latinx students and find others doing similar work.

Organization Events

- PDSA Social Event
Tuesday, Sept. 13th,
TSU Billiards 4-6pm



College Humanities & Social Sciences
Inter-Club Council
Tuesday, September 5^h, 2017
Report No. 1

- Geography Club 2017 Association of Pacific Coast Geographers Annual Meeting. Oct. 25 - 28
-

— NATURAL SCIENCES & MATHEMATICS —

NSM - ICC

— INTERCLUB COUNCIL —

Board of Directors Report, 9/5/17

1. Goals for Council

- a. Build a strong community within the council
 - a. Progress: New clubs and representatives
- b. Grow as a council / more clubs
- c. More involvement from NSMICC in club and campus events
- d. Successful Symposium in the Spring 2018

2. Current funding status (updated 9/2/17)

a. 037A

- a. Starting Amount: \$19,800
- b. Current: \$ 19,800 (spent \$0)
- c. Used 0 % of funds

b. 037B

- a. Starting Amount: \$28,000
- b. Current: \$23,804.54 (spent \$4,195.46)
- c. Used ~15 % of funds

1. Past Conferences:

- Ecological Sciences of America

2. Upcoming Conferences:

- Society of Advancement of Hispanics/Chicanos and Native Americans in Science (SACNAS)
- Western Society of Naturalists (WSN)
- Southwestern Organismal Biologists (SWOB)
- Geological Society of America (GSA)

3. Events

- a. Meet and Eat the Deans and Chairs (October 25th)
- b. NSMICC Welcome Back (TBA)

4. BOD Support

- a. Involvement in our club's events
- b. Come out to the meeting. We would like to know who you are.
 - a. Fridays from 10-11:15 AM in MH 255

POLICY CONCERNING BOARD OF DIRECTORS OPERATIONS

PURPOSE

The following policy has been established in order for the members of Associated Students, Inc. (ASI) Board of Directors (Board) to better serve their respective student constituencies and to make sure each member of the Board performs the duties of their position in a thoughtful and responsible manner. ASI is committed to promoting the highest standards of ethical conduct in the performance of its mission. The policy includes expected conduct of Board members, responsibilities and duties of Board members, and an overview of committee and meeting operations.

PURPOSE..... 1

WHO SHOULD KNOW THIS POLICY 1

DEFINITIONS 1

STANDARDS 2

1. BOARD CONDUCT..... 2

2. RESPONSIBILITIES OF THE BOARD..... 6

3. COMPOSITION AND DUTIES OF COMMITTEES 7

4. COMMITTEE HANDBOOKS..... 10

5. AGENDAS FOR BOARD MEETINGS..... 10

6. PUBLIC SPEAKING TIME..... 11

7. SPECIAL ASI PARKING PRIVILEGES..... 11

8. EMERGENCY SITUATIONS AND EMERGENCY MEETINGS..... 12

9. CHANGES MADE TO THE ASI BYLAWS AND POLICIES..... 12

WHO SHOULD KNOW THIS POLICY

- | | |
|--|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Budget Area Administrators <input checked="" type="checkbox"/> Management Personnel <input checked="" type="checkbox"/> Supervisors <input checked="" type="checkbox"/> Elected/Appointed Officers | <ul style="list-style-type: none"> <input type="checkbox"/> Volunteers <input type="checkbox"/> Grant Recipients <input checked="" type="checkbox"/> Staff <input checked="" type="checkbox"/> Students |
|--|---|

DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

Terms	Definitions
Conflict of Interest	Any involvement financially, through an employment or family connection, with any business, firm, vendor, and/or service doing business with the corporation.

Fraud	The intentional use of deceit, a trick or some dishonest means to deprive another of their money, property or legal right
Defalcation	The withholding or misappropriating funds held for another or failing to make a proper accounting
Corruption	The offering, giving, soliciting, or accepting of an inducement or reward that may improperly influence the action of a person or entity.
Misappropriation	The intentional, illegal use of the property or funds of another person for one's own use or other unauthorized purpose, particularly by a public official, a trustee or a trust, an executor or administrator of a dead person's estate or by any person with a responsibility to care for and protect another's asset.
Forgery	The crime of creating a false document, altering a document, or writing a false signature for the illegal benefit of the person making the forgery.

STANDARDS

1. BOARD CONDUCT

a. *Non-Conflict of Interest*

In accordance with California Education Code, Sections 89906, 89907, 89908 and 89909, all ASI Board of Directors members, ASI Executive Officer members, and TSU Board of Trustees members shall submit a Certification of Non-Conflict of Interest Statement as outlined below:

I have read California Education Code Sections 89906, 89907, 89908 and 89909 printed on the reverse of this document, and I am not involved financially, through employment or family connections, with any business, firm, vendor, and/or service bureau doing business with this corporation.

Should I find in some future contractual matter before the Board of Directors that there may be the potential of a conflict of interest, I shall disclose that potential conflict and abstain from voting, as prescribed in Education Code, Section 89907.

This Non-Conflict of Interest Statement shall be submitted at the time a member assumes their official duties. Statements shall be retained in the ASI Administrative Office, TSU-218.

b. *Ethics*

Introduction

~~The Associated Students, CSUF, Inc. (ASI) is committed to promoting the highest standards of ethical conduct in the performance of its mission.~~ This code will serve as a minimum guide for ethical conduct and provide guidance and direction for all officers, directors, employees, and volunteers of ASI (collectively referred to herein as members or member) in the performance of their duties or in any context in which they are perceived as representing ASI.

Laws and Regulations

All members must comply with applicable laws and regulations governing the operation of ASI. This includes, but is not limited to, federal, state, county and municipal laws, the California Code of Regulations, the California Education Code, campus regulations of California State University Fullerton, and the Office of the Chancellor, California State University.

Business Practices

Business activities must be conducted under the highest standards. Members must not take unfair advantage of suppliers, vendors, and contractors through manipulation, concealment, and/or misrepresentation of material facts.

Members must not disclose a vendor's pricing or business activities to competitors. In the course of business, all members must refrain from any practice that could constitute unfair dealing. At all times, members must be accurate and truthful in all their dealings with vendors, suppliers, and customers and be careful to accurately represent the services and products of ASI.

Conflict of Interest

Members must avoid conflicts of interest. Business decisions must be made objectively on the basis of price, quality, service and other competitive practices. To avoid any potential influence from existing or potential vendors and customers, members are prohibited from accepting gifts, from vendors, suppliers, and customers, of more than token value.

Members transacting business or entering into contracts on behalf of ASI must not have any interest, financial or personal, in those transactions or contracts. Should a member have an interest in an organization with whom the ASI transacts business, the member must recuse themselves from any negotiation, authorization, or approval of such transactions.

In addition, ASI Executive Officers and members of ASI governing boards must comply with conflict of interest regulations as defined in ASI Policy ~~#401~~.

Members must not be employed outside ASI where the outside employment impairs their ability to conduct ASI business because of conflicts of interests and competing interests.

Anti-discrimination Policy

Members must not take actions that discriminate against anyone on an unlawful basis, including gender, race, religion, color, national origin, sexual orientation, gender identity, medical condition, age, physical or mental disability, marital status or family leave status.

Public Disclosures

If members in the course of their duties are called to make public disclosures to any governmental agency, under no circumstances can statements be made that are untrue, or omit or misstate material facts. If public disclosures are made to the press, members must seek to insure that the statements are clear and understandable and not misleading.

Confidentiality

Members must protect ASI confidential information and not divulge such to anyone except on a need-to-know basis. Members are expected to keep in confidence such information that would be considered confidential even if not clearly marked. This would include, but not be limited to, personal addresses, social security or other identification numbers, payroll records, performance evaluations, and/or personal information.

Respect

Members must work effectively with coworkers, customers and others by sharing ideas in constructive and positive manner; listening to and objectively considering ideas and suggestions from others, keeping commitments, keeping others informed of work progress, timetables and issues, addressing problems and issues constructively to find mutually acceptable and practical business solutions, addressing others by name, title or other respectful identifier and respecting the diversity of our work force in actions, words and deeds. Members must be able to work effectively within a complex organizational setting and a multi-cultured campus environment. Members must be able to establish and maintain effective, cooperative, and harmonious relationships with students, staff, co-workers, faculty, alumni and the general public.

Fair Dealing

Behind any code of ethics is the concept of fair dealing. As a guiding principle, members must respect and deal fairly with customers, suppliers, vendors, contractors, co-workers, and the general public. In the course of conducting ASI business, members must not take advantage of others by misrepresentation, concealment, misuse of confidential and privileged information, or any other practice of unfair dealing.

c. Fraud

~~The Associated Students, CSUF, Inc. (ASI)~~ policy on fraud is established to prepare procedures that will protect ~~the~~ ASI, its employees, and assets against losses stemming from illegal activities. ASI has a zero tolerance policy regarding such activities. ASI forbids the commission of any illegal activity by an officer, director, employee, or volunteer of ~~the~~ ASI (collectively referred to herein as members or member).

The management of ASI is responsible for the establishment of procedures designed to prevent and detect fraudulent activity, including but not limited to ~~those activities defined below:~~ fraud, defalcation, misappropriation, forgery, and corruption.

- ~~Fraud—the intentional use of deceit, a trick or some dishonest means to deprive another of his/her/its money, property or legal right~~
- ~~Defalcation— withholding or misappropriating funds held for another or failing to make a proper accounting~~
- ~~Misappropriation—the intentional, illegal use of the property or funds of another person for one’s own use or other unauthorized purpose, particularly by a public official, a trustee or a trust, an executor or administrator of a dead person’s estate or by any person with a responsibility to care for and protect another’s asset.~~
- ~~Forgery—the crime of creating a false document, altering a document, or writing a false signature for the illegal benefit of the person making the forgery.~~
- ~~Corruption—the offering, giving, soliciting, or accepting of an inducement or reward that may improperly influence the action of a person or entity.~~

Reporting Responsibility

Each member of the management team will be familiar with the types of improprieties that might occur within ~~his or her~~ their area of responsibility, and be alert for any indication of irregularity.

In the event a member detects or suspects fraudulent activity, ~~he/she~~ they must immediately report this to the Executive Director. The Executive Director will inform the ASI Board of Directors and the CSUF Director of Internal Auditing within twelve hours once the incident is brought to their attention.

In the event a member detects or suspects fraudulent activity on the part of the Executive Director, ~~he/she/they~~ must immediately report this to the University Risk Manager.

Any reprisal against any individual reporting violations of this policy is prohibited. Any cover-up of a suspected incidence or retaliation in any form against witnesses is also prohibited.

Investigating Suspected Fraud

The Executive Director or designee in an investigation of fraud will have:

- Free and unrestricted access to all ASI records and premises, whether owned or rented
- The authority to examine, copy, and/or remove all or any portion of the contents of files, desks, cabinets, and other storage facilities on the premises without prior knowledge or consent of any individual who might use or have custody of any such items or facilities when it is within the scope of the investigation.

Any information received by ASI in the course of an investigation will be treated in confidentiality. As such, any employee should notify the Executive Director (or the University Risk Manager, in the case of suspected fraudulent activity by the Executive Director) and not engage a suspected individual or conduct a personal investigation.

Information discovered during the course of an investigation will be disclosed or discussed only with individuals on a need-to-know basis. Confidentiality must be enforced to avoid damaging the reputations of persons under suspicion who are found innocent of wrongdoing.

No information concerning the status of an investigation will be given out. The proper response to any inquiry is, "I am not at liberty to discuss this matter." Under no circumstances should any reference be made to "the allegation," "the crime," "the fraud," "the forgery," "the misappropriation," or any other specific reference.

Upon completion of the investigation, the Executive Director will file their report with the Director of Internal Auditing and the ASI Board of Directors.

Decision to prosecute or refer the matter to law enforcement officials will be made in conjunction with legal counsel, ASI Executive Officers, and the Director of Internal Auditing.

Termination

If an investigation results in a recommendation to terminate the employment of an individual, the recommendation will be reviewed for approval by ASI Human Resources and legal counsel. The policy will be reviewed annually and revised as needed.

d. Whistleblower Protection

ASI policies on Ethics and Fraud (~~hereinafter referred to as Policies~~) require directors, officers, employees and volunteers (~~members collectively referred to herein as member or members~~) to observe high standards of business and personal ethics in the conduct of their duties and responsibilities. All members of the organization must practice honesty and integrity in fulfilling their responsibilities.

Reporting Responsibility

It is the responsibility of all members to comply with the policies and to report violations or suspected violations in accordance with this Whistleblower Policy. ASI encourages initial reporting to occur internally to allow for expeditious resolution of all such matters and to minimize the effects of improper actions.

- Board members are required to sit on an Associated Students, Inc. standing committee and be a liaison to at least one of the following: the Association for Inter Cultural Awareness (AICA), Community Service Inter-club Council (CSICC), Sports Club Inter-club Council (SCICC), Mesa Cooperativa, the Black Student Union (BSU), the Resident Student Association (RSA), the Inter Fraternity Council (IFC), the National Pan-Hellenic Council (NPHC), PanHellenic Council (PHC), and the Multicultural Greek Council (MGC).
- Directors of the Board are required to attend their college's Inter-club council meetings. If scheduling conflicts arise, the director(s) shall have regular contact meetings with their Interclub council chair, Inter-club council members, and their assistant dean.
- Directors of the Board shall establish and maintain weekly office hours (at least one hour a week and by appointment). These hours shall be posted on their respective college's bulletin board and outside the Board of Directors' office.
- When time permits, the Board Chair may schedule ASI promotional events for the Board to carry out after the adjournment of Board Meetings.
- Directors of the Board are required to keep in contact with their constituents, college-based Deans or Assistant/Associate Deans, and report to the Board on issues and concerns from their college. Two reports will be given each week during regularly scheduled Board of Directors meetings beginning the third week of the fall semester. The reports will be given in alphabetical order, with respect to the college's names.
- No member of the ASI Board of Directors shall serve as an officer or director of an ASI program, funding council, or board.
- No member of the ASI Board of Directors shall be employed by the Associated Students, Inc.

3. COMPOSITION AND DUTIES OF COMMITTEES

All items brought before the Board should be referred to the proper committee. Emergency situations, as defined by the Gloria Romero Open Meetings Act, may be immediately acted upon by the Board as defined by the Act. The committee must report each proposal, with the exception of the budget, back to the Board within two weeks. The chair of each committee shall be responsible for presiding over committee meetings and reporting the committee's recommendations to the Board. No committee shall consist of two Board members serving from the same college. In the event a committee member should resign, a written notice of their resignation shall be submitted to the chair of the committee.

a. General Composition

All ASI Committees shall be composed of at least a majority of students. The chairs of ASI committees must be students. The chair and ex-officio members shall not be counted when determining if a committee is composed of at least a majority of students.

b. Audit Committee

The Audit Committee is a requirement of ASI, in accordance with the Nonprofit Integrity Act of 2004. The committee shall be composed of four (4) directors from the ASI Board of Directors, one (1) member of the ASI Finance Committee, and one (1) voting member of the Titan Student Centers Board of Trustees. The previously stated members must be students. Other voting members of the committee shall include two members from the campus community. All members must be approved by the ASI Board of Directors with a majority vote.

The Act stipulates that the Audit Committee members may not be staff or unpaid volunteers in an operational position of the organization. Additionally, no member from an organization that has a financial interest in ASI may serve on the committee.

Reporting Violations

The Whistleblower Policy addresses the organization's open-door policy and suggests that members share their questions, concerns, suggestions, or complaints with someone who can address them properly. In most cases, a member's supervisor is in the best position to address an area of concern. However, if the member is not comfortable speaking with their supervisor or is not satisfied with their supervisor's response, then ~~he/she/they~~ must speak to the Director of Human Resources. The supervisor and/or Director, Human Resources is required to report this notification to the Executive Director upon receipt. The Executive Director or designee will conduct an investigation of the reported concern. In the event that a concern involves fraud, then it must be directly reported to the Executive Director who has the responsibility to investigate all reported violations of policies.

Handling of Reported Violations

The Executive Director will notify the sender and acknowledge receipt of the reported violation or suspected violation within one business day. All reports will be promptly investigated and appropriate corrective action will be taken if warranted by the investigation. If the concern involves an incident of suspected fraud, defalcation, or other irregularity concerning corporate assets, the Executive Director will notify the Chair of the Audit Committee, Chair of the Board of Directors, and the University Director of Internal Audit in writing within twelve hours of receipt and work with the ASI Audit Committee until such matter is resolved. All concerns involving the Executive Director shall be directly reported to the University Risk Manager.

No Retaliation

No member, who in good faith reports a violation of the policies, shall suffer harassment, retaliation, or adverse employment consequence. A member who retaliates against someone who has reported a violation in good faith is subject to discipline up to and including termination of employment. This Whistleblower Policy is intended to encourage and enable members to raise serious concerns within the organization prior to seeking resolution outside the organization.

Acting in Good Faith

Anyone filing a complaint concerning a violation or suspected violation of the policies must be acting in good faith and have reasonable grounds for believing the information disclosed indicated a violation of the Policies. Any allegations that prove to have been made maliciously or knowingly to be false will be viewed as a serious disciplinary offense.

Confidentiality

Violations or suspected violations may be submitted on a confidential basis by the complainant or may be submitted anonymously. Reports of violations or suspected violations will be kept confidential to the extent possible, consistent with the need to conduct an adequate investigation.

2. RESPONSIBILITIES OF THE BOARD

~~The following policy has been established in order for the members of the Associated Students, Inc. Board of Directors to better serve their respective student constituents and to make sure each member of the Board performs the duties of his/her position in an excellent and responsible manner.~~

Each member of the Board will be required to incorporate the following responsibilities into their personal job frame work:

- Board members are required to attend (prepared and on time) for the entire duration of all meetings of the Board of Directors which take place every Tuesday from 1:15 – 3:45 P.M.

- Board members are required to sit on an Associated Students, Inc. standing committee and be a liaison to at least one of the following: the Association for Inter Cultural Awareness (AICA), Community Service Inter-club Council (CSICC), Sports Club Inter-club Council (SCICC), Mesa Cooperativa, the Black Student Union (BSU), the Resident Student Association (RSA), the Inter Fraternity Council (IFC), the National Pan-Hellenic Council (NPHC), PanHellenic Council (PHC), and the Multicultural Greek Council (MGC).
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The Act stipulates that the Audit Committee members may not be staff or unpaid volunteers in an operational position of the organization. Additionally, no member from an organization that has a financial interest in ASI may serve on the committee.

After appointing the members to the Audit Committee, the Board of Directors shall appoint one of the four directors to serve as chair of the committee.

The duties of the Audit Committee are as follows:

General Duties

The Audit committee has five areas of responsibility:

- To make recommendations to the ASI Board of Directors regarding the selection and retention of the independent auditor. In addition, on behalf of the board, the Audit Committee may negotiate the compensation of the independent auditor.
- To confer with the auditor to determine on behalf of the ASI Board of Directors that the financial affairs of ASI are in order.
- To review and determine whether or not to accept the audit.
- To ensure that any non-audit services performed by the auditing firm conform to standards of auditor independence.
- To approve the performance on non-audit services by the auditing firm.

Financial Reporting

At the entrance conference prior to the start of the annual audit, the committee will review the intent and scope of the audit to include:

- Quality of compliance controls
- External reporting requirements
- Materiality
- Risk characteristics

During the audit, the audit committee, along with management and the independent auditor, will review the policies and procedures of ASI in order to reasonably ensure the adequacy of internal controls over administration and accounting, compliance with all governing laws and regulation, and financial reporting.

At the conclusion of the audit, the Audit Committee will meet with the independent auditor, without the presence of management, to review the financial results of the audit prior to its publication and release to the general public.

Annual Report

The Chair of the Audit Committee will prepare a report for the ASI Board of Directors that will include, but not be limited to the following:

- Give the opinion of the independent auditor as to the quality of the ASI financial land accounting processes and any recommendations that the independent auditor may have.
- Indicate how any issued described in the management letter are immediately addressed by ASI management.
- Detail discussions with management on the status of implementation of prior year recommendations and corrective plans, if any.
- Evaluate the cooperation received by the independent auditor during its audit, including access to requested information and records.
- Receive comments from management concerning the responsiveness of the auditor to the needs of the operation of ~~the~~ ASI.
- Report on the discharge of the committee's responsibilities.

c. Children's Center Committee

The purpose of the Children's Center Committee (~~hereinafter referred to as~~ CCC), a standing committee of the ASI Board of Directors, is to provide a forum at which all constituents of the Children's Center may discuss issues relating to the operation of the program. CCC offers varied perspectives and expertise to assist the program in fulfilling its mission. The committee shall meet at least four times annually. The CCC reviews and makes recommendations to the ASI Board of Directors, the Children's Center Director, and the Children's Center Parent Advisory Council regarding the following:

- The Children's Center budget
- The results of Parent Surveys
- Program quality assessments
- Children's Center strategic and operating plans
- Collaboration with other CSUF entities and with community entities
- The Children's Center Director shall bring management issues to the attention of the CCC for discussion and input.
- Any member may bring agenda items before the CCC.
- In addition, CCC may make recommendations to the University President regarding childcare issues pertaining to faculty and staff as appropriate.
- Other matters pertaining to the Children's Center

The Children's Center Committee shall be composed of the following:

Voting:

- ASI Board of Directors Chair or designee
- One (1) current student-parent who utilizes the ASI Children's Center
- Three (3) Directors from the ASI Board of Directors
- One (1) current faculty/staff parent who utilizes the ASI Children's Center
- University President's Appointee
- Academic Senate Appointee

Non-Voting:

- Children's Center Director
- ASI Executive Director
- ASI Leader and Program Development Director
- University Chief Financial Officer or designee

d. Finance Committee

The Finance Committee shall be composed of no more than four directors, the Vice President of Finance and up to eight Directors of the Board who shall make recommendations on financial matters. The Vice ~~President of Finance~~ Chair of the ASI Board of Directors/Treasurer will chair the Finance Committee.

The Finance Committee shall hold hearings on all proposed accounts and shall refer its budget recommendations to the Board. The Board shall act on the Finance Committee's recommendations and send them to the University President for approval.

e. Governance Committee

The Governance Committee shall be composed of four directors and the Vice Chair of the ASI Board of Directors. The Vice Chair of the ASI Board of Directors/Secretary shall chair the committee. The Governance Committee shall make recommendations concerning policy, bylaws, and the articles of incorporation to the Board.

General Duties

The duties of the Governance Committee are as follows:

- Review and update ASI Policies and Bylaws.
- Fill vacancies on the ASI Board of Directors.
- Hear concerns and offer advice and/or resolutions subject to Board approval.

a. Director Membership

The Chair of the Board shall appoint directors for each standing committee. If there are not enough directors to fill the required number of seats on each committee the chair shall evenly appoint directors to the listed committees in the following order:

- Finance Committee
- Governance Committee
- Audit Committee
- Children's Center Committee

Directors shall be appointed to other committees by the chair, unless specified, in no particular order.

4. COMMITTEE HANDBOOKS

There is a need for continuity from semester to semester in each of the standing committees of the Associated Students Board of Directors, and there is a need for a documented record of past actions and considerations of each committee, not only for public record but also to preserve long-term goals within the committees over time. There is a need for background information of past actions/considerations of each of the committees for the reference of new members to those committees.

Each of the Standing Committees of the ASI Board of Directors shall develop and maintain its own Committee Policy Handbook. This Handbook shall, at least, consist of a brief record of all major actions or proposals of the committee during the course of the semester, along with recommendations by the current committee of any actions/proposals that it feels should be continued in following semesters: and that this Handbook shall be maintained by the committee chairs (or their designee) on a semester basis.

5. AGENDAS FOR BOARD MEETINGS

All items shall be sponsored by a member of the Board of Directors. Directors sponsoring items shall provide, to the ASI Executive Assistant, a written (either typed or printed) copy of the proposed action and all supporting documents three or more legal days prior to the Board of Directors or Committee meeting. This shall include the brief description of the item to appear on the agenda. The Executive Assistant shall sign, date, and indicate the time of submittal on each proposal. Items coming from committee shall be placed on the agenda before items from individuals. The Executive Assistant shall make available, for public inspection, a copy of each proposal. All items on the agenda, including those to be discussed in closed session, shall contain a brief general description (not to exceed twenty (20) words) of the item. Items with a financial component shall also include the amount and source of funds involved. The agenda shall specify the time, date, and location of the meeting, and shall be posted in an area of the campus which is publicly accessible twenty-four hours per day. Nothing in this policy is to be interpreted as prohibiting the Board from reordering the agenda at the time of the meeting.

6. PUBLIC SPEAKING TIME

The Public Speaking Time is hereby established as a forum, which enables the Board of Directors and the ASI Standing Committees to receive feedback from their constituencies, and allows members of the campus community to update the Board of Directors on their campus concerns, and is in compliance with the Gloria Romero Open Meetings Act (Education Code Sections 89305 to 89307.4).

As established, Public Speaking Time is subject to the following rules. Public Speaking Time shall consist of a total of fifteen (15) minutes to be divided equally among all public speakers. Those wishing to make use of this time may speak on any agenda item or other topic affecting higher education at the campus or statewide level during the regular Board of Directors' and Committee meetings. Public Speaking Time shall be scheduled before any Business items are considered. Public Speaking Time may be extended by a ruling of the Chair of the Board of Directors/Committee or by an action of the Board of Directors/Committee. Public Speaking Time is set aside for the use of members of the campus community alone, except by special petition to the Chair. Members of the Board of Directors/Committee may briefly respond to comments made or questions posed by public speakers. In no case shall such responses exceed one minute in length, except by special petition to the Chair.

For special meetings of the Board of Directors or Committees, a Public Speaking Time shall also be provided, not to exceed fifteen minutes (extendable by ruling of the Chair or action of the Board of Directors/Committee). For those meetings, the public speakers shall be restricted to addressing the items on the agenda. This time shall occur before consideration of the items.

7. SPECIAL ASI PARKING PRIVLEDGES

The Associated Students, Inc. shall be allotted twenty-nine (29) Faculty/Staff parking permits to facilitate easy access to parking areas close to the ASI offices and assure available parking space for officers maintaining a regular schedule of hours devoted to A.S. duties and functions. The following officers shall each receive a Faculty/Staff decal by virtue of ~~his/her~~ their position.

- All student members of the ASI Board of Directors (16)
- ASI President (1)
- ASI Executive Vice President (1)
- ASI Vice President of Finance (1)
- ASI Chief Administrative Officer (1)
- ASI Chief Governmental Officer (1)
- ASI Chief Communications Officer (1)
- ASI Elections Commissioner (1)
- ASI Productions Administrative Director (1)
- Titan Student Centers Governing Board Chair (1)
- Titan Student Centers Governing Board Vice Chair for Planning (1)
- Titan Student Centers Governing Board Vice Chair for Services (1)
- ASI Association for Inter-Cultural Awareness Administrative Chair (1)
- ASI Titan Tusk Force Administrative Director (1)

Upon resignation or removal of any of the above mentioned officers their Faculty/Staff parking permit shall be returned to the University Cashiers office within one week. The University Cashiers office will then give them a regular student permit for the remainder of the semester. Any student who is then appointed or elected to fill the vacant position shall receive the Faculty/Staff parking permit.

If the parking policy is abused by any of the above mentioned students, their Faculty/Staff parking permit will be revoked for the remainder of their term.

CSUF Faculty/Staff Parking permits must be purchased from the University Cashiers office at the regular cost by the above-mentioned officers who will each receive a letter from the Dean of Students office giving them permission to purchase a permit.

8. EMERGENCY SITUATIONS AND EMERGENCY MEETINGS

Action and/or discussion may be taken on an item not appearing on the posted agenda during a regular or special meeting of the Board of Directors only upon a determination by the Board of Directors that an emergency situation exists, pursuant to Education Code section 89305.5;

An “emergency situation” applies only when:

- A work stoppage, or other activity which severely impairs public health, safety, or both exists;
- A crippling disaster that severely impairs public health, safety, or both has occurred.

To determine that an emergency situation exists, two-thirds of the total Board of Directors membership (or if quorum is established, but less than two-thirds are present, a unanimous decision of the members present is necessary) agrees that one of the criteria exists, and that emergency action should be taken.

The need for such action must have come to the attention of the Board of Directors after the agenda for the meeting was posted.

In the event of an emergency situation, an emergency meeting of the Board of Directors may also be called. A minimum of one hours’ notice shall be provided before such a meeting is called to order. The criteria for when such a meeting may be called shall be identical to that of part 1(a) above, and it must be called by petition of a majority of the membership of the Board of Directors. If any forms of communication are functioning, the Chair (or designee) shall attempt to contact every member of the Board of Directors, using the most recent contact list available, of the meeting time, location, and topic. The Chair (or designee) shall also perform their due diligence to inform the public, in any way possible, of the meeting.

If no forms of communication are functioning, this subsection is waived, and all persons shall instead be notified as soon as possible after the meeting, of the purpose and action taken (if any) at the meeting.

After any emergency meeting, the minutes of the meeting shall be publicly posted for a minimum of ten days. Included in the minutes shall be a list of the persons and organizations that the Chair (or designee) successfully notified, or attempted to notify. Also, a copy of actions taken (if any) and roll call vote(s) taken shall be included.

Under no circumstances may the Board of Directors meet in a closed session under discussion of an emergency matter, whether during a regular, special, or emergency meeting.

9. CHANGES MADE TO THE ASI BYLAWS AND POLICIES

All substantive changes made to the ASI Bylaws and/or policy Statements shall be submitted to the Vice Chair of the Board/Secretary for review to assess the impact on existing policies and Bylaws. After said review by the Vice Chair of the Board of Directors, proposed changes will be reviewed by the ASI Executive Director for further recommendations and legal analysis prior to being submitted to the

Governance Committee for approval. Once approved by the Governance Committee, the changes will be forwarded to the Board of Directors for final approval.

DRAFT

BYLAWS FOR THE REGULATIONS,
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS
ARTICLES OF INCORPORATION, OF
THE ASSOCIATED STUDENTS, INCORPORATED
CALIFORNIA STATE UNIVERSITY FULLERTON

one academic college. A student with an undeclared major running as a write-in candidate must inform the Elections Director in writing of the academic college for which they intend to run. Notification must be made before 5:00 P.M. on Tuesday prior to the start of the election.

Clause 2. Students with Multiple Majors

- a. A student with multiple declared majors in different academic colleges may serve on the ASI Board of Directors representing only one of their academic colleges. When running in an election, a candidate for the ASI Board of Directors with multiple declared majors must declare by the election filing date the academic college for which they intend to run.
- b. A student with multiple declared majors in different academic colleges may not run as a write-in candidate for more than one of their academic colleges. A student with multiple declared majors running as a write-in candidate must inform the Elections Director in writing of the college for which they intend to run. Notification must be made before 5:00 P.M. on Tuesday prior to the start of the election.

Clause 3. Students with Minors

- a. A student with a minor in an academic college different than the academic college of their declared major may be appointed to represent the academic college of the minor on the ASI Board of Directors. An appointment of this nature would be due to a vacancy on the ASI Board of Directors as described in Article IV, Section 4 of these Bylaws.

Clause 4. Students Interested in Representing the College of Education

A student interested in representing the College of Education does not have to be enrolled in the College but qualifies as a candidate if they meet the general and/or specific qualifications and is part of one of the following groups or programs:

- ~~a. any phase of the STEP program;~~
- b.a. an active member of a club that is a member of the EICC affiliated with the College of Education, or
- ~~e. a member of Freshman Future Teachers within Freshmen Experience.~~

Clause 5. Presidential and Vice Presidential candidates must run as a team. Individual candidates for either office shall not be allowed.

Clause 6. No member of the ASI Board of Directors, the ASI Executive Officers, or the Titan Student Centers Board of Trustees shall serve on any of the ASI funding councils or programs in a position that receives a financial award or scholarship.

Section 3. VERIFICATION The Dean of Students or a designated representative will verify the qualifications of candidates running for office or submitted for approval. The Dean of Students or a designated representative will report to the ASI Executive Director concerning the qualifications



ECS – COLLEGE REPORT

9/5/17

CHASE SHERIFF & KYLE SNYDER

GOALS

- Advertise the Engineering Tutoring Center
- Improve on Class Scheduling
- Work on communication for ECS events and services
- Promote collaboration amongst ECS clubs

TUTORING CENTER

- Engineering Tutoring Center located in the Student Success Center is overlooked by students taking lower division courses.
- Publicize the Tutoring Center by having its Tutors and associated professors broadcast its existence.

CLASS SCHEDULING

- Look for alternative larger classroom spaces around campus to fit the high demand for specific time slots.
- Discuss with the Dean the possibility of having more sections of high demand classes open once registration starts.

COMMUNICATION

- Find better ways of reaching out to ECS students other than email.
- Having devoted spaces within ECS classrooms to inform students about the college's services.

ASI President, Laila Dadabhoy:

This past week I was able to touch base with Dr. Oseguera, the Associate Vice President for Student Engagement. We discussed how ASI can support the Food and Housing Insecurities operational group. Celine and I will be sitting on a committee to promote this project and hopefully encourage students at large to play a more active role in supporting their peers.

SFAC and SSIFAC will be meeting next week for the first time on September 15. We will be reviewing the Student ID Card fee first, but these first meetings will primarily consist of introductions and helping the students that sit on the committees understand their responsibilities. If you're reading this, it's too late. Dr. Eanes and Yessica De La Torre will be helping me navigate these two committees. I will also be working with Yessica and Celine to develop a convenient marketing campaign that will help students at large understand the benefits they receive through the SSI fee.

This week I will be meeting with Dr. Eanes and President Garcia to reconnect on different things ASI and the university can work on this year. We are considering moving forward with the freedom of speech campaign.

ASI Executive VP, Andrew La:

- Scholarships: Scholarships are out and will close Oct. 9, so let everyone know to apply for ASI scholarships. Thank you to all the graders to sign up, we will be meeting Sept. 6 for training and how-to-grade session. It shouldn't take more than an hour. Thank you, thank you!
- If you would like to get involved in an upcoming Philanthropy Project, please let me know and contact me through asvicepresident@fullerton.edu email and I can give you more information. Other than that, have a fantastic day!

ASI Chief Governmental Officer, Saba Ansari:

- Lobby Corps
 - Our first meeting of the year for Lobby Corps is this Thursday from 1-230 in the President's Room
 - This past Friday, we dropped off nearly 100 letters to two different Congressional offices in regards to our support for our DACA students
 - We are going to continue letter writing and hopefully organize a phone banking event
- CSSA
 - CSSA is coming up in 2 weeks, from September 16-17th!

ASI Chief Campus Relations Officer, Kelly Zarate:

Hello!

Updates with PAC/UA:

- The first PAC/UA meeting last week went well! We had a few members attend and will hopefully have more attendance in the next few meetings
- The next meeting will take place on September 15th from 4-5:30pm in the President's Room
- Please continue in helping us find more reps (if you would like to see the list of open committees, don't hesitate to reach out)

Updates with ESC:

- The first Farmer's Market is today from 11-2, so if you haven't checked it out then you should!
- The handbills for promoting the Markets and Commission meetings are out and they look amazing
- The commission is still looking for more ways to collaborate on campus so if you know of anyone looking to collaborate then email me or Connor Sebo (ESC Director)

That's all folks!

ASI Chief Communications Officer, Celine Moubayed:

Hello again friends, family, loved ones, but most importantly Titans,

Let me tell you about all the cool things we did this week!

This week the communications commission conducted their first social media giveaway! During Discoverfest, all three members, went out and through SnapChat and Instagram ran a contest in which the first ten students to find one of the member would get a free t-shirt. This was a successful event and we gained a lot of followers! The t-shirts will be given out this week at the executive offices in the Titan Student Union once each student shows us their ID card.

The community engagement is currently working on their newsletter. They are also excited to table at the CSUF Angel's game, September 15th.

Now, personally, I am doing okay. 8.46/10 but we round up so 8.5/10 so I guess I'm alright! I will be serving on a few committees, such as the University Curriculum Committee and the Academic Standards Committee.

Please feel free to e-mail me or stop by my office if you have any questions or concerns. My door is always open and my chia-pet is always growing!

To my one true love,
Glaiza ♥



ASI Board of Directors September 5, 2017

Fall 2017 IT Updates – Associated
Students, Inc.

Amir Dabirian, Vice President for IT /
CIO

VPIT Update

- Upgraded 40 classrooms with IT/AV upgrades in Spring 2017
- 34 completely remodeled classrooms (includes summer 2017)
 - Wireless teaching technologies, HD projectors, dimmable LED lighting and refreshed room aesthetics

VPIT Updates

- 90 classrooms were upgraded with new collaborative focused classroom furniture during Summer 2017
- AV upgrades completed in 20 SGMH classrooms during Summer 2017
- Three (3) smart group study room in Pollak Library were upgraded with the latest technology

VPIT Updates

- **24x7 Student Helpdesk**
 - New texting feature
- **Upgraded all PCs to new Dell PCs with Windows 10 in the Library**
- **Increased 50 new laptops**
- **Plan to add 50 new iMacs in the first floor of the Library**
- **New Makerspace coming in Fall 2017**

WiFi Coverage



Instructional Software

Instructional Software

- Continue to provide software for students to meet academic needs
- New Software
 - Grammarly
 - VoiceThread
 - ShareStream



Instructional Software

Instructional Software

- Current applications and number of licenses:

DropBox: 8,454

Adobe: 7,589

IBM SPSS: 4,193

EndNote: 761

MATLAB: 4,068

Lynda.com: 24,211

Office 365: 34,620

Grammarly: 2,026

Zoom: 1,695

VPIT Updates

- iFullerton
 - iTuffy :
 - 4198 first week of Fall semester, 8348 conversations (Aug 2017)
 - Coming in Fall 2017
 - New Academic Advising
 - New Financial Aid Advising
 - Titan Mobile Phase II

Early Alert System

- TITANium Engagement
 - Spring, Summer, Fall data available to faculty
 - Student and Advisor portal released by Monday Sept 11th

VPIT Updates

- iBeacon
 - Rolled out: 424
 - Number of shakes: 110,666
 - Number of unique users: 11,445

- Top 10 iBeacons

Room	Count
SGMH2406	6,461
Faculty Add	4,875
E202	4,476
UH333	3,204
CS104	2,909
EC25	2,432
UH204	2,396
MH049	2,263
CS301	2,101
CP130	1,934

e-Textbooks

- Titan Direct Access
 - Publishers: Pearson, McGraw Hills, Macmillan, Cengage, Human Kinetic, Jones & Bartlett
 - Courses: 1333
 - Unique course: 388
 - Enrollment: 46,977
 - 144 new ebooks were added to the collection

QUESTIONS

