

CALL TO ORDER: Jesse Rodriguez, ASI Board Vice Chair/Secretary, called the meeting to order at 1:18 p.m.

ROLL CALL Members Present: Borjas, Chicas, Gelrud, Hidalgo, Hunt, Jimenez Perez, Julian, Nguyen, O’Toole, Rodriguez, Sheppard, Sheriff, Sherman, Snyder, Torres, Vasquez

Members Absent: Jakel (E), Stambough\*(E)

Officers Present: Ansari, Collins, Edwards, Gwaltney, La

Officers Absent: Dadabhoy, Moubayed

\*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (3:45 p.m.) is considered not to be in attendance.]

\*\*Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

Rodriguez made a motion to excuse Jakel due to illness, Chicas and Nguyen will be arriving to the meeting a little late, and Dr. Stambough will need to leave early due to university business. Julian seconded the motion. There were no objections.

APPROVAL OF AGENDA (Julian-m/Vasquez-s) The agenda was approved as presented. There were no objections.

Shephard made a friendly amendment to correct the title for report 9.d to reflect Chair. Rodriguez made a motion to strike Communication Commission Coordinator and Presidential Appointee Commission/University Affairs Commission Lead from agenda item 8.b. Borjas seconded the motion. There were no objections.

APPROVAL OF MINUTES The minutes from the 4/17/2018 meeting of the ASI Board of Directors were approved as presented. (Julian-m/Snyder-s) There were no objections.

PUBLIC SPEAKERS None

EXEC SENATE REPORT Executive Senate Reports were submitted in writing. A copy of the reports for the following organizations are an attachment to the minutes:

- ASIP
- PANHELLENIC
- MGC
- NPHC
- ECSICC

## TIME CERTAIN

Dr. Clint-Michael Reneau, Assistant Vice President, Student Affairs/Student Retention addressed the Board and shared that he was asked to come back to speak to the board give wide scope background information around counseling, health center, support services and Titan Well, health promotion outreach.

## Highlights:

- Spoke with Board Chair about what the BOD might want to hear. CAPS scheduling, what's being done to address stigma on the campus working around collaboration on campus.
- Asked leadership team to come and speak to their respective areas. Asked the BOD to share thoughts, questions, concerns, guidance, and feedback.
- Introduction of leadership team:
  - Dr. Richard Boucher, Director of Health Center & Health Services
  - Dr. Jamie Sheehan, Interim Counseling Services Director and Dr. Kevin Thomas, Interim Clinical Coordinator
  - Carrie Boyd Crooks, Senior Coordinator for Titan Well,
  - Lori Palmerton, Director for Disability Services.Each will provide a brief overview and then will have a time for questions.
- The Leadership Team reviewed the PowerPoint presentation.

The floor was opened to questions. Rodriguez thanked the team for presenting.

Chicas thanked all for coming and promoting services. Chicas shared that the HHD college held a mental health conference on campus and there was no opportunity to have representatives from mental health at the event. It would be beneficial to partner for future events to ensure students receive information on the services available. Dr. Reneau shared would love to collaborate on the conference and asked to connect with him or anyone on the team.

Torres asked for clarification on the plan to implement listening centers in/with resource centers and academic colleges. Sheehan shared that they are looking into partnering with academics. Each cultural center has a liaison and there are on call therapists. At centers offering workshops. Increase support for resource centers and housing. Establishing a connection with Tuffy's Basic needs as well.

Sherman asked if DSS was aware of restrooms in McCarthy Hall, concerns for students with special needs. Palmerton shared that she was not aware and will look into the concerns. Dr. Reneau shared that through the campus renewal/master plan, DSS will coordinate and work with design teams to address structural and physical barriers. Sherman clarified that the McCarthy Hall restrooms are in the process of renovation of the restroom facilities and there are still concerns that should be looked into.

Jimenez Perez asked if appointments could be made through the website. Sheehan, clarified that appointments are available by calling in or for walk ins. She shared the purpose is to mitigate liability risk. Jimenez Perez mentioned having more conversations regarding the mental health network and collaboration. Sheehan shared that they are working with Dr. Hoffman.

Gwaltney asked about CAPS and students going through trauma and the volume. She asked if they recommend local practitioners for students who are not experiencing a

crisis event to make room for those who are. Sheehan shared there is a list of providers on the website. Encourage students to utilize the available workshops as well. Updating website with providers.

Ansari shared that ASI's social media can help spread the word about the Wellness Workshops. She asked how many CAPS counselors are available. Sheehan confirmed there are 17 counselors and the wait time is 2 weeks. Ansari shared that on other campuses are experiencing similar issues and even with increased number of counselors, it's not enough to address the volume. Sheehan confirmed and shared directors of counseling centers need the help of campus partners. Ansari recommended they consider posting actions being taken to address the concerns.

Nguyen asked with the hiring of staff, will that impact the student health services fees. Dr. Reneau shared that the incoming staff have been included in the budget.

Gelrud asked if there had been any experience with students feeling discomfort with the word disability. Palmerton, DSS Director shared, as disability social movement grows, many feel the word disability is part of their identity. They want to normalize the word. Hoping, in the end, disability can be loud and clear, one of the identities.

Stambough asked how receptive have academic partners been, many faculty don't know what to do. Sheehan shared faculty and staff have been very receptive/open. CAPS and Dean of Students collaborating to reach out to faculty.

Nguyen entered 1:29pm and Chicas entered 1:34pm

TIME CERTAIN

Dr. Futoshi Nakagawa, Assistant Dean, Student Affairs, Irvine, provided an update report on the goals, budget and activities at the Irvine Campus. The report is an attachment to the minutes.

- Borjas commented that Irvine Campus has done a great job this year and he commended Dr. Nakagawa and the team.
- Sherman asked about the classes and if they have considered any science courses. Dr. Nakagawa shared that the Assistant Dean for Academic Programs has been asking, and will continue in the future.
- Chicas asked about on campus/off campus parking. Has there been any thought about a shuttle for students from Fullerton to Irvine. Dr. Nakagawa shared that they have thought about a shuttle service, and also considered train/metro options.
- Gwaltney asked how the living space/ASI lounge space is being used and what can ASI do to improve usage and to meet student's needs. Dr. Nakagawa shared one thing to consider is having a liaison from ASI Fullerton for Irvine. Trying to schedule a promotion event using the fitness center. Lounge area is getting more usage. Space is a premium at the center. More students are using the lounge for study space.

UNFINISHED BUSINESS

None

NEW BUSINESS

**Action: Appointment of ASI Programming Leaders**

**BOD 065 17/18** (Gelrud-m/Julian-s) A motion was made and seconded to appoint the 2018-2019 slate of candidates for the ASI Programming Leader positions, effective June 1, 2018 through May 31, 2019.

- ASI Productions Coordinators
- Titan Tusk Force Coordinators
- Street Team Director
- Street Team Coordinator

Rodriguez yielded to the 2018-19 ASI President/CEO elect, Joshua Borjas, to review the candidates, their qualifications and the selection process. Borjas introduced the candidates and invited them to share an overview of their qualifications with the Board. The candidates are as follows:

Borjas started with Karen Perez, Street Team Director. Perez shared information on her goals and qualifications. Perez shared that the coordinator applicant, Papadopoulos, had to step out for class and she gave an overview of her qualifications.

**STREET TEAM:**

Karen Perez, Director

Zoe Papadopoulos, Coordinator

Borjas brought up Kelly Zarate, 2018/19 ASI Productions Director to review the Productions Coordinators slate of candidates. Zarate share that they are still interviewing for a few positions. She reviewed the qualifications for each of the coordinator applicants.

**ASI PRODUCTIONS COORDINATORS:**

Valeria Reyes

Nick smith

Elizabeth Rizzotto

Ben Rojas

Lauren Olguin

Marco Vargas

Borjas introduced the Titan Tusk Force coordinators and shared that the director, Jennifer Mendoza had to leave to attend class. Borjas shared that their emphasis is on collaboration. Borjas introduced Emma Gibson and Haeley Belt. Both spoke to the Board about their goals.

**TITAN TUSK FORCE COORDINATORS:**

Emma Gibson

Haeley Belt

Melissa Medaris

Rodriguez opened the floor to questions from the Board. There were no questions.

Rodriguez invited the candidates to exit the room or to remain during board discussion. Rodriguez opened the floor to discussion. The Board discussed the candidates.

Rodriguez asked if there were any objections to moving to a roll call vote. There were no objections. **The following individuals were appointed as the 2018-2019 ASI Programming Leader positions with a 17-0-0 roll call vote: Street Team, Karen Perez, Director and Zoe Papadopoulos, Coordinator. ASI Productions Coordinators,**

**Valeria Reyes, Nick smith, Elizabeth Rizzotto, Ben Rojas, Lauren Olguin and Marco Vargas. Titan Tusk Force Coordinators, Emma Gibson, Haeley Belt and Melissa Medaris. Motion BOD 065 17/18, effective June 1, 2018 through May 31, 2019.**

**Action: Appointment of ASI Commission Leaders**

**BOD 066 17/18** (Julian-m/Borjas-s) A motion was made and seconded to appoint the 2018-2019 slate of candidates for the ASI Commission Leader positions, effective June 1, 2018 through May 31, 2019.

- Environmental Sustainability Commission Director
- Community Engagement Commission Director
- Lobby Corps Coordinators

Rodriguez yielded to the 2018-19 ASI President/CEO elect, Joshua Borjas, to review the candidates, their qualifications and the selection process. Borjas introduced the candidates and invited them to share an overview of their qualifications with the Board. The candidates are as follows:

Kaetlyn Hernandez, CCO 2018/19, introduced the CEC Director applicant, Bianca Favela. Favela spoke to the board about her goals for the position.

COMMUNITY ENGAGEMENT COMMISSION DIRECTOR  
Bianca Favela

Rebecca Hesgard, CCRO 2018/19, provided an overview of the ESC Director applicant, Vianney Martinez. Martinez was not present at the meeting.

ENVIRONMENTAL SUSTAINABILITY COMMISSION DIRECTOR  
Vianney Martinez

Mehgan Waymire, CGO 2018/19, introduced the Lobby Corps Coordinator applicants and shared an overview of their qualifications. Faith Colburn, Claire Jenkins and Adriana Fernandez spoke to the Board about their goals for the position.

LOBBY CORPS COORDINATORS  
Advocacy Coordinator – Faith Colburn  
Events Coordinator – Claire Jenkins  
Promotions Coordinator – Adriana Fernandez

Rodriguez opened the floor to questions from the Board. The candidates answered questions from the Board. Rodriguez invited the candidates to exit the room or to remain during board discussion. Rodriguez opened the floor to discussion. The Board discussed the candidates.

Rodriguez asked if there were any objections to moving to a roll call vote. There were no objections. **The following individuals were appointed as the 2018-2019 ASI Commissions Leader positions with a 17-0-0 roll call vote: Community Engagement Commission Director, Bianca Favela. Environmental Sustainability Commission Director, Vianney Martinez. Lobby Corps Coordinators, Advocacy Coordinator – Faith Colburn, Events Coordinator – Claire Jenkins, and Promotions Coordinator – Adriana Fernandez. Motion BOD 066 17/18, effective June 1, 2018 through May 31, 2019.**

**Action: ASI Bylaws Articles II, IV, V, VI, IX, X, XI Corrections**

BOD 067 17/18 (Governance) A motion was brought to the ASI Board of Directors from the Governance Committee to approve corrections to ASI Bylaws Articles II, IV, V, VI, IX, X, XI.

Rodriguez, ASI Governance Committee Chair, to review the changes and corrections. Rodriguez reviewed the changes stating that the corrections were non-substantive and were mostly cleanup.

Rodriguez opened the floor to questions and discussion. There was no discussion.

Rodriguez asked if there were any objections to moving into a roll call vote. There were no objections.

BOD 067 17/18 (Governance) MSC: 16-0-1 The motion passed.

**Discussion: Preparing for Board Transition**

Rodriguez invited Drew Wiley, ASI Director, Leader and Program Development to share best practice strategies for preparing board transition documentation and onboarding of incoming student leaders.

Wiley provided a handout which is an attachment to the minutes.

Wiley shared:

- When you transition from this role, purpose to give the incoming leaders a better experience.
- Approach to transitions, starts with more of a relational experience.
- Reviewed Leadership Transitions Document, which is an attachment to the minutes.
- Keys: 1. Reach out and engage; 2. Extend a helpful hand; 3. Let them know you are available to help (now and in the future)
- Planning the Future by Sharing the Past
- Connecting future leaders with supporters, allies, key players

Wiley opened the floor to discussion with the Board:

- Julian shared experience of transition from Vice Pres Finance to Vice Chair Treasurer. Struggle defining role in the transition. Positive note, Gill reviewed every form of documentation that would potentially come through. For incoming leader, she shared that she plans to diagram the position in a flow chart which could be helpful.
- Sheppard shared coming into the position she spoke with previous directors who shared negative experiences with certain people/leaders. With new/incoming will introduce and try to help build relationships.
- Vasquez, coming later in the process, hardest part was transition with the college of EDU. Expected students to come to them, had to learn to reach out and to find ways to connect and engage.
- Hunt, key from Sheppard, it's important to not tarnish the reputation of faculty, staff or other leaders.
- Rodriguez, added, please set up meeting with directors soon. Invite to ICC meetings. If benefit from meeting with anyone, give contact info or connect.
- Wiley, any questions, reach out to Edwards, Allen or Wiley.

Roll Call Votes		065	066	067
<b>Arts</b>	O'Toole	y	y	y
	Sheppard	y	y	y
<b>Communications</b>	Borjas	y	y	y
	Gelrud	y	y	y
<b>Education</b>	Hidalgo	y	y	y
	Vasquez	y	y	y
<b>ECS</b>	Sheriff	y	y	y
	Snyder	y	y	y
<b>HHD</b>	Chicas	y	y	y
	Nguyen	y	y	y
<b>HSS</b>	Jimenez Perez	y	y	AB
	Rodriguez	y	y	y
<b>NSM</b>	Torres	y	y	y
	Sherman	y	y	y
<b>Univ. President's Rep.</b>	Hunt	y	y	y
<b>Academic Senate Rep.</b>	Stambough	y	y	y
<b>CBE</b>	Julian	y	y	y
<b>CBE</b>	Jakel - Chair	Absent		
		17-0-0	17-0-0	16-0-1

**REPORTS**

**EXEC OFFICERS**

The Executive Officers provided a written report which is an attachment to the minutes.

- Ansari reviewed highlights from her report, especially, the no tuition increase decision at the BOT. If the CSU does not receive full funding from the Governor, will need to come up with alternative solutions.
- La reminded the Board that the ASI Banquet will be held Friday, April 27<sup>th</sup>. He will provide additional information on the details via email.
- Gwaltney shared that she is searching for leaders to attend open forums/search events. Need leaders interested in serving on next year's committees.

**ASI EXECUTIVE DIRECTOR**

Dr. Dave Edwards, ASI Executive Director, provided a PowerPoint update report on the status of the corporation. The report is an attachment to the minutes.

Dr. Edwards shared information relating to the installation of cameras in and around the Children's Center. Goal is to ensure the safety of our children first and foremost and also to ensure the environment for our teachers is one that promotes and encourages enthusiasm and trust. This process is being considered in collaboration with UPD. Our focus is risk mitigation, safety for our children and to hear and

address concerns from our staff. Asked the Board to bring any concerns and issues that they become aware of to his attention.

Edwards share 84% of students who purchased tickets for the Spring Concert have received a refund, and the requests are slowing down. Working with legal counsel to address the contractual issues relating to Spring Concert.

Working through an RFP process to contact with an audit firm to conduct the future audit of the ASI.

Dr. Edwards yielded to Lionel Lawrence, ASI Financial Services Director, to provide the quarterly financial report. The report is an attachment to the minutes.

Rodriguez asked how much the refunds from spring concert will impact the budget. Lawrence shared the since there was no payment for the performer, the budget impact should be minimal.

Edwards reiterated that any financial related questions can be directed to Lawrence at any time. Also, ASI's Corp Attorney is negotiating the contractual/financial obligation in relation to the cancellation of the spring concert performer.

Rodriguez asked if there was a reason why there are no security cameras in the TSU. Edwards provided an overview of current locations where cameras are placed and shared that new cameras will be installed in all three buildings. Sherman shared that she met with the Children's Center Director and asked for clarification regarding the camera installation time frame. Edwards confirmed the project has been approved and they are working through the details.

Stambough exited at 3:21pm

- Julian  
There was no written report. Provided that a contingency request will be coming to the committee in the next week.  
  
Hunt asked when the request would come to the board. Julian confirmed it would be the last meeting of the Board.
- Jakel  
The ASI Board Chair provided a written report which is an attachment to the minutes.
- Rodriguez  
The Vice Chair/Secretary provided highlights from his written report which is an attachment to the minutes.
- Announcements/Members  
Privilege  
Sheppard  
Shared that her recital will be on Thursday at 6:00pm at the recital hall. The event is free to all. There will be a reception in the Leg Chambers.
- Hunt  
International Denim Day is Wednesday, show support/solidarity for victims of sexual assault. Student Affairs photo shoot at 12:15pm in front of Langsdorf Hall.
- Ansari  
ASI is also hosting a denim day photo at 11:30am.
- Rodriguez  
Shared that he applied and was accepted to the Master's program at CSUF.



Adjourn

Rodriguez adjourned the meeting at 3:40 p.m.

  
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Jesse Rodriguez, ASI Board Vice Chair/Secretary

  
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Andrew La, ASI Vice President

  
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Susan Collins, Recording Secretary

## Board of Directors Meeting April 24

### ASI Productions

#### **I. Goals for ASIP:**

1. **Unify** the campus through inclusive and diverse events
  2. Balance **tradition** with **innovation**
  3. **Collaborate** within ASIP, ASI, and the campus.
  4. **Retention** at events throughout the year
  5. **Support** and **communicate** effectively, in and outside of ASI
- 1) Despite the things that happened at Spring Concert which were out of our control, I was extremely proud of Alyse and the team for bringing 8,000 students together at one amazing event. We work all year to unify the campus together at this event. We are looking forward to unifying the campus together again before the end of the year at our two All Night Study events on May 7 and May 14. 2) We are adding some additional vendors and activities to the traditional “giveaways” of the two All Night Study nights to eliminate students waiting in line for hours. This innovative approach is a big idea, but I believe it will maximize the experience for students when they come out to this event. 3) I am very proud of the variety of collaborations ASIP has accomplished this year. Four of our ASIP positions worked with AICA during their Culture Week to plan very successful events. Our Thursday Concert Coordinator also planned a great event with APARC and other partners for the Titan Night Market where Megan Lee performed. Our monthly food collaboration with Titan Tusk Force and Karaoke/Open Mic have continued to be successful and have become a new tradition. At these collaborations we have been seeing around 300 students come by and enjoy the food, music, and activities. 4) We still have many returners who come regularly to karaoke/open mic and Thursday films. We also see returners at our TTF food day collaborations. With All Night Study approaching, we expect to have great retention on these popular two nights. 5) We continue to use all marketing platforms and a variety of social media sites to effectively promote our events. We are utilizing snapchat and Instagram stories more, as well as the “Class Of” pages on Facebook. We have also been reaching out to @csuofficial to increase social media posts. ASIP also promotes events through word of mouth and tabling just as much as we do on social media sites. We are working hard to be present at different ASI events each week for promotion on our future events

#### **II. Current Funding Status**

1. ASIP has currently spent **60%** of the overall budget

This number includes what has already been spent by all ASIP coordinators, including the contracting of talent, food for events, supplies, printing and advertising, and promotional items.

### **III. Events:**

#### **Past Events:**

1. Karaoke & Open Mic:
  - 4/3: TTF and Karaoke Collaboration
  - 4/9: Kit Yan- AICA Collaboration
2. Wednesday Concerts:
  - 4/11: Lakin- AICA Collaboration
3. Thursday Concerts:
  - 4/5: 8-Bit Jazz Heroes
  - 4/18: Titan Night Market featuring Megan Lee- 7pm Central Quad
  - 4/19: Slenderbodies
4. Thursday Films:
  - 4/5: Space Jam
  - 4/12: Spirited Away- 4pm and 7pm only
  - 4/19: High School Marathon
5. Sunday Series:
  - 4/15: Under Covers of Darkness- A Tribute to the Strokes
6. Fall & Spring Concert:
  - 4/7: Spring Concert

#### **Upcoming Events:**

1. Open Mic every Tuesday from 12-1pm in the Pub
  - Kit Yan: 4/9, 5-7pm in the Pub
2. Wednesday Concerts from 12-1 at the Becker:
  - 4/25: David Schocke
3. Thursday Concerts from 12-1 in the Pub:
  - 5/3: Goody Grace
4. Thursday Films at 4PM, 7PM, and 10PM in the Titan Theater
  - 5/3: Star Wars- The Last Jedi
5. Sunday Series, April 29 in the Housing Piazza

- Spring Swing

6. USP: All Night Study

- May 7
- May 14

## Council Goals

- Create more unity between all chapters within our council
- To build stronger relationships between all four councils
- Increase philanthropy events
- Increase our scholarship opportunities
- Recruitment:
  - To make recruitment more values based rather than “frills” based.

## Funding

ASI Budget: \$20,960.00

-None of budget has been used. Still waiting to hear back for budget proposal.

## Future Conferences:

- AFLV West: April 5<sup>th</sup>-7<sup>th</sup>
  - This is a conference that focuses on leadership skills and ways to further develop our positions on the board.

## Events

- Greek Week
  - April 4<sup>th</sup>-5<sup>th</sup>: Tabling
    - There will be several locations on campus
  - April 6<sup>th</sup>-8<sup>th</sup> (not including the 7<sup>th</sup> for spring concert)
  - All IFC and Panhellenic chapters will be competing in a series of different activities to raise money for camp titan.
  - Carnival: ASI is helping us plan a carnival that will allow families to come to CSUF and enjoy the carnival for free.
    - There will be games and entertainment set up by chapters.

This event was extremely successful. We did not have the exact turn out we would have hoped for number of kids that attended, but marketing will definitely be expanded for the next year.

- Recruitment (next semester)
  - four day process where potential new members are able to meet all chapters in hopes of becoming a part of the Panhellenic Community



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Executive Senate Report April 24<sup>th</sup>, 2018

The Multicultural Greek Council

Greek Organizations: Beta Upsilon Delta, Chi Sigma Phi, Lambda Theta Alpha, Lambda Theta Phi, Sigma Delta Alpha, Sigma Lambda Beta, Tau Theta Pi, Theta Delta Beta, and Zeta Phi Rho.

1. Goal Setting (Long Term)
  - a. Council Goals
    - i. Recruitment
    - ii. Networking outside of FSL and MGC
      1. Representation
      2. Enforced “Quiet” Study Sessions
        - a. Self reported by org sergeant at arms or council board member check-in.
    - iii. Professionalism
      1. Know your audience/ the difference between social and professional settings
      2. Communication (Emails)
    - iv. Open Minded
      1. Multicultural, professionalism, comfort zones.
  - b. E-Board Goals
    1. Networking
      - a. Partner and support organizations outside of MGC and comfort zone
    2. Confidentiality
      - a. Personal vs. business, and keeping information to about the council and other organizations within the board unless otherwise noted
    3. Team Building
      - a. Trust and teamwork we are a team; get comfortable with one another, and encourage communication from the beginning
2. Goal Setting (Short Term)
  - a. BOTG-Week long event where our chapters compete in service, academic, and challenging events throughout the week of April 23<sup>rd</sup>.
  - b. End of the Year Banquet-Awards ceremony and new leadership introduction.
  - c. Transitions
    - i. Board meeting transitions
    - ii. Council meeting transitions
    - iii. 1:1 transitions with incoming chairs and new presidents.
  - d. Fraternity and Sorority Violence Prevention Ally



[Type text]

[Type text]

- i. Program committed to ending sexual assault and domestic violence.

### 3. Finances

- a. Supplies (8050)
  - i. 37%
  - ii. Snacks (chips, water, cookies), event supplies, decorations, utensils.
- b. Printing & Advertising (8074)
  - i. 14%
  - ii. Flyers and event marketing
- c. Contracts, Fees, Rentals (8074)
  - i. 73%
  - ii. Food, Photographers/photo booth, Dj, Awards.
- d. Travel(8077)
  - i. 100%

### 4. Events

- a. Battle of the Greeks (check in 4-5pm)
  - i. Monday-BBQ social hosted outside the housing MPR
  - ii. Tuesday-Sports Day at Tuffy Lawn
  - iii. Wednesday-Hygiene
  - iv. Thursday- Banquet at the housing MPR

## NATIONAL PAN- HELLENIC COUNCIL 2017-2018

### ***1. Goals for your council (Short term and long term)***

A. **Collaboration:** By the end of the 2017-2018 year, NPHC will have collaborated with at least two organizations outside the council, whether that be another Fraternity and Sorority Life organization or department. NPHC will be collaborating with the Multicultural Greek Council during the Omega Yard Show to represent and teach about more than one culture, as well as collaborate with the Black Student Union during the Pan Afrikan Fair. The main purpose of this tactic is to allow each member the chance to step outside their comfort zones and learn something new about themselves and/or about their community. We have and will continue to document our collaborations with any other councils as well as groups on campus.

B. **Intra-council support:** Each organization within the CSUF NPHC is urged to support one another's events to go against stereotypes of Greek Life and show people in this council, as well as students and the rest of the community that we are a unified and respectful family. We use an online calendar service provided by Team Up where each NPHC organization's events are publicized for everyone to see. It is left up to organizations to see which event they would like to attend according to their schedule. Actual attendance has been recorded with a sign-in sheet. The



organization that attends the most events for another organization will be rewarded with a prize. (Prize is not yet determined.)

**C. Community Outreach:** As the purpose of our council and foundation of our individual service-based organizations, being a part of the community is essential. We have and will continue to be an integral part of the community through the activities we host and which have and will be documented. A major goal for our council here at Cal State Fullerton is to participate in at least two events each semester; however, we have surpassed that.

## ***2. Current Funding Status***

A. We have spent \$2,018 of our 2017-2018 budget

B. We used \$18 of our budget to provide light refreshments to those who came to our meet and greet event on September 28<sup>th</sup>. The event was very successful. We used \$2,000 of our budget to cover the catering for the Annual Phi Lambda BBQ Yardshow. The event had a great turnout and was very successful.

## ***3. Events***

A. NPHC Meet and greet Fall 2017

B. Be Love, Be Light: Community Service Day Fall 2017 and Spring 2018 (May 5th)

C. NPHC Week, Spring 2018 (April 30th- May 3rd)

D. Omega Yard Show, Spring 2018 (April 19th)

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# ECS-ICC Update Spring 2018

Deneyce Joseph • 04.24.18

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# Goals for Spring/Summer 2018

## Short Term

- Process check requests efficiently.

## Long Term

- Update the ICC constitution alongside the new ICC board and train the new board using transition binders to ensure a smooth and successful 2018-2019 year.
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# Current Funding Status

## A Side

- Meet the Dean(Spring) was a success!
  - A-side completely allotted for remaining end of year finals event.
    - May change based on remaining travel needs.
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# Current Funding Status

## B Side

- Travel(8077) fund is 100% allocated.
  - Project(8074) fund is completely allocated.
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# Current Funding Status

## B Side

AIAA	Van Nuys, CA	April 6 - 8, 2018	\$2200
SHPE and MAES	Kansas City, MO	November 1 - 5, 2017	\$3000
MAES and ACM	Pasadena, CA	October 18 - 22, 2017	\$3050
Baja	Gorman, CA	April 27 - 30, 2018	\$5500
ITE	Corvallis, OR	January 19-21, 2018	\$2500
CalGeo and GIGSO	Orlando, FL	March 6-10, 2018	\$8000
Formula	Lincoln, NE	June 20 - 23, 2018	\$5500
NSBE	Pittsburgh, PA	March 21-25, 2018	\$3350
TRES	Truth and Consequences, NM	June 19-23, 2018	\$3000
Titan Rover	Hanksville, UT	May 31 – June 2, 2018	\$8000
XE	San Diego, CA	November 9 - 11, 2018	\$880
ASCE	Phoenix, AZ	April 12 - 14, 2018	\$1700
Formula	Brooklyn, MI	May 8 - 13, 2018	\$320

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# Meetings

Every other Wednesday 2:30 pm to 3:30 pm

1/31 Pine 111

3/14 Juniper 111

5/9

Pine 140

2/14 Juniper 111    4/11 Pine 111

2/28 Juniper 111    4/25 Juniper 111

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**Questions?**  
**Thank you for your time**  
**and support!**

**Contact: [ecsicc.chair@gmail.com](mailto:ecsicc.chair@gmail.com)**

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CALIFORNIA STATE UNIVERSITY

**FULLERTON**

STUDENT WELLNESS

# Student Wellness Update

4/24/2018



CALIFORNIA STATE UNIVERSITY

**FULLERTON**

STUDENT WELLNESS

# Agenda

- Student Health
  - Facilities Fees
- Counseling and Psychological Services
- TitanWell
- Disability Support Services

Dr. Richard Boucher  
Interim Director/Chief Staff Physician

# STUDENT HEALTH AND COUNSELING CENTER

# HISTORY

- The *Policy of the Board of Trustees on Student Health Services* was adopted initially as a comprehensive system-wide policy in **1977**.
- Revised in May **1988**
- In the early 1990's, a dramatic change to the fiscal climate prompted a reevaluation of the existing policy.
  - Several CSU campuses reported an inability to provide basic health services without additional revenue
  - In November 1992, fee restrictions to the policy were lifted.
  - 1994 – CSUF Students Voted for a Mandatory Health Fee of \$40 per year

*From 2001 Audit Report*

# HISTORY

- 1997/98 Fee was \$50 per year
- 2011 Fee increase proposed

## CAMPUS BASED FEES

Health Services	07/08	08/09	09/10	10/11	11/12	Fall 12	Spring 13	Fall 13	Spring 14	Fall 14	Spring 15	15/16	16/17	17/18
	\$85	\$90	\$90	\$90	\$90	\$70	\$72	\$74	\$76	\$78	\$80	\$160	\$160	\$163

- In August **1995**, Executive Order 637, *CSU Policy on Student Health Services* was issued
- Updates to the Executive Order
  - 2002 - EO 814
  - 2005 - EO 943



## CSU HEALTH CENTER FEE

Maritime	\$680
Humboldt	\$428
Sonoma	\$388
Stanislaus	\$376
San Francisco	\$314
San Luis Obispo	\$308
San Marcos	\$302
San Diego	\$300
Bakersfield	\$296
San José	\$290
Chico	\$270
Pomona	\$265
San Bernardino	\$247

## 2016-17 System-wide Health Center Fee

Sacramento	\$232
Fresno	\$226
East Bay	\$225
Channel Islands	\$190
Monterey Bay	\$186
Los Angeles	\$165
<b>Fullerton</b>	<b>\$163</b>
Dominguez Hills	\$150
Northridge	\$120
Long Beach	\$90

**Average: \$269**

***CSUF fee is \$100 less than the average and we are the largest CSU.***

# REVENUE & EXPENSES

Fall 2017

## Revenue

\$81.44/semester	40,439 students	<b>\$3,302,221</b>
Deposits to cashier (Health Services)		<b>\$84,192</b>
<b>Total Revenue Collected Fall 2017:</b>		<b>\$3,386,413</b>

## Expenses

<b>Salaries</b>		<b>\$4,223,873</b>
<ul style="list-style-type: none"><li>• Management Salaries, Counseling, Psychiatry Health Services, TitanWell, Benefits</li></ul>		
<b>Supplies</b>		<b>\$376,585</b>
<ul style="list-style-type: none"><li>• Promotional Items &amp; Supplies &amp; Services</li></ul>		
<b>Total Expenses:</b>		<b>\$4,600,458</b>

# WHAT HAS BEEN ACCOMPLISHED

- CAPS
  - 17 ½ Counselors
  - Case Manager and Receptionist
  - Increased Psychiatric Services – Psychiatric Nurse Practitioner
  - After Hours 24/7 Call Service ProtoCall
  - 9,351 counseling and 1,951 psychiatric appointments utilized by 2,340 students
- Health Services
  - Addition of Pharmacist, Physician and 2 Nurse Practitioners
  - Expanded campus support and training
  - Encounters - 14,186
- TitanWell/Health Education and Prevention
  - TitanWell Hut – 4 hours a day Mon. – Thurs. in different locations
  - Addition of Health Educator and Registered Dietician
  - Total encounters for workshops, individual appointments, campus events and TitanWell Hut – 30,144 (2016-2017)



# CSU HEALTH FACILITIES FEE

## 2016-17 System-wide Health Facilities Fee

Monterey Bay	\$0	San Francisco	\$6
Bakersfield	\$6	Los Angeles	\$8
Channel Islands	\$6	San Luis Obispo	\$10
Chico	\$6	Stanislaus	\$18
Dominguez Hills	\$6	Maritime	\$21
East Bay	\$6	San Bernardino	\$26
Fresno	\$6	Sonoma	\$34
<b>Fullerton</b>	<b>\$6</b>	Sacramento	\$44
Humboldt	\$6	San Diego	\$50
Long Beach	\$6	San Marcos	\$50
Northridge	\$6	San José	\$118
Pomona	\$6	<b>Average: \$20</b>	

***CSUF fee is \$14 less than the average.***

# REVENUE & EXPENSES

## Fall 2017

Estimated Budget:

Revenue:

\$3/semester	40,439 students	\$122,784
--------------	-----------------	-----------

Expenses:

State Pro Rata	\$4,695*
Chancellor's Office	<u>\$10,000*</u>
<b>Total:</b>	<b>\$108,089</b>

The greatest portion of the State Pro Rata, which is the health benefits costs, is passed on to campuses based on what retirement expenses were recorded two fiscal years ago.



Ms. Jaime Sheehan, LMFT  
Interim Director

# COUNSELING AND PSYCHOLOGICAL SERVICES

# Strong Demand Services

- Significant increase in demand for Mental Health Treatment
  - Nationwide - Between 2009 and 2015, the number of students visiting counseling centers increased by about 30% on average, while enrollment grew by less than 6% (CCMH, 2015)

# Increasing Demand for CAPS

- Nearly a 30% increase in Triage Appointments
  - So far this year 120 more Triage/Urgent appointments over last year.
- Students with more severe, complex issues
  - Trauma, assault, Psychosis, suicidal ideation, hospitalization, or homicidal ideation

# Menu of Treatment Options

- Provided the significant demand for mental health treatment
  - In addition to traditional services (Individual, group, psychiatry) - expanded to help students in new ways.

# Menu of Treatment Options

- To address long wait time and increased demand
  - Pilot program to address long wait times
    - Created pilot from surveying other institutions
  - Three new hires to be recruited this summer
    - Help address increase in crisis



# Menu of Treatment Options

## – Increased Collaborations

- Trainings for faculty on mental health
- Listening spaces
  - Increased on campus partnerships
- Community Partnership Event
  - Building connections with off campus partnerships

# Menu of Treatment Options

- Collaborative Prevention - Utilizing public health research
  - Evidence based Wellness Workshops -
    - Top 3 presenting concerns
      - » Partnering with different campus stakeholders - locations
  - Evidence based preventative screening
    - GAD 7 Screenings – student health partnership
      - » Holistic approach – mind-body connection

Kerri Boyd Crooks, MS, MCHES  
Senior Coordinator

# TITAN WELL

# TitanWell

- Health Promotion Services:
  - Drop-in Programming
    - Dog Therapy
    - Nutrition Workshops
  - Large-scale events
    - WellFest
    - HIV Testing
  - Individual Appointments
    - nutrition, sexual health, sleep/self-care, and AMOD
  - Peer Education
    - Nutrition Advocates, AMOD, TitanWell Hut, Sleep Team, Sexual Health



# Dog Therapy

- Program created to decrease acute stress and anxiety in students through interaction with dogs/rabbit brought to campus from the Pet Partners of the Animal Health Foundation
- Bi-weekly
- Averages 92 student visitors/session
- Expected to see 1,000 students for 2017-2018 AY

# TitanWell Collaborations- Mental Health

- TitanWell's Registered Dietitian spoke at Active Minds' 2<sup>nd</sup> Annual Body Image and Eating Disorders panel alongside members of the Eating Disorders Task Force (EDTF) of Student Wellness
  - EDTF includes clinical staff from CAPS, TitanWell, & Health Services
- The Nutrition Advocates (Peer Ed Group) of TitanWell engaged around 150 students through collaborative programming with Active Minds during their Calm Before the Storm and Body Image & Eating Disorders events.

Lori Palmerton, LMFT  
Director

# DISABILITY SUPPORT SERVICES

- **Disability Support Services**
- Providing accommodations and services through the lense of human dignity and social justice in order for students to acquire a sense of agency, advocacy and equitable, meaningful experiences.



# How can CSUF be more accessible to persons with disabilities?

Permanent Director hired in November, 2017

Steps now being taken to address accessibility:

- Promoting Universal Design
- Reviewing and Refining Policies and Procedures
- Orienting new faculty and lecturers in best practices
- Addressing campus barriers
- Approaching from a Social Justice Model
  - environmental barriers vs. individual limitations

# How can CSUF be more accessible to persons with disabilities?

- Where do you see barriers?

**THANK YOU & QUESTIONS**

# CSUF Irvine Center ASI Productions

Budget and Activities Update

April 24, 2019

Dr. Futoshi Nakagawa

Assistant Dean for Student Affairs, CSUF Irvine Center



# CSUF Irvine Center ASI Productions Team

- Interim Associate Vice President for South County Operations and Initiatives: Dr. Steve Walk
- CSUF Irvine Center, Assistant Dean for Student Affairs: Dr. Futoshi Nakagawa
- ASI Productions Student Leaders
  - Fall 2017:
    - Shiva Asadi
    - Shirley Hu
    - Midori Nakata
  - Spring 2018:
    - Shirley Hu
    - Christina Esquibel
    - Rachelle Nisanov

# CSUF Irvine Center ASI Productions

## Overarching Theme: Making Our Students Feel Welcomed and Valued



# What's at the CSUF Irvine Center?

- 4,000 students in 260 courses, most in 4 colleges (MCBE, HHD, COMM, HSS)
- Student Success Team
- Career Service
- Administrative Services
- Library, Bookstore, Fitness Center, TSU Lounge
- 100+ Events annually



# CSUF ASI Productions, Irvine 2017-2018 Budget

- CSUF ASI Productions Irvine Center 2017-2018
  - General Operations
  - Budget: \$51,872.00
  - **Current Balance: \$12,547.02** (% Utilized: 76%)
    - Student Leadership Awards: \$7290.00
      - **Balance: \$0.00** (% Utilized: 100%)
    - Supplies: \$12,650.00
      - **Balance: \$6190.13** (% Utilized: 49%)
    - Printing & Advertising: \$1,000.00
      - **Balance: \$179.04** (% Utilized: 82%)
    - Contracts/Fees/Rentals: \$30,932.00
      - **Balance: \$1,513.58** (% Utilized: 95%)



# Fall 2017 Events: Donuts & Coffee with ASI Productions (9/20)



# Fall 2017 Events: Meet Team IRVC (9/27)



**MEET TEAM IRVC**

**SEPT 27 | 3PM-4PM**  
**Irvine Campus TSU Lounge**  
*Meet new ASI members, staff, and faculty.  
Tons and giveaways and food!*

PRODUCTIONS IRVINE CAMPUS | ASI FULLERTON EDU | #CSUFIRVC | CAL STATE FULLERTON

**csufirvc** • Follow  
Cal State Fullerton-Irvine Campus

csufirvc Irvine Titans, mark your calendars! 📅 Here is your chance to network and meet all our wonderful staff and faculty on campus! Have you ever wondered what resources are available to you on this campus? Here is your chance to find out! Come eat and mingle in an intimate setting! Food provided by @swichbistro! We will have an opportunity drawing at this event as well so make sure to stop by!

aaronguyett Yess!

swichbistro Come hungry!!!

27 likes  
SEPTEMBER 22, 2017

Log in to like or comment.





# Fall 2017 Events: Titan Checkup (10/3)



# Fall 2017 Events: All Day ASI (10/19)





# Fall 2017 Events: ASIP Trick or Treat (10/31)



# Fall 2017 Events: Give Thanks Pizza Night (11/8)





# Fall 2017 Events: Titan Pride Table (11/16)



# Fall 2017 Events: Finals Frenzy (12/11-12/13)





# Spring 2018: Week of Welcome (1/25)



# Spring 2018: Coffee With A Cop (2/13)





# Spring 2018: Chinese Art Exhibit and Tea Ceremony (3/8)



# Spring 2018: Chinese Art Exhibit and Tea Ceremony (3/8)





# Spring 2018: Floats With Cops (3/22)



*UPCOMING EVENT*

## FLOATS WITH COPS

THURSDAY, MARCH 22<sup>nd</sup>, 4:00-7:00 PM, ROOM 123/124

- 🎁 Lots of cool giveaways!
- 🍷 Free root beer floats with our UPD!
- 👁️ Try on drunk goggles that simulate the effects of impairment!



csufirc • Follow  
Cal State Fullerton-Irvine Campus

csufirc Free root beer floats with our UPD in room 123/124!  
mycastelxdistrict 😊  
steveotaylor2007 Is it still happening?

42 likes  
MARCH 22

Log in to like or comment.

# Spring 2018: ASIP Irvine Center Grad Fest (4/18)





# Spring 2018: ASIP Irvine Center Finals Frenzy (5/14-5/18)



# Thank you for your continued support of the CSUF Irvine Center ☺





# ASI PROGRAMMING LEADERS

## 2018-2019

(ASI BOD ACTION ITEM 8.A)

April 24, 2018

### **ASI PRODUCTIONS**

VALERIA REYES

NICK SMITH

ELIZABETH RIZZOTTO

BEN ROJAS

LAUREN OLGUIN

MARCO VARGAS

### **TITAN TUSK FORCE**

EMMA GIBSON

HAELEY BELT

MELISSA MEDARIS

### **STREET TEAM**

- STREET TEAM DIRECTOR ~ KAREN PEREZ  
ZOE PAPADOPOULOS

**From:** ASI Programming Coordinator Application  
**To:** [Ysais, Austin](#); [Wiley, Drew](#)  
**Subject:** Programming Coordinator Application [#1]  
**Date:** Tuesday, March 27, 2018 9:28:23 PM

---

General Responsibilities Of These Positions Include, But Are Not Limited To:

- Regular time committed to being in the office and/or focusing on position to plan and arrange activities and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 10-20 hours a week is a close estimate across these positions)
- Attendance at regularly occurring team or staff meetings during the semesters (day/time to be arranged)
- Planning and implementing, alone or as part of a team, a variety of activities and events
- Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success

- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

Required Retreats And Training Dates Include, But Are Not Limited To:

- June 1, 2018 Orientation (plan for all day, details to follow the selection process)
- June 2 and 3, 2018 Leadership Retreat (overnighter, plan for all day both days, details to follow the selection process)
- June 5, 6 and 7, 2018 Training (plan for all day both days, details to follow the selection process)
- Weekly Training/Planning Meetings throughout the summer
- Additional dates may be scheduled within teams

Eligibility Criteria To Apply, Accept, and Maintain Position:

-All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Award, where applicable \*

Name \*



Valeria Reyes

Primary/Cell Phone Number \*

[REDACTED]

Email \*

[REDACTED]

CWID *	
Major/Concentration/Academic Program *	Communications- Entertainment and Tourism
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	Junior
Expected Graduation Semester *	Spring 2019
Address *	<input type="checkbox"/> 

I am interested in a position with:  
 (leave checked all that you are interested in;  
 additional questions will appear/disappear  
 based on selections) \*

- Productions

Please rank the groups in order of preference for  
 having a position (use N/A if you do not want to  
 rank all four groups):  
 First Choice \*

Productions

Second Choice \*

N/A--I'm only interested in the above

Third Choice \*

N/A--I'm only interested in the above

Fourth Choice \*

N/A--I'm only interested in the above

Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): \*

I would make a good candidate for this position because I am the type of person that loves taking charge and helping others in whatever ways that I can. I have had the opportunity of being on the Executive Board and street team for the Entertainment and Tourism Club, and that has taught me how to become a better student leader on my campus. Being in ETC has been stressful, but I wouldn't change anything about it because it has taught me so much about responsibility, how important a team is, and the appropriate way to communicate to others. Everything I have learned through my experience with ETC has given me many valuable skills that I can take to any job that I am ever at because those are essential skills to know. Hopefully, I can show you the level of commitment and enthusiasm I can bring to the table if given this opportunity.

Tell us what you think the purpose of ASI Programming is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): \*

I believe the purpose of ASI programming is to create a fun environment for students by providing events and activities throughout the school year that allow students to come together and unwind from classes. The reason why I want to be a part of ASI leadership is that I want to be more involved on my campus. This year I had the pleasure of being a Lead for Spring Concert, and I realize how much ASI does for the students. ASI makes it their goal to put students first, and I want to be able to help make students understand there is so much more to the school than just classes and school work. ASI has so much to offer, and I want to show that to our students.

Productions Questions--Please prepare answers

to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

Productions Events/Positions:

- Concerts
- Fall Festival/Spring Concert
- Films
- Pub Monday and Tuesday
- Sunday
- Union and Special Programming

1. In your own words, describe the purpose of ASI Productions?
2. Tell us why you think it is important to have on-campus entertainment events at CSUF
3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions
4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in
5. Describe how you would promote the activities and events of Productions \*



Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



What ideas or opportunities do you see for collaboration within and across the different ASI Programming areas and also with other ASI groups, leaders, or departments and/or with other CSUF organizations, programs, or departments. Provide specific ideas or goals, if any. \*

I see many opportunities for collaboration within and across the different ASI Programming areas and also with other ASI groups, leaders, or departments and with other CSUF organizations, programs, or departments. In fact, many departments can work together to make an event so much better. For instance, TTF and street team can team up to bring students together to have a more fun experience at not only Athletic events but also bigger events like Spring Concert or even March Madness.

Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): \*

For this upcoming school year, some commitments that I am currently involved with is just my sorority. This will be the first year that I will not be continuing with ETC, so I have plenty of time for other commitments. I am planning on getting an internship for the next school year, but that shouldn't get in the way of my duties.

California State University, Fullerton  
Voluntary Authorization for Educational Record  
Disclosure

understand, and agree to the preceding  
statement.

A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

Digital Signature of Authorization and  
Certification of Application  
Enter Your Name \*

Valeria Reyes

Enter Your CWID \*



Date \*

Tuesday, March 27, 2018

1. In your own words, describe the purpose of ASI Productions
  - a. The purpose of ASI Productions is to provide a wide array of events for students to do during class breaks or even if they're looking for something fun to do. For instance, they host events throughout the school term ranging from film screenings, concerts, and midterm madness.
2. Tell us why you think it is important to have on-campus entertainment events at CSUF
  - a. I believe that it is important to have on-campus entertainment events at school because it allows students to relieve stress from classes. Since we are a commuter school, this will enable students to look forward to events on campus so they can mingle with other students.
3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions
  - a. I would be happy in whatever position I was to get, but the areas that I am most interested in are Concerts, Films, and Fall Festival/ Spring Concert. I am interested in these positions because I have always loved movies and music and this is the industry I am trying to go into. I have taken some entertainment classes on campus, and they have taught me all about the contracts that go behind the scenes of getting a performer to play at a venue or what it takes to get the royalties to show a film. Some relevant experience that I have for these type of events is that I have had the opportunity of working award shows that are very fast paced and they have taught me how to handle situations in a very time efficient manner.
4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in
  - a. Some of the goals I have for next year would be that I would like more people to be informed about the events that are offered on campus. I know from personal experience that myself and others coming into our first year didn't know much about ASI and what they provided their students so that's something I would like to change. Another goal would be that I would want to raise attendance at events especially by keeping on-campus residents in the loop. They are always looking for things to do and when they find out something is free they are likely to go.

5. Describe how you would promote the activities and events of Productions
  - a. The best way that I would promote the activities and events of Productions is by advertising through social media. Social media plays such a significant factor in today's generation that it's so hard to escape it. Nowadays everyone either has a Facebook, Instagram, or even a Twitter, so they are bound to see ads that are posted. Another way to advertise to people would be by word of mouth. You can announce at other events about upcoming ASI events so people can be in the know of all things ASI.

# Valeria Reyes

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## EDUCATION

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### California State University, Fullerton

Bachelor of Arts - Communications with an Entertainment and Tourism Concentration, Degree expected May 2019

## SUMMARY OF QUALIFICATIONS

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- Excellent oral and written communication skills
- High attention to detail while producing quality work
- Well-organized, capable of multitasking, and ability to adhere to deadlines

## RELEVANT EXPERIENCE

---

Audience Unlimited, Los Angeles, CA

- *American Music Awards, Seat Filler Crew, November 2017*
  - Assisted fellow crew members with checking in casted audience and seat fillers
  - Coordinated with production groups to ensure timeliness

GHS Productions, Los Angeles, CA

- *Kids Choice Awards, Talent Liaison, March 2017*
- *Kids Choice Awards, Talent Liaison, March 2018*
  - Managed and escorted talent to dressing rooms, red carpet, holding rooms, and seats
  - Responsible for keeping talent on schedule with the production

Entertainment and Tourism Club, Cal State University, Fullerton

*Vice President of Finance, May 2017-Present*

- Keep an accurate record of all financial transactions
- Distribute reimbursement checks to individuals when needed

## ADDITIONAL EXPERIENCE

---

Lifestyle Solutions, Stockton, CA

*Quality Control, June 2017- August 2017*

- Report all malfunctions to production executives to ensure immediate action

American Eagle, Stockton, CA

*Sales Associate, June 2016- August 2016*

- Achieved established sales goals by introducing promotions to customers
- Put out new merchandise with appealing displays that encouraged customer sales

## ADDITIONAL SKILLS

---

- Biliterate in Spanish
- Finance

## Community Service/ Organizations

---

Entertainment & Tourism Club

- Communications Inter-Club Council Representative | August 2016 – May 2017



- Street Team Member | August 2015 – May 2016

Alpha Delta Pi, CSUF.

- Member | August 2016 – Present

**From:** ASI Programming Coordinator Application  
**To:** [Ysais, Austin](#); [Wiley, Drew](#)  
**Subject:** Programming Coordinator Application [#16]  
**Date:** Saturday, April 07, 2018 12:02:51 AM

---

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Successful applicant will be awarded a Student Leadership Award, where applicable \*

Name \*

Nick Smith

Primary/Cell Phone Number \*

[REDACTED]

Email \*

[REDACTED]

CWID *	[REDACTED]
Major/Concentration/Academic Program *	Kinesiology
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	Senior
Expected Graduation Semester *	Spring 2019
Address *	<input type="checkbox"/> [REDACTED]

I am interested in a position with:  
 (leave checked all that you are interested in;  
 additional questions will appear/disappear  
 based on selections) \*

- Productions

Please rank the groups in order of preference for  
 having a position (use N/A if you do not want to  
 rank all four groups):  
 First Choice \*

Productions

Second Choice \*

N/A--I'm only interested in the above

Third Choice \*

N/A--I'm only interested in the above

Fourth Choice \*

N/A--I'm only interested in the above

Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): \*

Growing up, I attended my church's youth group. As I got older, I realized that I wanted to be a part of helping run the youth group and improving it. There were different roles on this leadership but I realized that I wanted to help plan the small events that the students would participate in. These outreach events were there to help students have fun and meet new people. I loved getting everyone engaged in the activities. Through my church I was able to volunteer as a staff member for a summer camp for kids. In this position, I helped run activities and performed in skits to ensure the students had fun and an overall great experience. This led me into my next opportunity with Camp Titan. This is now my second year at Cal State Fullerton, and in this time I have attended many on-campus events and have had the opportunity to volunteer at some of these events. Through these positions and experiences, I have found a love for getting involved and making sure that others have memorable experiences.

Tell us what you think the purpose of ASI Programming is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): \*

I think that ASI Programming is very important to this school and offers true on-campus experiences that can make a student's college career and time spent at CSUF more meaningful. It also offers amazing opportunities to attend and even assist with events. Since we are known for being a commuter school, ASI Programming gives students a reason to stay on campus after their classes and have fun and make friends. ASI does what it does to overall enhance students' experiences of being a Titan. ASI is here to serve the students, provide experiences, be a voice, and to give opportunities to get involved. Being able to enhance each student's experience as a Titan on this

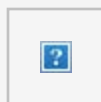
campus is important and is why I want to be involved in ASI leadership. Through this opportunity with ASI, I hope to learn valuable leadership qualities, collaboration skills, and have an opportunity to make a difference.

Productions Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Productions Events/Positions:

- Concerts
- Fall Festival/Spring Concert
- Films
- Pub Monday and Tuesday
- Sunday
- Union and Special Programming



113.56 KB · PDF

1. In your own words, describe the purpose of ASI Productions?
2. Tell us why you think it is important to have on-campus entertainment events at CSUF
3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions
4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in
5. Describe how you would promote the activities and events of Productions \*

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



What ideas or opportunities do you see for collaboration within and across the different ASI Programming areas and also with other ASI groups, leaders, or departments and/or with other CSUF organizations, programs, or departments. Provide specific ideas or goals, if any. \*

I think that working with other programming areas is an amazing idea because we can bring diverse groups together as a full team create an overall larger event with higher attendance. I would like to collaborate with AICA to have an event where we can show case different cultures and have activities for students to enjoy while learning about diversity and bring everyone together. I also want to collaborate with TTF on one of their food days by having additional activities so students are truly engaged rather just getting food and leaving. I also want to work with Greek Life on campus to bridge the gap between "general students" and "greek students" since sometimes it feels as though they are divided. Bringing students from all walks of life is important and through ASIP events we can encourage students to connect with everyone at CSUF and possibly in the future, more organizations would be looking to ASI more to promote this.

Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs,

I am in a fraternity on campus in which I am involved with different events and possible positions. However, this does not take up too

organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): \*

much time at all. I do hope to stay involved with Camp Titan this upcoming year. I am currently working about 15 hours a week but my managers are very flexible and would be willing to accommodate when needed. In this next year I do plan to find an internship for my major but should be no more that about 15 hours a week as well. These commitments however, would not hinder me from completing any tasks or meeting any deadlines for any positions.

Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record  
Disclosure

● I hereby acknowledge that I have read, understand, and agree to the preceding statement.

#### A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

#### B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

Digital Signature of Authorization and  
Certification of Application  
Enter Your Name \*

Nick Smith

Enter Your CWID \*



Date \*

Friday, April 6, 2018

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## ASI Productions Application Questions

1. The purpose of Productions is to offer on-campus opportunities for all students to attend and to have fun while relieving some stress from the daily “student life”. It also gives great opportunities, through diverse events, to meet new people, get involved by participating or attending the events, and to overall enhance the college experience. Productions is also a unique program that hosts events on almost all days of the week. This gives all students the opportunity to engage with the team and their events instead of limiting it to only a certain group of students.
2. It is important to have on-campus entertainment events because it gives something to the students that classes cannot. Coming from a Junior College that did not have on-campus events like these and now transferring to Cal State Fullerton that does, it really does make coming to school much better and has given me better college experiences. It gives students something to look forward to and a way to make bonds with new people from diverse backgrounds. Lastly CSUF is a commuter school, and on-campus entertainment events help foster student involvement. Overall, these events bring us together as Titans.
3. I am most interested in Union and Special Programming because these events are what I have enjoyed the most during my time here and I would love to be able to enhance some of their well-known events. This is also the position I have the most experience with from volunteering at Day of Games, Venice Beach Day, and the Midterm and Final events. I also would love to work with either the Wednesday or Thursday Concerts because I have a love for music and to be able to work with artists and to see that side of music would be interesting.
4. Since I already love the events that this campus holds and have had great success with, my goal would be to make a lot of the events better and bring it to more of the students. One of my goals is to continue Venice Beach Day. I think this is an event students look forward to that has been improving each year. I want to bring back the reptiles and a unique food truck for students to enjoy. A second goal of mine is to bring more “competition type” events that people can participate in with either a small group, pairs, or as an individual. I think this would encourage more unity with students that participate with each other and it would be an easy way to get their minds off of their classes for a short time and just have fun. Another goal of mine is to improve the giveaway nights for All Night Study. I want to provide activities for students leading up to the giveaway so that they are engaged rather than waiting in line for several hours. An overall goal for the year, would be to collaborate with TSCBOT in highlighting parts of the union as well as the SRC. I also want to collaborate with services of the TSU such as Information and Services and the Titan Pride Center. I know the Titan Pride Center holds monthly promotions and I am interested in the idea of partnering with them for a month.
5. From conversations I have had with the current USP coordinators, I understand promoting events can be both passive and active. For passive, I want to get all the handbills that are ordered distributed to places like Street Team, Information and Services, Titan Pride Center, as well as different clubs and organizations. I also think that social media is important and I would post event information on the Facebook “Class of...” pages since hundreds of students are on those. I also want to work with ASI

Marketing to ensure that we have an Instagram and Twitter post for every event. For active, I would promote by tabling at other ASI events and wagoning around the campus. I also would announce all events to my fraternity and other chapters, Street Team, and to my classes.



# Nicholas C. Smith

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## OBJECTIVE

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To be a part of the ASI Productions team. Top skills include effective teamwork and communication.

## EDUCATION

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**California State University, Fullerton**  
Pursuing Bachelor's Degree in  
Kinesiology

Expected graduation date: May 2019

**Fullerton College**  
Awarded Associates Degree for Transfer,  
Business Administration

Graduation Date: May 2016

## WORK EXPERIENCE

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### **Camp Titan**

*Camp Staff/Counselor*

Fullerton, CA  
January 2017 – Present

- Plan programs and activities for counselors and campers
- Organize trainings and meetings
- Engage with large groups of counselors and campers
- Assist in leading trainings

### **Christian Life Center**

*Volunteer Youth Leader*

Fullerton, CA  
July 2004 – July 2016

- Directed group of over 30 youth group members in outreach activities
- Coordinated weekly meetings for directors and youth group
- Coordinated sound equipment for worship band

## HONORS AND AWARDS

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- Associates Degree for Transfer- Business Administration
- Life Member of the Phi Theta Kappa Honor Society
- Dean's list, Fullerton College
- Pi Kappa Alpha Fraternity Member

**From:** ASI Programming Coordinator Application  
**To:** [Ysais, Austin](#); [Wiley, Drew](#)  
**Subject:** Programming Coordinator Application [#3]  
**Date:** Friday, March 30, 2018 12:21:06 PM

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General Responsibilities Of These Positions Include, But Are Not Limited To:

- Regular time committed to being in the office and/or focusing on position to plan and arrange activities and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 10-20 hours a week is a close estimate across these positions)
- Attendance at regularly occurring team or staff meetings during the semesters (day/time to be arranged)
- Planning and implementing, alone or as part of a team, a variety of activities and events
- Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success

- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

Required Retreats And Training Dates Include, But Are Not Limited To:

- June 1, 2018 Orientation (plan for all day, details to follow the selection process)
- June 2 and 3, 2018 Leadership Retreat (overnighter, plan for all day both days, details to follow the selection process)
- June 5, 6 and 7, 2018 Training (plan for all day both days, details to follow the selection process)
- Weekly Training/Planning Meetings throughout the summer
- Additional dates may be scheduled within teams

Eligibility Criteria To Apply, Accept, and Maintain Position:

-All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Award, where applicable \*

Name \*



Elizabeth Rizzotto

Primary/Cell Phone Number \*

[REDACTED]

Email \*

[REDACTED]

CWID *	
Major/Concentration/Academic Program *	Biochemistry
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	Sophomore
Expected Graduation Semester *	2021
Address *	<input type="checkbox"/> 
I am interested in a position with: (leave checked all that you are interested in; additional questions will appear/disappear based on selections) *	<ul style="list-style-type: none"> <li>● Productions</li> <li>● Street Team</li> </ul>
Please rank the groups in order of preference for having a position (use N/A if you do not want to rank all four groups):	Street Team
First Choice *	
Second Choice *	Productions
Third Choice *	Titan Tusk Force
Fourth Choice *	N/A--I'm only interested in the above
Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): *	I am currently a member of ASI Street Team and have volunteered at every event I could in order to get a feel for which position I might be good in next year. I am a very hard working individual. I put one hundred percent of my effort into everything I commit myself to which I think makes me a very good candidate for this position. Through Street Team I have had a lot of opportunities to see what being an officer in ASI is really like and was even able to shadow this year's USP on multiple occasions.
Tell us what you think the purpose of ASI Programming is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): *	I think ASI Programming is all about the joy and involvement of students. This team focuses a lot on the way their events help the students at Cal State Fullerton. ASI keeps students involved and active on campus so that they don't burn themselves out. The events help distract students from that one test or that one class that they don't think they can beat and helps them find joy in the little things so they can go back to that class or that test and conquer it.
Productions Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <a href="http://www.adobe.com/products/acrobat/print-">http://www.adobe.com/products/acrobat/print-</a>	

[to-pdf.html](#)

Productions Events/Positions:

- Concerts
- Fall Festival/Spring Concert
- Films
- Pub Monday and Tuesday
- Sunday
- Union and Special Programming

1. In your own words, describe the purpose of ASI Productions?
2. Tell us why you think it is important to have on-campus entertainment events at CSUF
3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions
4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in
5. Describe how you would promote the activities and events of Productions \*



119.53 KB · PDF

Street Team Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Street Team Positions:

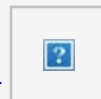
- Coordinator

1. In your own words, describe the purpose of ASI Street Team?
2. Tell us why you think it is important to be involved at CSUF
3. Tell us how you would recruit, engage, and motivate members to stay involved, including any relevant experience you have for these types of volunteer programs
4. Describe the ideas or goals you have for next year for Street Team
5. Describe how you would promote Street Team next year \*



6.35 KB · PDF

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



What ideas or opportunities do you see for collaboration within and across the different ASI Programming areas and also with other ASI groups, leaders, or departments and/or with other CSUF organizations, programs, or

A collaboration between Street Team and TTF would be an amazing way to show students what ASI is all about. The spirit of TTF and the harwork of Street Team is the perfect way to get the message of ASI out to students.

departments. Provide specific ideas or goals, if any. \*

Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): \*

I am currently a hostess at Craftsman Woodfired Pizza in the neighboring city of Placentia.

Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record Disclosure

● I hereby acknowledge that I have read, understand, and agree to the preceding statement.

#### A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

#### B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

Digital Signature of Authorization and Certification of Application  
Enter Your Name \*

Elizabeth Rizzotto

Enter Your CWID \*



Date \*

Friday, March 30, 2018

1. The purpose of ASI Productions is to put on entertainment for the students of Cal State Fullerton. ASI Productions is the branch of ASI that focuses on the happiness of students. It helps students feel like CSUF is home and it targets the students who are feeling low and helps them find just a little bit of happiness every day.
2. I think it is important to have on-campus entertainment because college cannot just be studying and struggle. It is important for students to have opportunities to take a fun break from all the stress and have a good time with peers.
3. I am interested in being next year's Union and Special Programming coordinator because I want to help students destress from their classes. USP gets to plan events that they think up and that will target the happiness and joy of students who attend. I shadowed this year's USP and it was the most fun I have had in a long time.
4. A Disney themed event, theme Finals week as The Amazing Race, have a cross over event with AICA other than Multicultural Fest, a Throwback to the 90's event, and a FRIENDS themed event are all on my list. My goal for next year is for everyone who comes to my events to leave with a smile.
5. Using the marketing team on campus would be my first go to in order to get handbills, posters, digital advertising, etc. I am also going to use face to face marketing, reminding people at other events what new events are coming up and asking them to stop by and check it out.

## Elizabeth Rizzotto

[REDACTED]

[REDACTED]

[REDACTED]

### EDUCATION

- California State University, Fullerton Expected May 2021
- Bachelor of Science
- GPA 3.2

### RELATED COURSE WORK

- Human Communications
- American Sign Language
- Dance 101

### VOLUNTEER EXPERIENCE

- ASI Street Team, Fullerton, CA September 2017- Present
  - Help put on ASI events
  - Feed information to students about ASI
  - Shadowed ASI Officers
  - Helped to plan Street Team events
- California Scholarship Federation, Blythe, CA August 2014- June 2017
  - Tutoring
- National Honor Society, Blythe, CA August 2014-June 2017
  - Volunteered at local nursing home
- Freshmen Orientation Leader/ Tour Guide, Blythe, CA August 2014-June 2017
  - Helped incoming freshmen get comfortable with high school before they start.
- Colorado River 4-H Club, Blythe, CA August 2012- March 2017
  - President
  - Provided support to under privileged youth in the community.
  -

### SKILLS

- Computer:
  - Microsoft Word, Excel, Power Point, etc.
- Communication:
  - Frequent workshops and presentations delivered, interpersonal skills
- Language: English



**From:** ASI Programming Coordinator Application  
**To:** [Ysais, Austin](#); [Wiley, Drew](#)  
**Subject:** Programming Coordinator Application [#6]  
**Date:** Wednesday, April 04, 2018 11:27:46 PM

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General Responsibilities Of These Positions Include, But Are Not Limited To:

- Regular time committed to being in the office and/or focusing on position to plan and arrange activities and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 10-20 hours a week is a close estimate across these positions)
- Attendance at regularly occurring team or staff meetings during the semesters (day/time to be arranged)
- Planning and implementing, alone or as part of a team, a variety of activities and events
- Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success

- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

Required Retreats And Training Dates Include, But Are Not Limited To:

- June 1, 2018 Orientation (plan for all day, details to follow the selection process)
- June 2 and 3, 2018 Leadership Retreat (overnighter, plan for all day both days, details to follow the selection process)
- June 5, 6 and 7, 2018 Training (plan for all day both days, details to follow the selection process)
- Weekly Training/Planning Meetings throughout the summer
- Additional dates may be scheduled within teams

Eligibility Criteria To Apply, Accept, and Maintain Position:

-All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Award, where applicable \*

Name \*



Benjamin Rojas

Primary/Cell Phone Number \*

[REDACTED]

Email \*

[REDACTED]

CWID *	
Major/Concentration/Academic Program *	History
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	Sophomore
Expected Graduation Semester *	May 2021
Address *	<input type="checkbox"/> 

I am interested in a position with:  
 (leave checked all that you are interested in; additional questions will appear/disappear based on selections) \*

- Productions
- Titan Tusk Force

Please rank the groups in order of preference for having a position (use N/A if you do not want to rank all four groups):  
 First Choice \*

Second Choice \* Titan Tusk Force

Third Choice \* N/A--I'm only interested in the above

Fourth Choice \* N/A--I'm only interested in the above

Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): \*

Hi my name is Benjamin Rojas and I am a first year student here at California State University, Fullerton. Asides from being a first year student here at CSUF, I am also a first generation college student. Some of my past experiences I have in being a leader is being Vice President of a cancer awareness club and being in charge of staff birthdays in my leadership class in high school. With the transition from high school to college, becoming a more responsible person has provided me the confidence to pursue more leadership opportunities and expand my knowledge in the various areas of ASI. A few traits that would describe me as a good candidate for an ASI leadership position are that I am hardworking, reliable, consistent, and conscientious. I am always going to give everything I have in me to accomplish anything and everything that is asked of me not only in the classroom but as a potential leader also.

Tell us what you think the purpose of ASI Programming is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): \*

ASI in my own words is the college equivalent of ASB found in many high schools around the country. ASI is in charge of ensuring that CSUF's campus and environment is a great experience for all of the students attending CSUF. ASI is responsible for bringing awareness to students with vital information not only regarding their education but also their social interactions with others on campus. ASI provides students to enrich their social activities by offering various events on campus such as All Day ASI, Midterm Madness, and the film series presented by ASI Productions. Asides by providing students various social events and experiences, ASI allows students to become leaders in many different areas ranging from intercultural awareness, athletics, concerts, leadership growth,

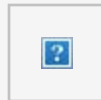
and films. Being an ASI leader would provide myself with leadership experience, communicating skills, and becoming a more effective person. In also becoming an ASI leader, I hope to learn from other leaders new skills, values, and tactics to be successful in life.

Productions Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Productions Events/Positions:

- Concerts
- Fall Festival/Spring Concert
- Films
- Pub Monday and Tuesday
- Sunday
- Union and Special Programming



1. In your own words, describe the purpose of ASI Productions?
2. Tell us why you think it is important to have on-campus entertainment events at CSUF
3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions
4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in
5. Describe how you would promote the activities and events of Productions \*

Titan Tusk Force Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Titan Tusk Force Positions:

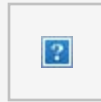
- Events Coordinator
- Athletics Coordinator
- Marketing Coordinator



1. In your own words, describe the purpose of Titan Tusk Force.
2. Tell us why you think school spirit and pride are important at CSUF
3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions
4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in

5. Describe how you would promote the activities and events of Titan Tusk Force \*

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



41.45 KB · PDF

What ideas or opportunities do you see for collaboration within and across the different ASI Programming areas and also with other ASI groups, leaders, or departments and/or with other CSUF organizations, programs, or departments. Provide specific ideas or goals, if any. \*

A few ideas that would help bring more exposure to the various events hosted by ASI would be having the ability to communicate with the directors and coordinators of the many groups that are found in ASI. Being able to have the opportunity to support the hardworking groups, directors, and coordinators would boost morale and increase participation by students around campus. One other goal of working with other ASI groups besides your own is that multiple groups can exchange ideas on how to be more efficient in their planning of events.

Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): \*

The one commitment that I will have during the next school year will continue to be a member of ASI Street Team. An internship at the Richard Nixon Presidential Library and Museum is something that I am keeping in mind but I am not one hundred percent sure. Besides those two opportunities I do not have any commitments.

Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record Disclosure

• I hereby acknowledge that I have read, understand, and agree to the preceding statement.

A. University Policy

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B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I

understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

Digital Signature of Authorization and Certification of Application  
Enter Your Name \*

Benjamin Rojas

Enter Your CWID \*

██████████

Date \*

Wednesday, April 4, 2018

1. ASI Productions is the entertainment branch of ASI and is responsible to bringing various forms of entertainment to the CSUF campus. These programs include Fall Festival, Spring Concert, Monday and Tuesday programs in the Pub such as open mic, films, Sunday events, TSU events and other special programs.
2. Having on campus entertainment is such a huge part of daily life for students because they are able to have excitement and entertainment to relieve the stresses of academics. Also in having various entertainment programs, students are able to be exposed to new forms of entertainment and are able to express artistic skills such as poetry and music.
3. The position I am most interested in for ASI Productions is the films coordinator. I am most interested in films because allowing to give students the ability to enjoy a film is a major stress reliever and allows them to forget about their own problems for a short while. This semester I have been able to volunteer at various film showings and I was able to view how the coordinator interacts with students who view the films and how excited they are to have the opportunity to win a prize at the end of the film just for showing up.
4. The goals I would have if I became the films coordinator is to bring more awareness to the films that are being shown. Most students are unaware that the films are free because it is included in their student fees. Besides from being free, the films allow students to voice their opinions about the film while knowing they did not have spend a single dollar.
5. A way that I would promote the activities and events of Productions would be through my own social media accounts. As we continue to move further into the twenty-first century social media apps such as Instagram, Snapchat, and Twitter are becoming more popular in promoting events and activities. Not only do these social media apps have tons of people on them on a daily basis, it is free to expose any activity or event that is being planned.

Benjamin Rojas



Objective: To become a more experienced leader who is able to inspire others to achieve goals they have given themselves.

#### Education

California State University, Fullerton-Bachelor of Arts, Major: History

Expected Graduation May 2021

#### Internships

Spring 2018-Present

Docent Intern Richard Nixon Presidential Library and Museum, Yorba Linda, CA

- Guide guests through the Presidential Library's museum gallery, formal gardens, and the President's birthplace and helicopter
- Assisting with kindergarten-12th grade student education tours
- Assisting with Library special events

#### Activities

California State University, Fullerton ASI Street Team, Member 2017-Present

**From:** ASI Programming Director Application  
**To:** [Wiley, Drew](#); [Ysais, Austin](#)  
**Subject:** Programming Director Application [#3]  
**Date:** Thursday, March 29, 2018 5:59:56 PM

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General responsibilities of these positions include, but are not limited to:

- Regular time committed to being in the office and/or focusing on position to plan and arrange activities and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 15-20 hours a week is a close estimate across these positions)
- Attendance at regularly occurring meetings during the semesters (day/time to be arranged)
- Leading, guiding, and overseeing a team of student leaders
- Planning and implementing, alone or as part of a team, a variety of activities and events
- Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success

- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

Required Retreats And Training Dates Include, But Are Not Limited To:

- June 1, 2018 Orientation (plan for all day, details to follow the selection process)
- June 2 and 3, 2018 Leadership Retreat (overnighter, plan for all day both days, details to follow the selection process)
- June 5, 6 and 7, 2018 Training (plan for all day both days, details to follow the selection process)
- Weekly Training/Planning Meetings throughout the summer
- Additional dates may be scheduled within teams

Eligibility Criteria To Apply, Accept, and Maintain Position:

- Undergraduate student leaders must earn six (6) semester units of credit each semester. Graduate student leaders must earn three (3) semester units of credit each semester.
- Undergraduate student leaders are allowed to earn a maximum of 150 semester units or 125 percent of the units required for a specific baccalaureate degree objective whichever is greater. Graduate student leaders are allowed to earn a maximum of 50 semester units. Student leaders holding over that number of units will not be eligible.
- Undergraduate student leaders must have been enrolled at CSUF for one semester preceding



their application for a leadership position earning a total of at least six (6) semester units during that semester. New graduate students who received a bachelor's degree or credential within the past three (3) years from CSUF must have earned a total of twelve (12) units during his or her last year as an undergraduate to be eligible. Graduate student leaders must have earned at least six (6) semester units per term of continuous attendance as a new graduate student to be eligible.

-All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Award \*

Name *	Lauren Olguin
Primary/Cell Phone Number *	[REDACTED]
Email *	[REDACTED]
CWID *	[REDACTED]
Major/Concentration/Academic Program *	Communications – Entertainment & Tourism
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	Junior
Expected Graduation Semester *	May 2019
Address *	<input type="checkbox"/> [REDACTED]

I am interested in applying for:  
(leave checked all that you are interested in; additional questions will appear/disappear based on selections) \*

- Productions Director

Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): \*

As a third year COMM student, getting involved in campus activities at Fullerton has made my college experience. I have been involved in the Entertainment & Tourism Club (ETC) for 2 years and have been President for ETC one year. As President I led an executive board of 16 people to successfully execute x amount of events per semester. As President, I was able to learn not only how to lead and motivate a large team to execute events that help our members, but to also ensure that my executive board members are gaining leadership and professional experience individually.

My journey to ASI started off with Street Team, after attending a couple of meetings I didn't think it was the best fit for myself so I decided to join the Spring Concert Team as a volunteer. Getting exposure to how the Programming and Productions side of ASI was much more of my interest and I found the group of people I wanted to work with. Next year I was given the opportunity to be a lead volunteer and connected with even more individuals within the Productions department. During the summer, Megan Duffy contacted me and gave me the option to interview for the Thursday Concert Coordinator position based on the work that I had done with her as a lead during Spring Concert. I have been a part of ASI Productions for one year as the Thursday Concert Coordinator, in this position I have learned SO much about the music industry and how to navigate through negotiating, contracting with agencies and agents, market for events and more about how to successfully run a concert the day of as well as understanding how ASI works.

Tell us what you think the purpose of ASI Programming is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): \*

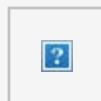
The purpose of ASI Programming is to unify the CSUF campus through events and entertainment. I would like to remain a part of ASI as a student leader because of all of the real-world experience that I gained in just one school year. Without ASI and ASI Productions, I would not have been recruited by CAA for a summer internship and I would not have realized that I wanted to enter into the music industry as a career.

As a student leader, I have learned how to communicate further in a professional environment as well as time management while balancing both ETC, ASI, working two part time jobs and going to school full-time.

Productions Director Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

1. In your own words, describe the purpose of ASI Productions.
2. Tell us why you think it is important to have on-campus entertainment events at CSUF
3. Tell us how you would direct, support, manage, and oversee the Productions team and programs
4. Describe the ideas or goals you have for next year for the position
5. Describe how you would promote the activities and events of Productions \*



Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



What ideas or opportunities do you see for collaboration within and across the different ASI Programming areas and also with other ASI groups, leaders, or departments and/or with other CSUF organizations, programs, or departments. Provide specific ideas or goals, if any. \*

I think this year as a team, we all did a very good job at collaborating within and across the different

programming areas. For example, we nicknamed Karen – the Pub Mon/Tues coordinator the "Collaboration Queen" due to her sheer volume of working with different ASI Programming areas including Titan Tusk Force food give aways and partnering with APARC to bring a guest speaker. Not only has she done that but concerts, films, Sunday series and USP have worked with a lot of different ASI programs and other CSUF departments.

As Director, I would like to encourage these collaborations but then also brainstorm with the teams other ways we can incorporate various parts of the campus to make our events bigger. For example, karaoke is always on Monday and TTF has mozzarella Mondays, if those two could be incorporated consistently while bringing in other groups to change things up a bit that would not only further Programming's impact on campus but also unifies other ASI groups and CSUF organizations better.

Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): \*

Over the summer, I will have an internship at CAA (Creative Artists Agency) from June 18 to August 10. This internship is full-time. During the academic year, I also plan on obtaining another internship in order to fulfill my graduation requirement as a student of the College of Communications. I plan on cutting back on my class units from 15 to 12 so that I will be better able to manage my classes and extra curricular activities.

Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record Disclosure

• I hereby acknowledge that I have read, understand, and agree to the preceding statement.

#### A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

#### B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I

understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

Digital Signature of Authorization and Certification of Application  
Enter Your Name \*

Lauren Olguin

Enter Your CWID \*



Date \*

Thursday, March 29, 2018

**1. In your own words, describe the purpose of ASI Productions.**

The purpose of ASI Productions is to provide free quality entertainment for all students at CSUF.

**2. Tell us why you think it is important to have on-campus entertainment events at CSUF**

It's important to have on-campus entertainment events at CSUF because many students do not often have the opportunity - or the funds - to attend concerts, movies and other events similar to what ASIP puts on during the school year. These limitations can include things like funds mentioned above, or even simply access to transportation to get to these events. By providing free, quality entertainment to the CSUF student body, ASIP and the Programming department at CSUF can create a better campus environment where students can not only come to learn and further their education, but also create a true college experience for themselves and with a sense of community.

**3. Tell us how you would direct, support, manage, and oversee the Productions team and programs**

As a leader and President of ETC and as the potential Director for ASI Productions, one of the most important things to ensure that you are directing, supporting and managing and overseeing a team successfully is communication. As Director, I would ensure that I am following up with each of my coordinators to see if they would need any assistance with any tasks that they have, and making sure that that information is being communicated with advisers/pro staff and all the other departments of ASI.

Another thing that I think is important when you are leading a team is ensuring that each member is self-reflecting and constantly looking back at their goals and whether or not they think they are currently doing is helping them achieve that end goal. Being apart of ASI and ASI Productions is not only a position where you execute events, but more importantly, it's where student leaders learn new skills and grow as individuals both professionally and educationally. I think it's a really unique and interesting opportunity to have a position in ASI as a college student because not only do you have that exposure to professionalism and structure of a business environment, but you also have that drive, vision and flexibility to continuously push and reimagine the vision of ASI Productions.

**4. Describe the ideas or goals you have for next year for the position**

The vision that I have for ASI Productions next year is to cultivate the presence that we have on campus into a unified message. Individually, students know that we have movies, put on concerts, karaoke and open mic and have great events like Venice Beach Day and The Chill Out, but not many students know that this is specifically ASI Productions that executes these events. With a unified theme that each of the coordinators centers themselves around, it sends out a stronger message across the campus as to who we are.

Along with a central theme and message, collaborating with other departments and campus partners would increase the visibility of ASI an ASI Productions to show them that we do quality work and are able to execute things professionally.

**5. Describe how you would promote the activities and events of Productions \***

Something that we learned this year as a whole in the Productions team is the increasing importance of social media and digital marketing. Since I was brought onto the productions team later in the semester, I unfortunately did not have the opportunity to utilize our marketing department. Not willing to give up, I took to my own personal social media to promote my concerts. Using the help of my accounts as well as my connections with the rest of the ASIP team, Titan Radio and ETC I was able to get the word out and have a consistent attendance rate of over 55 for my first three concerts.

Through what we have learned this semester, I think it would be wise to focus on different aspects of social media and digital marketing as well as word of mouth marketing to promote the activities and events of productions.

# LAUREN MICHELLE OLGUIN

## EDUCATION

### **B.A. in Communications, Entertainment and Tourism**

**Expected Graduation May 2019**

California State University, Fullerton

GPA 3.57

## SKILLS

- **Social Media Marketing** - Hootsuite, Sprinklr
- **Adobe Suite** - Illustrator, Photoshop, Lightroom
- **Cold-calling**
- **Customer Service**
- **Event Production**

## RELEVANT WORK EXPERIENCE

### **Associated Students, Inc. California State University Fullerton**

**July 2017- Present**

*Pub Thursday Concert Coordinator*

- Produce and book bi-weekly concerts in Titan Student Union Underground Pub
- Manage \$20,000 budget to research, negotiate with agents and managers and contract artists to perform
- Increased attendance at each show by 10%. Growing from 40 to 70 in a period of 4 weeks

### **Titan Communications, California State University, Fullerton**

**August 2017 - Present**

*Social Media Specialist*

- Manage publishing and marketing of all programming through social media and YouTube
- Utilize Hootsuite to manage and schedule Facebook, Instagram and Twitter of Titan Communications programming
- Utilize Adobe Lightroom to edit set stills for social media posting

### **Beacon Media News, Monrovia, CA**

**July 2017-August 2017**

*Arcadia Weekly Social Media Intern*

- Utilize Hootsuite to post daily on Facebook, Instagram and Twitter
- Increased Facebook Likes by 294%, Reach by 135% and Engagement by 55%
- Increased Instagram reach by 2,019, impressions by 456, and profile views by 76
- Increased Twitter Impressions to 903.2k, profile views by 76 and reach by 2,019

### **Cast and Crew Entertainment Services, Burbank, Ca**

**March 11,2017**

*Talent Escort- 2017 Nickelodeon Kids Choice Awards*

- Collaborate with other Talent Escorts to ensure that the talent got to their dressing rooms, orange carpet, holding rooms, audience seats
- Maintained professionalism with talent, interacting with guardians, publicists and Cast and Crew Entertainment employees to ensure clear communication through all parties

### **Entertainment and Tourism Club (ETC), California State University, Fullerton**

**May 2017-Present**

*President*

- Ensure Organization is following all university regulations and policies
- Moderate all club meetings, panels and events
- Create an environment where students can network, learn and develop their knowledge in the entertainment and tourism industry

## OTHER EXPERIENCE

### **Barnes and Noble, Fullerton, CA**

**September 2015-January 2018**

*Bookseller*

- Utilize Sprinklr to assist CBDM in creating and distributing daily Instagram, Facebook and Twitter posts
- Assist CBDM in running events such as Harry Potter Midnight release and Harry Potter events
- Consistently maintain membership conversion rate
- Proven customer service skills in communicating with individuals from different backgrounds and temperaments



**From:** ASI Programming Coordinator Application  
**To:** [Ysais, Austin](#); [Wiley, Drew](#)  
**Subject:** Programming Coordinator Application [#18]  
**Date:** Monday, April 09, 2018 5:50:45 PM

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General Responsibilities Of These Positions Include, But Are Not Limited To:

- Regular time committed to being in the office and/or focusing on position to plan and arrange activities and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 10-20 hours a week is a close estimate across these positions)
- Attendance at regularly occurring team or staff meetings during the semesters (day/time to be arranged)
- Planning and implementing, alone or as part of a team, a variety of activities and events
- Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success

- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

Required Retreats And Training Dates Include, But Are Not Limited To:

- June 1, 2018 Orientation (plan for all day, details to follow the selection process)
- June 2 and 3, 2018 Leadership Retreat (overnighter, plan for all day both days, details to follow the selection process)
- June 5, 6 and 7, 2018 Training (plan for all day both days, details to follow the selection process)
- Weekly Training/Planning Meetings throughout the summer
- Additional dates may be scheduled within teams

Eligibility Criteria To Apply, Accept, and Maintain Position:

-All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Award, where applicable \*

Name \*



Marco Vargas

Primary/Cell Phone Number \*

[REDACTED]

Email \*

[REDACTED]

CWID *	
Major/Concentration/Academic Program *	Business Administration – Marketing
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	Junior
Expected Graduation Semester *	Spring 2019
Address *	<input type="checkbox"/> 

I am interested in a position with:  
 (leave checked all that you are interested in;  
 additional questions will appear/disappear  
 based on selections) \*

- Productions

Please rank the groups in order of preference for  
 having a position (use N/A if you do not want to  
 rank all four groups):  
 First Choice \*

Productions

Second Choice \*

N/A--I'm only interested in the above

Third Choice \*

N/A--I'm only interested in the above

Fourth Choice \*

N/A--I'm only interested in the above

Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): \*

My name is Marco, and I'm currently a third-year Business Administration major with a concentration in marketing. As a student at California State University, Fullerton, I have had multiple leadership experiences in ASI. I started off my second year with Street Team where I developed and enhanced my leadership and professional skills. This year I have the privilege of being in multiple aspects of ASI both in Programming and Governance. In ASI Productions I have the opportunity of being the Union and Special Programming Coordinator, where I plan and coordinate seventeen major on-campus events, as well as, allocate budget, create a marketing plan, and execute an agenda for each event. I am also privileged to be this year's Spring Concert Vice Chair and lead a team in overseeing talent, marketing, staff, and vendors. As a member of Street Team, I have also continued to grow my leadership skill this year. In the governance side of ASI, I have been apart of University Affairs as a current Beautification Committee student representative, where I communicate concerns involving the physical appearance of the campus to a committee of 13 staff members. Overall, I am confident as a candidate due to the vast of experience I have in ASI.

Tell us what you think the purpose of ASI Programming is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): \*

In my opinion, ASI Programming is meant to unify the campus by creating environments where inclusivity and acceptance are highlighted. As this year's Union and Special Programming Coordinator, I continuously strive to make inclusive events where students feel accepted, such as The Chillout in which we had an attendance of over 500 students and faculty where we all celebrated the holiday spirit and created new friends. I also believe that ASI Programming's purpose is to shine

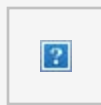
a light on resources and programs that would benefit students, as well as, celebrate the campus diversity. I feel confident to apply for the ASI Productions Director and ASI Street Team director positions because I want to create and progress in developing leaders that can maneuver themselves in the entertainment industry by learning how to communicate and work as a team professionally. I also wish to lead a team that will have ambition and determination to unify the campus and organize outside-the-box events that will be unforgettable for the campus. In conclusion, I believe ASI Programming should cater to the student population and their needs.

Productions Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Productions Events/Positions:

- Concerts
- Fall Festival/Spring Concert
- Films
- Pub Monday and Tuesday
- Sunday
- Union and Special Programming



1. In your own words, describe the purpose of ASI Productions?
2. Tell us why you think it is important to have on-campus entertainment events at CSUF
3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions
4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in
5. Describe how you would promote the activities and events of Productions \*

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



What ideas or opportunities do you see for collaboration within and across the different ASI Programming areas and also with other ASI groups, leaders, or departments and/or with other CSUF organizations, programs, or departments. Provide specific ideas or goals, if any. \*

I see potential to collaborate with various programs on campus. I want to collaborate the most we can because I want to ensure that the program is using student fees effectively by showcasing essential programs or organization not just within ASI but throughout campus during the Fall/Spring Concert. For example, this year as Union and Special Program I have collaborated with multiple programs on campus such as Titan Wellness during our Midterm and Final Series, we collaborated to inform students about positive eating and sleeping habits during stressful times. We wanted to highlight information relevant to students, but also Titan Wellness center and how much resources are available to students. For the Spring/Fall Concert Coordinator, I would want to reach out to

organizations that will help make the event bigger and better. I also would want to visit every club and organization and promote volunteer and coordinator positions for the team. Overall, collaborations are great ways not just to make connections but build a unified campus that supports inclusivity.

Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): \*

- Atlantic Records Internship
- Camp Titan
- American Marketing Association

Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record Disclosure

- I hereby acknowledge that I have read, understand, and agree to the preceding statement.

#### A. University Policy

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#### B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

Digital Signature of Authorization and  
Certification of Application  
Enter Your Name \*

Marco Vargas

Enter Your CWID \*



Date \*

Friday, April 6, 2018

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Marco A Vargas  
03/29/2018

## ASI Productions Questions

### **1. In your own words, describe the purpose of ASI Productions.**

The purpose of ASI Productions is to captivate and entertain students by providing various diverse events that showcase different aspects of the school. As a team, ASI Productions is the innovative force that changes the image of the campus, by continuously creating events that are fresh and eye-catching ASI Productions purpose is to meet students wants and needs. ASI Productions is the also the most efficient program on campus that unifies the students by having events like Spring Concert, Venice Beach Day, The Chillout, and our Thursday Film Series. In my opinion, I see ASI Productions as the trend setter of the campus because it creates the environment for the school through its events. Overall, my goal is to gather a team of ambitious people that are centered in the idea of creating inclusive and a revolutionized Fall/Spring Concert.

### **2. Tell us why you think it is important to have on-campus entertainment events at CSUF.**

It is important to have on campus, entertainment is important because it unites us and shows cases our campus as vibrate and inclusive. On-campus entertainment is essential because it gives the students more of an incentive to enjoy coming to school knowing that they will embark on unique experiences with every event. On-campus entertainment also contributes to the growth of the students, this being tied to the coordinators of the team. The team members get to learn and get an insight of how a productions team works, as well as, know how to communicate professionally and effectively. ASI Productions helps prepare the coordinators for the real world and promotes growth professionally and personally. Overall, the on-campus entertainment is the colors that outline our school as vibrant and inclusive.

### **3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions**

The position I'm most interested in would be Fall/Spring Concert Coordinator. I am confident I would be a great asset as Spring Concert Coordinator because I was 2018 Spring Concert's Vice Chair. I have experience in contracting artists, vendors, and creating marketing plans. As vice chair, I overlooked and helped with the process of contacting all attractions as well as creating an effective and elaborate marketing plan. I have also experienced spring concert in different scenarios, for example, having a sold-out show population. I learned how we could improve the lines and make sure students don't feel like they are wasting their time in line. I also have experienced developing a team as Vice Chair because I guided the team on how to contact vendors and create contracts for the student performers. Overall, I'm confident that my leadership and management skills will make a significant contribution if chosen for Fall/Spring Concert Coordinator.

#### **4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in**

My ideas for Fall/Spring Concert are to learn from the past and put on a sold-out show. As Vice Chair I saw the concert in action and know what is allowed and what is not. I also learned what should be done earlier. My ideas are listed below

- Creative team
  - Create a team with ambition and drive
  - Have the team ready the first three weeks of school or earlier
  - Market the creative team by going to every organization and club on campus to talk about application deadlines
- Marketing
  - Have all the marketing aspects done by the first weeks of school
  - Order all aspects from banners to shirts after deciding the theme of the concert
- Planning
  - Have a detailed time map of what needs to get done and by when
  - Have individual maps for all coordinator on the team

Overall, I want to create an event that will accommodate for over 8,000 students and faculty and create a one in a life time experience for everyone involved.

#### **5. Describe how you would promote the activities and events of Productions**

As Fall/Spring Concert Coordinator I would market using different techniques. As Union and Special Programming Coordinator, I used wagoning to market events; the method got us to expand more throughout the school and create more of a presence on campus. Utilizing this technique, I will be able to reach out to more students to buy Spring Concert tickets or create awareness for both Spring & Fall Concert. I also would like to use tabling as a marketing technique by having a table and getting feedback and ideas from the students to tailor the event to their liking. Utilizing social media will also be an essential aspect of our marketing plan. We can create a social media scavenger hunt and promote two tickets to the concert to build a following and promotion for the event. Overall, the marketing techniques that I wish to utilize will bring us to the students and give the students the show they want to see.



# Marco A Vargas

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## EDUCATION

**California State University, Fullerton**  
Bachelor of Arts, Business Administration  
Concentration: Marketing  
GPA: 3.31

*Expected Graduation: May 2019*

## RELATED COURSEWORK

- Marketing Research Methods
- Buyer Behavior
- Marketing Information Technology
- Business Analytics
- Managing Operations

## RELATED EXPERIENCE

### **Associated Students CSUF Inc.**

June 2017 – Present

*ASI Productions, Union & Special Programming Coordinator*

- Coordinate seventeen major events including stress-relief activities and obstacle course to highlight major programs on campus resulting in an average attendance of 400 students and faculty per event.
- Manage and organize a budget of over \$150,000, by allocating funding for each event.
- Develop, execute, and communicate marketing plans for all seventeen events.

### **Associated Students CSUF Inc.**

September 2017 – Present

*ASI Productions, Spring Concert Vice Chair*

- Lead a team of five coordinators in overseeing talent, marketing, staff, and vendors.
- Conduct meetings and schedule work hours for each coordinator.
- Aid in the selection of the annual Spring Concert artist by utilizing knowledge of the music industry and trends.
- Present multiple artists to a committee of six through analyzing trends and following of individual artists.

## OTHER EXPERIENCE

### **American Marketing Association**

January 2018 – Present

*Community and Culture Committee*

- Plan and implement outreach events for the City of Fullerton and California State University, Fullerton to increase visibility of the American Marketing Association.
- Collaborate with a team of eight to ensure consistent success of the Community and Culture Committee.

### **TILLYS INC.**

June 2017 – Present

*Tillys, Part Time Sales Associate*

- Garner top sales-person of the year as a result of my dedication to provide top-quality customer service passion for the products sold.
- Increase loyalty program customers by implementing a new approach of gathering customer information.

## SKILLS

- Proficient: IBM Watson Analytics, Google Analytics, Word, PowerPoint, Excel, Access, & Project.
- Fluent in Spanish (Written & Oral)

**From:** ASI Programming Coordinator Application  
**To:** [Ysais, Austin](#); [Wiley, Drew](#)  
**Subject:** Programming Coordinator Application [#2]  
**Date:** Thursday, March 29, 2018 9:54:41 PM

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General Responsibilities Of These Positions Include, But Are Not Limited To:

- Regular time committed to being in the office and/or focusing on position to plan and arrange activities and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 10-20 hours a week is a close estimate across these positions)
- Attendance at regularly occurring team or staff meetings during the semesters (day/time to be arranged)
- Planning and implementing, alone or as part of a team, a variety of activities and events
- Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success

- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

Required Retreats And Training Dates Include, But Are Not Limited To:

- June 1, 2018 Orientation (plan for all day, details to follow the selection process)
- June 2 and 3, 2018 Leadership Retreat (overnighter, plan for all day both days, details to follow the selection process)
- June 5, 6 and 7, 2018 Training (plan for all day both days, details to follow the selection process)
- Weekly Training/Planning Meetings throughout the summer
- Additional dates may be scheduled within teams

Eligibility Criteria To Apply, Accept, and Maintain Position:

-All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Award, where applicable \*

Name \*



Emma Gibson

Primary/Cell Phone Number \*

[REDACTED]

Email \*

[REDACTED]

CWID *	
Major/Concentration/Academic Program *	Communications (Advertising)
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	Sophomore
Expected Graduation Semester *	2021
Address *	<input type="checkbox"/> 

I am interested in a position with:  
 (leave checked all that you are interested in; additional questions will appear/disappear based on selections) \*

- Street Team
- Titan Tusk Force

Please rank the groups in order of preference for having a position (use N/A if you do not want to rank all four groups):  
 First Choice \*

Second Choice \* Street Team

Third Choice \* Productions

Fourth Choice \* N/A--I'm only interested in the above

Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): \*

I am Emma Gibson, a current freshman. I plan on majoring in communications with and emphasis in advertising. I have been described as bubbly, spirited, and very dedicated. These three traits have served me well throughout my time as a leader and team player.

During high school I was very involved in sports, student government, and community service. Throughout high school I was one of the 50 in our school to be a Peer Leader. We served the school as mentors and tutors through freshman mentoring, orientation, weekly lunch events, and academic events. This program is what led me to be involved in student government.

My time in student government taught me a plethora about event planning, team building and time management. My junior year I served as social media chair, giving me a small taste of the possibilities. My junior year I ran for ASB President and was voted in by my student body. This time as ASB President taught me more about communication and leadership than I thought possible. I loved representing my school in my community at school board meetings and graduation.

This love of involvement is what drove me to join Street Team at CSUF. I have been able to be the team player again and I have loved every event and meeting with my Street Team!

I believe my past experience in leadership and being a team player would make me a great candidate for TTF or Street Team Director. In this past year I have been able to shadow Kaetlyn, Tania, and Damoria, the leaders of these groups, and I have learned so much from them.

Tell us what you think the purpose of ASI Programming is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): \*

I believe the purpose of ASI Programming is to create events, big and small, for students to enjoy.

All different parts of it gives students a chance to be involved and have their opinions heard. I believe ASI does this to make the process of college for enjoyable and memorable. Education is important but it's almost impossible to be successful if you don't have a few moments to enjoy. I love that ASI provides those moments for students. This process of creating events for people to enjoy and working as a team is something that I really enjoy. I hope to learn more about leadership, teamwork, and students through a leadership position. I also hope to create stronger bonds with fellow students and ASI Programmers.

Street Team Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Street Team Positions:

- Coordinator

1. In your own words, describe the purpose of ASI Street Team?
2. Tell us why you think it is important to be involved at CSUF
3. Tell us how you would recruit, engage, and motivate members to stay involved, including any relevant experience you have for these types of volunteer programs
4. Describe the ideas or goals you have for next year for Street Team
5. Describe how you would promote Street Team next year \*



Titan Tusk Force Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Titan Tusk Force Positions:

- Events Coordinator
- Athletics Coordinator
- Marketing Coordinator

1. In your own words, describe the purpose of Titan Tusk Force.
2. Tell us why you think school spirit and pride are important at CSUF
3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions
4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in
5. Describe how you would promote the



activities and events of Titan Tusk Force \*

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



What ideas or opportunities do you see for collaboration within and across the different ASI Programming areas and also with other ASI groups, leaders, or departments and/or with other CSUF organizations, programs, or departments. Provide specific ideas or goals, if any. \*

Street Teams job is to collaborate with all different groups in ASI and I believe it can still do that through representation in meetings, participation in events, and communication.

TTF collaborates with Athletics on a close level to support going to games. I would like to see TTF work with the housing department to bring students who live on campus to more games. I think it is important we work with freshman dorming. Many freshman will miss their friday night lights in highschool and TTF can offer a new opportunity like that with tailgates.

I'd love to see TTF work with transportation at the school to bring students to games at neighboring schools or arenas. In high school we would rent what was known as the "party bus" and deck it out with school colors and I would like to bring this idea to CSUF.

Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): \*

I am and will continue to be a member of ADPi this upcoming year. This summer I am planning on being a camp counselor at Camp Titan. I am an alternate for an RA position which means there is a possibility that I could be dorming but I will not know for sure until sometime this summer if they will need me.

Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record Disclosure

• I hereby acknowledge that I have read, understand, and agree to the preceding statement.

#### A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

#### B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to

access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

Digital Signature of Authorization and Certification of Application  
Enter Your Name \*

Emma Gibson

Enter Your CWID \*

██████████

Date \*

Thursday, March 29, 2018

# TTF

## **1. In your own words, describe the purpose of Titan Tusk Force.**

The purpose of TTF is to promote school spirit on campus and support Titan Athletics.

## **2. Tell us why you think school spirit and pride are important at CSUF**

CSUF has a great history of amazing sports teams! However, school spirit is more than just sports. I believe school spirit is the pride you have in your school. This pride can come from sports and most of the time does but it also comes from academics, culture, and opportunities the school has. Our CSUF offers so much to students and it is important to recognize this.

## **3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions**

I am interested in all positions and have many ideas for each! I have had experience in all these positions. I used to plan the spirit section for games in my high school. I would order whatever gear we planned on giving out, book the DJ, and whatever else was needed. I planned many events during my time as ASB president in high school as well. During high school I also ran the social media platforms and advertised the big games. This advertising came with football game videos that became a big hit at my school

## **4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in**

My major goal is to bring back the stampede! I love a good student section and I believe I can do this by promoting it to the students more. When asking other students what they miss the most from their time in high school it has always been student section. Many students don't know that we have a student section and I want this to change.

I would love to brand the Stampede as much as possible and try to promote it by giving gear and designing a new logo and new section dedicated to CSUF students.

I want to create a giant tailgate for an important game next season. Much like homecoming but maybe a spring version of it.

Spirit Leaders. I believe that we could be one of the loudest and most spirited student sections. This can be done with strong leadership. I would like to find 4 spirited students to lead the student section in cheers. I believe that the first year it could be difficult to find those willing to try something new to lead. However, I believe that it could be the start of something very popular at CSUF.

More variety. I love tailgates and carnivals but I want to see a variety in the type of events we do. I believe that can be done with the spirit busses, student section growth, and spirit leaders.

## **5. Describe how you would promote the activities and events of Titan Tusk Force \***

I believe my Stampede idea is a great way to promote the activities and events.

I also want to work with freshman coming in as a way to grow the culture with them and bring them to more games. Many students on campus have the easiest access and I want to bring them to the stadium.

I also wish to promote through video.





## Emma Gibson

High School 3.76 GPA 1190 SAT SCORE

### SKILLS

I am a proven leader who is able to communicate clearly with teams large and small. I am also a team player with the ability to follow goals and direction. I have a positive can do attitude that has allowed to achieve many of the goals I have set for myself.

### ACTIVITIES

#### Chaparral High School

##### **CHAPARRAL HIGH SCHOOL – ASB PRESIDENT**

2016–2017

- Plan large events such as Homecoming, Prom, Rallies, and more.
- Work with fellow ASB members in order to run events from beginning to end.
- Make difficult decisions, work hard, and communicate effectively
- Report to Temecula Valley Unified School District School Board Monthly
- Lead all Student council meetings

#### California State University Fullerton

##### **ALPHA DELTA PI**

- Active member of ADPi and currently Positive Points Chair

### EDUCATION

##### **CHAPARRAL HIGH SCHOOL – HIGH SCHOOL DIPLOMA WITH HONORS**

##### **DISNEY (YES) LEADERSHIP TRAINING– 2 YEARS**

I attended the “Youth Education Series” Disney leadership training two years with my Peer Leader and ASB classes. I was able to learn about Walt Disney’s leadership style and how to implement it in my own.

##### **CSU FULLERTON – BACHELOR OF ARTS, COMMUNICATION AND MINOR IN POLITICAL SCIENCE**

2017–2021

**From:** ASI Programming Coordinator Application  
**To:** [Ysais, Austin](#); [Wiley, Drew](#)  
**Subject:** Programming Coordinator Application [#5]  
**Date:** Tuesday, April 03, 2018 9:56:36 PM

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General Responsibilities Of These Positions Include, But Are Not Limited To:

- Regular time committed to being in the office and/or focusing on position to plan and arrange activities and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 10-20 hours a week is a close estimate across these positions)
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- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

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- June 2 and 3, 2018 Leadership Retreat (overnighter, plan for all day both days, details to follow the selection process)
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-All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Award, where applicable \*

Name \*

Haeley Belt

Primary/Cell Phone Number \*

[REDACTED]

Email \*

[REDACTED]

CWID *	[REDACTED]
Major/Concentration/Academic Program *	Psychology
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	Junior
Expected Graduation Semester *	Spring 2019
Address *	<input type="checkbox"/> [REDACTED]

I am interested in a position with:  
 (leave checked all that you are interested in;  
 additional questions will appear/disappear  
 based on selections) \*

- Productions

Please rank the groups in order of preference for  
 having a position (use N/A if you do not want to  
 rank all four groups):  
 First Choice \*

Productions

Second Choice \*

Titan Tusk Force

Third Choice \*

Street Team

Fourth Choice \*

N/A--I'm only interested in the above

Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): \*

As a student and an individual I have had many experiences both negative and positive throughout my life that have lead me to better myself and seek new opportunities to push my personal boundaries and succeed. I have had experience in a related volunteer position before - specifically one that is similar to the programming position I am applying for. This position was my first exposure to this type of programming, working in a Nonprofit Office that focused on programming events for Type 1 Diabetic children, I enjoyed the concept of planning an event that would bring people together to enjoy themselves and have a good time. Through this I was able to get a concept of the magnitude of work that goes into planning a successful event; something I feel is extremely obtainable with my attention to detail and overall organizational skills.

Another reason I consider myself to be a good candidate for the position is my experience within ASI as a student employee in the Leader and Program Development office, I have been afforded the opportunity of seeing various students assume these leadership positions and throughout the previous semesters - by being challenged and gaining the skills that come with this position they better themselves both professionally and overall as individuals. I understand the workings of these programs, and this is something that has encouraged me to apply for the position.

The things I do not have with my past experience I feel I can makeup for with me strong desire to learn/ succeed and my collaborative ability.

Tell us what you think the purpose of ASI Programming is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): \*

The purpose of ASI programming is to give students access to college experiences beyond the scope

of solely their education and attending class. ASI programming hosts events that allow students to experience fun and diversity of experiences on campus, these are the things that help students to grow into compassionate functioning members of society. These events are important especially for commuter schools like Cal State Fullerton, where it may not always feel like the full college experience, these programmed events help to bridge that gap for students and allow them to meet a network of people/ friends they otherwise might not while simultaneously enjoying themselves in a higher education setting.

Personally I want to be part of ASI leadership to fulfill an aspect of my personal and college career, I have a desire to push myself as a person while building my resume through these experiences and this is something I believe I can take on and excel at. I believe ASI leadership can provide me with an additional network of friends, and personal/ professional experiences that build my portfolio as a college undergraduate.

Productions Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Productions Events/Positions:

- Concerts
- Fall Festival/Spring Concert
- Films
- Pub Monday and Tuesday
- Sunday
- Union and Special Programming

1. In your own words, describe the purpose of ASI Productions?
2. Tell us why you think it is important to have on-campus entertainment events at CSUF
3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions
4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in
5. Describe how you would promote the activities and events of Productions \*



Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



What ideas or opportunities do you see for collaboration within and across the different ASI Programming areas and also with other ASI groups, leaders, or departments and/or with other CSUF organizations, programs, or departments. Provide specific ideas or goals, if any. \*

I believe that collaboration is something that should happen quite regularly, as each specific ASI group/ student leader has an area of 'expertise' or focus that they excel at, where others might have strengths to compliment their weaknesses. Collaboration is something that should be encouraged at each level; from individual student leaders within programming, to various programming groups,

and even various departments/ organizations within ASI. Successfully planned collaborations can lead to beneficial contact relationships as well as events having more attendance and overall running more successfully. A possible idea could be to provide musical or even comedy entertainment at special events around midterms, during a time when students are already overwhelmed an exciting main attraction might help with event promotion and give students the opportunity for some stress relief.

Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): \*

Over the summer and next school year the only current commitments I have planed are as follows; employment for ASI (less than 20 hours a week), and finishing up the remainder of my units required prior to graduation (this will require a field work/ internship class during one semester of the next school year). Other than that I have no other commitments planned but am looking forward to getting more involved.

Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record Disclosure

● I hereby acknowledge that I have read, understand, and agree to the preceding statement.

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#### B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI

Leader and Program Development. \*

Digital Signature of Authorization and  
Certification of Application  
Enter Your Name \*

Haeley Belt

Enter Your CWID \*

[REDACTED]

Date \*

Tuesday, April 3, 2018

Productions coordinator questions (ASIP) –

1) *In your own words, describe the purpose of ASI Productions?*

ASIP focuses on entertainment, and hosting fun events on campus that allow students to add another layer to their college experience, while relieving some of the stress of classes. Rather than just coming to school – going to class – then going straight home; these events ASIP hosts allow students to mingle, have a good time and experience things they wouldn't in a higher education atmosphere without ASI Productions.

2) *Tell us why you think it is important to have on- campus entertainment events at CSUF:*

I think on campus entertainment events are important on all college campuses – but especially CSUF because it primarily a commuter campus. On campus entertainment is necessary for students to enjoy themselves and receive a well-rounded education. These events give students a reason to not only be on campus to attend mandatory classes and get a degree, but also to gain an experience they wouldn't get at home on their phone or couch – engaging with exciting activities with other students at the university. These are the things that contribute to diversity in college life and push students to evolve as individuals, and maybe even decide on something they may want to pursue in their future.

3) *Tell us the type of events/ and or positions you are most interested in and why, include any relevant experience you have for these types of events or positions:*

Within ASIP I am most interested in Union and Special Programing, I enjoy the specialty concept for the type of events they focus on hosting – specifically those that focus around midterms and finals. I believe this category of events would be a very enticing and stimulating to plan and host. Other ASIP coordinator positions I would also be potentially interested include Spring Concert and/or Films. I have had experience attending various events from ASIP throughout the last year or so – however majority of them being USP events. Through by position and experiences I have been able to get a backstage preview of some of the things that go into planning these events throughout various steps of the process. On a professional level, I have had experience volunteering in an office a few years ago that focused on planning and hosting event for Type 1 Diabetic children. Some pertinent skills I gained from that experience include; assisting with calendar planning including setting and maintaining deadlines, event brainstorming, promotion/ marketing, and troubleshooting the actual day of these events. Also my current job position has provided me with experience that I feel may benefit me in this volunteer position.



4) *Describe the ideas or goals you have for next year or for the type of events or positions you are interested in:*

As I mentioned, I am interested in USP for example hosting midterm and finals events, a goal would be to increase exposure to these events and bring in students who otherwise would not attend. These events are already at such a high stress time for students, when marketing to students it would be important to indicate how beneficial it would be to attend along with the various entertainment experiences students might encounter (like live performances) or any other amenities provided (that typically draws reluctant students in with food, puppies or prizes). An additional goal would be to collaborate with other areas of ASIP in order to host events together. Another personal idea/ goal I have would be to have a stand up comedy artist come and give a performance, I feel this is something that is rather unique, hasn't been successfully attempted recently and would bring comic relief during a potentially stressful time in a individual/ students life.

5) *Describe how you would promote the activities and events of Productions:*

Continue to market events throughout the TSU and other buildings where classes are held. Promote events on social media platforms this is where students spend a good majority of their time; find a way to reach students who aren't necessarily following ASI as a platform. Handout handbills during peak times in areas of high student traffic, try to increase basic exposure to events. Possibly try to target a marketing strategy toward areas of frequent access for students like Starbucks, the food court, SRC, Health Center and even the parking lots when students are heading to their cars they will see marketing for events they may be interested in attending. Also through basic word of mouth and communication, encouraging people you know to attend is a good platform as well. Final suggestion is to find a way to tie specific incentives to attending these types of entertainment style events on campus throughout the semester.

## La Serna High School

High School Diploma

Whittier, California

GPA: 4.0

*Graduation Date: June 2015*

## Cal State Fullerton

Psychology (Major)

*Expected Graduation: Spring 2019*

### Internship, Volunteer & Leadership Experience

September 2016-current: *Clerical Assistant for Associated Students Inc. at CSUF*— Work as lead student clerical assistant in Leader and Program Development office, assist advisors and office staff who oversee student advising. Develop and plan staff calendars, serve as one of the medium of communication between students/ staff and other contracted organizations working with LPD. Populate excel sheets with information. Generate check requests as needed for event funds. Organization and acceptance of research grants to present to a committee. Work to put on philanthropy Camp for children through university (Camp Titan), distribute and regulate office space. Have basic knowledge of campus organizations resources and functions in order to better serve students or visitors.

January 2015-August 2016: *Padre Foundation Volunteer*- working in an office setting, answering phone calls and questions regarding pediatric/ adolescent diabetic programs, construct event calendars, assist during the programming of the annual fashion show along other events like Surfing with Diabetes and various organization dinner events.

October 2014-August 2015: *Cashier at Jack and the Box*—provide quick and friendly service to customers. Took drive thru orders and dining room orders, while charging and providing customers with their orders.

May-Aug 2014: *Lifeguard Knott's Berry Farms: Soak City*—Watching water at all times, operating slides and providing optimal service to guests.

*Outgoing, Compassionate, Dependable, Collaborative*

Dependable, determined, collaborative student, willing to learn on the job and partner with other goal-oriented, honest volunteers who will likewise strive towards achieving the ASI goals while observing deadlines. A strong talent for managing creative projects – with a focus on organization and time management. A resourceful, enthusiastic individual possessing an earnest desire to work with an established ethically aware company that similarly seeks excellence. Focused and fair, will strive to meet company needs, as well as promote its mission and philosophy. Seeking to gain experience and growth to continue development as a well-rounded professional individual.

### Pertinent Skills

Microsoft Office: Word, Excel, Office, Power-Point/ Data Inputting and Filing/ Multiline Phones (transferring and answering calls)/  
Promotion on Social Media: Snapchat, Twitter, Instagram, Facebook, Youtube, Yelp/  
Internet Browsers: Internet Explorer, Safari, Mozilla/  
Some budgeting experience/  
Sales experience /cash handling  
Organization/ creation and management of various projects/  
merchandise stocking and inventory/ collaborative

### Achievements and Highlights

June 2016: Acceptance to Cal State Fullerton: Honors Program (for academic excellence)

May 2015 PADRE Scholarship- presented to student's who excel academically while living with Type 1 Diabetes

2014-2015 Advance Placement Spanish  
Final Grade: B Exam Score: 4

2014-2015 Advance Placement Psychology  
Final Grade: A Exam Score: 4

2014-2015 Advance Placement Government  
Final Grade: A Exam Score: 3

**From:** ASI Programming Coordinator Application  
**To:** [Ysais, Austin](#); [Wiley, Drew](#)  
**Subject:** Programming Coordinator Application [#9]  
**Date:** Friday, April 06, 2018 10:04:14 AM

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General Responsibilities Of These Positions Include, But Are Not Limited To:

- Regular time committed to being in the office and/or focusing on position to plan and arrange activities and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 10-20 hours a week is a close estimate across these positions)
- Attendance at regularly occurring team or staff meetings during the semesters (day/time to be arranged)
- Planning and implementing, alone or as part of a team, a variety of activities and events
- Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success

- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

Required Retreats And Training Dates Include, But Are Not Limited To:

- June 1, 2018 Orientation (plan for all day, details to follow the selection process)
- June 2 and 3, 2018 Leadership Retreat (overnighter, plan for all day both days, details to follow the selection process)
- June 5, 6 and 7, 2018 Training (plan for all day both days, details to follow the selection process)
- Weekly Training/Planning Meetings throughout the summer
- Additional dates may be scheduled within teams

Eligibility Criteria To Apply, Accept, and Maintain Position:

-All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Award, where applicable \*

Name \*



Melissa Medaris

Primary/Cell Phone Number \*

[REDACTED]

Email \*

[REDACTED]

CWID *	
Major/Concentration/Academic Program *	undeclared
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	sophomore
Expected Graduation Semester *	Spring 2020
Address *	<input type="checkbox"/> 

I am interested in a position with: (leave checked all that you are interested in; additional questions will appear/disappear based on selections) \*

- Association for InterCultural Awareness (AICA)
- Street Team
- Titan Tusk Force

Please rank the groups in order of preference for having a position (use N/A if you do not want to rank all four groups):

First Choice \* Association for InterCultural Awareness (AICA)

Second Choice \* Street Team

Third Choice \* Titan Tusk Force

Fourth Choice \* Productions

Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): \*

Cal State Fullerton was one of my last choice schools when applying for colleges, second (to last) only to Cal Poly. However, when it came down to it financially and realistically CSUF and CPP were my only two options. Reluctantly, I chose Fullerton. This attitude of reluctance carried well into my first year of college. I contributed as little as possible in my classes, avoided clubs, and I always left immediately after class was over. I hated it and after just one semester here I decided I was going to transfer to Cal Poly. To transfer, you need 60 units, which I was far from, but it was still my hypothetical plan. Then, spring semester rollers around and I saw a sign asking for volunteers for the spring concert. I thought why not an applied. From that moment on everything changed. Through my experience at the 2017 spring concert I not only became an active member on campus but I learned to love my school. Now, a year later I couldn't imagine going to college anywhere else. This school year, despite scheduling my classes for Mondays and Wednesdays only I spend all day, every day on campus. I joined Street Team and actively volunteered for many events. Being an active member on campus has made such a big school feel like a small one, bettered my leadership skills, and has overall made my college experience and more enjoyable one, which I believe is the point of ASI programming. I believe it's distinct contrast from last year's experience to this one makes me a good candidate for this position. I know firsthand the benefits from being an active member on campus as well as the stresses of being a student leader from my experience on Street Team this year.

Tell us what you think the purpose of ASI Programming is and why you want to be a part of ASI leadership (tell us why you think ASI does

I believe the purpose of ASI programming is to get people like me my freshman year to enjoy and appreciate their school through the giving back

what it does, what you hope to get out of the experience, and what you hope to learn): \*

and serving of other students. I have thoroughly enjoyed this past year experience of being part of ASI And hope to be able to facilitate these great experiences for someone else.

Association for InterCultural Awareness (AICA)

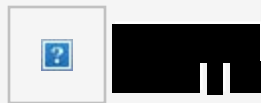
Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Association for InterCultural Awareness (AICA)

Positions:

- Vice Chair
- Diversity Coordinator
- Events Coordinator
- Student-At-Large\*



1. In your own words, describe the purpose of AICA?
2. Tell us why you think multiculturalism and diversity is important at CSUF
3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions
4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in
5. Describe how you would promote the activities and events of AICA \*

Street Team Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Street Team Positions:

- Coordinator



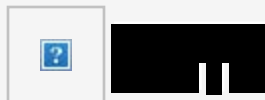
1. In your own words, describe the purpose of ASI Street Team?
2. Tell us why you think it is important to be involved at CSUF
3. Tell us how you would recruit, engage, and motivate members to stay involved, including any relevant experience you have for these types of volunteer programs
4. Describe the ideas or goals you have for next year for Street Team
5. Describe how you would promote Street Team next year \*

Titan Tusk Force Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

Titan Tusk Force Positions:

- Events Coordinator
- Athletics Coordinator
- Marketing Coordinator

1. In your own words, describe the purpose of Titan Tusk Force.
2. Tell us why you think school spirit and pride are important at CSUF
3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions
4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in
5. Describe how you would promote the activities and events of Titan Tusk Force \*



Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



What ideas or opportunities do you see for collaboration within and across the different ASI Programming areas and also with other ASI groups, leaders, or departments and/or with other CSUF organizations, programs, or departments. Provide specific ideas or goals, if any. \*

I think it's important for all of the different areas of ASI to support each other whenever possible. More collaboration would strengthen our program and provide for a greater outreach to students. I'm not very familiar with all of the areas of ASI or other CSUF organizations, but the opportunity for collaboration is there. For example, when TTF has tailgates, the intramural teams and sports clubs could be invited to partake in the event and advertise themselves as well by bringing items to giveaway or extra games/booths to enjoy.

Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): \*

Currently, I'm involved with two other clubs but do not hold a leadership position. My goal is to study abroad during my college years but that most likely will not happen this upcoming school year.

Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record

● I hereby acknowledge that I have read, understand, and agree to the preceding statement.

## Disclosure

### A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

### B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

Digital Signature of Authorization and  
Certification of Application  
Enter Your Name \*

Melissa Medaris

Enter Your CWID \*

██████████

Date \*

Friday, April 6, 2018

1. Titan Tusk Force is kind of like the school's hype squad. They promote events and cultivate Titan pride.
2. School spirit is important because it sets the tone for various aspects of the school and its students and makes students feel included. When the student body is involved in events on and off campus, it demonstrates a contagious passion for being a Titan. It creates relationships with everyone connected to the university through the commonality of being a Titan and is the difference between attending a school and being a part of your school.
3. I would collectively set clear and realistic goals with a group of enthusiastic individuals. I would focus on everyone's strengths to execute these goals
4. A great way to celebrate the CSUF community would be by celebrating the school's history, getting more involved in the general Fullerton community, and the world around us. Specifically, we could have designated events educated students on the schools history and school/community clean up days.
5. Social Media is key. CSUF is a commuter school so fliers don't always do the trick. As well, having events that span across two days rather than one, considering many students attend classes either Mondays and Wednesdays or Tuesdays and Thursdays.



# Melissa Medaris



**Education:** Attended Walnut High School, GPA of 3.33. Currently attending California State University, Fullerton, GPA 3.52.

## **Prior Work Experience**

*Babysitting* (2015-)

- cared for children between the ages of 18 months-10 years old
- maintain a fun yet safe environment
- administer first aid and medications when needed

*After School Tutor* (2016-)

- created job opportunity for myself
- catered curriculum to each child's academic needs
- pick up and drop off students

*Dr. Bob's HandCrafted Ice Cream - LA County Fair* (September 2016)

Ice Cream Scooper

- greeted guests
- handled orders
- worked cash register

## **Volunteer Experience:**

*AYSO*

Spring Soccer Trainer

- teach fundamentals
- directs players in games

*ASI CSUF*

Team member

- actively participate in on campus events
- develop new ideas to support the student body

## **Awards and Recognitions:**

- Member of National Honor Society,  
Most Improved Player 2013, Girls JV Soccer  
Team Captain 2014, Girls JV Soccer, National Society of Collegiate Scholars

## **Skills:**

Proficient in Adobe Photoshop

Advanced in Microsoft Office, Excel, and Powerpoint

Advanced knowledge in social media (Facebook, Twitter, Instagram, Snapchat)

**From:** [Ysais, Austin](#)  
**To:** [Collins, Susan](#)  
**Subject:** FW: Executive Officer Application [#3]  
**Date:** Monday, April 23, 2018 2:14:48 PM  
**Attachments:** [image001.png](#)

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**Austin Ysais, MPA** | *pronouns: he, him, his*  
**Coordinator, Leader & Program Development, Associated Students, CSUF, Inc.**

Office: Titan Student Union 269 | Phone: 657-278-8464 | Fax: 657-278-7099

[aysais@fullerton.edu](mailto:aysais@fullerton.edu) | [asi.fullerton.edu](http://asi.fullerton.edu)

---

**From:** Associated Students, CSUF, Inc. [mailto:no-reply@wufoo.com]  
**Sent:** Monday, April 23, 2018 2:14 PM  
**To:** Ysais, Austin <aysais@Exchange.FULLERTON.EDU>  
**Subject:** Executive Officer Application [#3]

## Executive Officer Application

#3

- General responsibilities of these positions include, but are not limited to:
  - Regular time committed to being in the office and/or focusing on position to plan and arrange activities, programs, campaigns, and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 20 hours a week is a close estimate across these positions)
  - Attendance at a variety of regularly occurring team, staff, and commission meetings during the semesters (day/time to be arranged)
  - Attendance at weekly Board of Directors meetings (Tuesdays 115pm–345pm) during the Fall and Spring semesters
  - Planning and implementing, alone or as part of a team, a variety of activities, programs, campaigns, and events
  - Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success
- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

Required Retreats And Training Dates Include, But Are Not Limited To:

- May 30, 31, and June 1, 2018 Orientation, Training, and First Board Meeting (plan for all day each day, details to follow the selection process)

- June 2 and 3, 2018 Leadership Retreat (overnighter, plan for all day both days, details to follow the selection process)
- June 5, 6 and 7, 2018 Training (plan for all day both days, details to follow the selection process)
- Weekly Training/Planning Meetings throughout the summer
- August 11 and 12, 2018 Student Government Summer Retreat (plan for all day both days, potential overnight, details to follow the selection process)
- January 12 and 13, 2019 Student Government Winter Retreat (plan for all day both days, potential overnight, details to follow the selection process)
- Additional dates may be scheduled within teams

Eligibility Criteria To Apply, Accept, and Maintain Position:

- Undergraduate student officers must earn six (6) semester units of credit per term while holding office. Graduate student officers must earn three (3) semester units of credit per term while holding office.
- Undergraduate student officers are allowed to earn a maximum of 150 semester units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate student officers are allowed to earn a maximum of 50 semester units. Students holding over that number of units will no longer be eligible for office.
- Undergraduate student candidates must maintain at least six (6) semester units per term while running for office. Graduate student candidates must maintain at least three (3) semester units per term while running for office.
- Undergraduate student candidates for office must have been enrolled at CSU Fullerton for one semester preceding the election earning a total of at least six (6) semester units during that semester. New graduate students who received a bachelor's degree or credential within the past three (3) years from CSUF must have earned a total of twelve (12) units during his or her last year as an undergraduate to be eligible. Graduate student candidates for office must have earned at least six (6) semester units per term of continuous attendance as a new graduate student to be eligible.
- All student candidates for, or current student officers serving in, an elected or appointed

position within ASI must be in good standing, must not be on probation, must have earned a CSU Fullerton semester grade point average of 2.0 and a CSU Fullerton cumulative grade point average of 2.5 for all classes at CSU Fullerton during the semester prior to their candidacy, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Scholarship \*

Name *	Karen Perez
Primary/Cell Phone Number *	[REDACTED]
Email *	[REDACTED]
CWID *	[REDACTED]
Major/Concentration/Academic Program *	Sociology
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	Junior
Expected Graduation Semester *	Spring '19
Address *	[REDACTED]

I am interested in applying for:  
(check all that you are applying for; additional questions will appear) \*

- Chief Campus Relations Officer

Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): \*

I am currently a third-year majoring in Sociology and minoring in Computer Science. I enjoy my major because it encourages critical thinking in the sense of how society functions overall. I chose to minor in computer science out of pure interest and as a personal challenge (since I do not consider myself as a "math person").

Being apart of a Mexican family made me strive to pursue a higher education and with the support and encouragement of my family, I was able to do so. Both of my parents contributed to the person that I am today, by teaching me to be persistent and guiding me through the saying, "life is only as good as you make it to be." Past experiences that make me a good candidate for this position include being the University Affairs Commission Lead (UAC) / Presidential Appointee Commission Lead (PAC) this school year, as well as being part of Street team and being a Student Representative on Committees. Even though both commissions are relatively new to ASI, understanding the concept behind them and being able to set a foundation for their purpose has allowed me to be a part of something bigger. I also believe that I have a general idea of what is expected from this position, and how this position should be managed overall. During the start of the Spring semester when the position was vacant I had the opportunity to seat as many as nine new students on committees. I was able to do this through outreach and by making myself easily accessible to the potential new student reps. Through this, I scheduled one on ones with the students to clarify any questions that

they might have had, and went over the expectations that the commission had for them. In addition to that, I have also gained knowledge of how important it is for the different organizations (resource centers, clubs, etc.) to interact with one another and understand how ASI is there to help them grow.

Tell us what you think the purpose of our ASI student government is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): \*

A common remark that I have continuously heard from faculty and staff is that the "University is for the students." With that being stated, I believe that the purpose of our ASI Student Government is to give the students the ability to shape the institution in a way that they know will best benefit themselves and their fellow peers. I also believe that our ASI Student Government is here to advocate for our students, help bring changes to the campus that would best benefit the students, and enhance their college experience. I want to be a part of ASI leadership because being a student leader has helped me grow as an individual and it has made me more aware of things that occur on campus that affect all students. I want to continue to make a difference and be apart of the changes that are happening within the University. I take great pride in actively making a difference in our community, and as a student, I find it very important to continue to be active and make the changes that my fellow students need. One of the main things that I have learned from my position as the UAC/ PAC lead is that there is no such thing as "too much" advocacy when it comes to student issues. Some of the things that I hope to practice/ learn is how to effectively communicate with faculty in a professional manner, learn about the different ways that students can advocate as well as help them get involved through the different advocacy commissions.

#### Chief Campus Relations Officer Questions--

Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

1. How would you describe the purpose and role of the University Affairs, Presidential Appointee and Environmental Sustainability Commissions?
2. How do you plan to motivate, mobilize, and utilize the University Affairs Commission to advocate for issues on campus? Please be descriptive and specific.
3. How do you plan to effectively coordinate the committee appointment process and the Presidential Appointee Commission? Please provide specific plans and/or ideas.
4. How do you plan to effectively support and oversee the Environmental Sustainability Commission? Please provide specific plans and/or ideas.
5. What goals and ideas do you have for the position and its areas of responsibility, and how would you improve upon what the position is doing now or has done in the past? \*



#### Chief Communications Officer Questions--

Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

1. How would you describe the purpose and role of the Communications Commission and Community Engagement Commission?
2. How do you plan to utilize the Communications Commission to reach out to the CSUF student body and campus community and effectively communicate the messages of ASI? Please be descriptive and specific.
3. How do you plan to utilize the Community Engagement Commission to communicate the contribution of the CSUF student body to the local community? Please be descriptive and specific.
4. How do you plan to brand the Associated Students to the CSUF student body and inform them about what the organization is and does on campus?
5. What goals and ideas do you have for the position and its areas of responsibility, and how would you improve upon what the position is doing now or has done in the past? \*

Chief Governmental Officer Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

1. How would you describe the purpose and role of the Lobby Corps Commission?
2. How do you plan to motivate, mobilize, and utilize the Lobby Corps Team and Commission to advocate for improved public higher education policy and funding? Please be descriptive and specific.
3. How do you plan to motivate and mobilize the Lobby Corps Team and Commission to engage and educate the CSUF student body about issues and policies that impact them? Please be descriptive and specific.
4. How do you plan to motivate and mobilize the Lobby Corps Team and Commission to encourage and instill a sense of civic engagement in CSUF students? Please be descriptive and specific.
5. What goals and ideas do you have for the position and its areas of responsibility, and how would you improve upon what the position is doing now or has done in the past? \*

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

[to-pdf.html](#) \*



Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): \*

Currently, I am not aware of any 'big' personal commitments (such as traveling for a long period of time or going out of the country) for the summer. I am currently involved in Camp Titan, which will ask for my undivided attention from June 10th until June 16th. As for the upcoming school year, some of the clubs and organizations that I will be apart of include Sociology Club, Salsa Club, and ASI Street Team, which all take place on campus. (Sociology club only meets twice a month, and Salsa club meets late on Wednesday afternoons and so does Street Team). An organization that I may be joining next Fall is NUFP Undergraduate Fellows Program since I am interested in pursuing a career in the realm of Student Affairs. Besides all of that and the time I have set aside for my studies, I am free for the upcoming semester and can not wait for what is ahead.

Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record  
Disclosure

- I hereby acknowledge that I have read, understand, and agree to the preceding statement.

#### A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

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I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a

position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

Digital Signature of Authorization and Certification of Application  
Enter Your Name \*

Karen Perez

Enter Your CWID \*



Date \*

Tuesday, March 27, 2018

Created  
27 Mar 2018  
10:11:09 PM PUBLIC

[76.169.205.99](#)  
IP Address



# Karen Perez

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## EDUCATION

CALIFORNIA STATE UNIVERSITY, FULLERTON (CSUF) EXPECTED MAY 2019  
Bachelor of Arts, Sociology; Minor in Computer Science

## EXPERIENCE

CENTER FOR RESEARCH ON EDUCATIONAL ACCESS & LEADERSHIP JANUARY 2018- PRESENT

- Continuously applied sociological concepts learned in a classroom setting to the 'real world'
- Outreached to other students when they show interest in school activities
- Practiced communication skills both electronically and in person

UNIVERSITY AFFAIRS COMMISSION LEAD, CSUF JUNE 2017- PRESENT

- Enthusiastically structured a working foundation for the restating of the Commission
- Coordinated biweekly meetings that focused on building leadership skills and obtaining more information about the different resources that exist in the University
- Attended weekly contact meetings with advisor and staff
- Practiced time management and organizational skills

EMPLOYEE | PIEOLOGY PIZZA RESTAURANT, FULLERTON, CA MAY 2017- JANURARY 2018

- Practiced effective communication skills with team members and guests
- Multi-tasked in fast paced, team orientated environment
- Learned how to solve difficult situation in an effective way

## VOLUNTEER AND LEADERSHIP EXPERIENCE

- Student Representative in the Academic Senate (Diversity and Inclusion Committee/ Campus Beautification Committee) SPRING 2017 - PRESENT
  - o Advocate on behalf of the student body
  - o Openly communicates with faculty and staff on campus
- Street Team, Associated Student Inc., CSUF AUGUST 2016 - PRESENT
  - o Volunteered for: Spring Concert, Spring Concert Kick Off, Fully Fest, Winterfest, Octoberfest, LGBT Awareness Day
    - Worked booths with vendors, photography, line control, gave out entrance forms
  - o Obtained outreaching qualities with other organizations on campus

## MEMBERSHIPS

- Sociology Club, CSUF SPRING 2018 – PRESENT
- Salsa Club, CSUF SPRING 2018 – PRESENT
- Associated Student Inc., California State University, Fullerton AUGUST 2015 - PRESENT
- Saint Philip Benizi Youth Leadership Team SEPTEMBER 2014 - PRESENT

## SKILLS AND ABILITIES

- Languages: Fluent in Spanish
- Proficient in Word

**From:** ASI Programming Coordinator Application  
**To:** [Ysais, Austin](#); [Wiley, Drew](#)  
**Subject:** Programming Coordinator Application [#7]  
**Date:** Thursday, April 05, 2018 11:33:38 PM

---

General Responsibilities Of These Positions Include, But Are Not Limited To:

- Regular time committed to being in the office and/or focusing on position to plan and arrange activities and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 10-20 hours a week is a close estimate across these positions)
- Attendance at regularly occurring team or staff meetings during the semesters (day/time to be arranged)
- Planning and implementing, alone or as part of a team, a variety of activities and events
- Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success

- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

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- June 1, 2018 Orientation (plan for all day, details to follow the selection process)
- June 2 and 3, 2018 Leadership Retreat (overnighter, plan for all day both days, details to follow the selection process)
- June 5, 6 and 7, 2018 Training (plan for all day both days, details to follow the selection process)
- Weekly Training/Planning Meetings throughout the summer
- Additional dates may be scheduled within teams

Eligibility Criteria To Apply, Accept, and Maintain Position:

-All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Award, where applicable \*

Name \*

Zoe Papadopoulos

Primary/Cell Phone Number \*

[REDACTED]

Email \*

[REDACTED]

CWID *	[REDACTED]
Major/Concentration/Academic Program *	Political Science
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	Sophomore
Expected Graduation Semester *	2021 Spring
Address *	<input type="checkbox"/> [REDACTED]

I am interested in a position with:  
 (leave checked all that you are interested in; additional questions will appear/disappear based on selections) \*

- Productions
- Street Team
- Titan Tusk Force

Please rank the groups in order of preference for having a position (use N/A if you do not want to rank all four groups):  
 First Choice \*

Titan Tusk Force

Second Choice \*

Productions

Third Choice \*

Street Team

Fourth Choice \*

N/A--I'm only interested in the above

Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): \*

Throughout my life, I have always felt myself to be a leader and Cal State Fullerton has really opened the doors on leadership opportunities and allowed me to thrive here. In my short time here so far, I have held positions in the club Freshman Student Association, as ASI liaison in the beginning and eventually Vice President which is my current position in the club. Being the ASI liaison allowed me to learn all about ASI, what it is, what it does, and why it's beneficial to the school. I attended events and street team meetings in order to report back to my club about ASI, which allowed me gaining experience in outreach. Furthermore, holding the position of vice president has allowed me to learn and experience what it is like leading a group on a large scale such as college; as well as teaching me that it is not always easy and that problems do arise, but it is how you react that defines your true leadership abilities. When I was put into the position of vice president, the club was facing problems within the board and outreach. The president of the club and I sat down together and assessed the problem. As the vice president, and oversight of the board, I inputted a new system of attendance and a new way of how meetings would be run. Since then we have had successful events such as our game nights, movie nights, bonding events, and our outreach has gotten better gaining over 50 members at Discoverfest. While there were problems in the club, I believe it is the job of a true leader to recognize those issues and begin to fix them and I believe I possess the quality to do so. I am an action oriented creative person. When I have an idea it is important to me that I find probable ways to make the idea come alive. I am also outgoing which allows me to collaborate with others very well and makes outreach come naturally to me. I am a creature of compromise which is a strong quality in a leader, especially in ASI since you are working with so many people on a large scale. Being part of clubs on campus and part of ASI street team has really given me a look into how

I could progress and evolve as a leader and the thought excites me.

Tell us what you think the purpose of ASI Programming is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): \*

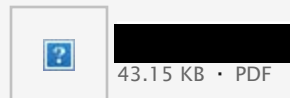
The reason ASI Programming and why I want to be a part of ASI leadership is because ASI and programming allow students to have this connection to the school that often gets lost through the cracks at commuter schools. Moving to Fullerton all the way from the Bay Area, I had no idea where to go or what to do. Yet ASI and Programming gave me a place to go and a purpose on this campus. I truly cannot say I would be as happy as I am if it wasn't for ASI and all it does. Programming, to me, allows students a reason to see Fullerton as more than just school and a campus. It allows them to see Fullerton as a place where they're supported, and where their student government thinks about them; whether it's through relaxing at a concert or all the events that help students during midterms or finals. Programming and ASI leadership fixes the apathy that can occur when at a commuter by making connections to fellow students and leader, giving you ways to relax and putting on events to make your experiences as a student better, as well as giving you many opportunities to show your titan pride which is important for a school to have. It is important to me that I am part of this because I want to give back to the community and help students like me who felt lost. Through ASI leadership and programming, I hope to grow as a leader and as a collaborator. While I have dipped my toe into the metaphorical pool of ASI and what it is like to be a part of clubs on campus, I want to dive in and learn more and grow more.

Productions Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Productions Events/Positions:

- Concerts
- Fall Festival/Spring Concert
- Films
- Pub Monday and Tuesday
- Sunday
- Union and Special Programming



1. In your own words, describe the purpose of ASI Productions?
2. Tell us why you think it is important to have on-campus entertainment events at CSUF
3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions
4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in
5. Describe how you would promote the activities and events of Productions \*

Street Team Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a

file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Street Team Positions:

- Coordinator

1. In your own words, describe the purpose of ASI Street Team?
2. Tell us why you think it is important to be involved at CSUF
3. Tell us how you would recruit, engage, and motivate members to stay involved, including any relevant experience you have for these types of volunteer programs
4. Describe the ideas or goals you have for next year for Street Team
5. Describe how you would promote Street Team next year \*



28.35 KB · PDF

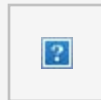
Titan Tusk Force Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Titan Tusk Force Positions:

- Events Coordinator
- Athletics Coordinator
- Marketing Coordinator

1. In your own words, describe the purpose of Titan Tusk Force.
2. Tell us why you think school spirit and pride are important at CSUF
3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions
4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in
5. Describe how you would promote the activities and events of Titan Tusk Force \*



Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



What ideas or opportunities do you see for collaboration within and across the different ASI Programming areas and also with other ASI groups, leaders, or departments and/or with other CSUF organizations, programs, or departments. Provide specific ideas or goals, if any. \*

I think that collaboration within ASI and student organizations is massively important for Programming. When collaborating you reach such more of a wider audience and that is important

not only for outreach but for making sure that an event is successful and that the students on campus feel supported too. One of my ideas is having an ASI olympics. Each branch of ASI could function as a team and compete in several games. In this each branch of ASI can showcase what they do and allow outreach. This can be an event that really allows students not only to have fun watching friendly competition but also to learn about ASI while the student leaders have the opportunity for a wide variety of outreach. I also think that having a day where clubs and ASI can collaborate in a tailgate before a game or in an outreach would also help because the more collaboration the more of the student body we reach. I think one of my main goals would be collaboration with student organizations and other ASI branches because collaboration simply brings amazing results.

Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): \*

My commitments for next year are that I plan on rushing a sorority, and having a part time job. Yet I am a good time manager and I will make ASI a priority. I have always been good at juggling a busy schedule and I believe that I can time manage and prioritize in order to be a part of ASI.

Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record Disclosure

● I hereby acknowledge that I have read, understand, and agree to the preceding statement.

#### A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

#### B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to

ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

Digital Signature of Authorization and Certification of Application  
Enter Your Name \*

Zoe Papadopoulos

Enter Your CWID \*



Date \*

Thursday, April 5, 2018

- 1) I think the purpose of Street Team is to introduce and encourage students to get involved on campus. I believe that it values building core leadership, networking, and communication skills which is an important asset not only at Cal State Fullerton being a leader, but in life as well. I think Street Team's purpose is to provide a platform in which people who are interested in becoming a student leader can begin to thrive and train to become one.
- 2) I think it is important to be involved at CSUF because it is a commuter campus. You can obviously get very lost in the largeness of this school or the jaded attitudinal beliefs that usually come with commuter schools but by getting involved you circumvent that happening which is why I think it is extremely important that students get involved in even the small ways. Getting involved also helps you feel more connected to your school and upon graduating allows you to say you have made a difference which is an important thing as a student leader.
- 3) In order to recruit members for Street Team, I think more effort should go into making outreach events and doing them early in the year. I also think that finding clubs that also have similar values to Street Team and presenting could be a good idea because in my eyes direct to audience engagement is successful. I've seen this direct hand when volunteering at outreach events for Street Team like Kisses with Street Team, Ramen Palooza, and at Discoverfest.
- 4) Some ideas I have for Street Team next year is really expanding its scope on training leaders. I think the retreat at the end of each semester is a really beneficial aspect of street team, and I think opening it to the open for any leaders would not only reflect the purpose and values of Street Team but would also show the family that Street Team really is and would encourage students to join. I also would like to be more present on social media since that is one of the main ways to reach students.
- 5) I would promote Street Team by making sure we have an active social media presence, an active presence on campus, and an active presence on outreach to people with direct engagement. Street Teams values reflect a lot of Cal State Fullerton's values and I plan through outreach and showcasing those values Street Team can reach higher as well.





# ZOE PAPADOPOULOS

POLITICS AND PUBLIC SPEAKING |  
BLOG: ZOEPAPADOPOULOS.BLOGSPOT.COM

## OBJECTIVE

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To seek opportunities that better myself and the community around me.

## SKILLS

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- Leadership
- Fast Learner
- Skilled multi-tasker
- Social Media
- Fluent in Greek

## EXPERIENCE

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POLITICAL INTERN • SWALWELL FOR CONGRESS • CURRENT

I perform office work such as mailing and addressing letters, making calls to constituents, and research donors and donor information. I also attend events where I interact with constituents.

PRESIDENT • LIBERTY PROJECT • AUGUST 2016 - CURRENT

Liberty Project is an organization that aims to educate students at the school through respectful discussion and debate on current issues and events. The organization intends to give students a forum in which they can voice their opinions and foster their political opinions and beliefs.

STUDENT TEACHER • IRON HORSE MIDDLE SCHOOL • AUG 2016- JUN 2017

I helped teach a middle school theatre class. I presented lessons and complex theatre concepts. I worked one on one with students to help further develop their acting ability.

## EDUCATION

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HIGH SCHOOL DEGREE • CALIFORNIA HIGH SCHOOL • 2014-2017

## VOLUNTEER EXPERIENCE & AWARDS

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VOLUNTEER • PETER PAN FOUNDATION • 2014 – CURRENT

WINNER • LEADERSHIP CATEGORY • 2017 SRVUSD STUDENT RECOGNITION CERT (COMMUNITY EMERGENCY RESPONSE TEAM) CERTIFICATION • 2016





# ZOE PAPADOPOULOS

POLITICS AND PUBLIC SPEAKING |  
BLOG: ZOEPAPADOPOULOS.BLOGSPOT.COM



# ASI COMMISSION LEADERS

## 2018-2019

(ASI BOD ACTION ITEM 8.B)

April 24, 2018

**Environmental Sustainability Commission Director**  
**Vianney Martinez**

**Community Engagement Commission Director**  
**Bianca Favela**

**Communication Commission Coordinator**  
- PENDING

**Lobby Corps Coordinators**  
Advocacy Coordinator – **Faith Colburn**  
Events Coordinator – **Claire Jenkins**  
Promotions Coordinator – **Adriana Fernandez**

-  
**ASI Presidential Appointee Commission Lead**  
- PENDING

**General Responsibilities Of These Positions Include, But Are Not Limited To:**

- Regular time committed to being in the office and/or focusing on position to plan and arrange activities and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 10–20 hours a week is a close estimate across these positions)
- Attendance at regularly occurring team or staff meetings during the semesters (day/time to be arranged)
- Planning and implementing, alone or as part of a team, a variety of activities and events
- Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success

- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

**Required Retreats And Training Dates Include, But Are Not Limited To:**

- June 1, 2018 Orientation (plan for all day, details to follow the selection process)
- June 2 and 3, 2018 Leadership Retreat (overnighter, plan for all day both days, details to follow the selection process)
- June 5, 6 and 7, 2018 Training (plan for all day both days, details to follow the selection process)
- Weekly Training/Planning Meetings throughout the summer
- Additional dates may be scheduled within teams

**Eligibility Criteria To Apply, Accept, and Maintain Position:**

-All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Award, where applicable \*

Name *	Vianney Martinez
Primary/Cell Phone Number *	[REDACTED]
Email *	[REDACTED]
CWID *	[REDACTED]
Major/Concentration/Academic Program *	Chemistry
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	Senior

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Expected Graduation Semester \*

Spring 2019

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Expected Graduation Semester \*



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I am interested in these positions or teams: (leave checked all that you are interested in; additional questions will appear/disappear based on selections) \*

- Environmental Sustainability Commission Team

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Please rank the positions/teams in order of your preference for consideration (use N/A if you do not want to rank all four):

Environmental Sustainability Commission Team

First Choice \*

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Second Choice \*

Environmental Sustainability Commission Director

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Third Choice \*

N/A--I'm only interested in the above

---

Fourth Choice \*

N/A--I'm only interested in the above

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Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): \*

I am a 4th-year Chemistry major with an interest in environmental sciences. Because chemistry is a heavy subject that takes up a lot of my time in general, I like to spend whatever free time I have exploring other subjects and getting out of my comfort zone. I don't want to be one of those scientist that lives in their lab and doesn't experience the rest of the world. I joined Lobby Corps this academic year and have enjoyed being a part of ASI and connecting with students of other majors and backgrounds. It's made me realize how much more diversity is needed in different fields of study and in on-campus groups. Through Lobby Corps I've also been able to become more vocal and embrace my identity as a DREAMer. Being able to attend college is already one of the biggest achievements someone from my background can reach and I want to make my last year here really count by being more involved in things that matter to me. I think that being active on-campus is beneficial and a part of your college career that shouldn't be taken for granted. In high school my original plan was to major in environmental sciences or environmental engineering. Because neither are options at Fullerton, I chose chemistry because I had the option of making environmental studies an emphasis. I want to write policy and work for the EPA in the future instead of doing research in a lab. There is already a lot of research being done on climate change and an emphasis on making chemical processes greener. What I think we need is more people in office passing legislation and policy that holds companies to stricter standards and can help us reach Brown's goals for a greener California and then exceed them. I believe that through education and advocacy we can get more people to believe what's happening to our planet and to care about bringing change to our current ways.

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Tell us what you think the purpose of our ASI student government is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): \*

ASI serves as many things but I think the purpose of ASI is to have students advocating for their peers on local and statewide issues that could affect the school and the other Cal States. ASI is close to the needs and concerns facing student because it is run by students of different backgrounds and majors that unite to better the students' experiences inside and outside of school. By being part of Lobby Corps and ASI I have tried to get more of my schoolmates to care and become involved in what is currently happening in the climate around us. From this experience, I would like to continue to improve my leadership skills by being amongst other people with the same passion for leading in student government. Mostly, I would like to become more directly involved with environmental advocacy and garner some skills that could help me in my future career.

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Environmental Sustainability Commission

Director Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

1. In your own words, describe the purpose of the Environmental Sustainability Commission?
2. Why is it important to promote environmental sustainability to students at CSUF?
3. How you would direct, support, manage, and oversee the Environmental Sustainability Commission team and program?
4. Describe the ideas or goals you have for next year for the position.
5. Describe how you would promote the activities and events of the Environmental Sustainability Commission. \*

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Environmental Sustainability Commission Coordinator Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Environmental Sustainability Commission Positions:

- Programming Coordinator
- Promotions Coordinator
- Waste and Energy Coordinator



[esc\\_application.pdf](#)

322.49 KB · PDF

1. In your own words, describe the purpose of the Environmental Sustainability Commission?
2. Why is it important to promote environmental sustainability to students at CSUF?
3. What position(s) you are most interested in and why, including any relevant experience you have for this type of positions?
4. Describe the ideas or goals you have for the next year, in regards to the Environmental Sustainability Commission?
5. Describe how you would promote the activities and events of the Environmental Sustainability Commission. \*

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Lobby Corps Commission Coordinator Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Lobby Corps Commission Positions:

- Events Coordinator
- Marketing Coordinator
- Advocacy Coordinator

1. In your own words, describe the purpose of the Lobby Corps Commission.
2. Why is it important to advocate for student interests?
3. What position(s) you are most interested in and why, including any relevant experience you have for this type of positions?
4. Describe the ideas or goals you have for the next year, in regards to the Lobby Corps Commission?
5. Describe how you would promote the activities and events of the Lobby Corps Commission. \*

---

Presidential Appointee Commission Lead Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

Presidential Appointee Commission Positions:  
– Lead

1. Describe your understanding of the role that student representation on university committees serves?
2. Describe any experience you have with volunteer-based programs.
3. Describe how you would recruit, engage, and motivate members to stay involved.
4. Share the ideas or goals you have for next year for the Presidential Appointee Commission
5. Describe how you would promote the Presidential Appointee Commission next year \*

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Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



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Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): \*

On campus, I am involved in the Chem/Biochem club and try to go to as many of their events as I can. I am still considering joining and research lab to gain work experience but because as a career I'd be doing more paperwork, I'll be taking classes next year on policy writing and more green chem electives. Lab work takes up the majority of my time so outside of class, this would be what I'd dedicate most of my time to.

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Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record Disclosure

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I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

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Digital Signature of Authorization and Certification of Application  
Enter Your Name \*

Vianney Martinez

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Enter Your CWID \*



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Date \*

Friday, April 6, 2018

Created <b>6 Apr 2018</b> 10:29:54 PM	<b>108.184.49.249</b> IP Address
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**1. In your own words, describe the purpose of the Environmental Sustainability Commission?**

It's responsible for advocate environmental awareness and sustainability to CSUF students and to educate them on ways they can do their part in being green. It also serves as the connection between ASI and clubs on campus that also have sustainability efforts.

**2. Why is it important to promote environmental sustainability to students at CSUF**

Going green and being sustainable is important to continue living the way we do. Being green isn't only long-term cost effective, it also improves the environment, our health, and society. The small changes you can make in your life to go green add up and together help the cause. Whether it be using reusable bags when grocery shopping or not using plastic straws, we can show students that you don't need to be vegan or waste-free to do your part.

**3. What position(s) you are most interested in and why, including any relevant experience you have for this type of positions?**

I'm most interested in being the Waste and Energy Coordinator. I've taken a class on hazardous materials and I'm currently taking green chem. Along with learning the science about the chemical processes that occur and all the possible reactions and impacts that come from each step or possible spills, we learn about the societal impacts of chemistry. I want to put my green chemistry into action and learn more about the programming and advocacy side. There is a huge movement right now on going green and teaching students about this is crucial in making sure we graduate keeping these ideas in mind and look for more green alternatives when we have the choice.

**4. Describe the ideas or goals you have for the next year, in regards to the Environmental Sustainability Commission?**

I'd like to see more events for the commission next year. The Farmer's Market is very popular and I always look forward to Earth Week but I think there's a lot more that can be done. There can be tabling on TitanWalk once a month or whenever feasible to educate students on some quick facts on sustainability. I think we can take some of the things I did in Lobby Corps this year and instead of doing budget and voter registration we can do sustainability and "how to be green". I'd like to see a larger student following and involvement. The best way to get students is by finding the ones that are already involved in other areas of campus.

**5. Describe how you would promote the activities and events of the Environmental Sustainability Commission.**

The activities can be promoted through ASI's social media and by collaborating with other organizations on campus. We can ask the NSM clubs, vegan club, and others to promote our events and work with them on events that relate to sustainability. Creating strong relationships

on campus with others can bring small groups of students together and allow for merging of students. There are also many professors doing research on atmospheric and environmental chemistry. I think that by going to the events they host to join labs we can find students that might be interested in not only doing research but also advocacy.

# Vianney Abigail Martinez



## OBJECTIVE

Offer excellent employment skills for an entry-level position within ASI with opportunities for advancement.

## EMPLOYMENT HISTORY

- Respite Care Provider October 2016- Present
- High School Math Tutor 2013- Present
- Private Chemistry/Calculus Tutor 2014-Present
- Amway Seminar Event Planning 2016
- Volunteering at: ASI Productions Fall 2016- Spring 2018
- Lobby Corps Events Coordinator Fall 2017-Spring 2018
- Camp Titan Counselor Summer 2018

## VOCATIONAL TRAINING

Regional Occupation Program-Arroyo High School  
Culinary Arts 2011-2012  
Graphic Communications 2012-2014  
CPR Certified until Dec 2018

## SKILLS AND ABILITIES

- Basic Technology Skills
  - Basic Scanning Procedures
  - Microsoft Office Skills
  - Money Handling
  - Basic Science Lab Experience
- Bilingual- Spanish  
Basic Photoshop Skills  
Basic Illustrator Skills  
Basic Event Planning Skills

## EXTRA CURRICULAR ACTIVITIES

- CSUF Christian Students Club 2015- Present
- CSUF Chemistry and Biochemistry Club 2015- Present
- CSUF ASI Productions Volunteering 2016- Present

## REFERENCES

Mr. Mark Koprcina  
Graphic Arts Teacher



Mrs. Maria Atrian  
Babysitting Employer



**General Responsibilities Of These Positions Include, But Are Not Limited To:**

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- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

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- Additional dates may be scheduled within teams

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-All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Award, where applicable \*

Name *	Bianca Favela
Primary/Cell Phone Number *	[REDACTED]
Email *	[REDACTED]
CWID *	[REDACTED]
Major/Concentration/Academic Program *	Business Administration – Human Resource Management
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	Junior

---

Expected Graduation Semester \*

Fall 2019

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Address



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I am interested in these positions or teams: (leave checked all that you are interested in; additional questions will appear/disappear based on selections) \*

- Community Engagement Commission Director

---

Please rank the position or groups in order of preference (use N/A if you do not want to rank all three):

Community Engagement Commission Director

First Choice \*

---

Second Choice \*

N/A--I'm only interested in the above

---

Third Choice \*

N/A--I'm only interested in the above

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Tell us about yourself (tell us about your background, your past experiences, and what makes you who you are; include any information that you think appropriate and important for us to know): \*

As a third year, I am very familiar with the CSU system and how important it is to be involved and to be an advocate for the student body. Growing up I was active in my hometown community whether it was from doing a beach clean up or helping clean the H.E.L.P.S kitchen, which acted like a food pantry for low-income families in the community. I was fortunate enough to be involved in ASI this school year as the Social Media and Marketing Coordinator and had an amazing team to work alongside and I would like to continue and build this team to do much more. However, I did feel like we were left unknown to the student body and wishes this can change. One of my mission's in life is to give back because I have had incredible experiences and I would like to share my story with others. Upcoming my senior year, I want to give it my all in a leadership role and act like an advocate yet be a friend for those who want to share their concerns about the school and their opinions. I truly love my school and enjoy being here, and I am so thankful for all the opportunities Fullerton has to offer.

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Tell us what you think the purpose of our ASI student government is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): \*

The purpose of the ASI student government is to advocate for the students and to bring up those uncomfortable issues with always having the student's and the university's best intentions. Especially in today's world where free speech is allowed, one (specifically talking about social media and public relations) must take extra caution about what is said because ASI represents CSUF. As a student leader, we are representatives of the institutions and must display it at its best and worst with good moral. In all, student governance should be fun and enjoyable. The events ASI puts on are enjoyable to attend and at the end, students are trying to make memories while they are in school.

Getting out of this experience would broaden my knowledge as to what issues are bringing a concern to the university and students. I am eager to learn and try different routes if a door gets shut. ASI is a wonderful learning experience for those who take advantage of all the opportunities this organization provides, whether it is planning a movie series, amending policies, posting on social media or going to the state officials and bringing concerns about the CSU issues – we all can learn from each other and be better Titans.

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Communications Commission Coordinator  
Questions -- Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print->

[to-pdf.html](#)

**Communications Commission Positions:**

- Events Coordinator
- Outreach Coordinator
- Social Media Coordinator

**Communications Commission Essay Question**  
(address each area in your response)

1. In your own words, describe the Communications Commission?
2. Why do you think it is important to communicate the message of ASI to students at CSUF?
3. What position(s) you are most interested in and about any related experience you have that you think qualifies you for or would help you be successful in the position(s)?
4. Describe the ideas or goals you have for next year for the position(s) you are most interested in.
5. Describe how you would promote the activities and events of ASI. \*

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**Community Engagement Commission Director Questions** -- Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

1. In your own words, describe the purpose of the Community Engagement Commission?
2. Tell us why you think it is important to communicate the contribution of the CSUF student body to the local community?
3. How would you direct, support, manage, and oversee the Community Engagement Commission team and program?
4. Tell us about any related experience you have that you think qualifies you for or would help you be successful in the position.
5. Describe the ideas or goals you have for next year.
6. Describe how you would engage with students to make this program successful. \*



[favelab\\_community\\_engagement\\_commission\\_director\\_app...](#)

109.40 KB · PDF

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**Community Engagement Commission Coordinator Questions** -- Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

**Community Engagement Commission Positions:**  
- Coordinator (3)

1. In your own words, describe the purpose of the Community Engagement Commission?

2. Why it is important to communicate the contribution of the CSUF student body to the local community?
3. Tell us about any related experience you have that you think qualifies you for or would help you be successful in the position.
4. Describe the ideas or goals you have for next year.
5. Describe how you would engage with students to make this program successful. \*

---

Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): \*

This upcoming summer I do have an internship in which I have already accepted my offer; it is a full-time position. During the academic school year, I work on campus as a student assistant in the Mihaylo College of Business and Economics for 10-14 hours a week

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Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record Disclosure

- I hereby acknowledge that I have read, understand, and agree to the preceding statement.

#### A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

#### B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

---

Digital Signature of Authorization and  
Certification of Application  
Enter Your Name \*

Bianca Favela

Enter Your CWID \*



Date \*

Friday, April 20, 2018

<p>Created <b>20 Apr 2018</b> 6:19:04 PM</p>	<p><b>47.136.112.214</b> IP Address</p>
<p>PUBLIC</p>	



Bianca I. Favela  
Graduating Fall 2019  
Community Engagement Commission Director Application 18-19

1. The purpose of the Community Engagement Commission to be interactive with the city of Fullerton and this is through joining events with the Alumni Association, Farmer's market or any community event within CSUF's radius. This team can help the city of Fullerton to not think Fullerton is a college town but demonstrate that students do care about its community.
2. At the end of the day we all work, go to school, or live in the City of Fullerton and if all members work effectively to understand student's and the cities concerns this team is where those issues can be discussed and become present at City Hall meetings, Board of Directors, Board of Trustee's and/or the professional staff on campus. A goal of this commission is not to just show the City of Fullerton that is not a college town, but the purpose is to demonstrate that CSUF students are engage and interactive in their city.
3. In order to be direct, support, manage, and oversee the Community Engagement Commission team the director must first off be open and define the goals. I would first like to meet the team and do a team-builder just to get to know everyone. After a meeting or two and having personal conversations with the team, as a whole we would assign roles for our first event and reflect. From this point on, I believe I would be able to see the team members strengths and weaknesses. Open communication is essential to have a success group and events.
4. Being an orientation leader, my current position on campus, and my passion for giving back to the community I believe qualifies me for this role. I currently manage the Student Club Center at Mihaylo hall and support the 23 business clubs that a registered under the Business Inter-Club Council. In addition to this role I assist the Assistant Dean of Student Affairs for the Business College with the Mihaylo Tutoring Center and conducting their orientation and also be a support system. I truly enjoy working with others and that is why I am pursuing a career in Human Resources.
5. My goal is I were to be selected is to understand the fundamental of this commission and be an active student member in Fullerton's community. I am eager to learn and work with other team leaders to best represent CSUF. Having events along with the Alumni Association, the Arboretum, Farmer Market nights in Downtown Fullerton along with ASI programing can turn into many successful events for the CEC team.
6. With the help of the Chief Communications Officer and the team members we can reach out to organization/clubs on campus and ask for volunteers because in my opinion this can also be an act of volunteerism. For many, this will be their first encounter with ASI and this can be a great bridge to get other students to be involved and advocate to students on campus

**General Responsibilities Of These Positions Include, But Are Not Limited To:**

- Regular time committed to being in the office and/or focusing on position to plan and arrange activities and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 10-20 hours a week is a close estimate across these positions)
- Attendance at regularly occurring team or staff meetings during the semesters (day/time to be arranged)
- Planning and implementing, alone or as part of a team, a variety of activities and events
- Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success

- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

**Required Retreats And Training Dates Include, But Are Not Limited To:**

- June 1, 2018 Orientation (plan for all day, details to follow the selection process)
- June 2 and 3, 2018 Leadership Retreat (overnighter, plan for all day both days, details to follow the selection process)
- June 5, 6 and 7, 2018 Training (plan for all day both days, details to follow the selection process)
- Weekly Training/Planning Meetings throughout the summer
- Additional dates may be scheduled within teams

**Eligibility Criteria To Apply, Accept, and Maintain Position:**

-All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Award, where applicable \*

Name *	Faith Colburn
Primary/Cell Phone Number *	[REDACTED]
Email *	[REDACTED]
CWID *	[REDACTED]
Major/Concentration/Academic Program *	Child & Adolescent Development/ Women & Gender Studies/ Political Science
Class Level (Sophomore, Junior, Senior,	Junior

Credential, Graduate, etc.) \*

Expected Graduation Semester \*

Spring 2019

Expected Graduation Semester \*



I am interested in these positions or teams:  
(leave checked all that you are interested in;  
additional questions will appear/disappear  
based on selections) \*

- Lobby Corps Commission Team

Please rank the positions/teams in order of your  
preference for consideration (use N/A if you do  
not want to rank all four):  
First Choice \*

Lobby Corps Commission Team

Second Choice \*

N/A--I'm only interested in the above

Third Choice \*

N/A--I'm only interested in the above

Fourth Choice \*

N/A--I'm only interested in the above

Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): \*

I am very passionate about education and educational policy. When I was fifteen, I graduated high school early so that I could pursue my passion of working with and advocating for students. I have since worked at multiple schools and continued to develop my passion into a career. Pursuing three bachelor degrees is my latest step in finding an intersection between my passions for education, students, intersectional advocacy, and public policy. I would be a great candidate for this position because I am committed to engaging students in their civic responsibilities and contributing to the betterment of society through education and advocacy. I wholeheartedly believe that lasting, progressive change starts with the people and a proactive approach to democracy.

Tell us what you think the purpose of our ASI student government is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): \*

ASI provides services and programs that encourage members of the Cal State Fullerton family to get involved. They provide opportunities for participation and development in ways that students will not only utilize at CSUF, but for the rest of their personal and professional lives. I want to be a part of this narrative. In doing so, I hope to gain a higher level of understanding and activism within the higher education public sector. I want to listen and learn from my peers and colleagues so that we may collaborate and create the change that students want to see on campus. Most of all, I want to give a voice to marginalized populations who are not being justifiably represented and fought for at CSUF and beyond.

### Environmental Sustainability Commission

Director Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

1. In your own words, describe the purpose of the Environmental Sustainability Commission?
2. Why is it important to promote environmental sustainability to students at CSUF?
3. How you would direct, support, manage, and

oversee the Environmental Sustainability Commission team and program?

4. Describe the ideas or goals you have for next year for the position.

5. Describe how you would promote the activities and events of the Environmental Sustainability Commission. \*

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Environmental Sustainability Commission Coordinator Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Environmental Sustainability Commission Positions:

- Programming Coordinator
- Promotions Coordinator
- Waste and Energy Coordinator

1. In your own words, describe the purpose of the Environmental Sustainability Commission?

2. Why is it important to promote environmental sustainability to students at CSUF

3. What position(s) you are most interested in and why, including any relevant experience you have for this type of positions?

4. Describe the ideas or goals you have for the next year, in regards to the Environmental Sustainability Commission?

5. Describe how you would promote the activities and events of the Environmental Sustainability Commission. \*

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Lobby Corps Commission Coordinator Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>



[lobby\\_corps\\_commission\\_questions\\_pdf.pdf](#)

108.77 KB · PDF

Lobby Corps Commission Positions:

- Events Coordinator
- Marketing Coordinator
- Advocacy Coordinator

1. In your own words, describe the purpose of the Lobby Corps Commission.

2. Why is it important to advocate for student interests?

3. What position(s) you are most interested in and why, including any relevant experience you have for this type of positions?

4. Describe the ideas or goals you have for the next year, in regards to the Lobby Corps Commission?

5. Describe how you would promote the

activities and events of the Lobby Corps Commission. \*

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Presidential Appointee Commission Lead Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

Presidential Appointee Commission Positions:  
– Lead

1. Describe your understanding of the role that student representation on university committees serves?
  2. Describe any experience you have with volunteer-based programs.
  3. Describe how you would recruit, engage, and motivate members to stay involved.
  4. Share the ideas or goals you have for next year for the Presidential Appointee Commission
  5. Describe how you would promote the Presidential Appointee Commission next year \*
- 

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): \*

For my last year at Cal State Fullerton, I will only be attending classes and hopefully serving as an active member of ASI's Lobby Corps Commission. I have not applied for any other positions in or outside of ASI. I am also no longer working to support myself during my senior year, so I have plenty of time and energy to commit to this position. I have the skills and passion that will not only allow me to complete the duties of this position, but to execute them with determination and purpose.

Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record Disclosure

- I hereby acknowledge that I have read, understand, and agree to the preceding statement.

#### A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

Digital Signature of Authorization and Certification of Application  
Enter Your Name \*

Faith Colburn

Enter Your CWID \*

[REDACTED]

Date \*

Friday, April 6, 2018

Created <b>6 Apr 2018</b> 9:50:57 AM	<b>98.148.176.173</b> IP Address
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**In your own words, describe the purpose of the Lobby Corps Commission.**

The purpose of the Lobby Corps Commission is to not only encourage civic engagement, but make it accessible to everyone. It is their job to make sure that all student's voices are heard. Subsequently, it is the job of the Lobby Corps Commission to create awareness and engagement with higher education issues such as public policy and activism on campus.

**Why is it important to advocate for student interests?**

It is fundamentally important to advocate for student interests. Students and higher education are under attack in this country, especially vulnerable populations within the student body. There has never been a more pivotal time to not only advocate but fight for student's rights and best interest on campus and beyond. We need to take a proactive stance against the ignorance, bigotry, and hate that has attempted to infiltrate higher education. Fighting for the rights and wellbeing of each and every student has never been more important.

**What position(s) you are most interested in and why, including any relevant experience you have for this type of positions?**

I am interested in being the Advocacy Coordinator. It is crucial that the individual that holds this position believes in protecting all bodies on campus. They must be someone who has a history of standing up against ignorance and believes in combatting it with education, as I do. I am an intersectional activist and supporter of comprehensive and inclusive public policy, who wants to take that passion and use it to get others engaged and excited about using their voices to elicit change.

**Describe the ideas or goals you have for the next year, in regards to the Lobby Corps Commission?**

I want to give power and a voice to marginalized groups and individuals on campus. Specifically, people of color, LGBT+, and undocumented individuals who are being attacked at the national level and need ASI to advocate and fight for them. I believe that education is a human right for all, and it is very important to me that everyone has fair and accessible access to that right.

**Describe how you would promote the activities and events of the Lobby Corps Commission.**

We need to organize peaceful events that aim at educating and engaging all students, while advocating on their behalf. Since our school is largely a commuter campus, there seems to be a culture of not caring (or knowing!) what is happening in terms of educational policy and civic engagement opportunities at the local, state, and even federal level. It is time we change that. We need to give power back to the students and their voices so that together, we can fight for lasting change on campus and beyond.





**General Responsibilities Of These Positions Include, But Are Not Limited To:**

- Regular time committed to being in the office and/or focusing on position to plan and arrange activities and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 10-20 hours a week is a close estimate across these positions)
- Attendance at regularly occurring team or staff meetings during the semesters (day/time to be arranged)
- Planning and implementing, alone or as part of a team, a variety of activities and events
- Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success

- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

**Required Retreats And Training Dates Include, But Are Not Limited To:**

- June 1, 2018 Orientation (plan for all day, details to follow the selection process)
- June 2 and 3, 2018 Leadership Retreat (overnighter, plan for all day both days, details to follow the selection process)
- June 5, 6 and 7, 2018 Training (plan for all day both days, details to follow the selection process)
- Weekly Training/Planning Meetings throughout the summer
- Additional dates may be scheduled within teams

**Eligibility Criteria To Apply, Accept, and Maintain Position:**

-All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Award, where applicable \*

Name *	Claire Jenkins
Primary/Cell Phone Number *	[REDACTED]
Email *	[REDACTED]
CWID *	[REDACTED]
Major/Concentration/Academic Program *	Political Science and History
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	Sophomore

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Expected Graduation Semester \*

Spring 2020

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Expected Graduation Semester \*



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I am interested in these positions or teams:  
(leave checked all that you are interested in;  
additional questions will appear/disappear  
based on selections) \*

- Lobby Corps Commission Team

---

Please rank the positions/teams in order of your  
preference for consideration (use N/A if you do  
not want to rank all four):

Lobby Corps Commission Team

First Choice \*

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Second Choice \*

N/A--I'm only interested in the above

---

Third Choice \*

N/A--I'm only interested in the above

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Fourth Choice \*

N/A--I'm only interested in the above

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Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): \*

I am a second year student at California State University, Fullerton, double majoring in political science and history. Before attending, I was unsure that this would be the right place for me to go to college. However, I quickly realized I could achieve my personal and career goals at the University and knew that because of the atmosphere, it was capable of becoming my new home. This was the best place for me to thrive and succeed-- there was a world of students around me that cared about people as much as I did and guidance that could lead me towards my aspiration of being a lawyer. My first year in college I participated as a student-at-large on the Lobby Corps Commission, where I was guided by amazing leaders and was able to become civically engaged during the 2016 election. I participated in missions to register students to vote and attended the California Higher Education Student Summit for the first time, where I realized I had a passion for advocacy work and helping people have better lives.

I am currently in my second year and although my experiences and level of involvement has dramatically increased, it has, nonetheless, been exciting. In April 2017 I applied for the position of Advocacy Coordinator and obtained the position. During this school year, I have kept track of state and federal legislation that affects students every day, as well as participated in community outreach related to sexual assault awareness and tuition increases. For the second time I was fortunate enough to attend the California Higher Education Student Summit and advocate for a fully-funded budget. I have been extremely privileged to serve on behalf of students and have found a new passion for many social issues. Most importantly; however, I feel that Lobby Corps has been essential to my life and the lives of others because it gives students the tools and knowledge they need to fix the world around them. Through ASI, I have grown a significant amount. For most of my life, I questioned myself frequently and was afraid that my words were not strong enough. However, through this position I have learned to stop fearing my own words and have developed as a leader in my ability to be direct and assertive. However, the reason that I have chosen to apply for this position again is because I feel that my growth is not done and I am incredibly passionate about the goals, achievements, and actions of Lobby Corps and would like to continue in the position as it changes focus to that of elections.

I also consider two programs incredibly influential in my life. Moot Court and Model United Nations. In Model United Nations I learned to work with conflicting personalities and huge groups of people to do things that would better the global community, while also having important conversations with college- aged students from universities around the world, which is a crucial first step in achieving a better world for us all. With Moot Court, I attended the first day

extremely nervous and afraid-- but in six months time I became a National Competitor. I gained skills in writing, public speaking, and research that will allow me to be a better student, leader, and eventually law school attendee. I have learned to stop apologizing for being myself and have become confident in my own power as an individual. The last two semesters of college, I have also had a fundamental realization related to the place in which I grew up. In Bakersfield, California, things are far different than the Fullerton lifestyle, where there are more opportunities and access to necessary resources. Within myself I have learned to stop being upset over the fact that I grew up there and instead have learned to be thankful that it pushed me to work hard so that I could get an education and grow as a person.

In my two years at California State University, Fullerton, I have consistently been thankful for the fact that I was somehow brought to this school. From the first day I have been welcomed by other students and cared about by Professors. There is a community on our campus that allows students to prosper however they need to, while encouraging growth. This University has been imperative to my success and growth as an individual because it is always challenging, full of opportunities, and consistently rewarding.

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**Tell us what you think the purpose of our ASI student government is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): \***

ASI Student Government creates and maintains the Cal State Fullerton community for students, while also providing an unmatched system of support. There are many facets to Associated Students, Inc, that each have a different purpose but in totality create the communal atmosphere. Some of these purposes include providing sources of entertainment that are a necessary break from schoolwork, as well as providing access to resources and opportunities that can benefit students long past their time at CSUF.

Other major purposes of Associated Students, Inc. include listening to the concerns of students and applying these requests across the campus, educating students on ways to be understand their greater connection to the world, and empowering students to be the best that they can be. Commissions like Lobby Corps, as well as students involved in campus-wide committees are able to reach directly to students and ask them how policies may affect them personally, but also what they want from their student government. This provides an opportunity for the organization as a whole to make changes that reflect the opinions of the student body. ASI also helps show students that their connection to the world is much greater and that even as a student at a California State University system school, legislation is proposed consistently that impacts them. There is a necessary responsibility of ASI to provide this information to students so that they are informed and aware, but also to prepare them to create the changes they wish to make. It is the purpose of ASI to show students that they are capable of making the world a better place and providing opportunities for them to learn how to-- whether it is by being a leader, student, or advocate.

Finally, Associated Students, Incorporated serves the student body by existing as a necessary support system for students. This exists through outreach activities that engage students, or by just making sure that Cal State Fullerton feels more like a home than a school. ASI has the responsibility of advocating for students at the local, state, and federal level to ensure that representatives understand the day to day struggles college students face. ASI provides these mechanisms because it seeks to create a community that is based on the needs and wants of students. By creating a better campus climate, students are not only more capable of reaching academic, personal, and professional goals, but they have a support system that makes them realize that they are able to do so.

---

**Environmental Sustainability Commission**  
**Director Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit**  
<http://www.adobe.com/products/acrobat/print-to-pdf.html>

1. In your own words, describe the purpose of

- the Environmental Sustainability Commission?
2. Why is it important to promote environmental sustainability to students at CSUF?
  3. How you would direct, support, manage, and oversee the Environmental Sustainability Commission team and program?
  4. Describe the ideas or goals you have for next year for the position.
  5. Describe how you would promote the activities and events of the Environmental Sustainability Commission. \*
- 

Environmental Sustainability Commission Coordinator Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

Environmental Sustainability Commission Positions:

- Programming Coordinator
- Promotions Coordinator
- Waste and Energy Coordinator

1. In your own words, describe the purpose of the Environmental Sustainability Commission?
  2. Why is it important to promote environmental sustainability to students at CSUF?
  3. What position(s) you are most interested in and why, including any relevant experience you have for this type of positions?
  4. Describe the ideas or goals you have for the next year, in regards to the Environmental Sustainability Commission?
  5. Describe how you would promote the activities and events of the Environmental Sustainability Commission. \*
- 

Lobby Corps Commission Coordinator Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>



[advocacy\\_coordinator\\_app\\_2018.pdf](#)

79.38 KB · PDF

Lobby Corps Commission Positions:

- Events Coordinator
- Marketing Coordinator
- Advocacy Coordinator

1. In your own words, describe the purpose of the Lobby Corps Commission.
2. Why is it important to advocate for student interests?
3. What position(s) you are most interested in and why, including any relevant experience you have for this type of positions?
4. Describe the ideas or goals you have for the

next year, in regards to the Lobby Corps Commission?

5. Describe how you would promote the activities and events of the Lobby Corps Commission. \*

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Presidential Appointee Commission Lead Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

Presidential Appointee Commission Positions:  
- Lead

1. Describe your understanding of the role that student representation on university committees serves?
  2. Describe any experience you have with volunteer-based programs.
  3. Describe how you would recruit, engage, and motivate members to stay involved.
  4. Share the ideas or goals you have for next year for the Presidential Appointee Commission
  5. Describe how you would promote the Presidential Appointee Commission next year \*
- 

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): \*

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During the summer, I will be studying abroad in Italy from June 2nd to July 14th. For the fall semester I will be participating in Moot Court. I do not feel that either of these opportunities will impact my work, as I participated last year as a first time Moot Court student and was able to balance the two. This year I will not need to learn "the basics" of Moot Court and feel that I can work in both Moot Court and Lobby Corps with the same passion and determination.

Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record Disclosure

- I hereby acknowledge that I have read, understand, and agree to the preceding statement.

#### A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved

research project, or c) the release of public directory information which has not been previously restricted by the student.

**B. Associated Students, CSUF, Inc. Authorization**

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

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Digital Signature of Authorization and Certification of Application  
Enter Your Name \*

Claire Jenkins

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Enter Your CWID \*



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Date \*

Friday, April 6, 2018

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**Claire Jenkins**

**Application for position of Lobby Corps Commission Advocacy Coordinator 2018-2019**

**1. In your own words, describe the purpose of the Lobby Corps Commission.**

The purpose of Lobby Corps is to educate students about what issues affect them and empower them to change the world around them. This Commission changes focus entirely every year-- because it attempts to get students civically engaged during election cycles and in the off-season educates students in regards to CSU policy and other social issues. It serves an important purpose as being the voice of students in government related matters, connecting students to the individuals who represent them. The advocacy work is unique as it begins at the ground level and works its way up to the federal level, focusing on policy that affects the local area, the CSU, and finally, students across the country.

The responsibility of Lobby Corps to hear the voices of students and advocate for them is achieved through various events that can help engage individuals at CSUF and encourage participation. First, this requires an understanding of what various policies look like and how it affects students lives, such as an unfulfilled budget. The event, in turn, must assist students in understanding how they are affected by the policies, because in their text they seem like numbers and broad ideas, but in application can be incredibly damaging. While there is a negative side to educating students because of particular pieces of legislation, Lobby Corps also has the purpose of showing students how they can become politically engaged and participants in the creation of a better world.

**2. Why is it important to advocate for student interests?**

Advocating for student interests is a primary function of the Lobby Corps Commission. It is imperative because it bridges the connection between students, who are directly affected by laws, and the individuals who make them. At the school level, advocating for students can change policies to better reflect student needs and wishes. It can help the school officials to understand what students are actually capable of accomplishing with restrictions including money, time, and a need for personal health. It can ensure that what is being requested of students and what they are actually able to produce is equal and fair. This could potentially be used when students are in impacted courses and do not feel they are able to obtain opportunities provided elsewhere.

Advocating for students to the Board of Trustees can also assist with opening a necessary line of communication and in some cases prevent heavy burdens such as tuition increases. Within the local, state, and federal government, the voice of students is incredibly important because it allows representatives to see the personal side of politics. Rather than just being numbers and statistics, they can understand the struggles their constituents have had as individuals coming from diverse backgrounds. In particular, this is why student stories are fundamental to the

success of these conversations because they explain what the daily life of a student encompasses-- and no two students have the same experience each day.

An additional reason why it necessary to advocate for student interests, and perhaps one of the most important, is because students are the voice of change. In our current political climate, it is crucial that the voice of each student be heard, recorded, and advocated for. The ideas that come from an environment with political discourse and engaging, educated debates, are the laboratory for change in our world. Through students, we achieve a brighter future. The Lobby Corps Commission is crucial to this process, because there are moments when students are not always heard. Therefore, it is the job of Lobby Corps to be the voice of students and ensure that their power is visible to government representatives and school officials-- all of the people who make decisions about students.

**3. What position(s) you are most interested in and why, including any relevant experience you have for this type of position?**

I am most interested in the Advocacy Coordinator position for the Lobby Corps Commission. The position is a way to better understand policies related to the CSU system, and how these policies will affect students. While serving in this position would allow me to look at educational policy, it can also allow me to view the problems facing students, and likely many individuals, altogether when they relate to issues of opportunity and inclusion. I am incredibly passionate about giving people better lives, and feel that this position would serve as an educational tool in understanding how to collect and assess the needs of a large group of people.

I served in the position of Advocacy Coordinator for the 2017-2018 school year; however, I feel that my personal and professional growth within the position have not been completed. Additionally, the position may serve a drastically different function within the upcoming school year, as it is an election season. The primary focus in advocacy will likely be tracking candidates and their platform on various issues, while providing that educational link to students. I want to continue with the promotion of legislation that is related to students and continue to advocate for a fulfilled budget and no tuition increase. My participation in Model United Nations and Moot Court have also assisted with my personal growth and have assisted me in becoming more assertive and capable of crisis management in situations that move quickly.

My experiences as Advocacy Coordinator and voting member on the University Curriculum Committee have provided me experiences that have prepared me well for the position because I have become more aware of student needs and wants, but realize there is still much more room to grow. During the Lobby Corps Commission year, we created a Policy Agenda, in line with that of California State Student Association, that compiled these ideas into one, board-approved document. I want to continue in the role of Advocacy Coordinator because I feel that I can assist



differently in the upcoming election season with promotion of voter registration and education about candidates, while finding new ways to track legislation more accurately and reliably. As a whole I can find more connections to other Lobby Corps Commission positions such as events that will help the team move more dynamically.

#### **4. Describe the ideas or goals you have for the next year, in regards to the Lobby Corps Commission?**

The Lobby Corps Commission will likely be more focused on the election as it is occurring in November of this year. First, I would like to find a better way to track legislation, because it is not always accurate and the language is frequently very complex on the State website.

Additionally, I would like to focus on a reliable and consistent way to track voter registration throughout the campus. This could possibly be accomplished by sending messages through the student portal that remind students to register and inform them about why it is important to become civically engaged. Voter Registration will be extremely important because of elections, and I would like to find new ways to more effectively reach students, such as attending Greek Life meetings, floor meetings in Student Housing, and visiting Diversity Initiative Resource Centers, to make connections with students, register them, and encourage them to vote.

I would also like to focus on dispelling the belief that voting is not important. Through tabling initiatives, this has been a consistent concern that students have, and I would like to find a way to show students that their vote is powerful. I would like to focus on the creation a panel event with Professors from various fields of study who can debate the issue of voter importance in states such as California, or with systems such as the Electoral College, while providing registration forms at the event. I would like to focus on further partnering with the Diversity Initiative Resource Centers to create events that promote awareness and pair them with legislation and government relations for purposes of both empowerment and education. Additionally, at the ground level, it is imperative that students are consulted regarding their own needs. For advocacy, education, or anything at all-- it is important that students are spoken to directly so that student leaders can take what they say into account and make it so. I would like to meet more consistently with legislators and candidates, while also bringing them to campus for students to also have important conversations. As a whole, there must also be more promotion of meetings which can be accomplished by further presence at school events like Cal State Fullerton day. These goals can help more effectively allow community outreach by the Commission, while encouraging civic engagement and increasing attendance at meetings.

#### **5. Describe how you would promote the activities and events of the Lobby Corps Commission. \***

Promotion of purpose is the key to obtaining high attendance at meetings, voter registration, and increased student participation in events. It is difficult to get many students to become engaged

on their campus because they commute; however, promotion is the way that we can work towards fixing this. First, there must be direct communication between student-leaders and students. This can be done by attending meetings for the various Diversity Initiative Resource Centers and floor meetings in the dorms. These would be more personal opportunities for students to not only meet the students that represent them, but also address concerns.

An important partnership must be developed with the Chief Communications Officer, who can promote events on social media. It is a tool that is making change on a mass scale, so using it to spread information and education can be useful. Additionally, use of the student portal could be implemented to notify students of events related to Lobby Corps and meetings. Students commonly access this for class information, but could also view it at the forefront of the webpage so that it is more easily accessible. Finally, one important step would be leaving “leave-behinds” in major advising offices and being more present at events related to the major. This could include student clubs, honors societies, or academic programs. This way, students can find information related to ASI and more specifically Lobby Corps as they are preparing class schedules or just finding more information about their major. Although Lobby Corps may appear from the surface to be most beneficial to students in the college of Humanities and Social Sciences, there are actually a wide-range of majors that have participated and providing that information, along with pamphlets that connect each major to advocacy work, could substantially increase attendance at meetings and events.

# Claire Jenkins



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## **Experience**

### **Orange County Public Defender's Office**

*February 2018- Present*

The Orange County Public Defender's Office focuses on protecting the rights of the accused and holds the government accountable. While interning here, I have learned to work in fast- paced and constantly changing environments, while also learning how to participate in the day- to- day tasks of lawyers. This has significantly increased my passion for the law by understanding how I can use the law to make a difference in how people are treated.

### **Moot Court Program**

*June 2017- Present*

The CSUF Moot Court team is ranked 10<sup>th</sup> in the nation and I have participated in the program for the past year. The primary focus is legal preparedness, where students create briefs and oral arguments that are presented to a mock supreme court. At the American Collegiate Moot Court Association Chicago Invitational, I received the 7<sup>th</sup> place Top Orator Award and at the Regional tournament advanced to the National Championship tournament. From this program I have developed strong public speaking skills, a concrete basis of legal writing, and the ability to work very efficiently.

### **Advocacy Coordinator, ASI Lobby Corps**

*June 2017- Present*

Lobby Corps is a non- partisan division of the CSUF student government that focuses on advocacy efforts on behalf of the student body. In the fall, the main goal was to register ten percent of the student body (4,200 students) and to educate them on the importance of becoming involved as a citizen. As Advocacy Coordinator, duties include meeting with representatives to discuss the concerns of students and assisting with the education of the CSUF student body. Within the commission, I was selected to be a delegate for the California Higher Education Student Summit, attending conferences intended to teach students about ways to become better advocates and also met with various legislators to discuss issues that are relevant to the entire California State University system.

## **Sno Shack**

*May 2017- July 2017*

During the summer of 2017 I worked at a Sno Shack location in Bakersfield, CA, where I participated in the food service industry. My responsibilities included making snow cones, collecting and counting money, and cleaning the facility. In addition, I provided friendly customer service, resulting in a high level of customer satisfaction.

## **College Legal Clinic Internship**

*February 2017- May 2017*

The College Legal Clinic at California State University, Fullerton assists students and other individuals in the community with finding legal assistance. This division of Student Government supports students by referring them to a member of an attorney panel for any legal problems they have. Through this internship I have developed an extremely efficient and thorough work ethic, having to quickly find a relevant attorney for clients of the clinic. In addition, my internship at the clinic has allowed me to become a better team member and a great interpersonal communicator.

## **Child Creativity Lab**

*February 2017- May 2017*

I volunteered at the Child Creativity Lab for one semester. My responsibilities included assisting students with projects related to STEM (Science, Technology, Engineering, and Math) at various elementary schools. The goal was to help educate students on this field of study and others using entertaining activities—including zipline races and recycled plastic robots. Through this, I gained the ability to teach and assist others, solve problems quickly, and work as an efficient team member.

## **Internship for Senator Jean Fuller**

*July 2016- August 2016*

During the summer of 2016, I was an intern for California Senate Minority Leader Jean Fuller at her office in Bakersfield, California. My tasks involved e-mail filtration and the refurbishment of a list of City Council leaders from her district. I also addressed questions and concerns of the constituents who called in for assistance. Through this experience I became familiar with and excelled at working in a fast-paced environment, gained better interpersonal skills, and gained a thorough understanding of how the California State Government functions.

## **Constitutional Rights Foundation Alumni Committee**

*May 2016- Present*

The Constitutional Rights Foundation writes the cases for the California State Mock Trial competition and is responsible for setting up the program throughout the entire state. As a member of the Alumni Committee, I review written cases prior to their reveal and assist with changing items based on functionality. I check for balanced fact patterns, consistency in evidence, and resolve issues that will ultimately make for a better experience for students involved in high school mock trial programs.

## **Volleyball Coach**

*September 2014- November 2015*

For two volleyball seasons, I coached a team of seventh and eighth grade girls. This required teaching skill, as well as teamwork. My biggest accomplishment in this program was that by the end of each season, all of the players on the junior high team could serve at a high school level, which is a big advantage for the next step in their volleyball careers. Through this job opportunity I learned to become skilled in patience, understanding, and encouragement of a large and diverse group of young girls.

## **Education**

### **Centennial High School**

*August 2012- June 2016*

I graduated in June 2016 from Centennial High School in Bakersfield, California, where I consistently took Advanced Placement classes and demonstrated academic excellence. In addition, I participated in academic programs such as Mock Trial, We The People, and Virtual Business where I had exceptional success, competing in local and state competitions. Centennial High School is well known for its rigor in courses, as well as an ability to prepare all CHS students for greatness.

### **California State University, Fullerton**

*August 2016- Present*

I attend California State University, Fullerton as a Political Science and History double major. With the ASI Lobby Corps program and Moot Court team, I have become involved at CSUF with student advocacy and competitive legal debate. In addition, I have become involved with a clinic that benefits students who need legal help. The duration of my time here is marked with well- roundedness and excellence in all attempted activities.

## **Skills**

I am an excellent public speaker and writer. Critical and efficient analyses are also areas

in which I excel. As a member of a team, I am encouraging and have a strong capacity to work well with others. However, I am a strong leader with excellent delegation skills and the ability to execute plans properly and efficiently. I excel academically with a current grade point average of 3.94 and work hard in order to maintain these grades while becoming involved with the school. In addition, my academic ability has allowed me to complete nearly two years worth of units in one year. I have become skilled at multiple computer programs including word and excel. I am passionate, have a positive attitude, and give full effort to every task I become involved with.

**General Responsibilities Of These Positions Include, But Are Not Limited To:**

- Regular time committed to being in the office and/or focusing on position to plan and arrange activities and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 10-20 hours a week is a close estimate across these positions)
- Attendance at regularly occurring team or staff meetings during the semesters (day/time to be arranged)
- Planning and implementing, alone or as part of a team, a variety of activities and events
- Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success

- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

**Required Retreats And Training Dates Include, But Are Not Limited To:**

- June 1, 2018 Orientation (plan for all day, details to follow the selection process)
- June 2 and 3, 2018 Leadership Retreat (overnighter, plan for all day both days, details to follow the selection process)
- June 5, 6 and 7, 2018 Training (plan for all day both days, details to follow the selection process)
- Weekly Training/Planning Meetings throughout the summer
- Additional dates may be scheduled within teams

**Eligibility Criteria To Apply, Accept, and Maintain Position:**

-All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Award, where applicable \*

Name *	Adriana Fernandez
Primary/Cell Phone Number *	[REDACTED]
Email *	[REDACTED]
CWID *	[REDACTED]
Major/Concentration/Academic Program *	Undeclared
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	Freshman

---

Expected Graduation Semester \*

Spring 2021

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Expected Graduation Semester \*



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I am interested in these positions or teams: (leave checked all that you are interested in; additional questions will appear/disappear based on selections) \*

- Lobby Corps Commission Team

---

Please rank the positions/teams in order of your preference for consideration (use N/A if you do not want to rank all four):

Lobby Corps Commission Team

First Choice \*

---

Second Choice \*

Presidential Appointee Commission Lead

---

Third Choice \*

Environmental Sustainability Commission Team

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Fourth Choice \*

Environmental Sustainability Commission Director

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Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): \*

My name is Adriana Fernandez and I am a first year undergraduate student. Currently I am the Community service chair for the Freshman Student Association (FSA) and I am also a member of the Student Health Professions Association and street team. I have also taken part in programs such as EOP and The First year experience (FYE). I have had previous experience in leading clubs as well as an entire student population. I have taken on roles in student government and class office, such as Vice-president, Secretary, and class yell. These leadership experiences have allowed me to be able to lead big groups in assemblies, plan events such as prom, talent show, ect. I believe I am capable to hold an ASI position because I have leadership experience both in high school and college and I am willing to put in the time and effort to help the student body here at CSUF.

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Tell us what you think the purpose of our ASI student government is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): \*

I think the purpose of ASI is to advocate for the student body and help students get involved with the campus. ASI helps plan events to help students feel comfortable with the school, aside from just going to class. I hope to be able to get more involved with the school and the students to be able to make an impact during my 4 years here. I hope to learn how to develop my leadership skills.

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Environmental Sustainability Commission Director Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

1. In your own words, describe the purpose of the Environmental Sustainability Commission?
2. Why is it important to promote environmental sustainability to students at CSUF?
3. How you would direct, support, manage, and oversee the Environmental Sustainability Commission team and program?
4. Describe the ideas or goals you have for next



year for the position.

5. Describe how you would promote the activities and events of the Environmental Sustainability Commission. \*

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Environmental Sustainability Commission Coordinator Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Environmental Sustainability Commission Positions:

- Programming Coordinator
- Promotions Coordinator
- Waste and Energy Coordinator

1. In your own words, describe the purpose of the Environmental Sustainability Commission?
  2. Why is it important to promote environmental sustainability to students at CSUF
  3. What position(s) you are most interested in and why, including any relevant experience you have for this type of positions?
  4. Describe the ideas or goals you have for the next year, in regards to the Environmental Sustainability Commission?
  5. Describe how you would promote the activities and events of the Environmental Sustainability Commission. \*
- 

Lobby Corps Commission Coordinator Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit

<http://www.adobe.com/products/acrobat/print-to-pdf.html>

Lobby Corps Commission Positions:

- Events Coordinator
- Marketing Coordinator
- Advocacy Coordinator

1. In your own words, describe the purpose of the Lobby Corps Commission.
  2. Why is it important to advocate for student interests?
  3. What position(s) you are most interested in and why, including any relevant experience you have for this type of positions?
  4. Describe the ideas or goals you have for the next year, in regards to the Lobby Corps Commission?
  5. Describe how you would promote the activities and events of the Lobby Corps Commission. \*
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Presidential Appointee Commission Lead

Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

Presidential Appointee Commission Positions:  
- Lead

1. Describe your understanding of the role that student representation on university committees serves?
2. Describe any experience you have with volunteer-based programs.
3. Describe how you would recruit, engage, and motivate members to stay involved.
4. Share the ideas or goals you have for next year for the Presidential Appointee Commission
5. Describe how you would promote the Presidential Appointee Commission next year \*

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): \*

In the summer i will be going to mexico for 2 weeks from june 19-july 11.

Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record Disclosure

- I hereby acknowledge that I have read, understand, and agree to the preceding statement.

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I authorize Associated Students, CSUF, Inc. to

access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

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Digital Signature of Authorization and Certification of Application  
Enter Your Name \*

Adriana Fernandez

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Enter Your CWID \*

[REDACTED]

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Date \*

Friday, April 6, 2018

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1. In your own words, describe the purpose of the Lobby Corps Commission.

The Lobby Corps Commission's purpose is to act as a bridge between the student body of Cal State Fullerton and the governance of ASI as a whole, including to the President, Vice-president, Board of Directors and Trustees. The Lobby Corps Commission spends time listening to the interests of the students and making sure that certain policies, events, or services are provided/implemented to serve the students and campus.

2. Why is it important to advocate for student interests?

It is important to advocate for students interests because students pay a lot of money into their tuition, and they should be able to feel comfortable to come class on campus. In addition, since there is so many students from diverse backgrounds, it is important to make sure that they feel included on campus and that they feel like they can voice their opinion about their interests. It is also very important because if we want students to get involved with events that we hold on campus, we should know if students even have an interest on certain events or if there is anything they would like to see on campus.

3. What position(s) you are most interested in and why, including any relevant experience you have for this type of positions?

I am most interested in either the Advocacy or Events Coordinator. I have had previous experience in organizing and planning events for Freshman students during my term as the Community service chair for the Freshman Student Association (FSA). This year I was able to organize monthly community service events with the Children's Center, food pantries, beach cleanups, community runs, etc. Aside from community service events I also took part in helping plan social events and fundraising events every month so that freshman students could meet and network with each other. For these events we used many forms of advocating, for example we would ask freshman students what they wanted to see and what they were interested in so that we could implement those events into our club.

4. Describe the ideas or goals you have for the next year, in regards to the Lobby Corps Commission?

I think having questionnaires in classes or in the different majors every month could help us reach a broader amount of student opinions and be able to advocate more efficiently. We could also have Lobby Corps attend club meetings or events and see if members from the clubs have any suggestions or interests that they would like to see on campus.

5. Describe how you would promote the activities and events of the Lobby Corps Commission.

I would promote events on social medias. For example, I would post event and activity reminders on facebook class pages, since their is a vast majority of the students there. I would also continue to post on the instagram ASI page and snapchat. These are the websites that many of the students on campus use and it has been brought to my attention that they are in fact very effective in informing students about events. I would also have flyers posted in the different college buildings and the library. Not only that, but I would reach out to the different programs offered at Csufr, such as EOP, FYE, etc. These programs tend to email the group of students in the program to make them aware of events.

**Education:**

- Cal State Fullerton,  
Expected Graduation: May  
2021

- Bolsa Grande High School  
June 2017

**Advanced Courses:**

- English1H, English2H
- AP Civics/Economics,  
AP United States  
History, AP Human  
Geography, World  
History H
- AP Biology, AP  
Environmental science
- AP Spanish
- AP Statistics
- AP Psychology

**High School GPA:** 3.5

**College GPA:** 3.32

**Summer activities:**

**ROP-**

- Sports Medicine
  - CPR Certified
- Digital Photography

**Study Abroad Experience:**

- La Paz, Baja California

**Skills:**

-Bi-lingual (English/ Spanish  
fluency)

**Volunteer Experience:**

- Fountain Valley  
Regional Hospital
  - Patient Escort
- Orangewood Children’s  
Home
  - Tutor
- Saint Columban  
Catholic Church
  - Server

# Adriana Fernandez



**Honors and Awards:**

**Athletic:**

- Academic Excellence 2014 & 2015
- Defensive Player of the year 2014 & 2015

**Education:**

- Dean’s List 2018
- Garden Grove Strawberry Festival 2017
- Garden Grove Women’s division 2017
- ROP 2017
- Kingston Technology 2017
- Women of the Month of February 2017
- Honor roll (silver matador gpa 3.5-3.8) 2013-2017

**Clubs and activities:**

- Freshman Student Association
  - Community Service Chair 2018-present
- Bolsa Grande High School Varsity Soccer 2013-2017
  - President (2016-Present)
  - Captain (2016-Present)
- Global Peace Foundation 2014-2017
  - President (2015-Present)
- Make-A-Wish 2013-2017
  - President (2016-Present)
  - Vice President (2015-present)
  - Fundraising Chair (2014-2015)
- Student government/Class of 2017 Officer 2014-2017
  - Vice-President (2016-Present)
  - Secretary (2015-2016)
  - Class yell (2014-2015)
- National Honor Society 2014-2017
  - Vice-President (2016-Present)
- Saint Columban Catholic Church 2011-2017
  - Leadership (2011-present)
- California Scholarship Federation (CSF) 2014-2017
- Key club Member 2013-2017
- Advancement Via Individual Determination 2011-2017
  - AVID Standout (2011-2013)

**Community service hours:**

Key Club: 394 hours [redacted]  
 Make-A-Wish: 42 hours [redacted]  
 AVID: 20 hours [redacted]  
 Saint Columban Catholic Church: 120 hours

**TOTAL: 576 hours**

**ASSOCIATED STUDENTS, CSUF, INC.  
BYLAWS INDEX**

	Page
Article I, Membership	
Section 1, Members	1
Section 2, Honorary Members	1
Section 3, Associated Members	1
Article II, Bylaws	
Section 1, Copies of the Bylaws	2
Section 2, Bylaws Effective Date	2
Section 3, Amendments	2
Section 4, Construction and Definitions	2
Article III, Parliamentary Procedure	
Section 1, Parliamentary Procedure	4
Section 2, Roll Call Vote	4
Article IV, ASI Board of Directors	
Section 1, Members and Officers of the ASI Board of Directors	5
Section 2, Powers	5
Section 3, Term of Office	10
Section 4, Vacancies -- Directors	10
Section 5, Attendance Policy	11
Section 6, Removal	11
Section 7, Resignation	12
Section 8, Meetings	12
Section 9, Action	15
Section 10, Chair of the ASI Board of Directors	16
Section 11, Vice Chair/Secretary of the ASI Board of Directors	17
Section 12, Vice Chair/Treasurer of the ASI Board of Directors	18
Article V, Executive Officers	
Section 1, Term of Office	20
Section 2, ASI President	20
Section 3, ASI Vice President	21
Section 4, Executive Officer Appointments and Vacancies	21
Section 5, Chief Campus Relations Officer	22
Section 6, Chief Governmental Officer	22
Section 7, Chief Communications Officer	23
Section 8, President-Elect	23
Section 9, Powers	23
Article VI, Titan Student Centers Board of Trustees	
Section 1, Purpose	26
Section 2, Delegation of Authority	26
Section 3, Duties and Responsibilities of the Board	26
Section 4, Members of the Board of Trustees	27
Section 5, Selection and Term of Office	27
Section 6, Vacancies	28
Section 7, Absences	28
Section 8, Board of Trustees Officers	29

**ASSOCIATED STUDENTS, CSUF, INC.**  
**BYLAWS INDEX**

	Page
Section 9, Chair	29
Section 10, Vice Chair for Facilities and Operations	30
Section 11, Vice Chair for Programs and Services	30
Section 12, Vice Chair for Marketing and Outreach	30
Section 13, Quorum	30
Section 14, Facilities and Operations Committee	30
Section 15, Program and Services Committee	31
Section 16, Marketing and Outreach Committee	31
Section 17, Bylaw Amendments	31
Article VII, Elections Director	
Section 1, Duties	32
Section 2, Appointment	33
Section 3, Complaints	33
Article VIII, Elections Campaign Team	
Section 1, Elections Campaign Team	34
Section 2, Appointments	34
Article IX, Elections: General	
Section 1, Elections' Schedule	35
Section 2, Filing for Candidacy	35
Section 3, Voting Procedures	36
Section 4, Write-in Candidates	37
Section 5, Recounts	37
Section 6, Winners	38
Article X, Elections: Special	
Section 1, Special Elections	39
Section 2, Special Elections	39
Article XI, Initiative, Referendum, And Recall	
Section 1, Initiative	40
Section 2, Referendum	40
Section 3, Recall	40
Section 4, All Initiatives, Recalls, And Referenda	41
Article XII, Qualifications	
Section 1, General	42
Section 2, Specific Qualifications	42
Section 3, Verification	43
Article XIII, Campaign Conduct and Responsibility	
Section 1, Expenses	44
Section 2, Establishment of Violation System	44
Section 3, Class A (Automatic Disqualification) Violations	44
Section 4, Class B (Major) Violations	46
Section 5, Class C (Minor) Violations	48
Section 6, Endorsement	48



**ASSOCIATED STUDENTS, CSUF, INC.  
BYLAWS INDEX**

Article XIV, Enforcement	
Section 1, Complaints	50
Section 2, Penalties	50
Section 3, Appeals	51

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE I**

**MEMBERSHIP**

- Section 1. **MEMBERS** Any person duly registered as a student at California State University, Fullerton (hereafter referred to as CSUF), who has paid the membership fee and has not legally forfeited the right of membership is a member of the student body of the Associated Students, California State University, Fullerton, Incorporated (hereinafter referred to as ASI). All members of the student body shall hold equal voting rights. Subject to other applicable qualifications, all said members are eligible to run for office.
- Section 2. **HONORARY MEMBERS** Any person may be elected to honorary life membership by a majority vote of the ASI Board of Directors in recognition of and appreciation for unselfish service and assistance rendered to ASI. Honorary members are entitled to all ASI privileges exclusive of making motions, voting, and holding office.
- Section 3. **ASSOCIATED MEMBERS** Associated membership may be granted to any person who pays ASI fees. Associated members are entitled to all ASI privileges exclusive of making motions, voting, and holding office.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE II**

**BYLAWS**

- Section 1. **COPIES OF THE BYLAWS** An up-to-date copy of these Bylaws shall be maintained by the Vice Chair who serves as Secretary of the ASI Board of Directors. At the end of every semester, the Governance Committee shall prepare a sufficient number of these Bylaws and The Articles of Incorporation, so that they may be made available upon written request to members of the student body, to the ASI Board of Directors, and any other interested persons.
- Section 2. **BYLAWS EFFECTIVE DATE** All Bylaws in this document shall become effective after approval by a majority of the ASI Board of Directors and upon the signature of the ASI President.
- Clause 1. Changes to Article VIII through Article XIII of these Bylaws must be approved by a majority of the ASI Board of Directors no later than the sixth week of the spring semester in order to take affect the semester they are approved. Following the sixth week, the changes made during the spring semester shall take effect on July 1.
- Section 3. **AMENDMENTS** These Bylaws can be amended only by a two-thirds vote of the ASI Board of Directors.
- Section 4. **CONSTRUCTION & DEFINITIONS** The general provisions, rules of construction, and definitions contained in the California non-profit Corporation Law will govern the construction of these Bylaws. The ASI Board of Directors will have jurisdiction over questions involving the interpretation of this document.
- Clause 1. Calendar days shall be defined as the standard days of the year, twenty-four (24) hours, Monday-Sunday.
- Clause 2. Legal days shall be defined as the business hours of the Corporation, 8:00 a.m. to 5:00 p.m., Monday through Friday, with the exception of University-recognized holidays.
- Clause 3. Weeks of a semester shall be counted as Monday-Sunday with the first week beginning on the first Monday of instruction. This definition shall be used when using the term “week in the semester” or a similar phrase as mentioned in these Bylaws and ASI Policy Statements.
- Clause 4. Quorum for the ASI Board of Directors, standing committees, and ad hoc committees is defined as at least 50% plus one (1) voting member. During ASI Board of Directors meetings, the Chair of the ASI Board of Directors shall be counted in the quorum. There must be at least ten current voting Directors in order for the ASI Board of Directors to conduct business.
- Clause 5. Due cause shall be defined as:
- a. absences due to participation in an official University-recognized program at which the member's attendance is required (limited to two (2) excused absences

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

per semester);

- b. absences due to illness of a Director or a member of his or her immediate family who requires the Director's care or for bereavement of a Director's immediate family member;
- c. absences due to requirements of official ASI business; or
- d. absences due to individual circumstances; due cause and validity are to be determined by the ASI Board of Directors on a case-by-case basis.

Clause 6. Officers do not have voting privileges, but oversee specific areas and may provide reports, make proposals, and advise the ASI Board of Directors. The officers serve by virtue of their positions.

Clause 7. A "standing committee" is a committee authorized by the ASI's governing instruments or resolution of the ASI's Board of Directors. A standing committee provides a periodic overview of the regular ongoing functions for which it was formed and makes periodic reports to the ASI Board of Directors.

Clause 8. An "ad hoc committee" has all of the authorization and duties of a standing committee except that it is established by the ASI Board of Directors for a particular purpose and shall dissolve upon completion of its assigned purpose or twelve months of its creation, whichever first occurs.

Clause 9. "Disqualification" is a condition under which a person may not assume, continue in, or run for any elected or appointed ASI position. Disqualification can only be finalized by a two-thirds vote of the ASI Board of Directors.

Clause 10. "Automatic Disqualification" shall be a disqualification that occurs immediately and without need for action by the ASI Board of Directors.

Clause 11. "Removal from the ballot" shall be a state under which a potential candidate for elected ASI office may not appear on a printed ballot. Such a candidate is not prevented from running for ASI office as a write-in candidate.

Clause 12. A "write-in candidate" shall be defined as any person who runs for office within ASI and does not have their name pre-printed on the ballot. Write-in candidates shall have the same rights and responsibilities as all other candidates except that they are exempt from Article IX, Section 4, and Clauses 1-5 of these Bylaws. ~~Article IX, Section 4, and Clauses 1-5 of these Bylaws.~~

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

ARTICLE III PARLIAMENTARY PROCEDURE

Section 1. **PARLIAMENTARY PROCEDURE** The parliamentary authority for this organization shall be *Robert's Rules of Order, Newly Revised*.

Section 2. **ROLL CALL VOTE** The Chair of the ASI Board of Directors shall order a roll call vote for all action items on the agenda with the exception of approving the agenda, approving minutes, or parliamentary procedures.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE IV**

**ASI BOARD OF DIRECTORS**

**Section 1. MEMBERS AND OFFICERS OF THE ASI BOARD OF DIRECTORS**

Clause 1. Voting members of the ASI Board of Directors, each of whom is entitled to vote (hereinafter referred to as Directors) should consist of:

- a. two Directors from the College of the Arts,
- b. two Directors from the Mihaylo College of Business and Economics,
- c. two Directors for the College of Communications,
- d. two Directors from the College of Education,
- e. two Directors from the College of Engineering and Computer Science,
- f. two Directors from the College of Health and Human Development,
- g. two Directors from the College of Humanities and Social Sciences,
- h. two Directors from the College of Natural Sciences and Mathematics,
- i. one Director selected by the Academic Senate, and
- j. one Director selected by the President of the University.

Clause 2. Officers (who have no vote) to the ASI Board of Directors shall consist of:

- a. the ASI President,
- b. the ASI Vice President,
- c. the ASI Chief Campus Relations Officer,
- d. the ASI Chief Governmental Officer,
- e. the ASI Chief Communications Officer, and
- f. the ASI Executive Director.

**Section 2. POWERS** Subject to limitations imposed by law or the Articles of Incorporation, oversight of the business and affairs of the Corporation shall be controlled by the ASI President and the ASI Board of Directors, and all corporate powers shall be exercised jointly by them.

Clause 1. The ASI President and the ASI Board of Directors shall jointly determine the financial assets of the ASI.

Clause 2. The ASI Board of Directors shall require two-thirds vote to ratify changes in the Articles of Incorporation.

Clause 3. The ASI Board of Directors may amend Bylaws only by two-thirds of voting members.

Clause 4. The ASI Board of Directors shall adopt by a majority vote such policies as it deems necessary for procedural and administrative purposes.

- a. ASI Policy Statements shall be consistent with the ASI Articles of Incorporation and Bylaws.
- b. The year of last revision shall be stated on each of the ASI Policy Statements.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- c. The ASI Board of Directors may amend ASI Policy Statements by a majority vote.
- Clause 5. ASI Board of Directors shall be advocates for student concerns from their respective colleges or from the university. Directors shall engage the students of their college in discussion about relevant college-specific and/or university-wide concerns.
- Clause 6. Directors shall meet with the Chair of the ASI Board of Directors a minimum of once per semester. Directors shall meet with their respective college Deans at least once per semester. Directors shall meet with the ASI Executive Director and ASI Associate Executive Director at least once per semester.
- Clause 7. Goals shall be submitted to the Chair of the ASI Board of Directors and the ASI Executive Director at a time near the beginning of the academic year as determined by the Chair of the ASI Board of Directors.
- Clause 8. Directors shall update the Vice Chair/Secretary weekly with a brief report of activities within the committees, commissions, and/or councils that they may sit on.
- Clause 9. Committees
- a. The ASI Board of Directors establishes such committees as it deems necessary to study and make recommendations on proposals referred to them.
    - I. The ASI Board of Directors shall determine by a majority vote the size and composition of all special or ad hoc committees.
  - b. The ASI President or designee, ASI ~~Executive~~ Vice President or designee, the ASI Board of Directors Chair or designee, and ASI Executive Director or designee shall serve as ex-officio members on all ASI special, ad hoc, and standing committees, except the Audit Committee.
  - c. All standing committees should be made up of members of the Board, and each committee should include no more than one Board member from each college.
  - d. All ASI Committees shall be composed of at least a majority of students. The chairs of ASI committees must be students. The chair and ex-officio members shall not be counted when determining if a committee is composed of at least a majority of students.
  - e. Standing committees shall include the Audit Committee, Children's Center Advisory Committee, Finance Committee, Governance Committee, and the Board Leadership Review Committee.
    - I. The Audit Committee shall be composed of four (4) members of the board, one (1) member of the ASI Finance Committee, and one (1) voting member of the Titan Student Centers Board of Trustees. The previously stated members must be students. Other voting members of the committee shall include two (2) members from the campus community. All members must be approved by the Board with

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

a majority vote. No members may be staff or unpaid volunteers in operational positions of the organization (ASI). Additionally, no members from an organization that has financial interest in the ASI may serve on the committee. The Board shall appoint one of the four (4) members of the Board to serve as chair of the committee.

- (1) The Audit Committee has five (5) areas of responsibilities: (1) to make recommendations to the Board regarding the selection and retention of the independent auditor (including compensation), (2) to confer with the auditor to determine that the financial affairs of the Associated Students, CSUF, Inc. (ASI) are in order, (3) to review and determine whether or not to accept the audit, (4) to ensure that any non-audit services performed by the auditing firm conform to standards of auditor independence, (5) and to approve the performance on non-audit services by the auditing firm.
- (2) At the entrance conference prior to the start of the annual audit, the committee will review the intent and scope of the audit to include: quality of compliance controls, external reporting requirements, materiality, and risk characteristics. During the audit, the Audit Committee, along with management and the independent auditor will review the policies and procedures of the ASI in order to reasonably ensure the adequacy of internal controls over administration, accounting compliance with all governing laws and regulations, and financial reporting. At the conclusion of the audit, the Audit Committee will meet with the independent auditor, without the presence of management, to review the financial results of the audit prior to its publication and release to the general public.
- (3) The Chair of the Audit Committee will prepare a report for the Board that will include, but not be limited to the following: present the opinion of the independent auditor as to the quality of the ASI financial and accounting processes and any recommendations that the independent auditor may have, indicate how any issued described in the management letter are immediately addressed by ASI management, detail discussions with management on the status implementation of prior year recommendations and corrective plans, if any, evaluate the cooperation received by the independent auditor during its audit, including access to requested information and records, receive comments from management concerning the responsiveness of the auditor to the needs of the operation of the ASI, and report on the discharge of the committee's responsibilities.

- II. The purpose of the Children's Center Advisory Committee (hereinafter referred to as the "CC") is to provide a forum at which all constituents of the CC may discuss issues relating to the operation of the program. The CC shall be composed of the following: one (1) current student-parent who utilizes the CC, one (1) current faculty/staff parent who utilizes the CC, one (1) University President's Appointee, one (1) Academic Senate Appointee, and three members of the Board. The Board shall appoint one of the three (3) members of the Board to serve as chair of the committee.



BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- (1) The CC reviews and makes recommendations to the Board, the Children's Center Director, and the Children's Center Parent Advisory Council regarding the following: the Children's Center budget, the results of parent surveys, program quality assessments, Children's Center strategic and operating plans, collaboration with other CSUF entities and with community entities, management issues brought by the Children's Center Director for discussion and input, agenda items brought by members, and, in addition, the CC may make recommendations to the University President regarding childcare issues pertaining to faculty and staff as appropriate.
- III. The Finance Committee shall hold hearings on all proposed accounts and shall refer its budget recommendations to the Board. The Board shall act on the Finance Committee's recommendations and send them to the University President for approval. The Finance Committee shall be composed of four (4) members of the Board and the Vice Chair/Treasurer. The Vice Chair/Treasurer shall chair the Finance Committee. (The preceding paragraph shall be in effect after June 1, 2017).
- ~~(1) The Finance Committee shall hold hearings on all proposed accounts and shall refer its budget recommendations to the Board. The Board shall act on the Finance Committee's recommendations and send them to the University President for approval. The Finance Committee shall be composed of four (4) members of the Board and the Vice President of Finance/Treasurer. The Vice President of Finance/Treasurer shall chair the Finance Committee. [The preceding paragraph shall be in effect from June 1, 2016 — May 31, 2017, after which this paragraph will sunset and be replaced by the paragraph above (Article IV, Section 2, Clause 4,e,3)].~~
- IV. The Governance Committee shall make recommendations concerning policy, bylaws, and the articles of incorporation to the Board. Governance Committee shall be responsible for interviewing and recommending applicants for vacant Director positions during the academic term. The Governance Committee shall be composed of four (4) members of the Board and the Vice Chair/Secretary. The Vice Chair ~~of the Board~~/Secretary shall chair the Governance Committee.
- V. The Board Leadership Review Committee shall assess the Chair and Vice Chairs of the ASI Board of Directors to determine whether they are adequately fulfilling their duties. The committee shall be composed of four (4) Directors of the Board, the Faculty Representative, the University President Representative, the Executive Director or designee, and the Chief Campus Relations Officer. All members must be nominated and approved by the Board of Directors with a majority vote. The Board of Directors shall elect one of the four (4) Directors of the Board to serve as chair of the committee. Leaders under review may not serve on the Board Leadership Review Committee.
- (1) The four (4) Directors shall be chosen through a bi-annual alternating system as available and should represent four different colleges:

One Director from each of the colleges shall serve on the committee on

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

even-numbered years: College of the Arts, College of Communication,  
College of Humanities and Social Sciences, and College of Natural  
Science and Mathematics.

One Director from each of the colleges shall serve on the committee on  
odd-numbered years: Mihaylo College of Business and Economics,  
College of Education, College of Engineering and Computer Science, and  
the College of Health and Human Development.

If there is an insufficient number of candidates available in the current  
year, candidates may be chosen from the alternating year.

- (2) The Board Leadership Review Committee shall meet once during the Fall Term before Week 11. This committee has the responsibility to perform a leadership review of the current Chair and Vice Chairs and to make a recommendation to the Board.
- (3) The committee's review and recommendation shall be placed on the Board's agenda as the first order of new business on Week 12. During the Chair's review the Vice Chair/Secretary shall lead the meeting. During the Vice Chairs' review, the Chair shall lead the meeting. The Board of Directors will then vote to either accept or reject the committee's conclusions.
- (4) If the Board of Directors determines that the performance of the Chair and/or Vice Chairs has been successful, they shall continue their duties. If the Board of Directors determines that the performance of the Chair and/or Vice Chairs has been unsuccessful, a new election for that position shall take place on the last meeting of the Fall Term.

Clause 10. Appointments

- a. The ASI Board of Directors shall confirm by a majority vote all presidential appointments to positions that receive financial awards, scholarships, or any other material compensation for service.
- b. The Chief Campus Relations Officer, Chief Governmental Officer, and Chief Communications Officer shall be confirmed by a majority vote of the ASI Board of Directors and shall be known as the Executive Officers.
- c. The ASI Board of Directors may remove presidential appointments by a two-thirds vote with the exception of the Executive Officers.
- d. The ASI Board of Directors may override with a two-thirds vote any decision of the ASI President to remove and/or replace any presidential appointment with the exception of the Executive Officers.

Clause 11. The ASI Board of Directors may authorize any officer, agent, or director to enter into any contract or execute any instrument in the name of and on behalf of the Corporation.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

Such authority is confined to a specific instance; and unless so authorized by the ASI Board of Directors, no officer, agent, director, or employee will have any power or authority to bind the Corporation by contract or engagement, or to pledge its credit, or to render it liable for any purpose of any amount.

- a. The maximum amount of a contract shall be determined by the ASI Board of Directors. No contract shall extend beyond the current fiscal year.
- b. The ASI Executive Director, as an agent of the ASI Board of Directors, is authorized to execute contracts on behalf of the ASI Board of Directors when contracts are consistent with the budgeted programs or when non-budgeted contracts provide personal benefits to ASI members at no cost to the ASI Board of Directors.
- c. The ASI Board of Directors may establish an ad hoc committee to act on behalf of the ASI Board of Directors in making contracts for up to \$10,000 when the ASI Board of Directors is unable to establish quorum. The ad hoc committee shall consist of the ASI President, the Vice Chair/Treasure of the Board of Directors, five Directors, and the ASI Executive Director.

Clause 12. The Board may override any presidential veto by a two-thirds vote within fourteen (14) legal days of the veto.

Section 3. **TERM OF OFFICE** Directors shall serve a one-year term. Directors elected to fill a vacancy shall serve the remainder of the original term.

Clause 1. A full-year term following the general election shall commence on June 1 and end on the following May 31.

Section 4. **VACANCIES -- DIRECTORS**

Clause 1. A vacancy on the ASI Board of Directors exists in the case of death, resignation, removal of a Director, or in the event of a failure to elect the fully authorized number of Directors.

Clause 2. Vacancies reduce quorum.

Clause 3. In the event of a vacancy in which ASI Policy ~~Statement Concerning Vacated Board of Directors Seats, #109, Student Appointments~~ cannot be followed, the Governance Committee shall appoint a Director subject to a majority vote approval by the ASI Board of Directors. The following students are eligible for appointment:

- a. students declared in the academic college in which the vacancy exists,
- b. undeclared students,
- c. students with multiple majors as long as one of the majors is in the academic college where the vacancy exists, and

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- d. students with multiple minors as long as one of the minors is in the academic college where the vacancy exists.

Clause 4. In addition to the Clause 3a through 3d, a Director appointed to the College of Education may also qualify by meeting the requirements in Article XII, Section 2, Clause 4 of these Bylaws.

Clause 5. Directors appointed per Article IV, Section 4 of these Bylaws or ~~ASI Policy Statement #109~~ ASI Policy Concerning Student Appointments shall serve until May 31.

Section 5. **ATTENDANCE POLICY**

Clause 1. Attendance shall be defined as being present prior to the announcement of unfinished business and remaining until the scheduled ending time for the meeting.

Clause 2. Excused absences for due cause

- a. Absence due to scheduled classes are not excused absences.
- b. For an absence to be excused, the Chair must be notified prior to the meeting unless the Director is physically unable to do so.
- c. Excusal for an absence with due cause may only be granted by a majority vote of the ASI Board of Directors.

Clause 3. Intercession, fall recess, spring recess, legal holidays, and the last week of instruction shall not be used in computing attendance.

- a. Two (2) unexcused absences during the summer meetings shall be computed as one (1) unexcused absence toward the attendance record.

Clause 4. Absent members shall not have voting privileges nor shall they be counted in quorum.

Clause 5. Attendance policy for standing committee meetings

- a. If a member's attendance at one standing committee meeting impedes his or her ability to attend another standing committee meeting, then that member will be excused from the meeting they were unable to attend.
- b. Members are responsible for requesting excused absences from standing committee meetings which conflict with other appointments, events, or scheduling.
- c. A member may only be counted as absent from a standing committee meeting if that meeting was held during the regular meeting time as stated in Article IV, Section 8, Clause 2, a, (2) of these Bylaws or at a time previously agreed to by that member.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- d. A member may only be counted as absent from a standing committee if that member was properly notified of the time and venue of the meeting. "Properly notified" being defined as at least twenty-four (24) hours' notice.

**Section 6. REMOVAL**

Clause 1. Removal for failure to meet academic qualifications

- a. A Director shall be removed from office if at any time during his or her tenure in office he or she fails to meet the academic qualifications as set forth in Article XII of these Bylaws or in current directive(s) from the chancellor's office.

Clause 2. Removal for failure to meet attendance requirements

- a. Directors are charged with the specific trust of representing their student constituency. Failure to attend regularly scheduled ASI Board of Directors meetings and/or meetings of the committee or council in which they are assigned without showing due cause shall be considered a violation of that trust and grounds for removal from office. The Chair of the ASI Board of Directors shall be responsible for initiating the removal process.
- b. A Director shall be removed if they miss any of the following in one semester without due cause (as defined in Article IV, Section 5, Clause 2):
  - I. two consecutive ASI Board of Directors meetings,
  - II. two consecutive meetings of the standing committee to which they are assigned,
  - III. two consecutive meetings of the council to which they are assigned,
  - IV. three ASI Board of Directors meetings, or a total of three meetings of the committees
  - V. or councils to which they are assigned.

Clause 3. Appeals

- a. A Director can appeal their removal by the next regularly scheduled ASI Board of Directors meeting immediately following the Director's removal. Appeals must be submitted in writing. Reinstatement requires a three-fourths vote of the ASI Board of Directors.

**Section 7. RESIGNATION** In the event a Director should resign, written notice of their resignation should be submitted to the ASI Board of Directors Chair.

**Section 8. MEETINGS** (pursuant to Education Code Sections 89305 to 89307.4)

- Clause 1. The ASI Board of Directors and all of its committees, the Titan Student Centers Board of Trustees and its standing committees, and all funding councils shall conduct their business in duly noticed public meetings and are required to comply with all provisions of the Gloria Romero Open Meetings Act (Education Code Sections 89305 to 89307.4)

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

as outlined in these Bylaws. Any person may attend any of these meetings except as otherwise outlined in section 89305.1(b)(1)(B)(i)-(iv) of the California State Education Code.

Clause 2. All communication and behavior of Board of Directors members shall demonstrate a high degree of ethics and professionalism, which includes but is not limited to purposefulness and respect, especially when general students or guests are attending the Board of Directors meetings. During the Board of Directors trainings the Board shall set behavioral norms for the Board of Directors meetings, including but not limited to preparedness and the use of electronic devices, which will be enforced by the Board of Directors Chair.

Clause 3. Regular Meetings

a. Schedule

- I. The ASI Board of Directors shall hold regular meetings throughout the academic year beginning with the first week of instruction. The meetings will be held every Tuesday from 1:15 P.M. to approximately 3:45 P.M. The ASI Board of Directors will hold summer meetings; the times and dates shall be decided upon by the majority of the ASI Board of Directors.
- II. Standing committees shall hold regular meetings throughout the academic year. The regular meetings of the Finance and Governance Committees will be held on Thursdays between 1:15 P.M. and 3:45 P.M. The Audit Committee shall convene at least two times annually. The Children's Center Committee shall convene at least four times annually. The Board Leadership Review Committee shall convene at least one time annually.
- III. All funding councils shall establish annually a schedule for regular meetings at their first meeting of the academic year and post notice and agenda for such regular meetings as required hereinafter.
- IV. The time and location of all regular meetings shall be re-established annually at the first meeting of the academic year (pursuant to Education Code Section 89305.5).

b. Written Notice /Agenda

- I. Written notice of every regular meeting shall be given at least seventy-two (72) hours prior to the date set for the meeting. The written notice shall consist of the agenda for the meeting. The agenda shall contain brief descriptions of each item of business to be acted upon or discussed at the meeting including items to be discussed in closed session, if any. The agenda shall also specify the date, time, and location of the meeting and provide opportunity for members of the public to directly address the items on the agenda during Public Speaking Time.

Such written notice shall be sent electronically and included on the ASI website.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- II. Public notice of regular meetings shall consist of the meeting agenda being posted conspicuously in the ASI Executive Offices and in locations that are freely accessible to members of the public (pursuant to Education Code Section 89305.5).

c. Action/Discussion on Items Not Appearing on the Posted Agenda

No action or discussion shall be taken on any item not appearing on the posted agenda except in response to public testimony or under emergency condition as provided in Education Code Section 89305.5(c). Please also refer to [ASI Policy Statement #116 for ASI Policy Concerning Board of Directors Operations](#) for more information.

d. Public Comment

Every agenda shall provide an opportunity for members of the public to directly address the ASI Board of Directors, committee, or funding council on any item affecting higher education. This is subject to each entity's reasonable regulations on time, security, and order. ~~Please refer to ASI Policy Statement Concerning Public Speaking Time as a Non-Action Agenda Item for Regularly Scheduled Board of Director's Meetings, #111~~ Please refer to [ASI Policy Concerning Board of Directors Operations](#), for more information.

- I. The Chair may enforce a fifteen (15) minute maximum time limit on the public speakers section of the agenda unless the ASI Board of Directors waives this limit by majority vote.

Clause 4. Special Meetings

- a. Special meetings of the ASI Board of Directors may be called by the Chair or by a majority of the members of the ASI Board of Directors.
- b. Special meetings of a standing committee may be called by the Chair of the committee or by a majority of the members of the committee.
- c. Notice

A special meeting may be called by providing written notice at least twenty-four (24) hours prior to the meeting. Notice will be given electronically to all parties directly affected and included on the ASI Website.

- I. Such notice shall specify the time and place of the special meeting and a brief description of each item of business to be transacted.
- II. No other business shall be considered at these meetings.

d. Emergency Meetings

In the case of an emergency situation involving matters upon which prompt action is

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

necessary due to the disruption or threatened disruption of public facilities, the ASI Board of Directors may hold an emergency meeting without complying with the twenty-four (24) hour notice requirement and/or the twenty-four (24) hour posting requirement of this section so long as the ASI Board of Directors provides a minimum of one-hour notification by telephone (if telephone services are functional) to the public media and complies with Education Code Sections 89306.5(c) and (d). ~~Please also refer to ASI Policy Statement Concerning Emergency Situations and Emergency Meetings, #116, for additional~~ Please also refer to ASI Policy Concerning Board of Directors Operations for additional information.

Clause 5. Quorum and Voting Privileges

- a. A quorum shall be present at all regular and special meetings for the official transaction of business.
- b. A quorum shall consist of a majority of the Directors.
- c. In order to be counted in quorum and vote, a Director must be present from the time a motion is seconded to the calling of the question on that motion as well as meet attendance requirements for that meeting.

Clause 6. Closed Meetings

- a. The ASI Board of Directors, committee, or funding council may hold a closed meeting from which the public is excluded only if it has provided sufficient notice of such meeting and only to consider:
  - I. negotiations relative to real property,
  - II. certain litigation pursuant to advice of legal counsel,
  - III. certain employment matters,
  - IV. collective bargaining,
  - V. certain matters relating to a particular employee (unless the employee requests a public hearing),
  - VI. to confer with law enforcement officials,
  - VII. such other matters as specifically enumerated in Education Code Section 89307.
- b. For the purposes of the above section, "employee" shall not include any person elected or appointed to office.
- c. Prior to holding any closed meeting, the ASI Board of Directors, committee, or funding council shall disclose on its posted agenda and in an open, public, regular meeting the item(s) to be discussed in the closed meeting. No other items shall be considered in the closed meeting.
- d. Immediately after any closed meeting, the ASI Board of Directors, committee, or funding council shall reconvene into a public regular meeting prior to adjournment and make disclosure of what actions, if any, were taken in the closed meeting.



BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

Section 9. **ACTION**

- Clause 1. The ASI Board of Directors, committees, and funding councils shall not take action on any item unless notice and agenda of the meeting where the item will be discussed and acted upon has been legally provided for under the Education Code and all other appropriate laws or unless an emergency situation exists. Please also refer to ~~ASI Policy Statement #116~~ ASI Policy Concerning Board of Directors Operations for more information.
- Clause 2. Any action taken by the ASI Board of Directors excluding internal committee appointments and election of the Chair and Vice Chair of the ASI Board of Directors must be submitted to the ASI President for approval. Action becomes effective upon the signature of the ASI President or within nine (9) legal days if not vetoed in writing. The ASI Board of Directors may override any presidential veto by a two-thirds vote within fourteen (14) legal days of the ASI Board of Directors' written receipt of a veto.

Section 10. **CHAIR OF THE ASI BOARD OF DIRECTORS**

- Clause 1. Election and term of office
- a. The ASI Board of Directors shall elect, by a majority vote a Director who will serve as Chair.
  - b. The Chair will be elected at the first meeting in June and shall serve from that meeting through May 31. The ASI President shall serve as Chair in the absence of the Chair and Vice Chairs.
- Clause 2. The Chair shall appoint each member of the ASI Board of Directors to serve on at least one ASI Standing Committee or act as a liaison to one of the following: Titan Student Centers (TSC) Board of Trustees standing committees, ASI Programming Boards (AICA, TTF, ASIP), funded councils (the Inter Fraternity Council, the Multicultural Greek Council, the National Panhellenic Council, Panhellenic, the Resident Student Association), or a funding council (the Black Student Union, CSICC, Mesa Cooperativa, SCICC) no later than three (3) legal business days before the first meeting of the fall and spring semesters except the Audit Committee. Members of the ASI Board of Directors to serve on the Audit Committee shall be appointed by the ASI Board of Directors.
- Clause 3. The Chair shall appoint the required number of Directors on any ASI ad hoc committee.
- Clause 4. The Chair, working with the Vice Chairs and the Director of Leader and Program Development, shall be charged with developing a curriculum to be discussed at Board of Directors retreats, additional board development training, and other internal issues related to the board.
- Clause 5. The Chair shall serve as an ex-officio member of all ASI committees except the Audit Committee and the Board Leadership Review Committee.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- Clause 6. The Chair or a Director designated by the Chair shall serve as representative of the ASI Board of Directors on the Titan Student Centers Board of Trustees, the Student Athletics Advisory Council and the Academic Senate. The Chair or the Chair's designee shall serve for one year or the duration of the position providing he or she remains a member of the ASI Board of Directors during that period. If the ASI Board of Directors representative is unable to complete his or her term, the Chair shall select a representative to complete the vacated position within ten days after the position is declared vacant.
- Clause 7. The Chair shall be responsible for maintaining communication with the Executive Officers, Titan Student Centers Board of Trustees Officers, and chairs of programming board, funded, and funding councils.
- Clause 8. The Chair shall be responsible for setting guidelines for Director's College Reports and Executive Senate Reports.
- Clause 9. The Chair shall direct the work of the Vice Chair/Secretary and Vice Chair/Treasurer.
- Clause 10. The Chair shall be responsible for holding board members accountable for their goals.
- Clause 11. Removal of the Chair shall occur by a two-thirds vote of the ASI Board of Directors or in the event that the Chair loses his or her position as Director.
- Clause 12. In the event the Chair should resign, a written notice of his or her resignation shall be submitted to the ASI President and to the ASI Board of Directors.
- Clause 13. In the event of a vacancy in the position of Chair through resignation, removal, recall, ineligibility, or death, the Vice Chair/Secretary shall assume the position of the Chair, and a new Vice Chair shall be elected by the Board of Directors at the following meeting at which the vacancy is announced.

**Section 11. VICE CHAIR/SECRETARY OF THE ASI BOARD OF DIRECTORS**

- Clause 1. Election and term of office
  - a. The ASI Board of Directors shall elect by a majority vote a Director who shall serve as Vice Chair/Secretary for the ASI Board of Directors.
  - b. The Vice Chair/Secretary will be elected at the first meeting in June shall serve from that meeting through May 31.
- Clause 2. The Vice Chair/Secretary shall preside in the absence of the Chair.
- Clause 3. The Vice Chair/Secretary shall serve as the Chair of the Governance Committee.
- Clause 4. The Vice Chair/Secretary shall assist the Board of Directors Chair with enforcing bylaws and policies.
- Clause 5. The Vice Chair/Secretary shall maintain regular communication with the ASI Board of

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

Directors Chair, the Executive Officers, and the Titan Student Centers Board of Trustees Officers.

- Clause 6. The Vice Chair/Secretary shall assist the Board of Directors Chair in developing a curriculum to be discussed at Board of Directors retreats, additional board development training, and other internal issues related to the board.
- Clause 7. The Vice Chair/Secretary shall be responsible for certification of all records of the Board of Directors when requested and to execute documents on behalf of the Board as required for legal documents.
- Clause 8. Removal of the Vice Chair/Secretary shall occur by a two-thirds vote of the ASI Board of Directors or in the event that the Vice Chair/Secretary loses their position as Director.
- Clause 9. In the event the Vice Chair/Secretary should resign, a written notice of their resignation shall be submitted to the Chair and to the ASI Board of Directors.
- Clause 10. In the event of a vacancy in the position of Vice Chair/Secretary through resignation, removal, recall, ineligibility, or death, a new Vice Chair/Secretary shall be elected at the meeting at which the vacancy is announced.

**Section 12. VICE CHAIR/TREASURER OF THE ASI BOARD OF DIRECTORS**

- Clause 1. Election and term of office
  - a. The ASI Board of Directors shall elect by a majority vote a Director who shall serve as Vice Chair/Treasurer for the ASI Board of Directors.
  - b. The Vice Chair/Treasurer will be elected at the first meeting in June shall serve from that meeting through May 31.
- Clause 2. The Vice Chair/Treasurer shall present monthly, or as needed, to the ASI Board of Directors a detailed report of the financial conditions of ASI. The report will include budget language implementation, any outstanding debt owed to ASI, any line item transfers performed by the Vice Chair/Treasurer or the Finance Committee, and the current balance of the Contingency Account.
- Clause 3. The Vice Chair/Treasurer shall serve as the Chair of the Finance Committee.
- Clause 4. The Vice Chair/Treasurer shall oversee the budget development for the next fiscal year with the assistance of the Director of Finance and maintain regular communication with the student leaders who oversee a budget within ASI.
- Clause 5. The Vice Chair/Treasurer shall maintain regular communication with the Board of Directors Chair, Executive Officers, and Titan Student Centers Board of Trustees Officers.
- Clause 6. The Vice Chair/Treasurer shall assist the Board of Directors Chair in developing a curriculum to be discussed at the Board of Directors retreats, additional board

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

development training, and other internal issues related to the Board.

- Clause 7. The Vice Chair/Treasurer shall ensure compliance with the financial policies of ASI.
- Clause 8. The Vice Chair/Treasurer shall be responsible for reporting the fiscal budget recommendations of the Finance Committee and the Titan Student Centers Board of Trustees to the ASI Board of Directors on or before the first meeting in April of each fiscal year.
- Clause 9. The Vice Chair/Treasurer shall assume the duties of the Vice President of Finance on June 1, 2017

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE V**

**EXECUTIVE OFFICERS**

Section 1. **TERM OF OFFICE** Each officer shall serve for a full-year term following the general election which shall commence on June 1 and end on the following May 31.

Section 2. **ASI PRESIDENT**

- Clause 1. The ASI President (hereinafter referred to as President) shall be the Chief Executive Officer and shall act as head of the ASI Government and shall appoint, subject to approval of the majority of the Board of Directors, all Executive Officers identified in Clause 2, Section ~~21~~ (c through f) of Article IV.
- Clause 2. The President shall be an ex-officio member of all ASI committees except the Audit Committee.
- Clause 3. The President shall submit a budget proposal to the Finance Committee of the ASI Board of Directors on or before the second meeting in March of each fiscal year.
- Clause 4. In the event the ASI Board of Directors has not elected a Chair or Vice Chairs, the President shall serve as Chair until a majority of said Board has elected a Chair or Vice Chairs. In serving as Chair, the President shall not be eligible to vote.
- Clause 5. The President shall execute the resolutions and policies passed by the ASI Board of Directors.
- Clause 6. The President shall appoint ASI program directors and be directly responsible for their activities.
- Clause 7. The President or designee shall be responsible for chairing the Instructionally Related Activities (IRA) committee.
- Clause 8. The President or designee shall serve as a voting member on the CSU Fullerton's Academic Senate.
- Clause 9. The President shall serve as a voting or non-voting member on the California State Student Association Board.
- Clause 10. The President or designee shall maintain communication with all CSU Fullerton's partners and auxiliaries. They shall serve as a board member or ASI representative on university boards they are invited to, which may include the President's Advisory Board, The California State University, Fullerton Philanthropic Association, the Alumni Association, and the Auxiliary Services Corporation.
- Clause 11. The President shall maintain relationships with campus partners, and are encouraged to meet regularly with the University President, Provost, Vice President of Student Affairs, the Director of Athletics, and the Chief of Police.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- Clause 12. The President shall possess the power of veto over all actions of the ASI Board of Directors excluding internal committee appointments and internal elections. Action becomes effective upon the signature of the President or in nine (9) legal days if not vetoed in writing. The ASI Board of Directors may override a veto by a two-thirds vote within fourteen (14) legal days of veto.
- Clause 13. The President shall have the authority to remove any or all executive appointments.
- Clause 14. All official actions of the President shall be written in the form of Executive Orders as outlined in the ASI Policy ~~Statement~~ Concerning ~~Executive Orders, #102 ?? (Justin)~~.
- Clause 15. If the President resigns, a written notice of his or her resignation shall be submitted to the ASI Board of Directors and to the ASI Executive Vice President.
- Clause 16. In the event of a vacancy in the office of the President, the vacancy shall be filled by the ASI Executive Vice President who shall appoint a new ASI Executive Vice President subject to approval by a majority vote of the ASI Board of Directors.

**Section 3. ASI VICE PRESIDENT**

- Clause 1. In the event of the absence or disability of the President, the Vice President shall perform all duties of the President and shall have all the power of and be subject to all the restrictions of the President.
- Clause 2. The Vice President shall fulfill all duties and responsibilities that are assigned by the President and are consistent with these bylaws.
- Clause 3. The Vice President shall be responsible for ASI programs, including ASI Production, Titan Tusk Force, Association for InterCultural Awareness, Scholarships Commission, and Street Team Commission.
- Clause 4. The Vice President shall chair the Executive Senate Committee.
- Clause 5. The Vice President shall serve as an ex-officio member of all ASI committees except the Audit Committee.
- Clause 6. The Vice President or designee shall be responsible for the recognition of student leaders within ASI.
- Clause 7. If the Vice President resigns, a written notice of the resignation shall be submitted to the President and to the Chair of the Board of Directors.
- Clause 8. In the event of a vacancy in the office of the Vice President, the President shall appoint a Vice President subject to approval by a majority vote of the ASI Board of Directors.

**Section 4. EXECUTIVE OFFICER APPOINTMENTS AND VACANCIES**

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- Clause 1. The following Executive Officers shall be appointed by the President: Chief Campus Relations Officer, Chief Governmental Officer, and Chief Communications Officer.
- Clause 2. All appointed Executive Officers shall perform all duties as provided for in the Bylaws and as instructed by the President.
- Clause 3. All appointed Executive Officers have the responsibility to regularly inform the ASI Board of Directors of any and all of their official activities.
- Clause 4. In the event that any appointed Executive Officer should resign, a written notice of their resignation shall be submitted to the President and to the ASI Board of Directors.
- Clause 5. In the event of the simultaneous vacancy in the position of President and Vice President, the Chair of the Board of Directors shall automatically assume the office of President and appoint a Vice President subject to majority ASI Board of Directors approval.

**Section 5. CHIEF CAMPUS RELATIONS OFFICER**

- Clause 1. The Chief Campus Relations Officer shall maintain correspondence within on-campus issues and the campus climate.
- Clause 2. The Chief Campus Relations Officer shall serve as the Chair of the University Affairs Commission and is responsible for facilitating on-campus advocacy initiatives.
- Clause 3. The Chief Campus Relations Officer shall make recommendations to the President to appoint students to university-wide committees and search committees, and oversee the President Appointee Commission.
- Clause 4. The Chief Campus Relations Officer oversees the Environmental Sustainability Commission.
- Clause 5. The Chief Campus Relations Officer may serve as the President's designee for the CSU Fullerton's Academic Senate.

**Section 6. CHIEF GOVERNMENTAL OFFICER**

- Clause 1. The Chief Governmental Officer shall maintain correspondence with the university's Government Relations Department and local, state, and federal elected officials and government agencies.
- Clause 2. The Chief Governmental Officer may be appointed by the President as the voting or non-voting member of the California State Student Association Board of Directors.
- Clause 3. The Chief Governmental Officer shall conduct in-district lobby visits to the Fullerton Delegation.
- Clause 4. The Chief Governmental Officer oversees the Lobby Corps Commission.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**Section 7. CHIEF COMMUNICATIONS OFFICER**

- Clause 1. The Chief Communications Officer shall be responsible for effectively communicating and distributing ASI initiative through multiple media outlets.
- Clause 2. The Chief Communications Officer shall be responsible for ASI public relations in conjunction with ASI Communication and Marketing Department.
- Clause 3. The Chief Communications Officer oversees the Communications Commission and the Community Engagement Commission.

**Section 8. PRESIDENT-ELECT**

- Clause 1. The President-elect may present the presidential appointments that require confirmation from the incumbent ASI Board of Directors by the final meeting of the year.
- Clause 2. In the event of a vacancy in the position of President-elect, the Vice President-elect shall become President-elect and shall appoint a new Vice President-elect subject to approval by a two-thirds majority vote of the incumbent ASI Board of Directors.
- Clause 3. In the event of a vacancy in the position of the Vice President-elect, the President-elect shall appoint a new Vice President-elect subject to approval by a two-thirds majority vote of the incumbent ASI Board of Directors.

**Section 9. POWERS**

- Clause 1. The ASI President shall make recommendations to the ASI Board of Directors on the establishment of ASI commissions. ASI Commissions are charged with leading advocacy, programming, and outreach efforts on behalf of ASI.
  - a. All members of ASI Commissions shall be appointed by the President. The President shall also appoint all ASI Commission Leaders with the approval of the Board of Directors.
  - b. ASI Commissions shall advocate on behalf of students with prior approval by majority vote of the Board of Directors.
  - c. ASI Commissions shall include the: Communications Commission, Community Engagement Commission, Environmental Sustainability Commission, Lobby Corps Commission, Presidential Appointees Commission, Scholarships Commission, Street Team Commission, and University Affairs Commission.
    - I. The Communications Team focuses on planning and implementing strategies, campaigns and events that communicate information about the ASI to the student body and campus community. The Communications Commission shall



BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

be composed of the following: the Chief Communications officer who shall serve as the Communications Commission Leader, one (1) Events Coordinator, one (1) Campus Outreach Coordinator, and one (1) Social Media and Marketing Coordinator.

II. The Community Engagement Commission shall be responsible for enhancing the university's reputation within the community by broadcasting the positive contributions of students, clubs, and organizations on campus, building positive working relationships with community leaders and residents by attending pertinent public and town hall meetings, and working closely with CSUF students, faculty members, clubs, and organizations on campus to promote their philanthropic and commendable contributions to the community. The Community Engagement Commission shall be composed of the following: one (1) Community Engagement Commission Leader and three (3) coordinators.

III. The Environmental Sustainability Commission shall be responsible for raising awareness of environmental and sustainability issues on campus, developing events and programs, advocating for the inclusion of sustainability best practices within the context of ASI's operations and corporate responsibility, and serving as a liaison between interested student groups and ASI. The Environmental Sustainability Commission shall be composed of the following: one (1) Environmental Sustainability Commission Leader, one (1) Waste & Energy Coordinator, one (1) Programming Coordinator, one (1) Promotions Coordinator, and at least three (3) students at large. At least one (1) member of the Board shall serve on the Environmental Sustainability Commission.

IV. The Lobby Corps Commission shall be responsible for advocating on behalf of student interests on all levels of governance affecting higher education and other public policy issues, planning and implementing programs and events that educate about policy issues and engage students and the campus community in advocacy efforts, and facilitating campaigns on issues of student interests and mobilize support of the CSUF student body, campus community, and beyond. The Lobby Corps Commission shall be composed of the following: the Chief Governmental Officer who shall serve as the Lobby Corps Commission Leader, one (1) Advocacy Coordinator, one (1) Events Coordinator, one (1) Promotions Coordinator, and at least three (3) students at large. At least one (1) member of the Board of Directors, and the Titan Student Centers Board of Trustees Chair or designee shall serve on the Lobby Corps Commission.

V. The Presidential Appointees Commission is the program that coordinates the appointment, development, and monitoring of students serving on Academic Senate and University Wide Committees. The Presidential Appointees Commission shall be composed of the following: one (1) Presidential Appointees Commission Leader and all other ASI Presidential Appointees to university wide committees.

VI. The ~~Scholarships Commission~~ ASI Vice President shall be responsible for promoting the ASI Scholarship program, reviewing submitted applications, and awarding students based on their academic and organizational involvements.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

The Scholarships ~~Commission shall be composed of the following: one (1) Scholarships Commission Leader and at least three (3) students at large.~~

- VII. The Street Team Commission shall be responsible for providing on-campus student involvement and leadership growth opportunities through weekly meetings and events, while supporting a variety of ASI teams including but not limited to Association for InterCultural Awareness (AICA), ASI Productions, and Titan Tusk Force. The Street Team Commission shall be composed of the following: one (1) Street Team Commission Leader, one (1) Programming Coordinator, and at least three (3) students at large.
- VIII. The University Affairs Commission shall be responsible for advocating on behalf of students for campus issues. The University Affairs Commission shall be composed of the following: the Campus Relations Officer who shall serve as the University Affairs Commission Leader ~~and at least three (3) students at large.~~ At least one (1) member of the Board shall serve on the University Affairs Commission. (UA & PAC are combined??)
- Clause 2. The ASI President shall make recommendations to the ASI Board of Directors on the establishment of ASI Programming Boards. ASI Programming Boards are charged with programming and outreach efforts on behalf of ASI.
- a. All members of ASI Programming Boards shall be appointed by the President. The President shall also appoint all ASI Programming Board Leaders with the approval of the Board of Directors.
- b. ASI Programming Boards shall include the: ASI Productions and Titan Tusk Force.
- I. ASI Productions focuses on planning and implementing campus entertainment centered on social, cultural, and educational topics through a wide selection of frequent events and large scale productions. ASI Productions shall be composed of the following: one (1) Director, one (1) Sunday Series Coordinator, one (1) Pub Monday/Tuesday Coordinator, one (1) Wednesday Concert Coordinator, one (1) Pub Thursday Coordinator, one (1) Films Coordinator, one (1) Fall/Spring Concert Coordinator, and two (2) Union and Special Programming Coordinators.
- II. Titan Tusk Force focuses on planning and implementing spirited events centered on Titan Pride, while also promoting and supporting Athletics to build a strong sense of campus unity and identity with CSU Fullerton. Titan Tusk Force shall be composed of the following: one (1) Director, one (1) Athletics Coordinator, one (1) Events Coordinator, and one (1) Marketing and Recruitment Coordinator.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE VI**

**TITAN STUDENT CENTERS BOARD OF TRUSTEES**

Section 1.     **PURPOSE** The purpose of the Board of Trustees is to establish policies which will assure that the Titan Student Union, Student Recreation Center and the Irvine Fitness Center and student lounge (hereinafter referred to as “Titan Student Centers”) are a unifying force between students, faculty, and staff; campus centers for social, cultural, fitness, recreational and intellectual activities and services; places to provide further opportunities to broaden and strengthen interpersonal relationships and self-enhancement within a large urban university; and to provide experience in self-government and civic responsibility.

Section 2.     **DELEGATION OF AUTHORITY**

Clause 1.     The Board of Directors establishes the Titan Student Centers Board of Trustees in order to develop and adopt operating policies to govern the operation of the facilities and programs of the Titan Student Centers.

Clause 2.     The Board of Trustees delegates the responsibility for the daily operation of the Titan Student Centers to the ASI Executive Director. The ASI Executive Director appoints and supervises the staff of the Titan Student Centers.

Clause 3.     The ASI Executive Director works closely with the Dean of Students and the Vice President of Student Affairs to assure the relationship the Titan Student Centers has with the educational program of the University. - To be reviewed/clarified

Section 3.     **DUTIES AND RESPONSIBILITIES OF THE BOARD**

Clause 1.     The Board of Trustees participates in the selection of the Associate Executive Director and Titan Recreation Director.

Clause 2.     The Board of Trustees provides the maintenance and general upkeep of the Titan Student Centers facilities.

Clause 3.     The Board of Trustees establishes operating policies including but not limited to: scope of operation, use of facilities and allocation of space.

Clause 4.     Salaries, benefits, and work rules governing employees are determined by the ASI Board of Directors within the framework of rules governing employees of auxiliary corporations established by the State of California.

Clause 5.     The Board of Trustees makes provisions for adequate accounting and auditing procedures for the Titan Student Centers.

Clause 6.     The Board of Trustees prepares an annual budget for the operation of the Titan Student Centers. After the proposed budget is formally adopted by the Board of Trustees, it shall be submitted to the ASI Board of Directors for appropriate action. Following approval by the ASI Board of Directors, the budget is submitted to the University President for final approval.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

Clause 7. The Board of Trustees establishes standing committees necessary for the operation of the Titan Student Centers and defines their powers and responsibilities.

Clause 8. Student members of the Board of Trustees may not be employed by the Associated Students, CSUF, Inc.

Section 4. **MEMBERS OF THE BOARD OF TRUSTEES**

Clause 1. The Governing Board consists of voting and nonvoting members. Voting members of the Governing Board:

- a. Student Members:
  - I. ASI President or designee
  - II. ASI Board of Directors Chair or designee
  - III. Resident Student Association President or designee
  - IV. Ten (10) Student Trustees

- b. University Members:
  - I. A Faculty Representative
  - II. Alumni Representative
  - III. University Presidential Appointee

Clause 2. Non-Voting Members:

- a. University Members
  - I. Vice President for Student Affairs or designee
  - II. Vice President for Administration and Finance or designee
- b. ASI Staff Members
  - I. Associate Executive Director
  - II. Director, Titan Recreation
  - III. Associate Director, Titan Student Union
  - IV. Associate Director, Marketing and Communications

Clause 3. No voting proxy is allowed at any Governing Board or committee meetings.

Section 5. **SELECTION AND TERM OF OFFICE**

Clause 1. **Student Membership and Length of Service** The following students hold membership and term by virtue of their office:

- a. ASI President or designee
- b. ASI Board of Directors Chair or designee
- c. Resident Student Association President or designee
- d. Ten (10) Student Trustees elected by the student body to serve one-year terms.

Clause 2. University Membership

- a. Faculty Representatives appointed by the Academic Senate, serving two-year terms.
- b. The University Presidential Appointee appointed by the University President annually for a one-year term.
- c. The Alumni Representative appointed by Alumni Association annually for a

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

one-year term.

- d. Vice President for Student Affairs (or designee) serves by virtue of their office.
- e. Vice President for Administration and Finance (or designee) serves by virtue of their office.

Clause 3. Except as noted, the term of office runs from June 1 to May 31.

**Section 6. VACANCIES**

Clause 1. The Board of Trustees Chair is responsible to notify the Board of any vacancy on the Board and/or standing committees. While a vacancy exists, the Chair makes progress reports to the Board at its regularly scheduled meetings.

- a. Student Trustees positions: In the event of a vacancy of one of the Student Trustees positions, the Board of Trustees Chair presents to the Board of Trustees a fair and open process to fill the vacancy. The Board of Trustees Chair makes a recommendation to the Board of Trustees for a replacement.
- b. Other Positions: In the event of a vacancy of any other position, the Board of Trustees Chair works with the appropriate agent to secure a replacement.

**Section 7. ABSENCES**

Clause 1. Attendance is defined as being present prior to the announcement of unfinished business and remaining until the scheduled ending time for the meeting.

Clause 2. Board of Trustees members are allowed no more than two unexcused absences from the Board of Trustees and standing committee meetings each semester. Excused absences are granted for due cause.

Clause 3. The Board of Trustees Chair refers to the removal process when any Student Trustees member with two or more unexcused absences to the Board of Trustees meeting for possible dismissal.

Clause 4. The Board of Trustees Chair is responsible for all attendance matters, including committee meeting attendance.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

Section 8.       **BOARD OF TRUSTEES OFFICERS** The Board of Trustees has four officers: Chair, Vice Chair for Facilities and Operations, Vice Chair for Marketing and Outreach and Vice Chair for Programs and Services.

- Clause 1.       The four (4) Board of Trustees Officers are elected by the Board of Trustees on their first meeting on June 1. The officers must have membership on the Board of Trustees for the upcoming academic year.
- Clause 2.       Elections are by roll call vote from nominations made by the Board of Trustees members.
- Clause 3.       Officers are elected to serve a term beginning on June 1 and ending on May 31 of the following year.
- Clause 4.       Officers may be recalled by a two-thirds vote of the total voting membership subject to at least two (2) weeks in advance. Notice must be given at the meeting prior to a recall vote.
- Clause 5.       In the event of a vacancy of one of the officers, an election is held at the next Board of Trustees meeting.
- Clause 6.       The Board of Trustees Chair shall select a succession order of the officers by the first regular meeting of the academic year to serve as Chair in the event of a vacancy. In the event of vacancies by all four officers, the Associated Students, CSUF, Inc. Board of Directors Chair chairs the Board of Trustees until an election for a new Chair can be held.

Section 9.       **CHAIR**

- Clause 1.       Prepares agendas and presides over all Board of Trustees meetings.
- Clause 2.       The Chair shall be responsible for maintaining communication with the Board of Directors Chair and the Executive Officers.
- Clause 3.       Maintains a close working relationship with the ASI Executive Director, ASI Associate Executive Director, ASI Director of Administration, ASI Finance Director, and Director of Titan Recreation.
- Clause 4.       Coordinates Board of Trustees member training and annual goals in conjunction with ASI Executive Director, ASI Associate Executive Director and Titan Recreation Director.
- Clause 5.       The Chair shall appoint each Student Trustee to serve on at least one Titan Student Centers Board of Trustees Committee: Facilities and Operations, Marketing and Outreach, and Programs and Services no later than three (3) legal business days before the first Titan Student Centers Board of Trustees meeting of the fall and spring semester.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- Clause 6. The Chair shall direct the work of all the Vice Chairs.
- Clause 7. In consultation with other Titan Student Centers Board of Trustees Vice Chairs, prepares and administers Board of Trustees budget.

Section 10. **VICE CHAIR FOR FACILITIES AND OPERATIONS**

- Clause 1. The Vice Chair for Facilities and Operations shall be responsible for reporting the fiscal budget recommendations of the Facilities and Operations Committee to the Titan Student Centers Board of Trustees.
- Clause 2. Serves as Chair of the Facilities and Operations Committee.
- Clause 3. The Vice Chair for Facilities and Operations shall maintain regular communication with the Board of Trustees Chair.
- Clause 4. Serves as non-voting ex-officio on all other committees.

Section 11. **VICE CHAIR FOR PROGRAMS AND SERVICES**

- Clause 1. Serves as Chair of the Programs and Services Committee.
- Clause 2. The Vice Chair for Programs and Services shall maintain regular communication with the Board of Trustees Chair.
- Clause 3. Serves as non-voting ex-officio on all other committees.

Section 12. **VICE CHAIR FOR MARKETING AND OUTREACH**

- Clause 1. The Vice Chair for Marketing and Outreach shall work collaboratively with the other Board of Trustees Officers to market and recruit members for the Board of Trustees.
- Clause 2. Serves as Chair of the Marketing and Outreach Committee
- Clause 3. The Vice Chair for Marketing and Outreach shall maintain regular communication with the Board of Trustees Chair.
- Clause 4. Serves as non-voting ex-officio on all other committees.

Section 13. **QUORUM**

- Clause 1. A majority of the filled voting positions of the Board of Trustees constitutes a quorum.

Section 14. **FACILITIES AND OPERATIONS COMMITTEE**

- Clause 1. The Facilities and Operations Committee is responsible for oversight of the overall

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

operational needs of the facilities of the Titan Student Centers including the budget, hours of operation, policy, planning, future projects, allocation of space and all other issues related to the facilities of the Titan Student Centers. The Committee makes a formal recommendation to the Board of Trustees on all actions.

- Clause 2. The Committee shall be composed of the Chair, Vice Chair for Facilities and Operations, two (2) student trustees, ASI President or designee, RSA President or designee and ASI Board of Directors Chair or designee, as voting members. The ASI Associate Executive Director, and ASI Associate Director of Titan Student Union, as non-voting members.

Section 15. **PROGRAM AND SERVICES COMMITTEE**

- Clause 1. The Programs and Services Committee is responsible for oversight of the overall program and services of the Titan Student Centers including the development and evaluation of programs and services, acquisition of student art, operations of the Titan Student Centers food services and all other related programs and services issues for the Titan Student Centers. The Committee makes a formal recommendation to the Board of Trustees on all actions.

- Clause 2. The Committee shall be composed of the Chair, Vice Chair for Program and Services, two (2) student trustees, ASI President or designee, RSA President or designee and ASI Board of Directors Chair or designee, as voting members. The ASI Associate Executive Director, and ASI Associate Director of Titan Recreation as non-voting members.

Section 16. **MARKETING AND OUTREACH COMMITTEE**

- Clause 1. The Committee on Marketing and Outreach is responsible for oversight of the overall marketing and outreach for the Titan Student Centers including providing feedback on print material, website design, marketing campaigns and all other related marketing and outreach initiatives for the Titan Student Centers. The Committee makes a formal recommendation to the Board of Trustees on all actions.

- Clause 2. The Committee shall be composed of the Chair, Vice Chair for Marketing and Outreach, two (2) student trustees, ASI President or designee, RSA President or designee and ASI Board of Directors Chair or designee, as voting members. The ASI Associate Executive Director, and ASI Associate Director of Marketing and Communication, as non-voting members.

- Section 17. **BYLAW AMENDMENTS** The Board of Trustees bylaws may be amended, or new guidelines adopted at any meeting of the Board of Trustees by a two-thirds vote of the membership. All amendments are subject to a majority approval by the Associated Students Inc. Board of Directors.



BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE VII**

**ELECTIONS DIRECTOR**

Section 1. **DUTIES**

- Clause 1. The Elections Director shall oversee ASI Elections (hereafter referred to as elections).
- Clause 2. The Elections Director shall be accountable for implementing and enforcing all provisions of these Bylaws that pertain to elections.
- Clause 3. The Elections Director shall be charged with the recruitment, oversight, and training of the Elections Campaign Team, and the Elections Polling Assistants.
- Clause 4. The Elections Director shall organize elections and shall encourage voter participation through legal and acceptable means.
- Clause 5. The Elections Director shall chair the Elections Judicial Council.
- Clause 6. The Elections Director shall maintain impartiality towards elections and election issues.
  - a. The Elections Director shall not campaign in any election nor publicly support any candidate or cause in any election they are overseeing.
  - b. The Elections Director shall not hold an office within ASI during their term. The Elections Director shall sign an ASI Conflict of Interest Agreement.
  - c. The Elections Director is prohibited from privately discussing elections and election issues except with the ASI Executive Director and the Elections Advisor.
- Clause 7. If any interpretation or question of the Bylaws is required, the Elections Director shall consult the ASI Executive Director first.
- Clause 8. The Elections Director shall conduct all business related to the election process in compliance with University policies and State and Federal laws.
- Clause 9. The Elections Director may make a recommendation to the ASI Board of Directors to remove any member(s) from the ASI Elections Team.
- Clause 10. The Elections Director is responsible for reassessing and reevaluating current practices pertaining to ASI Elections.
  - a. The Executive Director shall reevaluate the Titan Student Centers Board of Trustees coalitions by Spring 2019.
- Clause 11. The Elections Director shall report to the ASI Board of Directors summarizing the election and proposes any recommendations for next year by the next scheduled report following the elections reveal.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- Clause 12. The Elections Director shall submit a budget request for the next fiscal year to the Vice Chair/Treasurer of the Board of Directors in compliance with the established budget process and deadlines.

Section 2. **APPOINTMENT**

- Clause 1. The Elections Director shall be appointed by the incumbent President and confirmed by a majority vote of the ASI Board of Directors.
- Clause 2. The Elections Director must be approved within three weeks after the end of the Spring Recess for the term of office beginning June 1 and ending May 31.
- Clause 3. The Elections Director may be removed for cause by a two-thirds vote of the ASI Board of Directors.
- Clause 4. In the event of a vacancy in the position of the Elections Director, the President shall appoint a new Elections Director confirmed by a majority vote of the ASI Board of Directors.

- Section 3. **COMPLAINTS** against the Elections Director, Elections Campaign Team, Elections Polling Staff, or the election process shall be filed in writing with the ASI Board of Directors. If the complaint is upheld and action is appropriate, the ASI Board of Directors shall notify the Elections Director. Complaints against the Elections Director shall be processed as provided in Article XIII, Section 1.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE VIII**

**ELECTIONS CAMPAIGN TEAM**

**Section 1. ELECTIONS CAMPAIGN TEAM**

- Clause 1. The Elections Campaign Team shall be responsible for promoting ASI Elections and encouraging participation and promotional events for ASI Elections. The Elections Campaign Team shall be composed of the following: one (1) Marketing Coordinator, one (1) Outreach Coordinator, and one (1) Programs Coordinator.
- Clause 2. The Elections Campaign Team shall encourage students to run prior to the Petition for Candidacy form due date, promote voter participation prior to and throughout the election, plan and execute ASI Elections events, and have thorough knowledge and understanding of election rules and procedures.
- Clause 3. The Elections Campaign Team shall complete any other tasks assigned by the Elections Director.
- Clause 4. Members of the Elections Campaign Team cannot be given polling assistant position during the days of the election.
- Clause 5. Conduct
  - a. Elections Campaign Team members shall maintain an impartial attitude and shall not campaign in any election in which they are working.
  - b. Elections Campaign Team members shall not hold an office within ASI during their term. Elections Campaign Coalition members shall sign an ASI Conflict of Interest Agreement.

**Section 2. APPOINTMENTS**

- Clause 1. The Elections Campaign Team shall be appointed by the President, upon recommendation of the incoming Elections Director, and confirmed by a majority vote of the ASI Board of Directors.
- Clause 2. The Elections Campaign Team must be approved within three weeks after the appointment of the Elections Director for the term June 1 through May 31.
- Clause 3. Employees of the Elections Polling Staff will be hired by the Elections Director, through the ASI Human Resources hiring process.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE IX**

**ELECTIONS: GENERAL**

**Section 1. ELECTIONS SCHEDULE**

- Clause 1. Election of the President, Vice President, Board of Directors, and Titan Student Centers Board of Trustees shall be held Tuesday through Thursday, two weeks prior to Spring Recess.
- Clause 2. Public notice of an election must be given to student body no later than ten (10) legal days prior to the election. The notice shall specify the place(s), the legal day(s), the hours of such elections, and the general nature of the issue(s) to be decided.

**Section 2. FILING FOR CANDIDACY**

- Clause 1. The “Petition of Candidacy” forms will open exactly one month before and is due at 5 P.M. the day before the mandatory candidate orientation. All deadlines, meetings, and events will be listed on the candidacy form. The mandatory candidate orientation must occur at least three weeks prior to the general election. Failure to meet all deadlines listed on the Petition for Candidacy form, including the mandatory candidate orientation, will result in removal from the ballot.
- Clause 2. A candidate shall be defined as one (1) student who has filed the “Petition for Candidacy” forms, attended the mandatory candidate orientation, and fulfilled the requirements to run for office as stated in Article XI Qualifications.
- Clause 3. A candidate team shall be defined as two (2) students whom have filed the “Petition for Candidacy” forms, attended the mandatory candidate orientation, and fulfilled requirements to run for office as stated in Article XI Qualifications with the intention of running for ASI President and Vice President.
- Clause 4. A coalition shall be defined as a group of no more than two (2) Titan Student Centers Governing Board candidates for separate positions. To be officially recognized as a coalition, each student must disclose membership to the coalition in the “Petition for Candidacy” forms and therefore contractually agree to campaign together throughout the duration of the election.
- Clause 5. The meeting time, date, and location shall be stated on the Petition for Candidacy forms.
- Clause 6. All candidates are required to attend the orientation meeting either in person or through a personal representative. A personal representative is allowed to represent only one candidate at the meeting.
- Clause 7. Each candidate shall sign an ASI Conflict of Interest Agreement before campaigning may begin. Failure to sign and submit the conflict of interest agreement form prior to

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

campaigning will result in removal from the ballot.

Clause 8. Candidates may run for only one elected position during a single election.

Section 3. **VOTING PROCEDURES**

Clause 1. Voting will open at 8:00 A.M. on the first polling day of elections until 8:00 P.M. on the final day.

Clause 2. A candidate must use their name on record with the University on the ballot. The order of the candidates appearing on the ballot shall be determined by a random drawing of names that shall occur at the candidate orientation.

Clause 3. Each student shall be required to authenticate their eligibility to vote by one of the following means:

- a. present a valid CSUF student ID card (applicable only at polling stations) and input their CSUF TitanCard number and CSUF PIN number, or
- b. input their CSUF student identification number and ~~her~~ CSUF PIN (applicable for the entire System), or
- c. input their CSUF student email username and CSUF PIN (applicable for the entire System).

Clause 4. When voting for a candidate for the ASI Board of Directors in an election, voters shall be limited as follows:

- a. A student with a single declared major or multiple declared majors within the same academic college shall be allowed to cast a single ballot in the academic college in which they are currently eligible to vote.
- b. A student with multiple declared majors in different academic colleges shall only be allowed to cast a single ballot in one of the colleges in which they are enrolled.
- c. An undeclared student shall be allowed to cast a single ballot in only one academic college of their choice.
- d. Students that are active members of a club that is a member of the EICC affiliated with the College of Education, that is not declared in the College of Education shall not be able to cast a ballot in the College of Education.
- e. A student will vote on a single ballot for two candidates from the academic college in which they are enrolled. Any Board of Director candidate who officially or unofficially campaigns together with another Board of Director candidate from the same college will automatically receive a second violation in accordance to Article XIII.

Clause 5. When voting for the Titan Student Centers Board of Trustees members, a student will vote

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

on a single ballot for up to ten positions.

- Clause 6. At the end of the last day of voting, the votes shall be tallied by the Elections Director and all write-in ballots shall be verified and counted.
- Clause 7. After votes have been counted, the Elections Director shall announce the winner(s) of each race.
- a. Once finalized, the names of the winners shall be posted outside the ASI Executive Offices, and the results shall be released to the public. Interim results will not be released to the public.
  - b. The posting of the results shall constitute notification of the results to all candidates.
- Clause 8. The Instant Run-Off Voting method stimulates an election with multiple run off rounds until a candidate receives majority. The Instant-Runoff Voting method will be used to count the votes. On the ballot, voters will rank each executive candidate team and Board of Director candidate in order of most preferred to least preferred.

**Section 4. WRITE-IN CANDIDATES**

- Clause 1. Write-in candidates may run for any one office of their choice for which an election is being held. Write-in candidates must inform the Elections Director of the office for which they intend to run by completing an Elections Packet and an ASI Conflict of Interest Agreement. These documents must be submitted to the Elections Director before 5:00 P.M. on Tuesday prior to the start of the election.
- Clause 2. Write-in candidates are responsible for complying with all provisions of this code except Article ~~VHIX~~, Section ~~24~~, Clauses 1-~~36~~.
- Clause 3. Write-in candidates must meet all the qualifications for the office they are running for.
- Clause 4. Write-in candidate's first and last name must be spelled correctly by the voter for that vote to count.
- Clause 5. Write-in candidates will have the same deadline as all other candidates to submit a photo and statement to the Elections Director to be posted on the information page of the ballot ~~as defined in ASI Policy Statement Concerning Elections, #506.~~

**Section 5. RECOUNTS**

- Clause 1. Recounts may be requested by any candidate for the position in which they are running if there is a reason to believe the count was inaccurate.
- Clause 2. Recounts must be requested within one (1) legal day of the final vote count for the election.
- Clause 3. The Elections Director shall recount the votes of the specific position requested within two (2) legal days of the request.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

Section 6. **WINNERS**

Clause 1. President and Executive Vice President

- a. The winners shall be the candidate team who receives a majority of votes in the regular election. A majority shall be defined as 50% plus one individual vote of the total votes cast.
- b. If no candidate team receives a majority of votes in the regular election, the candidate team with the fewest votes shall be eliminated and an instant runoff will occur, as defined by the Instant-Runoff Voting method. The eliminated candidate team's votes are transferred to the other candidate team(s), depending on each voter's preference as stated on their ballot. A runoff election will be simulated with the new vote totals. This process will repeat until a candidate team receives a majority of votes.

Clause 2. ASI Board of Directors

- a. The winners shall be the two candidates who receive the most votes.
- b. If two candidates tie for second place, the candidate(s) with the fewest votes shall be eliminated and an instant runoff will occur, as defined by the Instant-Runoff Voting method. The eliminated candidate(s) votes are transferred to the other candidates, excluding the candidate that received the highest vote total, depending on each individual voter's preference as stated on their ballot. The winner shall be determined by a simulated election based on the new voting totals.

Clause 3. Titan Student Centers Board of Trustees

- a. The winners shall be the nine candidates who receive the most votes.
- b. If multiple candidates tie for tenth place, the candidate(s) with the fewest votes shall be eliminated and an instant runoff will occur, as defined by the Instant-Runoff Voting method. The eliminated candidate's votes are transferred to the other candidates, depending on each individual voter's preference as stated on their ballot. The winners shall be determined by a simulated election based on the new voting totals.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE X**

**ELECTIONS: SPECIAL**

Section 1. **SPECIAL ELECTIONS** will only be held as determined by the ASI Board of Directors. They will be held during a general election whenever possible.

Clause 1. Special elections may be called by the Chair of the Board of Directors and held at such times as designated. Such special elections shall be subject to approval by a majority vote of the ASI Board of Directors. Voting for special elections shall normally take place the week designated for the general election.

Section 2. **SPECIAL ELECTIONS** When a special election is held separate from a general election, the following conditions shall apply:

Clause 1. The availability of the Voting System including location and hours of operation of polling stations will be identical to that of the most recent previous general election.

Clause 2. Eligibility requirements shall not change.

Clause 3. Winners shall be determined by the same method as noted in Article IX, Section 6, and in Article X.

Clause 4. Candidates shall have the seven (7) consecutive calendar days before voting to campaign.

Clause 5. Campaigning materials shall still apply as noted in Article ~~XII, Section 3~~ ??.



BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE XI**

**INITIATIVE, REFERENDUM, AND RECALL**

- Section 1. **INITIATIVE Legislation** from the student body may be submitted to the ASI Board of Directors in the form of a petition signed by at least 10% of the total membership of the student body. An initiative can either enact new legislation or repeal existing legislation.
- Clause 1. The Vice President for Student Affairs shall verify through the Dean of Students Office the enrollment status of all the students whose signature appears on the petition.
  - Clause 2. After verification, a special election shall be called by the President within fifteen (15) legal days.
  - Clause 3. A majority vote in favor of the proposed legislation shall be sufficient to adopt any initiative legislation.
- Section 2. **REFERENDUM** The ASI Board of Directors will be empowered to direct the Elections Director to place certain matters, including constitutional changes or business, before the student body.
- Clause 1. A majority vote shall be sufficient to enact referenda.
  - Clause 2. A majority vote shall be required to ratify changes in the Articles of Incorporation.
  - Clause 3. The ASI Board of Directors must designate that a referendum is either binding or non-binding at the time the ASI Board of Directors proposes the referendum to the electorate.
- Section 3. **RECALL** A member of the ASI Board of Directors, the President, ~~Executive~~ Vice President, or Titan Student Centers Board of Trustees Student-At-Large may be removed from the remaining term of office when the following conditions are met:
- Clause 1. A petition stating the desire to remove a Director must be signed by ten percent (10%) of the headcount of the Director's respective academic college. In the case of the President ~~or~~ ~~or Executive~~ Vice President or Titan Student Centers Student-At-Large Trustee, a petition stating the desire to remove that officer must be signed by ten percent (10%) of the entire headcount of the University. The petitions must include each petitioner's printed name, CWID#, and signature to be considered valid.
  - Clause 2. Prior to the gathering of signatures, the leader of the recall drive must state in a letter or in person at an ASI Board of Directors meeting the intent to recall an officer. The petition drive has thirty (30) calendar days from announcement to gather the necessary signatures or the recall fails.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- Clause 3. If the correct number of signatures is gathered, they must be verified by the Office of the Vice President of Student Affairs.
  - Clause 4. If the appropriate number of signatures is verified, the President must call a special election within fifteen (15) legal days.
  - Clause 5. The availability of the Voting System including the location and hours of operation of the polling stations shall be identical to that of a general election.
  - Clause 6. Two-thirds of students voting in a special election must vote to recall the officer for the officer to be removed.
  - Clause 7. The Elections Director shall be in charge of special elections.
- Section 4. **ALL INITIATIVES, RECALLS, AND REFERENDA** shall be considered binding if done in coordination with the above processes unless they contradict Federal, State, or local law, The Articles of Incorporation, the ASI Bylaws, or the purpose of the Corporation.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE XII**

**QUALIFICATIONS**

Section 1. **GENERAL** The following qualifications are required of all ASI candidates and officers both elected and appointed:

- Clause 1. **Incumbent Unit Load** Undergraduate student officers must earn six (6) semester units of credit per term while holding office. Graduate student officers must earn three (3) semester units of credit per term while holding office; and
- Clause 2. **Incumbent Maximum Allowable Units** Undergraduate student officers are allowed to earn a maximum of 150 semester units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate student officers are allowed to earn a maximum of 50 semester units. Students holding over that number of units will no longer be eligible for office; and
- Clause 3. **Candidate Unit Load** Undergraduate student candidates must maintain at least six (6) semester units per term while running for office. Graduate student candidates must maintain at least three (3) semester units per term while running for office; and
- Clause 4. **Candidate Residency** Undergraduate student candidates for office must have been enrolled at CSU Fullerton for one semester preceding the election earning a total of at least six (6) semester units during that semester. New graduate students who received a bachelor's degree or credential within the past three (3) years from CSUF must have earned a total of twelve (12) units during his or her last year as an undergraduate to be eligible. Graduate student candidates for office must have earned at least six (6) semester units per term of continuous attendance as a new graduate student to be eligible; and
- Clause 5. **Grade Point Average** All student candidates for, or current student officers serving in, an elected or appointed position within ASI must be in good standing, must not be on probation, must have earned a CSU Fullerton semester grade point average of 2.0 and a CSU Fullerton cumulative grade point average of 2.5 for all classes at CSU Fullerton during the semester prior to their candidacy, and must maintain these standards; and
- Clause 6. **Faculty/Staff** A student candidate for office may not be a member of the faculty or staff at CSU Fullerton. Graduate assistants shall not be considered faculty or staff. This does not apply to faculty or staff appointed positions.

Section 2. **SPECIFIC QUALIFICATIONS**

- Clause 1. **Students with Undeclared Majors**
  - a. A student with an undeclared major may serve on the ASI Board of Directors representing any academic college of their choice. When running in an election, a candidate for the ASI Board of Directors with an undeclared major must declare by the election filing date the academic college for which they intend to run.
  - b. A student with an undeclared major may not run as a write-in candidate for more than

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EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

one academic college. A student with an undeclared major running as a write-in candidate must inform the Elections Director in writing of the academic college for which they intend to run. Notification must be made before 5:00 P.M. on Tuesday prior to the start of the election.

**Clause 2. Students with Multiple Majors**

- a. A student with multiple declared majors in different academic colleges may serve on the ASI Board of Directors representing only one of their academic colleges. When running in an election, a candidate for the ASI Board of Directors with multiple declared majors must declare by the election filing date the academic college for which they intend to run.
- b. A student with multiple declared majors in different academic colleges may not run as a write-in candidate for more than one of their academic colleges. A student with multiple declared majors running as a write-in candidate must inform the Elections Director in writing of the college for which they intend to run. Notification must be made before 5:00 P.M. on Tuesday prior to the start of the election.

**Clause 3. Students with Minors**

- a. A student with a minor in an academic college different than the academic college of their declared major may be appointed to represent the academic college of the minor on the ASI Board of Directors. An appointment of this nature would be due to a vacancy on the ASI Board of Directors as described in Article IV, Section 4 of these Bylaws.

**Clause 4. Students Interested in Representing the College of Education**

A student interested in representing the College of Education does not have to be enrolled in the College but qualifies as a candidate if they meet the general and/or specific qualifications and is part of one of the following groups or programs:

- a. An active member of a club that is a member of the EICC affiliated with the College of Education.

**Clause 5.** Presidential and Vice Presidential candidates must run as a team. Individual candidates for either office shall not be allowed.

**Clause 6.** No member of the ASI Board of Directors, the ASI Executive Officers, or the Titan Student Centers Board of Trustees shall serve on any of the ASI funding councils or programs in a position that receives a financial award or scholarship.

**Section 3. VERIFICATION** The Dean of Students or a designated representative will verify the qualifications of candidates running for office or submitted for approval. The Dean of Students or a designated representative will report to the ASI Executive Director concerning the qualifications of officers, candidates, and ASI Board of Directors. The ASI Executive Director will have the responsibility to report any ineligible officers, candidates, and ASI Board of Directors who don't meet qualifications set forth in these Bylaws and/or directives from the Chancellor's Office.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE XIII**

**CAMPAIGN CONDUCT AND RESPONSIBILITY**

**Section 1. EXPENSES**

- Clause 1. All candidates must submit an Election Expense Report to the Elections Director listing all expenses and donations.
- a. Copies of all candidates' campaign materials and receipts for expenses (not including donated material) must be submitted with the Election Expense Report.
  - b. Donated material will be reported at fair market value for the items or services.
  - c. Election Expense Reports will be due by 5:00 P.M. on the Tuesday after the election unless otherwise arranged with the Elections Director. These reports shall be placed in a locked box in the Elections Advisor's office area which will be specified in the elections packet.
  - d. Election Expense Reports will be considered public information.

**Section 2. ESTABLISHMENT OF VIOLATION SYSTEM**

- Clause 1. The purpose of the Campaign Violation System is to hold candidates, candidate teams, and coalitions responsible for threatening the democratic process, committing ethical breaches, interfering with the mission of the Associated Students, threatening the safety of the campus, and violating Associated Students and University protocols. Any candidate, candidate team, or coalition found before the Elections Judicial Council to have committed violations shall be subject to punishment by the guidelines set forth in Article XIV Enforcement.
- Clause 2. Campaigning shall be defined as any effort by any individual or group to influence the decision of any potential voter in support or against any candidate, candidate team, or coalition appearing on the ballot through the use of verbal or nonverbal interaction, electronic correspondence of any kind, use of physical materials, or the use of any persons as an intermediary to communicate the same.
- Clause 3. Violations will be categorized into three (3) separate classes to mirror a "three strikes" system for candidates. Each class of violations carries a nominal strike value. Candidates who receive three strikes, in whichever combination of offenses, are immediately disqualified from the elections.

**Section 3. CLASS A (AUTOMATIC DISQUALIFICATION) VIOLATIONS**

- Clause 1. Class A (Disqualifiable) Violations shall carry three (3) strikes. If a candidate commits any of the following, the candidate is automatically disqualified from the election:

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- a. Interfering with the polling, voting, or vote count mechanism.
- b. Engaging in any of the following activities in relation to a campaign: larceny, burglary, robbery, fraud, theft, embezzlement, extortion, blackmail, arson, or destruction of property; physical abuse, including but not limited to assault, battery, sexual assault, threats of violence, stalking, hazing, terrorizing conduct, or other conduct that threatens the health or safety of any person; sexual, racial, or other forms of harassment. Harassment is defined as conduct that is so severe and/or pervasive, and objectively offensive and that so substantially impairs a person's access to Associated Students or University programs or activities that the person is effectively denied equal access to the Associated Students or University's resources and opportunities; illegal possession, use, or manufacture of destructive devices or weapons.
- c. Perjury, destroying evidence, tampering with evidence or witnesses, or knowingly providing false information, evidence, or testimony to the Elections Director or Board of Directors in a way which substantially affects the outcome or integrity of the electoral or judicial processes
- d. Using Associated Students authority, facilities, funds, or resources for campaign purposes to an extent which substantially affects the outcome or integrity of the election.
- e. Severely misrepresenting or failing to report sources of funding or severely misrepresenting or failing to report expenditures to an extent which substantially affects the outcome or integrity of the election.
- f. Submitting multiple ballots, modifying any ballot other than one's own, or submitting a ballot for another person.
- g. Bribing any voter or group of voters which includes giving items (e.g. campaign branded items or items of negligible value such as promotional items or items under 5 [five] dollars) with the intent of an exchange for a vote for the candidate(s), candidate team(s), or coalition(s). Items may be freely given to voters, however the intent to withhold or exchange items to solicit votes or other services is forbidden.
- h. Bribing, conspiring with, claiming an endorsement of, or otherwise corruptly influencing an Elections Campaign Team, elections polling assistant, or any other person involved with the operation of the election.
- i. Intimidating, impeding, threatening, or retaliating against voters, parties of a Board of Directors appeals case, Elections Campaign Team, Elections Judicial

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

Council members, elections polling assistants, candidates, potential candidates, or other persons related to the election.

- j. Severely obstructing justice to an extent which substantially affects the outcome or integrity of the judicial processes including, but not limited to, obstructing an investigation by the Elections Judicial Council.
- k. Failing to submit an Elections Expense Report or severely misrepresenting sources of funding.
- l. Failing to appear at a formal hearing before the ASI Board of Directors.

Section 4. **CLASS B (MAJOR) VIOLATIONS**

Clause 1. Class B (Major) Violations shall carry two (2) strikes. If a candidate commits any of the following, the candidate will acquire two (2) strikes against their campaign and, the official ballot shall reflect the specific violation and circumstance:

- a. Systematically or repeatedly and willfully destroying, defacing, covering, moving or removing from their places, posters, signs, banners, leaflets, or flyers representing student organizations and/or University departments.
- b. Filing malicious, frivolous, misleading, or bad faith charges or complaints against any candidate, candidate team, coalition, proponent, or opponent in the Elections Judicial Council. If an individual engages a third party to file such charges, both individuals shall be held responsible.
- c. Using any means of unsolicited electronic communication “spam” to campaign (electronic mail, phone, message, text, social media). “Spam” shall be defined to include any unsolicited electronic communication that does not meet at least one of the following criteria: the recipient initiated contact regarding campaign matters through the same communication medium with the author; the recipient gave their contact information for the same communication medium to the author’s campaign; the communication is sent through a social network and the recipient has the author as a connection/friend/etc. on the same social network; the recipient has had non-campaign related contact with the author through the same communication medium within the past three months; the communication is sent through a listserv/group message mechanism run by some organization and the author has permission from the leadership of that organization or is a member in good standing of that organization and the communication clearly indicates the group/listserv through which it is sent. This criteria shall not be valid for group messages sent to an entire class, academic program, or other groups/listservs which students are required to be or automatically are members of.
- d. Actively campaigning or posting campaign materials before the mandatory Candidate Orientation.
- e. Willfully damaging or destroying the campaign materials of another candidate.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- f. Using the intellectual property of another person or organization to campaign, without the permission of the rightful owner. Candidates shall obtain permission in writing. Action for this violation can only be brought by or on the complaint of the rightful owner.
- g. Willfully violating an order from the Elections Judicial Council.
- h. Providing false or misleading information, evidence, or testimony to the Elections Judicial Council.
- i. Using internet enabled devices to acquire votes during the voting period. This includes cell phones, tablets, laptops, and other devices that may access the elections ballot.
- j. Purchasing paid campaign advertising, or soliciting unpaid campaign advertising, in a University or Associated Students affiliated publication.
- k. Using California State University, Fullerton, or Associated Students authority, facilities, funds, or resources for campaign purposes. The use of authority includes, but is not limited to, any action which would reasonably suggest that the Associated Students, or any unit thereof is taking a stance on or participating in a campaign. The use of facilities includes, but is not limited to, posting campaign materials, the use of facilities for storage of campaign materials, and their use for meetings related to campaigns.
- l. Claiming an endorsement of an individual, group, organization, party, etc. without their/its consent. Candidates should, but are not required, to obtain endorsements in writing.
- m. Obstructing justice including, but not limited to, obstructing an investigation by the Elections Judicial Council or its agents and obstructing the functioning of the Elections Judicial Council.
- n. Campaigning or posting campaign materials within any of the following locations: within or on the grounds of any university operated residential housing or residential dining commons. This section shall not prohibit the posting of materials inside residential rooms, including on windows, provided that the permission of all residents living in that room is obtained. This section shall not prohibit solicited campaign activities within a residential room (for example a campaign team meeting), provided that the permission of all residents living in that room is obtained. This section shall not be interpreted to allow campaign agents to attempt to solicit such permission from the hallway or grounds of the residential housing.
- o. Disseminating information intended to mislead or deceive voters as to the mechanics of the election or intentionally disseminating information that is objectively and provably false on matters pertaining to the University or the Associated Students.



BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**Section 5. CLASS C (MINOR) VIOLATIONS**

Clause 1. Class C (Minor) Violations shall carry one (1) strike. If a candidate commits any of the following the candidate will acquire one (1) strike against their campaign, and the official ballot shall reflect the specific violation and circumstance:

- a. Violating the University Posting Policy.
- b. Persistently blocking any entrance or tight space, or otherwise significantly restricting the flow of vehicular or pedestrian traffic on campus.
- c. Distributing food and/or beverage, with the exception of unopened water bottles and prepackaged snacks.
- d. Using University or Associated Students property that is not openly accessible to all students to produce copies of any campaign material or promote an individual candidate.
- e. Falsely claiming a past or current position, title, membership, award, other affiliation, etc. with an individual, group, organization, party, etc. When applicable, membership deemed shall be defined as being a member in good standing. Past membership, affiliation, etc. must be noted as such.
- f. Using the name of any person without prior written consent of that individual. Any materials in violation will be seized and destroyed by the Elections Director.
- g. Leaving or posting campaign materials in any campus computer lab or classroom containing computers provided by the university.
- h. For Board of Trustees candidates, officially or unofficially campaigning with another candidate not formally part of your coalition. Coalitions may only be formed during the filing for candidacy period.
- i. Officially or unofficially receiving a public endorsement from faculty, staff, administration, non-student employees, departments, or colleges of the University.

**Section 6. ENDORSEMENT**

Clause 1. Any unit, body, or office of the Associated Students shall be prohibited from promoting or discouraging a vote in favor or against any candidate, candidate team, or coalition in any election (including recall elections).

Clause 2. Any unit, body, or office of the Associated Students shall be prohibited from promoting or discouraging a vote in favor or against any proposition in any election.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- Clause 3. Any organization receiving sponsorship or funding from the Associated Students shall be prohibited from spending any Associated Student funds or using any resources to promote or discourage a vote in favor or against any proposition, candidate, candidate team, or coalition in any election.
- Clause 4. Individual officials of an organization receiving sponsorship or funding from the Associated Students may express their individual views in support or opposition of a candidate (including themselves), candidate team, or coalition. In expressing such views, they may identify themselves as officials of their organization, provided it is clear they are not speaking for the Associated Students, their organization, or the student body as a whole.
- Clause 5. No support may be solicited for any candidate, candidate team, or coalition from the faculty, staff, administration, or non-student employees of the University. This does not prohibit asking permission to speak in front of a class.

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

**ARTICLE XIV**

**ENFORCEMENT**

**Section 1. COMPLAINTS**

- Clause 1. The Elections Judicial Council shall exist to hear all formal complaints pertaining to the conduct of any candidate, candidate team, or coalition. The Elections Judicial Council shall be chaired by the Elections Director and shall be comprised of the a member of the Elections Team, a member of the Board of Directors, a member of the Executive Team, and a member of the Titan Student Centers Board of Trustees. All members of the Elections Judicial council must be graduating seniors and/or have no conflicts of interest as it pertains to responding to formal elections complaints.
- Clause 2. Members of the Elections Judicial Council shall be chosen by the last Board of Directors meeting of the fall semester.
- Clause 3. Any individual having knowledge of a violation of Article XIII may make a written complaint to the Elections Judicial Council.
- Clause 4. Formal complaints can be filed electronically on the ASI website.
  - a. A complaint must state the who, what, where, when, and how of the violation.
  - b. The complaint must be electronically signed and have a valid contact phone number or email. Anonymous complaints will not be considered.
  - c. Incomplete forms will not be accepted.
- Clause 5. Election complaints must be submitted within 24 hours of the infraction. All formal complaints filed after 24 hours of the infraction will not be considered by the Elections Judicial Board unless the severity of the violation warrants consideration.
- Clause 6. The Elections Judicial Council shall investigate all formal complaints and determine if action is needed within 24 hours of the formal complaint being received.
- Clause 7. With or without formal complaint, the Elections Judicial Council will investigate and act on violations it is aware of within five (5) legal days.
- Clause 8. Complaints must be proven at a special meeting of the ASI Board of Directors with the burden of proof being on the complainant.
- Clause 9. All eligible complaints must be reviewed and investigated before the election can be certified.

**Section 2. PENALTIES**

- Clause 1. All members of candidate teams and coalitions shall be held responsible as individuals for

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

any violation accrued by a member of their candidate team or coalition.

- Clause 2. Any violation of Article XIII of these Bylaws may result in a consequence including suspension or revocation of any publicity, posting, campaigning privileges; posting electronic notice of candidate violations on the ballot; and/or automatic disqualification and shall be administered at the discretion of the Elections Judicial Board. Consequences are appealable to the ASI Board of Directors.
- a. A violation shall be defined as a formal complaint that has been filed with and validated by the Elections Judicial Council.
  - b. All violations shall be thoroughly documented by the Elections Director as all violations are subject to appeal to the ASI Board of Directors.
  - c. Each candidate or candidate team who has accrued three strikes of any offense will automatically be disqualified. The recommended penalties left to the discretion of the Elections Director are as follows:
    - I. The first violation shall result in a verbal warning.
    - II. The second violation shall result in consequences as described in Clause 2 of this section except removal from the ballot and a public notice at polling stations that describes the violation.
    - III. The third violation shall result in automatic disqualification.
  - d. The Elections Director and Elections Team reserve the right to remove any campaign materials in violation of Article XIII, Section 3, 4 and/or 5 of the Bylaws.

**Section 3. APPEALS**

- Clause 1. When a decision has been made by the Elections Judicial Council concerning a formal complaint, any party identified in the complaint or receiving consequences as a result of the complaint may appeal the decision to the ASI Board of Directors.
- Clause 2. Once notified of the appeal, the Board of Directors will conduct a formal hearing at the next Board of Directors meeting. All parties identified in the elections complaint will be required to attend the hearing, including a member of the Elections Judicial Council to explain to the Board of Directors how the council arrived at their decision. An individual shall be exempt from appearing before the ASI Board of Directors if they can show a valid health excuse, out of town commitment, death in the family, employment obligations, exam/paper due twenty-four hours following the case, observance of a religious holy day or ceremony which prevents attendance, an academic commitment during the meeting time, jury duty or mandatory appearance for legal/administrative proceedings during the meeting time, a force majeure which prevents attendance (this shall be defined as an chance occurrence or unavoidable accident that is not the result of negligence or misfeasance by the individual).

BYLAWS FOR THE REGULATIONS,  
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS  
ARTICLES OF INCORPORATION, OF  
THE ASSOCIATED STUDENTS, INCORPORATED  
CALIFORNIA STATE UNIVERSITY FULLERTON

- Clause 3. Once the Board of Directors has reached a verdict on the appeal through a formal vote, there shall be no further course of action for all parties involved in the hearing.

Here’s a summary of the items to be reviewed and if applicable corrected in the current ASI Bylaws effective as of 02-06-18.

Pg.	Article/Section/Clause	Title	Notes
3	Art II, Sec 4, Cls 12	Construction & Definitions	Article reference for “write-in candidates” should be Article IX, Sec 4, Clause 1-5
6	Art IV, Sec 2, Cls 9.b	Powers/Committees	Remove “Executive” from ASI Vice President title
8	Art IV, Sec 2, Cls 9.e.III.(1)  9.e.IV	Powers/Committees	Vice President Finance s/b Vice Chair/Treasurer  Remove “of the Board” from Vice Chair/Secretary title
10	Art IV, Sec 4, Cls 3	Vacancies - Directors	Update ASI Policy Statement Reference
11	Clause 5		Update ASI Policy Statement Reference
14	Art IV, Sec 8, Cls 3.c & d	Meetings	Update ASI Policy Statement Reference
15	Clause 4.d		Update ASI Policy Statement Reference
16	Art IV, Sec 9, Cls 1	Action	Update ASI Policy Statement Reference
20	Art V, Sec 2, Cls 1	ASI President	Correct Reference: Article IV, Clause 2, Section “1” (c through f).
21	Art V, Sec 2, Cls 14	ASI President	Update ASI Policy Statement Reference
24-25	Art V, Sec 9, Cls 1.c.VI	Powers	Scholarship Commission (Is this still correct?)
26	Art VI, Sec 2, Cls 3	Delegation of Authority	Needs clarification
35	Art IX, Sec 2, Cls 2 & 3	Filing for Candidacy	Article Reference should be XII for both
36	Art IX, Sec 3, Cls 3.b	Voting Procedures	Delete “her”
37	Art IX, Sec 4, Cls 2 & 5	Write-In-Candidates	Article reference should be updated  Update ASI Policy Statement Reference
39	Art X, Sec 2, Cls 5	Special Elections	Not sure where campaigning materials are referenced...
40	Art XI, Sec 3 & Cls 1	Recall	Delete “Executive” from Vice President title

# Leadership Transitions

*Every year at this time we start thinking about transitions. Consider these points when engaging with your successors. After all, you want to give them a better transition than what you received, right?*

## **Consider The Dynamics:**

### New Leaders

- Often less experienced
- May consider you somewhat of a celebrity
- Believe they should already know what they need to know

### Experienced Leaders

- Have had the past year full of experiences
  - Remember what it's like to be the 'new leader'
  - Now know what you didn't know and hopefully learned that it's okay to not know
1. Reach out and engage
  2. Extend a helpful hand
  3. Let them know you are available to help (now and in the future)

## **Planning The Future By Sharing The Past:**

### Things to ask them:

1. What is your major and what else are you involved in?
2. What made you want to get involved in this?
3. What ideas or goals do you think you'll want to work on next year?

### Things to ask yourself and share with them:

4. What successes have you and your partner had this year?
5. What ideas or goals are still pending and do they want to continue?
6. What challenges have you experienced and what did you learn from them?
7. What is the landscape they are stepping into and what else should they be aware of?

## **Who's Who:**

1. Who are your biggest supporters and allies?
2. Who haven't been and why do you think that is?
3. Who else are the key players or people?

\*Make time to introduce the new leaders to some of these people

*April 24<sup>th</sup>, 2018*

**ASI President, Laila Dadabhoy**

I want to acknowledge Brittany Nguyen for hosting a wonderful conference this past weekend. Hope you all are well, please reach out if you need me.

**ASI Vice President, Andrew La**

Hi everyone,

ASI banquet

Thank you for rsvp'ing to the ASI banquet this year, you can expect good food and a night full of memories on April 27th.

Transition

Make sure to take this time to focus on transitioning the new student leaders for next year. I am sure that they are more than excited to be in your spot next year.

Remember that there's 3 weeks left of the semester! So take this time to take care of your health and your studies.

**ASI Chief Governmental Officer, Saba Ansari**

Hi everyone!

**Important News:** There will NOT be a tuition increase. Now we are just hoping and advocating that the Governor fully funds us, so we don't have to cut programs and turn away even more students than we already are! We asked for 282.9 million and he only proposed \$92 million so there's a ton of work to be done!

Lobby Corps

- We are tabling on Titan Walk Tuesday morning from 9-12PM to register students to vote! (There'll be donuts :>)
- We are planning a large May Advocacy Day Event to call on the Governor and State Legislature on May 7<sup>th</sup> 11-2 PM in the Central Quad and we will be inviting vital campus stakeholders, elected officials and having good food and postcard writing and phone banking stations (If you're able to help out or table, please let me know! We need all the help we can get)



## Personal Projects

- Met with Project Rebound last week and discussed some innovative ways ASI can partner with them including bringing Rebound students to advocacy visits and finding a permanent funding model as opposed to the current pilot program CSU Chancellor's initiative
- Met with Feminist Majority Foundation, and discussed unique nonpartisan ways to register students to vote for this upcoming MASSIVE midterm election
- Met with the Interim Director of the Health Center and discussed the possibility of partnering to make the Student Wellness Vending Machine a reality!
- Will be meeting with some folks in Housing to talk about a possible partnership for voter registration for this upcoming general election
- Spoke with Josh & Tristan at the Mental Health Conference on Saturday (shout out to Brittany for pulling off an awesome event!)

## Upcoming Events

- Primary is June 5<sup>th</sup>! Please make sure you're registered to vote at your current address: [registertovote.ca.gov](http://registertovote.ca.gov)
- If any of you are interested in working on a campaign, or attending gubernatorial debates, or speaking at Assembly Budget Subcommittees in Sacramento – let me know!

Sexual Assault Awareness Month - We will be taking a picture for Denim Day this Wednesday at 1130 in front of the Titan letters --> Learn more about Denim Day at <http://denimdayinfo.org/about/>

- **60% of female welfare recipient have been victims of relationship violence**
- **One in three women will experience some sort of contact sexual violence in their lifetime**
- **40% of teenage girls say they know someone their age who has been hit by their boyfriend**
- **Almost 2/3s of all rapes are committed by someone the victim knows: a relative, an acquaintance, a friend, and even a significant other**
- **80% of rape victims are under 30 years old; 44% are under eighteen.**

Talk about rape culture and what that means today – do your part and RAISE AWARENESS.

## **ASI Chief Communication Officer, Celine Moubayed**

Hello all,

- CEC had their last event of the year this weekend at the Fullerton Arboretum
- Comm Team will plan All Night Study satellite event in the library
- look out for some giveaways this week on social media
- still trying to plan another canned food drive, please let me know if you could help out

Feel free to ask my any questions that might come up via email at [asicco@fullerton.edu](mailto:asicco@fullerton.edu)

## **ASI Chief Campus Relations Officer, Katherine Gwaltney**

### **University/ASI Involvement**

- There are ongoing searches for the Dean of Engineering and Computer Science and Dean of Mihaylo College of Business and Economics Role. Thank you to those who have participated in these searches! I am looking for 5 ASI leaders to attend each of the following sessions:

**MCBE search on Thursday, April 26<sup>th</sup> from 2:30 – 3:00pm**

**ECS search on Thursday, April 26<sup>th</sup> from 2:00-3:00pm**

\*Please email me at [asiccro@fullerton.edu](mailto:asiccro@fullerton.edu) if you're available. Once you respond with availability, a calendar invite with candidate resume and location will be sent.

- Groups I am participating in: Rockwall and Outdoor Adventure Coordinator Search, Alumni Association, TSC BOT Facilities and Operations, Elections Judicial Council, and Institutional Review Board. Please let me know if you have any ideas or suggestions that I should address at any of these groups.
- Ongoing work continues with transitioning and mass-involvement lists.

### **ESC/UAC**

- Earth Week ends today. Outstanding job to ESC and University Partners for a successful week full of activities promoting sustainability!
- Both commissions are wrapping up, purchasing items that may be needed for next year and taking photos to celebrate success achieved this year! I will ask teams to complete a feedback form to improve systems in place.

ASSOCIATED STUDENTS, INC.

# EXECUTIVE DIRECTOR REPORT

APRIL 24, 2018

DR. DAVE EDWARDS

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# TITAN RECREATION UPDATE

- New rubber flooring installed in upstairs hallway and new carpeting to match the TSU will be installed this week.
- F45 contract has been fully executed and the new fitness program is scheduled to launch in August.

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# TITAN STUDENT UNION UPDATE

- Way finding vinyl being added around the TSU
- All Night Study - photo booths, crafts, giveaways, Zumba, and more



# ADMINISTRATION UPDATE

- Resolutions passed this semester:
  - In Opposition to the CSU Potential Tuition Increase for the 2018/19 Academic Year – passed February 2018
  - To Approve 2018/19 ASI Consolidated Budget – passed April 2018

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# CHILDREN'S CENTER UPDATE

- Master Teachers Maria Garcia and Cathy Higa received awards from the California Associate for the Education of Young Children (CAEYC) for their great work
- Security camera upgrade in the Children's Center

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# LEADER AND PROGRAM DEVELOPMENT UPDATE

Spring Concert Refund Requests

- 5,176 Wufoo Submissions (84% of the transactions)



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# HUMAN RESOURCES UPDATE

New Hires - April 16: Camille LaFrontiere and Robbie Abraham join UCC as Event Planners

Active Searches:

- TSU - Conference and Meeting Managers
- ASI - Graphic Designer
- SRC - Member Services Coordinator, Associate Director, Rock wall and Outdoor Coordinator

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# FINANCIAL UPDATE

- Financials provided, Lionel Lawrence to discuss
- In RFP process for selecting an audit firm for the 2019-2024 fiscal years
- BOD approved balanced ASI and TSC Budgets provided to President Virjee



# QUOTE

“At the end of the day, it's all about what's on the shelf at the end of the year.”

- Steve Coppel





# QUESTIONS

March 2018

ASSOCIATED STUDENTS	BUDGET	ACTUAL	VARIANCE	%
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INCOME				
Parent/Staff/Faculty Fees	549,832	450,795	99,037	82%
Contract-Dept of Educ (CC)	484,952	339,652	145,300	70%
Fees Certified	29,586	16,768	12,818	57%
Contract-CSU & Child Nutrition	106,780	78,139	28,641	73%
Fundraising/Interest Income	95,000	27,536	67,464	29%
Miscellaneous/Copies Revenue	-	26,335	(26,335)	0%
General/Yr End Show Income	135,000	9,995	125,005	7%
IRA Management Fee	210,000	178,924	31,076	85%
TSC Chargeback	1,781,528	1,302,396	479,132	73%
Investment Income/Gain/Loss	-	195,404	(195,404)	0%
<b>TOTAL INCOME</b>	<b>3,392,678</b>	<b>2,625,945</b>	<b>766,733</b>	<b>77%</b>

EXPENSES				
Professional Staff Wages	2,418,150	1,763,709	654,441	73%
Student Wages	980,161	635,246	344,915	65%
Benefits (Staff and Student)	990,991	686,022	304,969	69%
Contract Wages	141,197	132,784	8,413	94%
Student Leadership Awards	357,012	357,012	-	100%
Supplies/Merchandise	311,660	147,452	164,208	47%
Printing & Advertising	147,115	63,111	84,004	43%
Communications/Postal	31,578	17,197	14,381	54%
Vehicle exp/maint/Minor construction	107,125	78,750	28,375	74%
Depreciation Expense	-	4,903	(4,903)	0%
Contracts/Fees/Rentals	1,726,209	581,360	1,144,849	34%
Travel	328,810	125,775	203,035	38%
Dues & Subscriptions	11,755	4,552	7,203	39%
Staff Development	88,175	76,834	11,341	87%
Insurance	70,137	61,558	8,579	88%
Utilities	30,000	12,927	17,073	43%
Research Grants	22,500	22,500	-	100%
Contingency	50,000	1,838	48,162	4%
Titan Dreamer Scholarship	-	500	(500)	0%
Presidential Discretionary	750	234	516	31%
Capital Improv. & Related Exp	-	4,681	(4,681)	0%
Prior Year Expenses	-	20,574	(20,574)	0%
		-	-	0%
<b>TOTAL EXPENSES</b>	<b>7,813,325</b>	<b>4,799,518</b>	<b>3,013,807</b>	<b>61%</b>

**March 2018**

TITAN STUDENT CENTERS	Budget	Actual	Variance	%
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<b>INCOME</b>				
Locker Income/Membership Dep.	37,200	33,662	3,539	90%
Dining Commissions	111,000	99,809	11,191	90%
Service chargeback	406,122	184,585	221,537	45%
Merchandise Sales/See's gift	5,802	1,985	3,817	34%
Shop II (Yum)	19,800	16,500	3,300	83%
Class Bowling	9,672	9,485	187	98%
Shoe Rentals	10,305	9,187	1,119	89%
Foosball	303	114	189	38%
Shuffleboard	925	-	925	0%
Miscellaneous Revenue	30,080	24,311	5,769	81%
Room Rental	188,322	176,984	11,338	94%
Movie Ticket Income	6,750	2,263	4,487	34%
Equipment Rental	400	-	400	0%
Computer Services Income	10,300	629	9,671	6%
Personnel Services Income	57,771	34,989	22,782	61%
Amusement/See's Income	47,705	22,129	25,576	46%
ATM & Automated Services	48,911	40,906	8,005	84%
Interest Income/Over&short	25,000	16,080	8,920	64%
Sports Ticket Income	1,200	196	1,004	16%
Registration Fees	554,257	312,314	241,943	56%
Table Tennis	2,592	1,998	594	77%
Open Billiards	18,868	19,259	(391)	102%
Goods	100	-	100	0%
Ticket Stock Revenue	600	150	450	25%
Gaming Center	1,127	2,777	(1,650)	246%
Electronic Games	5,477	6,128	(651)	112%
Rock Wall Classes	6,600	-	6,600	0%
Games Special Events	24,000	22,976	1,024	96%
Open Bowling	34,425	33,277	1,148	97%
<b>TOTAL INCOME</b>	<b>1,665,614</b>	<b>1,072,692</b>	<b>592,922</b>	<b>64%</b>

<b>EXPENSES</b>				
Personnel Services, FT	1,859,417	1,299,848	559,569	70%
Personnel Services, PT	1,625,964	1,022,139	603,825	63%
Benefits (Staff & Students)	883,547	578,295	305,252	65%
Student Leader Fin. Award	30,270	30,270	-	100%
Supplies	365,324	233,341	131,983	64%
Printing & Advertising	36,837	8,278	28,559	22%
Communications	50,713	24,593	26,120	48%
Merchandise for Resale	4,140	1,923	2,217	46%
Repairs & Maintenance	132,064	67,486	64,578	51%
Depreciation Expenses	-	108,388	(108,388)	0%
Minor Construction	117,596	118,765	(1,169)	101%
Leasehold Improvement	-	42,633	(42,633)	0%
Contracts/Fees/Rentals	3,300,055	2,165,904	1,134,151	66%
Travel	89,893	37,479	52,414	42%
Vehicle Expense	2,850	435	2,415	15%

Dues and Subscriptions	12,203	8,177	4,026	67%
Staff Development	2,000	-	2,000	0%
Insurance	144,455	69,542	74,913	48%
Utilities	847,300	364,469	482,831	43%
Capital Equip/Improvements	70,000	168,052	(98,052)	240%
Contingency	21,280	1,033	20,247	5%
Postal Expense	3,000	604	2,396	20%
Prior Expenses	-	52,858	(52,858)	0%
<b>TOTAL EXPENSES</b>	<b>9,598,908</b>	<b>6,404,516</b>	<b>3,194,392</b>	<b>67%</b>



**BOARD OF  
DIRECTORS**

CALIFORNIA STATE UNIVERSITY, FULLERTON™

April 24, 2018

## ASI Board Chair and Vice Chairs Report

*From the Vice Chair Treasurer:* No Written Report

*From the Chair:* Hi Everyone,

- Dave's Executive Director evaluation happened - I will be meeting with VP Eanes later this week and we will be going over the evaluation in closed session next week
- I'll be having some conversations with Athletics about the IM Field soon - Jared and Aaron will be going with me
- I've met with some incoming directors and I would encourage you to do the same
- Current and incoming BOD meet and greet event this Sunday 4/29 from 11am-1pm, TSU Titan Billiard and Bowl - food will be provided
- TSC BOT has committee meetings on Wednesday 4/25 - all are invited - in facilities we will be voting on some construction changes to the TSU
- Our last committee meetings are happening this Thursday 4/26
- ASI is refunding student's Spring Concert tickets. Please direct them to the ASI Website or share this link with them: <https://asicsuf.wufoo.com/forms/mijbv2906rp8xn/>
- Applications for ASI positions for next year are available on the ASI Website: <http://asi.fullerton.edu/about#Leadership>  
**#reports are due at 5pm this Friday!**

Only 3 weeks left, finish strong!

Nick

*From the Vice Chair Secretary:* Hi everyone! Hope you're doing well. Below is my report for the week. If you have any questions regarding these updates, please feel free to ask/contact me. I will be in my office (TSU 259) working on school work a lot this week so you can find me there as well.

- Governance will be approving changes being made to our bylaws and policy statements regarding scholarships, office hours for student leaders, and the recall petition process.
- We also review a Resolution that Tyler and I have been working on concerning gun violence. This is something Tyler and I are passionate about and I'm excited to discuss it this Thursday.
- Note: The items passed this week will be on the last BOD meeting's agenda.



- The items passed last week (3 Resolutions) will see the Board next Tuesday (05/01).
- Our last committee meeting will be next week (05/03). I get very sad thinking about it, so don't remind me! That meeting will likely be light agenda-wise, but we will discuss our work and accomplishments this year. :)
- Last, meet and greet with new BOD this Sunday! April 29th, 11am-1pm @ Titan Bowl and Billiards. Be there please! Ideally, we would have every college represented. See you all there for a good time!

As always, if I can help in any way, feel free to reach out.

- Jesse