



# BOARD OF DIRECTORS

CALIFORNIA STATE UNIVERSITY, FULLERTON™

## MEETING MINUTES

January 22, 2019

CALL TO ORDER:	Tristan Torres, ASI Board Chair, called the meeting to order at 1:16 p.m.
ROLL CALL	<p><u>Members Present:</u> Abu-Elhaija, Baker, Good, Hidalgo, Linares, Mahamuni, Mumford, Neal, Ochoa-Guerrero, Oseguera, Pettis, Quinones, Rodriguez, Sheriff, Sherman, Stohs, Torres</p> <p><u>Members Absent:</u> Mahamuni</p> <p><u>Officers Present:</u> Aldazabal, Collins, Edwards, Hernandez, Hesgard, Waymire</p> <p><u>Officers Absent:</u></p> <p>*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (3:45 p.m.) is considered not to be in attendance.]</p> <p>**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]</p>
<b>ROLL CALL EXCUSAL</b>	
APPROVAL OF AGENDA	<p>Torres postponed the PAC/UA report to the February 5, 2019 BOD meeting. There were no objections.</p> <p>( Abu-Elhaija-m/Sherman-s) The agenda was approved as amended by unanimous consent.</p>
CONSENT CALENDAR	There was one item on the Consent Calendar, i) the minutes from the 12/11/2018 meeting of the ASI Board of Directors. The item on the calendar was adopted by unanimous consent.
PUBLIC SPEAKERS	Griselda Aguirre, on behave of Abled Advocators, spoke on disability services for disabled students. Asking ASI for assistance with DSS campus services and support. These services would include: spaces for disabled students to do homework, all campus restrooms to have accessible doors, and wheelchair accessibility on campus during construction.
TIME CERTAIN	None
EXECUTIVE SENATE	None
AICC	Ayanna Lewis, Vice Chair for the Arts Interclub Council (AICC), provided an update report on the goals, budget and activities for AICC. The report is an attachment to the minutes.

Highlights for the report are as follows:

- Meetings are held on Mondays at 12-1pm at TSU Ontiveros AB.

BICC

Dani, Vice President, Marketing and Martha, Vice President, Administration, for Business Interclub Council (BICC), provided an update report on the goals, budget and activities for BICC. The report is an attachment to the minutes.

Highlights for the report are as follows:

- Business Madness Week is February 28<sup>th</sup> – March 7<sup>th</sup>
- Meetings are held Tuesdays from 11:30am-12:30pm in SGMH 1505
- The events being held during Business Madness Week are for students to network and reach out to alumni about success after graduation, they are open for anyone interested.

Abu-Elhaija asked about the speaker for the Business Madness Week. Dani shared they are working on securing a guest speaker and will advertise once the speaker is determined.

CICC

Paola Delgado, Chair for Communications Interclub Council (CICC), provided an update report on the goals, budget and activities for CICC. The report is an attachment to the minutes.

La Scala asked when COMM Week would be held. Delgado shared that it begins April 22<sup>nd</sup>.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

REPORTS

EXECUTIVE OFFICERS

The Executive Officers provided a written report and highlights from their report. The report is an attachment to the minutes.

Hernandez mentioned Maisune Abu-Elhaija's podcast would be posted today and recommended that everyone listen. Additionally, she spoke on the University-wide OC foodbank volunteer opportunity. Saying that student leaders are highly recommended to attend and shared this opportunity is open to the campus community.

Aldazabal provided highlights from her report and shared information about the ASI Vice President search. The link is available online for applicants. Asked the Board to reach out and share what they want from the VP position.

Hesgard reviewed highlights from her report and reminded the Board about the Roundtable Project feedback request.

EXECUTIVE DIRECTOR

Dr. Dave Edwards provided a written report, which is an attachment to the minutes.

Highlights from Dr. Edward's report are as follows:

- Welcomed everyone back from Winter break.

- Updated everyone on the Titan Recreation's over 205,000 visitors, and 10,000 people who use the drop-in fitness classes offered.
- Friday is the preferential deadline for the ASI Vice President search, this position will remain open until filled.
- AOA Conference – Professional auxiliary staff conference. Allen was elected to the Exec Committee; Wiley was elected Chair of the sub-group for Student Unions; Edwards will help develop a leadership program to groom future Executive Directors.
- TSU Remodeling Project is in the design stage and an architectural firm will be retained to develop blueprints to remodel the upper and lower levels of the TSU.
- There will be a ribbon cutting for Pieology and Hibachi San on Wednesday, February 20, 2019.
- The ASI Accounting office has been redesigned in order to bring the department staff together and to increase security.
- Update on the Children's Center; the Governance Committee visited the center and the center held holiday celebrations during Halloween and Thanksgiving.
- Reminded everyone about the ASI Scholarship applications, they open January 22<sup>nd</sup> and applications will close on March 6<sup>th</sup>.
- Open positions within ASI, these positions are posted on the ASI website for all students to apply.
- Update on the Student Government Winter retreat, there were 18-20 participants.
- Professional & Career Skill Institute held January 17<sup>th</sup> in collaboration with campus partners. Workshops will be held throughout the semester.
- The Children's Center Director search is in progress and open forums will be held for anyone to hear from the CC Director candidates.
- Marketing Coordinator position search is in the beginning stages.
- 1/25/2019 Budget Deadline for Funded & Funding Councils.
- 1/30/2019 Budget Deadline for ASI/TSC Managers.

Linares asked about scholarship promotional items. Allen confirmed there will be similar materials as provided in fall. Linares asked about the GPA requirements for scholarships. Allen shared the requirements will be the same. Aldazabal shared the GPA requirements vary per scholarship and the information will be provided to all applicants when applying online.

VICE CHAIR/TREASURER

Abu-Elhajja provided the following report.

- Budget requests for funded/funding councils are due Friday. Four councils have submitted so far. Encourage councils to submit as soon as possible. A detailed information packet was sent to all councils and she urged the Board to forward questions to her attention.

VICE CHAIR/SECRETARY

Linares provided highlights from her written report which is an attachment to the minutes.

- Upcoming Governance Committee agenda items include, Bylaws revisions, Policy concerning TSCBOT and Policy concerning ASI Elections.

CHAIR

Torres provided highlights from his written report which is an attachment to the minutes.

- Welcome back!
- Reminder, Breakfast with the Boards will be held 2/20/2019 from 8:00am to 10:00am. A sign-up roster will be distributed soon.

Announcements/Members Privilege

Hernandez shared Camp Titan counselor applications open today and close in approximately a month. Camp is a valuable experience, strongly suggest those interested apply.

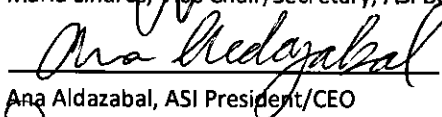
Waymire shared CSSA at San Francisco will be February 18<sup>th</sup> - reach out if interested.

Pettis distributed flyers regarding an event to celebrate MLK day happening 1/23/19. Additional flyer distributed highlighting various events including a day of service at the OC Food Bank.

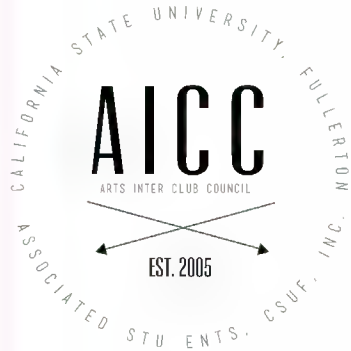
Adjourn

Torres adjourned the meeting at 1:59 p.m.

  
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 Maria Linares, Vice Chair/Secretary, ASI Board of Directors

  
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 Ana Aldazabal, ASI President/CEO

  
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 Susan Collins, Recording Secretary



# Arts Interclub Council (AICC)

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Board Report: January 22, 2019

# Goals for AICC

## Short Term:

- To host a successful Arts Week in April 2019
- To provide resources and guidance for club representatives, aiding them in their leadership & planning for club events

## Long Term:

- To spend at least 90% of council's allocated budget
- To have successfully aided clubs in funding and promoting their events.

# SPRING 2019: Current Funding Status

## TOTAL OVERVIEW:

038A - General Operations

~ 5.65%

038B - Program Funding

~ 66.77%

# A Side Funding

- The majority of the money used so far went toward the COTA Meet the Dean event
- Other funds allocated for supplies and our council's retreat
- Majority of A Side funds will be used for Arts Week in April





# B Side Funding

- Funds allocated for many guest speaker events and conference travel
- On campus events generally have a 30-50 person turnout
- Travel events have been incredibly beneficial and students have brought back knowledge to share with their peers



# Upcoming Events

- Arts Week 2019 April 8th -12th
- Any of our members' AICC funded events
  - We will keep you all posted!

Thank You!

# Business Inter-Club Council

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BICC

BOARD OF DIRECTORS REPORT



# GOALS

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## Short-Term Goals:

- Increase participation among students at our Annual Business Madness Week
- Create a more impactful community service event

## Long-Term Goals:

- Bridging the gap between faculty and students
  - Establishing strong relationships within our Council
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# FUNDING STATUS

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## **A-Side Budget:**

Total Spent: \$2,988.70

Balance: \$17,011.33

% Spent: 14.94%

## **B-Side Budget:**

Total Spent: \$3,447.13

Balance: \$3,052.87

% Spent: 53.03%

# EVENTS

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## Business Madness

Save the Date: February 28, March 2-7

# EVENTS

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## Business Madness Week

**TH, FEB. 28:** *Opening Carnival*  
Mihaylo Courtyard, 11:00 am-1:00 pm

**S, Mar. 2:** Dinner w/ 12 Titans

**Su, Mar. 3:** Dinner w/ 12 Titans

**M, Mar. 4:** *Dining Etiquette*  
TSU Pavilions, 6:00 pm-7:30 pm

**T, Mar. 5:** *BICC Bizarre*  
Mihaylo Courtyard, 5:30 pm-8:00 pm

**W, Mar. 6:** *Guest Speaker*  
TSU Pavilions, 5:30 pm-7:30 pm

**TH, Mar. 7:** *Career Expo & Breakfast*  
TSU Pavilions, 8:30 am-10:30 am



# BICC MEETINGS

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Date: Every Tuesday

Time: 11:30 am-12:30 pm

Location: SGMH 1505

First Meeting: January 29th

**Thank You! 😊**

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# Communications Inter Club Council

Spring 2019

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# Goals for Council

- To continue to support the communications clubs in their events and also to create events where the clubs are able to come together and network, because even though there are different emphasis, we can all help each other out one way or another. Also, we are looking to extend our cicc executive board with members-at-large. We currently only have one member-at-large, but we are continuing to recruit amongst students who are interested in joining and learning leadership skills.

# Current Funding Status

- A Side

	<u>Used</u>
<b>8050 - Supplies</b>	<b>20.76%</b>
<b>8051 - Printing &amp; Advertising</b>	<b>66.41%</b>
<b>8074 - Contracts/ Fees/ Rentals</b>	<b>21.21%</b>

# Current Funding Status

- B Side

	<u>Used</u>
<b>8074 - Contracts, Fees &amp; Rentals</b>	<b>44.40%</b>
<b>8077 - Travel</b>	<b>73.90%</b>

# Club budget spending

Club	C/F/R	Travel
PRSSA	16.45%	0.00%
FMAA	0.00%	0.00%
ETC	22.17%	0.00%
SPJ	0.00%	0.00%
LJ	1.86%	12.79%
LPH	3.39%	0.00%
STANCE	14.80%	24.36%
NSSH LA	14.05%	25.03%
ADCLUB	11.06%	25.71%
Titan Radio	16.23%	0.00%
SAA	0.00%	0.00%

# Events

## The Clubs:

- They have had kickoffs, speakers, panels, and many are planning on traveling soon so that is also very exciting for them.

## The Board:

- Elections
- End of the Year Mixer April 22
- Meet the Deans April 23



**CALIFORNIA STATE UNIVERSITY, FULLERTON**

*Executive Officers Board Report  
January 22, 2019*

**ASI PRESIDENT**  
**Ana Aldazabal**

Hello everyone! Happy spring semester, I hope you all had a great break!

With all the transitions happening in leadership I wanted to thank you all for being supportive! I also wanted to reassure you all that exec team still has the same goals and vision that we started with at the beginning of the year. With such a strong group of women in our exec team I have no doubt that we will finish the year off strong!

Vice President Search:

First, I wanted to update you all on the Executive Vice President search. With the help of advisors and exec we have set up a timeline. The application is open until the search is closed, there is a priority deadline of January 25th. The following week will be for interviews and we plan on appointing someone by the February 5th board meeting. If you have any questions please ask me.

Goals for Spring:

Please refer to execs board reports to see everything we plan to do to fulfill our goals of collaboration, engagement, diversity, inclusion and equity.

As for my personal goals I plan on doing the following:

- Transitioning the new VP
- Working with VP Eanes and ASI admin to assure next year's team is well transitioned and trained
- Completing the Diversity Officer resolution and job description
- Helping the exec team with their goals
- Ensuring all of the presidential duties are fulfilled and well done

Please let me know if you all have any questions!

**ASI VICE PRESIDENT**

*Vacant*



**ASI CHIEF COMMUNICATIONS OFFICER  
KAETLYN HERNANDEZ**

Hello everyone!

Welcome back and I hope you all are excited for this Spring semester! I thought I would go over my semester goals so you all can keep me accountable and look forward to some projects.

1.) Ambassador Program: I feel like I wasn't able to push the Ambassador Program as hard as I wanted to because of all the of the projects I started last semester. After doing a survey for all of the ambassadors, I learned that the ambassadors would like ambassador meetings separate from their shadowing meetings, much like street team. They want these meetings to go over things they should know about ASI no matter what position they go into, such as University staff, how to put ASI on your resume, etc. I will be mostly working on implementing this part of the program this semester and then transferring the responsibilities to Street Team for next year.

2.) Town Hall: It's time for Town Hall round 2! I will be planning another town hall right before elections to allow prospective student leaders to attend and use the information said to build their platform.

3.) An Athletics/ICC/ASI Student Leader Campaign: More information coming soon!

4.) COMM Team: They will be turning A Case of the Monday's into full events and working on making a commissions day to encourage people to apply for commissions.

5.) CEC: They will be working with ESC on clean-ups and visiting a city council meeting to present to community members.

I hope this is all exciting news for you all and please feel free to reach out to me! Some quick news: Maisune's episode of Fully Informed releases today (Jan. 22) and CEC will be reaching out for a volunteer opportunity (I need EVERYONE to please try to go). Thank you!

**ASI CHIEF CAMPUS RELATIONS OFFICER  
REBECCA HESGARD**

Welcome back! I hope the break held some restful moments and you're feeling re-energized as we kick things off this week! Here are my goals for this next semester:

- **Roundtable Project:** Currently collecting all the information from the roundtables last semester to create a report to distribute, also taking feedback from the initiative as we want to make it more long-lasting in ASI. REMINDER to please respond to the email I sent to all those that attended a roundtable last semester so that we may have the report ready by the second or third week of February. As for the next round this semester, we are already in the works so that they can start the week after ASI Elections
- **ASI Mobile Food Pantry:** We are working on two distribution dates for this semester, once in February and once in April. The February distribution date will likely be a collaboration with the Tuffy's Basic Needs Center, who we are also working with on collaborating regularly throughout this semester on a number of events
- **Wellness Vending Machine:** This was idea I was working with other student leaders last year, but want to revisit to provide more access to health and wellness items in our student union
- **Social Justice & Equity Commission:** Working with ASI staff to lay the groundwork to get this initiative off the ground
- **PAC & ESC:** I am working with our PAC Lead to invest more time and effort into growing this commission now that the majority of the committee seats are filled; for ESC we are working on several campaigns throughout the semester, working on the plan for Earth Week, and Farmer's Market will be every week on Tuesdays from 11AM-2PM

Let me know if you would like any additional information on any of my goals or if you would like to join in working on any with me! Have a great first week back!

**ASI CHIEF GOVERNMENTAL OFFICER  
MEGHAN WAYMIRE**

Hi everyone!

I hope y'all had a wonderful break full of relaxation and happiness!

This semester Lobby Corps and I will be focusing on CHESS and higher ed. policy advocacy. We just completed going through CHESS applications and are contacting individuals for interviews.

Additionally, CSSA in San Fran is coming up so if you are interested please fill out the interest form ASAP!

Lastly, Governor Newsom releases his budget report which has an amazing budget for the CSU! I'll release more details to you within this week.

Can't wait to see what we'll do this semester!



# EXECUTIVE DIRECTOR REPORT

JANUARY 22, 2019



A grayscale photograph of a modern building with a large glass facade and a prominent triangular roof structure. In the foreground, large 3D letters spell out 'TITAN'. The text 'TITAN REC UPDATE' is overlaid in the center in a bold, black, sans-serif font. Two orange circular graphics, resembling the letters 'O' and 'C', are positioned on the left and right sides of the text. The overall image has a clean, professional aesthetic.

# TITAN REC UPDATE

# FALL NUMBERS

**205,470**

**VISITORS  
TO THE SRC**

**10,000+**

**PARTICIPANTS  
IN DROP-IN  
FITNESS & F45  
CLASSES**

**200**

**PERSONAL  
TRAINING  
SESSIONS  
SOLD/SERVICED**



**ADMINISTRATION  
UPDATE**



ASI Vice President Search

AOA Conference

State Budget







# TSU UPDATE





# Remodel Project

Piology and Hibachi San  
Ribbon Cutting - 2/20/19

Accounting Office  
redesigned for security and  
staff comfort





**CHILDREN'S CENTER  
UPDATE**




**O c t**

ASI Governance Committee  
Volunteered at the Children's  
Center by reading to small groups.

Center participated in Read for the  
Record Day - A day nationwide that  
celebrates early literacy.

One preschool group trick or  
treated on Campus. The younger  
groups hosted a dance party visited  
by the Board of Directors.





**N o v**

Children's Center hosted a Thursday Thanksgiving Feast for family and friends. Classrooms worked to make rolls, pumpkins squares and cranberry relish for guests.

**J a n**

Hosted Breakfast with a Loved One. Parents were treated to breakfast in the Center Community Room.





**LEADER AND PROGRAM  
DEVELOPMENT UPDATE**

TITAN  
ANS

# Info

Scholarships - Applications open January 22 and close March 6

ASI Graduation cords and stoles - Applications open February 11 and close March 11

Applications for all open positions are posted on the ASI website - anyone can apply

# Jan

10-11: Student Government Winter Retreat - 18-20 participants


17: Professional and Career Skill Institute - 17 participants



# **HUMAN RESOURCES UPDATE**

**TITANIUM**





Children's Center  
Director interviews start  
in January and will run  
through February.

Marketing Coordinator  
hiring committee will  
begin this week.



A grayscale photograph of a modern building with a large glass facade and a prominent gabled roof. In the foreground, large, three-dimensional letters spell out 'TITANIUMS'. The word 'TITANIUMS' is partially obscured by the text overlay. Two orange circular logos are positioned on the left and right sides of the image.

# **FINANCIAL SERVICES UPDATE**

**January  
25**

**BUDGET  
DEADLINE FOR  
FUNDED AND  
FUNDING  
COUNCILS**

**Full  
update  
to be  
provided  
next  
meeting.**

**January  
30**

**BUDGET  
DEADLINE FOR  
ASI AND TSC  
MANAGERS**



# QUOTE

**“This is a new year. A new beginning. And things will change.”**

**- Taylor Swift**





# QUESTIONS





# BOARD OF DIRECTORS

CALIFORNIA STATE UNIVERSITY, FULLERTON™

## CHAIR & VICE CHAIR'S REPORT January 22, 2019

### **Maisune Abu-Elhaija, Vice Chair/Treasurer:**

*No Written Report*

### **Maria Linares, Vice Chair/Secretary:**

*Welcome back ASI! I hope you all had a fun and relaxing Winter break.*

#### ◆ Governance

This week:

a.) **Discussion:** ASI Bylaws, Article X

*The committee will discuss ASI Bylaws regarding qualifications and candidacy.*

- The Governance team had it as a discussion item twice in the Fall. However, we did not continue the discussion further and did not propose any changes.

b.) **Discussion:** Policy Concerning TSC Board of Trustees Operations

*The committee will discuss policy concerning TSC Board of Trustees operations.*

- We will be discussing policies that were moved from bylaws into policy section

c.) **Discussion:** Policy Concerning ASI Elections

*The committee will discuss policy concerning elections.*

Please attend the Governance meeting if you are interested in any of the discussion items.

Looking forward to seeing you all at our BOD meeting today. I missed you!

Kindly,  
Maria Linares

### **Tristan Torres, Board Chair:**

Hi everyone! Hope that you all had a great winter break!

Just a few things to update you all on.

- Reminder that Breakfast with the Boards is on Wednesday, February 20<sup>th</sup> 8am-10am.
- I will be scheduling 1 on 1s with you all this week, so make sure you look out for those emails going out!

- Rebecca is now the other ASI representative and we will be attending academic senate this week, so if you have any questions just let us know!
- President Virjee will be attending next week's Board meeting, so make sure you prepare some questions for him!

Have a great first week back, and make sure you go get a pizza at the new Pieology in the food court!