

CALL TO ORDER:	Aaron Aguilar, ASI President, called the meeting to order at 2:30 p.m.
ROLL CALL	<p><u>Members Present:</u> Aguirre, Alvarez, Baker, Barillas, Cook, Cortes, Good, Hanna, Linares, Mitchell, Neal, Rajmane, Soria, Wright</p> <p><u>Members Absent:</u> Stohs (E)</p> <p><u>Officers Present:</u> Aguilar, Collins, Edwards, Gonzalez, Hust, Jenkins, Kalra, Morales-Garcia</p> <p><u>Officers Absent:</u></p> <p>*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (3:45 p.m.) is considered not to be in attendance.]</p> <p>**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]</p>
EXCUSALS	Aguilar reported that Dr. Stohs, Academic Senate Representative would be absent from the meeting, he is currently out of town. Aguilar asked for a motion and second to excuse the absences. (Linares-m/Baker-s). There were no objections.
APPROVAL OF AGENDA	Aguilar asked for a motion and second to approve the agenda. (Linares-m/ Aguirre-s) The agenda was approved by unanimous consent.
APPROVAL OF MINUTES	The minutes from the 5/7/2019 meeting of the ASI Board of Directors were approved as presented. (Linares-m/Baker-s) There were no objections.
TIME CERTAIN	None
PUBLIC SPEAKERS	<p>Jessica Sherman, former Director for the College of NSM, congratulated the Board on being elected in their positions. She shared support for Baker, Linares and Cook who are running for leadership positions on the Board. Reminded the Board to reach out to students when issues are coming to the Board for consideration. The vote should be as a representative of the students.</p> <p>Aguilar welcomed the Board and shared he is excited to work with everyone.</p>
UNFINISHED BUSINESS	None
NEW BUSINESS	

Information: Conflict of Interest and Pledge Statements

Dr. Dave Edwards, ASI Executive Director, provided an overview of the Non-Conflict of Interest and Pledge Statements. He explained that the ASI Board of Directors are asked to review and sign these forms each year. As Board members, ASI requires each Director to disclose that they are not financially involved through employment or family connections in matters that have a dealing with the corporation. In addition to that, Directors are asked to sign a pledge that states that they agree to follow the bylaws, policies, codes and regulations of ASI during their term and to fulfill their duties and responsibilities in a fair and lawful, and diligent manner. Edwards asked that they please return the signed documents to Collins by the end of the meeting.

Action: Election of the 2019-2020 Board of Directors Chair

BOD 001 19/20 (Good-m/Neal-s) A motion was made and seconded to elect the 2019-2020 ASI Board of Directors Chair.

Neal nominated John Good. Good accepted the nomination.
Rajmane nominated Lorren Amelia Baker. Baker accepted the nomination.

There were no other nominations. Aguilar closed nominations for the Board of Director's Chair.

Good and Baker spoke to the BOD about their experience, understanding of the position, and goals, and answered questions from the Board. They provided presentations which are an attachment to the minutes. The candidates left the room during Board discussion.

The Board moved into discussion. After discussion, Aguilar asked if there were any objections to moving into a roll call vote. There were no objections. **Motion BOD 001 19/20 (Good-m/Neal-s), Lorren Amelia Baker was elected ASI Board of Directors Chair effective June 1, 2019 through May 31, 2020 with a 9-3-3 roll call vote.**

Aguilar turned the meeting over to Baker, 2019-2020 ASI Board of Directors Chair.

Action: Election of the ASI Board of Directors Vice Chair

BOD 002 19/20 (Aguirre-m/Rajmane-s) A motion was made and seconded to elect the 2019-2020 ASI Board of Directors Vice Chair.

Aguirre nominated Maria Linares. Linares accepted the nomination.

There were no other nominations. The Chair closed nominations.

Linares spoke to the BOD about her experience, understanding of the position, and goals, and answered questions from the Board.

Baker stated that without objection and since there is only one candidate, the Board confirms Linares as Vice Chair. **Motion BOD 002 19/20, Maria Linares was elected ASI Board of Directors Vice Chair effective June 1, 2019 through May 31, 2020 by unanimous consent.**

Action: Election of the ASI Board of Directors Treasurer/Secretary

BOD 003 19/20 (Hanna-m/Mitchell-s) A motion was made and seconded to elect the 2019-2020 ASI Board of Directors Treasurer/Secretary.

Hanna nominated Trevor Neal. Neal accepted the nomination.
Aguirre nominated Brittany Cook. Cook accepted the nomination.

There were no other nominations. The Chair closed nominations.

Neal and Cook both spoke to the BOD about their experience, understanding of the position, and goals, and answered questions from the Board. The parties left the room during Board discussion.

The Board moved into discussion. After discussion, Baker asked if there were any objections to moving into a roll call vote. There were no objections. **The motion failed with a 6-6-3 roll call vote. The board moved back into discussion. Motion BOD 003 19/20 (Hanna-m/Mitchell-s), Brittany Cook was elected ASI Board of Directors Treasurer/Secretary effective June 1, 2019 through May 31, 2020 with a 6-5-4 roll call vote.**

Action: Resolution Concerning Post-Retirement Health Care and Life Insurance Employee Benefit Plan

BOD 004 19/20 (Linares-m/ Cortes-s) A motion was made and seconded to approve the Resolution appointing Aaron Aguilar, ASI President, and Brittany Cook, Treasurer/Secretary, as Co-Trustees of the ASI Post-Retirement Health Care and Life Insurance Employee Benefit Plan.

Edwards explained the purpose and history of the resolution and shared that this action is taken annually to accept the resignations of the former ASI President and Treasurer/Secretary as Co-Trustees of the trust, and to appoint the current ASI President and the newly elected Treasurer/Secretary to serve as Co-Trustees of the ASI Post-Retirement Health Care and Life Insurance Employee Benefit Plan for the current academic year.

Baker opened the floor to questions and discussion. There was no discussion. Baker asked if there were any objections to moving into a roll call vote. There were no objections.

BOD 004 19/20 (Linares-m/Cortes-s) MSC: 15-0-0 The motion passed.

Action: Resolution to Approve Financial Institutions and Signatories

BOD 005 18/19 (Linares-m/Alvarez-s) A motion was made and seconded to approve the Resolution to appoint Financial Institutions and Signatories for the financial accounts held by ASI.

Edwards explained that ASI maintains local bank accounts that are used to manage funds which are under the organization's direct control to meet the day-to-day operational obligations of the corporation and sitting officers are part of the groups of signatories. So, as an annual practice, and as we transition from one leadership group to another, we ask the Board to consider updating the banking signatures so that they reflect the current officers.

The chair opened the floor for discussion on the Resolution. There was no discussion. The Chair asked if there were any objections to moving into a roll call vote. There were no objections.

BOD 005 18/19 (Linares-m/Alvarez-s) MSC: 15-0-0 The motion passed.

Action: Resolution to Approve Agreement ASI & CSUF

BOD 006 18/19 (Good-m/ Soria-s) A motion was made and seconded to approve the Resolution to Approve the Associated Students Inc. Agreement for California State University, Fullerton

Edwards provided historical context and explained the agreement between ASI and CSUF for the Intercollegiate Athletics Program. He shared that as funds are expended, they are then repaid by Athletics. He further shared that the repayment of funds includes fee income to ASI for the management of the process.

Baker opened the floor for discussion on the Resolution. There was no discussion. Baker asked if there were any objections to moving into a roll call vote. There were no objections.

BOD 006 19/20 (Good-m/Soria-s) MSC: 13-1-1 The motion passed.

Action: Resolution to Approve Audit Committee

BOD 007 18/19 (Linares-m/Aguirre-s) A motion was made and seconded to approve the Resolution to Appoint ASI Audit Committee Members for the 2019-2020 audit year.

Edwards explained that this is one of the standing committees of the Board. Every nonprofit organization has their financials audited each year. The company that is retained reviews and reports on the finances of the organization. The committee reviews the reports and asks questions. They then facilitate the presentation of the report to the BOD. You don't have to be an expert in accounting to serve on this committee. The Committee generally meets 2-3 times over the summer early fall.

The Chair asked for Volunteers to serve on the ASI Audit Committee:

The Directors are:

- Rajmane
- Hanna
- Mitchell
- Aguirre

The Finance Committee Representative:

Cook – Treasurer/Secretary

Barillas made a friendly amendment to correct the date in the resolution from June 3, 2018 to 2019.

The chair opened the floor for discussion on the Resolution. There was no discussion. The Chair asked if there were any objections to moving into a roll call vote. There were no objections.

Rajmane volunteered to serve as chair for the audit committee. There were no objections.

BOD 007 18/19 (Linares-m/Aguirre-s) MSC: 15-0-0 The motion passed.

Roll Call Votes		001			003			003			004		
		Baker	Good	Abstain	Cook	Neal	Abstain	Cook	Neal	Abstain	YES	No	Abstain
Arts	Baker			1			1			1	1		
	Aguirre	1			1			1			1		
CBE	Hanna	1				1			1		1		
	Neal		1				1			1	1		
Communications	Soria		1			1			1		1		

	Wright		1			1			1		1		
Education	TBD												
	TBD												
ECS	Mitchell	1				1				1	1		
	Rajmane	1				1			1		1		
HSS	Good			1		1			1		1		
	Linares	1			1			1			1		
HHD	Alvarez	1			1			1			1		
	Barillas	1			1			1			1		
NSM	Cook	1					1			1	1		
NSM	Cortes	1			1			1			1		
Univ. President's Rep.	Hunt			1	1			1			1		
Academic Senate Rep.	Stohs	Absent											
		YES	NO	Abstain	YES	NO	Abstain	YES	NO	Abstain	YES	No	Abstain
		9	3	3	6	6	3	6	5	4	15	0	0

Roll Call Votes		005			006			007		
		YES	NO	Abstain	YES	NO	Abstain	YES	NO	Abstain
	Aguirre	1			1			1		
CBE	Hanna	1			1			1		
	Neal	1			1			1		
Communications	Soria	1			1			1		
	Wright	1			1			1		
Education	TBD									
	TBD									
ECS	Mitchell	1			1			1		
	Rajmane	1			1			1		
HSS	Good	1			1			1		
	Linares	1				1		1		
HHD	Alvarez	1			1			1		
	Barillas	1			1			1		
NSM	Cook	1			1			1		
NSM	Cortes	1			1			1		
Univ. President's Rep.	Hunt	1			1			1		
Academic Senate Rep.	Stohs	Absent								
Arts	Baker	1					1	1		
		YES	NO	Abstain	YES	NO	Abstain	YES	NO	Abstain
		15	0	0	13	1	1	15	0	0

ANNOUNCEMENTS/MEMBERS PRIVILEGE

Baker congratulated the Board on completing their first meeting.

Edwards, thanked Wiley, Allen, Nettles, Ysais and the LPD team for all the work and efforts for the new leader training and development process.

Hallie Hunt DOS introduced herself and shared she would love to meet each member. Congratulations to the Board.

Gonzalez shared his goal is to work with both boards and will be reaching out to the student leaders. He asked if any members have ideas in how to increase outreach, he is open to collaborate.

ADJOURN

Baker adjourned the meeting at 4:31 p.m.



Brittany Cook, Treasurer/Secretary, ASI Board of Directors



Susan Collins, Recording Secretary

**ASSOCIATED STUDENTS INC.
CALIFORNIA STATE UNIVERSITY, FULLERTON**

CERTIFICATION OF NON-CONFLICT OF INTEREST

I have read California Education Code Sections 89906, 89907, 89908, and 89909 printed on the reverse of this document, and I am not involved financially, through employment or family connections with any business, firm, vendor, and/or service bureau doing business with this corporation.

Should I find in some future contractual matter before the Board of Directors that there may be the potential of a conflict of interest, I shall disclose that potential conflict and abstain from voting, as prescribed in Education Code, Section 89907.

Printed Name

Signature

Date

California Education Code Section 89906

No member of the governing board of an auxiliary organization shall be financially interested in any contract or other transaction entered into by the board of which he is a member, and any contract or transaction entered into in violation of this section is void.

California Education Code Section 89907

No contract or other transaction entered into by the governing board of an auxiliary organization is void under the provisions of Section 89906, nor shall any member of such board be disqualified or deemed guilty of misconduct in office under said provisions, if the circumstances specified in the following subdivisions exist:

(a) The fact of such financial interest is disclosed or known to the governing board and noted in the minutes, and the governing board thereafter authorizes, approves, or ratifies the contract or transaction in good faith by a vote sufficient for the purpose without counting the vote or votes of such financially interested member or members, and

(b) The contract or transaction is just and reasonable as to the auxiliary organization at the time it is authorized or approved.

California Education Code Section 89908

The provisions of Section 89907 shall not be applicable if the circumstances specified in any of the following subdivisions exist:

(a) The contract or transaction is between an auxiliary organization and a member of the governing board of that auxiliary organization.

(b) The contract or transaction is between an auxiliary organization and a partnership or unincorporated association of which any member of the governing board of that auxiliary organization is a partner or in which he is the owner or holder, directly or indirectly, of a proprietorship interest.

(c) The contract or transaction is between an auxiliary organization and a corporation in which any member of the governing board of that auxiliary organization is the owner or holder, directly or indirectly, of 5 percent or more of the outstanding common stock.

(d) A member of the governing board of an auxiliary organization is interested in a contract or transaction within the meaning of Section 89906, and without first disclosing such interest to the governing board at a public meeting of the board, influences or attempts to influence another member or members of the board to enter into the contract or transaction.

California Education Code Section 89909

It is unlawful for any person to utilize any information, not a matter of public record, which is received by him by reason of his membership on the governing board of an auxiliary organization, for personal pecuniary gain, regardless of whether he is or is not a member of the governing board at the time such gain is realized.

ASSOCIATED STUDENTS INC.
CALIFORNIA STATE UNIVERSITY, FULLERTON

PLEDGE

I, (Print Name) _____, accept the position of (Position Title) _____ and the duties and responsibilities associated with the position. I agree to follow the Bylaws, policies, codes and regulations of the Associated Students **Inc.**, California State University, Fullerton ("Corporation") and those of California State University, Fullerton. I agree to fulfill the duties and responsibilities of this position in a fair, lawful and diligent manner.

In making this pledge, I know of no conflict or reason which would in any manner interfere with my successfully fulfilling my duties and obligations to the Corporation and the students, fairly, openly and without conflict of interest, now or in the future. I agree to immediately notify the Corporation and its Board upon becoming aware of any obstacle to my fulfilling this pledge.

In making this pledge, I do so freely and willingly. I declare under penalty of perjury the foregoing is true and correct.

Name Printed

Signature

Date

POLICY CONCERNING STUDENT LEADER FINANCIAL AWARDS

Section 3

PLEDGE COMMITMENTS

A pledge of commitment to the duties of the office is required of all student leaders receiving a financial award. The pledge must be submitted at the time of assumption of duties of the position. A new pledge must be submitted for a new or different position. Completed pledges will be retained by the Associated Students, Inc. Executive Director with other conflict-of-interest statements.

DATE APPROVED: 05/08/2018



CSUF

ASI

Board of Directors
Chair Campaign Presentation



June 3rd, 2019

By Lorren Baker

Who Is Lorren Baker



Values:

Transparency
Communication
Teamwork
Innovative
Inspire
Care
Accountability
Commitment
Balance
Integrity
Civic engagement
Service to the region
shared governance

- BFA in graphic and interactive design
- BA Psychology
- From San Luis Obispo
- 5th year transfer student
- Was originally majoring in wine business and making wine
- College of the arts director
- Leadership style: empowering other and lead by example
- Communication style: Direct and efficient
- Enjoys constructive criticism and feedback
- Serves all students and active listens
- Strong work ethic and pride in work

CSUF Experience



Associated Student Incorporated, Board of Directors for the College of the Arts 2018-2020

- Finance Committee
- Audit Committee
- Panhellenic Liaison
- Arts-Inter Club Council
- Sports Club Inter-club Council Liaison
- Presidential Appointee Committee Liaison
- University Affairs Liaison



- Student representative on AVP Strategic Communications and Brand Management Search Committee
- Executive Director Evaluation
- Titan Ambassador Mentor
- ASI Roundtables
- Breakfast With the Boards
- ASI Townhall



- Building Leaders Campaign Participant
- I am Fullerton Campaign Participant

CSUF Experience



Some Additional Accomplishments for CSUF:

Sponsoring and creating *"A Resolution to Establish a Chief Inclusion and Diversity Officer"*

Co-sponsoring *"A Resolution In Support of Inclusion and Accessibility for Students with Disabilities"*



Some Accomplishments for the College of the Arts:

Women Alumni in the Arts Speaking Panel

Establishing more academic advising

Addressing and installing portfolio review system



Other Involvements:

-Resident Advisor for the College of NSM

-Mihaylo - Center for Leadership Graphic Designer and Interior Designer

-Dark Room Laboratory Technician

-Zeta Tau Alpha Member

-Rho Gamma Recruitment Councilor

-Motivational Speaker



Vision

1. BOARD CONDUCT

b. Ethics

Respect

Members must work effectively with coworkers, customers and others by sharing ideas in constructive and positive manner; listening to and objectively considering ideas and suggestions from others, keeping commitments, keeping others informed of work progress, timetables and issues, addressing problems and issues constructively to find mutually acceptable and practical business solutions, addressing others by name, title or other respectful identifier and respecting the diversity of our work force in actions, words and deeds. Members must be able to work effectively within a complex organizational setting and a multi-cultured campus environment. Members must be able to establish and maintain effective, cooperative, and harmonious relationships with students, staff, co-workers, faculty, alumni and the general public.

- Maintaining *positive work environment* whereby *goalsetting* and *respect* exists.
- Continuing *bonding activities* to promote *healthy communication, leadership development, and growth*.
- Fostering effective communication for *collaboration*.
- Effectively *prepare directors* for meetings by communicating about items and presentations that will be placed on the agenda
- Out reach and addressing students at large* that speak during public comment
- Collaborating and *creating goals as a team* to be carried out and implemented throughout the year.
- Helping directors write resolutions and accomplish goals

Communication

- Monthly meeting* with all directors individually
- Weekly check* in for wellbeing and goals
- Aiding in development of each *directors' unique goals*

Innovative and dynamic ideas for connecting to college

- Connect them with marketing to create *newsletters*
- *Office hours* held in the respective college or by tabling

Shadowing Maria Linares

Meetings or communication with previous renown Board Chairs: Kayleigh Bates and Nick Jakel

Vision

2018-2023 Strategic Plan

"Our Commitment to a Transformational Titan Experience
Provide a transformative educational experience and environment for all students.

Titan students are immeasurably enriched by immersive experiences and a robust array of services that support their well-being, provide a sense of belonging, and promote academic success. The many benefits from this institutional commitment – enhanced learning, retention, confidence, and affinity for the university – ensure Titan graduates are well prepared to excel in the workforce or in further education."

1. Create, enhance, and communicate programs and policies to narrow gaps in basic student health and well-being

2. Titan students are immeasurably enriched by immersive experiences and a robust array of services that support their well-being, provide a sense of belonging, and promote academic success.

3. Support and implement models that build increased cultural competencies.

Implement University 2018-2023 Strategic Plan strategies into ASI

1 - *Food Pantry:*

with collaborative efforts of ASI Exec Team, Hallie Hunt, DR. Os-eguera, and Tami Bui

2 - *Titan Experience:*

Effective outreach and communication via newsletter, interactive office hours, and continuing roundtables while addressing previous collected data.

3 - *Cultural Competencie:*

(the ability to understand, communicate with and effectively interact with people across cultures): CIDO





Thank You

Any questions?



ASI Board of Directors Chair Proposal

John Good

June 3, 2019

Agenda

Who I am

My experience

What does a Chair do?

What I want to do as Chair

Who is John Good?

- 5th year student
- English major/ Philosophy minor
- H&SS Director
- Bartender/ Lead Server at Red Lobster
- Aspiring attorney
- Applying to law school in October
- Leadership experience
- Leadership style: “Lead by example”
- Communication style: open, direct, and efficient
- Welcomes constructive criticism and feedback



Who is John Good (cont'd)

- Grew up in Eastvale, CA
- BIG sports fan
- Breakfast burrito connoisseur
- Favorite TV show: Rick and Morty
- Favorite Artist: Kendrick Lamar



My Leadership Experience



- Little League Baseball Umpire
- Orientation Leader
- Titan Ambassador
- Director of Public Relations for IFC
- Vice President of Fraternity
- Board of Directors
- Middle Leadership Academy
- Bartender/ Lead Server at Red Lobster

My ASI Experience



SAT ON FINANCE
COMMITTEE



BOD REPRESENTATIVE ON
LOBBY CORPS COMMISSION



CHAIR OF BOARD
LEADERSHIP REVIEW



SAT ON ASI EXECUTIVE
DIRECTOR EVALUATION



RAN SUCCESSFUL VISIBILITY
CAMPAIGN (TWO OTHER
COLLEGES FOLLOWED SUIT)




SUCCESSFULLY ADVOCATED
FOR INCREASE IN TRAVEL
CAP PER STUDENT



ATTENDED CSSA

Why Chair?

I want to serve students equitably and create effective change that enhances the Titan Experience



This year we have the opportunity to do that:

ASI Strategic
Plan

TSU Renovations

Roundtable
Project Feedback

Role of Chair

Chair

The Board will elect a Director to serve as Chair. The Chair must be elected at the first meeting in June and serves from that meeting through May 31. The ASI President serves as Chair in absence of the Chair and Vice Chair.

The Chair of the Board of Directors:

- Presides over all Board of Directors meetings
- Appoints each Director to serve on at least one standing committees and act as a liaison no later than three (3) legal business days before the first meeting of the fall and spring semesters, except the Audit Committee, to one of the following:
 - o TSC Board of Trustees standing sub-committees;
 - o ASI Programming Boards (Association for Inter Cultural Awareness, Productions, Titan Tusk Force);
 - o Funded councils (Inter Fraternity Council, Multicultural Greek Council, National Panhellenic Council, Panhellenic, Resident Student Association); or
 - o Funding councils (Black Student Union, Community Service ICC, Mesa Cooperativa, Sports Club ICC
- Appoints the required number of Directors on any ASI ad hoc committee
- Schedules ASI promotional events for the Board to carry out after the adjournment of Board Meetings when time permits.

Role of Chair (cont'd)

- ASI Board Chair shall be responsible for reinforcing ASI office hours
- Maintains regular communication with the Executive Officers, TSC Board of Trustees Officers, and chairs of programming board, funded, and funding councils
- Directs the work of the Vice Chair, Secretary, and Treasurer
- Has the responsibility to hold the Directors accountable for their goals
- Serves as a standing liaison member to all ASI committees except the Audit Committee and the Board Leadership Review Committee
- Chair or designee will serve as representative of the Board of Directors on the TSC Board of Trustees, the Student Athletics Advisory Council and the Academic Senate
 - Chair or designee serves for one year or the duration of the position providing they remain a member of the Board of Directors during that period. If the Board of Directors representative is unable to complete the term, the Chair will select a representative to complete the vacated position within ten (10) days after the position is declared vacant
- Chair, working with the Vice Chair, Secretary, and Treasurer and the Director of Leader and Program Development, are charged with developing a curriculum to be discussed at Board of Directors retreats, additional board development training, and other internal issues related to the Board

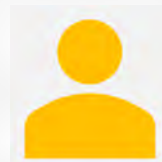
Summarized Role of Chair



Serve as representative for the board and student body



Chair board meetings



Facilitate and guide the work of board leadership and directors

What I want to do as Chair



Outreach



Leadership



Accountability

MEET YOUR ASSOCIATED STUDENTS, INC. *Student Leaders*

**COLLEGE OF HUMANITIES
& SOCIAL SCIENCES**

BOARD OF DIRECTORS REPRESENTATIVES

Contact us today!

MARIA LINARES
IG: @mommyof3royaldolls
asboardvcsecretary@fullerton.edu

JOHN GOOD
IG: @johngoodgood
asboard-hss@fullerton.edu

Fullerton State University
Fullerton
ASI.FULLERTON.EDU
FOLLOW US @ASICSUF

Outreach

- Create channels for students to communicate with student leaders
- Create visibility campaigns across all eight colleges

*Standard weekly reports for BOD members

Leadership

- Collaboration
- Teamwork
- Guidance

* Office hours for BOD Members ONLY

- Collaborate with Chief Inclusion and Diversity Officer:
 - Ensure BOD members have necessary ally trainings
 - Assist with roadblocks that may prevent efficient collaboration
- Collaborate with TSCBOT:
 - Add BOT Rep to Board
 - Work to create space for ASI Food Pantry

Accountability

- Create expectations for everyone
- Garner outside feedback from students we serve

ACCOUNTABILITY MODEL

Individual meetings:

- 1st meeting: The purpose of the first meeting is to allow each director to feel more comfortable in their role, and to feel more encouraged to come back for further guidance. The big take away from initial meetings is for the director to have a better idea of what their year will look like, and to lay out meaningful work they can begin doing.
 - o Agenda:
 - Recap expectations set at retreat (change/modify per person)
 - Education about role: who is helpful to meet with, weekly tasks you are responsible for
 - Explore any ideas director may have (transform ideas into an action plan)
 - Create goals for semester/year (suggest deadlines for accountability)
 - Leave meeting with action items to complete
 - Additional meetings : The purpose of any additional meetings is to maintain a working relationship with each director. Additional meetings allow for the opportunity to check on goals that were initially set, and troubleshoot any issues that prevent directors from achieving their goals
 - o Agenda:
 - Check-in (how are you doing as a student/human being)
 - Explore ongoing projects
 - Troubleshoot any issues/interpersonal relationships

College meetings:

- 1st meeting: The purpose of the first meeting is to check-in at beginning of semester, and ensure each pair is set for success
 - o Agenda:
 - Check-in (how is year going so far, how are ICC/commissions, etc.)
 - Have you met/introduced yourself to deans?
 - Establish tabling dates for visibility campaign
 - Explore ways to improve college for students
 - 2nd meeting: The purpose of the second meeting is to check-in on goals and give feedback from accountability SOQ's.
 - o Agenda:
 - Check-in (how are you doing as a student/human being)
 - Track goal progress/troubleshoot any problems
 - Go over SOQ feedback from respective ICC/commissions

Summary

- Why:
 - I want to serve students equitably
 - We have a unique opportunity this year
- How:
 - Outreach
 - Leadership
 - Accountability

Thank you! Questions?

Maria Linares

B.A. Sociology with minor in Political Science

Favorite quote: “The person you should try to be better than, is the person you were yesterday”

HSS ICC E-Board: Passionate, Dedicated, Committed, Transparent, Enthusiastic

Vice Chair

Involvements

Latinx Student Psychological Association (since 2017)

Students for Quality Education (2017)

Movimiento Estudiantil Chicanx de Aztlán (2018)

Abled Advocators (2018)

NASPA Undergraduate Fellows Program

- Selected to be part of a cohort of historically marginalized students to gain knowledge on the field of student affairs

Children's Center Parents and PALS - President



Experience and Qualifications

- Prepared weekly agendas
- Reviewed and approved Governance minutes
- Maintained and improved policies and bylaws
- Submitted weekly Vice Chair/Secretary reports
- Effectively Chaired Governance meetings
- Interviewed and filled board vacancies
 - College of Engineering and Business
- Presided over Board meeting in absence of the Chair
- ASI liaison to the following:
 - College of Humanities & Social Sciences ICC
 - Black Student Union
 - MESA Cooperativa
 - Presidential Appointee Commission
 - Outstanding Professor Committee

→ ASI Executive Director Evaluation Committee

Received ASI Advocate of the Year Award 2018/2019



Accomplishments

- **Visits to the Irvine campus**
 - Met with Dean Nakagawa
- **Support our DSS**
 - Sponsored and passed a Resolution in Support of Inclusion and Accessibility for Students with Disabilities (BOD Jessica Sherman, Deanna - student at large, and co-sponsor Lorren Baker)
- **Increased involvement with the Children's Center**
 - Governance team volunteered
- **Mental health awareness**
 - Incorporated into ASI training
- **Visibility Campaign around TSU**
 - Display case & digital display
- **Social Justice Commission**
 - Implemented passed resolution



Accomplishments continued...

- **Advocated to increase scholarship amount for undocumented students**
 - \$500 to \$10,000
- **Advocated to help create scholarships for formerly incarcerated students**
 - \$0 to \$10,000
- **Advocated to incorporate the following trainings:**
 - Sensitivity training around the topic of disability
 - Social justice training
 - Mental Health Awareness
- **ASI Executive Director Evaluation**
- **Worked on transparency and accessibility to meetings**
 - Shared agendas on personal social media, kept students informed, & began work on live streaming

Bylaws

- Revised ASI bylaws, moved sections to policy statements, added legal necessary language.



Policies

Revised:

- ASI Elections
- Board of Directors Operations
 - Declaring vacancies
- Special parking privileges
- Executive Officers Operations
- Executive Senate
- Social Media
- Student Appointments
- Student Employee Compensation
 - Sick leave, pay and overtime, benefits

Established:

- TSC Board of Trustees Operations
 - Expected conduct, members responsibilities and duties, overview of sub-committees
- Executive Officer Operations
- Composition and Duties of Commissions

Vice Chair Goals 2019/2020

- One on ones with Governance
 - If time permits, board members
- Continue implementing passed resolutions
- Help board members prepare and sponsor resolutions
 - Assist ASI President with reporting to the board
 - Show progress on ASI website such as Division of Student Affairs does for those requiring university action
- Continue running Governance meetings effectively
- Continue working on more transparency and accessibility to meetings
 - Share agendas on personal social media, keep students informed, & continue working on live streaming
- Continue involvement with the Children's Center
- Work with DIRC to set up ally trainings for ASI Board of Directors

Thank you for your time.





**Resolution for ASI Post-Retirement Health Care and
Life Insurance Employee Benefit Plan**

WHEREAS, The Associated Students Inc. (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, the Associated Students Inc., CSUF Post-Retirement Health Care and Life Insurance Employee Benefit Plan was established by Declaration of Trust dated May 19, 1998 (Trust); and

WHEREAS, Ana Aldazabal, President of Associated Students Inc., CSUF, and was named a Co-Trustee of said Trust; and

WHEREAS, Ana Aldazabal has resigned in writing effective May 31, 2019, pursuant to Section 6.01 of Article VI of said Trust and Aaron Aguilar is the new President of Associated Students Inc., CSUF; and

WHEREAS, Maisune Abu-Elhaija, Vice Chair/Treasurer of Associated Students Inc., CSUF, was named a Co-Trustee of said Trust; and

WHEREAS, Maisune Abu-Elhaija has resigned in writing effective May 31, 2019, pursuant to Section 6.01 of Article VI of said Trust, and **TBD**, is the new Treasurer/Secretary of the Board of Directors of Associated Students Inc., CSUF; therefore let it be

RESOLVED, that the resignation of Ana Aldazabal is hereby accepted in appreciation for her service; and let it be further

RESOLVED, that Aaron Aguilar is hereby appointed to replace Ana Aldazabal as Co-Trustee for the Trust; and let it be further

RESOLVED, that the resignation of Maisune Abu-Elhaija is hereby accepted in appreciation for her service; and let it be further

RESOLVED, that **TBD** is hereby appointed to replace Maisune Abu-Elhaija as Co-Trustee for the Trust; and let it be finally

RESOLVED, that the Executive Director be and hereby is authorized to perform such acts and execute such instruments as is deemed necessary to complete this appointment of replacement Co-Trustees for said Trust.

Adopted by the Board of Directors of the Associated Students, California State University, Fullerton, Inc., on the third day of June in the year two thousand and nineteen.

ASI Board of Directors Chair

ASI Board of Directors Treasurer/Secretary

Associated Students Inc., California State University, Fullerton, President, does hereby
[] approve / [] refuse to approve this resolution.

Aaron Aguilar, ASI President

Date



Resolution to Approve Financial Institutions and Signatories

WHEREAS, The Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton (CSUF), and

WHEREAS, ASI is governed by ASI Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards, and

WHEREAS, ASI Policy Concerning Asset Management dictates that the ASI Executive Director is to annually present to the ASI Board of Directors, for its review and action, a listing of the financial institutions with which ASI/TSC bank and investment accounts are held and provide the names and titles of individuals proposed as authorized check signers on all such accounts, and

WHEREAS, the ASI Board of Directors for the 2019/20 Academic year will begin its term June 1, 2019, and therefore let it be

RESOLVED, the ASI Board of Directors authorizes the following individuals to conduct business with Bank of America and Local Area Investment Fund as to any and all ASI accounts:

Executive Director David Edwards
Associate Executive Director Keya Allen
Director of Financial Services Lionel Lawrence
Accounting Manager Steven Udell;
and let it be finally

RESOLVED, the ASI Board of Directors authorizes the following positions as signatories on all ASI Bank of America checking accounts:

Executive Director	David Edwards
Associate Executive Director	Keya Allen
Director of Financial Services	Lionel Lawrence
Accounting Manager	Steven Udell
Director of Administration	Carol McDoniel
CSUF Chief Financial Officer	Danny C. Kim
CSUF Controller	Steven Yim
ASI President	Aaron Aguilar
ASI Vice President	Mansi Kalra
ASI Board of Directors Treasurer/Secretary	Brittany Cook

Adopted by the Board of Directors of the Associated Students, California State University,
Fullerton, Inc., on the third day of June in the year two thousand and nineteen.

Chair, Board of Directors

Treasurer/Secretary, Board of Directors

AGREEMENT
Between
Associated Students Inc., CSUF and
California State University, Fullerton

INTRODUCTION

The Associated Students Inc., CSUF ("ASI") currently provides accounting services to California State University, Fullerton's Intercollegiate Athletic Program. The Associated Students Inc., CSUF funds are loaned to California State University, Fullerton ("University") when its Athletic Program revenues are insufficient to cover expenditures submitted to the ASI Accounting Office for payment. Under the terms of this agreement, the University may borrow a maximum of \$300,000 plus interest accrued.

AGREEMENT

This agreement, dated July 1, 2019, is entered into by the ASI and the University for the purpose of providing a line of credit ("LOC") by the ASI to the University. Limited to a maximum of \$300,000 plus interest accrued, if any, the LOC is intended to enable the University to meet its Athletic Program's cash flow needs during the term of this agreement. Should this agreement be terminated, the University agrees to fully repay any outstanding balance in the LOC, plus interest due, no later than sixty days following notice of termination.

Outstanding balances in the LOC on June 30 of each fiscal year shall be automatically rolled over into the subsequent fiscal year

All disbursements under this agreement will be subject to the provisions contained in the accounting services agreement in effect between the University and the ASI.

TERMINATION

This agreement shall remain in force until terminated by either party. The agreement shall be considered terminated when either party gives thirty (30) days' written notice of the desired date of termination. Notice of termination shall be delivered in writing to all signatories below.

METHOD OF INTEREST CALCULATION

The Associated Students, CSUF, Inc. will calculate interest charges on the outstanding balance each day and will charge the LOC on a monthly basis. The ASI will base the interest rates it charges on the average rate established by the Local Agency Investment Fund plus 1%.

Both parties will periodically receive interest calculation reports prepared by ASI Financial Services.

James Donovan
Director, Titan Athletics

Danny C. Kim
VP Administration & Finance

Dave Edwards, Ed.D.
Executive Director, ASI, CSUF



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Resolution to Appoint 2019-2020 ASI Audit Committee

WHEREAS, The Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton (CSUF); and

WHEREAS, ASI is governed by the ASI Board of Directors who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

WHEREAS, ASI Bylaws state in Article IV, Section 2, Clause 6 that the Audit Committee shall be composed of four (4) members of the Board, a member of the finance committee, and one (1) voting member of the TSC Board of Trustees. Members of the Board to serve on the Audit Committee shall be appointed by the Board; and

WHEREAS, the audit committee members must be students, may not be ASI Executives, staff, or unpaid volunteers in an operational position of the organization. No member may serve if they have a financial interest in ASI. Other voting members of the committee shall include two members from the campus community. All members must be approved by the Board of Directors with a majority vote; and

WHEREAS, the audit committee shall convene at least two times annually during the summer session; therefore let it be

RESOLVED, the ASI Board of Directors appoints the following individuals to serve on the Audit Committee for the 2019-20 academic year:

Four Directors to be nominated at the June 3, 2019 meeting of the ASI Board of Directors, and
One member of the ASI Finance Committee to be nominated at the June 3, 2019 meeting of the ASI Board of Directors, and

One Trustee to be nominated at the June 3, 2018 meeting of the TSC Board of Trustees, and
Rob Scialdone, Budget Manager, Division of Student Affairs, CSUF, and
Cindy Merida, Director of Audit Services and Coordination, CSUF; and let it be finally,

RESOLVED, the ASI Board of Directors names the chair of the Audit Committee from those appointed.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton, on the third day of June in the year two thousand and nineteen.

Chair, Board of Directors

Treasurer/Secretary, Board of Directors

Associated Students, California State University, Fullerton, Inc., President, does hereby
[] approve / [] refuse to approve this resolution.

Aaron Aguilar
ASI President

Date