



Minutes

ASI Board of Directors Meeting

📅 Tue February 25th, 2020

🕒 1:15pm - 3:45pm PST

📍 Titan Student Union Board Room

👥 In Attendance

I. Call to Order

Lorren Baker, Chair, called the meeting to order at 1:15 p.m.

II. Roll Call

Members Present: Aguirre, Alvarez, Baker, Barillas, Calderon, Cook, Cortes, Hanna, Linares, Martinez, Mitchell, Rajmane, Reveles, Soria, Stohs, Therrien, Wright

Members Absent: Vigil

Liaisons Present: Aguilar, Allen, Collins, Gonzalez, Hust, Jenkins, Morales-Garcia

Liaisons Absent:

According to ASI Policy Concerning Board of Directors Operations attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled ending time for the meeting.

*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

EXCUSALS: (Calderon-m/Mitchell-s) Baker asked for a motion and second to excuse Stohs and Rajmane who would arrive late to the meeting. The absences were excused by unanimous consent.

- ◻ Rajmane arrived at 1:35 p.m.
- ◻ Dr. Stohs arrived at 1:57 p.m.

III. Approval of Agenda

(Reveles-m/Soria-s) Baker informed the Board that the ESC report would be postponed until the March 3rd meeting. Baker asked for a motion and second to approve the amended agenda. The amended agenda was approved by unanimous consent.

IV. **Consent Calendar**

There was one item on the Consent Calendar. The item was approved by unanimous consent.

a. **02/18/2020 Meeting Minutes**

V. **Public Speakers**

Members of the public may address Board of Directors members on any item appearing on this posted agenda or matters impacting students.

NONE

VI. **Time Certain**

a. **1:30pm Fram Virjee, CSU Fullerton President**

Fram Virjee, President, CSU Fullerton, thanked the Board for the invitation to speak and for their work as campus leaders. He commended the Board and Exec Officers for their efforts toward supporting efforts to heal from tragedies, campus climate issues. commended student leaders for their work and efforts in dialoging with president's office and leaders on campus. Shared an overview of the key initiatives for CSUF:

Graduation Initiative 2025 (Goal ?) - commitment to student success. Shared statistics in the growing success in the GI 2025 efforts.

- **Physican Master Plan (Goal 4)** - committment to learning environment for students. Hope to create a student centered environment across campus. Looking to maximize space utilization on campus. 3 key aspects for consideration:
 - **Arboretum** - retain as open space, integrate back to part of CSUF campus;
 - **Events Center** - collaborative and flexible space. Events, educational, community building
 - **Innovation Center** - near the library. Space for academic and co-curricular activities to come together - collaborative efforts
- **Campus Climate (Goal 1)** - working to address equity, inclusion and diversity on campus. Tacticle work to address the here and now; Long-term view - Titans Together initiative - multi-year plans for academic and co-curricular efforts to address the campus climate. Encourage to join in TT efforts, community reading.
- **Budget (Goal 4)** - committment to learning environment and legacy. How much from the State and how to allocate funds. Looking to lobby the state to increase funds.
- **VP Searches** - Provost/VP Academic Affairs; VP Student Affairs
- **Capital Campaign Philanthropic Initiatives (Goal 4)** - goal to raise \$200,000,000. Community laungh March 12th to increase investment efforts to CSUF.

President Virjee answered questions from the Board.

b. **2:00pm Hallie Hunt, Dean of Students**

Hallie Hunt, Dean of Students, provided a presentation regarding the resources and services provided through the Dean of Students office. She introduced the team. A copy of the presentation is an attachment to the minutes.

c. **2:30pm ASI Wellness Survey, De La Torre & Dr. Thomas**

Yessica De La Torre and Dr. Kevin Thomas shared an overview of the data and results from the ASI Student Wellness survey conducted fall 2019. De La Torre and Thomas answered questions from the Board.

The Board thanked De La Torre and Dr. Thomas for their work and efforts in preparing the survey and providing the data.

VII. Executive Senate Reports

a. EICC

Yvette Parian, Chair, provided an update report on the Spring 2020 goals, budget and activities for EICC. The report is an attachment to the minutes.

b. PANHELLENIC

Alexus Cordova, Vice President Finance, provided an update report on the Spring 2020 goals, budget and activities for PANHELLENIC. The report is an attachment to the minutes.

c. TSCBOT

Douglas Kurtz, Chair, provided an update report on the Spring 2020 TSC Board of Trustees goals and projects under consideration. The report is an attachment to the minutes.

Kurtz shared thoughts about the benefits of including a TSC BOT member on the BOD for greater connection and update purposes. Urged the Board to consider as the Bylaws are reviewed and updated.

d. ESC

Postponed to March 3, 2020.

VIII. Unfinished Business

a. NONE

IX. New Business

a. Action: Resolution Approving Changes to ASI Policy Concerning Composition and Duties of Commissions (Governance)

The Board will consider approving ASI Resolution approving changes to ASI Policy Concerning Composition and Duties of Commissions.

BOD 039 19/20 (Governance) A motion was brought to the Board from the Governance Committee to approve a Resolution Approving Changes to ASI Policy Concerning Composition and Duties of Commissions.

Baker yielded to Linares to review the resolution and policy changes and to provide an update regarding the discussion from the Governance Committee. Linares reviewed the policy changes and the resolution.

Baker opened the floor to questions. There were no questions.

Baker opened the floor to discussion. There were no points of discussion.

Baker asked if there were any objections to moving into a roll call vote. There were no objections.

Decision: BOD 039 19/20 (Governance) Roll Call Vote: 17-0-0 The Resolution Approving Changes to ASI Policy Concerning Composition and Duties of Commissions was adopted.

b. Discussion: ASI Wellness Survey

The Board will discuss the ASI Wellness Survey based on information provided by Ms. De La Torre and Dr. Johnson.

Baker invited Yessica De La Torre and Dr. Kevin Thomas to provide an overview of results

from ASI's Wellness survey. De La Torre and Thomas answered questions from the Board.

- Aguilar shared thoughts about the barriers mentioned in the data, and shared it might be a good idea to present a marketing campaign highlighting services available to students.
- Martinez suggested developing strategies to market information about the resources available to students on campus.
- Baker shared personal experiences in learning about services on campus.
- Aguirre spoke to the hours of operation barrier and talking to ICCs to gather student feedback.
- Soria shared idea to collaborate with Titan Hut to bring awareness to the campus community about services.
- Dr. Thomas shared the You at Fullerton resource will provide greater information to help the community in searching for resources on campus.
- Linares shared the marketing campaign idea is great... Shared an idea last semester with a theme of filming ASI/campus representatives "follow me to..." which would show leaders going to various resources on campus.
- Gonzalez suggested developing a virtual scavenger hunt to find resources, with an opportunity drawing to enhance participation.
- Aguilar shared the Online Portal will help solve some of the hours of operation barrier issues, and commended Linares' idea to share/show specific use of services would be helpful.

X. Reports

a. EXECUTIVE REPORTS:

1. Executive Officers Report

The Executive Officers provided highlights from their written report. The report is an attachment to the minutes.

b. BOARD LEADERSHIP REPORTS:

The Board Leadership report is an attachment to the minutes. The Treasurer/Secretary, Vice Chair and Chair provided highlights from their written report.

1. Treasurer/Secretary

2. Vice Chair

3. Chair

XI. Announcements/Member's Privilege

- Aguilar AB 1460 Ethnic Studies survey open until midnight tonight. Urge students to participate. Budget, any specific questions or want more information feel free to stop by office or reach out.
- Allen shared will be seeing a resolution from ASI Pres & BOD Chair regarding the ASI Vice President position soon. Be mindful when evaluating the budget. Thanked all for consideration in rescheduling meetings to accommodate her absence in the coming week.
- Linares spoke to Dean Hunt regarding regalia loaning program for graduates. The program, as in the past, will be available to students again this year. DIRC event tonight.
- Hanna Business Madness event next week. Urged all to attend.
- Aguirre sit on the Spring Concert Creative Team. Looking for volunteers for Spring Concert.
- Baker thanked the Directors for sharing the survey, closing tonight, please continue to

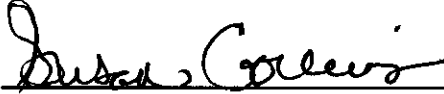
spread the word. Will be deciding this week who will participate on the Executive Director evaluation committee. Anyone interested should reach out.

XII. Adjournment

Lorren Baker, ASI Board Chair, adjourned the meeting at 3:18 p.m.



Brittany Cook, Treasurer/Secretary



Susan Collins, Recording Secretary

Roll Call 2019-2020

02/25/2020 ASI Board Meeting Roll Call

| Attendance | Board Members | | |
|------------------------|---------------|---------|--------|
| | | Present | Absent |
| Arts | Aguirre | 1 | |
| CBE | Hanna | 1 | |
| | Martinez | 1 | |
| Communications | Soria | 1 | |
| | Wright | 1 | |
| Education | Calderon | 1 | |
| | Reveles | 1 | |
| ECS | Mitchell | 1 | |
| | Rajmane | 1 | |
| HSS | Therrien | 1 | |
| | Linares | 1 | |
| HHD | Alvarez | 1 | |
| | Barillas | 1 | |
| NSM | Cook | 1 | |
| | Cortes | 1 | |
| Univ. President's Rep. | Vigil | | 1 |
| Academic Senate Rep. | Stohs | 1 | |
| Chair (Arts) | Baker | 1 | |
| | | Present | Absent |
| | | 17 | 1 |

| Attendance | Liaisons | | |
|------------|----------------|---------|--------|
| | | Present | Absent |
| President | Aguilar | 1 | |
| Exec Dir | Allen | 1 | |
| Rec Sec | Collins | 1 | |
| CCO | Gonzalez | 1 | |
| CGO | Hust | 1 | |
| CCRO | Jenkins | 1 | |
| VP | TBD | | |
| CIDO | Morales-Garcia | 1 | |
| | | | |
| | | Present | Absent |
| | | 7 | 0 |

| Roll Call Votes | start #039 | 039 | | |
|------------------------|------------|-----|----|---------|
| | | Yes | No | Abstain |
| Arts | Aguirre | 1 | | |
| CBE | Hanna | 1 | | |
| | Martinez | 1 | | |
| Communications | Soria | 1 | | |
| | Wright | 1 | | |
| Education | Calderon | 1 | | |
| | Reveles | 1 | | |
| ECS | Mitchell | 1 | | |
| | Rajmane | 1 | | |
| HSS | Therrien | 1 | | |
| | Linares | 1 | | |
| HHD | Alvarez | 1 | | |
| | Barillas | 1 | | |
| NSM | Cook | 1 | | |
| | Cortes | 1 | | |
| Univ. President's Rep. | Vigil | | | ABSENT |
| Academic Senate Rep. | Stohs | 1 | | |
| Chair (Arts) | Baker | 1 | | |
| | | YES | No | Abstain |
| | | 17 | 0 | 0 |



CALIFORNIA STATE UNIVERSITY
FULLERTON[™]

The Office of the Dean of Students

Hallie Hunt
Dean of Students

Presentation to the ASI Board of Directors,
Spring 2020

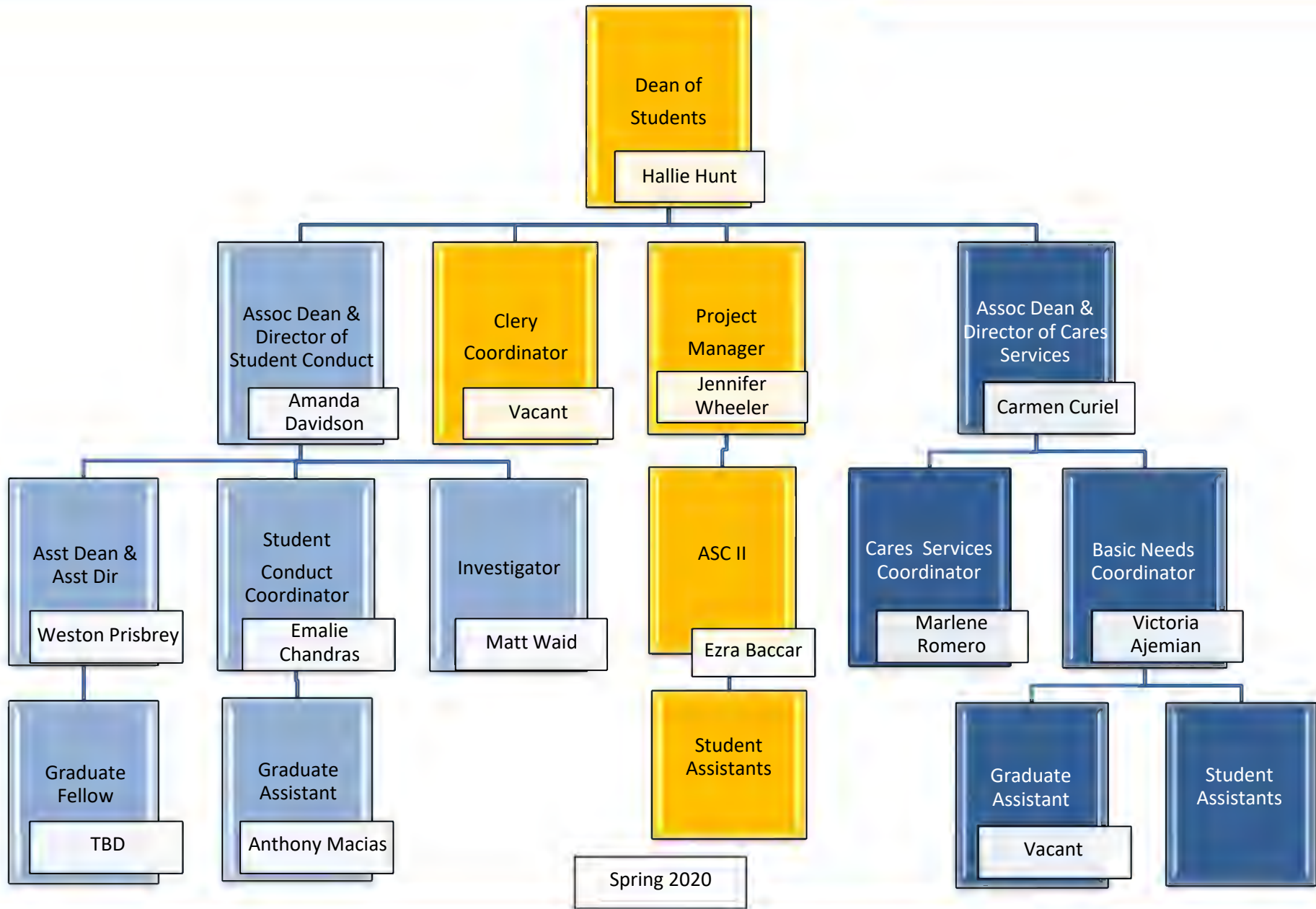
Dean of Students Team

The Dean of Students Office helps Titans reach higher by serving as an advocate for students, connecting them to appropriate university resources, and collaborating meaningfully with the campus community.

We assist students in navigating the university and resolving educational, personal, and other concerns that impact the quality of their Titan experience.

Dean of Students Team





Student Conduct



Student Conduct

By approaching misconduct as an opportunity for holistic student development, the Office of Student Conduct fosters student learning, assists students in repairing harm caused by their actions, and facilitates opportunities for them to restore well-being within themselves, the campus community, and society.

Student Conduct



Cares Services



Cares Services

We create a culture of care for students, their families, faculty, and staff. Our goal is to provide exemplary programs and services designed to support students' academic and personal success.

Cares Services

- Advocacy
- Referrals to campus partners
- Information and advising
- Basic Needs services

Tuffy's Basic Needs Center



Thank You!

www.fullerton.edu/deanofstudents



@basicneedsCSUF
@CSUFDeanOfStudents
@DeanHallieH



@basicneedsCSUF
@DeanHallieH



@Tuffy's Basic Needs Services

ASI Student Wellness Survey 2019-2020

Purpose & Methods

To understand students' experiences and perceptions around the 9 Dimensions of Wellness (Ohio State University, 2019).



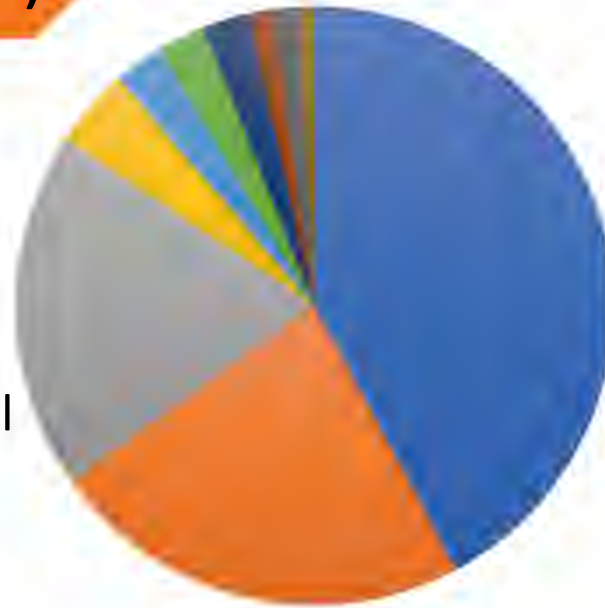
- Survey was open for 2 weeks
- Dissemination: Portal wall, digital signage, email from Dean of Students
- Drawing: Spring 2020 parking pass

Population

Fall 2019 total enrolled 39,868
Total completed: 17.59% (7,014)

Race/Ethnicity

- 42% Hispanic/Latino/Latina/Latinx
- 23% Asian/Asian American
- 19% European American/White
- 4% Multiracial/multiethnicity/multinational
- 3% African American/Black
- 3% Middle Eastern/Arab American
- 3% Prefer not to disclose
- 1% American Indian/Native American/Indigenous American
- 1% Hawaiian/Pacific Islander
- 1% Not Listed



Gender

| | |
|---------------------------|-----|
| Woman | 68% |
| Man | 29% |
| Prefer not to disclose | 2% |
| Agender | <1% |
| Genderqueer/Gender fluid | <1% |
| Nonbinary | <1% |
| Transgender | <1% |
| In addition to/not listed | <1% |

Findings

Ranking of wellness dimensions based on personal importance:

Emotional
Wellness

1

Physical
Wellness

2

Financial
Wellness

3

Intellectual
Wellness

4

Findings

78%

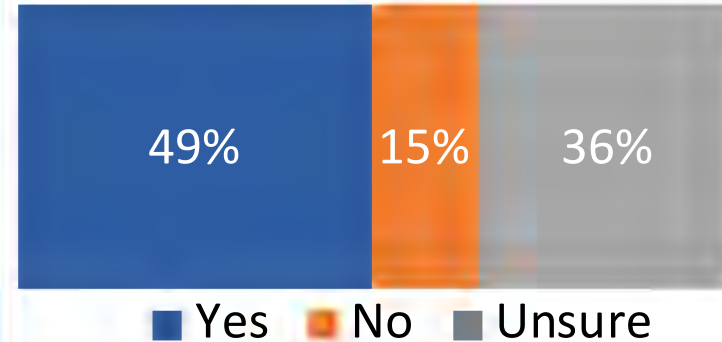
are using wellness resources on campus

82%

are using wellness resources off campus

Utilized Campus Resources

- 28% SRC
- 26% Health Center
- 20% Campus activities
- 14% CAPS
- 8% Financial resources
- 3% DSS
- 1% Not listed



Are the off campus resources utilized offered on campus?

78% would utilize resources if offered on campus.

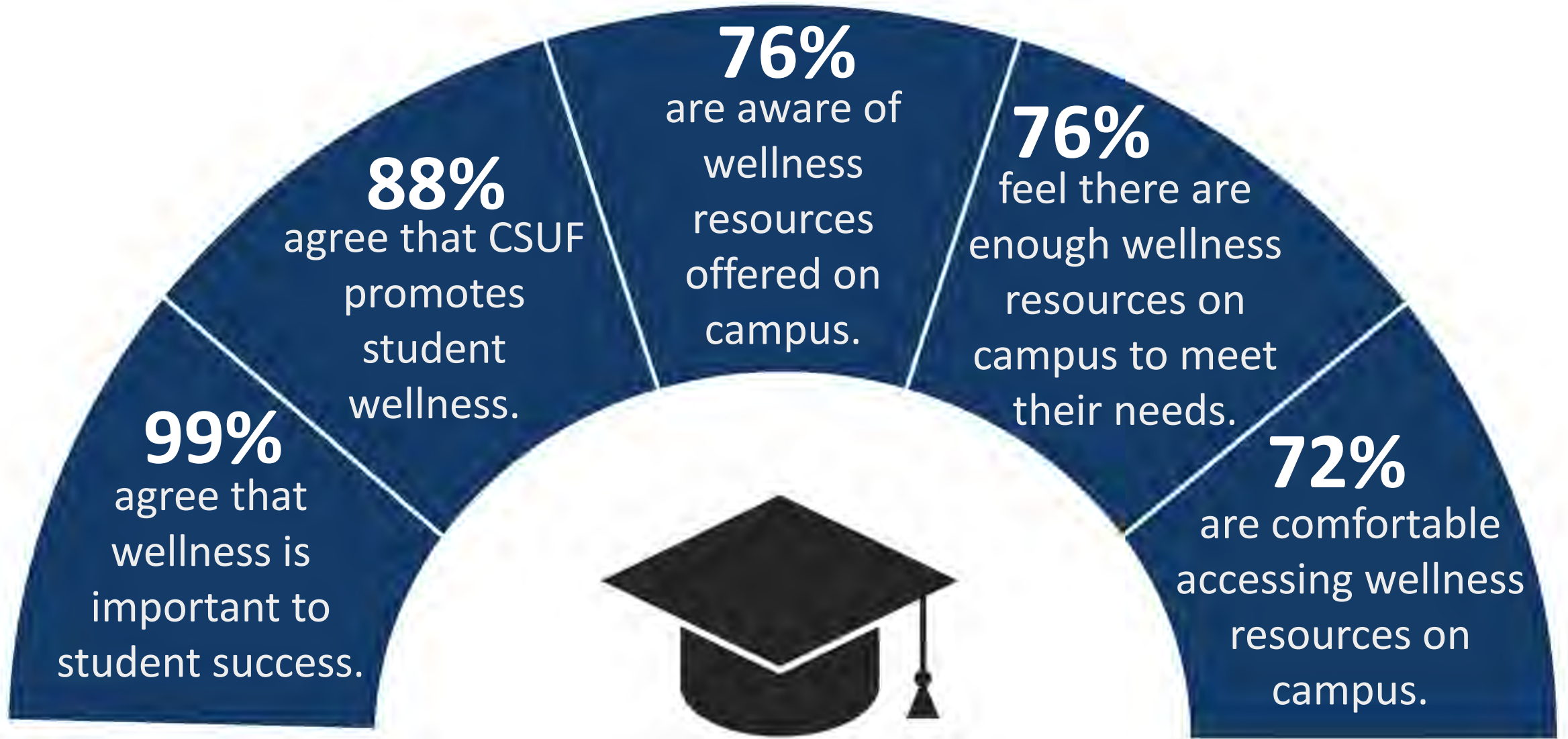


Percentages are rounded to the nearest whole number.

Findings



Findings



Findings

24%
do not feel there are
enough resources.

76%
feel there are
enough wellness
resources on
campus to meet
their needs.

Top 4 areas of wellness in need of more support:

| | |
|-------------------------------|-------------------------------|
| 23% Emotional wellness | 18% Financial wellness |
| 12% Physical wellness | 11% Career Wellness |

Questions

Yessica De La Torre
yedelatorre@fullerton.edu

Kevin Thomas
yedelatorre@fullerton.edu



Education ICC

By: Yvette Parian (EICC Chair)

Goals for the Semester

- Encourage events and programs within EICC clubs
- Promote open positions for next year (Fall 2020-Spring 2021)
- Outreach to credential students
- Outreach to students in prerequisite classes for the credential program

Goals for the Year

- Create more visibility for the EICC on campus
 - Visiting Credential prerequisite classes
 - Outreach to both Undergrad and Grad students

Current Funding Status

- Side A
 - 91.94~93.64% spent on Supplies
 - Supply Box, Table cloth
 - 60.12~81.12% spent on Printing and Advertising
 - Business Cards, Flyers, Handbills
 - 62.83% spent on Contracts, Fees, & Rentals
 - Catering
- Side B
 - Contracts, Fees, & Rentals (39.75~47.38% spent)
 - Travel (50.44~75.05% spent)
 - 7 Students



Events

Fall Events

- Education Week
 - November 12 - 15
 - Titan Walk
 - TSU Space

Spring Events

- Programming x College of Education
 - February 13th
 - 12-1pm Becker Amphitheatre

Thank you for your time!



Panhellenic Council



Council Goals

- ★ To build a better relationship among all four Greek councils at CSUF
- ★ Higher retention rates during recruitment
- ★ Promote Diversity and Inclusion within the council through programs held for our community
 - DIRC Panel
 - I-LeaD Program by FSL
- ★ More educational programs
 - Sexual Assault Awareness
 - Leadership Development
 - How to identify implicit/explicit bias
 - Recognizing privilege

Funding

ASI Budget: 91% used

- ★ Recruitment Marketing
- ★ Recruitment Expenses
 - Snacks for PNMs
 - Shirts
- ★ AFLV Leadership Conference

Panhellenic Agency Budget: 42.26% used

- ★ Recruitment Expenses
 - Busses
- ★ Study Nights
- ★ Panhellenic Scholarship
- ★ Philanthropy Events
- ★ Panhellenic Speaker

Events

Past Events

1. Monthly study nights
2. Recruitment
3. Recruitment guide training
4. Panhellenic Speaker
 - a. Creating conversations around the topics of being proud of your organization and how to utilize it in your professional life.
5. Trivia Night to benefit Circle of Sisterhood

Upcoming Events

1. Greek Week
 - a. March 11-15, 2020
2. AFLV Leadership Conference
 - a. April 2-5, 2020

TSC BOT

SPRING 2020

A LOOK INTO THIS SEMESTER

- Food Pantry
- TSU Theater renovation
- SRC Expansion
- Student Leader Financial Awards
- Pub Concept

FOOD PANTRY

- Timeline
 - March 4th: Facilities committee will tour the space we have identified in the TSU
 - April 8th: Facilities action item on the space allocation
 - April 15th: BOT action item on space allocation

TSU THEATER RENOVATION

- Assessment of space
- Waiting to hear back from an architect

SRC EXPANSION

- We visited a handful of schools over winter break
- We created a survey for students to take
- The next step is moving forward with a feasibility survey

STUDENT LEADER FINANCIAL AWARDS

- TSC BOTVC's awards
- There used to be 3 vice chairs, now there are 2
- Looking at responsibility's and duties

PUB CONCEPT

- ABC license and EHS
- What do we want the space to be used for
- Roscoes and the delegation of space
- Working with ASC

POLICY CONCERNING COMPOSITION AND DUTIES OF COMMISSIONS

PURPOSE

The following policy has been established in order for the members of Associated Students Inc. (ASI) Board of Directors (Board) to better serve their respective student constituencies by referring items brought to the Board to the proper ASI commission. The policy provides an overview of composition and responsibilities of each of the ASI commissions.

PURPOSE..... 1

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8. **ENVIRONMENTAL SUSTAINABILITY COMMISSION** ~~56~~

9. **LOBBY CORPS COMMISSION** ~~67~~

10. **PRESIDENTIAL APPOINTEE COMMISSION** ~~67~~

11. **SOCIAL JUSTICE & EQUITY COMMISSION**..... ~~67~~

12. **UNIVERSITY AFFAIRS COMMISSION** ~~78~~

WHO SHOULD KNOW THIS POLICY

- | | |
|--|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Budget Area Administrators <input checked="" type="checkbox"/> Management Personnel <input checked="" type="checkbox"/> Supervisors <input checked="" type="checkbox"/> Elected/Appointed Officers | <ul style="list-style-type: none"> <input type="checkbox"/> Volunteers <input type="checkbox"/> Grant Recipients <input checked="" type="checkbox"/> Staff <input checked="" type="checkbox"/> Students |
|--|---|

DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

| Terms | Definitions |
|------------------------------------|--|
| <u>Conflict of Interest</u> | <u>Any involvement financially, through an employment or family connection, with any business, firm, vendor, and/or service doing business with the corporation.</u> |

| | |
|--|---|
| <u>Fraud</u> | <u>The intentional use of deceit, a trick or some dishonest means to deprive another of their money, property or legal right.</u> |
| <u>Defalcation</u> | <u>The withholding or misappropriating funds held for another or failing to make a proper accounting.</u> |
| <u>Corruption</u> | <u>The offering, giving, soliciting, or accepting of an inducement or reward that may improperly influence the action of a person or entity.</u> |
| <u>Misappropriation</u> | <u>The intentional, illegal use of the property or funds of another person for one's own use or other unauthorized purpose, particularly by a public official, a trustee or a trust, an executor or administrator of a dead person's estate or by any person with a responsibility to care for and protect another's asset.</u> |
| <u>Forgery</u> | <u>The crime of creating a false document, altering a document, or writing a false signature for the illegal benefit of the person making the forgery.</u> |
| Communications Commission | Commission purpose focused on planning and <u>is to implementing</u> strategies, campaigns, and events that communicate information about the ASI to the student body and campus community. |
| Community Engagement Commission | Commission purpose responsible for enhancing the university's reputation within their to connect <u>community by broadcasting the positive contributions of members and opportunities from city events and city council meetings to CSU Fullerton's</u> students, clubs, and organizations. |
| Environmental Sustainability Commission | Commission responsible for <u>purpose is to</u> raising awareness of environmental and sustainability issues on campus. |
| Lobby Corps Commission | Commission responsible for <u>purpose is to</u> advocating on behalf of student interest on all levels of governance affecting higher education and other public policy issues. |
| Presidential Appointee Commission | Commission responsible for <u>purpose is to</u> coordinating the development and overseeing students serving on Academic Senate and university-wide Committees. |
| Social Justice & Equity Commission | Commission responsible for educating, promoting, and advocating for purpose is to support <u>social causes deemed necessary by justice initiatives as well as historically</u> marginalized <u>students and student groups on campus</u> communities to uplift them and work to remove institutional barriers through educational campaigns and advocacy. |
| University Affairs Commission | Commission responsible for <u>purpose is to be proactive in</u> identifying, addressing, advocating for, and resolving campus issues that impact our students. |

STANDARDS

1. DUTIES AND RESPONSIBILITIES OF ASI COMMISSIONS **GENERAL INFORMATION**

a. All Commissions

Commissions are charged with leading advocacy, programming, and outreach efforts on behalf of ASI. The ASI President makes recommendations to the Board on the establishment of commissions. The leadership of each commission shall be responsible for facilitating meetings and reporting the commission's activities to the Board. All commissions must report to the Board at least once per semester. In the event a commission member should resign, a written notice of their resignation shall be submitted to the leadership of the commission.

b. General Composition

All ASI commissions shall be composed of at least a majority of students. The leadership of ASI commissions must be students. The leadership shall not be counted when determining if a commission is composed of at least a majority of students.

2. ASI COMMISSIONS CONDUCT

a. Ethics

Introduction

This code will serve as a minimum guide for ethical conduct and provide guidance and direction for all officers, directors, employees, and volunteers of ASI (collectively referred to herein as members or member) in the performance of their duties or in any context in which they are perceived as representing ASI.

Laws and Regulations

All members must comply with applicable laws and regulations governing the operation of ASI. This includes, but is not limited to, federal, state, county and municipal laws, the California Code of Regulations, the California Education Code, campus regulations of California State University Fullerton, and the Office of the Chancellor, California State University.

Conflict of Interest

Members must avoid conflicts of interest. Business decisions must be made objectively on the basis of price, quality, service and other competitive practices. To avoid any potential influence from existing or potential vendors and customers, members are prohibited from accepting gifts, from vendors, suppliers, and customers, of more than token value.

Members transacting business or entering into contracts on behalf of ASI must not have any interest, financial or personal, in those transactions or contracts. Should a member have an interest in an organization with who the ASI transacts business, the member must recuse themselves from any negotiation, authorization, or approval of such transactions.

Members must not be employed outside ASI where the outside employment impairs their ability to conduct ASI business because of conflicts of interests and competing interests.

Anti-discrimination Policy

Members must not take actions that discriminate against anyone on an unlawful basis, including gender, race, religion, color, national origin, sexual orientation, medical condition, age, physical or mental disability, marital status or family leave status.

Public Disclosures

If members in the course of their duties are called to make public disclosures to any governmental agency, under no circumstances can statements be made that are untrue, or omit or misstate material facts. If public disclosures are made to the press, members must seek to ensure that the statements are clear and understandable and not misleading. All official business of ASI done on a personal device may be subject to subpoena.

Confidentiality

Members must protect ASI confidential information and not divulge such to anyone except on a need-to-know basis. Members are expected to keep in confidence such information that would be considered confidential even if not clearly marked. This would include, but not be limited to, personal addresses, social security or other identification numbers, payroll records, performance evaluations, and/or personal information. All members must refrain from using personal devices to relay confidential information.

Respect

Members must work effectively with coworkers, customers and others by sharing ideas in constructive and positive manner; listening to and objectively considering ideas and suggestions from others, keeping commitments, keeping others informed of work progress, timetables and issues, addressing problems

and issues constructively to find mutually acceptable and practical business solutions, addressing others by name, title or other respectful identifier and respecting the diversity of our work force in actions, words and deeds. Members must be able to work effectively within a complex organizational setting and a multicultural campus environment. Members must be able to establish and maintain effective, cooperative, and harmonious relationships with students, staff, co-workers, faculty, alumni and the general public.

Fair Dealing

Behind any code of ethics is the concept of fair dealing. As a guiding principle, members must respect and deal fairly with customers, suppliers, vendors, contractors, co-workers, and the general public. In the course of conducting ASI business, members must not take advantage of others by misrepresentation, concealment, misuse of confidential and privileged information, or any other practice of unfair dealing.

Members must not disclose a vendor's pricing or business activities to competitors. In the course of business, all members must refrain from any practice that could constitute unfair dealing. At all times, members must be accurate and truthful in all their dealings with vendors, suppliers, and customers and be careful to accurately represent the services and products of ASI.

3. STUDENT LEADER APPOINTMENTS

Term of Appointment

Each commission director or coordinator shall serve for a full year term, following their appointment, which will commence on June 1 and end on the following May 31. An appointment occurring after June 1 shall commence immediately and end on the following May 31.

Appointment

The President will appoint all positions that receive student leader financial awards. These appointments are subject to approval by a majority vote of the Board of Directors. The President has the authority to remove any or all executive appointments.

Vacancy

In the event that a commission director or coordinator should resign, a written notice of resignation must be submitted to their respective ASI Chief Officer, respective advisor, and the Director of Leader & Program Development.

Abandonment

A commission director or coordinator position is considered abandoned if the student leader is absent and non-communicative for more than five business days without notice to the respective ASI Chief Officer, respective advisor, or the Director of Leader & Program Development.

Filling a vacancy of a student leader position

In the event of a vacancy in a student leader position in an ASI Commission, the President, in consultation with the respective ASI Chief Officer, shall appoint a new student leader to fill the vacant position subject to approval by a majority vote of the Board of Directors.

4. COMMISSION DIRECTORS

Duties and responsibilities of the Commission Directors:

- Organize and facilitate biweekly team meetings
- Monitor use of their respective commission budget
- Hold regular one-on-one meetings with their commission coordinators
- Oversee the coordination and development of commission events and campaigns
- Meet regularly with identified advisors
- Interview and recommend Commission Coordinators for appointment, in consultation with their respective ASI Chief Officer
- Establish and maintain weekly office hours which commits enough time to adequately fulfill duties

- Attend summer, winter and ongoing training sessions as identified by ASI Leader & Program Development

5. COMMISSION COORDINATORS

Duties and responsibilities of the Commissions Coordinators:

- Develop and implement programs, events, and campaigns that meet the charge of their respective commissions
- Attend weekly team meetings and other meetings as necessary to adequately fulfill duties
- Meet regularly with respective Commission Director or ASI Chief Officer and identified advisor(s)
- Establish and maintain weekly office hours that commit enough time to adequately fulfill duties
- Attend summer, winter, and ongoing training sessions as identified by ASI Leader & Program Development

2.6. COMMUNICATIONS COMMISSION

The Communications Commission purpose is to implement strategies, campaigns and events that communicate information about ~~the~~ ASI to the student body and campus community. ~~They do campus outreach to clubs and organizations in order to facilitate collaborations. They also assist with tabling and announcing to organizations on behalf of the ASI.~~

The Communications Commission shall be composed of the following:

- Chief Communications Officer
- Three (3) Coordinators
- Commission members
- At least one (1) member of the Board of Directors
- At least one (1) member of the TSC Board of Trustees

The Chief Communications Officer shall lead ~~the~~ Communications Commission.– The Coordinators shall be appointed by the ASI President, upon recommendation of the Chief Communications Officer, with approval of the Board.

3.7. COMMUNITY ENGAGEMENT COMMISSION

The Community Engagement Commission purpose is to connect community members and opportunities from city events and city council meetings to CSU Fullerton's students, clubs, and organizations. They shall host community–benefiting events, such as clean-ups, to show appreciation for the surrounding community~~city we dwell in.~~

The Community Engagement Commission shall be composed of:

- Chief Communications Officer
- Community Engagement Commission Director
- Three (3) Coordinators
- Commission members
- At least one (1) member of the Board of Directors
- At least one (1) member of the TSC Board of Trustees

The Community Engagement Commission Director shall lead the commission. The Community Engagement Commission Director and Coordinators shall be appointed by the ASI President, upon recommendation of the Chief Communications Officer, with approval of the Board.

4.8. ENVIRONMENTAL SUSTAINABILITY COMMISSION

The Environmental Sustainability Commission purpose is to raise awareness of environmental and sustainability issues on campus. This shall be done through developing events and programs, advocating for the inclusion of sustainability best practices within the context of ASI's operations and corporate responsibility, and serving as a liaison between interested student groups and ASI.

The Environmental Sustainability Commission shall be comprised of:

- Chief Campus Relations Officer
- Environmental Sustainability Commission Director
- Three (3) Coordinators
- Commission members
- At least one (1) member of the Board of Directors
- At least one (1) member of the TSC Board of Trustees

The Environmental Sustainability Commission Director shall lead the commission. The Environmental Sustainability Commission Director and Coordinators shall be appointed by the ASI President, upon recommendation of the current Chief Campus Relations Officer, with approval of the Board.

5.9. LOBBY CORPS COMMISSION

The Lobby Corps Commission purpose is to advocate on behalf of student interest on all levels of governance affecting higher education and other public policy issues. This shall be done through educational programs and events about policy issues. The commission will engage students and the campus community in advocacy efforts, facilitate campaigns on issues of student interests, and mobilize support of the campus community and beyond.

The Lobby Corps Commission shall be composed of the following:

- Chief Governmental Officer
- Three (3) Coordinators
- Commission members
- At least one (1) member of the Board of Directors
- At least one (1) member of the TSC Board of Trustees

The Chief Governmental Officer shall lead the commission. The Coordinators shall be appointed by the ASI President, upon recommendation of the Chief Governmental Officer, with the approval of the Board.

6.10. PRESIDENTIAL APPOINTEE COMMISSION

The Presidential Appointee Commission purpose is to coordinate the development of, and oversee students serving on the Academic Senate and university-wide Committees. This commission supports students while providing an avenue to enhance educational, and interpersonal, and campus community with a focus on university-wide advocacy.

The Presidential Appointees Commission shall be composed of the following:

- Chief Campus Relations Officer
- Presidential Appointees Commission Coordinator
- ASI Presidential Appointee per Academic Senate Standing Committees
- ASI Presidential Appointee per university-wide Committees
- At least one (1) member of the Board of Directors
- At least one (1) member of the TSC Board of Trustees

The Coordinator shall be appointed by the ASI President, upon recommendation of the Chief Campus Relations Officer, with the approval of the Board. Students Representatives are appointed in a joint collaboration between the ASI President and ASI Chief Campus Relations Officer.

7.11. SOCIAL JUSTICE & EQUITY COMMISSION

The Social Justice & Equity Commission purpose is to support social justice initiatives as well as historically marginalized communities to uplift them and work to remove institutional barriers through educational campaigns and advocacy. The commission will be responsible for educational campaigns and collaborative events that advance social justice and equity on campus.

The Social Justice & Equity Commission shall be composed of:

- Chief Inclusion & Diversity Officer
- Social Justice & Equity Commission Coordinator
- Commission members
- At least one (1) member of the Board of Directors
- At least one (1) member of the TSC Board of Trustees
- One (1) faculty member recommended by the Academic Senate Chair

The Chief Inclusion & Diversity Officer shall lead the commission. The Coordinator shall be appointed by the ASI President, upon recommendation of the Chief Inclusion & Diversity Officer, with the approval of the Board.

8.12. UNIVERSITY AFFAIRS COMMISSION

The University Affairs Commission purpose is to be proactive in identifying, addressing, advocating for, and resolving campus issues that impact our students. The commission will assess campus climate by gathering and addressing student feedback and concerns and bringing them forth to the ASI Board of Directors at least once per semester or ~~and~~ whenever applicable. University Affairs shall be responsible for informing students of changes that impact their student experience including, but not limited to, changes in ASI, and the university, ~~and as well as~~ legislation at the city, state, and federal level. Lastly, the commission should always serve as a platform for Cal State Fullerton students to voice their concerns.

The University Affairs Commission shall be composed of:

- The Chief Campus Relations Officer
- University Affairs Commission Coordinator
- Commission members
- At least one (1) member of the Board of Directors
- At least one (1) member of the TSC Board of Trustees

The Chief Campus Relations Officer shall lead the commission. The Coordinator shall be appointed by the ASI President, upon recommendation of the Chief Campus Relations Officer, with the approval of the Board.

DATE APPROVED:

12/05/2017

DATE REVISED:

03/26/2019

XX/XX/2020



CALIFORNIA STATE UNIVERSITY, FULLERTON™

A Resolution to Amend Policy Concerning Composition and Duties of Commissions

Sponsors: Maria Linares

WHEREAS, The Associated Students Inc., CSUF (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI's mission is to provide students and campus community members with important social, cultural, and recreational opportunities as well as a wide range of programs and services; and

WHEREAS, ASI's Commissions include Communications Commissions, Community Engagement Commission, Environmental Sustainability Commission, Lobby Corps Commission, Presidential Appointee Commission, Social Justice & Equity Commission and University Affairs Commissions; and

WHEREAS, Commissions are charged with leading advocacy, programming and outreach efforts on behalf of ASI; and

WHEREAS, the Policy Concerning Composition and Duties of Commissions provides an overview of composition and responsibilities of each of the ASI commissions; and

WHEREAS, the recommended changes reflect recent edits to similar student leader position policies and give needed direction to the duties and responsibilities of Commission Directors and Commission Coordinators; therefore let it be

RESOLVED, ASI approves the addition of the subsections of ASI Commission Conduct, Student Leader Appointments, Commission Directors and Commission Coordinators; and let it be finally

RESOLVED, that this Resolution be distributed to the ASI Executive Director and applicable ASI departments.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the twenty fifth day of February, in the year two thousand and twenty.

Lorren Amelia Baker
Chair, Board of Directors

Brittany Cook
Treasurer/Secretary, Board of Directors

February 25, 2020
Board of Directors
Executive Officers Report

PRESIDENT
AARON AGUILAR

Hope you all had a terrific three day weekend, here are a few highlights in regards to this past week and this upcoming week!

- Attended the President's Advisory Board meeting where we received Undocu Ally training from Dr. Leon & Cecil from DIRC and discussed how we can collectively improve upon the support and resources we offer our undocumented community.
- Met w/ VP Le Grande to discuss updates regarding the food pantry, campus climate, and obtain feedback on Claire's proposed shared governance luncheon.
- Currently reviewing ASI budget history information in preparation of the upcoming budget recommendations.
- Joined Claire, Tori, and Isaac for the CSSA special meeting on Saturday morning that saw the Board of Directors vote to support AB 1460. In addition to our continued efforts to obtain feedback via a qualtrics survey, I would like to commend these three as well as you all for continually providing opportunities for discussions surrounding this bill and proposed requirement to take place.
- On Tuesday morning, I will be collaborating with Matt and William, two student assistants from the Open Educational Resource department on campus to obtain photos of students across campus who are willing to share what they would prefer to put their money towards over textbooks. This marketing campaign is in preparation of next week's Open Education Week event that will promote low-cost course materials. There will be free pizza next Wednesday, March 4th, in PLN 103; please encourage students who knead more information to swing by! :)
- This week will also see me providing an update to our TSC Board of Trustees in regards to our future food pantry as well as the third Student Fee Advisory Committee of the year and the CSUF Fundraising Campaign kick-off event this Saturday!

As always, please swing by my office hours, 9:30-11:30am on Wednesdays, or shoot me a message if you'd like to discuss any questions or concerns about anything and everything seen here or something entirely different! Wishing you all a spectacular sixth week, Tusks Up! :)

CHIEF CAMPUS RELATIONS OFFICER
CLAIRE JENKINS

Keep pushing through this semester-- you got it!

The main thing I wanted to update you all on is the ethnic studies survey. I have updated the survey so that it can be completed until Tuesday, February 25th at 11:55 p.m. I think this will give us the opportunity to go to more classes and club meetings. As such, Aaron, Lorren and I will be contacting you about which classes we would like you to go to. I would also ask that in student meetings you go to and also classes that you have, please ask students to take the survey- it only takes a few minutes. The data will be sent through Yessica De La Torre who can synthesize it and ensure validity when we have it all!

Again, here is the survey link:

https://fullerton.qualtrics.com/jfe/form/SV_ah3NE8tZK2tshZH

CHIEF GOVERNMENTAL OFFICER
TORI HUST

CSSA:

- CSSA held a special meeting this past Saturday to vote on AB 1460 as in action item, in the support of the bill. Claire, Isaac Alferos, Aaron and I were in attendance. With 12 ayes, 1 nay and three abstentions, the motion passed in support of the bill.

Lobby Corps:

- DNC Debate Night beginning at 4pm this Tuesday at the TSU Grand Staircase.
- February 26th - Titans Turnout (Quad; Time 12-2pm)

Primary Election:

- We are one week out from the primary election! Yay! Let's embrace #TitansTurnout and get the vote out this year!

CHIEF COMMUNICATIONS OFFICER
ISAAC GONZALEZ

We are approaching the last days for ASI Scholarships. They are due on March 6th, at 4 PM – under two weeks from now. I would greatly appreciate it if you could continue to spread the word. I will bring extra handbills to the board meeting to give away during these last few days.

Our Direct from the Board: Board of Trustees special episode is almost done! Hopefully, it will release this week. I am working with Lesley and Melanie to film the next regular episode. We were going to film this Monday, but unfortunately, do to unforeseen circumstances, we are delaying filming to next week.

We are recording our next Fully Informed episode this week with Tori Hust and Isaac Alferos. They will be talking about civic engagement, CSSA, and more. We are hoping to release the episode the day before Super Tuesday.

CEC has now sent the donations that we received from our Tuffy's Basic Needs Donation Drive. We have now collected over 600 items for the basic needs center from both drives!

CHIEF INCLUSION & DIVERSITY OFFICER
MONICA MORALES-GARCIA

Please see below for weekly updates.

Events/ Meetings attended:

Tuesday, February 17

- Diversity & Inclusion Committee Meeting

Projects:

- Collab with AICA for Social Justice Week (more details to follow)
- Visibility Campaign
- Collaboration with ASI Environment Sustainability Commission (ESC) – Sustainability in menstruation

On Going:

- Meetings with Asha Nettles
- Meetings with Rebecca Hesgard
- Executive Team Meetings



BOARD OF DIRECTORS

CALIFORNIA STATE UNIVERSITY, FULLERTON™

CHAIR, VICE CHAIR & TREASURER/SECRETARY REPORT

February 25, 2020

Brittany Cook, Treasurer/Secretary:

Hello everyone!

Welcome to Week 5, and I hope you had a great 3-day weekend!

- We completed the last of our budget presentations last week! They were some very long meetings, but everyone asked good questions, so it was great.
- This Thursday, we will actually not be starting deliberations. This was my mistake with the timing. We will be starting the following week on March 5th. The content of this week's meeting is TBD, because as of writing this, I have not met with Lionel to discuss some things.

Otherwise, I have been meeting with student leaders about the budget process as well as contingency as we enter the second semester. I will keep you all update with any significant developments!

Take care, friends!

Brittany

Maria Linares, Vice Chair/Secretary:

Greetings ASI,

I hope you all had a relaxing three-day weekend!

Governance

◆ At the last meeting, we discussed bylaws pertaining to absences in board, council, & committee meetings

Meetings/Events last week:

- Met with Martha from TDRC and talked about ways we can support undocumented students. After speaking with many of the students last week, I've decided to advocate to increase ASI scholarships for them. Though we currently offer \$10,000 for the academic year, this is not enough to cover over 1,000 undocumented students. I have talked to Aaron and have asked that we increase it by at least \$5,000-\$10,000 totaling \$15,000 to \$20,000 for the year
- Phone call with AVP Bobbie Porter

- Attended Immigration, Narratives, and Palestinian Community event in APARC
- Attended D.R.E.A.M. Co-Op meeting and encouraged everyone to fill out the ethnic studies survey
- Attended the Academic Senate meeting
- Attended collab event between CRC & LSPA: Impostor Syndrome

Informational:

- I will be chairing the Children's Center Advisory Committee this week Wednesday, February 26th from 11am to 12pm in the TSU Board room.
- There will be no Governance meeting on 3/12. The Governance committee will be walking over to the Children's Center for a volunteer and tour session. We will learn about the center, their programs, and will get to read to the kids and do some fun crafts with them.
- Governance, it looks like we will be back in the board room for our meeting this week

Have a wonderful rest of your week! See you all at 1:15 pm at our Board of Directors meeting.

Maria

Lorren Baker, Board Chair:

Hello Titans,

I'm working with Raechel Rix (member of BOT) to finish a proposal for space allocation for the food pantry in the TSU. It will be presented to BOT in early April.

We pretty much finished the planning for Breakfast with the Boards, which will be on March 5th from 9am- 11am. Mark your calendars.

I've met with the President of SWANA this past Thursday to plan for the resolution. We have started the resolution, I wrote out about a page to start us off and they have since then filled in a lot of information.

Best,

Lorren Baker