



Minutes

ASI Board of Directors Special Meeting

📅 Tue April 14th, 2020

🕒 1:15pm - 3:45pm PDT

📍 <https://fullerton.zoom.us/j/294150047>

👤 In Attendance

I. **Call to Order**

Lorren Baker, Chair, called the meeting to order at 1:16 p.m.

II. **Roll Call**

Members Present: Aguirre, Alvarez, Baker, Barillas, Cook, Cortes, Hanna, Linares, Martinez, Mitchell, Reveles, Soria, Therrien, Vigil, Wright

Members Absent: Stohs (E)

Liaisons Present: Aguilar, Allen, Collins, Gonzalez, Hust, Morales-Garcia

Liaisons Absent: Jenkins (E)

According to ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled ending time for the meeting [3:45 p.m.]

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the ending time for the meeting.

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

Decision: EXCUSALS: (Linares-m/Soria-s) A motion was made and seconded to excuse Jenkins due to University business and Stohs due to University business. The absences were excused by unanimous consent.

III. **Approval of Agenda**

Decision: (Therrien-m/Linares-s) The agenda was approved by unanimous consent.

IV. **Consent Calendar**

Decision: There was one item on the consent calendar. The item was approved by unanimous consent.

- a. **04/07/2020 Meeting Minutes**

V. **Reports**

- a. **Executive Director**

Keya Allen, Executive Director, reported that the virtual classes for the Children's Center and Student Recreation Center are moving forward. Yesterday, the SRC held their first five virtual classes. There were 226 participants. Students have been responsive to the classes.

- b. **ASI Board Chair**

Lorren Baker, Chair, thanked everyone for attending today's meeting and last week's Academic Senate meeting. Baker highlighted the call for future Titans mentioned in the attached written report.

VI. **Public Speakers**

Members of the public may address Board of Directors members on any item appearing on this posted agenda.

Douglas Kurtz, Chair of the Titan Student Centers Board of Trustees, thanked the Board for the extra time to review the budget. They submitted additional questions and are awaiting the replies from Lionel Lawrence during the meeting.

Hailey Willson, Vice Chair of Finance for the Sports Club Inter-Club Council, spoke about the errors they made in their budget submission for the 2020-21 ASI budget. They mistakenly submitted a budget that was based on this year's actuals, not next year's actual needs. The budget submission was short by \$30,000.

Jose Castillo, President from Abled Advocators, spoke about re-consideration of the additional funds needed for the Titan Dreamers Scholarship.

Jasmine Soto spoke about the financial needs of undocumented students.

Martha Zavala Perez, Coordinator for the Titan Dreamers Resource Center, spoke about undocumented students and re-consideration to increase the scholarship for undocumented students.

VII. **Time Certain**

None

VIII. **Executive Senate Reports**

None

IX. **Unfinished Business**

- a. **Action: 2020-2021 ASI Chief Campus Relations Officer**

The Board will consider approving the recommended President appointee for the ASI Chief Campus Relations Officer position effective June 1, 2020, through May 31, 2021.

BOD 041B 19/20 (Hanna-m/Alvarez-s) A motion was made and seconded to remove this item from the table (BOD 041A).

Baker stated that there was a motion from last week's meeting. They have already heard from the candidate.

BOD 041B 19/20 (Hanna-m/Alvarez-s). Roll Call Vote: 15-0-0. The motion was adopted.

Baker stated that there was a motion from last week's meeting [BOD 041 (Barillas-m/Hanna-s)] to appoint Nicole Gillespie as the 2020-21 ASI Chief Campus Relations Officer. They have already heard from the candidate. Baker yielded to Marcus Reveles, the incoming ASI President.

Reveles spoke about Nicole Gillespie.

The members asked Gillespie questions.

The members discussed the candidate.

Decision: BOD 041 19/20 (Barillas-m/Hanna-s). Roll Call Vote: 12-1-2. The motion was adopted.

b. Action: 2020-2021 ASI Chief Communications Officer

The Board will consider approving the recommended President appointee for the ASI Chief Communications Officer position effective June 1, 2020, through May 31, 2021.

BOD 043 19/20 (Mitchell-m/Cook-s) A motion was made and seconded to remove this item from the table (BOD 041A).

BOD 043 19/20 (Mitchell-m/Cook-s). Roll Call Vote: 15-0-0. The motion was adopted.

BOD 044 19/20 (Linares-m/Cook-s) A motion was made and seconded to appoint Khai Hoang as the 2020-21 ASI Chief Communications Officer.

Baker yielded to Reveles.

Reveles introduced the candidate, Khai Hoang.

Hoang spoke about his qualifications.

The members asked Hoang questions.

The members discussed the candidate.

Decision: BOD 044 19/20 (Linares-m/Cook-s). Roll Call Vote: 12-0-3. The motion was adopted.

c. Action: 2020-2021 ASI Programming Directors

The Board will consider approving the recommended President appointees for the ASI Programming Directors positions effective June 1, 2020, through May 31, 2021.

BOD 045 19/20 (Aguirre-m/Hanna-s) A motion was made and seconded to remove this item from the table (BOD 042).

BOD 045 19/20 (Aguirre-m/Hanna-s) Roll Call Vote: 15-0-0. The motion was adopted.

BOD 046 19/20 (Linares-m/Aguirre-s) A motion was made and seconded to appoint Melissa Medaris and William Fry as the 2020-21 ASI Programming

Directors.

Baker yielded to Reveles.

Reveles yielded to Skylar Soria, incoming ASI Executive Vice President.

Soria stated that when they made their decision they took into consideration the programming remodel. The recommended candidates have a great understanding of ASI programming and facilitating large events. They picked candidates that can create a welcoming environment and grow student leadership.

Soria stated that Melissa Medaris was not available due to work, but she sent a bio. Soria read the bio.

William Fry spoke about himself and his qualifications.

The members had no questions for Fry.

The members discussed the candidates.

**Decision: BOD 046 19/20 (Linares-m/Aguirre-s). Roll Call Vote: 13-0-2.
The motion was adopted.**

d. **Action: 2020-2021 ASI Consolidated Budget**

The Board of Directors will consider approving the 2020-2021 ASI Consolidated Budget.

BOD 040B 19/20 (Hanna-m/Alvarez-s) A motion was made and seconded to remove this item from the table (BOD 040A).

BOD 040B 19/20 (Hanna-m/Alvarez-s) Roll Call Vote: 15-0-0. The motion was adopted.

Baker stated that there was a motion from last week's meeting [BOD 040 (Hanna-m/Cook-s)] to approve the 2020-21 ASI consolidated budget. They were in discussion when the item was postponed.

Baker yielded to Allen.

Allen stated that there are emergency grants available for any basic needs. If there are any questions, please contact Vigil.

Allen stated that with the Sports Club Inter-Club Council's error, they would have to consider a contingency request from the Finance Committee.

Allen stated that Lionel Lawrence invited all of the managers to attend today's meeting.

Allen stated that they are proud of the balanced budget. There have been more questions since this is the first time the Board had to discuss the consolidated budget without being reviewed and approved by the sub-board/committees.

Baker yielded to Lionel Lawrence, ASI Director of Financial Services.

Lawrence made a presentation about the follow up questions. The presentation is attached at the end of these minutes.

Baker stated that ASI does not have the ability to change the mandatory student fees. They are also not looking to raise the student fees at this time. Fullerton has one of the lowest ASI fee in the CSU system. Other campuses are going to reduce their budgets 20-30%; ASI is only reducing the budget by 5%. ASI is trying to be able to keep their employees during the COVID-19 pandemic. There are revenue losses. They are not

considering any salary increases, except the minimum wage increase that mandated by law.

There were no questions for Lawrence or Allen.

Linares stated that the additional funds to increase the Titan Dreamers scholarship could not be pulled from last year's end balance. Linares worked with Asha Nettle, Director of Leader & Program Development, at other options. The solution was to decrease the Titan Tusk Force budget for contracts/fees/rentals by \$10,000.

BOD 040C 19/20 (Linares-m/Baker-s) An amendment was made and seconded to decrease Titan Tusk Force (TTF) budget for contracts/fees/rentals (8074) by \$10,000 and increase the amount for the Titan Dreamers Scholarship by \$10,000 for a total of \$20,000.

Wright asked if this is a permanent or one-time change.

Linares stated that there is no approved resolution. This is a one-time change for the 2020-21 budget. A resolution would be brought to the Board to make the change permanent.

Cook asked about TTF's budget. Is the change based on their historical spending? Is the program not using the funds currently?

Baker yielded to Asha Nettles to answer.

Nettles stated that overall there are funds available for growing programs. They did not want to pull the funds from any of the commissions or councils.

Baker stated this change would not affect the program permanently.

Wright stated that they had a similar conversation about SWANA (South West Asian and North Africa). Would there be questions raised about preferential treatment?

Aguilar stated that this is not preferential treatment but an opportunity to support undocumented students.

Aguilar stated that they allocated more funds to AICA to support the events of SWANA and their other member groups.

Allen stated that the Board would be increasing the service/program that is already in place. ASI is not charged with creating resource centers for any group.

Baker asked for an updated about SWANA.

Nettles stated that they asked the students from SWANA to finish the resolution and reconnect with ASI to seek recognition as a funded/funding council. They have set up guidelines.

BOD 040C 19/20 (Linares-m/Baker-s) Roll Call Vote: 13-2-0. The amendment was adopted.

Barillas stated that they should consider the request by the Sports Club Inter-Club Council (SCICC) brought up during Public Speakers. They could consider reducing amounts from the other inter-club councils to give the additional funds to SCICC.

Allen stated that the recommendation was for SCICC to request funds from contingency and would not have to be part of this item.

Cook stated that they did look at their historical spending. It has varied a lot, year to year. It is a simple process to request contingency in order for SCICC to make up their

error.

Baker stated that it would be questionable to adjust the budgets at this time. There may have been other groups that made similar mistakes. It would be better to direct the council to the Finance Committee to request contingency funds.

Linares stated that she was concerned how the group overlooked the mistake. It would not be appropriate to make an amendment at this time. All of the budget presentations have been made. If the error had been brought up earlier, there would have been more time to find a solution.

Linares called to question.

BOD 040D 19/20 (Linares-m) Roll Call Vote: 12-2-1. The call to question was adopted.

Decision: BOD 040 19/20 (Hanna-m/Cook-s) Roll Call Vote: 13-2-0. The amended motion was adopted.

X. **New Business**

None

XI. **Announcements/Member's Privilege**

Linares stated that she was excited to contact the undocumented student group with the Board's action to increase the amount for the Titan Dreamers Scholarship.

Vigil thanked the Board for the help for undocumented students. They are seeing an increase in emergency grant requests. If the students do not have Wi-Fi or laptop, they can make requests through the Student Affairs office. There are resources available on campus, but they may only be available virtually.

Allen stated that Financial Aid has increased disbursements. Students on financial aid can look for a judgement to make an adjustment. If asking for the adjustment, make an appointment with the Financial Aid office.

XII. **Adjournment**

Lorren Baker, Chair, adjourned the meeting at 3:19 p.m.


Brittany Cook (p.p. 30, 2020)

Brittany Cook, Treasurer/Secretary



Deserita Ohtomo, Recording Secretary

Roll Call 2019-2020

04/14/2020 ASI Board Meeting Roll Call

Attendance	Board Members		
		Present	Absent
Arts	Aguirre, Lesley	1	
CBE	Hanna, Selene	1	
	Martinez, James	1	
Communications	Soria, Skylar	1	
	Wright, Jacob	1	
Education	Vacant		
	Reveles, Marcus	1	
ECS	Mitchell, Josh	1	
	Vacant		
HSS	Therrien, Melanie	1	
	Linares, Maria	1	
HHD	Alvarez, Sidney	1	
	Barillas, Wendy	1	
NSM	Cook, Brittany	1	
	Cortes, Andrea	1	
Univ. President's Rep.	Vigil, Vincent	1	
Academic Senate Rep.	Stohs, Mark		1
Chair (Arts)	Baker, Lorren	1	
		Present	Absent
		15	1

Attendance	Liaisons		
		Present	Absent
President	Aguilar, Aaron	1	
Exec Dir	Allen, Keya	1	
Rec Sec	Collins	1	
CCO	Gonzalez, Isaac	1	
CGO	Hust, Tori	1	
CCRO	Jenkins, Claire		1
VP	Vacant		
CIDO	Morales-Garcia,	1	
		Present	Absent
		6	1

Roll Call Votes		041B ASI CCRO			041 ASI CCRO			043 ASI CCO		
		Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain
Arts	Aguirre	1			1			1		
CBE	Hanna	1			1			1		
	Martinez	1			1			1		
Communications	Soria	1					1	1		
	Wright	1			1			1		
Education	Vacant									
	Reveles	1					1	1		
ECS	Mitchell	1			1			1		
	Vacant									
HSS	Therrien	1				1		1		
	Linares	1			1			1		
HHD	Alvarez	1			1			1		
	Barillas	1			1			1		
NSM	Cook	1			1			1		
	Cortes	1			1			1		
Univ. President's Rep.	Vigil	1			1			1		
Academic Senate Rep.	Stohs	Absent								
Chair (Arts)	Baker	1			1			1		
		YES	No	Abstain	YES	No	Abstain	YES	No	Abstain
		15	0	0	12	1	2	15	0	0

Roll Call Votes		044 ASI CCO			045 ASI Programming Directors			046 ASI Programming Directors		
		Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain
Arts	Aguirre	1			1			1		
CBE	Hanna	1			1			1		
	Martinez			1	1			1		
Communications	Soria			1	1					1
	Wright	1			1			1		
Education	Vacant									
	Reveles			1	1					1
ECS	Mitchell	1			1			1		
	Vacant									
HSS	Therrien	1			1			1		
	Linares	1			1			1		
HHD	Alvarez	1			1			1		
	Barillas	1			1			1		
NSM	Cook	1			1			1		
	Cortes	1			1			1		
Univ. President's Rep.	Vigil	1			1			1		
Academic Senate Rep.	Stohs	Absent								
Chair (Arts)	Baker	1			1			1		
		YES	No	Abstain	YES	No	Abstain	YES	No	Abstain
		12	0	3	15	0	0	13	0	2

Roll Call Votes		040B Cons Budget 20-21			040C amendment			040D call for the question		
		Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain
Arts	Aguirre	1			1			1		
CBE	Hanna	1			1				1	
	Martinez	1			1			1		
Communications	Soria	1			1			1		
	Wright	1			1			1		
Education	Vacant									
	Reveles	1			1			1		
ECS	Mitchell	1			1			1		
	Vacant									
HSS	Therrien	1			1			1		
	Linares	1			1			1		
HHD	Alvarez	1			1			1		
	Barillas	1			1			1		
NSM	Cook	1				1		1		
	Cortes	1				1			1	
Univ. President's Rep.	Vigil	1			1			1		
Academic Senate Rep.	Stohs	Absent								
Chair (Arts)	Baker	1			1					1
		YES	No	Abstain	YES	No	Abstain	YES	No	Abstain
		15	0	0	13	2	0	12	2	1

Roll Call Votes		040 Consolidated Budget 20-21		
		Yes	No	Abstain
Arts	Aguirre	1		
CBE	Hanna		1	
	Martinez	1		
Communications	Soria	1		
	Wright	1		
Education	Vacant			
	Reveles	1		
ECS	Mitchell	1		
	Vacant			
HSS	Therrien	1		
	Linares	1		
HHD	Alvarez	1		
	Barillas	1		
NSM	Cook	1		
	Cortes		1	
Univ. President's Rep.	Vigil	1		
Academic Senate Rep.	Stohs			
Chair (Arts)	Baker	1		
		YES	No	Abstain
		13	2	0



CHAIR'S REPORT APRIL 14, 2020

Lorren Baker, Board Chair:

Hello fellow Titans,

Thank you to everyone who showed up to the first ever virtual ASI board meeting, and to those who attended Academic Senate as well. Please feel free to call or message me to talk to me about questions, concerns, ideas, updates, and check-ins around ASI, Academic Senate, the university, or yourself! I am here for you as a resource, mentor, or any type of support. Don't hesitate to reach out.

The information that went through Academic Senate should be worked out and information should be disseminated soon, if you haven't already seen it trickle down through teachers. Let me know if you see that the information is not reaching your peers, and if we need to assist in sharing this communication.

I'm proud of all of you for your involvements and work you are doing. Your first priority must be your health and wellbeing, everything else comes second. If you want to get involved – Outreach and Recruitment are asking CSUF students to call future Titans to not just to talk about their acceptance offer, but to answer questions and share with them. This is invaluable, you probably remember starting college and how you had so many questions and could have used someone to shed some insight and support. Remember though, that you cannot pour from an empty cup. Resources are still available to you and I'm glad to connect you to them. So, I emphasize again, just shoot me a text or call if you need anything.

Warm wishes,
Your chair - Lorren

Executive Officer Application 2020–2021

#9

General responsibilities of these positions include, but are not limited to:

- Regular time committed to being in the office and/or focusing on position to plan and arrange activities, programs, campaigns, and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 20 hours a week is a close estimate across these positions)
- Attendance at a variety of regularly occurring team, staff, and commission meetings during the semesters (day/time to be arranged)
- Attendance at weekly Board of Directors meetings (Tuesdays 115pm–345pm) during the Fall and Spring semesters
- Planning and implementing, alone or as part of a team, a variety of activities, programs, campaigns, and events
- Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success

- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

Required Retreats And Training Dates Include, But Are Not Limited To:

- April 10, 12pm–5pm, Student Government Orientation
- May 20 and 21, 8am–8pm each day, Student Government Training
- May 27, 28 and 29, 8am–5pm each day, Student Government Training
- June 2, 8am–5pm, Installation Ceremony & First Board Meeting
- June 3 and 4, 8am–5pm, Programming, Commissions & Elections Training
- June 5– June 6, 8am–5pm, Overnight Offsite Leadership Retreat
- June 9 – All Leads Training
- August 11, 12 and 13, 8am–8pm each day, August Retreat & Training Sessions
- January 5, 6, and 7, 8am–5pm each day, January Retreat & Training Sessions
- Additional dates may be scheduled within teams

Eligibility Criteria To Apply, Accept, and Maintain Position:

- Undergraduate student officers must earn six (6) semester units of credit per term while holding office. Graduate student officers must earn three (3) semester units of credit per term while holding office.
- Undergraduate student officers are allowed to earn a maximum of 150 semester units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is

greater. Graduate student officers are allowed to earn a maximum of 50 semester units. Students holding over that number of units will no longer be eligible for office.

–Undergraduate student candidates must maintain at least six (6) semester units per term while running for office. Graduate student candidates must maintain at least three (3) semester units per term while running for office.

–Undergraduate student candidates for office must have been enrolled at CSU Fullerton for one semester preceding the election earning a total of at least six (6) semester units during that semester. New graduate students who received a bachelor's degree or credential within the past three (3) years from CSUF must have earned a total of twelve (12) units during his or her last year as an undergraduate to be eligible. Graduate student candidates for office must have earned at least six (6) semester units per term of continuous attendance as a new graduate student to be eligible.

–All student candidates for, or current student officers serving in, an elected or appointed position within ASI must be in good standing, must not be on probation, must have earned a CSU Fullerton semester grade point average of 2.0 and a CSU Fullerton cumulative grade point average of 2.5 for all classes at CSU Fullerton during the semester prior to their candidacy, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Scholarship *

Name *	Nicole Gillespie
Primary/Cell Phone Number *	[REDACTED]
Email *	[REDACTED]
CWID *	[REDACTED]
Major/Concentration/Academic Program *	Political Science
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	Senior
Semesters Completed at CSUF *	3
Overall CSUF GPA *	3.47
Units Completed at CSUF *	100
Units In Progress *	12
Expected Graduation Semester *	Spring 2020
Address *	 [REDACTED]



I am interested in applying for:
(check all that you are applying for; additional questions will appear) *

Chief Campus Relations Officer

Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): *

I am a transfer student to CSUF, going into my third year at this school. Currently I commute to school from Irvine and have loved getting to know our campus and taking advantage of the resources we have to offer. My favorite experience so far with CSUF with studying abroad for the Spring 2020 semester in London, England and immersing myself into a new culture. I am a member of Pi Sigma Alpha, the school's National Political Honor Society which has been a great way to get involved. In addition, I am part of Greek Life on campus in the sorority Zeta Tau Alpha where I hold a leadership position on our programming council. After spending two years at community college, I realized my passion for getting involved and being an advocate for those around me. This made me strive to speak up, get involved and get my hands dirty. I have truly enjoyed my time at CSUF and would love nothing more than to spend my last year making a real difference for everyone part of the Titan family.

Tell us what you think the purpose of our ASI student government is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): *

The purpose of our ASI student government is to accurately represent the needs of our community. ASI is instrumental in the day-to-day operations of school projects and programs that benefit the Titan family. By becoming part of ASI, it would be my responsibility to reflect the needs of those around me and stepping up to speak out for those who are not being heard. I hope that by being part of ASI new and improved leadership skills, a greater sense of professionalism, and more confidence in my career direction. I know that being part of ASI will allow not only these things to come true, but so much more. I will have a clear idea of what it takes to help operate a school of our size and represent everyone's ideas and values.

Chief Campus Relations Officer Questions--
Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

1. How would you describe the purpose and role of the University Affairs, Presidential Appointee and Environmental Sustainability Commissions?
2. How do you plan to motivate, mobilize, and utilize the University Affairs Commission to advocate for issues on campus? Please be descriptive and specific.
3. How do you plan to effectively coordinate the committee appointment process and the Presidential Appointee Commission? Please provide specific plans and/or ideas.
4. How do you plan to effectively support and oversee the Environmental Sustainability Commission? Please provide specific plans and/or ideas.
5. What goals and ideas do you have for the position and its areas of responsibility, and how would you improve upon what the position is doing now or has done in the past? *



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Chief Communications Officer Questions--

Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

1. How would you describe the purpose and role of the Communications Commission and Community Engagement Commission?
2. How do you plan to utilize the Communications Commission to reach out to the CSUF student body and campus community and effectively communicate the messages of ASI? Please be descriptive and specific.
3. How do you plan to utilize the Community Engagement Commission to communicate the contribution of the CSUF student body to the local community? Please be descriptive and specific.
4. How do you plan to brand the Associated Students to the CSUF student body and inform them about what the organization is and does on campus?
5. What goals and ideas do you have for the position and its areas of responsibility, and how would you improve upon what the position is doing now or has done in the past? *

Chief Governmental Officer Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

1. How would you describe the purpose and role of the Lobby Corps Commission?
2. How do you plan to motivate, mobilize, and utilize the Lobby Corps Team and Commission to advocate for improved public higher education policy and funding ? Please be descriptive and specific.
3. How do you plan to motivate and mobilize the Lobby Corps Team and Commission to engage and educate the CSUF student body about issues and policies that impact them? Please be descriptive and specific.
4. How do you plan to motivate and mobilize the Lobby Corps Team and Commission to encourage and instill a sense of civic engagement in CSUF students? Please be descriptive and specific.
5. What goals and ideas do you have for the position and its areas of responsibility, and how would you improve upon what the position is doing now or has done in the past? *

Chief Inclusion and Diversity Officer Questions--
Please prepare answers to the following questions and upload them as a PDF file. If you

need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

1. How would you describe the purpose and role of the Social Justice and Equity Commission?
2. How do you plan to motivate, mobilize, and utilize the Social Justice and Equity Commission to (1) support social justice initiatives and (2) remove institutional barriers through educational campaigns and advocacy. Please be descriptive and specific.
3. How do you plan to motivate and mobilize the Social Justice and Equity Commission to engage and educate the CSUF student body about issues and policies that impact them? Please be descriptive and specific.
4. How do you plan to motivate and mobilize the Social Justice Team and Commission to encourage and instill a sense of social justice and equity in CSUF students? Please be descriptive and specific.
5. What goals and ideas do you have for the position and its areas of responsibility? *

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> *



[Redacted] 15.88 KB · DOCX

Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): *

Next year, I continue to maintain involvement in my sorority as well as the academic honors society. I have a restaurant job in Irvine and only work once or twice a week because it is hard to work there as a commuter. If I were to become a member of ASI, I would quit my job.

Associated Students, CSUF, Inc.
California State University, Fullerton
Voluntary Authorization for Educational Record Disclosure

I hereby acknowledge that I have read, understand, and agree to the preceding statement.

A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. *

Digital Signature of Authorization and Certification of Application
Enter Your Name *

Nicole Gillespie

Enter Your CWID *

[REDACTED]

Date *

Monday, March 16, 2020

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<p>PUBLIC</p>	

Chief Campus Relations Officer Questions

1. How would you describe the purpose and role of the University Affairs, Presidential Appointee and Environmental Sustainability Commissions?

I understand the role of University Affairs Commission to advocate on behalf of students throughout the school year and work with the school to figure out the best way to move forward. In recent years, CSUF has seen too many acts of hate speech and I believe the purpose of University Affairs Commission is to coordinate with the campus to maintain a safe student population. The purpose of Presidential Appointee Commission works with student government and oversees day-to-day activities. This position I am most looking forward to learning about because of my interest in student governments. Lastly, I believe the purpose of the Environmental Sustainability Commission is to lead the campus towards more sustainability and improve upon what the school is already doing. The role of the Environmental Sustainability Commission is to raise awareness and increase education on campus about the environment and make sure that our Titan Family does their job to help the planet.

2. How do you plan to motivate, mobilize, and utilize the University Affairs Commission advocate for issues on campus? Please be descriptive and specific.

I plan to motivate the University Affairs Commission everyday to improve student life not only for ourselves, but future Titans as well. I plan to mobilize the University Affairs Commission before campus issues arise. All too often, we see that lack of action surrounding campus issues speaks the loudest when these issues occur. We need to have plans and follow guidelines so that student government can accurately and efficiently reply to campus issues. By utilizing school resources and working towards a common goal of advocating on behalf of our student body, it is our place to be campus leaders and represent CSUF values accurately.

3. How do you plan to effectively coordinate the committee appointment process and the Presidential Appointee Commission? Please provide specific plans and/or ideas.

I plan to effectively coordinate the committee appointment process by following the guidelines of previous years and using it as a tool for more efficiency, diversity, and effectiveness. I am not too familiar with this position, but plan on educating myself to the best of my ability in order to improve the development of people in student government. By closing monitoring their actions, it will be easy to track their progress and set goals that we would like to reach.

4. How do you plan to effectively support and oversee the Environmental Sustainability Commission? Please provide specific plans and/or ideas.

I plan to support them by not only having an environmentally sustainable campus, but an environmentally sustainable community as well. I think it would be a great idea to coordinate with environmentally friendly clubs on campus to increase our scope and engage with the community. This means beach clean-ups, recycling days, and a push the school's Instagram to get the student body involved and excited about making our campus a better place. Being eco-friendly is not one person's responsibility, everyone needs to do their role as a member of society to help save the planet.

5. What goals and ideas do you have for the position and its areas of responsibility, and how would you improve upon what the position is doing now or has done in the past?

My goal for this position is to increase the green footprint our campus has. Over the years I have noticed that the school uses massive amounts of paper for handouts and fliers, creating unnecessary amounts waste. I would like to see our student government lead by example and take steps towards more sustainability from within first.

Nicole Gillespie

- Education:** California State University Fullerton Fall 2018-Present
Political Science Major
Dean's List (Spring 2020)
- Irvine Valley College Spring 2018
Associate of Arts, Social Sciences
Associate of Arts, Liberal Studies
- Woodbridge High School 2016
Principle's Honor Roll
Scholar Athlete
- Experience:** Stonefire Grill, Irvine, CA Jan. 2017 - Present
Front of House Associate and Caterer
Promoted to Additional Job of Trainer (March 2018)
- Rocky Mountain Chocolate Factory, Irvine, CA May 2016 - Dec. 2016
Sales Associate
- Child Care provider for numerous families in Irvine 2012-2020
- Activities:** Model United Nations, Irvine Valley College Fall 2017
High School Cheerleader 2012-2016
Cheer Captain 2013-2014
Assisteens (Teen Guild, Assistance League of Irvine) 2010-2016
CSUF Study Abroad (London, England) Spring 2019
Zeta Tau Alpha, Programming Council Fall 2019- Present
- Reference:** Available Upon Request

Executive Officer Application 2020–2021

#7

General responsibilities of these positions include, but are not limited to:

- Regular time committed to being in the office and/or focusing on position to plan and arrange activities, programs, campaigns, and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 20 hours a week is a close estimate across these positions)
- Attendance at a variety of regularly occurring team, staff, and commission meetings during the semesters (day/time to be arranged)
- Attendance at weekly Board of Directors meetings (Tuesdays 115pm–345pm) during the Fall and Spring semesters
- Planning and implementing, alone or as part of a team, a variety of activities, programs, campaigns, and events
- Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success

- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

Required Retreats And Training Dates Include, But Are Not Limited To:

- April 10, 12pm–5pm, Student Government Orientation
- May 20 and 21, 8am–8pm each day, Student Government Training
- May 27, 28 and 29, 8am–5pm each day, Student Government Training
- June 2, 8am–5pm, Installation Ceremony & First Board Meeting
- June 3 and 4, 8am–5pm, Programming, Commissions & Elections Training
- June 5– June 6, 8am–5pm, Overnight Offsite Leadership Retreat
- June 9 – All Leads Training
- August 11, 12 and 13, 8am–8pm each day, August Retreat & Training Sessions
- January 5, 6, and 7, 8am–5pm each day, January Retreat & Training Sessions
- Additional dates may be scheduled within teams

Eligibility Criteria To Apply, Accept, and Maintain Position:

- Undergraduate student officers must earn six (6) semester units of credit per term while holding office. Graduate student officers must earn three (3) semester units of credit per term while holding office.
- Undergraduate student officers are allowed to earn a maximum of 150 semester units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is

greater. Graduate student officers are allowed to earn a maximum of 50 semester units. Students holding over that number of units will no longer be eligible for office.

–Undergraduate student candidates must maintain at least six (6) semester units per term while running for office. Graduate student candidates must maintain at least three (3) semester units per term while running for office.

–Undergraduate student candidates for office must have been enrolled at CSU Fullerton for one semester preceding the election earning a total of at least six (6) semester units during that semester. New graduate students who received a bachelor's degree or credential within the past three (3) years from CSUF must have earned a total of twelve (12) units during his or her last year as an undergraduate to be eligible. Graduate student candidates for office must have earned at least six (6) semester units per term of continuous attendance as a new graduate student to be eligible.

–All student candidates for, or current student officers serving in, an elected or appointed position within ASI must be in good standing, must not be on probation, must have earned a CSU Fullerton semester grade point average of 2.0 and a CSU Fullerton cumulative grade point average of 2.5 for all classes at CSU Fullerton during the semester prior to their candidacy, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Scholarship *

Name *	Khai Hoang
Primary/Cell Phone Number *	[REDACTED]
Email *	[REDACTED]
CWID *	[REDACTED]
Major/Concentration/Academic Program *	Psychology
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	Sophomore
Semesters Completed at CSUF *	3
Overall CSUF GPA *	3.68
Units Completed at CSUF *	45
Units In Progress *	15
Expected Graduation Semester *	Spring 2022
Address *	 [REDACTED]



I am interested in applying for:
(check all that you are applying for; additional questions will appear) *

- Chief Campus Relations Officer
- Chief Communications Officer

Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): *

I was incredibly excited and have been continuously grateful for my opportunities as a student at California State University, Fullerton. I've been passionate about student leadership since high school, and since then I've volunteered for local government offices and community leaders to further my goals.

I'm a member of the Psychology Department Student Association, DC Scholars, the University Honors Program, and am the current treasurer for the Resident Student Association. Working with student leaders and advocating for various student communities is a sincere passion of mine, one that I think will be channeled effectively through either the Chief Communications Officer position or the Chief Campus Relations Officer position. The goals my team and I set for ASI Elections this year exceeded the expectations laid out for us, and I worked extremely hard to ensure those goals were met. I additionally have worked very hard to ensure that the new initiatives I started will be enacted in future ASI Elections processes. This is a strategy I want to bring to the CCO or CCRO role. My communication and organization skills are very strong and will help me continue the work of the programs that have been established while also creating strong initiatives to further the missions of ASI.

Tell us what you think the purpose of our ASI student government is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): *

The purpose of ASI student government is to serve the student population at CSUF. I've had the opportunity to be a part of ASI leadership this year as ASI Elections Director. My goal in the position was to motivate more students to run for ASI positions and join our organization.

I quickly realized that I wanted to have a more direct role in advocating and working for students. I think the roles of Chief Communications Officer and Chief Campus Relations Officer are best positioned to communicate the various missions and projects of ASI to students across campus, and also foster positive recognition among students within the community. I am ambitious about the role ASI can have on this campus; I believe ASI will be as effective as its student leaders choose to be. The roles of CCO and CCRO also offer me an opportunity to grow my leadership in working with a diverse range of on-campus groups and individuals. Additionally, I hope to help move ASI in a positive and unified direction, in which the various parts of ASI work towards an organized platform of goals. This opportunity will also teach me to collaborate effectively –both within ASI and outside our organization– in creating events and programs.

Chief Campus Relations Officer Questions--
Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>



1. How would you describe the purpose and role of the University Affairs, Presidential Appointee and Environmental Sustainability Commissions?
2. How do you plan to motivate, mobilize, and utilize the University Affairs Commission to advocate for issues on campus? Please be descriptive and specific.
3. How do you plan to effectively coordinate the committee appointment process and the Presidential Appointee Commission? Please

provide specific plans and/or ideas.

4. How do you plan to effectively support and oversee the Environmental Sustainability Commission? Please provide specific plans and/or ideas.

5. What goals and ideas do you have for the position and its areas of responsibility, and how would you improve upon what the position is doing now or has done in the past? *

Chief Communications Officer Questions--

Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

1. How would you describe the purpose and role of the Communications Commission and Community Engagement Commission?

2. How do you plan to utilize the Communications Commission to reach out to the CSUF student body and campus community and effectively communicate the messages of ASI? Please be descriptive and specific.

3. How do you plan to utilize the Community Engagement Commission to communicate the contribution of the CSUF student body to the local community? Please be descriptive and specific.

4. How do you plan to brand the Associated Students to the CSUF student body and inform them about what the organization is and does on campus?

5. What goals and ideas do you have for the position and its areas of responsibility, and how would you improve upon what the position is doing now or has done in the past? *



42.28 KB · PDF

Chief Governmental Officer Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

1. How would you describe the purpose and role of the Lobby Corps Commission?

2. How do you plan to motivate, mobilize, and utilize the Lobby Corps Team and Commission to advocate for improved public higher education policy and funding? Please be descriptive and specific.

3. How do you plan to motivate and mobilize the Lobby Corps Team and Commission to engage and educate the CSUF student body about issues and policies that impact them? Please be descriptive and specific.

4. How do you plan to motivate and mobilize the Lobby Corps Team and Commission to encourage and instill a sense of civic

engagement in CSUF students? Please be descriptive and specific.

5. What goals and ideas do you have for the position and its areas of responsibility, and how would you improve upon what the position is doing now or has done in the past? *

Chief Inclusion and Diversity Officer Questions–
–Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

1. How would you describe the purpose and role of the Social Justice and Equity Commission?
2. How do you plan to motivate, mobilize, and utilize the Social Justice and Equity Commission to (1) support social justice initiatives and (2) remove institutional barriers through educational campaigns and advocacy. Please be descriptive and specific.
3. How do you plan to motivate and mobilize the Social Justice and Equity Commission to engage and educate the CSUF student body about issues and policies that impact them? Please be descriptive and specific.
4. How do you plan to motivate and mobilize the Social Justice Team and Commission to encourage and instill a sense of social justice and equity in CSUF students? Please be descriptive and specific.
5. What goals and ideas do you have for the position and its areas of responsibility? *

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> *



Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): *

I plan on being a research assistant in a Psychology professor's lab, which is a commitment of approximately 12–15 hours a week. The majority of these would be conducted in the evenings, and can be scheduled around my potential role in ASI. Additionally, I may be an office assistant for the Housing and Residential Engagement offices on campus. This commitment is also scheduled as 12–15 hours a week. However, this commitment is flexible, and I may ultimately not take it. I hope to make either the CCRO or CCO position my priority for the upcoming academic year.

Associated Students, CSUF, Inc.
California State University, Fullerton
Voluntary Authorization for Educational Record Disclosure

☐ I hereby acknowledge that I have read, understand, and agree to the preceding statement.

A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their

prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. *

Digital Signature of Authorization and Certification of Application
Enter Your Name *

Khai Hoang

Enter Your CWID *



Date *

Monday, March 16, 2020

<p>Created 16 Mar 2020 11:52:44 AM</p>	<p>98.185.167.109 IP Address</p>
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Khai Hoang: Chief Campus Relations Officer Questions

1. How would you describe the purpose and role of the University Affairs, Presidential Appointee and Environmental Sustainability Commissions?

- The purpose of the University Affairs Commission is to advocate for students and find/ensure solutions to issues students regularly face. The general goal of this is to improve the lives of students, so that they can focus on their academic, extracurricular, and career goals without undue stress or problems. I think it is important for these issues to encompass student concerns broadly.
- The role of the Environmental Sustainability Commission is to foster awareness on sustainability issues on campus and to advocate for events and organizations affiliated with ASI to adopt more sustainable practices, and for ASI to lead the University on environmentally sustainable practices by example.
- The purpose of the Presidential Appointee Commission is to organize and publicize the selection of, training for, and keep track of students appointed to serve on the Academic Senate, as well as other University committees.

2. How do you plan to motivate, mobilize, and utilize the University Affairs Commission to advocate for issues on campus? Please be descriptive and specific.

- I plan on mobilizing the University Affairs Commission by working with the Chief Communications Officer and the Board of Directors to poll students across the campus on their concerns and priorities. This includes working with student leaders within the University Affairs Commission to visit campus organizations in their spaces as well as hosting events that provide students a convenient way to give their feedback. On the other end of the process, I will work with the commission to organize cohesive policy between the EXEC team and BOD to address the problems on this campus.

3. How do you plan to effectively coordinate the committee appointment process and the Presidential Appointee Commission? Please provide specific plans and/or ideas.

- I will firstly work with the commission to publicize the goal of the PAC in order to increase student participation and engagement in their potential appointments on University committees and the academic senate. This ranges from hosting informational events that will allow students to learn about the potential opportunities and involvements that the Presidential Appointee Commission could potentially provide. As the Elections Director, I implemented workshops to help teach students different strategies for their

potential involvement on campus. I will work to adapt that model into the PAC so that students appointed to University committees are the most effectively prepared.

4. How do you plan to effectively support and oversee the Environmental Sustainability Commission? Please provide specific plans and/or ideas.

- I will work regularly with the Environmental Sustainability Commission to legitimize the plans and policies set forth by the commission. I will work to bring back the routine and necessity of completing environmental reports for student organizations affiliated with the University. I will oversee collaboration with the Board of Directors to ensure that individual organizations use their allocated budgets with as much sustainable accountability as possible. This could be done by adding a stipulation to ICC Board reports that require self-reporting of their environmental efforts. A specific plan I have is to reestablish and make absolutely clear the requirement to complete environmental reports.

5. What goals and ideas do you have for the position and its areas of responsibility, and how would you improve upon what the position is doing now or has done in the past? *

- A primary goal I have for the Chief Campus Relations Officer position is to increase transparency across the commissions I will oversee. Even within ASI, there is too little collaboration and support for the responsibilities of these roles. I want to make the interaction between ASI affiliated groups/clubs and the Environmental Sustainability Commission more robust and streamlined. This will ensure organizations are held accountable to the strategies set forth by the ESC and also better legitimize the ESC's priorities. I think the University Affairs Commission additionally needs to delineate clearly the student issues they are working to address. One area I would push for greater advocacy through the UAC is parking prices. I understand this is a contentious area across the University, but it is undoubtedly clear that many students share parking prices and policy as a concern. In order to tackle such a large issue I would work alongside the commission to facilitate collaborative work among the EXEC team, BOD, etc. to best address this potential concern. I think the use of handbills was an effective start, but I would increase publicity for the Presidential Appointee Commission in order to get greater involvement from the general student population.

Khai Hoang: Chief Communications Officer Questions

1. How would you describe the purpose and role of the Communications Commission and Community Engagement Commission?

- Broadly speaking, the purpose of the Communications Commission is to create events and outreach programs that distribute information about ASI's current initiatives and programs to the campus community at large. The Board of Directors, Board of Trustees, and Executive team are constantly working on programs/policies that benefit from community feedback and awareness; The Communications Commission serves to publicize those initiatives. ASI works on behalf of CSUF's students and can only function effectively if students across campus understand and can contribute to ASI's agenda.
- The Community Engagement Commission serves to highlight and commend the work done by CSUF students, clubs, and organizations in the community beyond the University. This ranges from charitable/philanthropic work, to alumni in the community, to CSUF's reputation in the community. The Community Engagement Commission also serves its mission by offering students opportunities to volunteer at community events or centers or attend public city/district meetings. This commission also needs to focus on engaging other student leaders within ASI to broaden their efforts to the community at large.

2. How do you plan to utilize the Communications Commission to reach out to the CSUF student body and campus community and effectively communicate the messages of ASI? Please be descriptive and specific.

- As the current Treasurer for the Resident Student Association, I recognize the appreciation in students when ASI is able to engage them in their own spaces. In my role as ASI Elections Director, I found it extremely effective to visit ICCs, clubs, and organizations and create opportunities to share ASI's events or advocacy issues directly. When I am in the role of CCO, I will be able to create these direct opportunities in a more frequent manner. Additionally, I think it is important for ASI to present a cohesive image; the BOD, BOT, EXEC team, programmers, and commissions are all working on various projects under ASI, and the collective service that represents students must be made clear. To that effect, I plan on establishing consistent communication within ASI leadership in order to provide students the most accurate information. Aside from physically visiting spaces on campus, I will work to expand ASI's social media presence. My time in the Residential Student Association has shown me that by asking students to

engage with our organization on social media at events, we can elevate the number of individuals that interact with ASI digitally. Lastly, I want to work strongly with the Marketing and Design team of ASI. The current relationship between these different parts of ASI need to be strengthened and organized; I will work to bring a Marketing and Design representative to the programming meetings, and involve them closely in developing materials that will be displayed across campus.

3. How do you plan to utilize the Community Engagement Commission to communicate the contribution of the CSUF student body to the local community? Please be descriptive and specific.

- I plan on working with the CEC director to organize larger community volunteering opportunities to publicize to students. As a parallel, I will also work with the CEC director to locate community events for ASI to encourage students to attend (or bring said opportunities on to our campus). Through social media and potential postings within the TSU, I think it would be possible to have “student of the month” or “community member of the month” type of recognition awards, that will allow students to positively recognize their peers and their accomplishments. The National Residence Hall Honorary on campus participates in an “Of the Month” program that I think could be adapted into ASI. The program allows students to submit written pieces recognizing their peers, faculty, staff, centers, etc. in a positive manner. On a larger community-level, I will increase the transparency in ASI’s and CSUF’s attendance of public city/district meetings, especially in how these potentially relate to issues students face, or problems in the community our students tackle.

4. How do you plan to brand the Associated Students to the CSUF student body and inform them about what the organization is and does on campus?

- I think Associated Students has done a good job of ensuring students on campus are aware of what events and amenities are provided by ASI. This is normally seen through branding through logos, handbills, etc. As ASI Elections Director, I spent a good portion of my term informally asking student organizations “What do you think ASI does?” Unfortunately, students often view ASI as exclusively an event-planning organization; other times, they do not have any general impression of ASI at all. In short, students know what ASI is, but they do not understand what ASI does. To combat this, I will work to create frequent opportunities similar to this year’s Breakfast with the Board, where students can converse comfortably with student leaders and develop more accurate views about ASI. In an entirely different avenue, I believe creating weekly social media posts, videos, etc. that detail current BOD, BOT and EXEC projects in simple points will also

help. This mission also requires a clear collaborative effort between the Communications Commission and programming teams. ASI programmers table very frequently on Titanwalk and outside the TSU to promote their events and programs. Collaborating with those students creates an opportunity for more cohesive messaging throughout ASI's many groups. Finally, I will also mobilize the Communications Commission and the Community Engagement Commission to visit and engage students within their own clubs/organizations. While tabling and social media marketing are definitely effective, I think it is crucial to meet with individuals across campus intentionally and purposefully.

5. What goals and ideas do you have for the position and its areas of responsibility, and how would you improve upon what the position is doing now or has done in the past? *

- I think social media efforts from this year (Direct from the Board, increased social media posts, polls, etc.) have been successful in expanding ASI's outreach to the student body. As the ASI Elections Director this previous year, I met with many on campus organizations and spoke with many students. Increasing the frequency of polls (Instagram or otherwise) to collect student opinion creates a clearer line of feedback in a manner that is directly convenient for students.
- In my opinion ASI town halls happen too infrequently for students to ask questions and call attention to campus issues when the climate of campus can change rapidly on a day-to-day basis. I will work closely with other ASI student leaders to make town halls more frequent. Alternatively, I would work to develop a foundational policy that will encourage ASI student leaders (from programming to the Boards) to visit and work with spaces they are not currently accustomed to. DIRC and the Womxn's Center are prime examples of areas where ASI can grow profound connections.
- Through the position of Communications Chief Officer, I would seek to expand the visibility of ASI by increasing the frequency of social media outreach and in-person events. In order to supplement these events, I will increase collaboration with programming teams, and establish procedures for direct engagement with student groups and clubs.

Khai Hoang



EDUCATION

California State University, Fullerton
Bachelor of Arts, Psychology
G.P.A. (3.68)

Expected Graduation May 2022

AFFILIATIONS

D.C. Scholars Program
University Honors Program
Psychology Department Student Association

August 2019 - Present
August 2018 - Present
August 2018 - Present

RELEVANT EXPERIENCE

Associated Students Inc. CSUF

Elections Director

May 2019 - Present

- Oversee Elections team and maintain conduct among candidates during elections
- Organize events to increase voting among approximately 40,000 students
- Implement strategic programs to encourage minority students to run for positions

Social Science Research Center CSUF

Phone Interviewer/Research Assistant

February 2019 - September 2019

- Communicate with and accommodate diverse individuals and experiences
- Acquire responses and information in large quantities while phone-banking
- Interpret and organize information into records and data sets

Resident Student Association CSUF

Treasurer

May 2019 - Present

- Maintain and organize a budget of 30,000 dollars for various programs and events
- Complete and negotiate check requests/reimbursements with supervisors
- Collaborate with board members to provide services to on-campus housing community

RELEVANT SKILLS

- Language: Fluent in English, Conversational in Vietnamese
- Good social-communication, task completion, and personal service abilities
- Well-informed and perceptive writing and analytical abilities
- Manual and Organizational labor for event set-ups/takedowns, various office duties

HONORS & RECOGNITIONS

- Dean's Honor List (Fall 2018, Spring 2019, Fall 2019)



ASI PROGRAMMING DIRECTORS

2020-2021

(ASI BOD ACTION ITEM X.f)

April 7, 2020

ASI PRODUCTIONS DIRECTORS:

Melissa Medaris

William Fry

Programming Director 2020–2021

#1

General responsibilities of these positions include, but are not limited to:

- Regular time committed to being in the office and/or focusing on position to plan and arrange activities, programs, campaigns, and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 20 hours a week is a close estimate across these positions)
- Attendance at a variety of regularly occurring team, meetings during the semesters (day/time to be arranged)
- Attendance at weekly programming meeting (Mondays 10:00 am–11:00 am) during the Fall and Spring semesters
- Planning and implementing, alone or as part of a team, a variety of activities, programs, campaigns, and events
- Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success

- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

Required Retreats And Training Dates Include, But Are Not Limited To:

- June 3 and 4, 8am–5pm, Programming, Commissions & Elections Training
- June 5– June 6, 8am–5pm, Overnight Offsite Leadership Retreat
- June 9 – All Leads Training

- August 11, 12 and 13, 8am–8pm each day, August Retreat & Training Sessions
- January 5, 6, and 7, 8am–5pm each day, January Retreat & Training Sessions

- Additional dates may be scheduled within teams

Eligibility Criteria To Apply, Accept, and Maintain Position:

- Undergraduate student officers must earn six (6) semester units of credit per term while holding office. Graduate student officers must earn three (3) semester units of credit per term while holding office.
- Undergraduate student officers are allowed to earn a maximum of 150 semester units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate student officers are allowed to earn a maximum of 50 semester units. Students holding over that number of units will no longer be eligible for office.
- Undergraduate student candidates must maintain at least six (6) semester units per term while running for office. Graduate student candidates must maintain at least three (3) semester units per term while

running for office.

–Undergraduate student candidates for office must have been enrolled at CSU Fullerton for one semester preceding the election earning a total of at least six (6) semester units during that semester. New graduate students who received a bachelor's degree or credential within the past three (3) years from CSUF must have earned a total of twelve (12) units during his or her last year as an undergraduate to be eligible. Graduate student candidates for office must have earned at least six (6) semester units per term of continuous attendance as a new graduate student to be eligible.

–All student candidates for, or current student officers serving in, an elected or appointed position within ASI must be in good standing, must not be on probation, must have earned a CSU Fullerton semester grade point average of 2.0 and a CSU Fullerton cumulative grade point average of 2.5 for all classes at CSU Fullerton during the semester prior to their candidacy, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Scholarship *

Name *	Mel Medaris
Primary/Cell Phone Number *	[REDACTED]
Email *	[REDACTED]
CWID *	[REDACTED]
Major/Concentration/Academic Program *	Sociology
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	4th year
Semesters Completed at CSUF *	7
Overall CSUF GPA *	3.0
Units Completed at CSUF *	84
Units in Progress *	12
Expected Graduation Semester *	Spring 2021
Address *	[REDACTED]
Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit http://www.adobe.com/products/acrobat/print-to-pdf.html *	  698.81 KB · DOCX

Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): *

I am a fourth year, going on fifth year student here at Cal State Fullerton pursuing a degree in sociology and a minor in chicanx studies. On top of being a full-time student, I have served as an ASI programming director for Titan Tusk Force and Street Team (2019–2020), ASI marketing coordinator (2018–2019), an active member of street team (2017–2020), the Vice President of Zeta Tau Alpha fraternity (2020), and a member of numerous clubs and organizations. Through these leadership positions I have gained experience in budgeting, management, marketing, decision-making, leadership development and working together.

Tell us what you think the purpose of ASI Programming is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): *

The purpose of ASI programming is to enrich students' college experience through meaningful events. Many students, such as myself, have found it hard to make connections within Cal State Fullerton. A majority of our students commute, are first generation, and/or work , making it difficult to stay connected on campus and have the full college experience. In ASI programming, it is our job to reach those students regardless.

During my first year of college I wasn't involved in anything. Like most of our students, I went to class, I went home, and on my days off, I went to work. I made a few friends in class but besides that had no connection to the campus and decided I would transfer to a school closer to home once I reached the required 60 units. At the end of my first year, as I was walking to class I saw a poster advertising spring concert. Since I had absolutely nothing else to do, I applied to volunteer. Since then, it's been all uphill. Now, I couldn't imagine going to school anywhere else and I am so incredibly grateful for the opportunities ASI has given me since volunteering for the spring concert in 2017.

Tell us why you think it is important to have on-campus entertainment events at CSUF: *

On campus entertainment is a critical tool to represent the diverse interests of the students. It brings together students from different backgrounds and provides a platform for them to make connections that they may not have made on a regular basis. This can lead to higher student retention rates, as well as overall happiness in our student body.

Tell us why you think school spirit and pride are important at CSUF: *

School spirit and titan pride is what makes one's college experience more than just going to class and back. As a cal state, we often don't get the recognition we deserve. However, we have so much to be proud of, and being aware of this makes you feel like you're getting a bargain. This university serves over 40,000 unique individuals, but being a titan is what unites us all.

Tell us how you would direct, support, manage, and oversee the Programming team and its ideas, programs and campaigns: *

As a director this year, I strived to ensure sure that the coordinators always felt supported and included. During our summer training, we all took a leadership style quiz to better understand each other. Over the course of this year, I kept in mind everyone's leadership style in order to better support them. I believe this helped improve our relationships between each other and provided a strong foundation to work together. As well, I held weekly one on one meetings and checked in regularly with each coordinator to better support them through the process of planning events.

Describe the ideas or goals you have for next year for the position: *

Ideas/goals:

Hosts events in other areas of campus besides the TSU such as housing, humanities quad, and mihaylo quad.

More collaborations with clubs and resource centers

Reach out to student performers to perform at events

Continue improving relationships with resource centers

More collaboration within ASI

Collaborate with elections for voting events

Collaborate with BOD, to improve the representation of their college and its resources at events

Under the conditions of present times and as more and more students are taking online classes:

Meet the student leaders mixer via zoom

Online movie watch party with movie analysis after
Online titans trivia night

Describe how you would promote the activities and events of ASI Programming? *

Instagram is an incredible tool for advertising, however, not every student is active on social media nor follows the account. Although we have 10,000 followers on the ASI instagram, this university has over 40,000 students. It is up to student leaders to announce in classrooms, passing out flyers in areas outside of the TSU and SRC to reach students who have never heard of ASI, as well as posting on social media.

What ideas or opportunities do you see for collaboration within and across the different ASI Programming areas and also with other ASI groups, leaders, or departments and/or with other CSUF organizations, programs, or departments. Provide specific ideas or goals, if any. *

"Rock The Vote"
– collaboration between ASIP and elections or CGO
– encourage students to vote in primary or ASI elections
– live entertainment , food, and fun, while performing ones civic duty
"Gogh Green"
– collaboration between ASIP and ESC
– educate student body on their environmental impact
– painting plant pots and provide eco-friendly foods

Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): *

In the summer I will be attending Camp Titan from June 14–20 and I will be going to Zeta Tau Alpha National Convention from June 23–28. During the school year, I will be continuing my role as ZTA Vice President as well as working part time.

Associated Students, CSUF, Inc.
California State University, Fullerton
Voluntary Authorization for Educational Record Disclosure

• I hereby acknowledge that I have read, understand, and agree to the preceding statement.

A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed,

and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. *

Digital Signature of Authorization and Certification of Application
Enter Your Name *

Melissa Medaris

Enter Your CWID *

Wednesday, March 18, 2020

Date *

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<p>PUBLIC</p>	

Melissa Medaris

[REDACTED]

[REDACTED]

EXPERIENCE

Associated Students Inc., CSUF *Programming Director*

JUN 2018 - CURRENT

- Plan and organize enriching campus events
- Organize student, faculty, and community involvement with CSUF
- Select and oversee a team of programming coordinators

Robeks, Rancho Cucamonga *Associate*

SEP 2018 - December 2019

- Give excellent customer service
- Make food products fast and efficiently
- Uphold health and safety standards

Chick-fil-A, Fullerton — *Team Member*

JAN 2020 - CURRENT

- Deliver second mile service
- Strive for operational excellence
- Activate emotional connections marketing

EDUCATION

Walnut High School, Walnut

AUG 2012 - MAY 2016

California State University, Fullerton

AUG 2016 - CURRENT

- Cumulative GPA: 3.0, Vice President of Zeta Tau Alpha Fraternity, Camp Titan Counselor

SKILLS

- Communication, Customer service, Empathy, Time management, Leadership.

Programming Director 2020–2021

#2

General responsibilities of these positions include, but are not limited to:

- Regular time committed to being in the office and/or focusing on position to plan and arrange activities, programs, campaigns, and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 20 hours a week is a close estimate across these positions)
- Attendance at a variety of regularly occurring team, meetings during the semesters (day/time to be arranged)
- Attendance at weekly programming meeting (Mondays 10:00 am–11:00 am) during the Fall and Spring semesters
- Planning and implementing, alone or as part of a team, a variety of activities, programs, campaigns, and events
- Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success

- I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

Required Retreats And Training Dates Include, But Are Not Limited To:

- June 3 and 4, 8am–5pm, Programming, Commissions & Elections Training
- June 5– June 6, 8am–5pm, Overnight Offsite Leadership Retreat
- June 9 – All Leads Training

- August 11, 12 and 13, 8am–8pm each day, August Retreat & Training Sessions
- January 5, 6, and 7, 8am–5pm each day, January Retreat & Training Sessions

- Additional dates may be scheduled within teams

Eligibility Criteria To Apply, Accept, and Maintain Position:

- Undergraduate student officers must earn six (6) semester units of credit per term while holding office. Graduate student officers must earn three (3) semester units of credit per term while holding office.
- Undergraduate student officers are allowed to earn a maximum of 150 semester units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate student officers are allowed to earn a maximum of 50 semester units. Students holding over that number of units will no longer be eligible for office.
- Undergraduate student candidates must maintain at least six (6) semester units per term while running for office. Graduate student candidates must maintain at least three (3) semester units per term while

running for office.

–Undergraduate student candidates for office must have been enrolled at CSU Fullerton for one semester preceding the election earning a total of at least six (6) semester units during that semester. New graduate students who received a bachelor's degree or credential within the past three (3) years from CSUF must have earned a total of twelve (12) units during his or her last year as an undergraduate to be eligible. Graduate student candidates for office must have earned at least six (6) semester units per term of continuous attendance as a new graduate student to be eligible.

–All student candidates for, or current student officers serving in, an elected or appointed position within ASI must be in good standing, must not be on probation, must have earned a CSU Fullerton semester grade point average of 2.0 and a CSU Fullerton cumulative grade point average of 2.5 for all classes at CSU Fullerton during the semester prior to their candidacy, and must maintain these standards.

Successful applicant will be awarded a Student Leadership Scholarship *

Name *	William Fry
Primary/Cell Phone Number *	[REDACTED]
Email *	[REDACTED]
CWID *	[REDACTED]
Major/Concentration/Academic Program *	Communications: Entertainment and Tourism
Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.) *	Sophomore
Semesters Completed at CSUF *	3
Overall CSUF GPA *	3.67
Units Completed at CSUF *	63
Units in Progress *	15
Expected Graduation Semester *	May 2022
Address *	[REDACTED]

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> *



344.85 KB · PDF

Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know): *

I am an experienced event planner with specialized skills in risk management, logistics, organization, and audio/visual technologies. I am an experienced student leader and have a diverse range of experience, leading and conducting team efforts. I have had two years of experience in Associated Student Incorporated, CSUF first as the Spring Concert Attractions and Entertainment Coordinator and then as the Union and Special Programming Coordinator for ASI Productions. With these two years of experience, I have become well versed with the policies and procedures that govern and pertain to ASI Programming as a whole. With these two years, I have been under the advisement of Austin Ysaïs and one year under Jose Bejar, who has helped me fine-tune my leadership abilities and my professional skills as an event planner. Within the past year, I have also created a new program within ASI Street Team where I train a group of students to become skilled in small venue-based audio/visual technologies as well as teaching them the skills needed to work in the live entertainment field. With that, I have also sat on the Campus Beautifications and Facilities Academic Senate Committee as well as the Information Technologies Academic Senate Committee, where I have networked with on-campus professionals and learned about the issues pertaining to those committees.

Tell us what you think the purpose of ASI Programming is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn): *

The purpose of ASI Programming is to cultivate a lively and home-like feeling for the Titan Community. With that, ASI Programming is also charged with stimulating an on-campus environment that is otherwise lacking on our commuter-based campus. The reason why I want to be involved with ASI leadership is that I am passionate about making a difference in my community. For every community that I am a part of, my goal is to impact the members of that community in a positive aspect. With that, I try to learn and grow in every way I can to best serve the members of my community. I also want to be a part of the ASI Leadership because I have a passion for serving the community in the ways that I know how to. I have a passion and skill for creating live entertainment and events for students, which is what truly makes me happy. To be able to event plan on such a large scale is a dream come true for me because I get to make a positive impact doing what I am passionate about. ASI leadership is solely in charge of serving every part of the students' needs at CSUF. From advocacy of student's opinions on policy to curating live events, ASI is in charge of supporting and serving the Titan Student Community. From ASI, I hope to develop my leadership skills to a higher level while learning how to keep track of multiple projects occurring at one time properly.

Tell us why you think it is important to have on-campus entertainment events at CSUF: *

To me, on-campus entertainment can make or break CSUF being a memorable experience for a student. Through live events, students can make friends, find communities, and find a home at CSUF. Through large get-togethers, ASI can help cultivate positive relationships and experiences at CSUF.

Tell us why you think school spirit and pride are important at CSUF: *

To cultivate a positive experience at CSUF, it is essential that students at CSUF to be proud of the community they are apart of. Through impactful on-campus events, ASIP has a chance to make students feel proud of their school by creating events that are unique and special to its students. To cultivate a sense of ownership over CSUF through campus life is the ultimate goal for ASI Programming.

Tell us how you would direct, support, manage, and oversee the Programming team and its ideas, programs and campaigns: *

I would direct, support, manage, and oversee the programming team by creating meaningful and bonding relationships. This is done by creating a sense of trust throughout the team. I want the team to trust that I will be there for every part of their experience in this role because that is what I signed up to do. If the team can trust me and what I am there to do, then I will be able to govern a team that as a whole is passionate, adaptive, and willful. The job of the director is to encourage and support the team and is something I believe I can do well. With my expertise in event planning I can support my team through any roadblocks they approach and also help safeguard the events from major structural flaws.

Describe the ideas or goals you have for next year for the position: *

For the programming team, my goal is that every move that we take is intentional and meaningful. That means that

every dollar we spend, every event that we put on, is done in the best interest of our Titan community. With those goals in mind, these are my ideas. I want to consolidate all of the events ASIP puts on so that there is a stop to events that are not meaningful or intentional. That means ONLY hosting 2–3 large scale (around \$10K) concerts, ASI films, ASI Farmers Market (student performance only) concerts /special events, ASI All Night Study, All Day ASI, and of course, Spring Concert. With this limited events/spending format, we can focus on large scale programming that is more memorable and impactful while still keeping our popular series–based events to cultivate the day to day environment. This is also done so that our programming team is working consistently throughout the year planning events, big and small. By doing this, the team will be less convinced to do a lot of small events that they can put their name on and more on creating events that are impactful to the students. Next year I also hope that ASIP takes on the ASI Speaker series to be done once a semester and to improve the interior of the event, its structure, and the speaker chosen. With that, I would also like to bring in two new events. A TEDx conference and student–based film festival. With these two special events, the following year's ASI team can program two special events that are high impact and low risk of poor attendance. With these two additional events, we would be able to challenge the programming team to curate events of high complexity and organization. For the structure of ASIP, I imagine creating committees and chairs for each event to split up our resources more evenly. This is done so that everyone plays a meaningful part in the events they produce. I would also like to rename each coordinator to producers to match what these positions are called in the industry.

Describe how you would promote the activities and events of ASI Programming? *

I would promote the activities and events through ASI through social media, campus signage, and in–person marketing. With social media and campus signage handled mostly by other departments, I would want to create schedules and plans for marketing on Titan walk and at the farmers market to field questions about the events and increase campus awareness. With that being said, I also want to cultivate a collaborative and robust bond with ASI Marketing and Design to reduce friction between departments and foster a stronger sense of collaboration.

What ideas or opportunities do you see for collaboration within and across the different ASI Programming areas and also with other ASI groups, leaders, or departments and/or with other CSUF organizations, programs, or departments. Provide specific ideas or goals, if any. *

My goal for collaborations with ASI Programming is that they are meaningful. This means that there is an evident and legitimate goal to collaborate and not for the sake of just collaborating. I want ASI's collaborations to be geared towards supporting and uplifting organizations on campus that do not have the means or resources to programming at the scale that ASI does. So, I would like ASIP to focus its collaborations on clubs and smaller organizations that need support. An idea would be putting on events for organizations like Titanwell or Tuffy's Basic Needs to expand their programming and to raise awareness of their services. Such events could be live entertainment, including live band karaoke, to mix a fun activity with an awareness campaign.

Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement): *

My following commitments go as follows. I will be a Summer Orientation Leader for Outreach and Recruitment for the 2020 year only. I will also be working part–time as a building manager for the Titan Student Union. I am also a part of some committees and task forces across campus that meet once a month on Friday mornings. I have also applied to be on the board for the Entertainment and Tourism Club. With all of these commitments that I have, I am confident that I will prioritize ASI Programming because I am genuinely passionate about this position and the entertainment industry.

Associated Students, CSUF, Inc.
California State University, Fullerton
Voluntary Authorization for Educational Record Disclosure

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I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. *

Digital Signature of Authorization and Certification of Application
Enter Your Name *

William Fry

Enter Your CWID *

Tuesday, March 24, 2020

Date *

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WILLIAM JACOB FRY

Pursuing a career in special events and live entertainment, I have a can-do and hardworking attitude towards anything I put my mind towards. I am especially passionate about the technical and production focus of events as well as large scale unique events. I am open to any and all opportunities with or around these fields. In addition, I am an experienced Building Manager with a demonstrated history of working in the non-profit relations industry. Skilled in Organizational Leadership, Sound, Leadership, Special Events, and Live Events. Strong operations professional pursuing a bachelor's degree focused in Communications concentrating in Entertainment and Tourism Management from California State University, Fullerton.

EXPERIENCE

AUGUST OF 2015 – MAY 2018

LINK CREW, BEAR CREEK HIGH SCHOOL

I gave trainings to freshman on suicide prevention, abusive relationships, and addictive substances. I also oversaw 15-20 kids and their transition from middle school to high school and mentored these students through their first year of high school.

AUGUST OF 2016 – MAY 2018

STUDENT GOVERNMENT, BEAR CREEK HIGH SCHOOL

I organized, planned, and led our schools Prom, Senior Disney Trip, Sober Graduation Night, Bear Creek's Color Run, Graduation, Senior Day, and numerous fundraisers. With these events I managed budgets of \$70,000 and above, worked closely with a variety of vendors in the San Joaquin county, worked closely with the school administration, and managed booking for all our events at the school. In addition, I was the school's audio technician for our school rallies and dances as well as working as the audio technician for our school's performance of High School Musical for 5 weeks.

FEBRUARY 18, 2017 – FEBRUARY 20, 2018

CAMP ROTARY YOUTH LEADERSHIP AWAKENING

In Camp RYLA, high school students spend a week in a challenging program of discussions, inspirational addresses, leadership training and social activities designed to enhance personal development, leadership skills and good citizenship. Only four students, nominated by the school staff, are chosen to be a part of this program.

SEPTEMBER 14, 2018 – PRESENT DAY

OPERATIONS BUILDING MANAGER, ASSOCIATES STUDENTS INCORPORATED

As a Building Manager, I am trained to develop and understand the activities, services and the general operation of the Titan Student Union. I am expected to become familiar with a variety

of building systems, including audio-visual equipment and computerized environmental control systems. As a manager, I am also instructed on how to independently make decisions that will include all aspects of event and emergency management and on how to supervise events that occur in the Titan Student Union.

OCTOBER 2018 – MAY 2019

SPRING CONCERT ENTERTAINMENT AND ATTRACTIONS COORDINATOR, ASSOCIATES STUDENTS INC

Responsible for following ASI guidelines to make bids and book vendors for Spring Concert including food trucks and attractions. This position allows for your creativity to design the feel of the non-artist, entertainment portion of Spring Concert Series. Many tasks of this position include vendor research, budgeting, and overall producing innovative and new ideas.

JUNE 2019 – PRESENT DAY

UNION AND SPECIAL PROGRAMMING COORDINATOR, ASSOCIATES STUDENTS INC

Union and Special Programming Coordinator creates, organizes, and coordinates special events that promote the Titan Student Union, The Titan Recreation Center, and the Children’s Center of California State University Fullerton.

JUNE 2019

DIVISION 2 CAPTAIN, UNITED VETERANS COUNCIL OF SAN JOAQUIN COUNTY

Oversaw day-of logistics and staging of the second division of the City of Stockton 4th of July Parade.

JANUARY 2020 – JULY 2020

ORIENTATION LEADER, CALIFORNIA STATE UNIVERSITY FULLERTON

Orientation Leaders serve as student leaders of the Titan Orientation Programs department and work collaboratively to assist students and family members in their student’s successful transition to California State University, Fullerton. Reporting to and working closely with the Orientation Coordinator, Orientation Leaders assist with the implementation of all orientation programs, Welcome to California State University Fullerton Day, and Week of Welcome Information Booths.

EDUCATION

AUGUST 2014 - MAY 2018

HIGH SCHOOL DIPLOMA, BEAR CREEK HIGH SCHOOL

I had an average 4.0 G.P.A. through the four years of high school. I have taken 14 rigorous AP classes over the four years that continued to challenge my academic boundaries. In addition, I was president or on the board for 5 of our clubs at our school all ranging from service to cultural types.

AUGUST 2018 – PRESENT DAY

COMMUNICATIONS, CALIFORNIA STATE FULLERTON

I am currently pursuing a bachelor’s degree in Communication with a concentration in Entertainment and Tourism Management. I am a second year enrolled in my fourth semester of college.

SKILLS

- Open-Minded
- Passionate
- Creative
- Good Under Pressure
- Quick Thinking
- Problem Solver
- Organized
- Communicative
- Technologically Savvy
- Fast learner
- Adaptable
- Team worker
- Event Planning
- Live Sound
- Live Entertainment
- Production

ABOUT ME

I am a dependable and hard-working individual to any responsibility that is assigned to me. I am always looking to improve upon myself especially as a leader and a coworker. In the past I find great joy in training new employees and contributing to my fellow coworkers' development. I am also fairly independent with my work and I believe that I can complete most tasks with minimal assistance. I enjoy working in teams and I believe that I am an above average communicator and a good mediator during conflicts. I have obtained these skills through a number of different roles that I have held over the past few years.

In the past I have served at Associated Students Inc of CSU Fullerton as the Spring Concert Entertainment and Attractions Coordinator. In this position I work to coordinate with several different kinds of vendors to bring to life Spring Concert. This concert is the largest college concert on the West Coast with over 8,000 attendees yearly. A clip of the concert can be seen here: <http://bit.ly/37Wh9SG>

Last year I served as the first vice-president of a brand-new club on the CSU Fullerton Campus named Fellowearthling.Co. This club works to create an environment in which topics such as self-care, acts of service, and wasteful living can be discussed in depth while providing viable options in order to bolster or eradicate these factors in our lives and on this planet.

I currently serve as the Union and Special Programing Coordinator for ASI, CSUF. In this role I am charged with curating special events for California State University under the purview of Associated Students, Inc. Events that are under my charge are including but not limited to special concerts and festivals i.e. Titans Got Talent.



ASI Consolidated Budget

2020-21

Lionel Lawrence
Director of Financial Services
April 14, 2020



CALIFORNIA STATE UNIVERSITY
FULLERTON™

2020-2021 Proposed Budget Recap

- Previously we discussed the following key topics of the ASI Consolidated Budget:
 - What is a Budget?
 - Factors to Consider When Budgeting
 - How Do We Calculate Revenue
 - Operating Expenses for an Nonprofit
 - 2020- 2021 Budget Challenges
 - Changes in the 2020-2021 Process

2020-2021 Proposed Budget Highlights

- We as Associated Students Inc. CSUF are presenting a balanced budget for the 3rd consecutive academic year.
- Conservative fiscal management from budget managers have resulted in managers spending less than their budget which has contributed to retained funding for facility management, liabilities and student programming.
- This is an conservative and effective approach to non-profit budget management.

2020-2021 Proposed Budget Highlights

- Our organizational budgeting practices have resulted in CSUF being the only CSU to fund a Student Union renovation using reserves (2016), not by raising student fees/debt.
- Despite budget reductions, we have increased our InterClub Councils (ICC) budgets travel and dues & subscriptions expenses to help support their goals.

Questions From Last Meeting

- **Can we use the End Fund balance to increase the budget?**
 - The End Fund balance is a tool used to estimate where an organization's cash flow will be at the end of the fiscal year. It is not part of the annual operating budget. To make a modification to the operating budget, one should make a change in the expense and corresponding revenue areas in equal amounts.
- **Please clarify if the TSC travel was reduced or remaining flat.**
 - The TSC travel was reduced in an effort to response to travel restrictions resulting from COVID-19 pandemic and reduce expenses by 21 percent.

Questions From Last Meeting

- **TSC Personal Services (students wages) keep increasing with a larger jump 18/19 to 19/20 than from 19/20 to 20/21?**
 - Increases are a result of the CA minimum wage law each year and for the 18/19 to 19/20 increase, it was higher because of the rollout of the new programs in the SRC that required student employees (Outdoor Adventure and F45).
- **Please explain the 3 year TSC underspending?**
 - Again, we encourage managers to be as conservative and safe with their spending as possible.
 - Some years, managers spend nearly all their budget and in other years they do not.
 - Any savings are put into TSC reserves which allow for facility improvement projects (Food Court Renovation, lounge and dining furniture), new programs for students (Outdoor Adventure, club funding, etc.), large-construction projects (SRC and 2nd Floor TSU project).

Philosophy:

Maintain Quality Programming and
Services For Our Students

Goal:

Balanced Budget



**ASSOCIATED STUDENTS, CSUF, INC.
2020-2021 CONSOLIDATED BUDGET**

Consolidated ASI, CSUF, Inc.	Associated Students	Titan Student Centers
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INCOME

Parent/Staff/Faculty/Fees	\$ 695,000	695,000	
Contract-Dept.of Educ.	\$ 658,132	658,132	
Contract-CSU & Child Nutrition	\$ 236,780	236,780	
Fees Certified	\$ 42,000	42,000	
IRA Management Fee	\$ 257,236	257,236	
TSC Chargeback	\$ 1,782,081	1,782,081	
Fundraising/Int. Income	\$ 200,000	165,000	35,000
Gen./Yr End Income	\$ 251,256	228,000	23,256
Service Chargeback	\$ 417,482		417,482
Registration/Locker/Rockwall Fees	\$ 362,000		362,000
Dining Commissions	\$ 180,000		180,000
Misc./Gen. Merchandise	\$ 26,363		26,363
Billiard/Bowling/Games Inc.	\$ 35,986		35,986
Room/Facility/Equip. rental	\$ 150,400		150,400
Tickets Income	\$ 17,216		17,216
Computer/Personnel Sev. Inc.	\$ 57,439		57,439
Yum & ATM & Automated Services	\$ 77,800		77,800
TOTAL INCOME	\$ 5,447,171	4,064,229	1,382,942

**ASSOCIATED STUDENTS, CSUF, INC.
2020-2021 CONSOLIDATED BUDGET**

Consolidated ASI, CSUF, Inc.	Associated Students	Titan Student Centers
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EXPENSES

Professional Staff Wages	\$ 4,756,894	2,705,929	2,050,965
Student Wages	\$ 2,860,504	1,089,251	1,771,253
Benefits (Staff)	\$ 1,979,921	1,091,857	888,064
Benefits (Student)	\$ 119,111	34,912	84,199
Contract Wages	\$ 153,000	153,000	
Student Leader Awards	\$ 415,605	415,605	
Supply/Merchandise	\$ 695,562	290,262	405,300
Printing/Advertising	\$ 132,265	110,265	22,000
Communication/Postal	\$ 79,176	37,545	41,631
Contract/Fees/Rental	\$ 5,380,936	1,693,626	3,687,310
Vehicle exp./repair/minor construct.	\$ 466,680	143,288	323,392
Travel	\$ 383,276	321,117	62,159
Dues/Subscription	\$ 35,695	23,150	12,545
Staff Development	\$ 97,390	75,415	21,975
Insurance	\$ 238,386	103,000	135,386
Utilities	\$ 630,600	30,000	600,600
Research Grants	\$ 25,000	25,000	
Contingency	\$ 63,000	30,000	33,000
Titan Dreamers Scholarship	\$ 10,000	10,000	
Scholarship	\$ 17,000	17,000	
Presidential Discretionary	\$ 750	750	
Athletic	\$ 1,817,705	1,817,705	
TOTAL EXPENSES	\$ 20,358,455	10,218,677	10,139,779

ASSOCIATED STUDENTS

ASI FEE REVENUE PROJECTION FY 2020-2021

NON-DIRECTED ASI FEE	SUMMER 2020	FALL 2020	SPRING 2021
Projected Students	8,133	37,875	36,738
Less: Waivers	0	180	150
Budgeted Student Headcount	8,133	37,695	36,588
Non-Directed ASI Fee	\$ 5.00	\$ 57.86	\$ 57.86
Budgeted Fees Available	\$ 40,665	\$ 2,181,010	\$ 2,117,005
	TOTAL NON-DIRECTED ASI FEES \$ 4,338,679		
ATHLETICS	SUMMER 2020	FALL 2020	SPRING 2021
Projected Students	8,133	37,875	36,738
Less: Waivers	0	180	150
Budgeted Student Headcount	8,133	37,695	36,588
Athletic Fee	\$ -	\$ 24.47	\$ 24.47
Budgeted Fees Available	\$ -	\$ 922,387	\$ 895,318
	TOTAL ATHLETICS FEES \$1,817,705		
TOTAL PROJECTED ASI FEES FOR FY 2020-2021			\$6,156,384

**ASSOCIATED STUDENTS
REVENUE FUND BALANCE**

ASI	2018-19 Actual	2019-20 ESTIMATE	2020-2021 PROPOSED
ASB DEPOSITORY FUND (TB001)			
PRIOR YEAR FUND BALANCE	\$ 159,466	\$ 83,997	\$ 194,205
DEPOSITORY FEES	\$ 6,153,059	\$ 6,252,011	\$ 6,156,384
INTEREST INCOME	\$ 24,273	\$ 27,641	\$ 25,000
SUB-TOTAL	\$ 6,336,798	\$ 6,363,650	\$ 6,375,589
LESS: Budget	\$ 6,252,801	\$ 6,169,445	\$ 6,154,448
Ending Fund Balance	\$83,997	\$194,205	\$ 221,141

ASSOCIATED STUDENTS, CSUF INC 2020-2021 PROPOSED BUDGET

	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 PROPOSED	Variance \$	Variance %
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INCOME

Parent Fees (CC)	775,343	685,000	695,000	10,000	1%
Contract-Dept of Educ (CC)	554,294	515,000	658,132	143,132	22%
Fees Certified	32,203	35,000	42,000	7,000	17%
Fundraising	121,431	90,000	165,000	75,000	45%
Contract-Child Nutrition (CC)	97,430	110,000	236,780	126,780	54%
General Revenue	101,907	124,000	228,000	104,000	46%
TSC Chargeback	1,866,778	1,724,300	1,782,081	57,781	3%
IRA Management Fee	211,925	217,000	257,236	40,236	16%
TOTAL INCOME	3,761,311	3,500,300	4,064,229	563,929	14%

EXPENSES

Personnel Services (Staff)	2,424,592	2,620,487	2,705,929	85,442	3%
Personnel Services (Student)	974,181	928,000	1,089,251	161,251	15%
Benefits (Staff)	929,248	1,056,696	1,091,857	35,161	3%
Benefits (Student)	32,792	29,331	34,912	5,582	16%
Student Leadership Awards	351,369	332,273	415,605	83,332	20%
Supplies	278,050	276,255	290,262	14,007	5%
Printing & Advertising	66,369	110,333	110,265	(68)	0%
Communications	28,638	38,449	37,545	(904)	-2%
Repair and Maintenance	170,683	154,359	143,288	(11,071)	-8%
Contract Wages	147,180	148,300	153,000	4,700	3%
Grants-Athletics	1,849,473	1,857,993	1,817,705	(40,288)	-2%
Contracts/Fees/Rentals	1,312,737	1,444,820	1,693,626	248,806	15%
Travel	269,961	356,250	321,117	(35,134)	-11%
Dues & Subscriptions	11,343	11,750	23,150	11,400	49%
Staff Development	67,649	82,000	75,415	(6,585)	-9%
Insurance	79,490	103,700	103,000	(700)	-1%
Utilities	27,634	26,000	30,000	4,000	13%
Research Grants	19,333	25,000	25,000	-	0%
Contingency	17753.99	40,000	30,000	(10,000)	-33%
Titan Dreamers Scholarship	1,000	10,000	10,000	-	0%
Scholarships		17,000	17,000	-	0%
Presidential Discretionary	523	750	750	-	0%
TOTAL EXPENSES	9,060,000	9,669,745	10,218,677	548,931	5%

Subsidy from Student Fees	(5,298,690)	(6,169,445)	(6,154,448)	14,998
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ASSOCIATED STUDENTS	GOVERNANCE	PROGRAMMING & STUDENT SERVICES	ADMIN	FUNDED ORGANIZATIONS
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INCOME

Parent/Staff/Faculty Fees	695,000			695,000	
Contract-Dept of Educ (CC)	658,132			658,132	
Fees Certified	42,000			42,000	
Contract-CSU & Child Nutrition	236,780			236,780	
Fundraising/Interest Income	165,000		50,000	115,000	
General/Yr End Show Income	228,000		90,000	138,000	
TSC Chargeback	1,782,081	3,750	400,096	1,378,235	
IRA Management Fee	257,236			257,236	
TOTAL INCOME	4,064,229		540,096	3,520,383	

EXPENSES

Personnel Services (Staff)	2,705,929		177,152	2,528,777	
Personnel Services (Student)	1,089,251	28,205	132,740	928,306	
Benefits (Staff)	1,091,857		78,507	1,013,350	
Benefits (Student)	34,912	716	8,000	26,196	
Contract Wages	153,000			153,000	
Student Leadership Awards	415,605		415,605		
Supplies/Merchandise	290,262	15,950	68,950	162,112	43,250
Printing & Advertising	110,265	16,050	15,825	68,740	9,650
Communications/Postal	37,545	5,050	11,745	20,750	
Repair/Minor construction	143,288			143,288	
Athletic	1,817,705				1,817,705
Contracts/Fees/Rentals	1,693,626	32,850	671,582	688,985	300,209
Travel	321,117	30,212	51,520	32,359	207,026
Dues & Subscriptions	23,150		3,523	5,877	13,750
Staff Development	75,415			75,415	
Insurance	103,000			79,500	23,500
Utilities	30,000			30,000	
Research Grants	25,000		25,000		
Contingency	30,000	30,000		-	
Titan Dreamers Scholarship	10,000	10,000			
Scholarship	17,000	17,000			
Presidential Discretionary	750	750			
TOTAL EXPENSES	10,218,677	186,783	1,660,149	5,956,655	2,415,090

Subsidy from Student Fees	(6,154,448)	(186,783)	(1,120,053)	(2,436,272)	(2,415,090)
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GOVERNANCE**EXECUTIVE OFFICES****COMMISSIONS *****BOARD OF DIRECTORS****ELECTIONS****INCOME**

TSC Chargeback

3,750				3,750
3,750				3,750

EXPENSES

Personnel Services (Student)

Benefits (Student)

Supplies/Merchandise

Printing & Advertising

Communications/Postal

Contracts/Fees/Rentals

Travel

Titan Dreamer Scholarships

Contingency

Scholarships

Presidential Discretionary

TOTAL EXPENSES

28,205	28,205			
716	716			
15,950	4,500	8,550	1,400	1,500
16,050	2,500	11,550	1,000	1,000
5,050	4,500		550	
32,850	8,000	17,750	2,100	5,000
30,212		25,297	4,915	
10,000	10,000			
30,000			30,000	
17,000	17,000			
750	750			
186,783	76,171	63,147	39,965	7,500

**GOVERNANCE COMMISSION
SUMMARY**

COMMUNICATION

**COMMUNICATION
ENGAGEMENT**

**LOBBY
CORPS**

**UNIVERSITY
AFFAIRS**

**PRESIDENTIAL
APPONTEE**

**ENVIRONMENTAL
SUSTAINABILITY**

**SOCIAL JUSTICE &
EQUITY**

EXPENSES

Supplies/Merchandise	8,550	3,750	1,000	2,200	100	600	500	400
Printing & Advertising	11,550	4,300	1,050	2,300	900	700	1,400	900
Contracts/Fees/Rentals	17,750	9,250	1,500	1,500	700	500	2,000	2300
Travel	25,297			23,129			1,084	1084
TOTAL	63,147	17,300	3,550	29,129	1,700	1,800	4,984	4,684

ADMINISTRATION

ADMINISTRATION

ACCOUNTING

HUMAN RESOURCES

MARKETING

CHILDREN'S CENTER

INCOME

Parent/Staff/Faculty Fees	695,000					695,000
Contract-Dept of Education	658,132					658,132
Fees Certified	42,000					42,000
Contract-CSU & Child Nutrition	236,780					236,780
Fundraising/Int. Income	115,000		110,000			5,000
General/Spring Concert	138,000	138,000				
TSC Chargeback	1,378,235	373,256	404,959	343,903	256,117	
IRA Management Fee	257,236		257,236			
TOTAL INCOME	3,520,383	511,256	772,195	343,903	256,117	1,636,912

EXPENSES

Personnel Services (Staff)	2,528,777	636,516	464,917	323,644	251,766	851,934
Personnel Services (Student)	928,306	36,800	35,100	40,000	200,000	616,406
Benefits (Staff)	1,013,350	205,256	185,713	99,092	121,278	402,011
Benefits (Student)	26,196	1,200	910	1,500	5,500	17,086
Contract Wages	153,000		153,000			
Supplies/Merchandise	162,112	11,000	10,000	8,000	47,912	85,200
Printing & Advertising	68,740	8,480	1,200	9,160	48,300	1,600
Communications/Postal	20,750	3,840	5,100	4,000	2,910	4,900
Vehicle/Repair/Minor Construction	143,288					143,288
Contracts/Fees/Rentals	688,985	353,164	139,200	167,900	12,721	16,000
Travel	32,359	9,396	3,896	10,119	7,560	1,388
Dues & Subscriptions	5,877	1,602		2,402	1,232	641
Staff Development	75,415	27,500	1,200	27,500	9,215	10,000
Insurance	79,500	73,500				6,000
Utilities	30,000					30,000
Contingency	-					
TOTAL EXPENSES	5,956,655	1,368,254	1,000,236	693,317	708,394	2,186,453

PROGRAMMING & STUDENT SERVICES	LEADER & PROGRAM DEVELOPMENT	PROGRAMMING *	IRVINE CAMPUS	STUDENT RESEARCH GRANTS	CAMP TITAN
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INCOME

Fundraising/Interest Income	50,000					50,000
TSC Chargeback	400,098	306,165	93,933			
General/Spring Concert	90,000		90,000			
TOTAL INCOME	540,098	306,165	183,933			50,000

EXPENSES

Personnel Services (Staff)	177,152	177,152				
Personnel Services (Student)	132,740	132,740				
Benefits (Staff)	78,507	78,507				
Benefits (Student)	8,000	8,000				
Student Leadership Awards	415,605	415,605				
Supplies/Merchandise	68,950	9,300	37,575	12,650		9,425
Printing & Advertising	15,825	1,500	11,550	1,000		1,775
Communications/Postal	11,745	11,000				745
Contracts/Fees/Rentals	671,582	39,850	523,050	30,932		77,750
Travel	51,520	37,425	3,253			10,842
Dues & Subscriptions	3,523	1,041	881			1,601
Insurance	-					
Research Grants	25,000				25,000	
TOTAL EXPENSES	1,660,149	912,120	576,309	44,582	25,000	102,138

PROGRAMMING	TITAN TUSK FORCE	PRODUCTION	SPRING CONCERT	AICA	STREET TEAM
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INCOME

TSC Chargeback	93,933		93,933			
General/Spring Concert	90,000			90,000		
TOTAL INCOME	183,933		93,933	90,000		

EXPENSES

Supplies/Merchandise	37,575	14,725	8,590	6,260	4,000	4,000
Printing & Advertising	11,550	1,000	4,000	5,000	1,000	550
Contracts/Fees/Rentals	523,050	53,250	85,000	291,000	92,000	1,800
Dues & Subscriptions	881		881			
Travel	3,253				3,253	
TOTAL INCOME	576,309	68,975	98,471	302,260	100,253	6,350

FUNDED & FUNDING ORGANIZATIONS**FUNDED CAMPUS GROUPS *****FUNDING GROUPS & INTERCLUB
COUNCILS *****EXPENSES**

Supplies/Merchandise	43,250	31,550	11,700
Printing & Advertising	9,650	3,300	6,350
Athletic	1,817,705	1,817,705	
Contracts/Fees/Rentals	300,209	78,150	222,059
Travel	207,026	9,900	197,126
Dues and Subscription	13,750	3,750	10,000
Insurance	23,500		23,500
TOTAL EXPENSES	2,415,090	1,944,355	470,735

FUNDED CAMPUS GROUPS

NATIONAL PAN-HELLENIC COUNCIL

MULTI-CULTURAL GREEK COUNCIL

PANHELLENIC

RESIDENT STUDENTS ASSOC

INTER-FRATERNITY COUNCIL

ARBORETUM

ATHLETICS

EXPENSES

Supplies	31,550	450	4,700	9,900	16,000	500		
Printing & Advertising	3,300	100	500	1,300	400	1,000		
Grants	1,817,705							1,817,705
Contracts/Fees/Rentals	78,150	3,000	6,500	7,650	9,000	3,000	49,000	
Travel	9,900	1,000	1,900	1,500	3,000	2,500		
Dues and Subscription	3,750	200	100	1,500	150	1,800		
TOTAL EXPENSES	1,944,355	4,750	13,700	21,850	28,550	8,800	49,000	1,817,705

FUNDING GROUPS & INTERCLUB COUNCILS	EICC	CICC	BICC	ECS ICC	NSM ICC	AICC	HHD ICC	HSS ICC	SC ICC	CS ICC	MESA COOPERATIVA	BLACK STUDENT UNION
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EXPENSES

GENERAL OPERATIONS

Supplies	11,700	500	400	1,350	150	250	600	1,000	150	1,000	650	2,250	3,400
Printing & Advertising	6,350	250	700	900	50	250	1,500	250	150	200	200	1,500	400
Contracts/Fees/Rentals	106,122	3,000	4,000	20,000	2,000	9,700	17,500	8,000	9,000	9,272	5,000	14,650	4,000
Travel	11,750											1,750	10,000
Dues & Subscriptions	10,000										9,500		500
Insurance	23,500								23,500				

PROGRAM FUNDING

Contracts/Fees/Rentals	115,937	2,000	8,000	8,000	6,000	2,000	8,500	3,500	33,500	29,937	6,500	3,000	5,000
Travel	185,376	9,000	17,000	15,000	52,000	32,000	6,250	12,000	20,000	18,176		2,750	1,200

TOTAL EXPENSES

470,735	14,750	30,100	45,250	60,200	44,200	34,350	24,750	62,800	82,085	21,850	25,900	24,500
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TITAN STUDENT CENTERS**TSC FEE REVENUE PROJECTION FY 2020-2021**

CAMPUS STUDENT UNION FEE	SUMMER 2020	FALL 2020	SPRING 2021
Projected Students	8,133	37,875	36,738
Less: Waivers	0	180	150
Budgeted Student Headcount	8,133	37,695	36,588
Non-Directed TSC Fee	\$ 60.00	\$ 149.05	\$ 149.05
Budgeted Fees Available	\$ 487,980	\$ 5,618,380	\$ 5,453,501
TOTAL PROJECTED TSC FEES FOR FY 2020-2021			\$11,559,861

TITAN STUDENT CENTERS REVENUE FUND BALANCE			
TSC	2018-2019 ACTUAL	2019-2020 ESTIMATE	2020-2021 PROPOSED
REVENUE FUND (TCUOP)			
PRIOR YEAR FUND BALANCE	\$ 10,887,349	\$ 9,937,172	\$ 8,635,511
FEE REVENUE	\$ 11,552,957	\$ 11,580,424	\$ 11,559,861
INTEREST INCOME - REVENUE FUND	\$ 161,125	\$ 150,000	\$ 150,000
SUB-TOTAL	\$ 22,601,432	\$ 21,667,596	\$ 20,345,372
LESS:			
ADJUSTMENTS & RETURN TO OPERATIONS	\$ 8,300,000	\$ 8,169,560	\$ 8,757,737
NET TRANSFERS TO INTEREST & REDEMPTION FUND (Bond Payment)	\$ 2,308,150	\$ 2,307,525	\$ 2,313,400
GENERAL OVERHEAD EXPENSE	\$ 56,110	\$ 55,000	\$ 55,000
TRANSFERS TO REPAIR & REPLACEMENT FUND (TCUMR)	\$ 2,000,000	\$ 2,500,000	\$ 2,500,000
TRANSFER TO CATASTROPHIC FUND			
SUB-TOTAL	\$ 12,664,260	\$ 13,032,085	\$ 13,626,137
ENDING FUND BALANCE	\$9,937,172	\$8,635,511	\$6,719,235

Repair/Replacement Fund Balance Est. (TCUMR)	\$2,723,651	\$5,283,750	\$7,783,750
Catastrophic Fund Balance Estimate (TCUCE)	\$2,530,786	\$2,530,786	\$2,530,786

TITAN STUDENT CENTERS
2020-2021 PROPOSED OPERATING BUDGET

	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 PROPOSED	Variance \$	Variance %
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INCOME

Locker Income	35,600	38,000	37,000	(1,000)	-3%
Dining Commissions	157,597	175,000	180,000	5,000	3%
Service Chargebacks	323,797	375,613	417,482	41,869	11%
Merchandise Sales	3,112	321	3,107	2,786	868%
Yum	19,800	19,800	19,800	-	0%
Class Bowling	10,780	8,400	7,392	(1,008)	-12%
Shoe Rentals	10,238	10,500	8,400	(2,100)	-20%
Foosball/Shuffleboard	105	242	387	145	60%
Miscellaneous Revenue	22,643	27,869	23,256	(4,613)	-17%
Room Rental	231,984	250,000	142,000	(108,000)	-43%
Movie Ticket Income	2,281	2,488	1,600	(888)	-36%
Equipment Rental		800	-	(800)	100%
Personnel Services Income	51,743	48,020	43,044	(4,976)	-10%
Amusement Ticket Income	25,860	25,000	15,360	(9,640)	-39%
ATM & Amazon Locker	51,213	53,200	58,000	4,800	9%
Interest Income	136,257	35,000	35,000	-	0%
Sports Ticket Income	432	800	-	(800)	-100%
Registration Fees	468,726	492,435	322,000	(170,435)	-35%
Table Tennis	2,060	2,254	1,354	(900)	-40%
Billiards	19,656	21,574	17,259	(4,315)	-20%
Goods	-	75	36	(39)	-52%
Ticket Stock Revenue	49	320	256	(64)	-20%
Gaming Center	2,663	3,059	1,803	(1,256)	-41%
Electronic Games	3,903	3,500	2,800	(700)	-20%
Rock Wall Classes	2,850	3,000	3,000	-	0%
Games Special Events	49,515	37,000	32,560	(4,440)	-12%
Bowling	13,091	11,431	9,145	(2,286)	-20%
TOTAL INCOME	1,645,953	1,645,701	1,382,042	(263,659)	-19%

TITAN STUDENT CENTERS
2020-2021 PROPOSED OPERATING BUDGET

FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 PROPOSED	Variance \$	Variance %
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EXPENSES

Personnel Services (Staff)	1,829,551	2,080,289	2,050,965	(29,324)	-1%
Personnel Services (Student)	1,367,518	1,618,669	1,771,253	152,584	9%
Benefits (Staff)	781,833	860,531	888,064	27,533	3%
Benefits (Students)	61,030	63,431	84,199	20,768	33%
Student Leader Awards	41,250	41,666	-	(41,666)	-100%
Supplies	346,850	381,841	400,000	18,159	5%
Printing & Advertising	12,930	19,000	22,000	3,000	16%
Communications	35,193	40,999	39,631	(1,368)	-3%
Merchandise for Resale	1,065	2,700	5,300	2,600	96%
Repairs & Maintenance	117,180	128,932	146,142	17,210	13%
Minor Construction	219,195	157,790	175,000	17,210	11%
Contracts/Fees/Rentals	3,401,518	3,541,164	3,687,310	146,146	4%
Travel	61,354	79,040	62,159	(16,881)	-21%
Vehicle Expense	948	2,106	2,250	144	7%
Dues & Subscriptions	10,054	13,011	12,545	(466)	-4%
Staff Development	16,654	29,175	21,975	(7,200)	-25%
Insurance	108,953	88,000	135,386	47,386	54%
Utilities	558,809	632,400	600,600	(31,800)	-5%
Contingency	26,348	31,000	33,000	2,000	6%
Postal Expense	(1,346)	3,517	2,000	(1,517)	-43%
TOTAL EXPENSES	8,996,886	9,815,261	10,139,779	324,518	3%
Subsidy from Student Fees	(7,350,933)	(8,169,560)	(8,757,737)	(588,177)	

TITAN STUDENT CENTERS

ADMINISTRATION

BUILDING
ENGINEERING

TITAN STUDENT
UNION

TITAN
RECREATION

PROGRAMMING
SUPPORT

INCOME

Locker Income	37,000				37,000	
Dining Commissions	180,000	180,000				
Service Chargebacks	417,482	272,334	143,288	1,860		
Merchandise Sales	3,107			107	3,000	
Yum	19,800	19,800				
Class Bowling	7,392			7,392		
Shoe Rentals	8,400			8,400		
Foosball	387			387		
Shuffleboard						
Miscellaneous Revenue	23,256	8,000		256	15,000	
Room Rental	142,000			124,000	18,000	
Movie Ticket Income	1,600			1,600		
Equipment Rental						
Personnel Services Income	43,044			40,044	3,000	
Amusement Ticket Income	15,360			15,360		
ATM & Amazon Locker	58,000	58,000				
Interest Income	35,000	35,000				
Sports Ticket Income	-			-		
Registration Fees	322,000				322,000	
Table Tennis	1,354			1,354		
Billiards	17,259			17,259		
Goods	36			36		
Ticket Stock Revenue	256			256		
Gaming Center	1,803			1,803		
Electronic Games	2,800			2,800		
Rock Wall Classes	3,000				3,000	
Games Special Events	32,560			32,560		
Bowling	9,145			9,145		
TOTAL INCOME	1,382,042	573,134	143,288	264,620	401,000	

TITAN STUDENT CENTERS

ADMINISTRATION

BUILDING
ENGINEERING

TITAN STUDENT
UNION

TITAN
RECREATION

PROGRAMMING
SUPPORT

EXPENSES

Personnel Services (Staff)	2,050,965	358,026	586,119	613,818	493,002	
Personnel Services (Student)	1,771,253	23,302	107,040	621,570	1,019,341	
Benefits (Staff)	888,064	111,178	309,842	278,526	188,518	
Benefits (Student)	84,199	759	1,532	27,406	54,502	
Student Leader Financial Award						
Supplies	400,000	8,178	101,390	128,045	154,599	7,788
Printing & Advertising	22,000	185		6,667	14,037	1,111
Communications	39,631	10,920	5,760	10,451	12,000	500
Merchandise for Resale	5,300			300	5,000	
Repairs & Maintenance	146,142	5,000	56,402	66,240	18,500	
Minor Construction	175,000		175,000			
Contracts/Fees/Rentals	3,687,310	1,872,804	1,327,917	109,587	169,533	207,469
Travel	62,159	6,672	2,453	15,307	24,313	13,414
Vehicle Expense	2,250		2,250			
Dues & Subscriptions	12,545	5,500	350	850	5,845	
Staff Development	21,975	3,500	1,790	11,685	5,000	
Insurance	135,386	95,000			40,386	
Utilities	600,600	600,600				
Contingency	33,000	20,000		5,000		8,000
Postal Expense	2,000			2,000		
TOTAL EXPENSES	10,139,779	3,121,624	2,677,845	1,897,452	2,204,576	238,282

BOARD OF TRUSTEES	TSC BOARD OF TRUSTEES	PROGRAMMING SUPPORT
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EXPENSES

Student Leader Financial Award			
Supplies	7,788	7,788	
Printing & Advertising	1,111	1,111	
Communications	500	500	
Contracts/Fees/Rentals	207,469	1,000	206,469
Travel	13,414	13,414	
Contingency	8,000	8,000	
TOTAL	238,282	31,813	206,469

ADMINISTRATION	GENERAL SERVICES	ADMINISTRATION	INFORMATION TECHNOLOGY
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INCOME

Dining Commissions	180,000	180,000		
Service Chargebacks	272,334	-	95,281	177,053
Yum	19,800	19,800		
Miscellaneous Revenue	8,000	8,000		
ATM & Amazon Locker	58,000	58,000		
Interest Income	35,000	35,000		
TOTAL INCOME	573,134	300,800	95,281	177,053

ADMINISTRATION	GENERAL SERVICES	ADMINISTRATION	INFORMATION TECHNOLOGY
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EXPENSES

Personnel Services (Staff)	358,026		175,744	182,282
Personnel Services (Student)	23,302			23,302
Benefits (Staff)	111,178		54,502	56,676
Benefits (Student)	759			759
Supplies	8,178		2,726	5,452
Printing & Advertising	185		148	37
Communications	10,920	7,320	1,200	2,400
Repairs & Maintenance	5,000			5,000
Contracts/Fees/Rentals	1,872,804	1,744,662		128,142
Travel	6,672		3,788	2,884
Dues & Subscriptions	5,500		5,500	
Staff Development	3,500	-		3,500
Insurance	95,000	95,000		
Utilities	600,600	600,600		
Contingency	20,000	20,000		
TOTAL EXPENSES	3,121,624	2,467,582	243,608	410,434

BUILDING ENGINEERING	GENERAL OPERATONS	KITCHEN & DINING	TSU	SRC	CHILDREN'S CENTER
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INCOME

Service Chargebacks	143,288					143,288
TOTAL INCOME	143,288					143,288

EXPENSES

Personnel Services (Staff)	586,119	586,119				
Personnel Services (Student)	107,040	107,040				-
Benefits (Staff)	309,842	309,842				
Benefits (Student)	1,532	1,532				-
Supplies	101,390	2,009	1,558	76,780	16,043	5,000
Communications	5,760	5,760				
Repairs & Maintenance	56,402		8,000	28,152	15,000	5,250
Minor Construction	175,000	10,000		102,828	52,172	10,000
Contracts/Fees/Rentals	1,327,917	19,010	42,806	757,126	385,937	123,038
Travel	2,453	2,453				
Vehicle Expense	2,250	2,250				
Dues & Subscriptions	350	350				
Staff Development	1,790	1,790				
TOTAL EXPENSES	2,677,845	1,048,155	52,364	964,886	469,152	143,288

TITAN STUDENT UNION

UCC

TITAN BOWL &
BILLIARDS

ART &
EXHIBITS

EMERGENCY
PREPARATION

INFORMATION &
SERVICES

TSU OPERATIONS

INCOME

Service Chargebacks	1,860						1,860
Merchandise Sales	107		107				
Class Bowling	7,392		7,392				
Shoe Rentals	8,400		8,400				
Foosball/Shuffleboard	387		387				
Miscellaneous Revenue	256					96	160
Room Rentals	124,000	124,000					
Movie Ticket Income	1,600					1,600	
Equipment Rental	-						
Personnel Services Income	40,044		5,644			1,600	32,800
Amusement Ticket Income	15,360					15,360	
Sports Ticket Income	-						
Table Tennis	1,354		1,354				
Billiards	17,259		17,259				
Goods	36					36	
Ticket Stock Revenue	256					256	
Gaming Center	1,803		1,803				
Electronic Games	2,800		2,800				
Games Special Events	32,560		32,560				
Bowling	9,145		9,145				
TOTAL INCOME	264,620	124,000	86,852			18,948	34,820

TITAN STUDENT UNION

UCC

**TITAN BOWL &
BILLIARDS**

**ART &
EXHIBITS**

**EMERGENCY
PREPARATION**

**INFORMATION &
SERVICES**

TSU OPERATIONS

EXPENSES

Personnel Services (Staff)	613,818	152,162	45,117			61,599	354,940
Personnel Services (Student)	621,570	44,026	83,219	39,361		121,225	333,739
Benefits (Staff)	278,526	60,263	32,182			19,429	166,652
Benefits (Student)	27,406	1,668	5,359	892		2,635	16,852
Supplies	128,045	2,247	21,331	9,657	2,164	4,381	88,265
Printing & Advertising	6,667	853	2,963	1,148		1,481	222
Communications	10,451	2,820	1,577	360		2,989	2,705
Merchandise for Resale	300		300				
Repairs & Maintenance	66,240		25,400	2,100		300	38,440
Contracts/Fees/Rentals	109,587	22,517	6,726	2,900	5,760	25,654	46,030
Travel	15,307	4,113	1,080			67	10,047
Dues & Subscriptions	850						850
Staff Development	11,685	2,850	930	150		400	7,355
Contingency	5,000						5,000
Postal Expense	2,000					2,000	
TOTAL EXPENSES	1,897,452	293,519	226,184	56,568	7,924	242,160	1,071,097

TITAN RECREATION	TITAN REC GENERAL OPERATIONS	FITNESS PROGRAMS	AQUATICS	ROCK WALL	INTRAMURAL SPORTS	TITAN YOUTH SPORTS CAMP	LEARN TO SWIM	IRVINE CAMPUS	RED CROSS TRAINING	OUTDOOR ADVENTURE
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INCOME

Locker Income	37,000	37,000									
Service Chargebacks	-										
Merchandise Sales	3,000	3,000				-					
Miscellaneous Revenue	15,000	15,000									
Room Rental	18,000	18,000									
Equipment Rental	-										
Personnel Services	3,000	3,000									
Registration Fees	322,000	185,000	52,000	1,000	25,000	30,000	10,000		12,000	7,000	
Rock Wall Classes	3,000			3,000							
	-										
TOTAL INCOME	401,000	261,000	52,000	-	4,000	25,000	30,000	10,000	-	12,000	7,000

TITAN RECREATION

TITAN REC
GENERAL
OPERATIONS

FITNESS
PROGRAMS

AQUATICS

ROCK WALL

INTRAMURAL
SPORTS

TITAN YOUTH
SPORTS CAMP

LEARN TO
SWIM

IRVINE
CAMPUS

RED CROSS
TRAINING

OUTDOOR
ADVENTURE

EXPENSES

Personnel Services (Staff)	493,002	493,002									
Personnel Services (Student)	1,019,341	259,657	248,171	86,187	86,067	140,000	100,000	28,849	25,796	2,912	41,702
Benefits (Staff)	188,518	188,518									
Benefits (Student)	54,502	12,279	10,748	3,718	5,896	3,527	10,169	2,912	664	199	4,389
Supplies	154,599	75,543	9,583	26,189	7,009	14,408	11,682	643	78	117	9,347
Printing & Advertising	14,037	6,223	1,518	148	370	1,852	2,815	593	37	74	407
Communications	12,000	12,000					-				
Merchandise for Resale	5,000	5,000									
Repairs & Maintenance	18,500	16,000		2,500							
Contracts/Fees/Rentals	169,533	89,500	24,000	13,125	2,940	5,000	19,156	7,275	3,000	4,560	977
Travel	24,313	16,097									8,216
Dues & Subscriptions	5,845	4,500		170	350						825
Staff Development	5,000	4,000									1,000
Insurance	40,386					40,386					
TOTAL EXPENSES	2,204,576	1,182,319	294,020	132,037	102,632	205,173	143,822	40,272	29,575	7,862	66,863

Student Leader Questions Regarding the Proposed ASI TSC 2020-21 Budgets

Questions:	Responses:
1. As our buildings are closed for now, how much is the estimated amount being saved and in which account would it be reflected next year?	We are currently still assessing any savings with the closure of our buildings. However we are still responsible for salaries and other expenses that we must take in consideration as well. The expenses and income associated with the 2019-20 budget are solely for that fiscal year. If there are any savings then they will be transferred back to the TSC ending fund balance
2. In the FY19-20 , why were the TSC utilities just used around 92k instead of allocated amount of 632,400. Would the most part of it covered in the second semester normally?	Year to date only shows 3-4 months of payments so far
3. Under TSC- ADMIN (IT) contracts/fee/rentals has increased at a higher rate than other areas and budgeted more this time as well; could that expense be elaborated?	This line item includes costs for software (\$80,102). Largest increase is \$47,000 for Adobe licenses. In the past, this was covered by the university, now they can no longer provide software to auxiliaries.
4. Why student benefits and personal service(students) same across all the departments, are there any reduction required in there?	We can not reduce benefits because they are based on rates received from our insurance carrier. They can only be reduced by reduction in personal which was not planned for in the 2020-21 budget
5. There is no amount allocated to children center (Personal Service Student) + benefits(students) TSC budget , now the complete \$107,040 is being used as general operations.	All BE students are paid out of general operations. BE students do not work solely for each department, but serve all facilities.

Student Leader Questions Regarding the Proposed ASI TSC 2020-21 Budgets

Questions:	Responses:
<p>6. Why some amount is being diverted into TSC General operations instead of the previous allocations? Is it feasible to divert money to some accounts later from general operations? Is there any other significance?</p>	<p>BE General Operations covers department-wide and organization-wide costs, only those supplies and direct costs that can be attributed to specific facilities are itemized to food service, TSU, SRC, and CC.</p>
<p>7. The FY18-19 as sent to us earlier has a different Expense total (\$8,740,700) and the FY18-19 (sent out with the agenda) has a different amount (\$8996886). A lot of areas are inconsistent such as Utilities, contingency, insurance, etc.</p>	<p>Correct we noticed an error in the previous FY 18-19 expense totals that was presented to the TSC Operations committee and made the adjustments.</p>
<p>8. The Programming support budget is more than doubled since the chargebacks are taken out. Can you please list what new programs are planned next year.</p>	<p>The amount budgeted in programming support has been off for a number of years. The amount is supposed to include support for student leadership awards funded through the TSC fee (TSCBOT, Programming, Elections totally approximately \$71,000), as well as support for programming and elections. This year's increase is requested to bring this back into the correct balance for the shared expense and to provide for new programming initiatives. These initiatives include more collaborative programming with Titan Recreation and TSU departments like Titan Bowl and Billiards and the TSU Art program and also new larger scale programming like the Speaker Series.</p>
<p>9. Under Building and Engineering- Children's Center: The service chargeback in the income doesn't balance out with the expense. Wasn't this supposed to be an even wash?</p>	<p>Income and Expenses both match at \$143,288</p>

Student Leader Questions Regarding the Proposed ASI TSC 2020-21 Budgets

Questions:	Responses:
10. Titan Rec Operation Expense, Supplies: Why the constant increase year over year? What happened in FY 17-18? We haven't spent half of this years budget yet. Is this typical?	Increases over the years accounts for programming growth. The Titan Rec Operations Supplies analysis as of December 2019 shows we are at 63% and 51% overall. I don't understand why its assumed at that time that we would spent the whole budget
11. Titan Rec Operation Expense, Benefits (students): Substantial increase to FY 20-21 from FY 19-20. We are currently way over budget for FY 19-20. Why was FY 19-20 budgeted so low and why the substantial increase to FY 20-21?	The analysis shown of 65% as of December 2019 does not determine our year end outcome. Benefits are higher due to students working in summer of 2019 when we pay more in benefits since they are not enrolled in school. As the budget progresses we will see benefits expense adjust. The 2020-21 proposed budget has increased by \$78,228 which \$61,207 accounts for salaries and benefits. The remaining increases are for Contract Fees & Rentals (\$11,228) and other expenses
12. Student leader Financial awards should be under the Board of Trustees, given that those are the people who it affects.	This is the same for all of our awards since they are administered by LPD based on our policy. None of our student leader program operational budgets have the awards for those leaders included in them. This is a correction requested last budget cycle.
13. Student leader Financial awards were substantially increased from FY 17-18 to FY 18-19. The other year to year changes were not this large. What led to this large increase as the make-up of the board did not alter.	Similar to the previous response, there have been errors in the amount budgeted for these awards in the past years. The amount includes awards for members of the BOT and portions of the awards for programming and elections leaders, but those amounts have not been properly included in recent years.
14. Why wasn't FY 20-21 staff development reduced from the first proposed budget? Wasn't this an area that was going to be reduced?	This area was previously cut by 25%, the majority of the cuts for TSC are in Travel; most staff development cuts are in the ASI budget. includes TSC staff essential trainings

**TITAN STUDENT CENTERS
2020-2021 PROPOSED OPERATING BUDGET**

INCOME

	FY 18-19	FY 19-20	FY 20-21	Variance \$	Variance %	
Locker Income	35,600	38,000	37,000	(1,000)	-3%	
Dining Commissions	157,597	175,000	180,000	5,000	3%	
Service Chargebacks	323,797	375,613	417,482	41,869	11%	Increased based on cost allocation for salaries and expenses between ASI and TSC
Merchandise Sales	3,112	321	3,107	2,786	868%	Increased due to sales of SRC merchandise
Yum	19,800	19,800	19,800	-	0%	
Class Bowling	10,780	8,400	7,392	(1,008)	-12%	Reduced Kinesiology class revenue due to lower enrollment projections
Shoe Rentals	10,238	10,500	8,400	(2,100)	-20%	Reduced due to lower enrollment projections
Foosball/Shuffleboard	105	242	387	145	60%	Expecting increased activity
Miscellaneous Revenue	22,643	27,869	23,256	(4,613)	-17%	Reduction of guest passes due to lower enrollment and projected participation
Room Rental	231,984	250,000	142,000	(108,000)	-43%	Reduced due to lower enrollment projections; removed from income funds that are allocated for programs (Student Affairs, NSO)
Movie Ticket Income	2,281	2,488	1,600	(888)	-36%	Reduced based on trend and due to lower enrollment projections
Equipment Rental		800	-	(800)	100%	No plans for equipment rental
Personnel Services Income	51,743	48,020	43,044	(4,976)	-10%	
Amusement Ticket Income	25,860	25,000	15,360	(9,640)	-39%	Reduced based on trend and due to lower enrollment projections.
ATM & Amazon Locker	51,213	53,200	58,000	4,800	9%	
Interest Income	136,257	35,000	35,000	-	0%	
Sports Ticket Income	432	800	-	(800)	-100%	No plans to sell tickets for campus events (ie Angels baseball)
Registration Fees	468,726	492,435	322,000	(170,435)	-35%	Reduced SRC paid memberships and revenue from summer camps and classes due to lower enrollment projections
Table Tennis	2,060	2,254	1,354	(900)	-40%	Reduced due to lower enrollment projections
Billiards	19,656	21,574	17,259	(4,315)	-20%	Reduced due to lower enrollment projections
Goods	-	75	36	(39)	-52%	No plans for goods income in Info Sves
Ticket Stock Revenue	49	320	256	(64)	-20%	Anticipation of lower tickets sold this year, thus revenue will decrease
Gaming Center	2,663	3,059	1,803	(1,256)	-41%	Reduced due to lower enrollment projections
Electronic Games	3,903	3,500	2,800	(700)	-20%	Reduced due to lower enrollment projections
Rock Wall Classes	2,850	3,000	3,000	-	0%	
Games Special Events	49,515	37,000	32,560	(4,440)	-12%	Projected reduced revenue of external booking of gaming reservations
Bowling	13,091	11,431	9,145	(2,286)	-20%	Reduced due to lower enrollment projections
TOTAL INCOME	1,645,953	1,645,701	1,382,042	(263,659)	-19%	

EXPENSES

Personnel Services (Staff)	1,829,551	2,080,289	2,050,965	(29,324)	-1%	
Personnel Services (Student)	1,367,518	1,618,669	1,771,253	152,584	9%	Increased due CA minimum wage law. All students received \$1 increase
Benefits (Staff)	781,833	860,531	888,064	27,533	3%	
Benefits (Students)	61,030	63,431	84,199	20,768	33%	Benefits based on salary and insurance rates. Rates higher on TSC budget because of the type of jobs(BE, SRC)
Student Leader Awards	41,250	41,666	-	(41,666)	-100%	Removed and expensed in the ASI budget. The TSC leader awards expense is shown in Contracts in TSC Programming Support - \$206,469
Supplies	346,850	381,841	400,000	18,159	5%	
Printing & Advertising	12,930	19,000	22,000	3,000	16%	Increased in marketing material request
Communications	35,193	40,999	39,631	(1,368)	-3%	
Merchandise for Resale	1,065	2,700	5,300	2,600	96%	Increased due to sales of SRC merchandise, but also offsets from merchandise income
Repairs & Maintenance	117,180	128,932	146,142	17,210	13%	Increased due to rise in service cost and materials
Minor Construction	219,195	157,790	175,000	17,210	11%	Increased due to budgeted expense for the BE Children Center allocation, which is covered in Service Chargeback income
Contracts/Fees/Rentals	3,401,518	3,541,164	3,687,310	146,146	4%	General increase in expenses for additional programming and organization expenses, ie audit, banking, IT software
Travel	61,354	79,040	62,159	(16,881)	-21%	Reductions made to all department travel to remain flat from prior year with reductions conserve spending
Vehicle Expense	948	2,106	2,250	144	7%	
Dues & Subscriptions	10,054	13,011	12,545	(466)	-4%	
Staff Development	16,654	29,175	21,975	(7,200)	-25%	Reduced in an effort to conserve spending
Insurance	108,953	88,000	135,386	47,386	54%	Under budgeted last years rates. Additional rates have increased for this year
Utilities	558,809	632,400	600,600	(31,800)	-5%	
Contingency	26,348	31,000	33,000	2,000	6%	
Postal Expense	(1,346)	3,517	2,000	(1,517)	-43%	Reduction in postage usage
TOTAL EXPENSES	8,996,886	9,815,261	10,139,779	324,518	3%	

ASSOCIATED STUDENTS, CSUF INC

2020-2021 PROPOSED BUDGET

	FY 18-19 ACTUAL	FY 19-20 BUDGET	FY 20-21 PROPOSED	Variance \$	Variance %	
INCOME						
Parent Fees (CC)	775,343	685,000	695,000	10,000	1%	
Contract-Dept of Educ (CC)	554,294	515,000	658,132	143,132	22%	Increase in grant income due to increase in reimbursement rates per child. Adjusted for higher enrollment of infant and toddlers
Fees Certified	32,203	35,000	42,000	7,000	17%	Revenue increase due to Children Center fee rate increase
Fundraising	121,431	90,000	165,000	75,000	45%	Includes interest from campus SWIFT & LAIF accounts, Children Center's parent group donation, Camp Titan donation from greeks
Contract-Child Nutrition (CC)	97,430	110,000	236,780	126,780	54%	Increase in grant income due to increase in reimbursement rates per child. Adjusted for higher enrollment of infant and toddlers
General Revenue	101,907	124,000	228,000	104,000	46%	AVP salary income and Spring Concert income projection
TSC Chargeback	1,866,778	1,724,300	1,782,081	57,781	3%	
IRA Management Fee	211,925	217,000	257,236	40,236	16%	Increased due to allocation of additional IRA reserve funds budgeted for 2020-21
TOTAL INCOME	3,761,311	3,500,300	4,064,229	563,929	14%	

EXPENSES						
Personnel Services (Staff)	2,424,592	2,620,487	2,705,929	85,442	3%	
Personnel Services (Student)	974,181	928,000	1,089,251	161,251	15%	Increased due CA minimum wage law. All students received \$1 increase
Benefits (Staff)	929,248	1,056,696	1,091,857	35,161	3%	
Benefits (Student)	32,792	29,331	34,912	5,582	16%	Benefits based on salary and insurance rates
Student Leadership Awards	351,369	332,273	415,605	83,332	20%	Based on universities cost of attendance for students, under budgeted in prior years. Also includes TSC awards which are funding through TSC Chargeback income in ASI budget
Supplies	278,050	276,255	290,262	14,007	5%	
Printing & Advertising	66,369	110,333	110,265	(68)	0%	
Communications	28,638	38,449	37,545	(904)	-2%	
Repair and Maintenance	170,683	154,359	143,288	(11,071)	-8%	
Contract Wages	147,180	148,300	153,000	4,700	3%	
Grants-Athletics	1,849,473	1,857,993	1,817,705	(40,288)	-2%	
Contracts/Fees/Rentals	1,312,737	1,444,820	1,693,626	248,806	15%	General increase in expenses for additional programming and organization expenses, ie audit, banking, IT software
Travel	269,961	356,250	321,117	(35,134)	-11%	Reductions made to ASI department travel; ICC travel did increase by \$20k from prior year
Dues & Subscriptions	11,343	11,750	23,150	11,400	49%	Increased funding for ICC budgets
Staff Development	67,649	82,000	75,415	(6,585)	-9%	Reduced in an effort to conserve spending
Insurance	79,490	103,700	103,000	(700)	-1%	
Utilities	27,634	26,000	30,000	4,000	13%	Increase in campus usage rates
Research Grants	19,333	25,000	25,000	-	0%	
Contingency	17753.99	40,000	30,000	(10,000)	-33%	Removed ASI Admin's \$10k in effort to be conservative, wasn't used in prior year
Titan Dreamers Scholarship	1,000	10,000	10,000	-	0%	
Scholarships		17,000	17,000	-	0%	
Presidential Discretionary	523	750	750	-	0%	
TOTAL EXPENSES	9,060,000	9,669,745	10,218,677	548,931	5%	

04142020 BOD Meeting Minutes

Final Audit Report

2020-05-01

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