



Minutes

ASI Board of Directors Meeting

📅 Tue October 6th, 2020

🕒 1:15pm - 3:45pm PDT

📍 Zoom Meeting <https://fullerton.zoom.us/j/97161316127>

👤 In Attendance

I. Call to Order

Maria Linares, Chair, called the meeting to order at 1:17 p.m.

II. Roll Call

Members Present: Aquino, Cortes, Fernandez, Hanna, Hannawi, Iyer, Linares, Mukbel, Murillo, Sharma, Stambough, Thomas, Vigil, Wright, Wong, Zarate

Members Absent: Lynch**

Liaisons Present: Edwards, Gillespie, Hoang, Loeb, Reveles, Soria, Torres

Liaisons Absent: None

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

*Indicates that the member was in attendance prior to the announcement of Unfinished Business but left before the scheduled ending of the meeting.

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

**Lynch arrived at 1:29 p.m.

III. Approval of Agenda

Decision: (Thomas-m/Cortes-s) The agenda was approved by unanimous consent.

IV. **Consent Calendar**

Decision: There was one item on the Consent Calendar, the September 22, 2020 meeting minutes. The item was adopted by unanimous consent.

a. **09/22/2020 Meeting Minutes**

V. **Public Speakers**

Members of the public may address Board of Directors members on any item appearing on this posted agenda or matters impacting students.

VI. **Time Certain**

a. **1:30 p.m. Dr. Carolyn Thomas, Provost & VP Academic Affairs**

Dr. Thomas introduced herself and shared information regarding the Provost/VP Academic Affairs. She invited students to reach out to her any time if they have questions or need more information from the Provost's office.

Dr. Thomas highlighted areas that she is focusing on as Provost:

- Student Advisory Board for the Provost's Office - ASI is in a unique position to help the Provost gather student input.
- Areas of importance to the Provost:
 - Building great teams - mentorship; evaluating academic affairs, budgeting process/considerations, helping faculty in leadership positions to be effective in their increasing roles.
 - Creating classroom learning environments that builds equitable experiences for students - Going deeper with DEI, outcomes for students are equitable, level the field for students, hiring diverse faculty, tools for faculty to improve student understanding and success. Renovating curriculum to reflect what students need to know today.

The Provost answered questions from the Board.

b. **2:00 p.m. Austin Ysais, Leader & Program Development Coordinator**

Austin Ysais, Leader and Program Development Coordinator yielded to Selene Hanna and Skylar Soria to provide a presentation on the Viewpoint Neutrality Funding requirement. Hanna and Soria reviewed the purpose, background and requirements. They answered questions from the Board. The presentation is an attachment to the minutes.

c. **2:15 p.m. Danny Kim, VP Administration & Finance/CFO**

Danny Kim, Vice President Administration and Finance/CFO provided a presentation on the division and answered questions from the Board. The presentation is an attachment to the minutes.

VII. **Executive Senate Reports**

The written reports from Health and Human Development Inter-Club Council, Black Student Union, Presidential Appointee Commission/University Affairs, and Natural Sciences and Mathematics Inter-Club Council, were distributed to the Board for review and consideration.

a. **Written Reports: HHDICC, BSU, PAC/UA, NSMICC**

VIII. **Unfinished Business**

None

There was no unfinished business.

IX. **New Business**

a. **Action: Resolution to Amend ASI Policy Concerning Investments and Reserves (Finance)**

The Board will consider approving a resolution to amend ASI Policy Concerning Investments and Reserves.

BOD 024 20/21 (Finance) A motion was brought to the Board from the Finance Committee to approve a resolution to amend ASI Policy Concerning Investments and Reserves.

Linares yielded to Dr. Dave Edwards to provide an overview of the policy amendments. Dr. Edwards reviewed the changes to the policy and provided clarification regarding their purpose and significance.

Linares opened the floor to questions.

- Linares asked if all changes from Governance were incorporated into the document. Edwards confirmed all changes from the Committee were incorporated.

Linares opened the floor to discussion.

- Linares made a friendly amendment to the Policy on page 4 to remove the reference to he/she and update to inclusive language. Edwards confirmed the change would be made.

Linares asked if there were any objections to moving to a roll call vote. There were no objections.

Decision: BOD 024 20/21 (Finance) Roll Call Vote: 17-0-0 The motion to approve a resolution to amend ASI Policy Concerning Investments and Reserves passed.

X. **Reports**

a. **COLLEGE REPORTS:**

1. **EDU**

Monique Lynch, Director for the College of Education, provided a report on the goals and activities for the college. The report is an attachment to the minutes.

- Ed Week - November 16 - 19

2. **HHD**

Adriana Fernandez, Director for the College of Health and Human Development, provided a written report on the goals and activities for the college. The report is an attachment to the minutes.

b. **EXECUTIVE REPORTS:**

1. **Executive Officers Report**

The President, Vice President and Chief Officers provided highlights from their written reports. The reports are an attachment to the minutes.

c. **BOARD LEADERSHIP REPORTS:**

1. **Treasurer/Secretary Report**

Selene Hanna, Treasurer/Secretary, provided highlights from her written report. The report is an attachment to the minutes.

2. **Vice Chair Report**

Seleena Mukbel, Vice Chair, provided highlights from her written report. The report is an attachment to the minutes.

3. **Board Chair Report**

Maria Linares, Chair, provided highlights from her written report. The report is an attachment to the minutes.

XI. **Announcements/Member's Privilege**

- Mukbel shared information regarding the upcoming SWANA resolution. More information will be forthcoming.
- Reveles shared that a campus-wide conversation is planned for December 3, 2020 from 2:00 p.m. to 6:00 p.m. and will include UPD, faculty, and students surrounding the issue of defunding campus police. A link will be provided for the event. Reach out with any questions.
- Dr. Vigil shared that it is Disability Awareness Month. He encouraged all to wear the color purple and post a picture on social media. Tag #DSSCUSFDAD. More information will be provided. He further clarified that the Children's Center reopening plan approved by campus allows for up to 6 children and is only open to low income families at this time. Additional phases will be considered in the future.
- Torres shared that it is also LGBTQ History month. Resource center kick off will celebrate coming out week. and they will host a rainbow flag ceremony.
- Linares shared a reminder to the Board to provide a short bio to Collins by Monday 10/12. She urged student leaders to check the portal for spring registration information. Linares reminded Directors to work around meetings as best as possible.

She thanked the Board for their patience as we work through the roll call voting methods. Changes may be somewhat challenging, however, we are working to find the most efficient method in this virtual environment.

XII. **Adjournment**

Maria Linares, Chair, adjourned the meeting at 3:25 p.m.

Selene Hanna

Selene Hanna (Oct 22, 2020 11:36 PDT)

Selene Hanna, Treasurer/Secretary

Susan Collins

Susan Collins, Recording Secretary

Roll Call 2020-2021

10/06/2020 ASI Board Meeting Roll Call

Attendance	Board Members			
			Present	Absent
ARTS	AQUINO	RAMON	1	
NSM	CORTES	ANDREA	1	
HHD	FERNANDEZ	ADRIANA	1	
Treasurer/Sec (CBE)	HANNA	SELENE	1	
CBE	HANNAWI	GEORGE	1	
ECS	IYER	ANJALI	1	
Chair (HSS)	LINARES	MARIA	1	
EDU	LYNCH	MONIQUE	1	
Vice Chair (COMM)	MUKBEL	SELEENA	1	
HSS	MURILLO	ERICK	1	
ECS	SHARMA	RADHIKA	1	
Academic Senate Rep.	STAMBOUGH	STEPHEN	1	
ARTS	THOMAS	TINA	1	
HHD	VACANT	VACANT		
Univ. President's Rep.	VIGIL	VINCENT	1	
EDU	WONG	REBEKAH	1	
COMM	WRIGHT	JAKOB	1	
NSM	ZARATE	CARL	1	
			Present	Absent
			17	0

Attendance	Liaisons			
			Present	Absent
EXEC DIR	EDWARDS	DAVE	1	
CCRO	GILLESPIE	NICOLE	1	
CCO	HOANG	KHAI	1	
CGO	LOEB	LAUREN	1	
PRESIDENT	REVELES	MARCUS	1	
VP	SORIA	SKY	1	
CIDO	TORRES	JANICA	1	
			Present	Absent
			7	0

*Recording Secretary: Susan Collins

Roll Call Votes	start #024		024		
			Yes	No	Abstain
ARTS	AQUINO	RAMON	1		
NSM	CORTES	ANDREA	1		
HHD	FERNANDEZ	ADRIANA	1		
CBE	HANNA	SELENE	1		
CBE	HANNAWI	GEORGE	1		
ECS	IYER	ANJALI	1		
EDU	LYNCH	MONIQUE	1		
Vice Chair (COMM)	MUKBEL	SELEENA	1		
HSS	MURILLO	ERICK	1		
ECS	SHARMA	RADHIKA	1		
Academic Senate Rep.	STAMBOUGH	STEPHEN	1		
ARTS	THOMAS	TINA	1		
HHD	VACANT	VACANT			
Univ. President's Rep.	VIGIL	VINCENT	1		
EDU	WONG	REBEKAH	1		
COMM	WRIGHT	JAKOB	1		
NSM	ZARATE	CARL	1		
Chair (HSS)	LINARES	MARIA	1		
			Yes	No	Abstain
			17	0	0

Event Funding and Viewpoint Neutrality

CALIFORNIA STATE UNIVERSITY FULLERTON



Background

- Funding at CSUF
 - ASI provides funding to councils/groups (like ICC's)
 - Councils/groups put on events
 - Some further provide funding to clubs for events
- Funding comes from students enrolled
 - Is a Category II mandatory fee
- Recent lawsuit settlement
 - Called into question how the viewpoint of the event was considered in making the funding decision
 - Lead to a CSU requirement to ensure viewpoint neutrality in funding decision making for events

What mandatory student fees are subject to the viewpoint neutral requirement?

- The requirement of viewpoint neutrality applies to Category II campus-based mandatory fees. Those fees include, but are not limited to, the student body association fee used and administered by Associated Students Incorporated organizations (“ASI”).

Does it apply to all Category II fees?

The viewpoint neutrality requirement does not apply to every usage of every fee or every dollar of a particular fee. It applies only to a fee or the portion of a particular fee that is made available to or used to support organizations, programs or activities that are engaged or involved in *expressive conduct* or *speech* protected by the First Amendment. Only fees that are made available or used in that manner or for that purpose are subject to the requirement.

CSUF's Category II fees:

Student Success Fee

Associated Student Body Fee

Campus Union Fee

Consolidated Course Fee

Health Services Fee

Health Facilities Fee

Instructionally Related Activities Fee

Student ID Card Fee

TITAN Participation Fee

What is Viewpoint Neutrality?

Viewpoint neutrality means that a decision by ASI to allocate funds to a student group or activity cannot be based upon, or awarded by, ASI taking into consideration the viewpoints or ideology expressed, communicated by, or associated with, a student organization, a proposed program or a particular activity. The requirement arises out of the First Amendment rights of CSU students. The ASI decision makers are prohibited from making funding decisions based on whether or not they endorse, agree with, approve of, or support a particular view or ideology. Simply put, the viewpoints or ideology of an organization or those communicated or represented by a program or activity can play no role or part in funding decisions.

Definition Breakdown

The viewpoints or ideology of an organization or those communicated or represented by a program or activity can play no role or part in funding decisions.

Which groups are we discussing?

- Funding groups (like ICC's)
 - Groups that host events and also allocate funds to member organizations for events
 - Academic College ICCs: AICC, BICC, CICC, EICC, ECSICC, HHDICC, HSSICC, NSMICC
 - Other Funding Councils/Groups: BSU, Mesa Cooperativa, SCICC, CSICC
- Funded groups
 - Groups that host events as a council/group
 - IFC, MGC, NPHC, Panhellenic, RSA

Does this change what events are fundable?

- This does not change the type of events councils/groups have or fund
- This does not change the content allowed at events that are funded
- Events can continue to include and promote the ideology of the organization

What does this mean?

- The viewpoint neutrality requirement concerns the process employed to reach a decision to award funds, not the decision itself. Its focus is on the process, not the end-result of the process. In other words, the requirement applies to the journey, not the destination.
- If the decision is reached using a procedure applying appropriate criteria that is documented in writing, it is perfectly acceptable to provide funds to an organization or use funds in support of a program or activity that maintains, advocates or promotes a particular point of view or ideology.
- Likewise, using and applying that same procedure and criteria, a decision not to provide funds is perfectly acceptable

What does this mean?

- Reframing the questions asked in the proposal process
- Revise the funding processes **IF they Do Not** abide by the viewpoint neutrality policy
- Discuss with councils/groups the importance to uphold Viewpoint Neutrality in funding decisions

What types of questions can we ask?

- That the applicant be a registered student organization;
- That the event be an on-campus event;
- That a budget be submitted;
- Whether the event is open to the entire campus community;
- Whether the event is free to attend;
- Whether the requested funding will be used for an authorized purpose.

Objective vs. Subjective Questions: What can I ask?

Examples of objective viewpoint neutral criteria:

That the applicant be a registered student organization;

That the event be a campus-focused event;

That a budget be submitted;

Whether the event is open to the entire campus community;

Whether the event is free to attend;

Whether the requested funding will be used for an authorized purpose

What additional avenues of fundraising are being pursued?

Examples of subjective leaning criteria:

The student organization must demonstrate how the activity contributes to the ASI's mission

The student organization's activity must be open to all student and contribute to student life

Funding will be allocated to student clubs/organizations for individual events/activities that most directly benefit current students

What is happening to support this change?

- Viewpoint Neutral Working Group
- Assessment and Review
- Policy Development and Implementation
- Training

Questions?

Thank you!

Austin Ysais, Chair, Viewpoint Neutrality Workgroup

Coordinator, ASI Leader and Program Development

Email: aysais@fullerton.edu

Phone:

Division of Administration and Finance

Division Overview Presentation to the ASI Board
October 06, 2020

Danny C. Kim

Vice President for Administration and
Finance/CFO

The Division of A&F consists of hundreds of staff and student assistant that make up 30 departments within eight administrative areas:

**-AUXILIARY SERVICES
CORPORATION**

**-CAPITAL PROGRAMS & FACILITIES
MANAGEMENT**

-CONTRACTS & PROCURMENT

-PARKING & TRANSPORTATION

**-RESOURCE PLANNING &
BUDGET**

-STUDENT BUSINESS SERVICES

-UNIVERSITY POLICE

**-VP FOR ADMINISTRATION &
FINANCE OFFICE**

Division Strategic Plan

A&F Goals and Initiatives
in Support of Student
Success.

Division Theme

Paving the Road for Student Success

In 2016, the Division of Administration & Finance developed a theme to promote and unify the division staff in their efforts to promote student success. The theme was created and selected by staff.

The theme was integrated into Division templates, communications, and recognition programs to convey the importance of our division's collective efforts in supporting university goals.

Often, being behind the scenes, some A&F departments do not experience first-hand how students are impacted, but understand that the work is foundational and necessary to set up other campus partners up for success.

A&F Commitments

These A&F Commitments will be created to identify and encourage behavior our division believes important to promote constructive and productive work.

- Communicate Priorities
- Offer Constructive Feedback
- Support the Team's Success
- Provide Timely Responses
- Practice Accountability
- Resolve Conflict
- Serve Others

A&F Fiscal Year 2020-21 Goals

1. Improve business processes to support the needs of the University
2. Remove barriers for students, and ensure a safe learning environment
3. Equip division staff to provide excellent customer service, expertise, and effective communication
4. Strengthen emergency preparedness and business continuity planning to manage future challenges
5. Promote diversity, equity, and inclusion throughout the division
6. Multi-Year Goal: Strategically position the campus for future growth

A&F Customer Satisfaction Survey

The division's assessment tool that provides valuable data to use for continuous improvement efforts.

About the A&F Customer Satisfaction Survey

- Every Spring, all students, faculty, and staff, are invited to provide input on their experience with A&F services
- 2020 was our fourth consecutive year of conducting the CSS
- The survey consists of standard satisfaction questions and verbatim questions.
- A&F uses a third party vendor to administer the survey. All responses are confidential.

Improvements as a result of CSS Feedback

A few of the many improvements that have been implemented successfully :

- Student Business Services queuing system revamped and improved.
- EH&S and Titan Shops hours changed to meet demand
- Campus Dining added more healthy, vegan, gluten free options
- Facilities improved communications with increased email notices and a new Project website
- Division websites were revamped
- Accounting Services and Financial Reporting developed training sessions

Customer Satisfaction Survey Results
adminfin.fullerton.edu/improve/survey

A&F DEI Efforts

The A&F Diversity, Equity and Inclusion plan is response to the campus announcement of the Titans Together initiative in January 2020.

DEI: Initial Planning Phase:

- Formed the A&F DEI Working Group
- Conducted an assessment to establish a baseline and framework which identifies indicators of inclusion, equity, and diversity
- Goal: the division is committed to continuously work on creating an inclusive organization for all

Strategic Actions Plan

The A&F DEI Working group is currently finalizing the division strategic actions plans. Proposed strategies include:

- Hosting discussion groups and division open forums
- Visibility of leaders reinforcing their commitment to DEI practices
- Diversity education training
- Engaging with campus partners and resource centers
- Monitoring and reporting on efforts

Implementation Phase:

Fall implementation efforts will include the following:

- Vice President communication to division
- Launch the A&F DEI website
- Racial Equity Module – All division employees
- Diversity education workshop series – Division management

One Book, One CSUF program

- 144 A&F employees participating
- Departments will host discussion groups with employees





COVID-19 Re-entry Activities

Many A&F departments have provided leadership and services promoting safety for re-entry and other COVID-19 related support.

COVID-19 Re-entry Activities

Promote Healthy Hygiene

- Hand Sanitizer Dispensers** - Over 100+ installed in various high-traffic locations
- Adequate Supplies** - Soap, paper towels, cleaning supplies, PPE
- Promote and reinforce best practices** - Installed signage in entrance doors, in classrooms, floor decals, etc.

PPE Inventory Tracking Dashboard

Created by A&F IT to support EH&S tracking to ensure enough PPE is available for the campus.

Intensify Cleaning, Disinfection and Ventilation

- Clean and disinfect frequently touched surfaces
- Developed a schedule for increased, routine cleaning and disinfection



COVID-19 Re-entry Activities *continued*

Implement Distancing on Campus

- Modified layouts** - Signage was placed on every other chair/workstation
- Installed physical barriers and guides**

Training

Have provided training to faculty, staff, students and independent contractors on preventing COVID-19

Workflow Tools for Density and Reporting

- Online Single Day Access form
- Created to adequately track data to easily report on campus density and provide the COVID Response Team with information

Police Reform & Enhancing Community Engagement

Our emphasis is serving the campus community and keeping students, staff, faculty and visitors safe.

We know our campus like no other agency could!

Titans deserve a police department, our department, that can focus on their needs, one that listens, collaborates and adjusts if necessary.

CSUF Police Department's Three Key Areas of Reform:

-Training and Values -Empowerment -Outreach

Training and Values – UPD is committed to serving with well trained officers that are aware of the specific needs of the community. Examples of scheduled training:

- Implicit Bias Training
- Hate Crime Investigation Policy Review
- Use of Force Training/Force Options Simulator
- Bias-based Policing Training
- Officer Mental Health
- Chaplaincy Support Services

Empowerment

- Chief's Advisory Board
- Digital Complaint/Feedback & Surveys
- Use of Force Data/transparency of the report to the CA Department of Justice
- The CSUF PD Experience: A cross-training program with the campus community and CSUF PD officers
- Game Changer Focus Groups

Outreach

- Approximately 150 community presentations are conducted by CSUF PD each year.

A&F Website

adminfin.fullerton.edu

Thank you!

Questions?




California State University, Fullerton

Black Student Union



About BSU

- Council organization comprised of 7 organizations
 - AESA, APAC, Sistertalk, NSBE, Divine Servants, The Movement and Hip Hop Heads
 - BSU Representatives from each group coordinate with BSU
 - Within BSU, there are 9 positions on Executive Board
 - President, External Vice President, Internal Vice President, Finance Director, Communications, Black Community Programs, Membership Development, Leadership Development and Retention Director.
 - Currently 1 position (Retention Director) is open.
 - Meetings: Tuesdays from 4 to 5 via zoom
- 



Goals for the Year

Long Term:

- Track our events from Fall to Spring and see an increase in the number of participants. Increase in virtual programming.
- Implementing a steady system of support for those suffering discrimination with professors, classmates, ect.

Short Term:

- Focusing on the Black community from 2 colleges per month. Get students from each college to collaborate with us.
- Peer counseling from BSU E-Board for black students on campus.



Funding Status

- A-Side
 - 8050 Supplies \$3150.00
 - 7.35% used
 - 8051 Printing and Advertising \$400
 - 8074 Contracts, Fees, and Rentals \$4000.00
 - 8077 Travel \$10,000.00
 - 8079 Dues & Subscriptions \$500
- B-side
 - 8074 Contract Fees and Rentals \$4750.00
 - 5% used
 - 8077 Travel \$1200.00



Traditional Events

- Voting Literacy Event (during Voting Years)
- ABC Conference (will be virtual this year)
- Pan-African Fair
- Jewel Cobb Ceremony

We are planning on doing more events this year since we are virtual.



Thank You

Any Questions, Comments or Concerns?



College of Health & Human Development Inter-Club Council

October 2020



Meet the Team (HHD-ICC)

- Rena Mamoun - Chair
- Rebecca Yoon - Vice Chair of Finance
- Gina Filatov - Director of Administration
- Korli Bridges - Director of Public Relations
- Andrea Ramirez-Rivera - Director of Event Planning
- Adriana Fernandez - ASI-HHD BOD
- Vacant - ASI-HHD BOD
- Lillybeth Sasis - Advisor

Current Funding Status:Side A

- Currently in plans of ordering polo T-shirts for the Executive board
- Reserving most of our Side A funding for HHD Week 2021 (goodies such as face masks, reusable bags, t-shirts)

	Starting Amount (\$)	Amount Allocated (\$)	Remaining Amount (\$)	% of Budget Allocated
8050 (Supplies)	\$1,000	\$0.00	\$1,000	0.00%
8051 (Printing and Advertising)	\$250	\$0.00	\$250	0.00%
8074 (Contracts/ Fees/Rentals)	\$8,000	\$30.00	\$7,970	0.375%

Current Funding Status:Side B

- Currently know the registration fees/allocation needed for two of the three 8077 proposals
- Currently inquiring about NSA requesting funding for “Thank You” gifts for 8074

	Starting Amount (\$)	Amount Allocated (\$)	Remaining Amount (\$)	% of Budget Allocated
8074 (Contracts/ Fees/Rentals)	\$3,500	\$0.00	\$3,500	0.00%
8077 (Virtual Conferences)	\$12,000	\$708.00	\$11,292	5.9%

Goals

Short Term Goals - Encouraging council to utilize budgets (~40% of our 8077/ ~20% of our 8074)

- Promoting more virtual conferences related to the college of HHD by sharing a list of conferences that former students attended (8077)
- Encouraging student engagement by attending various social events and workshops

Long Term Goals :

- Preparing for Virtual 2021 HHD Week and Student Research Showcase
- Recruiting prospective ICC E-Board members for next year 2021-2022
- Utilizing all of 8074 and 8077 budget

Events

- Best Buddies: “Fall Back to School”
- GCSA: APA 7th Edition
- GCSA: Black Mental Health
- HSSA: virtual game night
- AM: suicidal awareness event
- CSI: virtual movie night



Meetings: Friday's 1011:30 AM via Zoom

- Kahoot / Budget Game
- Icebreakers
 - Scavenger Hunt: Covid Edition
- Birthday celebrations
- Zoom ID: 9217095 3660
- Password: 889538





Thank you!

Any questions?

Goals for my council

The main short term goal for my council is to encourage the clubs to request more proposals for 8074 and 8077 funding. Although the clubs and their representatives seem a little reserved and intimidated by the process, I am doing my best to encourage them to propose for funding. A change that I implemented in my council was creating a Powerpoint that acts as a step-by-step tutorial for how the 8074 and 8077 proposals work. In my powerpoint, I generated a list of items that can and cannot be funding during the academic year of 2020-2021. I also included screenshots of a completed example of the paperworks and hyperlinked all the important documents needed. Finally, I am hosting 1-on-1 Zoom meetings with those who are inquiring about funding requests or responding to emails with the proper 8074/8077 presentations and checklists in a timely manner.

Reviewing the 2019-2020 Budget Tracker for HHD-ICC, the council only spent 14% of their total budget. My goal, by the end of the fall semester, I would like to utilize at least 30% of our 8077 budget. One way to achieve this goal is to share a compilation list of conferences that previous students have attended and received funding through the ICC and ASI. This list may encourage students to propose for more 8077 funding because of the fact that previous students were able to receive funding to pay for any registration fees. Another way to achieve this goal is to share any new conferences I learn about during my board report at our council's weekly meetings.

When it comes to 8074 funding, I will encourage our council to stick to requesting funding for any guest speaker fees, "Thank You" gifts, and electronic gift cards, as per the resolution passed by ASI a few weeks ago. I will collaborate with the ICC representatives and

their clubs to come up with creative methods in determining methods to distribute the gift cards.

The long term goals for my council are to utilize all of our budget for both 8074 and 8077 funding for the 2020-2021 fiscal year, to host our HHD Week that we didn't have last year, and to recruit prospective executive board members for next academic year 2021-2022. I chose these specific goals because I would like to want the College of Health and Human Development, ASI, and HHD-ICC to have more presentations on campus and in the communities around us.

One of my main goals as the Vice Chair of Finance is hopefully to use all our 8074 and 8077 budget for the 2020-2021 fiscal year. Reviewing past ICC spending history, our council has never utilized all or most of our budget; this year, I would like to change that and hopefully create a more fluid system that can encourage clubs and ICC reps to present and mindfully spend our budget.

Because of the Coronavirus, our council had to cancel our HHD Week 2020 that our Director of Event planner and clubs have spent months on planning. I would love to support our current Director of Event planning and host a successful Virtual HHD Week 2021. We have a couple events lined up such as a Drag Show and Yoga session with the instructor from the SRC. We hope that these events will be fun and bring a little joy to our college during these hard times. Our council strives to create an inclusive environment and through these events and others we can create a welcoming environment where any student feels comfortable.

Current Funding Status

Currently, the HHD-ICC has only spent \$30 of our A side budget. The \$30 were spent on getting gift cards to reward the winners of the Kahoot game that the Vice Chair hosted as a review game after the doing a 8074, a 8077, and a review of 8074/8077 presentations throughout the month of September. For the rest of the A side budget, we are currently thinking about investing in getting t-shirts for the Executive Board to wear during our weekly meetings. We are also reserving a majority of our A Side budget for our HHD Week that we are hosting in the Spring semester.

When it comes to our B Side budget, we currently have one approved 8077 proposal and two 8077 proposals planned for presentation on October 16th. The first approved 8077 proposal is for OTAC 2020: Annual Conference & Expo: Continuing Education (Virtual). It is held on October 8th through 11th, and the registration fee for the conference is \$169 which will be attended by Rebecca Yoon. The second conference is Association for Applied Sport Psychology that is held on October 21st through the 25th, and the registration fee for the conference is \$49 which will be attended by eleven members from the Sport Psychology Club. The third conference is American Public Health Association that is held on October 27th. I need to get a confirmation for how much the registration fee for the conference is. For this conference, our student Arriel Alvarez will be presenting her virtual poster presentation about how the 2008 California Wildfire affected the birth weight. I also had the Nursing Student Association's (NSA) ICC rep inquiring about getting funding for getting "Thank you" gifts for their guest speakers for their next general meeting which will be held on October 13th.

Events

The following events were already hosted by the different clubs from our council, and they all met virtually on Zoom. Our Human Service Student Association (HHSA) held a game night on September 16th from 7 PM to 8:30 PM. Our Graduate Counseling Student Association (GCSA) hosted an APA 7th edition workshop on September 25 from 2 PM to 3:30 PM. This workshop was held virtually, and attendees had to RSVP via Linktree. Our Best Buddies also hosted their first social meeting on September 25th from 2:10 to 4 PM via Zoom. They had two vacant spots for their E-Board, however, after their event, they were able to fill the spots. I believe that their event was a success. Our GCSA hosted a Black Mental Health Workshop on September 26th from 10 AM to 11 AM. This workshop was held virtual, and they had to RSVP via Eventbrite. Our Active Mind (AM) hosted an suicidal awareness event on September 29th from 10-12pm, and their ICC rep has shared that the event went well. Our Chi Sigma Iota (CSI) hosted a virtual movie night that honored the late Ruth Bader Ginsberg on October 2nd at 7:30 pm.

The following events are being hosted in the month of October by our clubs in the council. Our Eta Sigma Gamma (ESG) will be hosting their second general meeting on October 6th from 7 to 8 pm. Our HHSA is hosting their general meeting on October 7th from 7 PM - 8:30 PM. They will be collaborating with TitanWell for this particular meeting. Our NSA will be having their second general meeting on October 13th at 1pm. They will be hosting guest speakers who are nurses who will share some perspective about Covid-19 in healthcare.

Meetings

Our ICC will be holding our meetings on Friday's from 10 AM to 11:30 AM. The Zoom link for the council meeting is 921 7095 3660. The password is 889538.

NATURAL SCIENCE & MATHEMATICS INTER-CLUB COUNCIL

Board of Directors Presentation

OUR GOALS

Short Term Goals:

- Hold at least 3 virtual ICC events
- Increase our social media presence and followers
 - Increase virtual participation

Long Term Goals:

- Create a stronger platform for virtual events
- Provide students with more opportunities to receive funding
- Continue to build a stronger community and connections with other programs.

BUDGET UPDATE:

October 4th 2020

A-SIDE BUDGET:

Line 8074:

- Available: \$9700 (100%)
 - This funding will be used for gift cards for students and postage for sending out the water bottles and stickers we have made.

Line 8050:

- Available: \$200 (100%)

Line 8051:

- Available: \$200 (100%)

B-SIDE BUDGET:

Line 8074:

- Available: \$2000 (100%)
 - Clubs will be using this for gift cards.

Line 8077:

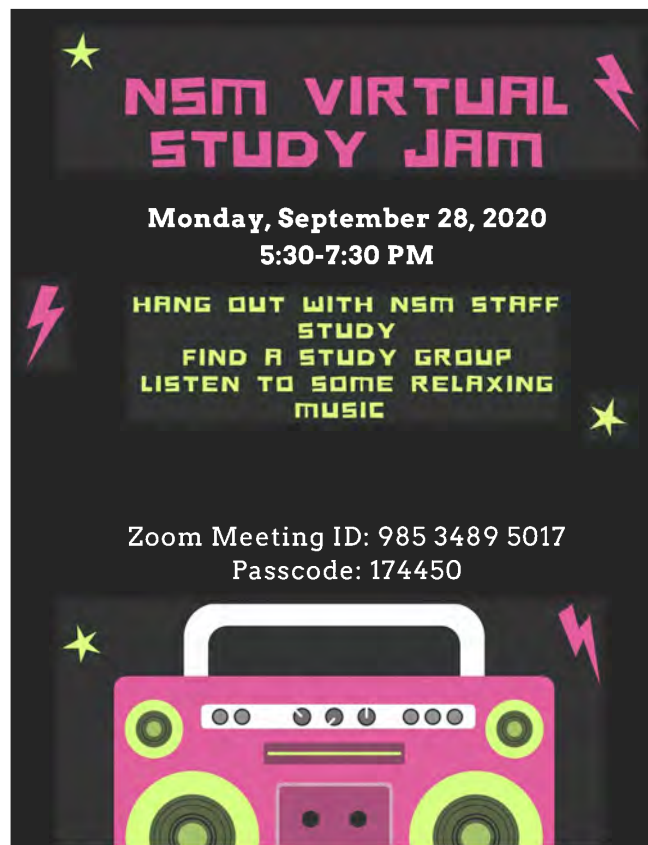
- Available: \$31,597.00 (98.74%)
- Virtual Conferences: We are only funding registration fees for virtual conferences.
 - American Society of Human Genetics Conference
 - Pacific Coast Shellfish Growers Association Conference
 - Restore America's Estuaries Conference

UPCOMING AND PAST EVENTS:

Fall 2020

NSM-ICC EVENTS: STUDY JAM

NSMICC has been working with faculty and students to put together events that help students feel more connected to CSUF. After talking with our council we have decided to put together a weekly Study Jam session where each club on our council hosts a study session for any students who want to participate. This is our way of being able to recreate the relaxed and casual study environment, but virtually. Our first session was Monday, September 28th and was run by NSM Staff Members.



UPCOMING NSM-ICC EVENTS:

- Virtual Game Night: Before the Thanksgiving Break we decided we would host an NSM Virtual Game Night. We find that before the break a lot of students are stressed after Mdtterms and are working on putting together a fun event the Friday before Thanksgiving break.
- NSM Club Panel: A potential Fall Event we are going to have for students is a Club Panel. Each week on our instagram we are going to highlight a club and at the end of the week hold a casual panel so students can meet their board and other members.

NSM-ICC EVENTS: CLUB COUNCIL EVENTS

Here are a few of the events our own council has put together so far this semester!

Prime Club Grad School Panel



Breanna McBean
Pursuing a PhD in Biomedical Science at the University of Michigan



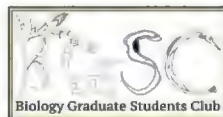
Robert Hernandez
Pursuing a PhD in Pure Math at Emory University



Cameron Hooper
Pursuing a PhD in Statistics at North Carolina State University



Melissa Wong
Pursuing a Masters in Data Science at the University of Minnesota



BGSC Mentorship and Guidance Night

Friday, October 2nd 5-7pm

Zoom ID: 941 4393 3607

Password: Undergrad



Unsure about what is next after graduation or have questions about science?

Come talk to the Biology Grad Students!

Questions/RSVP to bgsc.csuf@gmail.com



CSUF PRE-VET PET CANNED FOOD DRIVE

Help provide necessary pet food for VIDA Rescue! If possible please select canned wet food from the following brands for cats and dogs:
Ziwi Peak, Fromm, Victor, Halo, Nulo

Go to the link below to report donations once the package is delivered, top 3 donors will receive prizes!

<https://forms.gle/smphYrj9QCTcmnpRx6>

NSM-ICC EVENTS: CLUB COUNCIL EVENTS (CONTINUED)



CSUF AMSA

Presents

Cardiologist
Dr. Sanjiv Patel
Please Join Us!

9/23 | 5:30m-6:30pm

Zoom: 949 899 1228
password:AMSA

GEOLOGY CLUB
MOVIE NIGHT
TONIGHT!



7:00 PM



Zoom Code:

970 0902 4944

THANK YOU!!

Any questions?

Contact us at nsmicc@fullerton.edu

Follow us on Instagram: nsm_icc

PAC/UA REPORT

Presidential Appointee Commission and University Affairs Commission

For Presidential Appointee Commission, we are continuing to fill the vacant student positions on various campus-wide committees in Academic Senate. The students on these committees to work with faculty to handle various parts of campus life. We will be doing different types of outreach to fill these positions like sharing the link with various resource centers on campus and with the ASI Board of Directors to share with their colleges. There are no funds expended but we have plans on supporting the students on committees throughout the year. Our long-term goals are to keep continue open communication with faculty and keeping students on their committees, as it is hard to keep engagement high while in this virtual environment. There are currently no events in the works.

<https://asicsuf.wufoo.com/forms/student-representatives-academic-senate-committee/>

For University Affairs Commission, there is still no coordinator. We have interviews for the coordinator position this week and hope to get that filled as soon as possible. Similar to PAC, there are no funds expended and no events in the works.



A Resolution to Amend Policy Concerning Reserves and Investments
Sponsors: Selene Hanna

WHEREAS, The Associated Students Inc., CSUF (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI's mission is to provide students and campus community members with important social, cultural, and recreational opportunities as well as a wide range of programs and services; and

WHEREAS, the Policy Concerning Reserves and Investments implements investment practices that provide for the growth and security of designated funds and provides guidance on the accumulation and maintenance of reserves; and

WHEREAS, the recommended changes reflect recommendations from the Office of the Chancellor and further delineates ASI practices; and

WHEREAS, the recommended changes set minimum reserve level standards and provide clearer guidance and definitions of reserves; therefore, let it be

RESOLVED, ASI approves the revisions to the Policy Concerning Reserves and Investments which shall now be referred to as the Policy Concerning Investments and Reserves; and let it be finally

RESOLVED, that this Resolution be distributed to the ASI Executive Director and applicable ASI departments.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the sixth day of October, in the year two thousand and twenty.

Maria Linares
Chair, Board of Directors

Selene Hanna
Treasurer/Secretary, Board of Directors

POLICY CONCERNING INVESTMENTS AND RESERVES

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AND INVESTMENTS

PURPOSE

The Associated Students Inc. (ASI) is entrusted with the management and operation of a number of vital student activity and campus service programs, including the Titan Student Union, the Student Recreation Center, and the Children's Center. Critical to the management of a comprehensive program like ASI is effective long-term financial planning. At the direction of the California State University's Chancellor, auxiliary organizations such as ASI are required to establish and maintain adequate reserve funding. These reserves are intended to meet the potential and anticipated business and operational needs of ASI. The purpose of the policy is to provide guidance on the accumulation and maintenance of reserves and the implementation of investment practices that provide for the growth and security of these designated funds. Additionally, the policy sets standards for, continual financial support for the Children's Center, interest earned on ASI restricted scholarship accounts, and deposit of ASI Funds/Investments and signing authority.

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Deleted: working capital reserves,

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WHO SHOULD KNOW THIS POLICY

- | | |
|---|--|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Budget Area Administrators <input checked="" type="checkbox"/> Management Personnel <input checked="" type="checkbox"/> Supervisors <input checked="" type="checkbox"/> Elected/Appointed Officers | <ul style="list-style-type: none"> <input type="checkbox"/> Volunteers <input type="checkbox"/> Grant Recipients <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Students |
|---|--|

DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

Terms	Definitions
<u>Associated Students Fund</u>	The Associated Students Fund is maintained to account for all financial resources derived from the mandatory Associated Student Body fee.
Diversification	A risk management technique that mixes a wide variety of investments within a portfolio.
Equities	An instrument that signifies an ownership position, or equity, in a corporation, and represents a claim on its proportionate share in the corporation's assets and profits.
<u>Local Reserves</u>	Reserves maintained within the financial records and accounts of Associated Students Inc.
Reserves	Funds held for future use by the organization
<u>Retained Earnings</u>	The accumulated net income retained for reinvestment in a business.
Socially Responsible Investing	An investment strategy which seeks to consider both financial return and social/environmental good to bring about a positive change.
<u>Titan Student Centers Fund</u>	The Titan Student Centers Fund is maintained to account for all financial resources derived from the

Terms	Definitions
	mandatory Campus Union (Student Body Center) fee.
<u>University-Held Reserves</u>	Reserves maintained on behalf of the Titan Student Centers within the financial records and accounts of the California State University, Fullerton.
<u>Working Capital</u>	The assets of a business that can be applied to its operation. The amount of current assets that exceeds current liabilities.

STANDARDS

1. CORPORATE INVESTMENTS

a. Finance Goals and Investment Objectives

Investment objectives are to effectively diversify, preserve and grow funds consistent with a reasonable level of risk. Investment strategies shall emphasize protecting principal from inflation, interest rate and market risk while maximizing return. The following considerations will apply to the construction and on-going management of funds.

Financial Goal: Real growth of principal and income

Risk Tolerance: Moderate

Time Horizon: Long term to perpetual

Tax Status: Exempt

Investment Objective: Growth and Income

b. Socially Responsible Investing

ASI is committed to being a responsible investor. ASI supports the view that responsible management includes consideration of environmental, social, and governance issues and that such management must be practiced by companies in order to be included in the portfolio.

The Investment Committee will have responsibility for determining what constitutes socially responsible investing. Should the Investment Committee determine a company does not qualify for portfolio selection or retention, it shall forward its recommendation to the ASI Board of Directors for consideration. The Executive Director will communicate action taken to the investment manager.

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Subject to this restriction, the investment manager will have sole responsibility for selecting portfolio companies in accordance with the investment objectives and guideline herein.

c. Guidelines for Investments

Assets of retirement funds will at all times be managed in compliance with all standards of the Employees Retirement Income Security Act. Invested funds will be managed on a total rate of return basis. Total rate of return consists of dividends, interest and any net increase/decrease in market value of the securities for the fiscal year. Distributions may be taken from income, principal or both. Risk shall be managed on an overall portfolio basis rather than by the security concerns of the individual security. Funds shall always be managed in such a manner as to protect principal from the impact of short and long-term inflation. Sufficient liquidity shall be maintained to accommodate necessary distributions.

Diversification

The investment manager will seek to diversity funds across asset classes, market sectors, and individual securities to reduce portfolio risk. The standards of the "Prudent Investor Rule" will apply to the selection of all securities.

d. Asset Allocation

Guideline asset allocation target and ranges are as follows:

	<u>Range</u>	<u>Target</u>
Cash	00 - 30%	05%
Fixed Income	30 - 60%	35%
Equity	30 - 70%	60%

The actual asset allocation, within ranges set by this policy, will be at the discretion of the investment manager.

Allowable Investments

Investment vehicles shall be limited to the following:

- Money market and cash equivalents
- Certificate of deposits
- U.S. Government agency obligations
- U.S. Treasury obligations
- Corporate investment grade bonds (BBB or better, Standard & Poor's)
- Corporate Commercial paper
- Mutual Funds and Exchange Traded Funds (ETFs)
- American Depository Receipts
- Mortgage backed instruments
- Common stock
- Preferred stock

e. Direction for Plan Portfolio Securities

Equities

The quality of equity securities may vary dependent on the objective for that security within an overall portfolio. However, at all times, standards of the prudent investor rule will apply when determining the minimum acceptable quality. Mutual funds of ETFs may be used when appropriate for diversification.

No issue shall comprise more than 10% of the equity portion of a portfolio or 5% of the total market value of a portfolio, whichever is larger.

An equity portfolio may be invested in a mix of large, medium, and small capitalization stocks and international securities. International equities shall not comprise more than 25% of an equity portfolio.

Fixed Income Securities

Nothing below investment grade bonds as defined by Moody's and Standard & Poor's will be utilized in a portfolio.

No issue shall comprise more than 10% of the fixed income portion of a portfolio or 5% of the market value of a total portfolio, whichever is larger except for US Treasury or government agency obligations, which have no concentration restrictions. Mutual funds of ETFs may be used when appropriate for diversification.

f. Guidelines for Transactions

Except under unusual circumstances, all transactions should be entered into on the basis of best execution, which means best realized net price.

g. Monitoring of Objectives and Performance

All objectives and policies are in effect until modified by the Investment Committee who will review them with the investment manager at least annually for continued appropriateness. If at any time, the investment manager believes that any policy guideline inhibits investment performance, he/she shall communicate this view to the Investment Committee.

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The investment manager shall meet with the Investment Committee to communicate investment strategy and market outlook at least annually or more frequently as desired by the Investment Committee.

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The investment objective is to obtain a minimum total annual rate of 5% plus the rate of inflation. Recognizing the volatility of equities and securities, it is understood that this objective may not be met on an annual basis. However, it is expected to be achieved when measured over a longer period of time.

The investment manager is expected to produce a total annual return that exceeds the median of a universe of investments with similar average asset allocation objectives and risk profile. Accordingly, performance will be measured against established benchmarks. For equities this will be the Standard & Poor's 500 Index. For fixed income securities, the benchmark will be the appropriate Barclays U.S. Government/Credit 1-5 Year Index.

2. INVESTMENT OF WORKING CAPITAL FUNDS

The primary objectives of the investment of working capital are to provide:

- Safety and protection of funds.
- Appropriate liquidity of funds
- Maximum return on invested funds

In accordance, ASI shall limit its investment of working capital funds to the following institutions:

- Banks doing business in the State of California and whose accounts are fully insured by the Federal Deposit Insurance Corporation
- Savings & Loan Associations doing business in the State of California and whose accounts are fully insured by the Federal Savings & Loan Insurance Corporation
- Federal or State Credit Unions doing business in the State of California and whose accounts are fully insured by the National Credit Union Administration
- Trust accounts of the centralized California State Treasury System

At the beginning of each fiscal quarter, the ASI Executive Director shall report to the ASI Board of Directors the status of all invested funds to include the type, location, amount, and expected return on investments.

3. CHILDREN'S CENTER INVESTMENT ACCOUNT

a. Goals and Objectives

The Children's Center Investment Account shall be managed and invested as a specific ASI restricted account to enable ASI to financially serve a specific need of the present and future CSU Fullerton students, educational opportunities for expanded preschool careers and serve the campus community with quality daycare.

Deleted: Center Reserve

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b. Investment and Administration

The Children's Center Investment Account shall be actively managed pursuant to this policy. The ASI Board of Directors empowers the Investment Committee to review status, accountability, and requests for withdrawals at regular meetings established at least semi-annually.

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Deleted: forms a Center Reserve Investment Committee which shall consist of the following: ASI Executive Director; ASI President; Accounting Manager; ASI Treasurer/Secretary of the Board of Directors; ASI Director of Financial Services/Controller; and financial planner or trust officer (not a manager of the Reserve) appointed by consensus of the other four members. This committee shall serve without compensation for a term of one year (students) and four years (other three two members). This Investment Committee shall meet to

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c. Purpose of Investment Committee

For the Children's Center Reserve, the Investment Committee shall:

- Review and evaluate investments made by an active investment manager,
- Select, annually, an investment manager,
- Evaluate and forward to the ASI Board of Directors its approval or disapproval of all withdrawal requests,
- Report annually to the ASI Board of Directors the status and projections of the financial condition of the Children's Center Reserve and assess and evaluate the projected capital needs of the Children's Center.

4. RESTRICTED SCHOLARSHIP INVESTMENT ACCOUNTS

This policy is designed to establish a procedure for the distribution of interest earned on restricted ASI Scholarship Accounts.

a. Interest Earned on ASI Restricted Scholarship Accounts

Each quarter the ASI Controller or designee shall compute earned interest for each restricted ASI Scholarship Account based on the current balance in each account. Accounting staff shall then credit the computed interest amounts to the appropriate accounts.

Deleted: Accounting Manager

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When the donor places limitations or restrictions on the use of the funds donated, ASI is governed by the intent of the donor (external donor); therefore, the funds must be expended for the purpose(s) indicated.

5. DEPOSIT OF ASI FUNDS/INVESTMENTS AND SIGNING AUTHORITY

The ASI Executive Director shall annually present to the ASI Board of Directors for its review and action a listing of the financial institutions with which ASI/TSC bank/investment accounts are held. Additionally, the Executive Director shall provide the names and titles of individuals proposed as authorized check signers on all such accounts.

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6. RESERVES

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To provide the Board of Directors with sufficient funds with which to address contingencies, emergencies, budgetary impacts; and, at the same time, to have adequate working capital to maintain programs, meet obligations, and other priorities of the Corporation, the Board establishes this policy.

The establishment and maintenance of fully funded, board-designated reserves is a high priority. The purpose of these reserves is to ensure the stability of the mission, programs, employment, and ongoing operations of ASI. Reserves are intended to provide an internal source of funds for situations such as a sudden increase in expenses, one-time unbudgeted expenses, unanticipated loss in funding, or the occurrence of catastrophic events. Reserves will be maintained for both the Associated Students fund and the Titan Student Centers fund as indicated below. The Board of Directors bases this policy on generally accepted good business practices and requirements for adequate reserves and capital as required in the Education Code, Section 89904 (b).

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7. ASSOCIATED STUDENTS RESERVES

The following reserves will be maintained in the financial records and accounts of the Associated Students fund and will be funded from retained earnings. In the event any of the following reserves fall below their targeted reserve levels, the shortfall must be eliminated within a minimum of five years, with at least one fifth of the deficit balance being funded in the each of the fifth subsequent years' operating budgets, until the reserve is restored to the target balance. Modifications to this funding plan must be proposed by the Executive Director and approved by the Board of Directors no later than the last meeting of the fall semester.

Deleted: The Board will maintain a Working Capital Reserves equal to fifteen percent of the operating budget of combined activity fees and program revenues. When the Working Capital Reserves is less than the minimum required amount, the Board will allocate at least one percent of the combined revenues in the budget of each fiscal year into Working Capital Reserves until the required level is restored.¶

¶
The source of funds for Working Capital Reserves is retained earnings.¶

¶
In the case of non-emergencies, reserves may be used for expenditures that are considered to be "one-time-only" that will not require continued funding in the current year.

a. Reserve for Catastrophic Events

The Reserve for Catastrophic Events will be maintained to satisfy insurance deductibles and self-insured retentions for possible claims made against the Associated Students. This reserve will be funded at an amount equivalent to the total cost of all specified deductibles and required retentions indicated in the annual "Summary of Insurance" provided by the California State University Risk Management Authority (CSURMA).

b. Reserve for Equipment Replacement

The Reserve for Equipment Replacement will be maintained to provide a funding source for the emergency replacement of furniture and equipment not funded in the annual operating budget of the Associated Students. This reserve will be maintained at an amount equivalent to the projected amount of depreciation expense for the coming fiscal year. This reserve will also be used to accumulate funds budgeted for capital expenditures that were not utilized in a given fiscal year.

c. Reserve for Loss of External Funding

The Reserve for Loss of External Funds will be maintained to provide for the organized transfer or termination of programs funded by multi-year grants and contracts in the event that a grant or contract is eliminated, cancelled, or not renewed. The target level for this reserve will be an amount equivalent to 50% of the total revenue received from all grants and contracts as reported in the most recent audited financial statements of the Associated Students fund.

d. Reserve for Working Capital

The Reserve for Working Capital will be maintained to provide cash on hand to meet operating expenditures during those times when expenditures may precede revenue. This reserve will be maintained at a level not to exceed 25% of the prior year's income from operations.

e. Reserve for Children's Center

The Reserve for Children's Center will be maintained to insure there are funds for future repairs, replacements, and operation of the Children's Center physical structures, hardscape, and landscape, as well as the replacement of furniture, fixtures and equipment. The target for this reserve is to reach \$2,000,000 and to maintain at least that balance in perpetuity to meet the future projected capital expenses of the Children's Center. This objective may be increased as reevaluated by the Investment Committee and approved by the majority of the ASI Board of Directors.

8. TITAN STUDENT CENTERS RESERVES

a. Local Reserves

The following reserves will be maintained in the financial records and accounts of the Titan Student Centers fund and will be funded from retained earnings. In the event any of the following reserves fall below their targeted reserve levels, the shortfall must be eliminated within a minimum of five years, with at least one fifth of the deficit balance being funded in the each of the five subsequent years' operating budgets, until the reserve is restored to the target balance. Modifications to this funding plan must be proposed by the Executive Director and approved by the Board of Directors no later than the last meeting of the fall semester.

Reserve for Equipment Replacement

The Reserve for Equipment Replacement will be maintained to provide a funding source for the emergency replacement of furniture and equipment not funded in the annual operating budget of the Titan Student Centers. This reserve will be maintained at an amount equivalent to the projected amount of depreciation expense for the coming fiscal year. This reserve will also be used to accumulate budgeted capital expenditures not utilized in a given fiscal year.

b. University-Held Reserves

The Titan Student Centers Reserve Funds are governed under Executive Order 994, Critical Requirement Reserves, which states the campus is responsible for developing reserve policies that, at a minimum, address major maintenance, renovation projects, working capital, capital development for new projects, and catastrophic events. The establishment of the following reserves is intended to provide a mechanism for the maintenance and application of the TSC funds held by the University in a prudent and sustainable manner.

Deleted: <#>CHILDREN'S CENTER INVESTMENT ACCOUNT¶

Deleted: This policy outlines the purpose and goals of the Center Reserve fund established by Resolution of the ASI Board of Directors on May 3, 2011.¶

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Reserve for Economic Uncertainty

The Reserve for Economic Uncertainty will be maintained to help manage the consequences of cyclical state recessions and to support year-to-year consistency in the operations of the Titan Student Union and Student Recreation Center. The target level for this reserve is to accumulate a minimum of three months, and a maximum of six months, of the annual operating budget for the TSU and SRC.

TSC Repair and Replacement Fund

The TSC Repair and Replacement Fund is established to provide for facility repairs and replacement of equipment and to provide a funding source for emergency and long-term repairs, deferred maintenance, and possible future expansion of Titan Student Centers facilities, which if entirely funded from an annual operating budget, would result in a significant deficit. Annual transfers will be made to this reserve at a minimum level of 5% of prior year's revenue from mandatory student fees.

TSC Catastrophic Fund

TSC Catastrophic Fund provides funding in the event of unanticipated events that may negatively impact operation of the TSC. Such a catastrophe could be the result of a natural disaster to structures, or damage to campus infrastructure that could result in temporary reduction in enrollment. The catastrophic fund should be maintained at a level equal to approximately 10% of the insurable value of TSC facilities, which would allow the organization to cover the deductible payment in case of a catastrophic event.

9. FUNDING RESERVES

Unless otherwise specified above, funding for reserves will be derived primarily from retained earnings. Should retained earnings be insufficient to fund reserves at the levels prescribed above, an allocation must be included in the following year's operating budget to add to the reserves. As determined appropriate by the Board of Directors, earnings from projected operations, student fees, and interest income may be designated to fund reserves. Allocations from the operating budget to reserves must continue until minimum target levels are reached.

10. ANNUAL REVIEW OF RESERVE FUNDING

a. Associated Students Reserves

Annually, following the independent audit, the Executive Director will submit recommendations for reserve funding and use to the Finance Committee for approval.

Upon approval from the Board of Directors, the reserves will be recorded into separate accounts on the financial records of ASI.

b. Titan Student Centers Reserves

Annually, during the budget process, the ASI Executive Director will submit recommendations for reserves funding and use to the Titan Student Centers Board of Trustees for approval.

Upon approval from the Titan Student Centers Board of Trustees and subsequently the Board of Directors, the reserves will be recorded into separate accounts on the financial records of the TSC at the beginning of each fiscal year.

Expenditures from reserve accounts not identified during the annual budget process require the Titan Student Centers Board of Trustees' and subsequently the Board of Directors' approval prior to implementing transactions.

Per CSU Chancellor's Office Executive Order 994, at a minimum of once every three years, each campus shall conduct an in-depth review to assess the adequacy of the reserves and the campus reserve policies

Deleted: TSC Revenue Fund¶

The TSC Revenue Fund is, in essence, a holding account used to disburse student fees to other designated accounts and to the Titan Student Centers (TSC) to support its annual operating budget. The safe level for this fund is one semester of Student Body Center (SBC) fee revenue.¶

applicable to the projects funded by debt, and shall make necessary adjustments and changes to account for changing conditions. For Major Maintenance and Repair/Capital Renovation and Upgrade Reserves, the reviews should include formal studies of facility systems and necessary funding levels to cover all aspects of cost of replacement through the reserve-funding plan.

11. USE OF RESERVES

The Executive Director and staff will identify the need for use of reserves and confirm that the use is consistent with the purpose of the reserves as described in this policy. This will include an analysis of the reason for any shortfall, the availability of any other sources of funds before using reserves, and an evaluation of the time period that the funds will be needed and replenished.

a. Authority to Use Reserves

The Executive Director, in consultation with the Board of Directors, is delegated authority to use reserves for emergency projects requiring immediate attention. The use of reserves will be reported to the Board of Directors at their next scheduled meeting, accompanied by a description of the analysis and determination of the use of funds and plans for replenishment to restore the reserve fund to the target minimum amount. The use of reserves for any other purpose will require the approval of the Board of Directors by a 2/3 majority vote.

b. Reporting and Monitoring

The Executive Director is responsible for assuring that reserves are maintained and used only as described in this Policy. Upon approval for the use of reserves, the Executive Director will maintain records of the use of funds and plans for replenishment, if required. The Executive Director will provide regular reports to the Board of Directors on the progress made toward restoring reserves to their target minimum amount, if required.

12. ADMINISTRATION

The Executive Director is responsible for the administration, revision, interpretation, and application of this policy. This Policy will be reviewed by the Board of Directors at a minimum of every three years, or sooner if warranted by internal or external events or changes. Changes to the Policy will be recommended by the Executive Director to the Board of Directors. Any changes to the reserve target levels or to the methods for funding the reserves will require a 2/3 majority vote of the Board of Directors.

DATE APPROVED: 05/08/2018
DATE REVISED: XX/XX/2020



College of Education

Board Report: Monique Lynch



Agenda



College of Ed Intros
Upcoming Events
Areas of Focus





1

College of Ed Intros

Intros



Lisa Kirtman, Ph.D
Dean, College of Education



Dianna Lopez, M.A.
Asst. Dean, College of Education

Intros



Monique Lynch
BOD COE
**Program: M.S. Higher
Education**



Rebekah Wong
BOD COE
Major: History

Intros

EICC

H.E.L.O.

Club
Teach

SCTA

SCEC

Instructional
Technology
Design



2

Areas of Focus

Areas of Focus



COE BOD Position
Accessibility

Increased
Communication

Helping COE
Feel
Connected





3

Upcoming Events

Upcoming Events

Ed Week - Nov 16 - Nov 1

Monday
Anti-racist
Event

Tuesday
Research
Symposium

Resource
Panel

Wednesday
Latinx/
Teachers of
Color

Thursday
Resume
Workshops
for Future
Teachers





Monique Lynch
Office Hours:
Thursdays 10am

Rebekah Wong
Office Hours:
Thursdays 12p-1p





Thank You!

Any Questions?





COLLEGE OF HEALTH AND HUMAN DEVELOPMENT

BOD: ADRIANA FERNANDEZ

PROJECTS/ GOALS

- ❖ Visibility
 - Instagram takeover on HHDICC's instagram
 - Sharing clubs and having them takeover
 - Share conferences and events and encourage students to register
- ❖ Advocacy
 - Bringing speakers that can speak on resources offered on campus (ex. Mental health)
 - Collaborating with Lobby Corps to encourage students to feel included this election! (registering, voting, getting informed)

HHD UPDATES


- ❖ Search for Co-director is progressing
 - Governance meeting this week
- ❖ Events and clubs are and will continue to be shared via instagram
- ❖ Budget report presented by ICC

HHD ICC

- ❖ Executive meetings:
 - Fridays 9:00-10:00 am
- ❖ ICC meetings:
 - Fridays 10:00-11:30 am

1ST HHD-ICC MEETING (9/11) RECAP

Thank you for attending and engaging!



A screenshot of a Zoom meeting grid showing 16 participants in a 4x4 layout. The participants are: Gina Hator - Director of Adm., Kurt Bridges - ODRR (She/Her), Kevin Linsagán (He, Him, His), Ceyleh Triana (She/Her/ Hers), Lilybeth Soria (She, Her, Hers), Hannah San Gabriel (She/Her), Benji Mamoun - Chair (She/Her/ Hers), Brandy Acenas (She/Her/ Hers), Sofia Herrera (She/Her/ Hers), Adriana Fernandez - AD BOO (She/Her), Kara Mohamed (She/Her/ Hers), Angela N. (She/Her) ICCSA, Gabriel C. (He/Him/His) - NSA, Joe Hwan Chris Lee (He/Him/His), Cately Camacho (She/Her/ Hers), and Austin Wells (He/ Him/ His). The Zoom interface at the bottom shows icons for mute, video, chat, and other controls.

With your teamwork and grit, we as Titans keep reaching higher!

Upcoming Events

- ❖ **Spring 2021 course registration Q&A**
 - **October 19, 2020 at 12:00pm**
 - **Zoom ID: 968 6940 3505**

- ❖ **National Student Leadership Diversity Conference**
 - **Encouraging students to register and attend**

Thank you!

AS1 Board of Director



**Adriana
Fernandez**



Office Hours:

Tuesdays 12:00-1:00pm

Zoom ID: 598 587 5960

October 6, 2020
Board of Directors
Executive Officers Report

PRESIDENT

Marcus Reveles

Defund the Police:

On the Chief Advisory Board, we talked about the feasibility of defunding campus police as demanded by CFA and entertained ideas. On the same day, I attended an SQE meeting on the discussion of defunding campus police so I will be connecting the board to SQE as requested by the advisory board on any information that they could use during discussion.

SWANA:

I had the opportunity to meet with SWANA and ASI student leaders about a funding council and promised resolution to bring to CSSA. The funding council is on standby and the resolution is in the works, once we gather support from student leaders at CSSA.

Congrats:

I wanted to shout out Janica for holding a successful SJEC meeting which hosted students and DIRC coordinators who we were happy to see. We are excited to be working with these communities throughout the year to bridge relations with students and communities through SJEC, Janica, and Aisha.

VICE PRESIDENT

Skylar Soria

Hi everyone I hope your midterms have been going well. Please make sure that you're taking care of yourselves and getting enough rest during this time. AICA had their first Multicultural Fest October 1st, and programming 1st virtual Speak Yo Truth was a success!

MEETINGS

- Dr. Vigil
 - Marcus and I had our monthly meeting with Dr. Vigil. We discussed him the concerns that students had towards Proctorio. spoke specifically about students who are not covered under DSS but still have invisible disabilities

- There's a website that the dean of students created that has a FAQ's. The website is fullerton.edu\Proctorio. Please direct students to this website if they addressed you with any concerns but also let Marcus and I know.
- Mental Health Task Force
 - Discuss the promotion of you@Fullerton at executive Senate
 - Discuss the advertisement of group sessions. Caps has created many group sessions for the semester; however, there are not a lot of students signing up for these sessions.
 - Discussed the importance of self-care and recreating in-person caps events on a virtual setting that can be put on you@Fullerton I.e. Puppy/Cat videos
- Funding Viewpoint Neutrality Task Force
 - Selene and I are sitting on the funding viewpoint neutrality task force to assist with giving students a better understanding of the new rules put in place towards funding after the Chancellor's Office new statement
 - We explained to Exec Senate the new rules that are going to put in place.

PROJECTS

- Freeform Kal Penns approves this message
- Pass the ballot voter initiative
- ASI Scholarships Due October 9th

CHIEF GOVERNMENTAL OFFICER

Lauren Loeb

Summary:

Last week the student representatives from Academic Senate and I completed the Civic Engagement resolution. I had the opportunity to attend an event hosted by Freeform with Kal Penn that focused on youth voter turnout. I met with SWANA students to discuss a resolution at CSSA. I met with the nonprofit CAUSE to talk about a collaborative event with CSUF that would bring different communities together.

Events/Meetings Attended:

- Kick 2020 in the Ballots. A Conversation with Kal Penn
- I spoke with Kal Penn and students from across the country about youth voter turnout and what we could be doing to make it easier for students to be able to vote in this election. CSUF was the only CSU to be represented for this event.
- CSSA Southern Region Legislative Affairs Committee

- I attended the CSSA Legislative Affairs Committee meeting for the Southern schools. We talked about the efforts we are making on our campus to push civic engagement and voter registration.
- SWANA-CSSA Meeting
- I met with SWANA students and other student leaders to discuss the possibility of a resolution being created and passed at CSSA. I am hoping to gain support from other campuses to be able to support SWANA student campus wide.
- CAUSE
- The nonprofit organization CAUSE wants to hold a collaborative event after the election on the topic “Working Across communities”. I got to meet with one of their organizers Justine to discuss the possibility of doing so.

Projects:

- My Lobby Corps team and I are preparing to give a PowerPoint presentation to ICC’s at their first meetings where we will be talk about the upcoming election, and our policy agenda for the academic year.
- I am preparing for my first event, a Q&A event surrounding local government and elected offices in the community on October 12th at 1:30pm.
- I am working with my advisors and the Gov. Relations office to continue the push for voter registration.

GOALS FOR NEXT WEEK:

- Begin presenting information to classes and ICC’s. _
- Meet again with Justine from the nonprofit CAUSE to talk about doing a collaborative event after the election. _
- Advertise for the Q&A event. _

ON-GOING:

- Continue to register students to vote through the Ballot Bowl link. _
- Weekly check-ins with my advisor.
- 1-on-1 with the ASI President to discuss progress and goals.

CHIEF INCLUSION AND DIVERSITY OFFICER

Janica Torres

Summary:

Attended Abled Advocators, Inter-Tribal Student Council, Sister Talk, and Students for Quality Education meetings. Had my one on one with Bobbie Porter. Attended Academic Senate. Attended CSSA Plenary to speak on behalf of the Philippines Human Rights Act during public

comment. Attended the Latinx Community Resource Center's program called Addressing Interpersonal Violence Through Community Accountability. Checked in on Vyvyana Woolridge of BSU after the Breonna Taylor decision. Met with SWANA leaders about CSSA resolution and ICC funding council. SJEC held its first meeting.

Events/Meetings Attended:

- Attended Abled Advocators meeting; joined the club and group chat.
- Attended Inter-Tribal Student Council meeting to discuss Land Acknowledgement for Academic Senate Diversity & Inclusion Committee and ask about Indigenous Heritage Month planning
- Attended Sister Talk meeting on topic #SayHerName, the day of the Breonna Taylor decision
- Checked in with Vyvyana of BSU after the Breonna Taylor decision
- Briefly attended Academic Senate before having to hop onto the ITSC meeting
- Attended Students for Quality Education teach-in on Abolition 101
- Had my one on one meeting with Bobbie Porter and briefly updated each other on our work
- Spoke in support of the Philippines Human Rights Act at the CSSA plenary during public comments
- Met with SWANA and ASI leaders to discuss CSSA resolution about their demographic and steps for ICC funding council
- Attended the Latinx Community Resource Center's program: Addressing Interpersonal Violence Through Community Accountability, a collaboration with the Women's & Adult Re-Entry Center and Title IX
- Attended Civic Engagement/Elections Diversity & Inclusion Subcommittee
- SJEC had its first meeting

Projects:

- Coalition Committee made of community leaders from all campus.
- Continuing work on Social Justice Week with Bobbie Porter
- Following up on actions to support the Philippine Human Rights Act.
- Working with DIRC coordinator Nate on program: Identity & Politics
- Reach out to Bobbie concerning SWANA demographic on campus
- Reach out to Dr. Stambough to follow up on Ethnic Studies Council for Academic Senate Diversity & Inclusion Committee
- Collaboration with Rosalina on election programming

GOALS FOR NEXT WEEK:

- Reach out to more communities and campus partners.
- Meet with Nate of DIRC and Tia of APARC
- Planning for next SJEC
- Make headway on Ethnic Studies requirement
- Follow up on Land Acknowledgement and Indigenous Heritage Month

ON-GOING:

- Continue to build relationships and advocate for communities.
- Keep building on SJEC

- Work towards Social Justice Week.
- Titans Together/One Book, One CSUF campaign
- PHRA
- SWANA ICC/Resolution support
- Ethnic Studies

CHIEF CAMPUS RELATIONS OFFICER

Nicole Gillespie

Summary:

The past couple weeks have been spent looking for students to sit on various Academic Senate campus-wide committees that still need students to fill those positions. There are growing concerns about the program, Proctorio, and I have heard from multiple students about feeling like their privacy is violated. I had meetings with the Auxiliary Services Corporation Board of Directors and the Alumni Association Board of Directors, both of which I am a voting member. Upcoming projects include finding more students to fill those open positions on Academic Senate campus-wide committees and presenting a Civic Engagement Resolution to Academic Senate.

Events/Meetings Attended:

- Auxiliary Service Corporation Board of Directors Meeting
 - I am one of the student representatives on behalf of the ASI President, and we went over their audit.
- Alumni Associate Board of Directors Meeting
 - I am the ASI student representative on this board that meets a few times each semester, we went over their audit.
- PAC Meeting
 - My coordinator and I met to discuss the Academic Senate campus-wide committees that need to be filled and there are quite a few of them. Please reach out in you are interested in getting involved.

Projects:

- Present the Civic Engagement Resolution to Academic Senate at their next meeting.

GOALS FOR NEXT WEEK:

- Fill the open positions on Academic Senate campus-wide committees with students.

ON-GOING:

- Weekly check-ins with my advisor.

CHIEF COMMUNICATIONS OFFICER

Khai Hoang

Summary:

Hello! For my role, this week was focused on logistical work. I met with Maria and Art to lay out instructions for the filming of Direct from the Board, as well as shared those guidelines with Marcus. Both of our "hosts" have filmed their first segments and the first episode is under editing, with hope for release as soon as we can in October. I also attended the Student Success Network CSU Conference, which was informative and another great engagement piece. The Student Governance Workgroup met to outline crucial issues we will be discussing going forward. In my 1-on-1 with our CEC Director, we recapped the event goals for CEC including collaborative/volunteer opportunities with the city of Fullerton's Parks and Recreation department to facilitate a park clean up. Lastly, Berhanu Tadesse, the AVP for IT/Academic Technology Services, met with me to discuss potential publicity and outreach in cooperation with the Southern California Society of Information Management (SCSIM) upcoming event, in which they want to do an industry meeting with students interested in working in IT, with further details to come later in October.

Events/Meetings Attended:

- Meeting with Art Serna and Maria
 - Discuss filming instructions, and set "deadlines" for Direct from the Board
- Meeting with CEC Director Amanda Alvarez
 - Updates on progress in the CEC to conduct events, starting with a park clean up, hopefully later this month
- Student Success Network CSU Conference
- Student Government Workgroup
 - discussing scope of that workgroup for the remainder of the semester
- SCSIM Day of Giving Meeting

Projects (continued from last update):

- Encourage student leaders in ASI to sign up for the Ambassador program and elaborate further on the details of the program as well as the responsibility student leaders will be taking on. Finalizing the interest form with guidance from programming and Street Team before moving to Marketing and Design for promotion and addition to the ASI Website.
- Revise and update "Fully Informed" as well to be more informative and briefer for students, and hopefully increase their reach. This will be done by having short biweekly/weekly updates from ASI regarding events and resources, as well as monthly/bimonthly longer conversations with key campus individuals to elaborate on items of particular interest.

GOALS FOR NEXT WEEK (continued from last update):

Here you will outline the goals and priorities that you will work on for the following week.

- Working with Art and Scott on the scheduling for the recording of both Fully Informed and Direct from the Board. Personally, will begin drafting simple script outlines to be approved before recording.
- Work with CEC to finalize their event list and move into planning and marketing phase. May outreach to Street Team.

- Recruit student leaders for the Ambassador Program and begin marketing for students-at-large who are interested.

ON-GOING:

- Attending the Comm. Team, CEC, one-on-one with the CEC Director, Programming, Governance Workgroup, University Events Committee meetings regularly
- Biweekly check-ins with my advisor

Selene Hanna, Treasurer/Secretary:

Hi Titans, hope your week is off to a good start. Good luck on midterms if you have any.

This week on the Finance Committee we'll be discussing the:

- Viewpoint Neutrality Requirement
- ASI Budget Process

Update: The first Executive Senate meeting went well! A few groups were absent, so we'll contact them with the information they missed. Our next meeting is October 21st at 1pm.

Joke of the week (from Tina): "What is a skeleton's favorite snack?"
Answer will be given at meeting.

Take care!
Selene Hanna

Seleena Mukbel, Vice Chair:

We will be interviewing 3 applicants during Thursday's governance meeting and hopefully recommending an HHD director to the board by the next BOD meeting.

Children's Center Updates

-Meeting was last week, and the committee discussed ways we can market the center through ASI. The center will be opening in person so spread the word!
-Word of mouth to ICC'S and students

Maria Linares, Board Chair:

Greetings ASI,

I hope you all had a restful weekend.

Meetings/Events:

- Had a "Welcome to BOD Check-in" with Rebekah Wong
 - We reviewed ASI Bylaws and BOD Operations policy

- Nicole and I had an Academic Senate meeting on 9/24
- The next Academic Senate meeting will take place on Thursday, 10/8
Meetings are held 11:30 AM - 12:50 PM and can be viewed via their YouTube
Live link at: CSUF Academic Senate Channel
<https://www.youtube.com/channel/UC1SIJN0RrmLTONvwiMJp5A>
- Met with Art and Khai to discuss Direct from the Board recordings
 - Submitted my video to Art and Khai 9/28
 - These videos will cover BOD updates
To watch an episode from last year click on this link
<https://www.youtube.com/watch?v=Oguf-KAzRSQ>
- ASI Student Government workgroup met 9/29
 - To read the resolution that led to the creation of this work group please click on this link <https://asi.fullerton.edu/wp-content/uploads/A-Resolution-Establishing-Work-Group-on-Student-Governance.pdf>
- Attended the Children's Center Advisory Committee meeting
- Attended the SWANA resolution/funding council meeting
- Met with a student interested in information about the HHD vacancy
 - She moved forward with submitting her application after our meeting
- TSC Board of Trustees
- Social Justice and Equity Commission
- Student Fee Advisory Committee orientation

Informational:

- ◆ I sent all ASI student leaders a reminder of Jacqueline's office hours held on Friday, October 2nd. Please save the Zoom link info I posted on the ALL ASI Group Me, it will be the same one for the entire semester. The next session will be Friday, October 16th from 1:00 to 3:00 pm. Reminder that office hours are held in 30-minute time slots. You are more than welcome to be on Zoom earlier to be the first student seen, however you will be in the virtual waiting room until the previous session is completed.

Have a wonderful rest of your week team. Good luck to all of you who have exams and papers due! See you all (virtually) at our Board of Directors meeting.

Maria Linares