



## Minutes

### ASI Board of Directors

📅 Tue December 7th, 2021

🕒 1:15pm - 3:45pm PST

📍 ASI Boardroom - Titan Student Union

#### 👤 In Attendance

##### 1. **Call to Order**

Mary Chammas, Chair, called the meeting to order at 1:19 p.m.

##### 2. **Roll Call**

Members Present: Arnwine, Carlsen, Chammas, Diaz, Kelley, Palacay, Rivera, San Gabriel, Sanchez, Shah, Sharma, Velazquez, Vigil, Wareh

Members Absent: Aquino, Bridges\*\*, Stambough (E), Wareh (E)

Liaisons Present: Dawson, Allen, Hallett, Mitchell, Torres, Wong

Liaisons Absent: Samaniego\*\*(E)

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

\* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

\*\* Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

**Decision:** EXCUSALS:

(San Gabriel-m/Arnwine-s) A motion was made and seconded to excuse Shah's late arrival, Dr. Stambough for university business, Samaniego's late arrival for university business and Wareh's absence due to a family emergency. The absences were excused by unanimous consent.

Shah arrived at 1:21pm

Bridges arrived at 1:41pm

Samaniego arrived at 1:47pm

**3. Approval of Agenda**

Chammas informed the board of changes to the agenda including the postponement of Time Certain from Dr. Fontaine to spring; and the postponement of the Closed Session for the Compensation and Classification Report, and the Executive Director's Report, both will be addressed in the spring.

**Decision:** (San Gabriel-m/Arnwine-s) The amended agenda was approved by unanimous consent.

**4. Consent Calendar**

**Decision:** There were three items on the consent calendar. The calendar was adopted by unanimous consent.

- a. **11/16/2021 ASI Board of Directors Meeting Minutes**
- b. **12/02/2021 Facilities Committee Meeting Minutes**
- c. **12/02/2021 Programs Assessment Committee Meeting Minutes**

**5. Public Speakers**

Members of the public may address Board of Directors members on any item appearing on this posted agenda or matters impacting students.

Asha Nettles, Director of Student Government, introduced Casey Ysaguirre, Academic Success Coordinator for ASI.

**6. Time Certain**

No Time Certain presentations.

a. **1:30pm: Dr. Sheryl Fontaine, Dean, HSS**

This item was postponed to spring 2022.

Not present.

7. **Executive Senate Reports**

There were no reports submitted.

a. **PROGRAMMING, CAMP TITAN, MGC, ESC**

8. **Unfinished Business**

None

There was no unfinished business.

9. **New Business**

a. **Action: Resolution to Approve the ASI Expanded Staff Support and Engagement Pilot Program**

*The Board will consider approving a resolution to approve staff engagement.*

*The Board will consider approving a resolution for the ASI Expand Staff Support and Engagement Pilot Program.*

**BOD 023 21/22 (San Gabriel-m/Velazquez-s) A motion was made and seconded to approve a resolution to accept the ASI Expanded Staff Support and Engagement Pilot Program.**

Chammas yielded to Keya Allen, Associate Executive Director, to review a presentation on the resolution and proposed program. The presentation covered activities and actions aimed towards increasing staff morale and overall happiness while also reducing stress. The presentation is an attachment to the minutes.

Chammas opened the floor to questions. There were no questions.

Chammas opened the floor to discussion.

Chammas discussed the transition from COVID to in-person and the impact to ASI. She encouraged the Board and management to continue to explore options for stress release.

Chammas asked if there were any objections to moving to a roll call vote. There were no objections.

**Decision: BOD 023 21/22 (San Gabriel-m/Velazquez-s) Roll Call Vote: 12-0-0 The motion to approve the resolution to accept the ASI Expanded Staff Support and Engagement Pilot Program was adopted.**

**b. Action: Resolution: Spring 2022 Board and Committee Meeting Schedule**

*The Board will consider approving a resolution to establish the spring 2022 Board and Committee meeting schedule.*

*The Board will consider approving a resolution to establish the Spring 2022 Board and Committee meeting schedule.*

**BOD 02X 21/22 (Arnwine-m/ Palacay-s) A motion was made and seconded to approve the spring 2022 Board and Committee meeting schedule.**

Chammas reviewed the schedule.

Chammas opened the floor to questions.

Chammas opened the floor to discussion.

- Carlsen, are we keeping ...?
- Dawson discussed, noting the chair of elections judicial council. Was the coordinator --name is missing. Nettles answered, the elections judicial council member will be appointed next semester.

Chammas asked if there were any objections to moving to a roll call vote.

**Decision: BOD 024 21/22 (Arnwine-m/Palacay-s) Roll Call Vote: 12-0-0 The motion to approve the resolution to establish the Spring 2022 Board and Committee meeting schedule was adopted.**

**c. Action: Resolution: 990 Tax Form**

*The Board will consider approving a resolution to approve the 990 Tax Form for Associated Students Inc.*

*The Board will consider approving a resolution to approve the 990 Tax Form for Associated Students Inc.*

**BOD 025 21/22 (San Gabriel-m/Palacay-s) A motion was made and seconded to approve the resolution to approve the 990 Tax Form for Associated Students Inc.**

Chammas yielded to Carolyn Ehrlich, Director of Finance to provide an overview of the resolution and tax form. Ehrlich reviewed the tax filing statement and resolution.

Chammas opened the floor to questions.

- Dawson asked if the list of Board and management is for the last year or current year. Ehrlich confirmed the report is from the prior year.

Chammas opened the floor to discussion. There were no points of discussion.

Chammas asked if there were any objections to moving to a roll call vote. There were no objections.

**Decision: BOD 025 21/22 (San Gabriel-m/Palacay-s) Roll Call Vote: 13-0-0 The motion to approve the resolution to approve the 990 Tax Form for Associated Students Inc. was adopted.**

**d. Action: Resolution: Appointment of the Director for the College of Communications (Governance)**

*The Board will consider approving a resolution to appoint Victoria Santana to serve as Director for the College of Communications effective immediately through May 31, 2022.*

*The Board will consider approving a resolution to appoint Victoria Santana to serve as Director for the College of Communications effective immediately through May 31, 2022.*

**BOD 026 21/22 (Kelley-m/Diaz-s) A motion was brought to the Board from the Governance Committee to approve a resolution to appoint Victoria Santana to serve as Director for the College of Communications effective immediately through May 31, 2022.**

Chammas yielded to Alison Sanchez, Governance Committee Chair, to review the interview and selection process of the Governance Committee.

Sanchez introduced Santana.

Santana introduced herself to the board and reviewed a presentation. The presentation is an attachment to the minutes.

Chammas opened the floor to questions. There were no questions.

Chammas opened the floor to discussion. There were no points of discussion.

Chammas asked if there were any objections to moving to a roll call vote. There were no objections.

**Decision: BOD 026 21/22 (Governance) Roll Call Vote: 13-0-0 The motion to approve a resolution to appoint Victoria Santana to serve as Director for the College of Communications effective immediately through May 31, 2022 was adopted.**

e. **Action: Resolution: 2022-2023 Operating Fees: Titan Student Union (Finance)**

*The Board will consider approving the 2022-2023 Operating Fees for the Titan Student Union, which reflects no changes from the current rates.*

*The Board will consider approving the 2022-2023 Operating Fees for the Titan Student Union, which reflects no changes from the current rates.*

**BOD 027 21/22 (Finance) A motion was brought from the Finance Committee to the Board to approve a resolution approving the 2022-23 Operating Fees for the Titan Student Union.**

Chammas yielded to Carlsen, Chair of Finance Committee. Carlsen shared a presentation for the 2022-2023 Operating Fees for the Titan Student Union stating there will be no changes from the current rates.

Chammas opened the floor to questions. There were no questions.

Chammas opened the floor to discussion. There were no points of discussion.

Chammas asked if there were any objections to moving to a roll call vote. There were no objections.

**Decision: BOD 027 21/22 (Finance) Roll Call Vote: 13-0-0 The motion to approve a resolution to establish the 2022-2023 Operating Fees for the Titan Student Union was adopted.**

f. **Action: Resolution: 2022-2023 Operating Fees: Student Recreation Center (Finance)**

*The Board will consider approving the 2022-2023 Operating Fees for the Student Recreation Center, which reflects no changes from the current rates.*

*The Board will consider approving the 2022-2023 Operating Fees for the Student Recreation Center, which reflects no changes from the current rates.*

**BOD 027 21/22 (Finance) A motion was brought from the Finance Committee to the Board to approve a resolution approving the 2022-23 Operating Fees for the Student Recreation Center.**

Chammas yielded to Carlsen, Chair of Finance Committee. Carlsen shared information for the 2022-2023 Operating Fees for the Student Recreation Center stating there are no changes to current rates.

Chammas opened the floor to questions. There were no questions.

Chammas opened the floor to discussion. There were no points of discussion.

Chammas asked if there were any objections to moving to a roll call vote. There were no objections.

**Decision: BOD 027 21/22 (Finance) Roll Call Vote: 13-0-0 The motion to approve a resolution to establish the 2022-2023 Operating Fees: Student Recreation Center was adopted.**

g. **Notice of Closed Session - ASI Annual Classification and Compensation Report (Education Code, §89307, subdivision (e))**

This item was postponed.

h. **Action: ASI Annual Classification and Compensation Report**

*The Board will consider accepting the ASI annual classification and compensation report reviewed in closed session.*

This item was postponed.

10. **Reports**

a. **COLLEGE REPORTS:**

i. **HSS**

Arnwine and Velasquez, Directors for the College of Humanities and Social Sciences reviewed a report highlighting the goals, budget and activities for the college. The presentation is an attachment to the minutes.

- Dawson asked, HSS ICC has a generous budget, why have the funds not been spent? Velazquez answered, many clubs are transitioning between Covid to in-person meetings.
- Carlsen asked, has any organization within the ICC traveled to conferences during the semester. Velazquez answered, not that he knows of.

ii. **NSM**

Shah and Palacay, Directors for the College of Natural Sciences and Mathematics, reviewed a report highlighting the goals, budget, and activities for the college. The presentation is an attachment to the minutes.

- Carlsen asked, prior to Covid were there more in-person venues compared to now, why focus on virtual engagements? Shah, there wasn't as much a venue for virtual events prior to Covid. Virtual events allow more students to attend especially those with busy schedules. Palacay answered, students have preferred a virtual meeting as they are easier to attend.

b. **EXECUTIVE REPORTS:**

i. **Executive Officers Report**

- Mitchell shared information regarding his schedule during and after finals and encouraged all to do well.
- Dawson shared highlights from her report and her schedule during finals.
- Hallett encouraged all to focus on doing well during exams.
- Wong shared gratitude for all who attended recent events.
- Samaniego shared highlights from her written report.
- Torres shared highlights from her written report, congratulations to Wong for the community-building efforts, expressed gratitude for events attended.

ii. **Executive Director**

Report postponed to spring.

c. **BOARD LEADERSHIP REPORTS:**

i. **Treasurer/Secretary Report**



No report

ii. **Vice Chair Report**

No report.

iii. **Chair Report**


Chammas shared highlights from her written report. Reminded members to schedule visits with College Deans, turn in ICC reports for colleges. Everyone is to respond to the calendar invites sent to them. She encouraged all to take care and do well on their final exams.

11. **Announcements/Member's Privilege**


- o Chammas announced, the library will not be open 24/7 during finals week. Hot chocolate and cakepops in the board office. She shared that the BOD will start a new encouragement program called, Tuffy Toss. Every meeting a member will be chosen for their efforts in attending events, participating in ASI, etc. A special "Tuffy the Bear" will rotate throughout the Board. Recipients can write their name on Tuffy the Bear's sleeve. Members will not be allowed to be selected twice. The first Tuffy Toss goes to Rivera. Rivera will select the next member at the first meeting in spring.
- o Samaniego announced, the TSU will be open 24 hours during All Night Study week.
- o Dawson announced, there will be All-Night-Study events in the TSU starting 12-08-2021. Additional information is on the instagram page. She encouraged members to share with their colleges and followers.
- o Rivera announced, there are therapy dogs in the library.

12. **Adjournment**

Chammas, Board Chair, adjourned the meeting at 2:27 pm.

  
Morgan Diaz (Jan 26, 2022 09:40 PST)

Morgan Diaz, Board Secretary

  
Susan Collins

Susan Collins, Recording Secretary

## Roll Call 2021-2022

12/07/2021 ASI Board Meeting Roll Call

Attendance	Board Members		
		Present	Absent
ARTS	AQUINO	RAMON	1
HSS	ARNWINE	MARCUS	1
HHD	BRIDGES	KORLI	1
TREASURER (CBE)	CARLSEN	CHRISTOPHER	1
SECRETARY (ARTS)	DIAZ	MORGAN	1
COMM	KELLEY	LYDIA	1
NSM	PALACAY	NADINE	1
ECS	RIVERA	SEBASTIAN	1
HHD	SAN GABRIEL	HANNAH	1
VICE CHAIR (EDU)	SANCHEZ	ALISON	1
NSM	SHAH	NAMAN	1
Academic Senate Rep.	STAMBOUGH	STEPHEN	1
COMM	VACANT		
EDU	VACANT		
HSS	VELAZQUEZ	DAVID	1
Univ. President's Rep.	VIGIL	VINCENT	1
ECS	WAREH	DANIA	1
CHAIR (CBE)	CHAMMAS	MARY	1
		Present	Absent
		11	5

Attendance	Liaisons			
		Present	Absent	
VP	DAWSON	KIRA	1	
ASSOC. ED	ALLEN	KEYA	1	
CCRO	HALLETT	CASSIE	1	
PRESIDENT	MITCHELL	JOSH	1	
CGO	SAMANIEGO	DIXIE		1
CIDO	TORRES	JANICA	1	
CCO	WONG	JENNA	1	
		Present	Absent	
		6	1	

\*Recording Secretary: Susan Collins

Excused:

Shah arrived at 1:26pm

Bridges arrived at 1:41pm

Samaniego arrived at 1:47pm

Roll Call Votes	23	023 - Staff Pilot Program			024 - Meeting Schedule			025 - 990 Tax Form			
		Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	
ARTS	AQUINO	RAMON	Absent								
HSS	ARNWINE	MARCUS	1			1			1		
HHD	BRIDGES	KORLI	Absent								
TREASURER (CBE)	CARLSEN	CHRISTOPHER	1			1			1		
SECRETARY (ARTS)	DIAZ	MORGAN	1			1			1		
COMM	KELLEY	LYDIA	1			1			1		
NSM	PALACAY	NADINE	1			1			1		
ECS	RIVERA	SEBASTIAN	1			1			1		
HHD	SAN GABRIEL	HANNAH	1			1			1		
VICE CHAIR (EDU)	SANCHEZ	ALISON	1			1			1		
NSM	SHAH	NAMAN	1			1			1		
Academic Senate Rep.	STAMBOUGH	STEPHEN	Absent								
COMM	VACANT										
EDU	VACANT										
HSS	VELAZQUEZ	DAVID	1			1			1		
Univ. President's Rep.	VIGIL	VINCENT	1			1			1		
ECS	WAREH	DANIA	Absent								
CHAIR (CBE)	CHAMMAS	MARY	1			1			1		
			Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain
			12	0	0	12	0	0	12	0	0

Roll Call Votes			026			027 - TSU Operating Fees			028 - SRC Operating Fees		
			Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain
ARTS	AQUINO	RAMON	Absent								
HSS	ARNWINE	MARCUS	1			1			1		
HHD	BRIDGES	KORLI			1			1			1
TREASURER (CBE)	CARLSEN	CHRISTOPHER	1			1			1		
SECRETARY (ARTS)	DIAZ	MORGAN	1			1			1		
COMM	KELLEY	LYDIA	1			1			1		
NSM	PALACAY	NADINE	1			1			1		
ECS	RIVERA	SEBASTIAN	1			1			1		
HHD	SAN GABRIEL	HANNAH	1			1			1		
VICE CHAIR (EDU)	SANCHEZ	ALISON	1			1			1		
NSM	SHAH	NAMAN	1			1			1		
Academic Senate Rep.	STAMBOUGH	STEPHEN	Absent								
COMM	VACANT										
EDU	VACANT										
HSS	VELAZQUEZ	DAVID	1			1			1		
Univ. President's Rep.	VIGIL	VINCENT	1			1			1		
ECS	WAREH	DANIA	Absent								
CHAIR (CBE)	CHAMMAS	MARY	1			1			1		
			Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain
			12	0	1	12	0	1	12	0	1

## **ASI Expanded Staff Support and Engagement Pilot Program**

In order to foster a productive, supportive, and engaging work environment, and in response to challenges presented by the ongoing global pandemic, ASI has developed a pilot program to expand support and engagement of staff.

This temporary pilot program continues the organization's focus on the 2020-25 ASI Strategic Plan, specifically the goal of encouraging staff development. It will begin in the spring semester 2022 and be in place until June 30, 2022, at which time it will be assessed for effectiveness.

### **Employee Health and Wellness**

An expanded health and wellness program will be offered by enhancing and adding to existing programs. Some possible examples:

- Expand and communicate the Employee Assistance Program more effectively
- Develop strategies to practice mindfulness at work
- Offer ASI staff-only classes at the SRC and a walking program

### **Modified Work Schedule/Telecommuting Opportunities**

Shifted or adjusted work schedules or telecommuting may be considered where such arrangements will maintain core business hours and continue to meet the needs of the organization.

- Adjusted arrival or departure time while still working the core hours of 9 am – 4 pm while meeting labor law requirements for number of hours worked per day, meal breaks, etc.
- Allowing compressed 9/80 work schedule (working 80 hours over 9 rather than 10 work days)
- Telecommuting one day every two weeks (This would require a pre-approved plan for the type of work the employee will perform, clear expectations and deliverables, and the expectation that employees are to be readily accessible during their telecommuting workday; ASI is not a multi-state employer; employees with flexible work locations shall reside within the state of California)
- Hybrid work schedule (a mixture of the above options) unique to the employee

### **Operational Support**

To ensure ASI employees are provided every opportunity to be successful in their job, ASI will make adjustments and improvements to the employee work experience. Some possible examples:

- Increased training for supervisors/managers on effective employee engagement and development
- Advancing a new employee's first two days of sick time accrual
- Evaluating and improving physical work space aspects like ergonomics, lighting, and temperature

### **Organizational Communication**

Strengthened communication efforts will be launched to transparently share updates and information about ASI and the university and solicit feedback from staff. Some possible examples:

- Continue to expand and improve organizational communication by including messages of motivation and accomplishment
- Expand staff recognition opportunities from ASI leadership, department directors, and area managers, including highlighting staff accomplishments
- Coffee Breaks with ASI senior management, including Dave, Keya, and Carol

### **Staff Encouragement and Activities**

Additional creative, fun, and engaging activities will be provided for staff to participate, including recreating the Fun Committee into a Team Building Committee that will include employees in staff development, provide peer-driven expertise sharing, and create other fun activities. Some examples:

- Encourage genuine breaks and lunches away from desks/offices
- Providing small office plants or other motivational office items



**CALIFORNIA STATE UNIVERSITY, FULLERTON™**

**A Resolution to Approve the ASI Expanded Staff Support and Engagement Pilot Program**

Sponsor: Mary Chammas

**WHEREAS**, the Associated Students Inc., CSUF (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

**WHEREAS**, ASI is governed by ASI Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

**WHEREAS**, the COVID 19 pandemic presented operational challenges that significantly impacted businesses and organizations across the nation, and research has shown that job-related stress has increased at a high rate in 2020 and 2021<sup>1</sup>; and

**WHEREAS**, ASI professional employees have expressed similar concerns about job-related stress, health, and wellness over the past 120 days since ASI returned to in-person operations; and

**WHEREAS**, ASI is committed to providing a productive, supportive, and engaging work environment for professional and student staff; and

**WHEREAS**, ASI continues to address concerns and expand the support of employee health, wellness, and challenges with managing work after returning to in-person work in the office; therefore let it be

**RESOLVED**, the ASI Board of Directors approves the ASI Expanded Staff Support and Engagement Pilot Program, a program that includes a focus on Employee Health and Wellness, Modified Work Schedules and Telecommuting, Operational Support, Organizational Communication, and Encouragement Activities; and let it be further

**RESOLVED**, this temporary pilot program continues the organization's focus on the 2020-25 ASI Strategic Plan, specifically the goal of encouraging staff development; therefore let it be

**RESOLVED**, this temporary pilot program will expire on June 30, 2022, at which point the Executive Director, in consultation with management, will assess the effectiveness of the pilot program and propose the continuation of any necessary aspects of the program, and let it be further

**RESOLVED**, that this resolution be distributed to ASI Administration for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton,  
on the \_\_\_\_ day of December in the year two thousand twenty-one.

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Mary Chammas  
Chair, Board of Directors

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Morgan Diaz  
Secretary, Board of Directors

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<sup>1</sup> Gallup State of the Global Workplace 2021 Report <https://www.gallup.com/workplace/349484/state-of-the-global-workplace.aspx>



# EXPANDED STAFF SUPPORT & ENGAGEMENT PILOT PROGRAM

*Dr. Dave Edwards*

*December 7, 2021*



CALIFORNIA STATE UNIVERSITY  
**FULLERTON™**

# EMPLOYEE HEALTH AND WELLNESS

## Possible Examples:

- Provide online in-office wellness and fitness classes.
- Develop strategies to practice mindfulness at work (i.e., how to slow down, be present, and be aware of our needs, mental health, and interactions with others).
- Create an ASI staff-only wellness program at the Student Recreation Center.
- Develop an ASI friendly walking program to encourage staff to take a quick break and walk around campus.

# MODIFIED WORK SCHEDULE / TELECOMMUTING OPPORTUNITIES

- Adjusted arrival or departure time while still working the core hours of 9 am – 4 pm.
- Adjusted work hours like “9/80” (employee works 9 days in a two week period with the 10<sup>th</sup> day off, still working 80 hours in those two weeks).
- Telecommuting one day every two weeks.
- Hybrid work schedule (a mixture of options) unique to the employee that meets the business needs of ASI.



# OPERATIONAL SUPPORT

## Possible Examples:

- Encourage staff to engage with their manager and director about how best to manage their schedule and work load, including reducing interruptions, completion of projects, time management, etc.
- Train supervisors/managers (and all staff) on employee-related issues and staff development.
- Encourage new employees use sick time for mental health appointments, if needed.
- Support healthy and comfortable staff work environment.
  - Evaluate lighting and temperature; ergonomic office evaluation

# ORGANIZATIONAL COMMUNICATION

## Possible Examples:

- Continue to expand and improve organizational communication to employees with purposeful, intentional, and regular information.
- Expand staff recognition opportunities from ASI leadership, department directors, and area managers, including highlighting staff accomplishments in staff meetings and ASI-wide communication.
- Coffee Breaks with ASI Leadership (Dave, Carol, and Keya): scheduled times for staff to join leadership for coffee to chat, share feedback, and seek guidance.
- Continue to invite VPSA to ASI All Staff and Senior Staff.

# STAFF ENCOURAGEMENT AND ACTIVITIES

## Possible Examples:

- Designate a Recharge Room for breaks.
- Encourage genuine breaks and lunches away from desk.
- Reestablish the Fun Committee and rename to Team Building Committee to provide support to staff.
- Provide small plants or other office motivational office items for employees' offices
- Invite employees to participate in staff development (e.g., “Leaders Teaching Leaders”) to provide peer-driven expertise sharing, creative skill building, and other fun activities at staff meetings.



CALIFORNIA STATE UNIVERSITY, FULLERTON™

**RESOLUTION: SPRING 2022 BOARD AND COMMITTEE MEETING SCHEDULE**

**Sponsors:** Mary Chammas

**WHEREAS**, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

**WHEREAS**, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

**WHEREAS**, The Board of Directors establishes standing committees to evaluate and make recommendations on resolutions referred to them in accordance to ASI Policy; and

**WHEREAS**, the meeting frequency of the Standing committees of the Board of Directors is outlined in the ASI Bylaws and ASI Policy Concerning the Board of Directors Operations; and

**RESOLVED**, ASI approves the Spring 2022 Board and Committee Meeting Schedule; and let it be finally

**RESOLVED**, that this Resolution be distributed to applicable ASI departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the seventh day of December in the year two thousand and twenty-one.

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Mary Chammas  
Chair, Board of Directors

Morgan Diaz  
Secretary, Board of Directors

# ASI Board and Committee Meetings ~ Spring 2022

START DATE	MEETING	CHAIR	DAY	YEAR	LOCATION	TIME START	TIME END	DURATION
1/25/2022	ASI BOARD OF DIRECTORS	Mary Chammas	Tuesday	2022	Boardroom	1:15 PM	3:45 PM	2:30
1/27/2022	FINANCE COMMITTEE	Chris Carlsen	Thursday	2022	Boardroom	1:15 PM	2:30 PM	1:15
1/27/2022	GOVERNANCE COMMITTEE	Alison Sanchez	Thursday	2022	Boardroom	2:30 PM	3:45 PM	1:15
2/3/2022	FACILITIES COMMITTEE	Morgan Diaz	Thursday	2022	Boardroom	1:15 PM	2:30 PM	1:15
2/17/2022	PROGRAMS ASSESSMENT	Morgan Diaz	Thursday	2022	Boardroom	1:15 PM	2:30 PM	1:15
2/1/2022	CHILDREN'S CENTER ADVISORY	Alison Sanchez	Tuesday	2022	Boardroom	3:30 PM	4:30 PM	1:00
2/18/2022	ELECTIONS JUDICIAL COUNCIL	Elections Director	Friday	2022	Boardroom	9:00 AM	10:00 AM	1:00

ASI Board of Directors	Finance Committee	Governance Committee	Facilities Committee	Programs Assessment	Children's Center Advisory	EJC
1/25/2022	1/27/2022	1/27/2022	2/3/2022	2/17/2022	2/1/2022	2/18/2022
2/8/2022	2/10/2022	2/10/2022	3/3/2022	3/17/2022		2/25/2022
2/22/2022	2/24/2022	2/24/2022	4/14/2022	4/28/2022		3/4/2022
3/8/2022	3/10/2022	3/10/2022	4/28/2022			3/11/2022
3/22/2022	3/24/2022	3/24/2022				
4/5/2022	4/7/2022	4/7/2022				
4/19/2022	4/21/2022	4/21/2022				
5/3/2022						

*The meetings of the ASI Board of Directors and Committees of the Board are open to the public. All students are encouraged to attend. The Boardroom is located on the second floor of the Titan Student Union.*

## No Meetings

Spring Recess: 2/28/22 - 3/1/22 ~ Campus Closed

Finals Week: 5/16/22 - 5/20/22



CALIFORNIA STATE UNIVERSITY, FULLERTON™

### **Resolution to Accept Internal Revenue Service Form 990**

**WHEREAS**, the Associated Students Inc. (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

**WHEREAS**, ASI is governed by ASI Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

**WHEREAS**, the United States Internal Revenue Service requires nonprofit organizations that are recognized as tax-exempt to file an annual information return with the IRS; and

**WHEREAS**, IRS Form 990 outlines the organization's tax obligations, is a public document, and must be reviewed by the organization's Board of Directors before it is filed; and

**WHEREAS**, ASI's Form 990 is prepared by the organization's independent auditing firm and reviewed by the ASI Director of Financial Services; therefore let it be

**RESOLVED**, the ASI Board of Directors accepts the 2020 IRS Form 990; and let it be finally

**RESOLVED**, that this resolution be distributed to the ASI Executive Director and ASI Director of Finance, and applicable ASI departments for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc. California State University, Fullerton on this seventh day of December in the year two thousand twenty-one.

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Mary Chammas  
Chair, Board of Directors

Morgan Diaz  
Secretary, Board of Directors



CALIFORNIA STATE UNIVERSITY, FULLERTON™

**APPOINTMENT OF THE DIRECTOR FOR THE COLLEGE OF COMMUNICATIONS**

**Sponsors:** Alison Sanchez

**WHEREAS**, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

**WHEREAS**, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

**WHEREAS**, ASI's mission is to provide students and campus community members with important social, cultural, and recreational opportunities as well as a wide range of programs and services; and

**WHEREAS**, per policy, in the event of a vacancy on the Board of Directors, the Governance Committee shall recommend a Director for the appointment to a majority vote approval by the Board; and

**WHEREAS**, the Governance Committee has recommended Victoria Santana as the Director for the College of Communications; therefore let it be

**RESOLVED**, ASI approves the appointment of Victoria Santana as the Director for the College of Communications, effective immediate through May 31, 2022; and let it be finally

**RESOLVED**, that this Resolution be distributed to applicable ASI departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the seventh day of December in the year two thousand and twenty-one.

---

Mary Chammas  
Chair, Board of Directors

Morgan Diaz  
Secretary, Board of Directors

# ASI Board of Directors Vacancy Application 2021–22

#6

## **CERTIFICATION OF ACADEMIC PROGRESS REQUIRED FOR APPLICATIONS**

Applicants for office in the Associated Students, CSUF, Inc. must meet academic and university requirements to be to hold office. The form below is intended to present the majority of these requirements and to expedite the procedure whereby your application and continuing eligibility can be verified. For a complete statement of qualifications, please see Article X of the ASI Bylaws.

- I hereby acknowledge that I have read, understand, and agree to the preceding statements.

## **REQUIREMENTS OF APPLICANT:**

All applicants must have been enrolled at CSUF for at least one semester, must be in good standing with the university, must not be on probation, and must have earned a CSUF semester grade point average of 2.0 in the past semester and have a CSUF cumulative grade point average of 2.5 for all classes at CSUF. In addition, all Board of Directors candidates must be enrolled in the college for which they are running or meet any special qualifications, as stated in the ASI Bylaws.

## **ACADEMIC REQUIREMENTS WHILE HOLDING OFFICE:**

### **Undergraduate Student:**

Minimum GPA per semester required: 2.0  
Minimum CSUF cumulative GPA required: 2.5  
Current units enrolled in: 6 or more

### **Graduate Student:**

Minimum GPA per semester required: 2.0  
Minimum CSUF cumulative GPA required: 2.5  
Current units enrolled in: 3 or more

(The maximum units allowed while in office are 150 semester units, or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate student officers are allowed to earn a maximum of 50 semester units.)

I certify that I am an eligible applicant based on the academic requirements listed above and that I will complete the required 6 units of credit for undergraduate student applicants or the required 3 units of credit for graduate student applicants while running for office.

I also certify that I fully understand the academic progress regulations and that I will



**be disqualified from office upon failing to meet these requirements. \***

#### **POSITION RESPONSIBILITIES AND COMMITMENT**

**Applicants must understand and agree to uphold the following responsibilities and commitments:**

#### **CERTIFICATION OF AGREEMENT:**

**I agree, if appointed to serve as a Board of Directors Member, to be available during the Fall and Spring semesters on Tuesdays and Thursdays between 1:00 PM and 4:00 PM in order to attend ASI Board of Directors meetings and committee meetings.**

**I agree, if elected, to be available for mandatory Training/Planning/Retreat programs tentatively scheduled for:  
– January 5, 6, and 7, 8am–5pm each day, January Retreat and Training Sessions  
\*dates may adjust with advance notice as program and academic calendar is finalized**

**I agree, if elected to serve as a member of the ASI Board of Directors, to incorporate the following responsibilities into my role, per ASI Policy Concerning Board of Directors Operations:**

**1. Board members are required to attend (prepared and on time) for the entire duration of all meetings of the Board of Directors which take place every Tuesday from 1:15 – 3:45 P.M.**

**2. Board members are required to sit on an Associated Students, Inc. standing committee and be a liaison to at least one of the following: the Association for Inter Cultural Awareness (AICA), Community Service Inter-club Council (CSICC), Sports Club Inter-club Council (SCICC), Mesa Cooperativa, the Black Student Union (BSU), the Resident Student Association (RSA), the Inter Fraternity Council (IFC), the National Pan-Hellenic Council (NPHC), PanHellenic Council (PHC), and the Multicultural Greek Council (MGC).**

**3. Directors of the Board are required to attend their college's Inter-club council meetings. If scheduling conflicts arise, the director(s) shall have regular contact meetings with their Inter-club council chair, Inter-club council members, and their assistant dean.**

**4. Directors of the Board shall establish and maintain weekly office hours (at least one**

- I hereby acknowledge that I have read, understand, and agree to the preceding statements.

hour a week and by appointment). These hours shall be posted on their respective college's bulletin board and outside the Board of Directors' office.


5. When time permits, the Board Chair may schedule ASI promotional events for the Board to carry out after the adjournment of Board Meetings.

6. Directors of the Board are required to keep in contact with their constituents, college-based Deans or Assistant/Associate Deans, and report to the Board on issues and concerns from their college. Two reports will be given each week during regularly scheduled Board of Directors meetings beginning the third week of the fall semester. The reports will be given in alphabetical order, with respect to the college's names.

7. No member of the ASI Board of Directors shall serve as an officer or director of an ASI program, funding council, or board.

8. No member of the ASI Board of Directors shall be employed by the Associated Students Inc.

ANY INFRACTION OF THESE ABOVE AGREEMENTS MAY RESULT IN MY IMMEDIATE REMOVAL FROM OFFICE/POSITION \*

<b>Name *</b>	Victoria Santana
<b>Address *</b>	
<b>Primary Phone Number *</b>	
<b>Secondary Phone Number *</b>	
<b>Student Email Address (@csu.fullerton.edu) *</b>	
<b>Applicant CWID *</b>	
<b>CSUF Major(s) (and Minor(s), if applicable) *</b>	Double Major Communicative Sciences and Disorders and Child and Adolescent Development (Emphasis Family and Community Conte ts)
<b>Which Board of Directors position are you applying for?: (Drop down) *</b>	College of Communications
<b>Semesters Completed at CSUF *</b>	10
<b>Units Completed at CSUF: *</b>	129
<b>Units In Progress at CSUF (this semester) *</b>	12
<b>CSUF Class Level *</b>	Senior

**Expected CSUF Graduation Date (MM/YY) \***

12/23

**What do you believe is the role of ASI on our campus and how does that role relate to this position? \***

Through leadership, volunteerism, and a passion for helping others, ASI helps students be connected better to their community, peers, professors, and most importantly, their school as a whole. This role is essential to the growth of community and feeling of belongingness that is lacking in many college campuses. By helping with the creation of policy for ASI, authorizing all funding allocations to programs and services, and fighting for student interests on committees and boards, the position of Board of Director is critical in helping to better bridge that relationship.

**Tell us about any relevant past involvement or work experience that you have and how it will help you as a Director for your college. \***

My current title is a Senior Recreation Leader for the City of La Mirada. In this position I have many relevant duties that include, but are not limited to, event planning, budgeting for programming and special events, recreation programming, and leading other employees to reach success. I have developed leadership skills that allow me to take on new projects head on with confidence and composure. I am certain that I possess the skills and disposition necessary to be an asset to ASI, whose own mission mirrors my personal values and wants.

**Why are you applying to the ASI Board of Directors? What do you hope to accomplish and/or get out of the experience? \***

I am applying for this position to further my involvement on campus. I am very passionate about my field, and being a part of a community that emphasizes the value of inclusivity and growth is especially important to me. I would like to contribute to the formation and establishment of a strong community of students seeking to grow as professionals on campus.

**Please state any other information that you believe should be considered in this application. \***

I have a sincere desire to take the next step in further developing and entering a role that will allow me to apply my new and previous knowledge in community building. This work is in alignment with my future career goals and ambitions. I am very eager, if given the opportunity, to take on this role and partner with other students who similarly seek excellence and growth on campus!

**Resume. Please upload your resume in PDF format. \***

**Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational  
Record Disclosure**

- I hereby acknowledge that I have read, understand, and agree to the preceding statement.

**A. University Policy**

**University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or**

approved research project, or c) the release of public directory information which has not been previously restricted by the student.

**B. Associated Students, CSUF, Inc. Authorization**

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

Digital Signature of Authorization and Certification of Application  
Enter Your Name \*

Victoria Santana

Enter your CWID \*

Date \*



Created  
**4 Nov 2021**  
9:12:29 AM  
**PUBLIC**

# Victoria Santana

## SUMMARY

Experienced student and community services leader with a demonstrated history of working within the government industry. Skilled in leadership, communication, office administration, and working with the community.

## EDUCATION

**California State University Fullerton — *Two Degrees in Progress***      Expected Graduation: Fall 2022  
*Bachelor of Science, Child and Adolescent Development*  
*Bachelor of Arts, Communicative Sciences and Disorders*

## WORK EXPERIENCE

**City of La Mirada, Community Services — *Senior Recreation Leader***      June 2021 - PRESENT

- Plans, develops, and supervises staff, volunteers, groups and individual children and adults participating in Community Services programs, services, special-events, and activities
- Helps plan and coordinate citywide special events
- Receives fees and payments for the City of La Mirada
- Assists with facility reservations and rentals

**City of Cerritos, Cerritos Senior Center — *Senior Specialist III***      October 2019 - October 2021

- Helped plan, organize, and worked a wide variety of programs for seniors including recreational, educational, and social services at the Cerritos Senior Center
- Assisted with daily operations that included providing senior patrons with resources and support
- Oversaw and supervised staff during the set-up of facility rentals, clean up and facility security

**City of La Mirada, Splash! Aquatics Center — *Guest Services Associate***      April 2019 - June 2021

- Worked at the Splash! front desk and provided information to guests in person and over the phone
- Received fees and payments for the City of La Mirada
- Assisted with Splash! reservations and rentals

**City of Fullerton, Fullerton — *Community Services Specialist I***      October 2018 - January 2020

- Coordinated a variety of duties related to playgrounds, facilities, recreation, events, and after-school programs
- Worked directly with an assigned class of approximately 20-25 students, acted as a positive adult role model, coach, and mentor
- Provided homework assistance, academic enrichment, and physical activity for children ages 5-12 years old

**City of Buena Park, Buena Park — *Recreation Leader II***      April 2016 - October 2019

- Implemented recreation activities for children, that included games, sports, and crafts
- Worked city-wide events including fine arts, theatre, and concerts
- Performed office coverage in City Hall, Community Center, and Senior Center

## CERTIFICATES

**Adult and Pediatric First-Aid, CPR, and AED Certified**

EXP: May 2023, American Heart Association



# Hello!

I am Victoria Santana (But I go by Tori)!

I am double majoring in:

- Communicative Disorders
- Child and Adolescent Development:  
Family and Community Contexts



I currently work in local government serving my community through the programming and planning of city-wide special events.



**Stroll**  
IN THE PARK  
Musical & Family Children's Activities

Thursday, July 29 | 6:30 - 8:30 p.m.

La Mirada Creek Park  
12021 Santa Gertrudes Avenue

MUSIC FROM:  
LOA GREYSON  
Island Soul

THE KINGS OF 88  
Classic Piano Rock

MARIACHI DIVAS  
Mariachi

MARKET HOURS 5-8:30PM

City of La Mirada logo in the top left corner.



**AFTER-SCHOOL CLUB**

Monday through Friday  
2-3 p.m. • Ages 6 to 12

- Outdoor fun • Crafts
- Homework help

Part Locations:  
Frontier • Gardenhill • Winderemere

Illustration of five diverse children running happily on a grassy field.



**HALLOWEENFEST**

SUNDAY, OCTOBER 31  
4:30 - 8:00 P.M.

NEFF ESTATE 14300 SAN CRISTOBAL DRIVE

Illustration featuring a jack-o'-lantern, a ghost, a witch on a broom, and a haunted house under a full moon, surrounded by candy corn.



**SALUTE TO VETERANS**  
2021

AN EVENING HONORING THE MEN AND WOMEN OF OUR NATION'S ARMED FORCES.

MONDAY, NOVEMBER 8, 2021  
6 - 8 P.M.

LA MIRADA THEATRE  
FOR THE PERFORMING ARTS

- ★ MILITARY MEMORABILIA
- ★ PATRIOTIC PROGRAM
- ★ MILITARY BANNER RECOGNITION
- ★ VETERANS RESOURCES

Five circular logos representing different military branches are displayed in a row.

## Fun Facts About Me!

- I love iced coffee
- My favorite foods are sushi and cupcakes
- I enjoy boxing and working out
- I love watching Harry Potter movies.

## My Goals and Ambitions:

- I have a passion to be a voice for others and bring joy to people in my community!
- My goal is to step into a role in which I can serve others and be a positive influence in their lives.







CALIFORNIA STATE UNIVERSITY, FULLERTON™

**Resolution: 2022-2023 Operating Fees: Titan Student Union**  
**Sponsors:** Christopher Carlsen

**WHEREAS**, The Associated Students Inc., CSUF (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

**WHEREAS**, ASI is governed by the ASI Board of Directors, which sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

**WHEREAS**, ASI oversees and operates the Titan Student Centers (TSC), which includes the operations of the Titan Student Union and Student Recreation Center; and

**WHEREAS**, the Titan Student Union sets rates for reservation and use of the spaces in the Titan Student Union including the various meeting rooms, patio and lounges and rates for the respective staff assigned to those events; and

**RESOLVED**, ASI approves the 2022-2023 Operating Fees for the Titan Student Union, which reflect no changes from the current rates; and let it be finally

**RESOLVED**, that this Resolution be distributed to the applicable ASI departments for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the seventh day of December in the year two thousand and twenty-one.

---

Mary Chammas  
Chair, Board of Directors

Morgan Diaz  
Secretary, Board of Directors

## **Titan Student Union 2022-2023 Operating Fees**

### **Room Rental Fees Philosophy**

- **CSUF registered student organizations**
  - Already “paid the cost” for TSU services through their student fees
  - No room rental charge
  - Direct costs are passed on to the group; e.g. building managers, etc.
  - Events sponsored by the alumni association included in this category
- **CSUF departments/on-campus groups**
  - Our goal is to recover, as close as possible, the actual total cost for the TSU to support the event
  - Baseline for rate structure
- **Student/staff personal use and Extended Education courses**
  - Rates are set between on-campus sponsored events and off-campus sponsored events
- **Off-campus groups**
  - No direct affiliation with CSUF
- **Wedding, Quinceanera, and bar/bat mitzvah**
  - Require special attention and more staff resources
  - Higher rate than regular off-campus sponsored events
- **Commercial filming**
  - Category adopted in 2003
  - Accommodates for higher staff and resources costs necessary for these types of projects
  - Hourly charge

	ASI/TSU Student Orgs. Alumni Orgs	CSUF Departments Schools Support Groups	Private Student/Staff Use		Extended Education	Off- Campus	Weddings Bar/Bat Mitzvahs Quinceaneras	Commercial Filming
			Student	Staff				
Pavilion AB	N/C	\$930	\$1,300	\$1,490	\$1,860	\$2,800	\$3,160	\$1,350/hr
Pavilion BC	N/C	\$620	\$870	\$990	\$1,240	\$1,900	\$2,110	\$900/hr
Pavilion A	N/C	\$620	\$870	\$990	\$1,240	\$1,900	\$2,110	\$900/hr
Pavilion B	N/C	\$310	\$435	\$495	\$620	\$950	\$1,055	\$450/hr
Pavilion C	N/C	\$310	\$435	\$495	\$620	\$950	\$1,055	\$450/hr
Atrium	N/C	\$310	\$435	\$495	\$620	\$950	\$1,055	\$450/hr
South Patio	N/C	\$310	\$435	\$495	\$620	\$950	\$1,055	\$450/hr
Titan Theatre	N/C	\$195	\$275	\$310	\$390	\$585	\$665	\$450/hr
Pub	N/C	\$95	\$135	\$150	\$190	\$285	\$325	\$450/hr
Food Court - East	N/C	\$155	\$215	\$250	\$310	\$465	\$525	\$450/hr
Food Court - West	N/C	\$155	\$215	\$250	\$310	\$465	\$525	\$450/hr
Courtyard	N/C	\$155	\$215	\$250	\$310	\$465	\$525	\$450/hr
Mainframe Patio	N/C	\$155	\$215	\$250	\$310	\$465	\$525	\$450/hr
Amphitheatre	N/C	\$50	\$70	\$80	\$100	\$150	\$170	\$300/hr
Quiet Lounge	N/C	\$45	\$65	\$70	\$90	\$150	\$155	\$450/hr
Alumni/Fireside Lounge	N/C	\$70	\$100	\$110	\$140	\$210	\$240	\$450/hr
Bowling Area								\$450/hr
TV Lounge								\$450/hr
Billiards								\$450/hr
Hallways								\$450/hr
Alvarado A	N/C	\$45	\$65	\$70	\$90	\$140	\$150	\$150/hr
Alvarado B	N/C	\$45	\$65	\$70	\$90	\$140	\$150	\$150/hr
Alvarado AB	N/C	\$90	\$125	\$145	\$180	\$270	\$310	\$150/hr
Bradford A	N/C	\$30	\$40	\$50	\$60	\$90	\$100	\$150/hr
Bradford B	N/C	\$30	\$40	\$50	\$60	\$90	\$100	\$150/hr
Bradford AB	N/C	\$60	\$85	\$95	\$120	\$180	\$200	\$150/hr
Gabrielino	N/C	\$85	\$120	\$135	\$170	\$260	\$290	\$150/hr
Gilman A	N/C	\$30	\$40	\$50	\$60	\$90	\$100	\$150/hr
Gilman B	N/C	\$30	\$40	\$50	\$60	\$90	\$100	\$150/hr

	ASI/TSU Student Orgs. Alumni Orgs	CSUF Departments Schools Support Groups	Private Student/Staff Use		Extended Education	Off-Campus	Weddings Bar/Bat Mitzvahs Quinceaneras	Commercial Filming
			Student	Staff				
Gilman AB	N/C	\$60	\$85	\$95	\$120	\$180	\$200	\$150/hr
Hetebrink A	N/C	\$30	\$40	\$50	\$60	\$90	\$100	\$150/hr
Hetebrink B	N/C	\$30	\$40	\$50	\$60	\$90	\$100	\$150/hr
Hetebrink AB	N/C	\$60	\$85	\$95	\$120	\$180	\$200	\$150/hr
Legislative Chambers 1	N/C	\$45	\$65	\$70	\$90	\$140	\$150	\$150/hr
Legislative Chambers 2	N/C	\$45	\$65	\$70	\$90	\$140	\$150	\$150/hr
Legislative Chambers 1&2	N/C	\$90	\$125	\$145	\$180	\$270	\$310	\$150/hr
Ontiveros A	N/C	\$45	\$65	\$70	\$90	\$140	\$150	\$150/hr
Ontiveros B	N/C	\$45	\$65	\$70	\$90	\$140	\$150	\$150/hr
Ontiveros C	N/C	\$45	\$65	\$70	\$90	\$140	\$150	\$150/hr
Ontiveros AB	N/C	\$90	\$125	\$145	\$180	\$270	\$310	\$150/hr
Ontiveros BC	N/C	\$90	\$125	\$145	\$180	\$270	\$310	\$150/hr
Ontiveros ABC	N/C	\$135	\$190	\$215	\$270	\$410	\$460	\$150/hr
Presidents' Room	N/C	\$45	\$65	\$70	\$90	\$140	\$150	\$150/hr
Stearns	N/C	\$30	\$40	\$50	\$60	\$90	\$100	\$150/hr
Tuffree A	N/C	\$30	\$40	\$50	\$60	\$90	\$100	\$150/hr
Tuffree B	N/C	\$30	\$40	\$50	\$60	\$90	\$100	\$150/hr
Tuffree AB	N/C	\$60	\$85	\$95	\$120	\$180	\$200	\$150/hr

<b>Position</b>	<b>Current Rate</b>	<b>Projected Revenue</b>
TSU Building Manager	\$ 19.00	\$ 7,100
TSU Set-up Crew	\$ 16.00	\$ 160
TBB Desk Attendant	\$ 16.00	\$ 1,040
Info and Services Staff	\$ 17.00	\$ 660



CALIFORNIA STATE UNIVERSITY, FULLERTON™

**Resolution: 2022-2023 Operating Fees: Student Recreation Center**  
**Sponsors:** Christopher Carlsen

**WHEREAS**, The Associated Students Inc., CSUF (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

**WHEREAS**, ASI is governed by the ASI Board of Directors, which sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

**WHEREAS**, ASI oversees and operates the Titan Student Centers (TSC), which includes the operations of the Titan Student Union and Student Recreation Center; and

**WHEREAS**, the Student Recreation Center sets rates for use of the facilities to groups authorized through the Student Recreation Center Operating Policies and rates for the respective staff assigned to those events; and

**RESOLVED**, ASI approves the 2022-2023 Operating Fees for the Student Recreation Center, which reflect no changes from the current rates; and let it be finally

**RESOLVED**, that this Resolution be distributed to the applicable ASI departments for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the seventh day of December in the year two thousand and twenty-one.

---

Mary Chammas  
Chair, Board of Directors

Morgan Diaz  
Secretary, Board of Directors

**Student Recreation Center  
2022-2023 Operating Fees**

	<b>AS/TSU, Registered Alumni or Student Organization</b>	<b>CSUF Department, Schools, Support Groups</b>	<b>Private Use, Campus, Affiliate</b>	<b>Off-Campus</b>
Martial Arts	N/C	\$30.00	\$50.00	\$85.00
Harvey McKee Gymnasium	N/C	\$30.00	\$50.00	\$85.00
1 court	N/C	\$40.00	\$65.00	\$115.00
2 courts	N/C	\$65.00	\$90.00	\$130.00
3 courts	N/C	\$90.00	\$115.00	\$155.00
Lifeguard Office	N/A	N/A	N/A	N/A
Dance Studio	N/C	\$30.00	\$50.00	\$85.00
Pool & Deck	N/C	\$40.00	\$65.00	\$120.00
Deck Only	N/A	N/A	N/A	N/A
Rockwall	N/C	\$30.00	\$50.00	\$85.00
Conference Room	N/C	\$60.00	\$95.00	\$165.00

<b>Position</b>	<b>Current Rate</b>	<b>Projected Revenue</b>
SRC Building Manager	\$ 19.00	\$ 2, 150
Intramural Official	\$ 17.00	\$ 1, 200
Desk Attendant/ Intramural Attendant/ Rockwall	\$ 16.00	\$ 5,500
Fitness Instructor	\$ 30.00	\$ 1,500
Lifeguard	\$ 19.00	\$ 950

College of  
Natural Sciences  
and Mathematics

ASI BOD REPORT  
Fall 2021







# About Us



- 4th year Biochem Major
- Student Health Professions Association President
- Latino Medical Student Association Treasurer
- President's Scholar
- SI Leader for Chemistry
- Researcher of E-cigs

## Fun Facts:

- Name is a palindrome
- Have 5,500 wins between the word games on GamePigeon
- Huge Laker Fan



Naman Shah

## Nadine Palacay



- 5th year
- Biology (Molecular/Biotech) + Public Health
- NSM SSC Math/Bio Tutor
- CNSM 101 TA
- Beta Psi Omega President

## Fun Facts:

- From Pittsburg (not PA)
- Ate chicken nuggets everyday from 1st-8th grade
- Is now pescatarian
- Can sing alphabet backwards
- Never been to Six Flags

# Our Goals:

Help build community within NSM

Increase engagement through programming  
and community building events

Serve as a resource for students in NSM



## Updates:

- Tabled with NSM Clubs - Discoverfest
- Attended weekly NSM-ICC meetings
- Attended weekly ICC Exec Board meetings
- Met with Dean Johnson
- Attended Housing Community Builder - NSM Floor (Holly 3)
- Tabled during Fall Festivities





# NSM ICC TEAM

---

NSMICC Chair:

Gustavo Sopena

Vice Chair/Director of Finance:

Andrea Cortés

Events Coordinator:

Marleyne Suarez

Director of Administration:

Jonathan Vasquez

Advisor: Tatiana Pedroza







# NSM ICC

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## Short Term Goals

- Hold at least 1 virtual and 1 in-person event
- Increase social media presence
- Increase virtual participation
- Find speaker/plan for NSM Spring Event

## Long Term Goals

- Create stronger platform for virtual events
- Provide students with opportunities for funding to enhance engagement
- Build stronger community through communication and programming

## Contact/Meeting Info

ID: 872 4634 8160

- Meetings held on zoom
- Fridays at 10am
- Email: [nsmicc@fullerton.edu](mailto:nsmicc@fullerton.edu)
- IG: NSM\_ICC





# ICC BUDGET



B- side (8077)	B- side (8074)
Supported club events and activities	Funded registration fees for virtual conferences
\$1,354.75 (67.7%)	\$27,350 (94%)



# WHAT NSM HAS BEEN UP TO



## NSM Table Talks

Discussion space for experiences and resources in stem field - collaboration with AARC/BSU



## Fall Festivities + NSM Giving

- mini NSM Discoverfest with free food, games, and prizes  
- hosted a food drive to collect donations for the ASI Food Pantry



## NSM First-Gen Grad Panel

Panel for NSM Alumni pursuing PhDs to share experiences about undergrad and grad life



## Tutoring Services

Tutoring available M-F  
Math, Bio, Chem, Physics, Geology





# THANKS!



Any Questions - Contact us

Naman Shah



[asboard-nsm@fullerton.edu](mailto:asboard-nsm@fullerton.edu)



Fridays - 1pm  
Zoom ID: 882 4700 3799


Nadine Palacay



[asboard-nsm2@fullerton.edu](mailto:asboard-nsm2@fullerton.edu)



Thursdays - 4pm  
Zoom ID: 824 0918 7972





# College of Humanities and Social Sciences

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Marcus Arnwine and David Velazquez



# Marcus Arnwine (BOD for HSS)

## Hobbies:

- Playing guitar
- Aerial Photography
- Video games
- Watching movies
- TD Ameritrade
- (Not shopping)

## Major:

- History

## Career plans:

- Airline or Cooperate pilot
- Entrepreneurial ventures within aviation
- Establishing an aviation outreach program
- Free-lance aerial photographer (Side Gig)



# David Velazquez (BOD for HSS)

## **Year/Major:**

5th / Political Science; Public Administration Minor

## **Career Goals:**

- Run for Public Office
- Government / Non-Profit Job

## **Hobbies/Interests:**

- Exploring new places to eat
- Attending political events (rallies, protests, marches, etc.)
- Anything music / performing arts related
- Watching short horror films on youtube

## **Campus Involvement:**

- Chapter President for Alpha Phi Omega Fraternity
  - National Co-Ed Community Service Organization





# College Clubs:

AAEE

Abled Advocators

Active Minds

APS

AKD

ASA

ASSA

CJSA

Geography Club

HSA

LSA

LSPA

LSSA

PAGSOCA

PDSA

Phi Alpha Theta

Psi Chi

Rebound Scholars

SIRE

TAC

TESOL

UNA

# College Budget Status (Original)



<b>Contracts, Fees, and Rentals</b>	<b>Travel</b>
Line Item: 8074	Line Item: 8077
<b>\$33,500</b>	<b>\$18,000</b>

# College Budget Status (Up-To-Date)



<b>Contracts, Fees, and Rentals</b>	<b>Travel</b>
Line Item: 8074	Line Item: 8077
<b>\$30,462.86</b>	<b>\$17,700</b>



# Goals for the College

1. Allocating more funding to the entirety of the college of HSS
2. Increase the sense of identity within our college
3. Provide more opportunities for college involvement
4. Strengthen relationships between faculty/student leaders and students
5. Smooth accessibility to resources for freshmen and transfer students
6. Ensure a bigger presence of ASI within the college and making sure students know who we are
7. Attend more HSS club/org events to see what the college has to offer

# Upcoming Events



## “All Aboard the Polar Express” w/ LSSA

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12/9 @ 4pm  
Humanities Building



## “Thesis Writing Cafe” w/ PAGSOCA

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Tues 4-6pm & Thurs 6:30-8:30pm  
Via Zoom

# Office Hours



**David Velazquez**

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Mondays 2pm-3pm  
[asboard-hss2@fullerton.edu](mailto:asboard-hss2@fullerton.edu)  
(949) 354-9330



**Marcus Arnwine**

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Wednesdays 2:30pm-3:30pm  
[asboard-hss@fullerton.edu](mailto:asboard-hss@fullerton.edu)  
(949) 354-9330

HSS ICC Meetings are every  
Friday from 11am-1pm via Zoom





**More to Come**

**December 7, 2021**  
Board of Directors  
Executive Officers Report

**PRESIDENT:** Joshua Mitchell

**Events/Meetings Attended:**

- Board Leadership x Executive Team (Shoutout to the Board Leadership and Executive team for staying after hours this past Friday to goal plan)
- ASI Leadership Meeting
- Safety and Wellness Meeting
- Fram's Holiday Dinner
- SSIFAC
- Facilities meeting
- Coffee & Tea w/ Dave and Keya
- CSFPF Board of Governors
- Honorary Degree Discussion
- SJEC Sound Bath
- SWANA meeting with Dr. O

**Projects:**

- Goal Setting
- SWANA Resolution
- Implementing parts of the Defunding Resolution
- Parking & issues in Housing

**GOALS FOR NEXT WEEK:**

- Ace my finals

**VICE PRESIDENT: Kira Dawson**

Summary:

Good luck on finals everyone! I'll be mainly focused on school through the coming weeks but will also be strategizing for the spring semester. Some of my focuses are the projects listed below.

Events/Meetings Attended:

- Community Chats (11/18)
- Prez./VPSA/ASI Nov. Meeting (11/19)
- ASIP Meeting (11/19)
- Academic Standards Committee (11/19)
- Meeting w/ Dave, Keya, & Josh (11/30)
- SWANA Center Presentation (11/30)
- SJEC Sound Bath (12/1)
- SPE Meeting (12/1)
- Check-in w/ Keya & Dave (12/2)
- Lobby corps event (12/2)
- Safety & Wellness Meeting (12/3)
- ASI Leadership Meeting (12/3)
- Goal Setting Meeting (12/3)
- Holiday celebration event (12/4)

Projects:

- Parking in housing
- SWANA Center
- Supporting Programming team with upcoming events
- ASI App development
- Safety & Wellness Plan
- Securing banquet venue

Goals for Next 2 Weeks:

- Coordinate campus outreach w/ Prez
- Check-in on App Development
- Coordinate venue tour for Banquet
- Finals!

**CHIEF CAMPUS RELATIONS OFFICER:** Cassandra Hallett

**Events/Meetings Attended:**

- 1:1 meetings with the commissioners to talk about progress and events
- 1:1 meetings with Dave and Keya
- Academic Senate Meeting
- ASI Leadership Meeting
- ESC staff meeting
- Ten Team meeting
- PBRC meeting
- Black Queer Friendsgiving at DIRC
- ASI Community Chat
- ASI Food Pantry Pop-Up Event
- PAC check-in

**Projects:**

- Proposing a resolution for VP & CCRO roles
- Housing Month w/ CGO
- Eggs with Execs (or something similar)
- Search for UA coordinator
- Creating an internship program for committee appointments

**Goals for next week:**

- Focus on final exams

**CHIEF COMMUNICATIONS OFFICER:** Jenna Maree Wong

**Summary:**

*Thank you for those who supported the ASI Community Chat before break! I appreciated seeing everyone's presence at the event. I'm looking forward to continued board and college support for our Community Chat next semester!*

*Let's finish off the semester strong, have a restful break, and take some time to reflect on this past semester and how we can have an even more impactful spring semester in the last half of our terms!*

**Events/Meetings Attended:**

1:1 meetings with Scott  
Communication Commission meetings  
Community Engagement Commission meetings  
Board Leadership Meeting  
ASI Leadership Meeting  
Social Media Working Group meetings  
ASI Community Chat

**Projects:**

ASI Community Chats – completed!!  
Community Engagement Commission: Art and School Supply Drive - complete

**GOALS FOR NEXT WEEK:**

Finish off the semester!  
Fulfill social media posting requests

## **CHIEF GOVERNMENTAL OFFICER: Dixie Samaniego**

### **Summary:**

*Hi everyone! Happy Tuesday and week 16. Good luck to everyone on finishing out the semester strong. Please remember to schedule time to study and to rest! We're almost done with Fall 2021 :D*

*Lobby Corps had their last event and commission meeting for the Fall semester this past Thursday. It was a game night where we shared information about the CA Higher Education Student Summit application, CSSA, ASI, and about the commission.*

*In the month of August, I was asked to be featured in a podcast for the California State University Chancellor's Office, Higher Ed Rewired. The specific episode deals with the experiences of students during the pandemic in regards to mental health services. You can check it out wherever you listen to podcasts to or check out the CSU's website [here](#).*

*As always, if you have any questions, please email me at [asicgo@fullerton.edu](mailto:asicgo@fullerton.edu) or visit me in my office!*

### **Events/Meetings Attended:**

Executive team Meetings

Lobby Corps Meetings/Check ins

1:1s with Asha

11/17/2021: ASI Wellness Day

11/18/2021: ASI Mobile Food Pantry

11/18/2021: ASI Community Chats

11/19/2021: Campus Visit with Assemblymember Medina

12/01/2021: CSSA VPLA + Civic Engagement Officer call

12/02/2021: Lobby Corps Game Night Event

12/03/2021: ASI Leadership Meeting

12/04/2021: CSUSM Lobby Corps Training, CSSA

12/06/2021: U.S. Dept. of Ed. Negotiated Rulemaking Session 3, Day 1

12/07/2021: U.S. Dept. of Ed. Negotiated Rulemaking Session 3, Day 2

### **Projects:**

- CHESS
  - o A student panel with different CSUF students engaging in a critical conversation of organizing, community building, and advocacy beyond voting and the ballot box.
  - o Oct. 28, 2021 @ 4:30-5:30pm in TSU Ontiveros BC.
- U.S. Department of Education Negotiated Rulemaking for Higher Education 21-22 Session 3
  - o I will be serving as the primary negotiator representing dependent students in the rulemaking.
- HRT/Gender-affirming healthcare
  - o I've started advocacy and making headway on this both on our campus and in CSSA. I will begin meeting with different CSU student leaders to learn more about their student health centers.

### **GOALS FOR NEXT WEEK:**

- Finish my last session of the Negotiated Rulemaking for Higher Education for the U.S.
- Continue preparing for the start of the Spring semester.

## **CHIEF INCLUSION & DIVERSITY OFFICER: Janica Michelle Martinez Torres**

### **Events/Meetings Attended:**

- Attended Abled Advocators Meeting on Celebrating Disability
- Served on Academic Senate Diversity & Inclusion Meeting
- SJEC planning meeting for Healing Sound Bath
- Attended WGQSSA x SQE Meeting/Social
- Panelist on ASI Community Chat
- Scholarship Grading Hang
- Attended Black Queer Week AARC x QRC: Know Your Roots
- SJEC held its Healing Sound Bath featuring Kyle Lam. Shout out to Josh and Kira
- Attended Black Queer Week AARC x QRC: Diaspora Dialogues: Navigating the Intersection
- Baked cornbread for Black Queer Week AARC x QRC: Post Thanksgiving Friendsgiving
- ASI Leadership meeting with Chelea Forges and University Advancement
- Ten Team Meeting with Exec and Board leadership to discuss and support on goals for spring
- Corresponded with Jamie of Survival Arts about Sexual Assault Training for Social Justice Week
- Angela Davis coming to CSUF in honor of Black History in February confirmed as fully executed, shout out to Austin and Asha!!!!

### **Projects:**

- Collaborating and preparing for Angela Davis Event
- Confirming SJEC programming for spring: in current correspondence with Survival Arts, Hood Herbalism, and Barbara Jane Reyes
- Collaborating on Social Justice Week
- Augmenting support/resources for survivors
- Implementing ASI's resolution to defund UPD
- Continue building trust and relationships throughout campus
- Collaborating with and supporting our communities

### **GOALS FOR NEXT WEEK:**

- Meet with Black History Month Planning Committee
- Make sure I pass my classes
- Connect with campus partners to work on projects.
- Draft mandated reporting for syllabus
- Attend student org and community events.
- Do research on implementing advocacy work.

### **ON-GOING:**

- Continue to build relationships, collaborate, and advocate with communities
- Develop SJEC and programming
- Work toward justice and equity on campus

# BOARD LEADERSHIP REPORT

## December 7, 2021

**Morgan Diaz, Board Secretary:**

No Report

**Christopher Carlsen, Treasurer:**

No Report

**Alison Sanchez, Vice Chair:**

No Report

**Mary Chammas, Board Chair:**

Hi everyone!

- Remember to schedule appointments with your Deans and try to squeeze in your college flyers if you have the capacity to, that way we can start off next semester ready to go
- Korli and Hannah will be tabling Wednesday and handing out Muffins and Oranges, please go and support. Great work to Sebastian and Dania as well for doing it last week!
- I will be scheduling a Zoom call with each pair during the holiday so we can touch base and go over what each person will be tackling next semester.
- Once again, please accept or decline email invites. Please do not leave it unanswered.
- I know finals are coming up, but continue to update our chat about ICC reports. I know some of you have stopped, but let's keep it up!









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Final Audit Report

2022-01-26

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By:	Susan Collins (sucollins@fullerton.edu)
Status:	Signed
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