



Minutes

ASI Board of Directors

📅 Tue January 25th, 2022

🕒 1:15pm - 3:45pm PST

📍 Zoom Meeting <https://fullerton.zoom.us/j/85274512986>

👥 In Attendance

1. **Call to Order**

Meeting called to order by Mary Chammas at 1:16 pm.

2. **Roll Call**

Members Present: Aquino, Arnwine, Bridges, Carlsen, Chammas, Diaz, Kelley, Palacay, San Gabriel, Sanchez, Santana, Shah, Stambough, Velazquez, Vigil, Wareh

Members Absent: None.

Liaisons Present: Dawson, Edwards, Hallett, Mitchell, Samaniego, Torres, Wong

Liaisons Absent: None.

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

3. **Approval of Agenda**

Decision: (Palacay-m/Aquino-s) The agenda was approved by unanimous consent.

4. **Consent Calendar**

Decision: The calendar was adopted by unanimous consent.

a. **12/07/2022 Meeting Minutes**

5. **Public Speakers**

Members of the public may address Board of Directors members on any item appearing on this posted agenda or matters impacting students.

Austin Ysais, Manager of Student Programs, on behalf of the Programming Team. Invited the Board to an event released today in their "Beyond the Conversation" Series. Dr. Angela Davis will be coming to campus on February 24th. Watch for a personal invitation via email.

6. **Time Certain**

a. **2:00pm: Tony Lynch, ASC Director, Campus Dining**

Tony Lynch, ASC Director, Campus Dining, reviewed a presentation on the campus dining offerings in the Titan Student Union. The presentation is an attachment to the minutes.

- Chammas opened the floor for questions.
- Mitchell asked about the hours of the different Starbucks locations on campus. Lynch responded that hours of operations are dependent on staffing, not just location traffic.
- Dawson asked how does ASC support the students who have night classes and will arrive after the 5 pm time that most facilities will be closed. Lynch responded that the hours seen are just opening hours, but their goal is to align their business with the hours of the students. Lynch reiterated that they do not have the ability to expand their hours at this time.
- Chammas asked if there was any student input taken into account when the hours were being posted, related to students and class schedules. Lynch stated that when they were preparing the hours they could consult students.
- Diaz asked about training timelines for Starbucks and Pieology. Lynch responded that for Pieology they had to find a new location to assist with training since their initial contract with Pieology Corporate Office

was unsuccessful. Lynch stated that for Starbucks they are hiring supervisors and baristas concurrently but the requirements for training of baristas and managers are different resulting in the fluctuations seen.

- Valazquez asked in the case that more students than he expected quit Starbucks during the furlow, if he has plans to replace the individuals that left. Lynch stated that during the furlow they had to completely close the Starbucks and when they open now, they will be opening them as new businesses as they are viewed by the Starbucks corporation. Lynch stated that they are contacting previous employees and talking to them about the returning process which includes rehiring and retraining.
- Carlsen asked how would the proposed concept "Everytable" be different than the formerly proposed concept for Roscoes Deli, presented pre-covid. Carlsen asked how they expected Everytable to come to fruition and the timelines Lynch expected it to be completed and available to service the community. Lynch stated that they are not in a financial position to move forward and create something tangible like timelines for availability just yet. Lynch stated the purpose of today's presentation was to inform the board of his plans to bring healthy concepts to the CSUF Community.
- Chammas asked how can ASC provide more updates to the Board or if there are additional meetings the students can take part in to be involved with what is going on in the TSU Food Court. Lynch stated they used to hold semi-regular Food Committee Meetings but also stated they can send regular updates to the BOD.
- Chammas suggested inviting Lynch to future Board meetings to provide updates.

Chammas thanked Lynch for his presentation.

7. **Executive Senate Reports**

- a. **NONE**

8. **Unfinished Business**

None

There was no unfinished business.

9. **New Business**

- a. **Action: Resolution to Appoint the 2022 ASI Elections Judicial Council**

The Board will consider approving a resolution to appoint the spring 2022 Elections Judicial Council members.

BOD 029 21/22 (Shah-m/San Gabriel-s) A motion was made and seconded to approve the Resolution to appoint the 2022 ASI Elections Judicial Council members.

Chammas informed the Board that one Board member and one Executive Officer is needed to serve on the EJC.

Chammas opened the floor to nominations for the Board and Executive Officer representatives.

Dr. Edwards provided additional information on the role the candidates will be playing.

Dawson asked whether or not the committee will meet regularly or only when there is an allegation for them to resolve.

Dr. Edwards provided clarification on the responsibilities of the position.

Kira Dawson self-nominated.

Mary Chammas self-nominated.

The following were nominated:

- Chammas and Dawson

Chammas opened the floor to questions. There were no questions.

The Board moved into discussion.

(Shah-m/Diaz-s) A friendly amendment was made and seconded to remove the "TBD" and to add Mary Chammas as the Board appointee, and Kira Dawson as the Executive Officer appointee to the resolution. The amendment was approved by unanimous consent.

Chammas asked if there were any objections to moving to a roll call vote. There were no objections.

Decision: BOD 029 21/22 (Shah-m/Diaz-s) Roll Call Vote: 15-0-1 The Board approved Mary Chammas to serve as the Board representative and Kira Dawson as the Executive Officer representative on the 2022 ASI Elections Judicial Council.

b. Notice of Closed Session - ASI Annual Classification and Compensation Report (Education Code, §89307, subdivision

(e))

Decision: (Shah-m/Kelly-s) A motion was made and seconded for the Board to move into closed session to review the confidential ASI Annual Classification and Compenstaion report. There motion was adopted by unanimous consent.

The members moved into closed session at 1:30pm.

Chammas asked if there were any objections to moving from closed session to open session. There were no objections.

The open meeting resumed at 2:00pm.

c. **Action: ASI Annual Classification and Compensation Report**

The Board will consider accepting the ASI annual classification and compensation report reviewed in closed session.

BOD 030 21/22 (Kelly-m/Carlsen-s) A motion was made and seconded to accept the ASI Annual Classification and Compensation Report reviewed and discussed in closed session.

Chammas asked if there were any objections to moving to a roll call vote. There were no objections.

Decision: BOD 030 21/22 (Kelly-m/Carlsen-s) Roll Call Vote: 16-0-0 The motion to accept the ASI Annual Classification and Compensation Report reviewed and discussed in closed session was accepted.

10. Reports

a. **COLLEGE REPORTS:**

i. **ARTS**

Ramon Aquino and Morgan Diaz, Directors for the College of The Arts, presented the goals, budget and activities for their College. The report is an attachment to the minutes.

ii. **CBE**

Chammas passed the gavel to Sanchez, Vice Chair, during the CBE Directors report.

Mary Chammas and Christopher Carlsen, Directors for the College of Business and Economics, presented the goals, budget and activities for their College. The report is an attachment to the minutes.

Sanchez passed the gavel to Chammas after the CBE Directors report.

b. EXECUTIVE REPORTS:

i. Executive Officers Report

The Chief Governmental Officer and Chief Inclusion and Diversity Officer reviewed highlights from their written report. The report is an attachment to the minutes.

ii. Executive Director

c. BOARD LEADERSHIP REPORTS:

i. Treasurer/Secretary Report

No report from the Secretary.

No report from the Treasurer.

ii. Vice Chair Report

No report.

iii. Chair Report

Chammas reminded the Directors to submit the meeting details for any organizations that they attend. She is working on developing one document including everyone's zoom times and codes. Chammas requested a text from members with their information so she can create the Excel sheet.

11. Announcements/Member's Privilege

- o Chammas reminded the BOD about Tuffy Toss.
- o Samaniego encouraged the BOD to apply to the Chess program events.
- o Mitchell informed everyone of a game night he will be assisting in hosting on Friday.

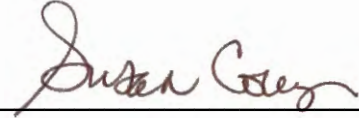
12. **Adjournment**

Chammas, Chair, adjourned the meeting at 3:09pm.



Morgan Diaz (Feb 8, 2022 16:19 PST)

Morgan Diaz, Board Secretary



Susan Collins, Recording Secretary

Roll Call 2021-2022

01/25/2022 ASI Board Meeting Roll Call

Attendance	Board Members			
			Present	Absent
ARTS	AQUINO	RAMON	1	
HSS	ARNWINE	MARCUS	1	
HHD	BRIDGES	KORLI	1	
TREASURER (CBE)	CARLSEN	CHRISTOPHER	1	
SECRETARY (ARTS)	DIAZ	MORGAN	1	
COMM	KELLEY	LYDIA	1	
NSM	PALACAY	NADINE	1	
HHD	SAN GABRIEL	HANNAH	1	
VICE CHAIR (EDU)	SANCHEZ	ALISON	1	
COMM	SANTANA	VICTORIA	1	
NSM	SHAH	NAMAN	1	
Academic Senate Rep.	STAMBOUGH	STEPHEN	1	
ECS	VACANT			
EDU	VACANT			
HSS	VELAZQUEZ	DAVID	1	
Univ. President's Rep.	VIGIL	VINCENT		1
ECS	WAREH	DANIA	1	
CHAIR (CBE)	CHAMMAS	MARY	1	
			Present	Absent
			15	1

Attendance	Liaisons			
			Present	Absent
VP	DAWSON	KIRA	1	
EXEC DIR	EDWARDS	DAVE	1	
CCRO	HALLETT	CASSIE	1	
PRESIDENT	MITCHELL	JOSH	1	
CGO	SAMANIEGO	DIXIE	1	
CIDO	TORRES	JANICA	1	
CCO	WONG	JENNA	1	
			Present	Absent
			7	0

*Recording Secretary: Susan Collins

Dr. Vigil exited at 3:00 pm and returned after the meeting had concluded.

Roll Call Votes	29		029 EJC			030 Classification & Compensation Report		
			Yes	No	Abstain	Yes	No	Abstain
ARTS	AQUINO	RAMON	1			1		
HSS	ARNWINE	MARCUS			1	1		
HHD	BRIDGES	KORLI	1			1		
TREASURER (CBE)	CARLSEN	CHRISTOPHER	1			1		
ECS	WAREH	DANIA	1			1		
SECRETARY (ARTS)	DIAZ	MORGAN	1			1		
COMM	KELLEY	LYDIA	1			1		
NSM	PALACAY	NADINE	1			1		
HHD	SAN GABRIEL	HANNAH	1			1		
VICE CHAIR (EDU)	SANCHEZ	ALISON	1			1		
COMM	SANTANA	VICTORIA	1			1		
NSM	SHAH	NAMAN	1			1		
Academic Senate Rep.	STAMBOUGH	STEPHEN	1			1		
ECS	VACANT							
EDU	VACANT							
HSS	VELAZQUEZ	DAVID	1			1		
Univ. President's Rep.	VIGIL	VINCENT	1			1		
CHAIR (CBE)	CHAMMAS	MARY	1			1		
			Yes	No	Abstain	Yes	No	Abstain
			15	0	1	16	0	0

CSUF ASC

CAMPUS DINING

MULTIPLE LOCATIONS, ONE DINING EXPERIENCE

TSU Food Court and Starbucks



Campus Dining Current Hours



FOLLOW US @CSUFDINING
www.csuffood.com

CSUFASC
CAMPUS DINING
MULTIPLE LOCATIONS, ONE DINING EXPERIENCE

HOURS OF OPERATION
JAN. 24 - FEB. 4



Pollak Library

MON-THURS:
7:30AM - 5PM
FRIDAY:
7:30AM - 4PM



MON - FRI:
8AM - 2PM



MON - FRI:
10AM - 2PM



MON - FRI:
10AM - 2PM



Pieology Training

- Manager Training in Long Beach
 - 10/11/2021 - 10/22/2021
- Supervisor Training in Long Beach
 - 01/04/2022 - 01/14/2022
- Crew Member Interviews
 - 12/06/2021 - On going
- Pieology On-site Training Food Court
 - 01/18/2022 - 01/20/2022
- Lunch Menu Sampling Food Court (ASI and ASC Staff)
 - 01/20/2022
- Soft Open Date
 - 01/24/2022

January 2022							
January 2022							
S M T W T F S							
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
26	27	28	29	30	31	1	
2	3	4	5	6	7	8	
		Supervisor Training in Long Beach					
9	10	11	12	13	14	15	
	Supervisor Training in Long Beach						
16	17	18	19	20	21	22	
		On-site Training Food Court			Lunch Menu Sampling		
23	24	25	26	27	28	29	
	Soft Open Day						
30	31	1	2	3	4	5	



Starbucks Training

- Manager Job Posting
 - 11/30/2021
- Manager Interviews
 - 12/08/2021
- Recruitment of Manager
 - 12/13/2021
- Background check
 - 12/14/2021 - 1/05/2022
- Barista Interviews and Hiring
 - 12/06/2021 - On going
- Manager Training
 - 1/18/2022 - 02/04/2022
- Barista Training / Barista Lead Training
 - 01/03/2022 - 02/11/2022
- TSU Open Date
 - 02/14/2022

January 2022

January 2022
S M T W T F S
28 27 28 29 30 31 1

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3	4	5	6	7	8
	Barista Training / Barista Lead Training					
9	10	11	12	13	14	15
	Barista Training / Barista Lead Training					
16	17	18	19	20	21	22
		Barista Training / Barista Lead Training				
		Manager Training				
23	24	25	26	27	28	29
	Barista Training / Barista Lead Training					
	Manager Training					
30	31	1	2	3	4	5
	Barista Training / Barista Lead Training					
	Manager Training					



CSU
FULLERTON

AUXILIARY SERVICES CORPORATION



EVERYTABLE

Everytable Mission Statement

“Our mission is to transform the food system to make fresh, nutritious food accessible to everyone, everywhere.”

- *Sam Polk Founder of Everytable*

Why Everytable?

- Everytable creates individually packaged ready -to -eat meals.
- Every meal is chef-prepared and made with fresh, local ingredients.
- Vegan and vegetarian options.
- Everytable has a Pay it Forward program, which allows anyone who can't afford a meal to take a Post-it off the wall and use it to buy any meal.



IG Photo Credit: @foreverytable | Long Beach Location

What Everytable Offers

Everytable offers convenient, affordable, nutritious meals with various vegetarian and vegan options.



IG Photo Credit: @foreverytable



IG Photo Credit: @offthemenue

What Everytable Offers

Hot Plates



ENJOY WARM NEW

Tofu Larb With Rice Noodles

Add to Plan

Buy Once



ENJOY WARM NEW

Smoky Spanish Rice & Shrimp

Add to Plan

Buy Once

Wraps



Falafel & Hummus Lavash

Add to Plan

Buy Once



Pesto Chicken Wrap

Add to Plan

Buy Once

Drinks



NEW

Rose Berry Smoothie

Add to Plan

Buy Once



NEW

Mango Turmeric Smoothie

Add to Plan

Buy Once

Salads



NEW

Green Goddess Cobb Salad

Add to Plan

Buy Once



FAV

Lemon Pepper Chicken Caesar Salad

Add to Plan

Buy Once

Pay It Forward



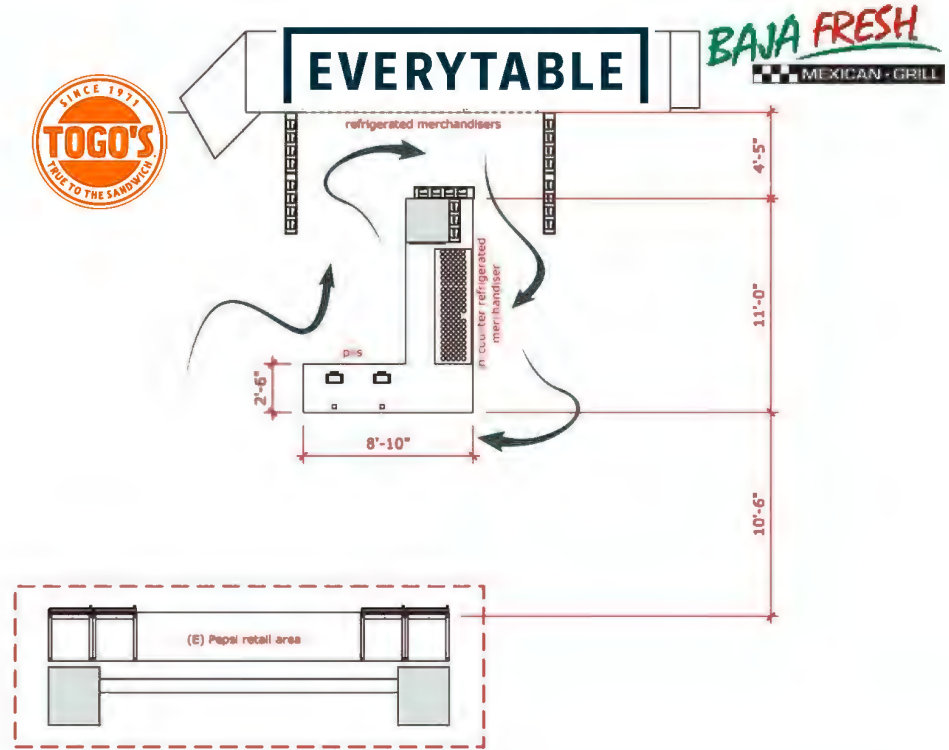
Pay It Forward

Add to Plan

Buy Once

Everytable Proposed Floor Plan

- Located between Togo's and Baja Fresh replacing Fresh Kitchen.
- Cashiering function located in front of concept.



Everytable Store Rendering



Everytable 3D Views



Additional Microwaves

Looking for secondary location as 70 -75% of the menu requires the use of a microwave.



Student Return to Campus Hours



<p>CSUF ASC CAMPUS DINING MULTIPLE LOCATIONS, ONE DINING EXPERIENCE</p> <p>HOURS OF OPERATION FEBRUARY 7, 2022</p> <p>  </p> <p>FOLLOW US @CSUFDINING www.csuffood.com</p>	 Pollak Library MON-THURS: 7:30AM - 7PM FRIDAY: 7:30AM - 4PM	 College of Business and Economics MON-FRI: 7:30AM - 4PM	 Titan Student Union STARTING 02/14 MON-FRI: 8AM - 2PM	 MON-THURS: 9AM - 7PM FRIDAY: 9AM - 2PM	 HIBACHI-SAN JAPANESE STEAKHOUSE MON-THURS: 10AM - 4PM FRIDAY: CLOSED
 MON-THURS: 8AM - 3PM FRIDAY: 8AM - 2PM	 MON-THURS: 10AM - 5PM FRIDAY: 10AM - 2PM	 BAJA FRESH MEXICAN GRILL MON-THURS: 10AM - 5PM FRIDAY: 10AM - 2PM	 PIEOLGY PIZZERIA MON-THURS: 10AM - 5PM FRIDAY: 10AM - 2PM	 JUICE IT UP! SMOOTHIES • BOWLS • JUICES MON-THURS: 7AM - 7PM FRIDAY: 7AM - 2PM	

Thank you!





CALIFORNIA STATE UNIVERSITY, FULLERTON™

Resolution to Appoint the 2022 Elections Judicial Council

Sponsor: Mary Chammas

WHEREAS, The Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by the ASI Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

WHEREAS, the Elections Judicial Council is established in the ASI Bylaws to hear all formal complaints pertaining to the conduct of any candidate and/or candidate team; and

WHEREAS, The Elections Judicial Council shall be chaired by the Elections Director and shall be comprised of the Elections Coordinators, a member of the ASI Board of Directors, and a member of the Executive Team; and

WHEREAS, All members of the Elections Judicial Council must have Board of Directors confirmation and declare impartiality through the elections cycle; and

WHEREAS, Once a member is confirmed by the Board of Directors they shall be the only voting member to represent their constituents for the duration of the elections cycle; therefore be it

RESOLVED, Tiffany Cordon, Isabella Ochoa, and Samuel Betancourt are appointed to the 2022 Elections Judicial Council, given their roles as Elections Director and Elections Coordinators respectively; and be it further

RESOLVED, TBD is appointed to the 2022 Elections Judicial Council as the member from the ASI Board of Directors; and be it further

RESOLVED, TBD is appointed to the 2022 Elections Judicial Council as the member from the Executive Team; and be it finally

RESOLVED, that this resolution be distributed to the Elections Team, Board of Directors, Executive Officers, and Executive Director.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on this twenty fifth day of January in the year two thousand twenty two.

Mary Chammas
Chair, Board of Directors

Morgan Diaz
Secretary, Board of Directors



COTA

Directors Report

Ramón Aquino & Morgan Diaz

January 25th, 2022

ENTER



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MEET THE PAIR

A little bit about us

SPRING 2022

The Arts at every turn!

OFFICE HOURS

Have a question?

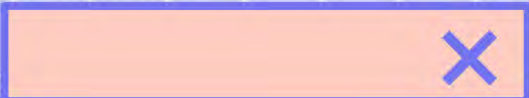


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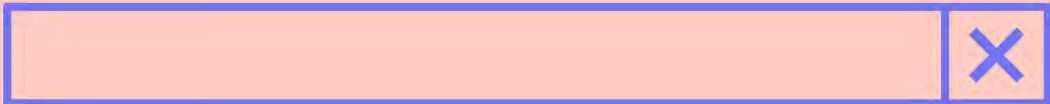
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01.

MEET THE PAIR



Know a little bit about us!



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RAMÓN AQUINO



- he/they/él
- 3rd Year
- Majors/Minor
 - Entertainment Art & Animation
 - Computer Animation & Game Art
 - Cinema & Television Arts





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MORGAN DIAZ



- She/Her/Hers
- 3rd Year
- Major/Minor
 - Illustration

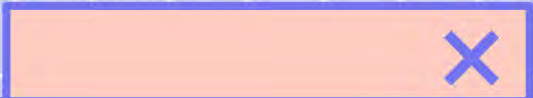


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02.

UPCOMING EVENTS



Opportunities for students to enjoy!



COLLEGE OF THE ARTS CALENDAR



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NICHOLAS & LEE BEGOVICH GALLERY



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Mar 12 @12pm

Ann Phong:
Re-Evaluating Normal

Mar 12 @12pm

BG Projects: Valentina
Aproda Maurer

Apr 16 @11am

In Conversation: Ann
Phong + Jade Jewett

TBA

Begovich Visual Arts
Lecture Series, Spring
2022



WAYS TO GET INVOLVED!



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Clubs & Orgs

Join visual and performing art clubs during Discoverfest!

Arts Week

A whole week to celebrate COTA!

I Am First. I Am An Artist

Program for first-generation art students



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03.

OFFICE HOURS

A blue square button with a white 'X' icon, located in the top right corner of the modal box.

Do you need to contact us?



OFFICE HOURS AND CONTACT INFO



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RAMÓN AQUINO

Hours: Friday @ 3-4PM

Zoom ID: 940-2379-6508

Email: asboard-arts2@fullerton.edu

MORGAN DIAZ

Hours: Wednesday 3-4pm

Zoom ID: 479 454 2972

Email: asboardsecretary@fullerton.edu



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QUESTIONS OR CONCERNS?

College of Business and Economics

Mary Chammas
Chris Carlsen





Updates:

- We both had a meeting with the Dean in the Fall
- Tabled in front of the College of Business
 - Passed out our contact information along with food/ water
- Continued to attend BICC Weekly Meetings





What we plan to do:

- Identify 1 -2 changeable items in CBE
- Discuss with Dean what changes he would like to see
- Attend ICC organization events
- More tabling events outside CBE to interact with students



ICC Business

Meetings are: Tuesday's 11:30-12:30 in the Student Business Center

Chair email: biccpresident@fullerton.edu



Total Budget: \$43,750

What is left of budget: TBA

Upcoming events: March 9th @ 6pm, Badness Madness Keynote Speaker Jia Jiang (TSU Pavilions)

College updates:

- Apply for [Titan Capital MGMT](#) - Applications accepted Feb 1st-April 1st
- Questions? Email Director Kelly Ko: keko@fullerton.edu

B U S I N E S S
I N T E R - C L U B
C O U N C I L

Need us?



COLLEGE OF BUSINESS & ECONOMICS

Chris Carlsen

Mary Chammas

MAJOR

Business Admin: Finance

International Business:
Global Trade

EMAIL

asboard-cbe2@fullerton.edu

asboard-cbe@fullerton.edu

**OFFICE
HOUR**

Mon Wed 11AM-NOON
TSU248

Mon Wed 1PM-2PM
TSU248B

January 25, 2022
Board of Directors
Executive Officers Report

PRESIDENT: Joshua Mitchell
No Report

VICE PRESIDENT: Kira Dawson
No Report

CHIEF CAMPUS RELATIONS OFFICER: Cassandra Hallett
No Report

CHIEF COMMUNICATIONS OFFICER: Jenna Maree Wong
No Report

CHIEF GOVERNMENTAL OFFICER: Dixie Samaniego

Summary:

Hi everyone! Happy Tuesday and first week of classes.

CSSA met for our January plenary where we took action on a couple of items such as 2 pieces of legislation that deal with financial aid reform (AB XXXX, has not been introduced to the legislature yet) and the CSU Student Trustee position (AB 1625, would grant CSU Student Trustees an additional semester, or until there is a successor appointed). We discussed potential changes to Cal State admissions requirements and will be able to collaborate with the Chancellor's office for input and decision making on this.

Please encourage students in your ICCs and anyone you know who is interested in advocacy and learning about CA higher education policy to apply to become a CHESS delegate. Here is the application link: <https://asicsuf.wufoo.com/forms/chess-2022-delegate-application/>

The CSU Board of Trustees are meeting this week with a series of closed and open sessions, to find the full agenda and ways to view it click [here](#).

As always, if you have any questions, please email me at asicgo@fullerton.edu

Events/Meetings Attended:

ASI Trainings

1:1 with Asha

01/12/2022: Call with The Institute for College Access & Success

01/20/2022: ASI Food Pantry Coordinator Search Committee

01/21/2022: ASI Food Pantry Coordinator Search Committee

01/22/2022: CSSA Plenary Day 1

01/23/2022: CSSA Plenary Day 2

Projects:

- CHES outreach and promotion
- ECS Innovation Hub Funding Support
- Affordable Housing
- Legislative advocacy

GOALS FOR NEXT WEEK:

- Close CHES applications
- Follow up with different CSU campus student leaders and prepare for legislative advocacy

CHIEF INCLUSION & DIVERSITY OFFICER: Janica Michelle Martinez Torres

Events/Meetings Attended:

- Attended Commission training meeting
- Attended Black History Month Planning Committee Meeting
- Met With BSU Advisor Dr. Malone
- Attended Chief Advisory Board Meeting
- Met to discuss Angela Davis event

Projects:

- Collaborating and preparing for Angela Davis Event
- Confirming SJEC programming for spring: in current correspondence with Survival Arts, Hood Herbalism, and Barbara Jane Reyes
- Collaborating on Social Justice Week
- Augmenting support/resources for survivors
- Implementing ASI's resolution to defund UPD
- Continue building trust and relationships throughout campus
- Collaborating with and supporting our communities

GOALS FOR NEXT WEEK:

- Connect with campus partners to work on projects.
- Draft mandated reporting for syllabus
- Attend student org and community events.
- Do research on implementing advocacy work.

ON-GOING:

- Continue to build relationships, collaborate, and advocate with communities
- Develop SJEC and programming
- Work toward justice and equity on campus

ASI Executive Director 2021-22 Goals Update

Dr. Dave Edwards
January 25, 2022



CALIFORNIA STATE UNIVERSITY, FULLERTON™

Goal A: Enhance Student Leader and Student Employee Development and Success

Improve the student leader onboarding, orientation, training, and development program, including supporting student government organizational change, mental health and wellness support, and academic success of student leaders such as integrating an academic coordinator.

- Student Government is redesigning its annual training and onboarding program which includes the leadership team training together, Board of Director responsibilities, and work flow for the committees of the Board of Directors
- The Student Government Coordinator and Academic Success Coordinator have been hired in Student Government

Goal A: Enhance Student Leader and Student Employee Development and Success (cont.)

Improve the staff professional development and training program to include professional enrichment, operational efficiencies, and supporting student leaders who challenge the status quo

- Proposing significant improvement and expansion of the professional staff development program for Spring 2022
- Training in development on supporting student activists – specifically sharing the history of activism on college campuses, how to continue to be advocates, allies and accomplices where and when appropriate and how to support students leaders in their advocacy journeys
- Revisiting the student employee development conference for Fall 2022

Expand all training opportunities for staff to include a transformative justice approach

- Executive Director participated in NASPA sponsored student activism and restorative justice training over the summer.
- Including transformative justice in the professional staff development program for Academic Year 2022-23

Goal B: Advance Organizational Excellence

After the return to in-person operations, improve customer service (internal and external) and adjust the organization to the new needs of the organization

- Conducted an organization-wide internal customer service assessment designed to improve overall internal customer satisfaction
- Corporate Administration areas – Human Resources, Accounting, Information Technology, Marketing, and Administration – assessed the survey responses and identified areas to improve.
- Each area determined specific areas to work on this year, how to improve, and how to track progress.
- Areas of focus and progress were reported at the November All Staff meeting, with another report due in March.
- Will repeat survey in the Fourth Quarter of 2022-23 and use results to determine next year's focus areas.

Goal B: Advance Organizational Excellence (cont.)

After the return to in-person operations, improve customer service (internal and external) and adjust the organization to the new needs of the organization (cont.)

- Established ASI-wide expectation that all staff respond to phone calls, emails, and text, private, and Teams messages within 24 hours.

Open the permanent ASI Food Pantry

- The Pantry opened to student clients on the first day of the semester, August 23.

Advance to current campus technology systems and tools and remain current with evolving technology demands.

- The Titan Student Union has improved the digital services in the Titan Student Union, including new signage, use of Ipads, video screens, and new software.

Goal B: Advance Organizational Excellence (cont.)

Create and maintain sound corporate practices that lead to long-term financial stability.

- Successfully completed the 2020-21 financial audit
- Reorganized the Financial Services/Accounting department, including hiring two new accountants
- A number ongoing trainings on audit corrective actions have been taking place since Spring 2020. Several other trainings scheduled for Spring 2022 and beyond.
- Researched and identified a new information management system for the Children's Center that will allow online payments, improved communication with parents, and improved tracking for grant compliance. Expected to go online July 2022.
- Hired an Internal Auditor, a first for ASI at CSUF

Goal B: Advance Organizational Excellence (cont.)

Develop and implement a model that utilizes assessments and data-based evidence to implement organizational improvements.

- Created a new Assessment and Effectiveness Unit in September 2021 to establish a new ASI assessment philosophy focused on data-driven decision making
 - Developed a (5 year) cyclical assessment for all departments within ASI

Goal C: Strengthen Community

Develop and approve the ASI Antiracism, Diversity, Equity, and Inclusion Plan and fund and assign staff to coordinate making this work core to the mission and efforts of ASI

- The ASI Antiracism, Diversity, Equity and Inclusion Plan was implemented at the beginning of fall 2021.
- Working Group has begun meeting, offering training, and assessing institutional DEI improvements within ASI.

More effectively leverage technology and creative solutions to share pertinent and timely information and explore interpersonal communications.

- The digital marketing signs installed with collaboration with campus partners allow the latest ASI information to be shared to visitors in the TSU and SRC.

Goal C: Strengthen Community (cont.)

Examine the possibility of creating modified work schedules for staff to increase staff morale

- *Implementing the ASI Expanded Staff Support and Engagement Pilot Plan which includes a modified work schedule option and other means to address staff morale*

EDUCATION
CLASSROOM
BUILDING

Goal C: Strengthen Community (cont.)

Develop campus partnerships to enhance ASI programs and services.

- Created new DEI speaker series with Division of Student Affairs and ASI
- CSUF Basic Needs provided training for the ASI Pantry staff to learn about treating food insecure students with dignity and respect.
- CSUF HRDI has been incredibly helpful in assisting with ASI's DEI planning and rollout.
- Partnered with campus IT on their Movies on the Lawn.

Develop meaningful collaborations within the surrounding Fullerton area.

- 2nd Harvest Food Bank, the OC Food Bank and Kroger/Ralphs have been helpful partners in creating, maintaining and sustaining The Pantry.



BOARD LEADERSHIP REPORT

January 25, 2022

Morgan Diaz, Board Secretary:

There is no report.

Christopher Carlsen, Treasurer:

There is no report.

Alison Sanchez, Vice Chair:

There is no report.

Mary Chammas, Board Chair:

Hi everyone, welcome back!

- I need 1 more person to sit on the Elections Judicial Council. It must be a BOD who is graduating this semester.
- Asking each BOD to email me the day/time/zoom link & where their ICC meets in person, and the Chair email for every council you sit on. I want to have it all in one concise excel sheet.

Let's have an amazing spring semester!

All the best,
Mary Chammas