

Associated Students Inc.



ASI Board of Directors Meeting

Tue Feb 7, 2023 1:15 PM - 3:45 PM PST

1. Call to Order

Galvan called the meeting to order at 1:17 pm.

2. Roll Call

Members Present: Arellano, Butorac, Diaz, Fox, Furtado, Galvan, Lieberman, Martin, Oseguera, Pugh, Ruelas, Vences, Walsh, Wong

Members Absent: Aquino(E), Austin(E), Toh-Heng(E)

Liaisons Present: Castelo, Chammas, Edwards, Martinez


Liaisons Absent: Mikaelian(E), Kelley(E)

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the announcement of Unfinished Business but left before the scheduled ending of the meeting.

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

Walsh arrived at 1:19

 (Butorac-m/Fox-s) The absence of Mikealian, Kelley, and Aquino due to University Business and Toh-Heng and Austin due to an emergency has been approved.

3. Approval of Agenda

 (Vences-m/Ruelas-s) The agenda was approved by unanimous consent.

4. Consent Calendar

 The Consent Calendar was adopted by unanimous consent.

a. January 24, Board of Directors Minutes

5. Public Speakers

None.

6. Time Certain

a. 1:30pm: Fram Virjee, President, Cal State Fullerton

Fram Virjee, Cal State Fullerton President, came to share updates with the Board.

Dr. Virjee shared with the Board that he is leaving CSUF in six months and shared his plans to leave on a good note.

Dr. Virjee shared highlights on CSUF's DEI and IT efforts.

Dr. Virjee shared highlights on physical changes on campus and remodeling.

Galvan opened the floor to questions and discussion.

* Leiberman shared that he is glad to hear about the SI expansion. Leiberman also shared his thoughts on the faculty leading the Computer Science Department. Dr. Virjee shared their goals with hiring efforts and to get high-quality staff members. Dr. Virjee shared he also wants to have quality instructors but knows they are unable to offer wages higher than they do and explained they have lost faculty to this issue.

* Furtado asked how Dr. Virjee thinks increasing wages will impact students attending and how it will be impacted by inflation. Dr. Virjee shared how CSUF receives funding and how much money they have received from the state. Dr. Virjee further explained that ultimately CSUF is going to have to be wiser about the way they spend money and more conscious of their philanthropy efforts.

* Fox asked what is the largest lesson that Dr. Virjee learned while being the president of Cal State Fullerton. Dr. Virjee explained there were many events that are memorable to him. Dr. Virjee shared that his more impactful experiences have been the ones he has had with the students but also believes there are too many to choose just one. Dr. Virjee shared one impactful story he recalled.

* Ruelas asked what will Dr. Virjee be emphasizing for transfer students and first-generation students during his remaining six months. Dr. Virjee shared what he has done to support students with post-graduation opportunities. Dr. Virjee also shared the first-gen projects that were made by members currently sitting on the Board as well.

7. Executive Senate Reports

a. AICC, BICC, HSSICC, COM/CEC

These reports were provided to the Board in writing and will be appended to meeting minutes.

8. Unfinished Business

None.

9. New Business

a. Action: Resolution to Accept 990 Tax Form (Finance)

BOD034 22/23 (Finance) The Board will consider approving the Resolution to Accept the 990 Tax Form.

Galvan yielded the floor to Jenna Wong, ASI Board Treasurer, to review the resolution.

Wong shared with the Board details of what a 990 Tax Form entails.

Wong explained that since ASI is a non-profit organization a 990 is required.

Wong walked members through important items on the document.

Galvan opened the floor to questions. There were no questions.

Galvan opened the floor to discussion. There were no points of discussion.

Galvan asked if there were any objections to moving to a roll call vote. There were no objections.

 **BOD034 22/23 (Finance) Roll Call Vote: 14-0-0 The Resolution to Accept the 990 Tax Form has been adopted.**

b. Action: Resolution to Reinstate Maysem Awadalla as Chief Inclusion and Diversity Officer

BOD035 22/23 (Furtado-m/Fox-s) The Board will consider approving the Resolution to Reinstate Maysem Awadalla as Chief Inclusion and Diversity Officer.

Galvan yielded the floor to Asha Nettles to review the resolution.

Nettles explained the process that was followed which led to Maysem Awadalla needing to be recertified.

Galvan opened the floor to questions.


* Martinez asked if there was a protocol to be followed if a position is left vacant in the middle of the semester. Nettles explained there is a process to be followed but the specific process followed would be dictated based on the reason for the vacancy.

* Butorac asked what was the reason they did not qualify. Nettles shared that they will not be sharing a student's personal information. Dr. Edwards clarified the ineligibility occurred as a result of an error outside of the student.

* Pugh clarified her understanding of Dr. Edwards's statement that the student had always met eligibility requirements.

Galvan opened the floor to discussion. There were no points of discussion.

Galvan asked if there were any objections to moving to a roll call vote. There were no objections.

 **BOD035 22/23 (Furtado-m/Fox-s) Roll Call Vote: 14-0-0 The Resolution to Reinstate Maysem Awadallas as Chief Inclusion and Diversity Officer has been adopted.**

c. Action: Resolution to Appoint the 2022-23 AICA Diversity Coordinator

BOD036 22/23 (Pugh-m/Vences-s) The Board will consider approving the Resolution to Appoint the 2022-23 AICA Diversity Coordinator.

Galvan yielded the floor to Austin Ysas to review the resolution.

Ysas shared details on the candidate and the work they have done with his programs and ASI.

Galvan opened the floor to questions. There were no questions.

Galvan opened the floor to discussion. There were no points of discussion.

Galvan asked if there were any objections to moving to a roll call vote. There were no objections.

 **BOD036 22/23 (Pugh-m/Vences-s) Roll Call Vote: 13-0-1 The Resolution to Appoint Neha Upadhyaya as the 2022-23 AICA Diversity Coordinator has been adopted.**

d. Action: Resolution to Appoint the 2022-23 AICA Events Coordinator

BOD037 22/23 (Furtado-m/Butorac-s) The Board will consider approving the Resolution to Appoint the 2022-23 AICA Events Coordinator.

Galvan yielded the floor to Austin Ysas to review the resolution.

Ysas shared that many applicants applied but feels Peter Martin is the best fit.

Ysas shared details on the candidates' eagerness to be involved and the work he is already doing now.

Galvan opened the floor to questions.

* Furtado asked what events will they be working on that are coming up. Ysas said they will be working on Social Justice Week and the Beyond the Conversation Speaker Series to name a few.

Galvan opened the floor to discussion. There were no points of discussion.

Galvan asked if there were any objections to moving to a roll call vote. There were no objections.

 **BOD037 22/23 (Furtado-m/Butorac-s) Roll Call Vote: 13-0-1 The Resolution to Appoint Peter Martin as the 2022-23 AICA Events Coordinator has been adopted.**

e. Action: Resolution to Appoint the 2022-23 ASI Elections Coordinators

BOD038 22/23 (Pugh-m/Martin-s) The Board will consider approving the Resolution to Appoint the 2022-23 ASI Elections Coordinators.

Galvan yielded the floor to Asha Nettles to review the resolution.

Nettles shared she is presenting on behalf of the ASI President Kelley.


Nettles shared the roles and responsibilities of the coordinators.

Nettles shared that these persons will also be members of the Elections Judicial Council.

Galvan opened the floor to questions. There were no questions.

Galvan opened the floor to discussion. There were no points of discussion.

Galvan asked if there were any objections to moving to a roll call vote. There were no objections.

 **BOD038 22/23 (Pugh-m/Martin-s) Roll Call Vote: 13-0-1 The Resolution to Appoint Ali Mashael and Tracy Lam as the 2022-23 ASI Elections Coordinators has been adopted.**

f. Action: Resolution to Appoint the 2023 ASI Elections Judicial Council Members
BOD039 22/23 (Furtado-m/Pugh-s) The Board will consider approving the Resolution to Appoint the 2023 ASI Elections Judicial Council Members.

Galvan yielded the floor to Asha Nettles to review the resolution.
Nettles shared she is presenting on behalf of the ASI President Kelley.
Nettles shared the responsibilities of the council.

Galvan opened the floor to questions.
* Furtado asked if Galvan and Mikealian are on the council because they have experience with ASI. Nettles explained they are on the Council to represent the Board and that these positions will be on the next Council when these members vacate the roles.

Galvan opened the floor to discussion. There were no points of discussion.
Galvan asked if there were any objections to moving to a roll call vote. There were no objections.

 **BOD039 22/23 (Furtado-m/Pugh-s) Roll Call Vote: 12-0-2 The Resolution to Appoint Ali Mashael, Tracy Lam, Kamille Morales, Isabella Galvan, and Christapor Mikaelian to the 2023 ASI Elections Judicial Council has been adopted.**

10. Reports

a. COLLEGE REPORTS:

i. None

b. Executive Reports

i. Executive Officers Reports

- * ASI President Kelley provided a report which ASI Chair Galvan shared highlights. The report is an attachment to the minutes.
- * CCO Martinez shared highlights from her report. The report is an attachment to the minutes.
- * CCRO Chammas shared highlights from her report. The report is an attachment to the minutes.

ii. Executive Directors Report

ASI Executive Director shared highlights from his report. The report is an attachment to the minutes.

Dr. Edwards shared:

- * Mission highlights
- * Updates on the state of ASI
- * Area Updates on Children's Center, Titan Rec, TSU, Student Programs and Engagement, Finance and Accounting, HR, Corporate Affairs, and DEI

Dr. Edwards also shared an update on the progress of the Strategic Plan.

Dr. Edwards shared some items that they are focusing on for the future including ASI Student Wellness Initiative and Food Service.

Dr. Edwards shared that they are considering a new vendor for the food court and would like to receive feedback from the Board.

The Directors shared their experiences with Dr. Edwards.

Dr. Edwards asked if there was anything the students would like to highlight or anything in the report they want to discuss.

- * Ruelas said Bad Bunny Night was very successful.
- * Martinez said she is excited about the Director Level Communication Position.
- * Furtado would like to see TEDx Talks expanded and occur more frequently on campus.

iii. Board Leadership Reports

These reports were provided to the Board in writing.

Aquino, Secretary provided a reminder to the directors in the Facilities and Programs Committees to delete current committee calendar invites in the months of March and April due to a mistake in Outlook so Crystaal could send new ones.

Wong, Treasurer announced that with Lydia, and Isa they will begin to review the budget in preparation for the February 23rd Finance Committee Meeting.

Diaz, Vice Chair had no report.


Galvan, Board Chair had no report.

11. Announcements/Member's Privilege

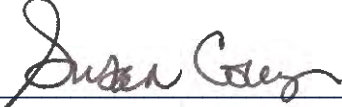
- * Diaz informed members of a location on campus they can receive a 10% discount on their food items.
- * Glavan shared that her program is selling candy grams.
- * Ruelas shared meeting times for MECHA.
- * Toh-Heng shared applications are open for a program she is working with.

12. Adjournment

Isabella Galvan, Chair, adjourned the meeting at 3:10 pm


Ramon Aquino (Feb 21, 2023 13:24 PST)

Ramon Aquino, Board Secretary



Susan Collins, Recording Secretary

Roll Call 2022-2023

02/07/2023 ASI Board Meeting Roll Call

Attendance	Board Members			
			Present	Absent
SECRETARY - ARTS	AQUINO	RAMON		1
VICE CHAIR - ARTS	DIAZ	MORGAN	1	
CBE	FOX	COOPER	1	
CBE	BUTORAC	MICHAEL	1	
COMM	RUELAS	ALAN	1	
COMM	ARELLANO	AIME	1	
ECS	MARTIN	BRAULIO	1	
ECS	LIEBERMAN	AARON	1	
TREASURER - EDU	WONG	JENNA MAREE	1	
EDU	PUGH	NATALY	1	
HHD	VENCES	BERENICE	1	
CHAIR - HHD	GALVAN	ISABELLA	1	
HSS	TOH-HENG	ALISA		1
HSS	AUSTIN	JACKSON		1
NSM	FURTADO	NICHOLAS	1	
NSM	VACANT			
Academic Senate Rep.	WALSH	IRENE	1	
Univ. President's Rep.	OSEGUERA	TONANTZIN	1	
			Present	Absent
			14	3

Attendance	Liaisons			
			Present	Absent
CIDO	VACANT			
CGO	CHAMMAS	MARY	1	
EXEC DIRECTOR	EDWARDS	DAVE	1	
PRESIDENT	KELLEY	LYDIA		1
CCO	MARTINEZ	MAYRA	1	
VP	MIKAELIAN	CHRIS		1
CCRO	CASTELO	JOSHUA	1	
			Present	Absent
			4	2

Recording Secretary: Susan Collins

Kelley & Mikaelian UB - Chancellor's Forum

E Aquino UB
 E Austin Emergency
 Chammas Emergency
 Butorac/Fox absences

Dr. O exit at 2:10 pm

Toh-Heng arrived at 2:34 pm

Roll Call Votes		start 33	033 - 990 Form			034 - CIDO		
			YES	NO	ABSTAIN	YES	NO	ABSTAIN
SECRETARY - ARTS	AQUINO	RAMON						
VICE CHAIR - ARTS	DIAZ	MORGAN	1			1		
CBE	FOX	COOPER	1			1		
CBE	BUTORAC	MICHAEL	1			1		
COMM	ARELLANO	AIME	1			1		
COMM	RUELAS	ALAN	1			1		
ECS	MARTIN	BRAULIO	1			1		
ECS	LIEBERMAN	AARON	1			1		
TREASURER - EDU	WONG	JENNA MAREE	1			1		
EDU	PUGH	NATALY	1			1		
HHD	VENCES	BERENICE	1			1		
HSS	TOH-HENG	ALISA						
HSS	AUSTIN	JACKSON						
NSM	FURTADO	NICHOLAS	1			1		
NSM	VACANT		Vacant					
Academic Senate Rep	WALSH	IRENE	1			1		
Univ. President's Rep.	OSEGUERA	TONANTZIN	1			1		
CHAIR - HHD	GALVAN	ISABELLA	1			1		
			YES	NO	ABSTAIN	YES	NO	ABSTAIN
			14	0	0	14	0	0

Roll Call Votes			035 - AICA Diversity Coord			036 - AICA Events Coord		
			YES	NO	ABSTAIN	YES	NO	ABSTAIN
SECRETARY - ARTS	AQUINO	RAMON						
VICE CHAIR - ARTS	DIAZ	MORGAN	1			1		
CBE	FOX	COOPER	1			1		
CBE	BUTORAC	MICHAEL	1			1		
COMM	ARELLANO	AIME	1			1		
COMM	RUELAS	ALAN	1			1		
ECS	MARTIN	BRAULIO	1			1		
ECS	LIEBERMAN	AARON	1			1		
TREASURER - EDU	WONG	JENNA MAREE	1			1		
EDU	PUGH	NATALY	1			1		
HHD	VENCES	BERENICE	1			1		
HSS	TOH-HENG	ALISA						
HSS	AUSTIN	JACKSON						
NSM	FURTADO	NICHOLAS	1			1		
NSM	VACANT		Vacant					
Academic Senate Rep	WALSH	IRENE	1			1		
Univ. President's Rep.	OSEGUERA	TONANTZIN			1			1
CHAIR - HHD	GALVAN	ISABELLA	1			1		
			YES	NO	ABSTAIN	YES	NO	ABSTAIN
			13	0	1	13	0	1

Roll Call Votes			037 - Elections Coord			038 - EJC Members		
			YES	NO	ABSTAIN	YES	NO	ABSTAIN
SECRETARY - ARTS	AQUINO	RAMON						
VICE CHAIR - ARTS	DIAZ	MORGAN	1			1		
CBE	FOX	COOPER	1			1		
CBE	BUTORAC	MICHAEL	1			1		
COMM	ARELLANO	AIME	1			1		
COMM	RUELAS	ALAN	1			1		
ECS	MARTIN	BRAULIO	1			1		
ECS	LIEBERMAN	AARON	1			1		
TREASURER - EDU	WONG	JENNA MAREE	1			1		
EDU	PUGH	NATALY	1			1		
HHD	VENCES	BERENICE	1			1		
HSS	TOH-HENG	ALISA						
HSS	AUSTIN	JACKSON						
NSM	FURTADO	NICHOLAS	1			1		
NSM	VACANT		Vacant					
Academic Senate Rep	WALSH	IRENE	1			1		
Univ. President's Rep.	OSEGUERA	TONANTZIN			1			1
CHAIR - HHD	GALVAN	ISABELLA	1					1
			YES	NO	ABSTAIN	YES	NO	ABSTAIN
			13	0	1	12	0	2

COMM/CEC

Goals:

- Increase visibility of commissions on campus
- Connect students with CEC and local Fullerton community
- Create awareness of student's government and help increase applicants for next academic year

Budget:

- Marketing material
- Catering
- Apparel
- Opportunity drawings

Highlighted In-person events:

- Community Chat x Strat Comm and DIEP
 - 2/28 1-2:30pm
- Wellness event
 - 4/11 1-2:30pm
- Alumni community panel
 - TBD



Mayra Martinez | *Pronouns: she, her, hers*
Chief Communications Officer
Associated Students Inc.
California State University, Fullerton

P: (657) 278-2468 | O: TSU 207





HSS ICC

HSS ICC Report to ASI Board of Directors

Executive Board

- Julieta Zavala, Chair
- Vacant, Vice Chair/Treasurer
- Aaron Rubalcava, Director of Administration
- Vacant, Director of Public Relations
- Vacant, Social Justice Facilitator
- Dr. Robert Flores, Advisor
- Alisa Toh-Heng, ASI Liaison
- Jackson Austin, ASI Liaison

Short Term Goals

- Increase our social media engagement to get other organizations connected with the ICC
- Plan and host a successful HSS Week
 - All our organizations will host an event during HSS Week
 - Our HSS Week will take place during the week of April 3-7
- Support organizations through financial and promotional support throughout the semester
- Fiscally manage the budget to ensure the majority of funds are spent on student and club support before the end of the semester

Long Term Goals

- Fill our vacant positions
 - We plan to advertise the available positions through our social media and during our weekly HSS ICC meetings
- Increase our social media presence to get other organizations interested in the ICC
- Plan and host a successful HSS Week
 - All our organizations will have an event during HSS Week
- Encourage organizations to host several events during the semester so the budget can decrease

Funding Status

- 034A- General Operations
 - 8047-Hospitality-(\$3,000)
 - 0% has been used
 - 8050-Supplies-(\$1,000)
 - 0% has been used
 - 8051-Printing & Advertising-(\$800)
 - 0% has been used
 - 8053-Professional Services-(\$400)
 - 0% has been used
 - 8072-Rentals for Special Events-(\$1,500)
 - 0% has been used
 - 8093-Gift Expense-(\$1,500)
 - 0% has been used
 - 8514-Promotional Items-(\$3,500)
 - 0% has been used
- 034B- Program Funding
 - 8047-Hospitality-(\$3,341.91)
 - 25.7% has been used
 - 8050-Supplies-(\$1,808.72)
 - 36.2% has been used
 - 8053-Professional Services-(\$1,500)
 - 0% has been used
 - 8077-Travel-(\$13,142.74)
 - 27% has been used
 - 8093-Gift Expense-(\$1,259.95)
 - 37.1% has been used
 - 8551-Speakers-(\$11,600)
 - 3.4% has been used

Thank you



CALIFORNIA STATE UNIVERSITY, FULLERTON™

Resolution to Accept Internal Revenue Service Form 990

WHEREAS, the Associated Students Inc. (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

WHEREAS, ASI's mission is to provide students and campus community members with important social, cultural, and recreational opportunities as well as a wide range of programs and services; and

WHEREAS, the United States Internal Revenue Service requires nonprofit organizations that are recognized as tax-exempt to file an annual information return with the IRS; and

WHEREAS, IRS Form 990 outlines the organization's tax obligations, is a public document, and must be reviewed by the organization's Board of Directors before it is filed; and

WHEREAS, ASI's Form 990 is prepared by the organization's independent auditing firm and reviewed by the Chief Financial Officer and Executive Director; therefore let it be

RESOLVED, the ASI Board of Directors accepts the 2022 IRS Form 990; and let it be finally

RESOLVED, that this resolution be distributed to the ASI Associate Executive Director and ASI Chief Financial Officer and applicable ASI departments for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the seventh day of February in the year two thousand twenty-three.

Isabella Galvan
Chair, Board of Directors

Ramón Aquino
Secretary, Board of Directors



A RESOLUTION REINSTATING MAYSEM AWADALLA AS THE CHIEF INCLUSION AND DIVERSITY OFFICER

Sponsors: Isabella Galvan

WHEREAS, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, the Chief Inclusion and Diversity Officer position was vacated on January 6, 2023¹; and

WHEREAS, eligibility can only be reestablish at the completion of the standard university process and after a recheck and certification of eligibility by the Office of the Vice President for Student Affairs; and

WHEREAS, since the declaration of vacancy, the Vice President for Student Affairs has recertified the eligibility of Maysem Awadalla; and

WHEREAS, reinstatement requires a three-fourths vote of the Board of Directors and results in reinstatement² therefore let it be

RESOLVED, Maysem Awadalla is reinstated to the position of ASI Chief Inclusion and Diversity Office, effective immediately having received a three-fourths vote of the Board of Directors; and let it be finally

RESOLVED, that is resolution be distributed to applicable ASI departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the seventh day of February in the year two thousand and twenty-three.

Isabella Galvan
Chair, Board of Directors

Ramón Aquino
Treasurer/Secretary, Board of Directors

¹ <https://asi.fullerton.edu/wp-content/uploads/effective-06012021-Bylaws-Final.pdf>

² https://asi.fullerton.edu/wp-content/uploads/Policy_Concerning_Board_of_Directors_Operations.pdf



CALIFORNIA STATE UNIVERSITY, FULLERTON™

**APPOINTMENT OF THE ASSOCIATION FOR INTERCULTURAL AWARENESS (AICA)
EVENTS COORDINATOR**

Sponsors: Isabella Galvan

WHEREAS, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI's mission is to provide students and campus community members with important social, cultural, and recreational opportunities as well as a wide range of programs and services; and

WHEREAS, per policy, in the event of a vacancy in a student leader position in ASI Programming, the President, in consultation with the Vice President, shall appoint a new student leader to fill the vacant position subject to approval by a majority vote of the Board of Directors; and

WHEREAS, the President is appointing Neha Upadhyaya to serve as AICA Diversity Coordinator; therefore let it be

RESOLVED, ASI approves the appointment of Neha Upadhyaya to serve as AICA Diversity Coordinator, effective immediate through May 31, 2023; and let it be finally

RESOLVED, that this Resolution be distributed to applicable ASI departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the twenty third day of August in the year two thousand and twenty-two.

Isabella Galvan
Chair, Board of Directors

Ramón Aquino
Secretary, Board of Directors

AICA Coordinator 2022-23

COMPLETE

#22

This application is for student leadership positions (Association for InterCultural Awareness (AICA) with Associated Students, Inc. at California State University, Fullerton.

The application is open until filled and has a priority filing deadline of Wednesday, April 22nd at noon (12 pm).

The application will require you to prepare and upload question responses and your resume. Please review the application thoroughly prior to preparing to submit your application.

STOP!!! STOP!!! IT IS RECOMMENDED THAT YOU REVIEW THE APPLICATION AND PREPARE YOUR RESPONSES FIRST IN A SEPARATE DOCUMENT FILE AND COPY/PASTE THEM INTO THIS ONLINE FORM PRIOR TO SUBMITTING. THIS FORM CANNOT BE SAVED AND RESUMED. IF YOU CLOSE YOUR BROWSER OR EXPERIENCE ANY KIND OF MALFUNCTION BEFORE SUBMITTING, ALL DATA WILL BE LOST AND IS NOT RECOVERABLE.

These positions are for the 2022-2023 school year. The position term begins on June 1, 2022 and ends on May 31, 2023. Some meetings, trainings and activities may be required prior to the beginning of the term for transition purposes.

Applications must be fully completed and submitted prior to the close of the application. If an application has been started, but not been fully completed and submitted at the time the form is disabled, the form will not notify you or close, but will automatically disable in the background and will not accept your application when you try to submit.

CREATED**IP ADDRESS**

PUBLIC

Aug 23rd 2022, 8:13:16 am



107.215.20.12

*** General Responsibilities Of These Positions Include, But Are Not Limited To: - Regular time committed to being in the office and/or focusing on position to plan and arrange activities and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 10-20 hours a week is a close estimate across these positions) - Attendance at regularly occurring team or staff meetings during the semesters (day/time to be arranged) - Planning and implementing, alone or as part of a team, a variety of activities and events - Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success Training/Planning/Retreat programs tentatively scheduled for: - June 8-9, 8am-5pm each day, Programming/Commissions - Weekly Training/Planning Meetings throughout the summer - Additional dates may be scheduled within teams Eligibility Criteria To Apply, Accept, and Maintain Position: All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards. Successful applicant will be awarded a Student Leadership Award, where applicable**

I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

*** Name**

Neha Upadhyaya

*** Primary/Cell Phone Number**

[REDACTED]

*** Email**

[REDACTED]

*** CWID**

[REDACTED]

*** Major/Concentration/Academic Program**

Political Science/Public Administration

*** Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.)**

Senior

*** Expected Graduation Semester**

Spring 2023

*** Address**[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]*** Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know):**

My name is Neha Upadhyaya, and I am a third-year Political Science and Public Administration major with a minor in International Politics at California State University, Fullerton. Because of my passion and interest in serving my community, I hope to become involved in a career path related to issue-based advocacy, policy research, or public service. Thus, I believe serving in an AICA Diversity Coordinator will not only serve as a meaningful opportunity to serve and give back to my campus and contribute to the goals of the ASI, but also gain valuable experience that will support me in defining my career objectives.

I had the ability to engage in academic and professional experiences that have enriched my research and writing skills while growing my interest in learning about different social issues and the policy process. My internship at a non-profit called Campus Election Engagement Project involved promoting civic engagement through various projects, such as copyediting and contributing to a political science paper that involved analyzing data and secondary sources to investigate how civic engagement curriculum can be integrated into post-secondary education. As a Congressional Intern for Congressman Lou Correa, I learned more about the legislative process by completing research projects and briefs on new policies or government programs at the national, state, and county levels and communicating these findings to constituents and caseworkers. These professional experiences provided me with the skills such as problem solving, organization, managing multiple tasks, and working in a team.

On-campus, I am involved in many organizations that helped strengthen my leadership skills, further apply my research and advocacy abilities, and engage with my community. As a Lobby Corps Coordinator, I represented students at various lobbying events, dedicated time to community building, and learned about the experiences and common problems my peers face, such as basic needs access and tuition increases, to target these issues and enforce effective solutions. Also, I am the President of the United Nations Association club, where I manage a team of global chairs that plan events supporting the UN's Sustainable and Development Goals (SDGs). My involvement in UNA also allows me to engage with advocacy, service, and event planning. I am the writing consultant for TEDxCSUF, in which I help choose speakers for our annual conferences and work with them directly at every stage of their speech writing process through regular check-ins. With the other writing consultant, I collaborate with the speakers to bring out their best ideas, ensure that they could express themselves and their main points, and provide input on public speaking methods that could help enhance the presentation aspect of their talk. This position enabled me to strengthen my written and oral communication skills, alongside my ability to be an advocate.

*** Association for InterCultural Awareness (AICA) Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> Association for InterCultural Awareness (AICA) Positions: - Vice Chair - Diversity Coordinator - Events Coordinator - Student-At-Large* 1. In your own words, describe the purpose of AICA? 2. Tell us why you think multiculturalism and diversity is important at CSUF 3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions 4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in 5. Describe how you would promote the activities and events of AICA**

██████████

*** Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>**

██████████

*** What ideas or opportunities do you see for collaboration within and across the different ASI Programming areas and also with other ASI groups, leaders, or departments and/or with other CSUF organizations, programs, or departments. Provide specific ideas or goals, if any.**

I see opportunities to highlight AICA and increase the visibility of the organization through increased collaborations with student organizations. I think there should be more avenues for clubs to have input on the programming they would like to see, especially if we tend to ask for their participation in events. I also believe collaboration with other student affairs organizations, such as APARC and DIRC centers is valuable when putting on more educational-centered programming. Maintaining a partnership with these organizations also allows AICA to reach an audience of students that regularly participate in DIRC programming or who utilize their resources.

*** Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement):**

I am employed at APARC. Additionally, I am involved in UNACSUF and am a part of Moot Court.

*** Associated Students, CSUF, Inc. California State University, Fullerton Voluntary Authorization for Educational Record Disclosure A. University Policy University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student. B. Associated Students, CSUF, Inc. Authorization I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records. I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development.**

I hereby acknowledge that I have read, understand, and agree to the preceding statement.

*** Digital Signature of Authorization and Certification of Application Enter Your Name**

Neha Upadhyaya

* Enter Your CWID

[REDACTED]

* Date

2022-08-22

1. In your own words, describe the purpose of AICA?

AICA serves as an avenue to spearhead campus-wide programming that allows our students and their backgrounds to be celebrated. It also serves as a way for students to engage and learn about the diversity of our campus community and connect with other students by participating in events and programs.

2. Tell us why you think multiculturalism and diversity is important at CSUF

I believe multiculturalism and diversity is important on our campus because we have a population of 30,000 Titans with unique experiences and identities. Thus, the campus and student leadership should play an active role in promoting and celebrating this diversity. Especially for students, having a diverse population allows people to meet others with different backgrounds and perspectives that will allow them to challenge their ideas or have them learn about another part of the world. Ultimately, this broadens students' perspectives and understanding of the world around them, which is a valuable asset to have beyond the classroom.

3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions

I am interested in the Diversity Coordinator position and am interested in spearheading programming that highlights the South Asian community, which often is underrepresented in conversations related to the Asian community. I also have experience in advocacy and programming that can highlight all populations, beyond the ones I represent.

As a Lobby Corps Coordinator, I learned more about the Titan community, how to advocate on behalf of their interests, and strengthen the connection between administration and key decision-makers and the CSUF student body. As a coordinator, I work with the rest of the Lobby Corps Commission to increase campus civic engagement through tabling to register students to vote, organizing panels to allow students to learn how to stay engaged with political and social issues through community organizing and other actions beyond voting, and providing a forum to hear student voices on how they believe their Titan experiences could be improved. Additionally, our team continues to build relationships with local legislators and advocate for the CSUF student body during California State Student Association (CSSA) or CSU Trustee meetings and large-scale lobbying events. During the California Higher Education Student Summit (CHESS), our team and other campus leaders served as delegates. We advocated for the passage of various bills centered around financial aid and basic needs access to local state senators and representatives. I also represented my school through campus visits with Representatives Young Kim and CA Lieutenant Governor Eleni Kounalakis to inform them about how our school supports students and shaped our college experience in order to show why continued investment in our universities and CSUs should be prioritized. My experience in ASI has allowed me to create connections with my campus community, enabled me to inform policies

and agendas that impact our student body, and guide my peers in finding ways that they can also spearhead change. Serving as a coordinator has been integral in cultivating my understanding of the role of lobbying in the political process, community engagement, and stakeholder outreach and prioritization.

Furthermore, I currently serve as the President of the United Nations Association, where I am responsible for working with the Vice President and our four different global chairs to plan educational, advocacy, or service events supporting the UN's Sustainable and Development Goals (SDGs). Our global chairs cover topics surrounding women's issues, global health, climate change, and peace and security. I also function as a liaison between UNA-USA/UNA-OC chapters to keep members informed about new leadership opportunities, advocacy and service workshops, and other developments with the UN. Most importantly, my overall experience holding positions within the organization and being an active club participant has allowed me to practice the UNA-USA's motto, "think globally and act locally."

As a past Campaign Intern for Sergio Contreras for the Orange County Board of Supervisors, I gained a deep understanding of the election process and how local offices impact our community. For instance, I recognized firsthand how grassroots organizing, community engagement, and outreach are used to advocate for a particular candidate. I assisted in research projects on local candidates looking for endorsements, compiled video clips from OC Supervisors' meetings, and updated the team on Board of Supervisors-related news, such as new policies or programs. Additionally, I led outreach efforts to speak at local political clubs and interest group meetings to obtain endorsements, reach constituents, and write articles about the candidate and his platform for various newsletters. I helped train and facilitate phone banks and presented at local political clubs to inform constituents about our campaign and engage voters to support Sergio. This internship role refined my skills in becoming an effective communicator through writing and presentation and staying organized when coordinating multiple tasks. This experience also taught me how to work with large teams to achieve a common goal and reach large groups of people, and communicate with those who cared about the issue of youth voter engagement or were interested in Sergio as a candidate, as well as individuals that were not as passionate. I also achieved experience managing various tasks in an environment that requires flexibility to take on spontaneous assignments and take the initiative to new lead projects.

Ultimately, through my involvement in various campus leadership roles and work experience, I cultivated a strong foundation of leadership skills and a great interest in community engagement. These qualities would support me in becoming a successful Diversity Coordinator that would encourage other students to make a difference in their community.

4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in

I hope to serve as a bridge between ASI and DIRC. As APARC continues to evolve and change to ensure all populations that fall under the 'Asian' identity have a voice and safe space within our center, I hope to encourage similar changes in AICA programming and initiatives that are responsive to those changes. Therefore, I am interested in collaborating with various on-campus organizations, such as ISA and MSA. I hope to highlight different parts of various South Asian identities, such as through highlighting the various performing arts through hosting showcases at the Becker Amphitheater. I also hope to have opportunities for student organizations under APARC to have tableting opportunities on Titan Walk by hosting an event to highlight these students and clubs. Similar opportunities should be given to other various cultural organizations to introduce new students to all the ways they can get involved on campus.

5. Describe how you would promote the activities and events of AICA *

Moreover, I would promote AICA events and activities by collaborating with the Communication Commission to advertise the goals of AICA and relevant updates through our social media outlets, such as the ASI Instagram page. I would also encourage other organizations to repost and inform their members about our programming. Additionally, I would notify all the inter-club councils on campus to let the clubs that meet with those councils about upcoming events and advocate for them to update their club and its members about them. I would also reach out to the Scholars' centers, DIRC centers, MSI, other ASI commissions, etc., to inform them about upcoming programming and encourage their members to participate. For organizations such as Panhellenic sororities, which encourage members to participate in campus events by offering incentive points. I would also integrate opportunities for prizes or awards at our events, such as gift cards or merch to be eligible to be won or raffled off at our programs as means to incentivize participation and offer food and drinks depending on the time of the event.

Neha Upadhyaya

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EDUCATION

California State University, Fullerton

Expected May 2023

Bachelor of Arts in Political Science & Public Administration; minor in International Politics

University Honors Program, Pi Sigma Alpha, CSUF Moot Court, UNA-USA member

PROFESSIONAL EXPERIENCE

Associated Student Inc. | Lobby Corps Commission

May 2021– present

Lobby Corps Coordinator

- Spearhead CSUF campus-wide voter registration efforts and advocate for student interests through lobby visits with elected officials, CSU Trustees, and California State Student Association (CSSA)
- Developing programming that introduces advocacy through educational panels, guest speakers, and workshops

Campus Election Engagement Project | Faculty Resources

May 2021-August 2021

Faculty Resources Intern

- Collaborated with the CEEP team to facilitate the "Splash into Democracy" webinar series and create curriculum for higher education faculty to implement civic engagement lesson plan in classrooms across the US
- Contributed to a Political Science paper exploring how faculty can cultivate classroom environments in post-secondary education to promote civic engagement

Congressman Lou Correa | Santa Ana District Office

February 2021- June 2021

Congressional Intern

- Collaborate with staff and interns to solve casework on issues like immigration and unemployment
- Execute research and briefs for new government projects, resources, or policies like the American Rescue Plan, or county mortgage relief initiative
- Communicate with constituents who call in for assistance and track all correspondences

Sergio Contreras Campaign for Orange County Board of Supervisor

June 2020– November 2020

Campaign Intern

- Facilitated voter outreach efforts through presentations for local political clubs, hosting phonebanks, performing senior wellness calls, writing newsletters, and training campaign volunteers
- Conducted research on OC board-related news and track local candidates requesting endorsements

ORGANIZATIONS AND LEADERSHIP

United Nations Association (UNA) CSUF

January 2021– present

Vice President

- Coordinate programming for UNA-CSUF with the board and collaborate with the President to approve events ideas around the UN's Sustainable Development Goals (SDG's) that promote, educate, or take action on those initiatives
- Serve as a liaison between the chapter and UNA-USA, by updating members on news and leadership opportunities

TEDxCSUF

September 2019– present

Writing Consultant

- Advise and provide writing expertise on the development of content for selected speakers' talks and presentation skills for annual TEDxCSUF conferences

Alpha Delta Pi

October 2021 – December 2021

Director of Diversity, Equity, & Inclusion

- Create workshop series and educational opportunities to educate members on topics, such as intersectionality and cultural competency, whilst connecting them with relevant campus tools and resources

VOLUNTEER EXPERIENCE

United Nations Association (UNA) CSUF

February 2020- December 2020

Climate & Energy Chair

- Educated members on how to implement sustainability during the pandemic and write to local congressional representatives to support UN initiatives for climate action and environmental protection

LANGUAGE, SPECIAL SKILLS, & AWARDS

Language: Intermediate French, conversational Gujarati

Special Skills: Microsoft Office Suite, Google Drive Applications, & Canva expertise, SPPS proficiency, Adobe - intermediate

Awards: Dean's List, DC Scholar American Moot Court Association (AMCA) #1 Speaker: Great Lakes Regional, National Conference of Undergraduate Research (NCUR) 2022 Presenter



CALIFORNIA STATE UNIVERSITY, FULLERTON™

**APPOINTMENT OF THE ASSOCIATION FOR INTERCULTURAL AWARENESS (AICA)
EVENTS COORDINATOR**

Sponsors: Isabella Galvan

WHEREAS, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI's mission is to provide students and campus community members with important social, cultural, and recreational opportunities as well as a wide range of programs and services; and

WHEREAS, per policy, in the event of a vacancy in a student leader position in ASI Programming, the President, in consultation with the Vice President, shall appoint a new student leader to fill the vacant position subject to approval by a majority vote of the Board of Directors; and

WHEREAS, the President is appointing Peter Martin to serve as AICA Events Coordinator; therefore let it be

RESOLVED, ASI approves the appointment of Peter Martin to serve as AICA Events Coordinator, effective immediate through May 31, 2023; and let it be finally

RESOLVED, that this Resolution be distributed to applicable ASI departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the twenty third day of August in the year two thousand and twenty-two.

Isabella Galvan
Chair, Board of Directors

Ramón Aquino
Secretary, Board of Directors

AICA Coordinator 2022-23

COMPLETE

#26

This application is for student leadership positions (Association for InterCultural Awareness (AICA) with Associated Students, Inc. at California State University, Fullerton).

The application is open until filled and has a priority filing deadline of Wednesday, April 22nd at noon (12 pm).

The application will require you to prepare and upload question responses and your resume. Please review the application thoroughly prior to preparing to submit your application.

STOP!!! STOP!!! IT IS RECOMMENDED THAT YOU REVIEW THE APPLICATION AND PREPARE YOUR RESPONSES FIRST IN A SEPARATE DOCUMENT FILE AND COPY/PASTE THEM INTO THIS ONLINE FORM PRIOR TO SUBMITTING. THIS FORM CANNOT BE SAVED AND RESUMED. IF YOU CLOSE YOUR BROWSER OR EXPERIENCE ANY KIND OF MALFUNCTION BEFORE SUBMITTING, ALL DATA WILL BE LOST AND IS NOT RECOVERABLE.

These positions are for the 2022-2023 school year. The position term begins on June 1, 2022 and ends on May 31, 2023. Some meetings, trainings and activities may be required prior to the beginning of the term for transition purposes.

Applications must be fully completed and submitted prior to the close of the application. If an application has been started, but not been fully completed and submitted at the time the form is disabled, the form will not notify you or close, but will automatically disable in the background and will not accept your application when you try to submit.

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Jan 14th 2023, 10:19:23 pm



104.186.141.68

*** General Responsibilities Of These Positions Include, But Are Not Limited To: - Regular time committed to being in the office and/or focusing on position to plan and arrange activities and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 10-20 hours a week is a close estimate across these positions) - Attendance at regularly occurring team or staff meetings during the semesters (day/time to be arranged) - Planning and implementing, alone or as part of a team, a variety of activities and events - Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success Training/Planning/Retreat programs tentatively scheduled for: - June 8-9, 8am-5pm each day, Programming/Commissions - Weekly Training/Planning Meetings throughout the summer - Additional dates may be scheduled within teams Eligibility Criteria To Apply, Accept, and Maintain Position: All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards. Successful applicant will be awarded a Student Leadership Award, where applicable**

I acknowledge that I have read, understand, meet, and commit to all of the responsibilities, commitments, and eligibility criteria described above

*** Name**

Peter Martin

*** Primary/Cell Phone Number**

[REDACTED]

*** Email**

[REDACTED]

*** CWID**

[REDACTED]

*** Major/Concentration/Academic Program**

Business Administration

*** Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.)**

Senior

*** Expected Graduation Semester**

2024

*** Address**[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]*** Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know):**

Hi, my name is Peter 'Kobe' Martin. I am an international business student with a concentration in import and export specialties. In the pursuit of my degree, I am interested in becoming more involved with our on campus community that closely aligns with my academic interests. I am passionate about unifying and promoting our student bodies' cultural diversity. My previous participation in other clubs from other CSU campuses has equipped me to create safe spaces for students to showcase their cultural heritage. I am a part of the MASA (Mexican American Student Association) at Cal Poly Pomona as a board member. MASA works with several other organizations at Cal Poly Pomona that co host larger events like LSBA (Latino Students Business Association). Because of my board position, I understood the importance of networking and event planning to build community. I hope to use both my personal and professional skills here at Cal State Fullerton.

*** Association for InterCultural Awareness (AICA) Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> Association for InterCultural Awareness (AICA) Positions: - Vice Chair - Diversity Coordinator - Events Coordinator - Student-At-Large* 1. In your own words, describe the purpose of AICA? 2. Tell us why you think multiculturalism and diversity is important at CSUF 3. Tell us the type of events and/or which positions you are most interested in and why, including any relevant experience you have for these types of events or positions 4. Describe the ideas or goals you have for next year for the type of events or positions you are interested in 5. Describe how you would promote the activities and events of AICA**

[REDACTED]

* Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>

*** What ideas or opportunities do you see for collaboration within and across the different ASI Programming areas and also with other ASI groups, leaders, or departments and/or with other CSUF organizations, programs, or departments. Provide specific ideas or goals, if any.**

I am not fully aware of the other programs, departments or other organizations among our campus where I could provide any ideas for a collaboration. However, once I become more involved in ASI, I would like to explore and network with other on campus organizations to possibly cohost larger events with AICA.

*** Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate. ASI leadership is a big commitment and we want to make sure you will have time for this involvement):**

Other than academics, I have a part time job and I hope to be involved in MASA (Mexican American Student Association) at Cal Poly Pomona as a board member. Based on my current schedule, I will have time to assume a role in ASI and would enjoy working for an AICA position that I am extremely passionate about.

*** Associated Students, CSUF, Inc. California State University, Fullerton Voluntary Authorization for Educational Record Disclosure A. University Policy University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student. B. Associated Students, CSUF, Inc. Authorization I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records. I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development.**

I hereby acknowledge that I have read, understand, and agree to the preceding statement.

*** Digital Signature of Authorization and Certification of Application Enter Your Name**

Peter Martin

*** Enter Your CWID**

*** Date**

2023-01-14

Peter K. Martin

EDUCATION:

California State University, Fullerton, Fullerton
Bachelor of Arts in International Business

May 2024

EXPERIENCE:

SomiSomi, Fullerton, Ca
Shift Lead

February 2022 - Present

- Maintains inventory and order stock using wholesaler ordering system weekly
- Maintains cleanliness of restaurant by sanitizing stations every hour and by adhering to health and safety guidelines
- Assists in closing shop including accurately closing register in preparation for opening crew weekly
- Managed cash register including transactions, refunds, drawer balancing, and gift-card redemptions daily

FEDEX, Fullerton, Ca

September 2021 - February 2022

Quality Assurance Member

- Supervised quality assurance for defective or mishandled products in daily operations
- Filed claims on mishandled products by operating company software and in corporate offices daily
- Maintained and updated warehouse task documentation and records for submission to supervisors and team leaders daily
- Operated warehouse machinery: stacked and palletized products according to facility specifications daily
- Completed inventory, product inspection, and order selection twice a week

Krispy Kreme, Orange, Ca

March 2019 - September 2021

Shift Lead

- Delegated tasks and supervised breaks of 15-20 staff per shift
- Trained and mentored new employees up to speed and worked with established employees to improve performance
- Handled over 300 transactions via. Phone, online, and in-store
- Handled purchase orders of 50 and delivery dates with corporate partners (ex. Stater Bros)
- Filed paperwork and conducted reports for supervisors once a week

SKILLS:

- Platform Efficiency: Windows, MacOS
- Social Media: Twitter, Instagram, LinkedIn, Pinterest

I believe AICA serves as a medium and catalyst for students to participate in intercultural communication. After understanding the role that it plays within our on campus community, I am passionate about being a part of AICA to facilitate these events and promote our on campus diversity. I think it is important to have these intercultural exchanges and learn about multiculturalism. I hope to initiate meaningful interactions through AICA and host events as the event coordinator to unify our student body. Aside from hosting events, I would like to understand and solve issues with the marginalized communities at CSUF. I believe AICA is a powerful tool that empowers students to share their cultural experiences on a larger scale. I hope to be a part of these efforts to unify our community. My goals as an event coordinator is to have at least one event to advocate and fundraise for a global issue that affects a marginalized community.



A RESOLUTION TO APPOINT THE ASI ELECTION COORDINATORS

Sponsors: Isabella Galvan

WHEREAS, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, per policy, it is the responsibility of the Board of Directors to confirm all presidential appointments by a majority vote to positions that receive financial awards, scholarships, or any other material compensations for service; and

WHEREAS, the student(s) presented have completed their respective interview and selection process; therefore let it be

RESOLVED, ASI approves the appointment of Ali Mashael and Tracy Lam as the ASI Election Coordinators, effective immediate through May 31, 2023; and let it be finally

RESOLVED, that this Resolution be distributed to applicable ASI departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the seventh day of February in the year two thousand and twenty-three.

Isabella Galvan
Chair, Board of Directors

Ramón Aquino
Treasurer/Secretary, Board of Directors

ASI Elections Team 2022-23

COMPLETE

#7

This application is for Elections Team student leadership positions (Elections Director and Elections Coordinator) with Associated Students, Inc. at California State University, Fullerton. The application is open until filled.

The application will require you to prepare and upload question responses and your resume.

Please review the application thoroughly prior to preparing to submit your application.

STOP!!! STOP!!! IT IS RECOMMENDED THAT YOU REVIEW THE APPLICATION AND PREPARE YOUR RESPONSES FIRST IN A SEPARATE DOCUMENT FILE AND COPY/PASTE THEM INTO THIS ONLINE FORM PRIOR TO SUBMITTING. THIS FORM CANNOT BE SAVED AND RESUMED. IF YOU CLOSE YOUR BROWSER OR EXPERIENCE ANY KIND OF MALFUNCTION BEFORE SUBMITTING, ALL DATA WILL BE LOST AND IS NOT RECOVERABLE.

These positions are for the 2022-2023 school year. The position term begins immediately and ends on May 31, 2023. Some meetings, trainings and activities may be required prior to the beginning of the term for transition purposes.

Applications must be fully completed and submitted prior to the close of the application. If an application has been started, but not been fully completed and submitted at the time the form is disabled, the form will not notify you or close, but will automatically disable in the background and will not accept your application when you try to submit.

CREATED



PUBLIC

Jan 30th 2023, 9:05:53 pm

IP ADDRESS



*** CERTIFICATION OF ACADEMIC PROGRESS REQUIRED FOR APPLICATIONS** Applicants for office in the Associated Students, CSUF, Inc. must meet academic and university requirements to be to hold office. The form below is intended to present the majority of these requirements and to expedite the procedure whereby your application and continuing eligibility can be verified. For a complete statement of qualifications, please see Article X of the ASI Bylaws. **REQUIREMENTS OF APPLICANT:** All applicants must have been enrolled at CSUF for at least one semester, must be in good standing with the university, must not be on probation, and must have earned a CSUF semester grade point average of 2.0 in the past semester and have a CSUF cumulative grade point average of 2.5 for all classes at CSUF. In addition, all Board of Directors candidates must be enrolled in the college for which they are running or meet any special qualifications, as stated in the ASI Bylaws. **ACADEMIC REQUIREMENTS WHILE HOLDING OFFICE:** Undergraduate Student: Minimum GPA per semester required: 2.0 Minimum CSUF cumulative GPA required: 2.5 Current units enrolled in: 6 or more Graduate Student: Minimum GPA per semester required: 2.0 Minimum CSUF cumulative GPA required: 2.5 Current units enrolled in: 3 or more (The maximum units allowed while in office are 150 semester units, or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate student officers are allowed to earn a maximum of 50 semester units.) I certify that I am an eligible applicant based on the academic requirements listed above and that I will complete the required 6 units of credit for undergraduate student applicants or the required 3 units of credit for graduate student applicants while running for office. I also certify that I fully understand the academic progress regulations and that I will be disqualified from office upon failing to meet these requirements.

I hereby acknowledge that I have read, understand, and agree to the preceding statements.

*** - Regular time committed to being in the office and/or focusing on position to plan and arrange activities and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 10-20 hours a week is a close estimate across these positions) - Attendance at regularly occurring team or staff meetings during the semesters (day/time to be arranged) - Planning and implementing, alone or as part of a team, a variety of activities and events - Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success - January 11 and 12, 8am-5pm each day, January Retreat and Training Sessions - Weekly Training/Planning Meetings throughout the summer - Additional dates may be scheduled within teams**
Eligibility Criteria To Apply, Accept, and Maintain Position: All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards. Successful applicant will be awarded a Student Leadership Award, where applicable

I hereby acknowledge that I have read, understand, and agree to the preceding statements.

*** Name**

Tracy Lam



mber



*** Secondary Phone Number**



*** Student Email Address (@csu.fullerton.edu)**



*** Applicant CWID**



*** CSUF Major(s) (and Minor(s), if applicable)**

Business Administration: Marketing

*** Semesters Completed at CSUF**

1

*** Units Completed at CSUF:**

*** Units In Progress at CSUF (this semester)**

15

*** CSUF Class Level**

Year 3

*** Expected CSUF Graduation Date (MM/YY)**

05/24

*** What do you believe is the role of ASI on our campus and how does that role relate to this position?**

The role of ASI is to provide opportunities for students to develop various skills through leadership, volunteer and employment experience. It is also tasked with coordinating campus events to encourage student participation. As an organization that operates for the students, by the students, the positions of Elections Director and Coordinators are very important in ensuring the opinions of the student body are heard and their wishes, fulfilled.

*** I am interested in these positions:**

Elections Director, Elections Coordinator

*** Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know):**

My name is Tracy Lam and I am a 3rd year transfer student majoring in Business with a concentration in Marketing. I am looking to expand my leadership and networking skills as well as engage with campus affairs for a more fulfilling college experience. I transferred from Orange Coast College where I was a student government officer in the College Life Committee. My official position was the Awareness Day Coordinator and my duties consisted of coordinating all planning and subsequent logistics associated with executing the largest event of the semester. Through this experience I have improved my leadership and collaboration skills which would be applicable to this position.

I am also proficient in photography and graphic design techniques which I employed in my previous student government position when I created flyers and other media to advertise our events. I feel these skills would be very useful in this position to encourage student participation in the elections.

*** Tell us what you think the purpose of our ASI student government is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn):**

The ASI student government operates in service to the students and CSUF community by providing engagement opportunities for the student body. It also provides interested students, such as myself, employment, volunteer, and leadership experience.

So far in my educational experience I have strived to be engaged with campus affairs and be a part of at least one organization, not only to further my skills, but to also give back to the campus and community. I am a firm believer that the level of satisfaction with your college experience can be attributed to the effort you put into it. So, I am very interested in being a part of ASI and gaining experience in a different area of student government.

*** Elections Director Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> 1. In your own words, describe the purpose of the Elections Team. 2. Why is it important to promote participation in the elections process to CSUF students? 3. How you would direct, support, manage, and oversee the Elections team and program? 4. Describe the ideas or goals you have for next year for the position. 5. Describe how you would promote the activities and events of the Elections Team.**



*** Elections Coordinator Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> Elections Team Positions: - Coordinator**

- 1. In your own words, describe the purpose of the Elections Team.**
- 2. Why is it important to promote participation in the elections process to CSUF students?**
- 3. Why are you interested in this position, including any relevant experience you have for this type of position?**
- 4. Describe the ideas or goals you have for the next year, in regards to the Elections Team?**
- 5. Describe how you would promote the activities and events of the Elections Team.**

[REDACTED]

*** Resume. Please upload your resume in PDF format.**

[REDACTED]

*** Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate.**

Currently I am working part-time as a customer service representative for Macy's South Coast Plaza (~20 hrs/week). I also plan to participate in a club or fraternity that aligns with my career aspirations.

*** Associated Students, CSUF, Inc. California State University, Fullerton Voluntary Authorization for Educational Record Disclosure**

A. University Policy University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

B. Associated Students, CSUF, Inc. Authorization I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records. I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI.

I hereby acknowledge that I have read, understand, and agree to the preceding statement.

*** Digital Signature of Authorization and Certification of Application Enter Your Name**

Tracy Lam

*** Enter your CWID**

[REDACTED]

*** Date**

2023-01-30

1. In your own words, describe the purpose of the Elections Team.

The purpose of the Elections Team is to encourage the student body to participate in the elections of the new ASI Board of Directors. Their tasks include promoting open office positions and voter participation through various events. This team is important in ensuring that the student body's needs, and wishes are met through their appointed representatives.

2. Why is it important to promote participation in the elections process to CSUF students?

Promoting voter participation is important in the election process because it ensures that the majority of the student body has a say in the decisions that will ultimately affect them. Through their participation, they can voice their opinions and work towards turning their thoughts into actions.

3. Why are you interested in this position, including any relevant experience you have for this type of position?

I am interested in the position of Elections Coordinator because one goal I have set for myself is to be engaged in campus affairs and give back to the campus and community that has accepted me. I understand this position to be an opportunity to improve campus life by encouraging others to do the same through voting for their desired candidates.

Before transferring to CSUF, I attended Orange Coast College where I was a member of the College Life Committee. We were tasked with encouraging the student body to participate in campus life through hosting various events. As the Awareness Day Coordinator, I lead all planning and activities associated with executing our largest event. This experience has allowed me to improve my teamwork and collaboration skills as well as develop skills in logistics and financial planning associated with putting together large scale events. I am also proficient in graphic design which I used to create promotional media for our events.

4. Describe the ideas or goals you have for next year for the position.

As a member of the elections team, which is tasked with promoting open positions for candidacy and voter participation, our main goal should be to encourage as much student body participation as possible. To achieve this goal, the elections team could host interviews with the candidates to introduce them to the student body and give them a platform to share their ideals. Other promotion techniques could include an event that would allow the candidates to campaign and for the student body to learn about the candidates so that they could make informed decisions. To encourage voter participation, the election team could host a variety of in-person activities and giveaways. They could also create media to engage students online as well as give them easy access to cast their votes.

5. Describe how you would promote the activities and events of the Elections Team.

In order to promote election events, I would employ a combination of social media outreach and in-person events. Social media is important in reaching the student body that might not frequent campus enough to participate in election events. Some online promotion techniques could include regular social media posts as well as creative or interactive media that would encourage the student body to vote online. In-person election events could include booths around campus where students could have their questions answered as well as vote on site. To encourage voter participation, these booths could host giveaway events as well as other election related activities.

Tracy Lam

Education

California State University, Fullerton | Expected May 2024

Bachelor of Arts in Business Administration with a Concentration in Marketing

Cumulative GPA: 4.0

Orange Coast College | May 2022

Associates in Science Degree for Transfer: Business Administration

Certificate of Achievement for Entry-Level Accounting

Experience

Macy's South Coast Plaza

Sales Associate | September 2021 – September 2022

- Expanded brand loyalty by opening new credit accounts with clients
- Organized and recovered merchandise to maintain a presentable selling floor
- Catered to customer needs by providing personal styling assistance for a great customer experience rating average of 8/10
- Collaborated with team members to increase sales, resolve issues, and ensure an excellent shopping experience for guests

Customer Service Representative | September 2022 – Present

- Practiced problem solving skills
- Exemplified leadership skills by training new employees
- Exercised multitasking and communication skills as well as team collaboration through frequent stressful situations

Campus Affiliation

Associated Students of Orange Coast College | January 2022 – May 2022

College Life Committee | *Awareness Day Coordinator*

- Collaborated with the team to plan and host events to engage with the student body
- Lead and approved event planning decisions as Chair of Awareness Day
- Created financial expense sheets and marketing content for events

Skills

- Teamwork and collaboration skills
- Leadership experience
- Problem-solving abilities
- Conversational skills in multiple languages
 - Vietnamese
 - Spanish
- Proficient technological and computer skills
 - Microsoft Excel
 - Microsoft Word
 - Adobe Photoshop & Lightroom
 - Adobe Premiere Pro
 - Canva

ASI Elections Team 2022-23

COMPLETE

#9

This application is for Elections Team student leadership positions (Elections Director and Elections Coordinator) with Associated Students, Inc. at California State University, Fullerton. The application is open until filled.

The application will require you to prepare and upload question responses and your resume.

Please review the application thoroughly prior to preparing to submit your application.

STOP!!! STOP!!! IT IS RECOMMENDED THAT YOU REVIEW THE APPLICATION AND PREPARE YOUR RESPONSES FIRST IN A SEPARATE DOCUMENT FILE AND COPY/PASTE THEM INTO THIS ONLINE FORM PRIOR TO SUBMITTING. THIS FORM CANNOT BE SAVED AND RESUMED. IF YOU CLOSE YOUR BROWSER OR EXPERIENCE ANY KIND OF MALFUNCTION BEFORE SUBMITTING, ALL DATA WILL BE LOST AND IS NOT RECOVERABLE.

These positions are for the 2022-2023 school year. The position term begins immediately and ends on May 31, 2023. Some meetings, trainings and activities may be required prior to the beginning of the term for transition purposes.

Applications must be fully completed and submitted prior to the close of the application. If an application has been started, but not been fully completed and submitted at the time the form is disabled, the form will not notify you or close, but will automatically disable in the background and will not accept your application when you try to submit.

CREATED



PUBLIC

Jan 30th 2023, 9:26:29 pm

IP ADDRESS



*** CERTIFICATION OF ACADEMIC PROGRESS REQUIRED FOR APPLICATIONS** Applicants for office in the Associated Students, CSUF, Inc. must meet academic and university requirements to be to hold office. The form below is intended to present the majority of these requirements and to expedite the procedure whereby your application and continuing eligibility can be verified. For a complete statement of qualifications, please see Article X of the ASI Bylaws. **REQUIREMENTS OF APPLICANT:** All applicants must have been enrolled at CSUF for at least one semester, must be in good standing with the university, must not be on probation, and must have earned a CSUF semester grade point average of 2.0 in the past semester and have a CSUF cumulative grade point average of 2.5 for all classes at CSUF. In addition, all Board of Directors candidates must be enrolled in the college for which they are running or meet any special qualifications, as stated in the ASI Bylaws. **ACADEMIC REQUIREMENTS WHILE HOLDING OFFICE:** Undergraduate Student: Minimum GPA per semester required: 2.0 Minimum CSUF cumulative GPA required: 2.5 Current units enrolled in: 6 or more Graduate Student: Minimum GPA per semester required: 2.0 Minimum CSUF cumulative GPA required: 2.5 Current units enrolled in: 3 or more (The maximum units allowed while in office are 150 semester units, or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate student officers are allowed to earn a maximum of 50 semester units.) I certify that I am an eligible applicant based on the academic requirements listed above and that I will complete the required 6 units of credit for undergraduate student applicants or the required 3 units of credit for graduate student applicants while running for office. I also certify that I fully understand the academic progress regulations and that I will be disqualified from office upon failing to meet these requirements.

I hereby acknowledge that I have read, understand, and agree to the preceding statements.

*** - Regular time committed to being in the office and/or focusing on position to plan and arrange activities and events, hold/attend meetings, correspond, hold office hours, etc. (an average of 10-20 hours a week is a close estimate across these positions) - Attendance at regularly occurring team or staff meetings during the semesters (day/time to be arranged) - Planning and implementing, alone or as part of a team, a variety of activities and events - Working cooperatively with other leaders, both inside and outside of core team, to promote and ensure program success - January 11 and 12, 8am-5pm each day, January Retreat and Training Sessions - Weekly Training/Planning Meetings throughout the summer - Additional dates may be scheduled within teams**
Eligibility Criteria To Apply, Accept, and Maintain Position: All student leaders holding a position must be in good standing, must not be on probation, must have earned a CSUF semester grade point average of 2.0 and a CSUF cumulative grade point average of 2.5 for all classes at CSUF during the semester prior to their application, and must maintain these standards. Successful applicant will be awarded a Student Leadership Award, where applicable

I hereby acknowledge that I have read, understand, and agree to the preceding statements.

*** Name**

Ali Mashael



Number



*** Secondary Phone Number**



*** Student Email Address (@csu.fullerton.edu)**



*** Applicant CWID**



*** CSUF Major(s) (and Minor(s), if applicable)**

Pre Business

*** Semesters Completed at CSUF**

5

*** Units Completed at CSUF:**

86

*** Units In Progress at CSUF (this semester)**

10

*** CSUF Class Level**

Third year

*** Expected CSUF Graduation Date (MM/YY)**

04/24

*** What do you believe is the role of ASI on our campus and how does that role relate to this position?**

The role of ASI on our campus is to provide students with opportunities and ensure the experience is positive for both faculty and students. This position will help ensure processes are handled and things go smoothly to ensure leadership is trusted and does the job according to ASI rules

*** I am interested in these positions:**

Elections Coordinator

*** Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know):**

I was born in Dubai and moved to Visalia when I was 1 year old, I then moved to Fullerton to attend CSUF. I am currently a governance ambassador for ASI and have experience with different meetings and handling various issues. Furthermore, I am the President of Sigma Pi and have dealt with Judicial meetings with brothers and advisors and have handed out punishments to brothers such as social probation or other issues. I have no problem listening and working on a team to handle issues

*** Tell us what you think the purpose of our ASI student government is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn):**

I have recently developed a passion for student leadership on this campus and I would like to see what the election process is like as I'm considering running myself one day. I am currently a governance ambassador and found much fun in my role and provided a larger interest in ASI. The work is meaningful and I am grateful for the opportunity the school provides for students and the advice it can provide. The purpose of ASI student government is to help and nurture and provide a Titan Experience through following Diversity Equity and Inclusion.

*** Elections Director Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>**

1. In your own words, describe the purpose of the Elections Team. 2. Why is it important to promote participation in the elections process to CSUF students? 3. How you would direct, support, manage, and oversee the Elections team and program? 4. Describe the ideas or goals you have for next year for the position. 5. Describe how you would promote the activities and events of the Elections Team.

*** Elections Coordinator Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> Elections Team Positions: - Coordinator**

1. In your own words, describe the purpose of the Elections Team.
2. Why is it important to promote participation in the elections process to CSUF students?
3. Why are you interested in this position, including any relevant experience you have for this type of position?
4. Describe the ideas or goals you have for the next year, in regards to the Elections Team?
5. Describe how you would promote the activities and events of the Elections Team.

[REDACTED]

*** Resume. Please upload your resume in PDF format.**

[REDACTED]

*** Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate.**

I am currently serving as the Sigma Pi President as well as a ASI Governance Ambassador. Both are going on during the school year and don't impact my summer availability.

*** Associated Students, CSUF, Inc. California State University, Fullerton Voluntary Authorization for Educational Record Disclosure**

A. University Policy University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

B. Associated Students, CSUF, Inc. Authorization I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records. I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI.

I hereby acknowledge that I have read, understand, and agree to the preceding statement.

*** Digital Signature of Authorization and Certification of Application Enter Your Name**

Ali Mashael

*** Enter your CWID**

[REDACTED]

*** Date**

2002-05-31

Elections Team: Coordinator

1. The purpose of Elections Team is to ensure a safe transition and election process between all of the candidates. It is imperative to make sure the candidates are being safe and inclusive to all students, as well as their peers.
2. CSUF students should be involved in the elections process since an educated voter helps improve the function of the system the school has provided. It also keeps every candidate engaged knowing that there is a plethora of students who are engaged in their platform and can help with the process.
3. I am interested in this position because I want to make myself more educated in ASI and the system that elects our student leaders, who will place policy on our student body, and I want to make sure the process is as smooth as possible. As Sigma Pi President, I have sat on judicial meetings with our Nationals and our chapter. I have ensured our brothers are following state, local, and National bylaws as well as CSU/CSUF bylaws according to IFC bylaws.
4. Some ideas and goals I have for the Elections Team is having an event where students can ask questions and speak to the candidates either in person or over a conference call. I also want to include a meeting with all the candidates and make sure they understand the process and make it a safe environment where all candidates feel supported and can ask questions without judgement.
5. I would like to go in person to promote the activities and events of the Election Team. Students will most likely feel more connected to the process if a fellow student notified them in person. Social media flyers are great however they don't spread the message and the goals as well as a great in person conversation does. Perhaps a booth on TitanWalk where students can ask about the process and questions about elections.

Ali Mashael

Summary

Enthusiastic Marketing major, third-year student, at California State University Fullerton. Eager to contribute to team success through hard work, attention to detail, and excellent organizational skills.

Experience

Hyatt Vacation Club | Tustin, California **Marketing Agent | 01/2022 - Present**

Deployed at various venues and sporting games in order to spread awareness for my company's resort in Escondido, CA.

At various events such as Los Angeles Lakers, Clippers, and Angels games I have produced, acquired, and developed over 500 accounts leading to over \$300,000 in revenue for the company.

Recruited and scouted two more employees who have contributed and created over \$100,000 for the company combined.

Determine customers' needs and wants and provided brand awareness in order to provide valuable recommendations to fulfill their desires.

Target | Tulare, California **Order Pick Up | 01/2021 - 08/2021**

Did order pick-up and bagged orders before going outside and delivering them to guests.

Pushed carts, and bagged groceries, and I also worked the cash register.

Motivated and was always on my feet

Toast Kitchen & Bar | Brea, California **Busser and Barista | 08/2021 - 09/2022**

Assisted in any position that needed help to ensure quality customer service.

Worked at a fast, yet efficient pace to keep tables clean and to have people sit and enjoy their experience in a timely manner

AM Motors | Visalia, California **Car Salesman | 06/2019 - 12/2021**

Overcame objections and closed over 5 sales a month through bargaining, skillfully closing and generating an average of \$20,000 a month for a smaller used-car dealership.

Developed relationships with 20 new staff members, and assisted 5 existing staff members in their career development to the tune of an extra car sold on average, per month.

Skills

Customer service, Communication skills, Time management, Leadership, Guest services, Bilingual (English and Arabic)

Education

California State University Fullerton | Fullerton, California **Business Administration - Marketing | 05/2024**

3.8 cumulative GPA.

Sigma Pi Fraternity Member of the Year - Highest GPA and most involvement in chapter



A RESOLUTION APPOINTING THE 2023 ASI ELECTIONS JUDICIAL COUNCIL

Sponsors: Isabella Galvan

WHEREAS, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, the Elections Judicial Council is established in the ASI Bylaws to hear all formal complaints pertaining to the conduct of any candidate and/or candidate team; and

WHEREAS, The Elections Judicial Council shall be chaired by the Elections Director and shall be comprised of the Elections Coordinators, a member of the ASI Board of Directors, and a member of the Executive Team; and

WHEREAS, all members of the Elections Judicial Council must have Board of Directors confirmation and declare impartiality through the elections cycle; and

WHEREAS, once a member is confirmed by the Board of Directors, they shall be the only voting member to represent their constituents for the duration of the elections cycle; therefore be it

RESOLVED, Kamille Morales, Ali Masha'el and Tracy Lam are appointed to the 2023 Elections Judicial Council, given their roles as Elections Director and Elections Coordinators respectively; and be it further

RESOLVED, Isabella Galvan is appointed to the 2023 Elections Judicial Council as the member from the ASI Board of Directors; and be it further

RESOLVED, Christapor Mikaelian is appointed to the 2023 Elections Judicial Council as the member from the Executive Team; and be it finally

RESOLVED, that this resolution be distributed to the Elections Team, Board of Directors, Executive Officers, Executive Director and applicable ASI Departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the seventh day of February in the year two thousand and twenty-three.

Isabella Galvan
Chair, Board of Directors

Ramón Aquino
Treasurer/Secretary, Board of Directors

February 06, 2023
Board of Directors
Executive Officers Report

PRESIDENT: Lydia Kelley

Lydia Kelley:

Hey Titans! I wish I could be there in person with you all but I'm currently at the Chancellor search in Long Beach with Chris. Thank you immensely to those that helped with the tailgate. We had over 1500 students in the Titan stampede. Thank you, Nataly, for volunteering and helping with the run of the event, Isa for using your programming skills to assist the entire day, and Chris for helping in every way possible. We made Jim Donovan proud! The Wellness Initiative is still on course and all prizes have been disbursed to student winners from the survey.

Brailsford and Dunlavy are conducting further research with student open forums to gather further extensive data. More to come soon when we get the data to share with you all. This Thursday I will be moderating the Beyond the Conversation series with Nikole Hannah Jones who is a Pulitzer Prize journalist who covered the Civil Rights Movement. Please come out as there will be seats for ASI! This weekend Mary and I have our virtual CSSA plenary. Looking forward to a great week ahead see you all!

Events and meetings attended:

- 1/25 ASI Wellness Initiative
- 1/26 Finance Committee
- 1/26 Lunar New Year Celebration
- 1/27 ASI Wellness Initiative
- 1/27 Top 10 leaders Meeting
- 1/28-1/29 CSSA Plenary in San Jose
- 1/30 Wellness Initiative
- 1/30 Campus Climate Survey Video shoot
- 2/1 ASI Wellness Initiative
- 2/1 Meeting with Keya & Austin
- 2/3 ASI Wellness Initiative
- 2/3 Budget Review Meeting with Asha
- 2/3 Black Student Success Listening session with Chancellor's office
- 2/3 Grad video shoot with STRATComm
- 2/6 ASI Wellness Initiative

Projects:

- Wellness initiative
- President's Budget recommendation
- CSSA this weekend

Goals for the week:

- Budget spreadsheet review
- Go over Initiative timeline
- Prepare for CSSA

VICE PRESIDENT: Christapor Mikaelian

No Report

CHIEF CAMPUS RELATIONS OFFICER: Joshua Castelo

No report

CHIEF COMMUNICATIONS OFFICER: Mayra Martinez

Summary:

Hi hi <3

Please remember to practice mindfulness and dedicate some time this week to do something that brings you joy. You are human! You need rest! You need love! AND YOU DESERVE IT.

Anyways, been finalizing community chat! So excited! If anyone is available and can sit on PRBC on Friday, the 17th see me after please.

Meetings

- 1:1 Asha
- 1:1 Musashi
- 1:1 Neha
- WRCC
- ASI Tailgate!

Projects

- Community chat
- Mindfulness event with student gov.
- ASI IG online art (bi)monthly art project
- Giveaways for college of the performing arts

Goals for next week

- Meet with Katie and Neha
- Marketing request for community chat
- Meeting with Hayley to discuss campus spotlight video

Reminders

- If you put a marketing request in, do it ahead of time and notify me when ready to post. Include posts and send them to me with caption or brief description
- Know of a student who has made an impact in their community? Send them my way for Titan Thursday!

CHIEF GOVERNMENTAL OFFICER: Mary Chammas

Summary

Hi!

Events/Meetings Attended:

- Lunar New Year Celebration (1/26)
- Leadership meeting (1/27)
- Pre Cssa meeting (1/27)
- Cssa (1/27-1/29)
- Beat the beach (2/2)

Projects:

- Preparing for CHESS

Goals for next week:

- Chess prep
- Cgo meetings



Executive Director Report to the Board of Directors

Presented by Dr. Dave Edwards

ASI Executive Director

February 7, 2023 | Fullerton, California



OVERVIEW

- Mission Highlights
- Dashboard
- Area Updates
- Strategic Plan & Goals
- On The Radar
- Feedback & Questions

Mission Highlights

Kristen McVaugh, Graduate Assistant for ASI DEI Initiatives, will be co-presenting a session, “Where to Start, Where to Go, What to Take: Mapping Your DEI Route for Student Employees,” on behalf of ASI at the upcoming ACUI National Conference in Boston. Kristen is working on her master’s degree in Sociology and hopes to continue working in DEI post-graduation.



Mission Highlights

As part of our mission to support student success, ASI awarded five additional William D. Puzo scholarship awards this past Fall semester. The William D. Puzo scholarship is offered every fall and focuses on a student's campus and community involvement. Typically, only one scholarship is awarded, but this past Fall, six exceptional applicants all received perfect scores and so all were awarded.



Dashboard



Titan Student Union

- Guests (YTD): 429,599
- Pantry Visits (YTD): 7,039
- UCC Bookings (YTD): 2,826



Student Recreation Center

- Unique Users (YTD): 14,339
- Visits (YTD): 207,240
- F45 Memberships (YTD): 216



Children's Center

- Enrollment (Spring): 109
- Weekly Care Hours (Spring): 2,932



Event Participation

- Fall Music Nights: over 3,000 attendees
- Fall All Night Study: 400 attendees
- Fall Total: over 12,000 event attendees



Professional Staff

- Open Positions: 2
- Recent Hires: 3



ASB Fee

- Non-fee Income - 53%
- Budget: \$4,228,773 Q2: \$2,231,304
- Expense - 45%
- Budget: \$8,762,360 Q2: \$3,932,699



TSC Fee

- Non-fee Income - 79%
- Budget: \$ 1,072,591 Q2: \$849,692
- Expense - 45%
- Budget: \$11,202,072 Q2: \$4,988,062



Area Updates

Children's Center

- Hosted holiday shop in December for children to practice giving and gratitude
- New lighting installed in parking lot in front of center

Student Recreation Center

- SRC has all professional staff positions filled for first time in two years
- Preparations are underway for Titan Youth Sports Camp to return this summer

Titan Student Union

- Beginning talks with campus IT to install hardware and furniture for new 12-person e-sports gaming lab
- In effort to maximize return on investment, ticket sales program has been phased out

Student Programs and Engagement

- Beyond the Conversation returns with Nikole Hannah-Jones on February 9th
- Disney classic movie night on February 24th showing Cinderella and Snow White
- Camp Titan planning is underway



Area Updates

Finance and Accounting

- Implementation process for new Sage Intacct financial system has begun, go live planned for July 1st
- Budget process is underway with corporate department budget requests being finalized

Human Resources

- Held successful professional staff retreat in January, themed around communication
- Minimum wage increase went into effect January 1st and included a graduated increase for hourly employees already above minimum wage
- Hired Director of Organizational Communication and Outreach

Corporate Affairs

- IRA FY 23-24 budget has been submitted to campus for final consideration and approval



Area Updates

Diversity, Equity, & Inclusion

- ASI continues to engage with CSUF One Book, *One of the Good Ones*, through monthly book club discussion groups
- ASI DEI committee has begun to review student baseline assessment data (97 voluntary respondents)
- Student employee baseline survey will continue to be used and sent to new hires after three months of employment
- Children's Center has begun working with CSUF DEIP staff to develop trainings tailored for center's staff
- Collaborations with AICA to produce a World Games Expo in Spring semester

ASI Strategic Plan 2020–2025

GOAL 1

Enhance Student
Leader and Student
Employee Development
and Success



GOAL 2

Advance
Organizational
Excellence



GOAL 3

Strengthening
Community





Strategic Plan: **Goal 1**

Enhance Student Leader and Student Employee Development and Success

Successful Highlights

- Children's Center piloted advanced second-tier individualized training for student staff in 2nd year of employment
- SRC hosted all student staff training on Jan 28th that included leadership and communication skills content and team building sessions



Strategic Plan: Goal 2

Advance Organizational Excellence

Successful Highlights

- To support financial stability of Children's Center, new streamlined rate plan of fees was approved
- SRC patron survey to be distributed soon to assess hours, cleanliness, accessibility to equipment, and more



Strategic Plan: Goal 3

Strengthening Community

Successful Highlights

- Children's Center collaborated with Fullerton Elks to host no cost vision screening clinic for children
- Partnership with Bracken's Kitchen launched to provide pre-prepared meals for pantry visitors

On the Radar



ASI Student Wellness Initiative

Food Service Assessment



ASI Student Wellness Initiative

- Currently engaged with Brailsford & Dunlavey to analyze and validate feedback collected in the Fall semester survey
- Gathering research and working closely with ASI leaders to prepare for SFAC presentations
- Organizing and preparing for broad based outreach campaign to launch in March
- ASI leadership will be presenting more information to the BOD in the near future

On the Radar



ASI Student Wellness Initiative

Food Service Assessment



Food Service Assessment

- How satisfied are you overall with the food service operations in the Food Court?
- What concepts do you like and what other concepts/menu items would you like to see?
- Would anything encourage you to purchase food from the Food Court more often?

Feedback & Questions



Are there any questions or topics you would like me to circle back to?



What did I share that excited you about what ASI is doing and why?



Was there anything you would like me to bring more information about at my next report?





Executive Director Report to the Board of Directors

Presented by Dr. Dave Edwards

ASI Executive Director

Thank you.

BOARD LEADERSHIP REPORT FEBRUARY 7, 2023

Ramón Aquino, Secretary:

Hi froggie friends!

Hope y'all have had an enjoyable 2 first weeks of the semester and hoping y'all have a great 3rd week!

For the directors in the Facilities and Programs Committees, a reminder to please delete your current committee calendar invites (March & April) due to a mistake on the times in Outlook. Please delete them at your earliest convenience so Crystaal can send new updated ones!

Wishing y'all lots of froggie love!



Jenna Maree Wong, Treasurer:

Hi everyone!

I appreciate Finance Committee's attendance at the last meeting as we enter the budget process. After this Thursday's meeting, Lydia, Isa, and I will review the budget in preparation for the February 23rd Finance Committee meeting.

Morgan Diaz, Vice Chair:

No Report

Isabella Galvan, Board Chair:

No Report