

Associated Students Inc.



ASI Board of Directors Meeting

Tue Nov 14, 2023 1:15 PM - 3:45 PM PST

1. Call to Order

Ashley Zazueta, Chair, called the meeting to order at 1:15 pm.

2. Roll Call

Members Present: Nguyen, Mansoor, Ordiano, Ayala, Seng, Ramirez-Rivera, Aryan, J. Morales, Zazueta, Furtado, Rubio, Flowers.

Members Absent: Aquino, S. Morales, Ong (E).

Liaisons Present: Awadalla, Amiri, Brown, Edwards, Macedonio, Zavalkov.

Liaisons Absent: Ruelas (E).

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

(Seng-m / Ayala-s) The motion to excuse Ruelas and Ong due to illnesses was approved by unanimous consent.

3. Approval of Agenda

(Rubio-m / Seng-s) A motion was made and seconded to amend the agenda to postpone item 6.a. due to illness of the speaker. The amended agenda was approved by unanimous consent.

4. Consent Calendar

a. 10/31/23 Board of Directors Meeting Minutes

The Consent Calendar was adopted by unanimous consent.

5. Public Speakers

Members of the public may address Board of Directors members on any item appearing on this posted agenda or matters impacting students.

None.

6. Time Certain

a. 1:45 pm: Greg Pongetti, CSUF Arboretum Living Collections Curator

Postponed.

The report will be provided to the Board in writing.

b. 2:15 pm: Dr. Susamma Barua, Dean ECS

Dr. Susamma Barua, Dean ECS, shared general information on the ECS.

* Dr. Barua introduced herself, highlighting her eight years of experience as the ESC Dean, preceded by her role as Associate Dean of the ECS.

* ECS Mission assumes contributing to solving society's most pressing issues.

* ECS Academic Snapshot. 5428 students and 81,967 alumni. The largest graduate program on campus, with almost 85% of graduate students being international. New programs are regularly launched to accommodate trends in computer science.

* ECS Student Profile. Almost 20% of ECS students identify as female, and the number of female students has doubled since 2016.

* Academic and Community Support. Students receive all necessary support from academic advisors and professors. A total of 48 scholarships are offered, with most ranging from \$2,000 to \$5,000. Also, there are more than 30 registered student clubs.

* Applied Student Centered Learning. ECS has several labs where students work on various projects and regularly participate in regional and national competitions.

* ESC has partnerships with many businesses, including major companies such as Disney, Google, Cisco, Boeing, and others.

* New ECS Innovation Hub will begin construction at end of 2024 and be completed by the end of 2026.

Zazueta opened the floor to questions and points of discussion.

Furtado expressed his appreciation for the work that Dr. Barua performs for ECS students. He also congratulated ECS, as one of its students won an award at the last CSUF ceremony. Dr. Barua confirmed that ECS students and the team regularly win awards, giving an example of the recent competition held by the CBE. She also noted that engineering has penetrated into many spheres of life.

Brown asked if collaboration is established between ECS and other colleges, giving the biomedical field as an example. Dr. Barua confirmed that such cooperation is established, starting from defining needs and initial brainstorming.

7. Executive Senate Reports

The MESA report was provided to the Board and is an attachment to the minutes.

a. PROG, MESA, MGC, SJEC

8. Unfinished Business

None.

9. New Business

a. Action: Resolution Authorizing the Continued Funding Application from the California Department of Education & California Department of Social Services
The Board will consider approving the Resolution Authorizing the Continued Funding Application for the California Department of Education and Department of Social Services for the benefit of the Children's Center.

BOD 022 23/24 (Ong-m/ Mansoor-s) A motion was made and seconded to approve the resolution authorizing the continued funding application from the California Department of Education & the California Department of Social Services.

Zazueta yielded the floor to Dr. Edwards to review the resolution.

Dr. Edwards requested the Board to authorize him to execute agreements for the California Department of Education & California Department of Social Services grants to subsidize students' childcare, on behalf of the ASI Children's Center.

Zazueta opened the floor to questions and points of discussion.
There were none.

BOD 022 23/24 (Ong-m/Mansoor-s) Roll Call Vote: 15-0-0 The motion to approve the Resolution Authorizing the Continued Funding Application from the California Department of Education & California Department of Social Services was adopted.

b. Discussion: Quarterly Budget Review (Finance)

The Board will receive information regarding the Quarterly Budget Review from the CFO.

Zazueta yielded the floor to Kathleen Postal, ASI CFO, to share information on the ASI Quarterly Financial Report. The report is an attachment to the minutes.

Highlights from the presentation:

- * It is important to perform the budget review on a quarterly basis. The budget tells the story of how the organization is meeting its goals.
- * The quarterly reports are prepared at the end of each quarter according to the State fiscal year which is July to June. Each quarterly report is reviewed by the Corporate Leadership Team, then brought to the Finance Committee, and then to the Board.
- * Kathleen Postal reviewed key ASI's Operating Budget cost items, as well as separate Capital Budget, including its "rainy day savings" part.
- * ASI has a 10-year Capital Projects Plan released in 2022 and it involves each facility (TSU, Children's Center, and SRC).
- * According to the First Quarter Financial Statement ASI has spent 22% of the year's budget in comparison with the quarter plan of 25% which puts the organization in a strong position.

Zazueta opened the floor to questions and points of discussion.

Dr. Edwards advised the Board members to consistently compare actual and planned expenditures when assessing financial reports to determine where the company is and where it should be. He also announced that the Second and Third Quarter Reports would be presented to the Board in January 2023 and April 2024, respectively.

S. Morales requested clarification on the ending dates of each quarter in the fiscal year. Postal stated that the quarters always conclude at the end of the third month, specifically on 9/30, 12/31, 3/31, and 6/30. She added that the Annual Report is presented to the Board every September.

c. Discussion: Budget Methodology

The Board will receive information and discuss the ASI budget methodology and process.

Zazueta yielded the floor to Kathleen Postal, ASI CFO, to share the report on the budget methodology. The report is an attachment to the minutes.

- * The report focused on the process of funding for student clubs and organizations.
- * The structure of Student Engagement and Services was reviewed, and the breakdown of student fees (ASB Fees) was presented.
- * Budgeted amounts for Student Engagement and Services were shown by areas: Student Government, Commissions, Student Programs and Engagement, Funded Campus Groups, Funding Interclub Councils, totaling \$1,295,075.

- * The Application Request for funding Interclub Councils includes the following information: program description, leaders' names and titles, council members' organizations, possible impact of insufficient funding, COVID impact estimation.
- * The application review methodology involves investigating previous expenditures and measuring impact. Rubrics and matrices are analytical tools.
- * The general process includes the following steps: submitting the budget proposal for each area, reviewing submitted information, President's recommendations to the Finance Committee, Finance Committee approval, and Consolidated ASI Budget for approval.

Zazueta opened the floor to questions and points of discussion.

Dr. Edwards noted that funding clubs is not only a large part of the budget but also has a significant impact on students' lives. Therefore, the Finance Committee regularly spends several meetings reviewing and ensuring that the budget is effective. Dr. Edwards also encouraged the Board members to remind the leaders of the ICCs about this process, which will continue in Spring 2024.

d. Information: Student Wellness Initiative Update

The Board will receive updated information about the ASI Student Wellness Initiative.

Zazueta yielded the floor to Maysem Awadalla, ASI President, and Mark Zavalkov, ASI Vice President, to share an update report on the Student Wellness Initiative.

- * The latest work refers to the administrative aspects of the initiative, ensuring that it meets all the set standards.
- * The team is working on the plan in light of the CSUF tuition increase. Namely, conversations with the students are conducted both to share information on the initiative and to gather feedback.
- * Further updates will be provided to the Board as they become available.

Zazueta opened the floor to questions and points of discussion.
There were none.

10. Reports

a. EXECUTIVE REPORTS:

i. Executive Officers Report

President, Vice President, Chief Campus Relations Officer, Chief Communications Officer, Chief Governmental Officer, Chief Inclusion and Diversity Officer

Awadalla, President, reported that she was conducting one-on-one meetings with Executives to discuss Spring 2024 plans. She also mentioned her visit to the CSU

Maritime Academy and informed those present that interviews for the Director of Student Government position were underway.

Zavalkov, the Vice President, reminded members of the importance of completing scholarship reviews. He recommended using PCs for the reviews as the interface is not Mobil-friendly. For any questions, he suggested reaching out to S. Collins, E. Perret-Martinez, or himself.

Brown, CIDO, spoke about promoting DEI initiatives. He announced the upcoming Black Students Success Committee and activities related to starting the Black Business Association, currently involving 13 initiatives.

Macedonio, CCRO, reported on his current projects. He is collaborating with the University Affairs Commission on a tool to gather student feedback, which will be available on ASI's portal. With the Environmental Sustainability Commission, he is working on a college students' guide to sustainability. He also announced the same-day SRC teachers' event.

ii. University President's Representative Report (Alisa Flowers)

Alisa Flowers, Director, Student Life & Leadership, shared summary of the President's Report by divisions.

- * Division of Academic Affairs. The Dreams to Degree event was held on October 25 and 26 to raise awareness of Spring 2024 registration. The Affordable Connectivity program is currently running in partnership with Excess Telecom.

- * Division of Information Technology. The Center for Equitable Digital Access (CEDA) provided 170 new devices for students; HETS Test Prep is offered at no extra charge.

- * Human Resources, Diversity, and Inclusion. The HRDI 2023-2024 Goal involves enhancing Student Employment programs to increase the value of student employment experiences. The DEI podcast on "Can Therapy Solve Racism?"

- * Division of Administration and Finance. Titan Shops Annual Holiday Open House will be held on November 14, featuring promotions and discounts.

- * Division of University Advancement. Scott-Jewett applications will be accepted from November to February. Annual Giving Tuesday is scheduled for November 28.

- * Division of Student Affairs: A new student events page is now available on the CSUF site. Counseling and Psychological Services Groups and Workshops are held regularly. Spring Discoverfest is set to take place on January 30 and 31.

Zazueta opened the floor to questions and points of discussion. There were none.

b. BOARD LEADERSHIP REPORTS:

i. Secretary Report

ii. Treasurer Report

iii. Vice Chair Report

Aida Aryan, Vice Chair, announced her tabling at the food pantry on November 15. She also reminded the Board members of the next Government Committee meeting scheduled for November 16.

iv. Chair Report

Ashley Zazueta, Board Chair, announced the second round of one-on-one meetings until the end of the current semester. She also reminded everyone about the Board spot opening for the College of Arts for the next semester, encouraging those present to spread awareness of it.

11. Announcements/Member's Privilege

Nguyen announced his graduation. He suggested that the Board members take his business cards. He thanked his colleagues for their cooperation on this three-year journey, noting their passion for helping students.

Ramirez-Rivera invited the Board members to participate in the Las Posadas event held by Mesa Cooperativa on November 29 from 4 pm to 7 pm. The event will take place in front of the HSS building.

Rubio announced the Natural Sciences and Mathematics Inter-Club Council's event on November 15 from 11:30 am to 1:30 pm.

Amiri announced CHESS events, suggesting that the Board members check the details on Instagram.

Awadalla spoke about recent geopolitical events, emphasizing the high value of free speech and the importance of standing up for human rights. Identifying as a Palestinian American, she expressed deep pain over recent actions that she perceives as acts of genocide. Awadalla encouraged Board members to be engaged and to use their voices for good, stressing that human rights are central to people's moral compasses. She urged everyone to be aware and care about global events of this nature.

Awadalla expressed solidarity with students who have lost loved ones and strongly advocated for putting an end to violence. She honored journalists who have lost their lives while trying to uncover the truth, highlighting the importance and cost of information transparency. She concluded by calling on Board members to take action for change, encouraging them to text CEASEFIRE to 51905.

Macedonio expressed his support for Awadalla and conveyed his appreciation for her passionate and inspirational speech, as well as for standing up for her beliefs.

Zavalkov shared information on creating a survey regarding cameras in parking structures initiative. He informed the board members of his intention to collaborate with faculty and VP Alexander Porter, CSUF CFO, on this initiative.

12. Adjournment

Ashley Zazueta, ASI Board of Directors Chair, adjourned the meeting at 2:48 pm.



Gavin Ong (Dec 10, 2023 00:25 PST)

Gavin Ong, Board Secretary



Erika Perret-Martinez, Recording Secretary

Roll Call 2023-2024

11/14/23 ASI Board Meeting Attendance

Attendance		Board Members		
			Present	Absent
ARTS	AQUINO	RAMON	1	
ARTS	NGUYEN	TONY	1	
CBE	MANSOOR	SHAWAN	1	
CBE	MORALES	SUZETTE	1	
COMM	ONG	GAVIN		1
COMM	ORDIANO	CARMEN	1	
ECS	AYALA	JONATHAN	1	
ECS	SENG	ANTHONY	1	
EDU	VACANT			
EDU	VACANT			
HHD	RAMIREZ-RIVERA	ANDREA	1	
HHD	ARYAN	AIDA	1	
HSS	MORALES	JOE	1	
HSS	ZAZUETA	ASHLEY	1	
NSM	FURTADO	NICHOLAS	1	
NSM	RUBIO	BRIAN	1	
Academic Senate Rep.	JARVIS	MATT	1	
Univ. President's Rep.	FLOWERS	ALISA	1	
			Present	Absent
			15	1

Attendance	Liaisons			
			Present	Absent
PRESIDENT	AWADALLA	MAYSEM	1	
CGO	AMIRI	SAHAR	1	
CIDO	BROWN	JARED	1	
EXEC. DIRECTOR	EDWARDS	DAVE	1	
CCRO	MACEDONIO	CAMERON	1	
CCO	RUELAS	ALAN		1
VP	ZAVALKOV	MARK	1	
			Present	Absent
			6	1

*Recording Secretary: Erika Perret-Martinez

QUORUM

9

Roll Call Votes			025 - Resolution Authorizing Continued Funding Application CDE/CDSS		
			YES	NO	ABSTAIN
ARTS	AQUINO	RAMON	1		
ARTS	NGUYEN	TONY	1		
CBE	MANSOOR	SHAWAN	1		
CBE	MORALES	SUZETTE	1		
COMM	ONG	GAVIN	Absent		
COMM	ORDIANO	CARMEN	1		
ECS	AYALA	JONATHAN	1		
ECS	SENG	ANTHONY	1		
EDU	VACANT				
EDU	VACANT				
HHD	RAMIREZ-RIVERA	ANDREA	1		
HHD	ARYAN	AIDA	1		
HSS	MORALES	JOE	1		
NSM	FURTADO	NICHOLAS	1		
NSM	RUBIO	BRIAN	1		
Academic Senate Rep.	JARVIS	MATT	1		
Univ. President's Rep.	FLOWERS	ALISA	1		
CHAIR (HSS)	ZAZUETA	ASHLEY	1		
			YES	NO	ABSTAIN
			15	0	0

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Final Audit Report

2023-12-20

Created:	2023-12-06
By:	Susan Collins (sucollins@fullerton.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAs2wz9K0vqkDX6UBMB07TknZOSoyX9npd

"bod_2023_11_14_min" History

 Document created by Susan Collins (sucollins@fullerton.edu)

2023-12-06 - 4:24:23 PM GMT- IP address: 137.151.113.11

 Document emailed to asboardsecretary@fullerton.edu for signature


2023-12-06 - 4:25:01 PM GMT

 Email viewed by asboardsecretary@fullerton.edu


2023-12-10 - 8:25:09 AM GMT- IP address: 192.109.205.5

 Signer asboardsecretary@fullerton.edu entered name at signing as Gavin Ong


2023-12-10 - 8:25:38 AM GMT- IP address: 37.140.223.105

 Gavin Ong (asboardsecretary@fullerton.edu) has agreed to the terms of use and to do business electronically with California State University, Fullerton

2023-12-10 - 8:25:40 AM GMT- IP address: 37.140.223.105

 Document e-signed by Gavin Ong (asboardsecretary@fullerton.edu)


Signature Date: 2023-12-10 - 8:25:40 AM GMT - Time Source: server- IP address: 37.140.223.105

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 Email viewed by Erika Perret-Martinez (eriperret-martinez@fullerton.edu)

2023-12-20 - 5:31:54 PM GMT- IP address: 104.47.58.126

 Erika Perret-Martinez (eriperret-martinez@fullerton.edu) has agreed to the terms of use and to do business electronically with California State University, Fullerton

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 Document e-signed by Erika Perret-Martinez (eriperret-martinez@fullerton.edu)

Signature Date: 2023-12-20 - 5:32:07 PM GMT - Time Source: server- IP address: 137.151.113.82

✔ Agreement completed.

2023-12-20 - 5:32:07 PM GMT

College of Engineering and Computer Science (ECS), CSUF

ASI Board of Directors Meeting

Dr. Susamma (Susan) Barua

Dean, College of ECS

November 14, 2023

ECS Mission

- To empower future engineers and computer scientists to contribute to the global workforce, be leaders in advancing research and solve society's most pressing issues

ECS Academic Snapshot

(5,428 Total; 4,583 Undergrad; 845 Grad)

Civil and Environmental Engineering (566 /156)

- B.S. & MS Civil Engineering
- M.S. Environmental Engineering (Online)

Computer Science (2,568 / 538)

- B.S. & M.S. Computer Science
- B.S. Computer Science with Cybersecurity Concentration
- M.S. Applied Computer Science
- M.S. Software Engineering (Online)
- Accelerated M.S. Software Engineering
- Computer Science Minor (non-major)

ECS Academic Snapshot (5,428 Total; 4,583 Undergrad; 845 Grad)

Electrical and Computer Engineering (546 / 91)

- B.S. & M.S. Electrical Engineering;
- B.S. & M.S. Computer Engineering
- Integrated B.S.-M.S. Computer Engineering

Mechanical Engineering (807 / 60)

- B.S. & M.S. Mechanical Engineering

Other Programs (Housed in the Dean's Office; 96)

- B.S. Engineering with Emphasis in Biomedical Engineering
- Undeclared Engineering

ECS Student Profile

43.4%
Underrepresented

28%
First Generation

38.2%
Pell Grant
Recipients

19.28%
Female

84.4%
Undergraduate
Students

15.6%
Graduate
Students

Unique Academic and Community Support

- Student Success Center
- Tutoring & Supplemental Instruction
- Scholarships & Student Clubs
- Women in Comp. Science and Engineering
- Entrepreneur in Residence
- Engineering Ambassador Network

Applied Student Centered Learning

- Formula and Baja SAE Race Cars
- Mars Rover
- Software Development and AI Collaborative
- Engineering Social Justice
- Corporate Partners Program

Partnerships – Preparing for the Future

- Google - Googler In Residence (GIR)
- Keck Foundation - Bio-Medical Device Engineering
- Mercury Systems – AI Lab/Research
- Raytheon – Center for Navigation & Center for Cybersecurity
- Cisco – IoT Research/Curriculum
- Big Ideas – Issues Based Faculty Research Solutions
- Northeastern University Grant - Increasing Women In Computing

ECS Alumni

- 81,967 ECS alumni
- 82% of ECS alumni stay in Orange County after graduation

ECS Innovation Hub (New)

- Will support the growing need for a highly skilled, STEM-trained workforce in areas like:
 - Augmented Reality
 - Artificial Intelligence (AI)
 - Machine Learning (ML)
 - Electric Vehicle Design
 - Cybersecurity
 - Robotics
 - Advanced Manufacturing

Thanks for Your Time!



Mesa Cooperativa Board of Directors Report

A. Council Meeting Information

- a. Bradford AB
- b. Mondays / 5:30pm – 7:00pm

B. Council Goals

- a. Mesa Cooperativa de California State University, Fullerton, serves as a funding Council for the Chicanx/Latinx student organizations on campus, and thus, recognizes the need for a united front among Chicanx/Latinx student Organization. The vision of this council is to unite us not only in words, but in action, and to enrich the lives of students, faculty, staff, and the community at large. Mesa Cooperativa strives to be the voice and serves as a platform for the Chicanx/Latinx student body and community through common goals, and promotes the development of cultural, educational, and social programs that continue to preserve and enhance our Chicanx/Latinx roots.
- b. Fall-Semester Goals: Mesa Cooperativa's first goal for the semester is to grow and gain followers. We have used our social media page to introduce ourselves (the Executive Board) to the Latinx and CSUF student community. Furthermore, we utilize our Instagram page to not only promote our Mesa events, but the events of the organizations that are a part of our council as well. We want Mesa Cooperativa to not only be a prominent council on campus that assists clubs with their certain needs, but also be a support system for the individual student as well as create a strong bond with them. On our Instagram page, we have used the story functionality of Instagram to share resources that can benefit our student's educational, social, and personal journey at CSUF. This semester has been successful as we have accomplished many of our goals and we are looking forward to meeting more of our goals next semester.
- c. Spring-Semester Goals: Working alongside ASI and Student Life is a goal for spring semester as many of our future events involve the community at large. Continuing to strengthen bonds between the between the council and organizations will still be emphasized throughout the semester.
- d. Long-Term Goals: As stated previously, our long-term goal for the organization is to build strong bonds with our delegates and students, as well as to assist them in any form possible. We want them to not see us as only those in charge and to keep order, but as friends, people they can trust, and assist them in any form.

C. Funding Status

- a. A-Side Funding:
 - i. Mesa Cooperativa has used their A-side account to reimburse our Executive Board members who oversaw putting events together. The following events has been used to fund Mesa Cooperativa held events:

- ii. La Bienvenida: La Bienvenida is an annual and significant event for Mesa Cooperativa. The event is not only utilized for clubs to gain the opportunity of generating new members for their clubs, but a representation of cultural pride. We celebrate with Latinx-themed performances and workshops. This year, the event was held on the central quad. To create a welcoming and social environment for the students, we used our A side account for: to provide snacks, like an assortment of candies that pertained to the various cultures from the Chicanx/Latinx community.
- iii. Dia de Los Muertos: Mesa Cooperativa in collaboration with M.E.Ch.A. de CSUF hosted Dia de Los Muertos to celebrate and commemorate fallen loved ones. This event occurred on November 2nd in the central quad, it was an evening filled with live performances and activities.
- iv. Cantarito Social: This event involves having organizations come and paint small cantaritos during our meeting time.
- v. Allocated Budget: \$22,371
- vi. Total Spent: \$4,323
- vii. Remaining: \$18,048
- b. B-Side Funding:
 - i. Mesa Cooperativa's B-side account has been slowly coming into play since some of the. So far, we have had 8 presentations for funding which was meant for their movie nights, Kick Off meetings and socials. We currently have 3 new proposals that still need to be approved.
 - ii. Allocated Budget: \$6,307
 - iii. Total Spent: \$832.20
 - iv. Remaining: \$5,474.80
- c. Travel:
 - i. Mesa Cooperativa E-Board will be traveling to Seattle, Washington for NCCE 24 Seattle between February 14-16. This will roughly cost \$2,000, which is all the money allocated for travel from A-Side.

D. Upcoming Events with Rough Estimated Expenses:

- a. Las Posadas (Fall)
 - i. Las Posadas is a traditional Latinx festivity celebrates in Latin America. Mesa Cooperativa will be hosting this event in front of the humanities quad on November 29th from 4:00pm-7:00pm. The focus of this event is to create a community and highlight the historical/cultural aspect of Posadas. The evening will be filled with live music, activities, and cultural food.
 - ii. Estimated attendance: 200-300 students.
 - iii. Estimated Expenses: \$3000 (Rentals, Supplies, Decorations, Food)
 - iv. Food: Tamales, Champurrado, and Rice Pudding.
- b. Leadership Development Workshop (Fall)

- i. On November 30th, Mesa Cooperativa in collaboration with Finance Association will be hosting a Leadership Development Workshop with guest speaker Daniel Flores. Daniel Flores is a part of Management Leadership for Tomorrow (MLT) and will be discussing how to development strong leadership skills intended for the workforce. Workshop will take place in the TSU from 4:00pm-5:15pm.
 - ii. Estimated Attendance: 60
 - iii. Estimated Expenses: \$200 (Food)
 - c. Encuentro Primavera (Spring)
 - i. Occurring in the central quad during the first week of February
 - ii. Encuentro Primavera revolves around the importance of self-care in higher education and how to positively navigate through adversity. The evening has different departments/resources tabling and a guest speaker discussing such issues.
 - iii. Expected Attendance: 300 students.
 - iv. Expected Expenses: \$4000 (Rentals, guest speaker, supplies, food)
 - d. Dia de Los Padres (Spring)
 - i. Occurring early March in the TSU Pavilions
 - ii. Día de Los Padres is a day event in which legal guardians/parents of current and potential CSUF students can have the opportunity to attend and be informed of what the college experience is like. Parent's may sometimes not know what it is like to be a college student, therefore we dedicate this day to all resources offered, programs, and the different ways parents can be involved within CSUF.
 - iii. Expected Attendance: 400 (parents/students)
 - iv. Expected expenses: \$5000 (Rentals, Food, Performances, Guest Speaker)
 - e. Chicano Car Show (Spring)
 - i. Occurring early April in the central quad
 - ii. Chicano Car Show is an actual car show that showcases Chicano culture. This event involves having Chicano cars on campus from the Chicano community in which they teach their culture and history. CSUF has a large Latino community that doesn't know much about the Chicano culture. This event usually has roughly 12 cars in the central quad each showing a different aspect of Chicano culture.
 - iii. Expected Attendance: 200-300 students.
 - iv. Expected Expenses: \$2000 (rentals, food, decorations)
 - f. Cesar Chavez Day (Spring)
 - i. Occurring early May in the Central Quad
 - ii. Cesar Chavez Day is to recognize the work done by leaders that showed awareness to the Latinx/Chicanx community. This event involves many workshops brought to students by the organizations under Mesa Cooperativa. The evening also provides resources, panels, and networking

opportunities for those looking to get involved with activism. In the past we have had Dolores Huerta as a guest speaker, and she is potentially coming back this year.

- iii. Expected Attendance: 2000-300 students.
- iv. Expected Expenses: \$3000 (rentals, guest speaker, food)

g. End of the Year Banquet (Spring)

- i. Occurring late May in the TSU Pavilions
- ii. The end of the year banquet is a yearly celebration to celebrate and recognize the work done by all the organization under Mesa Cooperativa. Every organization is invited to showcase what their club has accomplished throughout the year. This event also serves as a farewell and introduction for all the organizations including Mesa Cooperativa. The evening is filled with live performances, music, food, and awards.
- iii. Expected Attendance: 100 students.
- iv. Expected Expenses: \$2500 (performances, rentals, food)

**Resolution Authorizing Continued Funding Application
California Department of Education & California Department of Social Services
Sponsored by: Gavin Ong**

WHEREAS, the Associated Students Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton (CSUF); and

WHEREAS, ASI is governed by ASI Board of Directors, who set policy for the organization, approves all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

WHEREAS, the Children's Center receives funding from the California Department of Education and California Department of Social Services annually; and

WHEREAS, the California Department of Education (CDE) and the California Department of Social Services (CDSS) requires that ASI submit the Continued Funding Application (CFA) which should be signed by a person with legal authority to contractually bind the organization; and

WHEREAS, a Board Resolution must accompany the Continued Funding Application identifying the name of the individual(s) authorized to sign the CFA and related contract documents; and therefore let it be

RESOLVED, this resolution is adopted to certify approval of the ASI Board of Directors to submit the CFA to the CDE and applicable funding documents to the CDSS. If the CFA is approved by the CDE, the agency's current California State Preschool Program contract and Prekindergarten and Family Literacy Support contract, if applicable, will be automatically renewed for fiscal year (FY) 2024-2024. This resolution further authorizes the designated representatives(s) below to sign the CFA and all related FY 2024-2024 contract documents; and let it be finally

RESOLVED, the ASI Board of Directors authorizes that the person(s) listed below is/are authorized to sign the FY 2024-2025 CFA and all related contract documents for the ASI Board of Directors:

Dave Edwards	Executive Director
Keya Allen	Associate Executive Director
Kathleen Postal	Chief Financial Officer

Passed and Adopted on the fourteenth day of November in the year two thousand twenty-three, by the ASI Board of Directors of the Associated Students Inc., California State University, Fullerton, of Orange County, in the State of California. I Gavin Ong, Board of Directors Secretary, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Ashley Zazueta Rodriguez
Chair, Board of Directors

Gavin Ong
Secretary, Board of Directors



Finance Committee

Quarterly Budget Review

Kathleen Postal, ASI Chief Financial Officer

November 2, 2023

Quarterly Budget Review

- Why is this important?
- Who prepares the analysis?
- What is the Process?

Quarterly Budget Review

- Why?
 - Budget analysis is key to managing the organization.
 - This analysis tells a story.
 - It provides an overview of where the money is spent.
 - Are we meeting the goals of the organization?

Calendar Year vs. Fiscal Year

- Calendar Year – January to December
 - Personal budgets are on a calendar year.
 - Every April we report to the IRS what the prior year's income was.
- Fiscal Year
 - State: July to June
 - Federal: October to September
 - ASI follows the State – July to June.

Quarterly Budget Review

When

- There are four quarters in a fiscal year.
- 1st Quarter ends 9/30/2023
- 2nd Quarter end 12/31/2023
- 3rd Quarter ends 3/31/2024
- 4th Quarter ends 6/30/2024

Budget to Actual

- Key metric
 - What percentage of the budget has been utilized?
- Budget: 25%
- Budget: 50%
- Budget: 75%
- Budget: 100%

Quarterly Budget Review

What is the process?

- Every month Accounting reviews the Financial Statements for the organization.
- Data is pulled from the accounting system, Sage.
- Each department head has access to see their information monthly.

- At the end of the quarter a summary report is prepared.
- It is reviewed by the Corporate Leadership Team.
- Then it goes to the Finance Committee
- The Finance Committee brings it before the full Board.

Organizations Costs

Administration

- Our largest expense: Salaries and Benefits
- Fixed Costs
 - Utilities, Insurance, Maintenance Contracts
- Long Term Obligations
 - Debt payment for the SRC
 - Pension
 - Retiree medical benefits

Operational Costs

- Costs that support what we have already committed to do based on previous decisions to operate specific programs for ASI
 - TBB
 - UCC
 - Children's Center
 - SRC Programs

Capital Budget

- Separate from the Operating Budget.
- The Capital Budget is funded by the mandatory reserve funds for facility improvements, these funds are held by the University.
- Long term planning is necessary to ensure you save “for a rainy day”.
- The request is annual with details on the projects to be implemented.

Types of Capital Spending

- What is not Capital? Repairs and Maintenance
- Capital projects – Amount is greater than \$5K and the item provides long term value to the organization, useful life > 1 year
- 10-year Capital projects are authorized and were approved in the 22/23 year.
- Annual Capital Project requests go before the Board.

AS Income Statement

Revenue	BUDGET	ACTUAL	VARIANCE	%
AS Fees	\$ 7,905,512	\$ 3,324,984	\$ 4,580,528	42.1%
Children's Center	\$ 1,657,000	\$ 531,270	\$ 1,125,730	32.1%
Programming	\$ 408,000	\$ -	\$ 408,000	0.0%
Total Revenue	\$ 9,970,512	\$ 3,856,255	\$ 6,114,257	38.7%
Expenses				
Salary & Benefits	\$ 7,319,485	\$ 1,601,612	\$ 5,717,873	21.9%
Professional Fees	\$ 1,245,618	\$ 128,907	\$ 1,116,711	10.3%
Promotional Items	\$ 157,000	\$ 21,888	\$ 135,112	13.9%
Awards & Scholarships	\$ 525,978	\$ 430,810	\$ 95,168	81.9%
Hospitality and Staff Dev	\$ 367,872	\$ 90,633	\$ 277,239	24.6%
Insurance	\$ 53,009	\$ 7,725	\$ 45,284	14.6%
Supplies	\$ 201,604	\$ 34,585	\$ 167,019	17.2%
Rental Equipment	\$ 252,750	\$ 50,859	\$ 201,891	20.1%
Software & Payroll Services	\$ 63,500	\$ 26,459	\$ 37,041	41.7%
Travel	\$ 334,755	\$ 2,229	\$ 332,526	0.7%
Capital Projects	\$ 26,750	\$ -	\$ 26,750	0.0%
Other Operating Expenses	\$ 182,574	\$ 17,677	\$ 164,897	9.7%
Total Expense	\$ 10,730,895	\$ 2,413,384	\$ 8,317,510	22.5%

TS Summary

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Furniture/Fixture/Equip/Software	\$ 432,070	\$ 72,116	\$ 359,954	16.7%
Supplies	\$ 285,234	\$ 58,133	\$ 227,101	20.4%
Travel	\$ 23,240	\$ 686	\$ 22,554	3.0%
Capital Projects	\$ 169,490	\$ 51,914	\$ 117,576	30.6%
Other Operating Expenses	\$ 149,774	\$ 21,664	\$ 128,110	14.5%
	\$ 13,816,742	\$ 2,966,484	\$ 10,850,258	21.5%

ASI 1st Quarter Financial Statement

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Finance Committee

Quarterly Budget Review

Kathleen Postal, ASI Chief Financial Officer

November 14, 2023

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QUESTIONS?



ASI Budget, Methodology and Timeline

October 19, 2023

Student Engagement and Services

- Consists of:
 - Funded and Funding Councils
 - Programmatic areas of Student Programs and Engagement
 - Arboretum
 - Commissions
 - Elections
 - Research Grants
 - Board of Directors (outreach)
- Generally grows each year
- Last year, was approximately \$5M with \$2M designated for Athletics
 - Student Government - \$1M
 - Programs and Engagement - \$1.3M
 - Funded and Funding - \$600K

Associated Students (ASB Fee)

Student Government

Student Programs & Engagement

Administration

Funding & Funding Organizations

Board of Directors

Student Government Office

Commissions

Research Grants

Elections

Funded Campus Groups

Funding Groups & Interclub Councils

Communications

Community Engagement

Environmental Sustainability

Lobby Corps

Presidential Appointee

Social Justice & Equity

University Affairs

4 FSL Councils

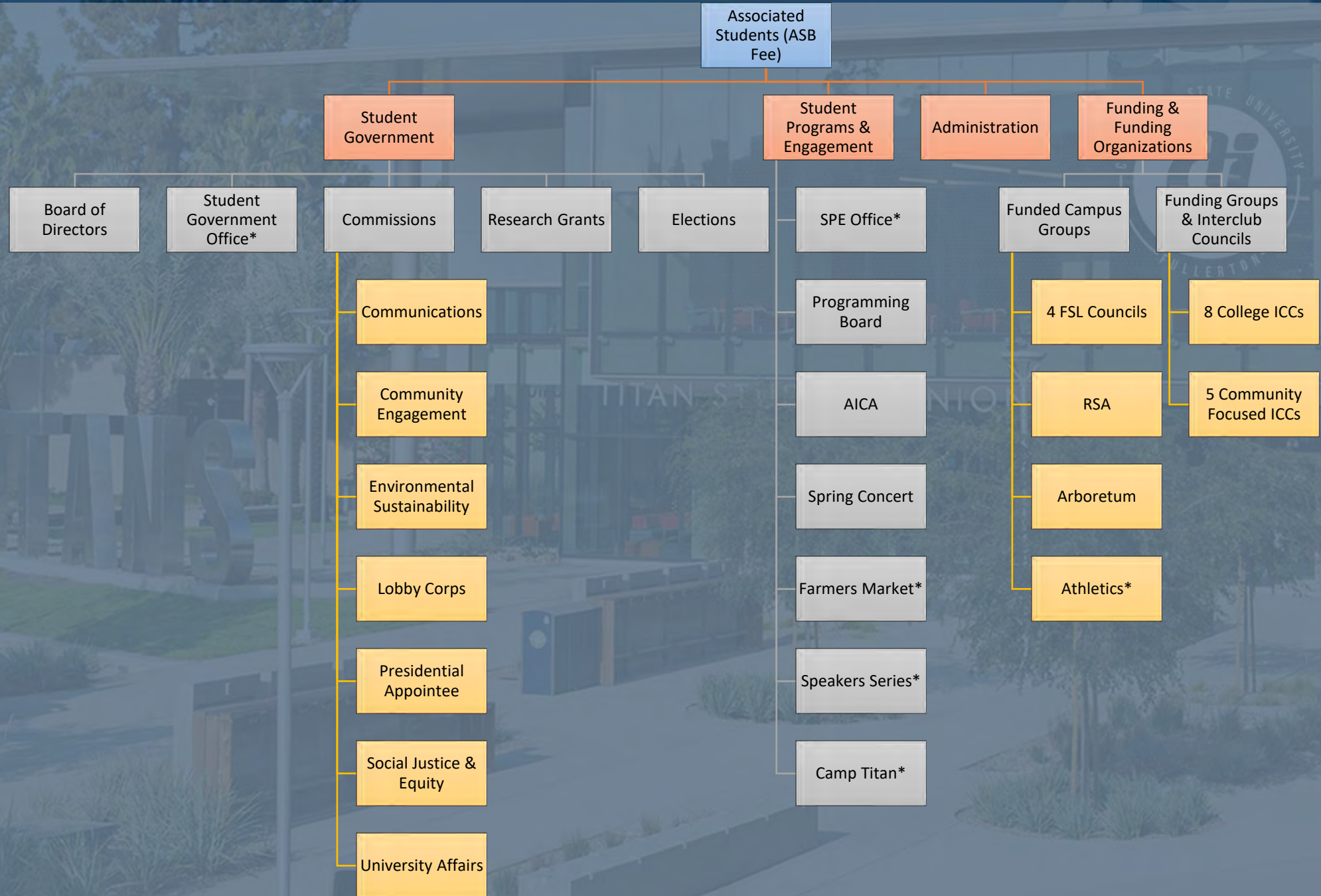
RSA

Arboretum

Athletics

8 College ICCs

5 Community Focused ICCs



Student Engagement and Services: Student Government

Area	Budgeted Amount
Board of Directors	\$5,000
Research Grants	\$25,000
Elections	\$8,500
Student Government Total: \$38,500	

Student Engagement and Services: Commissions

Area	Budgeted Amount
Communications	\$14,500
Community Engagement	\$3,550
Environmental Sustainability	\$3,900
Lobby Corps	\$6,950
Presidential Appointee	\$1,800
Social Justice & Equity	\$5,600
University Affairs	\$1,700
	Commissions Total: \$38,000

Student Engagement and Services: Student Programs and Engagement

Area	Budgeted Amount
Programming Board	\$154,000
AICA (Operations and Funding)	\$113,550
Spring Concert	\$305,000
Student Programs and Engagement Total:	\$572,550

Student Engagement and Services: Funded Campus Groups

Area	Budgeted Amount
Arboretum	\$66,560
Residential Student Association	\$29,250
Interfraternity Council	\$10,200
Multicultural Greek Council	\$17,000
National Panhellenic Council	\$4,650
Panhellenic Council	\$17,350
Funded Campus Groups Total:	\$145,010

Student Engagement and Services: Funding Interclub Councils

Area	Budgeted Amount
Arts Interclub Council	\$33,725
Business Interclub Council	\$49,800
Black Student Union	\$30,000
Communication Interclub Council	\$25,100
Community Service Interclub Council	\$19,200
Education Interclub Council	\$18,884
Engineering & Computer Science Interclub Council	\$60,850
Health and Human Development Interclub Council	\$21,750
Humanities and Social Sciences Interclub Council	\$58,700
Mesa Cooperativa	\$28,678
Natural Sciences and Mathematics Interclub Council	\$42,850
Sports Club Interclub Council	\$78,772
SWANA Interclub Council	\$32,706
Funding Interclub Councils	\$501,015

Student Engagement and Services

Area	Budgeted Amount
Student Government	\$38,500
Commissions	\$38,000
Student Programs and Engagement	\$572,550
Funded Campus Groups	\$145,010
Funding Interclub Councils	\$501,015
Student Engagement and Services Total:	\$1,295,075

Application Request

- Council Information

- Describe your program, including statement of purpose and the way it functions.
- List the names of the individuals holding leadership positions and their titles. Please an asterisk by the names of those individuals who receive student leadership awards from Associated Students Inc., CSUF
- List council members' organizations and their membership numbers
- Clearly indicate how your program would be affected if it received less funding than requested
- How has COVID-10 affected your councils' programmatic efforts?*

Methodology

- Application Request Details and Discussion
- Historical Spending from prior year until now
- Impact Measurements
- Tools to Use?
 - Rubric
 - Matrix
- What is important in granting the request?

Process

- Each area will submit their budget proposal
 - Including reasons for increase or decrease
 - Narrative information requested by the Finance Committee
- Review of submitting information
- President's Recommendation Submitted to the Finance Committee
 - **per policy, ASI President submits a budget proposal to Finance Committee of the Board of Directors on or before the second meeting in March of each fiscal year
 - Recommendation will include rationale for funding recommendations
 - Addressing methodology charge from the Finance Committee
- Finance Committee Approval
- Consolidated ASI Budget for Approval

Discussion

- What other questions do you have of the engagement areas?
- What items do you want to know?



Questions?

November 14, 2023
Board of Directors
Executive Officers Report

PRESIDENT: Maysem Awadalla

Summary:

Happy Tuesday everyone!

I hope y'all are doing well and that you're all excited for a well-deserved fall break.

Events/Meetings Attended:

Academic Senate 11/2

Governance Committee 11/2

In Service 11/3

CSSA 11/4-11/5

Wellness Meeting 11/6

1:1 with Cameron 11/8

Titan health x ASI 11/8

1:1 with Alan 11/8

1:1 with Mark 11/9

SG Director Interview 11/9

1:1 with Sahar 11/9

Executive team meeting 11/9

1:1 with Jared 11/9

SG Director Interview 11/13

Projects:

Promoting Narcan training through Titan Health

Meeting with President's Cabinet members to go over campus initiatives and other campus issues (and solutions)

VICE PRESIDENT: Mark Zavalkov

Events/Meetings Attended:

1v1 with Maysem

SG Director Interview

Exec Team Meeting

Exec Senate Meeting #3

Wellness Planning Meeting

1v1 with Erika (ASI Scholarships)

Future Meetings/Plans:

CLT Meeting (Commencement Team)

Spring Tailgate Date Selections

ICC Visits For Wellness Discussions

ASI Scholarship Grading

ASI Research Grants

CHIEF COMMUNICATIONS OFFICER: Alan Ruelas

Summary: Hola Titans, Feliz Martes! Happy Native American Heritage Month: 'the month is a time to celebrate rich and diverse cultures, traditions, and histories and to acknowledge the important contributions of Native people.' (NCAI) CEC and CC will be collaborating with the Food Pantry this Nov. 15. The CEC team is complete with 3/3, and now we'd need to gather two CCs moving forward to complete the team. As mentioned previously, keep up the fantastic work, everyone, and take care! #TitanPride

Events/Meetings Attended:

Casey 1:1

Rebecca 1:1

Rebecca Jenni 2:1

Exec Meeting

CCO & CC & CEC

MarCOMM Committee

SMWG Committee

Title XI Committee

Titan Health

Maysem 1:1

ASI-Under-5 Filming

COMM on the Street Filming

Projects:

CCO (Chief Officer of Communications): ASI-Under-5 featuring ASI's BOD (Bi-Weekly) & Community Chat. CEC (Community Engagement Commission) The Food Pantry November 15, 2023. CC (Communications Commissions) & The Children Center Collaboration: (1x) October 16, 2023. COMM on the Street (Weekly)

GOALS FOR NEXT WEEK:

Collaborating with the Food Pantry (Oct. 16 & Nov. 15)

Promoting Native American Heritage Month (Nov. 1 -30th)

End of the Year Recap (TBD)

CHIEF INCLUSION & DIVERSITY OFFICER: Jared Brown+

Summary:

Hi everyone hope you are all doing well this week. I hope that daylight savings time gives you the extra hour you need to power through your day. Please don't hesitate to reach out to me if you have any ideas for collaboration with SJEC for the spring. Here is my report:

Events/Meetings Attended:

10/30: Rebecca 1:1
10/31: SJEC
11/3: Inservice
11/7: Queer Care
11/9: Keya
11/9: President meeting

Projects:

SJEC Introduction
Halloween Fashion Teach-In with DIRC 10/24, 12PM-1PM DIRC Brave Space
"Queer-Care" November 7th 12PM-2PM, Location Central Quad

GOALS FOR NEXT WEEK:

SJEC meeting
Black Student Success Committee
Begin to make plans for spring.

CHIEF CAMPUS RELATIONS OFFICER Cameron Macedonio

Summary: Hello everyone! I hope everyone has been doing well and going about their semester. I am officially diving into everything and have some super exciting stuff coming up.

Events/Meetings Attended:

- Supreme court panel
- One on one with Maysem
- UAC meeting
- ESC meeting

Projects:

- Comment card box
- Self defense class 11/30
- ESC Zine production

Goals for Next Week:

- Make zine for ESC
- Get ready for SDC

CHIEF GOVERNMENTAL OFFICER: Sahar Amiri

No report



Fall 2023

Board of Directors Updates

Alisa Flowers | Director, Student Life & Leadership

CSUF | DIVISION OF
Student Affairs

Division of Academic Affairs



Amir H. Dabirian, Ph.D.
*Provost and Vice President for
Academic Affairs*

- **Dreams to Degrees**
The Division of Academic Affairs held its first-ever Dreams to Degrees event on October 25 and 26. Dreams to Degrees was a two-day event aimed at raising awareness of Spring registration, removing barriers to registration, and fostering a sense of belonging.
 - All nine colleges (including Extension & International Programs) and advisors were on hand.
 - Campus Departments: Graduate Studies, Major Exploration and Undeclared, Financial Aid, IT, Pollak Library, Project Rebound, Registrar, SBS, TAPP, Title IX, and Veterans Resource Center.

Division of Information Technology



Rommel Hidalgo
*Vice President for Information Technology
and Chief Information Officer*

- **Center for Equitable Digital Access (CEDA) Updates**
 - More Linux devices (170) were made available for checkout by students!
 - HETS Test Prep – Remember to take advantage of the test prep solutions that are offered from CEDA at no extra charge.
- **Upcoming Titan Headshots Sessions**
 - Dates: November 15 from 1:30 p.m – 3:30 p.m. & December 7 from 9:30 a.m. – 11:30 a.m.
 - Location: Pollak Library North – 2nd floor by CEDA

Human Resources, Diversity and Inclusion



David Forgues, Ph.D.
Vice President

- **HRDI 2023-24 Goal**
Enhance Student Employment programs to increase the value of student employment experiences and to increase the pipeline for future CSUF employees.
 1. Implement the new student classification, Learning-Aligned Employment Program (LAEP) at CSUF. A small pilot of the LAEP program is underway in Spring 2023, with the goal of broader implementation across campus in the 2023-24 academic year.
 2. Develop a training plan for student employees and supervisors and deliver pilot training in the 2023-24 academic year.
- **Amplified: CSUF's Common Listen Program***
Can Therapy Solve Racism? CodeSwitch
Listen to the podcast: hr.fullerton.edu/diep -> Engagement and Learning
*Attend the **Dialog Event** on November 15 from 11:30 a.m. – 1:00 p.m. in Student Housing – Laurel Room

Division of Administration & Finance



Alex Porter, Ph.D.
*Vice President and
Chief Financial Officer*

- **Titan Shops Annual Holiday Open House**
The annual Titan Shops Holiday Open House will be held on November 14, 2023, from 4:00 p.m. – 6:00 p.m. at Titan Shops.
- **Event Deals:**
 - Free CSUF hoodie ornament: to the first 100 guests
 - 20% off CSUF Gifts and Apparel: Faculty, staff, and alumni can stack their 10% discount
 - 20% off Diploma Frames
 - Many more deals!
- **Other Specials:**
 - Delicious Treats: cookies, brownies, popcorn, hot cocoa and coffee (second floor)
 - Live Caroling: brought to you by CSUF University Singers
 - ASI Food Pantry accepting donations
 - Opportunity Drawings

Division of University Advancement



Gregory J. Saks
Vice President

- **Scott-Jewett Fund for Student Success and Innovation**
Scott-Jewett applications will open soon in November and close in February 2024
<https://www.fullerton.edu/scott-jewett-fund/>
- **Giving Tuesday**
Annual day of giving, also known as Giving Tuesday, will take place on November 28. CSUF is highlighting the Food Pantry to generate support.
- **Save the Date: CSUF Ducks Night**
On December 2, join the Titan Community to cheer on the Ducks as they face the Colorado Avalanche. Purchased tickets include a limited-edition promotional item. Visit www.anaheimducks.com/csuf for more.

Division of Student Affairs



Tonantzin Oseguera, Ed.D.
Vice President

- **New Student Events Page**
Learn more about events hosted by the Division of Student Affairs by visiting fullerton.edu/students and select the “Events” from the student dropdown tab.
- **Counseling & Psychological Services Groups and Workshops**
Our CAPS team is here to support you.
- **New Student Organization Registration**
Registration will remain open until November 30. More information can be found through TitanLink.
- **Save the Dates: Spring Discoverfest**
Spring Discoverfest will take place January 30 and 31
- **CSUF Men’s Basketball vs. Long Beach State**
The CSUF men’s basketball team opens conference play on December 28. Join us and show support to our team!



Thank You!

CSUF | DIVISION OF
Student Affairs

BOARD LEADERSHIP REPORT November 14, 2023

Gavin Ong, Secretary:

No Report

Joe Morales, Treasurer:

No Report

Aida Aryan, Vice Chair:

Hi, Happy Tuesday!

Hope you all are hanging in there!

As for my report, I will be tabling at the food pantry pop up this Wednesday, make sure to stop by :) Lastly, we will be having our Governance Committee meeting this Thursday at 2:30 p.m.

Have a great week and happy early Thanksgiving!

Best,
Aida A.

Ashley Zazueta, Board Chair:

Hello Everyone! Hope everyone is having a good week so far.

For my report all I have is that I will begin to have our second round of one on one meeting before the first semester is over and hopefully I want to have all our meeting done before Winter break to be able to get as ready as we can for the next semester.

Just a reminder, that we are going to be having a BOD spot opening for next semester for the College of Arts so please start reaching out to people and spread the word.