



ASI Board of Directors Meeting

Tue Dec 3, 2024 1:15 PM - 3:45 PM PST

1. Call to Order

Gavin Ong, Chair, called the meeting to order at 1:17 pm

2. Roll Call

Members Present: Alvarez, Brown, Daga, Garbay, Her, Jain, Jarvis, Lopez, Nebedum, Neeki, Ngo, Olivares, Ong, Quock, Rubio, Solares, Walkley

Members Absent: Flowers (E)

Liaisons Present: Edwards, Hannoun, J. Morales, S. Morales, Ramirez-Rivera, Syed

Liaisons Absent: None

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business

 (Her-m / Alvarez-s) The absence of member Flowers due to jury duty was excused by unanimous consent.

3. Approval of Agenda

 (Daga-m / Walkley-s) The Agenda was adopted by unanimous consent.

4. Consent Calendar

adopted

 The Consent Calendar was adopted by unanimous consent.

- a. 11/14/2024 Programs Assessment Committee Meeting Minutes
 - b. 11/19/2024 Board of Directors Meeting Minutes
 - c. 11/21/2024 Finance Committee Meeting Minutes
 - d. 11/21/2024 Governance Committee Meeting Minutes
 - e. Finance: Pakistani Student Association (PSA) Contingency Request \$4000
5. Public Speakers
- Members of the public may address Board of Directors members on any item appearing on this posted agenda or matters impacting students.*
- The first public speaker, Farooqui, Director of the Environmental Sustainability Commission, provided an update on the Commission's activities and plans for the spring semester.
- She shared that the Commission meets weekly to discuss goals, review progress, and plan initiatives aimed at raising awareness of environmental issues, promoting sustainable practices on campus, and fostering collaboration within ASI.
- Farooqui highlighted key proposals for the spring, including integrating sustainability topics into event request forms and officer training videos. She also outlined plans for collaborative efforts during Earth Month, such as a beach cleanup, educational activities at the Children's Center, an eco-conscious art workshop, and a movie night. Additionally, she emphasized the goal of institutionalizing sustainability-focused education at CSUF.
- The second public speaker, Neville, a sophomore at CSUF, shared his thoughts on improving the Wellness Initiative promoted by ASI. He noted frequent overcrowding and broken equipment at the Student Recreation Center, including a dip machine that had remained out of service for weeks. Neville suggested enhancing the equipment and increasing space to improve the wellness experience for all students, emphasizing the potential benefits for the campus community.
- 6. Time Certain
 - a. None
 - 7. Executive Senate Reports
 - a. None
 - 8. Unfinished Business
 - a. None
 - 9. New Business
 - a. Action: Resolution Amending Policy Concerning Fundraising (Finance)
 - The Board will consider approving a resolution to amend the Policy Concerning Fundraising.

BOD 037 24/25 (Governance) A motion to approve the resolution to amend the Policy Concerning Social Media was brought to the Board from the Governance Committee.

Rubio, Governance Committee Chair, discussed updates related to the Policy Concerning Social Media, focusing on aspects of Instagram usage and overall social media management. He emphasized that recent Governance Committee conversations revolved around policy restructuring, specifically concerning accessibility, security, and role delegation. He mentioned that these updates aimed to enhance security measures and introduce clearer guidelines for reposting practices.

b. Action: Resolution Amending Policy Concerning Social Media (Governance) *The Board will consider approving a resolution to amend the Policy Concerning Social Media.*

BOD 036 24/25 (Finance) Roll Call Vote: 17-0-0 The motion to approve the resolution to amend the Policy Concerning Fundraising was adopted.

There were none.

Ong, Chair, opened the floor to questions and points of discussion.

Dr. Edwards, ASI Executive Director, provided additional context, emphasizing the importance of fundraising policies within ASI. He noted the expansion of fundraising efforts under Tapper's leadership and encouraged reviewing the revised policy. Together, the changes aim to enhance clarity and operational alignment in fundraising practices.

Tapper, Assistant Director of Strategic Initiatives, emphasized that the CSUF Philanthropic Foundation is the primary fundraising avenue and stressed the importance of incorporating its policies into ASI's guidelines. Tapper outlined key changes, including minor grammatical revisions, a shift from focusing solely on Camp Titan to broader fundraising support for all ASI programs, and a detailed process for handling donations via the philanthropic foundation, which holds funds before they are allocated to ASI for operational use.

Ngo, Finance Committee Chair, introduced a resolution to amend the Policy Concerning Fundraising, aiming to clarify guidelines on valuing in-kind donations and specifying the allocation of funds transferred from the university's philanthropic account to ASI accounts at the end of the fiscal year. She highlighted alignment with ASI's practices of supporting initiatives like the Children's Center and the Food Pantry, yielding the floor to Tapper for further details.

BOD 036 24/25 (Finance) A motion to approve the resolution to amend the Policy Concerning Fundraising was brought to the Board from the Finance Committee.

Dr. Edwards added context by providing an update on the ASI Communication Department's efforts. He highlighted that changes implemented last year streamlined communications and led to the creation of new positions, including copywriters, visual media specialists, and social media creators. Dr. Edwards also noted that several students were hired for these roles and that internships in this field had been established to support students, particularly within the College of Communication.

Cardenas, Director of Organizational Communication and Outreach, elaborated on the social media policy revisions, noting that this was the fourth iteration since its adoption in 2017. She explained that the policy aimed to ensure that both student and professional staff managing official social media channels adhered to brand alignment and maintained professionalism. She outlined significant updates, including enhanced digital security measures such as two-factor authentication and the implementation of a key pass overseen by the digital social media manager and the IT team. Additionally, she emphasized the inclusion of accessibility standards aligned with the Web Content Accessibility Guide and the CSU Accessible Technology Initiative to ensure inclusivity for individuals with visual or auditory impairments.

Cardenas also highlighted changes in roles and authority, stating that the digital and social media manager now held the final say on content approval to ensure alignment with the organization's branding and quality standards. She mentioned that reposting guidelines were clarified to include campus partners and events open to all students while excluding specific student clubs to avoid perceived favoritism. She noted that these decisions were informed by consultations with other CSUs.

Lastly, Cardenas addressed other adjustments, such as the delegation of authority to remove non-compliant content, including materials with typos or profanity, and the use of scheduling tools for content management. She affirmed that privacy and confidentiality policies were refined to ensure consent was required when mentioning individuals explicitly, though incidental appearances in videos were considered permissible under university guidelines.

Ong, Chair, opened the floor to questions and points of discussion

Jarvis asked if ASI had issues with unofficial accounts impersonating ASI or representing CSUF student voices. Cardenas said she hadn't encountered this problem in her three months and hadn't heard concerns from her team, though she noted unofficial CSUF-affiliated accounts.

Syed asked how many students were on the ASI Marketing team. Cardenas replied that the team comprised approximately 25 to 30 students, organized into different pods that included writers, graphic designers, social media managers, and videographers.

BOD 037 24/25 (Governance) Roll Call Vote: 17-0-0 The motion to approve the resolution to amend the Policy Concerning Social Media was adopted.

c. Action: Resolution to Strike Policy Concerning Student Leader Travel (Governance) *The Board will consider approving a resolution to strike the Policy Concerning Student Leader Travel.*

BOD 038 24/25 (Governance) A motion to approve the resolution to strike the Policy Concerning Student Leader Travel was brought to the Board from the Governance Committee.

Rubio introduced the discussion on striking the Policy Concerning Student Leader Travel, which outlines guidelines for travel and funding, such as for conferences. He emphasized the importance of clear requirements for applicants and noted that outdated language was being revised as part of regular governance reviews.

Dr. Edwards explained the broader context of policy reviews on the Board meetings, highlighting that sometimes multiple policies overlap or become redundant. In this case, the outdated Policy Concerning Student Leader Travel contained content already addressed in the updated Policy Concerning Funding for Students and Organizations, which provides comprehensive guidelines for travel, events, and activities.

Hesgard, Director of Student Government, detailed the history and redundancy of the policies. The outdated Policy Concerning Student Leader Travel, originally revised in 2021, is now obsolete as all its elements have been incorporated into the more comprehensive funding policy, last updated in May 2023. She compared both policies, showing that the updated version includes expanded and current guidelines, such as all transportation modes and modern reimbursement practices. Hesgard concluded by recommending the outdated policy be struck entirely, as its content is now redundant and fully addressed in the updated policy.

Ong, Chair, opened the floor to questions and points of discussion. There were none.

BOD 038 24/25 (Governance) Roll Call Vote: 16-0-1 The motion to approve the resolution to strike the Policy Concerning Student Leader Travel was adopted.

d. Action: Resolution Amending Policy Concerning ASI Elections (Governance) *The Board will consider approving a resolution amending the Policy Concerning ASI Elections.*

BOD 039 24/25 (Governance) A motion to approve the resolution amending the Policy Concerning ASI Elections was brought to the Board from the Governance Committee.

Rubio reported on the Governance Committee's recent review of the Policy Concerning ASI Elections. He mentioned several main updates, the first being corrections to general language throughout the policies. These changes aimed to ensure clarity and consistency. Another key update was the clarification of the recount process in student elections, which had previously been vague. The committee revised the language around eligibility requirements to align more closely with CSU qualifications for student leaders, ensuring that candidates meet clear and relevant criteria.

A significant change was the introduction of a new policy requiring student leaders to attend mandatory training sessions. Rubio explained that leaders who fail to attend these sessions would face financial penalties for excessive absences. This was implemented to ensure that student leaders are well-prepared for their roles and meet the expectations of the student body. He also provided an example of how this would be applied to improve leadership accountability.

Hesgard then explained that several minor revisions were made to the policy to fix grammatical issues and update branding to reflect the current image of ASI. She also highlighted that the policy language about recounts was removed, as it was deemed unnecessary. Hesgard clarified that the review process for election results is thorough enough that recounts are no longer required, ensuring transparency and accuracy in election outcomes.

Hesgard also mentioned that a new policy now requires incumbents to attend training sessions as well. This addition aims to ensure that all student leaders, not just those newly elected, are fully prepared to fulfill their responsibilities. She further emphasized the importance of holding student leaders accountable through these training and attendance policies, which will help maintain the effectiveness and professionalism of ASI leadership.

Ong, Chair, opened the floor to questions and points of discussion.

Rubio clarified that the intention behind the updates to the policies was not to penalize students or create unnecessary hardship. He emphasized that the goal was to promote accountability and ensure that elected student leaders fulfill their responsibilities. Rubio noted that many student leaders are also involved in other departments that have their own training and requirements. As an example, he mentioned his position as a Resident Assistant (RA), which also has specific training dates. He explained that these updates were designed to help student leaders stay on top of their commitments across different roles, ensuring they are properly prepared and up-to-date with all necessary requirements.

BOD 039 24/25 (Governance) Roll Call Vote: 17-0-0 The motion to approve the resolution amending the Policy Concerning ASI Elections was adopted.

e. Action: Resolution Approving the Spring 2025 Board and Committee Meeting Schedule

The Board will consider approving a resolution to approve the Spring 2025 ASI Board and Committee Meeting Schedule.

BOD 040 24/25 (Rubio-m / Nebedum-s) A motion was made and seconded to approve the resolution to approve the Spring 2025 ASI Board and Committee Meeting Schedule.

Ong, Chair, addressed the board and committee meeting schedule, emphasizing that it includes key dates such as meetings, campus closures, and holidays. He reminded attendees that meeting holds will be sent to their calendars and urged everyone to accept them to stay informed and prepared.

Ong highlighted the importance of being aware of when and where these meetings will take place. He also noted that the first meeting of the spring semester is scheduled for Tuesday, January 21st, immediately following the campus closure in observance of Martin Luther King Jr. Day on Monday, January 20th.

Ong, Chair, opened the floor to questions and points of discussion.

Dr. Edwards explained that approving the schedule each term is a requirement under both the bylaws and nonprofit law, which is why it was presented during this meeting. He noted that this practice was also carried out in June for the previous term and is now being done for the spring semester.

Rubio added a reminder to ensure calendars are updated for the Spring semester, even if tentative, to aid in scheduling and planning.

BOD 040 24/25 (Rubio-m / Nebedum-s) Roll Call Vote: 17-0-0 The ASI Resolution to approve the Spring 2025 ASI Board and Committee Meeting Schedule was adopted.

f. Action: Resolution Reaffirming Support of the ASI Student Wellness Initiative
The Board will consider approving a resolution reaffirming support of the ASI Student Wellness Initiative.

BOD 041 24/25 (Alvarez-m / Walkley-s) A motion was made and seconded to approve the resolution reaffirming support of the ASI Student Wellness Initiative.

Rubio, Vice Chair, yielded the floor to Dr. Edwards, Morales J., Morales S., and Ong to provide details regarding the ASI Student Wellness Initiative.

Morales J. emphasized that the initiative had been under development for over three student government terms, with Ong and Morales S. working on it for two years. He explained that their goal was to provide an update on their efforts and plans should the resolution gain support. Morales J. highlighted that the initiative was necessary because students themselves had reported facing significant challenges, including depression, stress, anxiety, and food insecurity. He noted that the feedback from students guided the design of the initiative, which aimed to address their needs directly.

Morales S. elaborated on the initiative, explaining that it was built on eight dimensions of wellness and would provide a holistic approach to student success. She mentioned that it would increase programming and enhance facilities to address students' physical, emotional, spiritual, and other wellness needs.

Ong presented potential solutions for the initiative. He proposed a new wellness center offering services such as massage therapy, yoga, and comprehensive programming. The center would also provide funding for additional CAPS counselors and student wellness ambassadors. Ong described the plan to centralize basic student resources in one location, allowing students to access services like the food pantry and career closet without having to repeat their stores across multiple locations. He also mentioned the idea of a teaching kitchen to help students learn cooking skills using Food Pantry resources.

Ong discussed the need to expand the Student Recreation Center, which he said was significantly undersized compared to national standards. The expansion would add weight rooms, dance spaces, and improved intramural fields. He also suggested modernizing and expanding the Titan Student Union to include healthier food options, more quiet and lounge spaces, and upgraded offices for campus partners and staff. Additionally, he proposed enhancing ASI programs and services to address long-term financial costs and improve aging facilities.

Dr. Edwards explained the financial aspect of the initiative, noting that modifications to facilities like the Titan Student Union and Student Recreation Center could only be funded through the student union fee. He described the options for increasing this fee: a referendum vote or alternative consultation. Dr. Edwards detailed how the latter option had been employed, involving presentations, surveys, and qualitative feedback from students. He reported that this process had been underway since 2022 and had yielded robust student engagement and support.

Ong added that the first alternative consultation had achieved record-breaking outreach, and the feedback indicated strong student backing for the initiative. Morales S. reinforced this point by highlighting students' expressed support for the proposed solutions. Morales J. stated that

a second round of consultation confirmed the students' continued endorsement of the initiative despite concerns about tuition increases.

Ong detailed the procedural steps that had followed, including approval by the Board of Directors and the Student Fee Advisory Committee, which then recommended the proposal to the university president.

Dr. Edwards shared updates on the fee structure, noting that an incremental fee increase had been proposed. He mentioned that higher enrollment had slightly reduced the financial burden per student compared to initial projections.

Rubio, Chair, opened the floor to questions.

Quock asked about the construction process and its impact on campus activities. Dr. Edwards explained that such renovations are planned during the design phase over the course of a year. The building could either be entirely shut down and occupants relocated, or the renovation could be phased floor by floor. Temporary reassignment of spaces, like food services, might be necessary. Some areas, such as meeting spaces, would remain largely unaffected.

Olivares inquired about the Student Fee Advisory Committee and its student representation. Morales J. described the committee as a platform with five student governance ambassadors to ensure responsible spending and charging of student fees. He also highlighted the involvement of professors and university officials in decision-making.

Walkley sought clarification on how fluctuating enrollment affects fees and whether they might change if enrollment decreases. Dr. Edwards assured that once fees are set, they remain locked to ensure financial stability for bond repayment, regardless of enrollment variations.

Nebdum asked about the possibility of reducing fees once bond payments are complete. Dr. Edwards explained that bonds are typically paid over 30 years. Although fees are supposed to decrease after repayment, this has never occurred in CSU's history due to the shift in fee allocation toward operational costs.

Daga posed multiple questions. Firstly, he asked if fee increases would vary based on student status or background. Dr. Edwards confirmed that the fees are mandatory and uniform for all students. Regarding whether the final fee of \$164 per semester would be fixed, Dr. Edwards explained that it would remain until changed by future student bodies. Lastly, on the prioritization of initiatives like expanding SRC, Dr. Edwards stated that the governing board would decide priorities with support from the President and Chancellor.

Ong, Chair, opened the floor to points of discussion.

Ramirez-Rivera urged the Board to critically evaluate the ASI Wellness initiative, particularly its impact on the 15% of students who do not receive financial aid, such as graduate and non-traditional students. She emphasized the need for transparency regarding fees and highlighted that by 2028, students would pay \$536 for the ASI fee alone. Ramirez-Rivera pointed out that all the mandatory fees would cost students \$1,200.86 per academic year if not covered by financial aid. She argued that funding for services like CAPS should be reassessed, suggesting that institutional funds, rather than student fees, might be more appropriate. She concluded by advocating for any proposed amendments to be revisited in future meetings to ensure thoughtful and informed decision-making.

Rubio urged the Board members to consider the improvements aimed at with the Wellness Initiative, noting that student leaders and other students had shown positive responses to it. Reflecting on the challenges brought by COVID-19, he stressed the importance of addressing wellness as a priority, particularly given CSU's size and responsibility to support its students. He reminded the Board that they represented the students' voice and emphasized the need to act in their best interests when deciding their vote.

Solares reiterated the necessity of student fees as the only viable means to implement changes on campus. She argued that delaying action would prevent progress and ultimately deprive students of the potential benefits the initiative could bring. Solares urged the Board to begin the process immediately to avoid prolonged stagnation.

Morales S. spoke passionately about her experiences, drawing a connection between her past and the importance of the Wellness initiative. She shared her background as someone from a low-income, high-risk community where college was not a common aspiration and noted how visiting campuses could inspire students. She argued that school often provided a safe space for students, offering understanding and support absent in other areas of their lives. Morales S. stated that if the initiative could save even one student from dropping out, it would be worth any cost, as many students represented the first in their families to graduate - a milestone with profound significance.

Brown underscored that the initiative aligned with CSU's commitment to student success and was critical not only for undergraduate students but also for graduate and non-traditional students. Brown recounted his experiences engaging with students in classrooms, noting that while some expressed concerns, many also offered ideas for improvement. He argued that initiatives like this were essential to foster progress, particularly in the post-pandemic era. He stressed that ASI had been intentional in its efforts to serve all students and had conducted comprehensive assessments to ensure the initiative addressed their needs. Brown concluded by stating that the initiative would have a lasting impact, benefiting not only current students but also future generations.

Morales J. acknowledged Ramirez-Rivera's concerns about the financial burden on students who do not receive financial aid, sharing his own experiences as a low-income student. He described the struggles his family faced and expressed empathy for those in similar situations.

However, Morales J. posed a critical question: what would happen if the initiative were rejected? He argued that voting no would neglect the majority of students who had made their struggles known and were seeking support. While recognizing the additional financial burden, Morales J. emphasized the importance of advocacy and action to address these widespread challenges.

Quock emphasized the critical importance of mental health and wellness support for students, stating that while fees might have increased, they provide exceptional value when adjusted for inflation and compared to other institutions. He stressed the inestimable value of mental health, describing it as invaluable and deeply personal to him and many others. He advocated for a centralized support system on campus, noting that some students might find it more comfortable to use such resources rather than confiding in family or friends.

Hannoun introduced a broader perspective, acknowledging her initial hesitation to support the initiative due to financial concerns, especially following the tuition increase. However, her experience with system-wide issues and exposures to other campuses' practices changed her perspective. She highlighted that the initiative was flexible and could be refined further. She stressed the need for competitiveness among CSUs and noted that this initiative could maintain the university's reputation as a model institution. Hannoun also pointed out the potential 8% budget cut threatening essential services, arguing that this initiative would help fill gaps if funding decreased. She concluded by urging the Board to consider the initiative's long-term benefits.

Walkey commended Hannoun's viewpoint, admitting to initially sharing similar reservations about raising fees. However, after reviewing the detailed presentation and observing the reduction in proposed fees, Walkey recognized the broader impact on students. He underscored that this initiative would ensure the university remains marketable and appealing while benefiting students in ways beyond financial considerations.

Daga shared an anecdote about an alumnus from the 1980s who passed a resolution for the TSU building's expansion. The alumnus reflected on the pride and significance of contributing to such a lasting impact. Daga encouraged the Board to vote in favor of the initiative, reminding them of the long-term legacy they could create for future generations.

Jain offered the international students' perspective, pointing out that many choose CSUF due to its lower fees. He noted concerns about declining enrollment, suggesting that fee increases might influence this trend. Jain shared that even the associate dean of ECS expressed worries about reduced enrollment in the coming semester.

Syed connected the discussion to enrollment, retention, and engagement, asserting that student wellness initiatives address these issues. Drawing from personal experience as a local student, Syed highlighted the significance of fostering a sense of community and providing resources that inspire engagement beyond basic necessities. She praised the Board's passion

g. Discussion: Quarterly Financial Report (Finance)

RESOLUTION
BOD 041 24/25 (Alvarez-m / Walkley-s) Roll Call Vote: 16-0-0 The ASI Resolution reaffirming support of the ASI Student Wellness Initiative was adopted.

Dr. Edwards concluded the discussion by offering a historical perspective. He reminded the Board of past decisions made by student leaders, such as the creation of the Student Union in the 1960s, its expansion in the 1980s, and the development of the Student Recreation Center in the 2000s. Dr. Edwards emphasized that these decisions, made under similar circumstances, transformed the campus and left a lasting legacy for future generations. He encouraged the Board to view their current deliberations as a rare opportunity to shape the future of CSUF. Dr. Edwards commended the Board for engaging in challenging conversations and highlighted the significance of their role in shared governance.

Hannoun added to the conversation by addressing the need for transparency and student engagement. She acknowledged the Board's privileged position in understanding the specifics of how ASI fees are allocated, contrasting it with the broader student population's limited awareness. Hannoun encouraged the Board to prioritize marketing ASI services and educating students about the tangible benefits of the fee increase. She emphasized the importance of proactive communication to address potential frustration or confusion among students who might perceive the increase negatively. Hannoun framed the Board's role as one of extending an olive branch to students and bridging the gap between leadership and the campus community.

Garibay offered a different perspective, focusing on his experience as a campus tour guide working with high school students. He shared that visiting students often displayed a stark contrast in enthusiasm, depending on their socio-economic backgrounds and the resources available to them. Garibay described the heartbreak of seeing the excitement diminish among students from low-income backgrounds when they realized certain resources were absent. He urged the Board to consider the needs of future Titans, stressing the importance of ensuring that CSUF remains a welcoming and supportive place for all prospective students.

Ong shared his personal struggles as an international, non-traditional student working three part-time jobs while paying tuition out of pocket. Despite these challenges, Ong expressed strong support for the fee increase, emphasizing its tangible benefits for students. He highlighted that ASI fees fund essential services like wellness programs, counseling through CAPS services, and on-campus employment opportunities. Ong noted that these resources provide immense value, especially compared to tuition increases, which lack transparency regarding their allocation. He underscored his belief in the importance of these initiatives in supporting students and their futures, even for those without access to financial aid.

and commitment, describing the initiative as the best long-term solution to ensure student retention and involvement.

The Board will receive information regarding the 1st Quarter Financial Report.

Postal, CFO, provided a detailed overview of the ASI quarterly budget review, noting that the analysis is designed to ensure alignment with the organization's financial goals and spending priorities.

She emphasized that the review not only examines where funds are allocated but also assesses whether expenditures align with pre-established plans. Postal explained the typical spending pattern over the fiscal year: by the end of the first quarter, 25% of the budget should be spent, increasing to 50% by the second quarter, 75% by the third, and nearing 100% by year-end.

Regarding the process, Postal clarified that internal records are reviewed using the Sage accounting system, followed by a discussion with the Executive Director. The report is then forwarded to the finance committee for review before being presented to the full Board. Postal highlighted specific figures, mentioning that by the end of the first quarter, revenue typically reflects only 17% due to the timing of student fee collection in October. However, expenditures are on target at around 25%. Promotional items and one-time expenses, such as insurance, tend to skew higher in the first quarter.

Postal concluded by affirming that ASI financials are performing as expected, with expenditures aligning closely with projections at 25%. This consistency indicates that the organization is budgeting effectively and remains on track for the fiscal year.

Ong, Chair, opened the floor to questions and points of discussion.

There were none.

h. Notice of Closed Session: ASI Annual Classification and Compensation Report (Education Code, §89307, subdivision (e))

i. Action: ASI Annual Classification and Compensation Report

The Board will consider accepting the ASI annual classification compensation report reviewed in closed session.

BOD 042 24/25 (Walkley-m / Jain-s) A motion was made and seconded to approve the ASI annual classification compensation report reviewed during closed session.

BOD 042 24/25 (Walkley-m / Jain-s) Roll Call Vote: 16-0-0 The ASI annual classification compensation report was adopted.

10. Reports

a. COLLEGE REPORTS:

! HSS

Alvarez, a fourth-year psychology major and Board of Directors Secretary, highlighted his roles as a resident advisor for an LGBTQ+ theme community, a clinical research administrator at CHOC, and his previous work at In-N-Out.

Nebelum, also a fourth-year psychology major with a minor in cellular and molecular biology, noted her experience as a resident advisor, a volunteer in CHOC's oncology unit, a COPE Health Scholar, and an IT campus employee.

Alvarez introduced HSS's new Dean, Dr. Jessica Stern, who officially assumed the role in June, having served as interim Dean since January. He outlined Dr. Stern's academic credentials in history and her tenure at CSUF since 2007, where she held roles such as Chair of the History Department and Associate Dean of Student Relations. Dr. Stern's priorities include student success and community partnerships.

Nebelum described HSS's 19 departments, which prepare students for diverse careers in law, education, public administration, and clinical psychology. Students have access to internships, research projects, and student organizations. Alvarez highlighted the Student Success Center's workshops, event spaces, and professional development resources, as well as study abroad opportunities in countries like Italy and South Korea. He noted the availability of department-specific scholarships and academic advising.

Nebelum mentioned the HSS Inter-Club Council (ICC), which holds hybrid meetings and is organizing HSS Week for April 7–11 next year. Alvarez outlined plans to expand research opportunities, modeled after the College of Natural Sciences and Mathematics, and to improve access to these opportunities via website updates. He emphasized efforts to boost student engagement and enrollment. Both speakers underscored the importance of increasing visibility and support for all HSS departments.

Ong, Chair, opened the floor to questions and points of discussion.

There were none.

!! NSM

The NSM report was distributed to the Board in writing.

!!! ECS

Daga announced that this meeting marked both the final Board meeting of the semester and a personal milestone, as he and Jain would be graduating in December. Daga admitted feeling both excited and emotional about this conclusion.

Jain reflected on the journey, highlighting the friendships and leadership growth he experienced. He shared that public speaking had been a significant takeaway for him and expressed gratitude for the enriching experience.

Daga reminisced about the memorable moments created during trainings and meetings. He noted his unique role as the sole student who occasionally voted "no," which he regarded as a standout memory. He concluded by expressing hope that his legacy in ECS would continue and extended heartfelt thanks to everyone for their support and shared memories.

Both Daga and Jain emphasized their gratitude for the opportunities and connections they had during their time in ECS.

Ong, Chair, opened the floor to questions and points of discussion. Ong expressed gratitude to Daga and Jain for their contributions to ECS and congratulated them on their achievements, encouraging applause for their hard work and promotion. He also extended thanks to his fellow international students.

Rubio echoed Ong's sentiments, acknowledging the work Daga and Jain had accomplished throughout the semester. He emphasized the hope that future Board members would look to them as mentors and draw inspiration from their efforts.

b. EXECUTIVE REPORTS:

i. Executive Officers Report

ASI President, ASI Vice President, CCRO, CGO, CIDO

The Executive Officers report was distributed to the Board in writing.

c. BOARD LEADERSHIP REPORTS:

The Board Leadership reports were distributed to the Board in writing.

i. Chair Report

ii. Vice Chair Report

iii. Secretary Report

iv. Treasurer Report

11. Announcements/Member's Privilege

Hannou announced that CHES applications will open on December 6 and close on January 24. She encouraged everyone to promote the application process widely and reminded ASI members that they must also apply and undergo the standard procedures. Brown recognized National AIDS Awareness Month in December, urging advocacy and destigmatization of the disease. He encouraged supporting affected individuals and spreading awareness to educate others.

Olivares highlighted the CSUF Panetta Institute Congressional Internship, which is open to all majors for the period of August to November 2025. She promised to share further details in the GroupMe and encouraged spreading the word to students.


Syed mentioned an integrity-focused social media campaign by her commission and invited participants interested in being featured in ASI marketing efforts to contact her.

Walkey wished everyone happy holidays and emphasized self-care during finals, noting the visible stress among students. He expressed gratitude for the semester's accomplishments and optimism for the upcoming term.

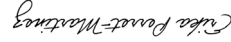
Ong closed the meeting by thanking members for their work during the semester. He echoed Walker's call for focus and self-care during finals and encouraged members to seek help when needed, emphasizing the available resources. He wished everyone a successful finals period and a restful holiday, expressing hope to reconvene next semester.

12. Adjournment

Gavin Ong, ASI Board of Directors Chair, adjourned the meeting at 3:58 pm



Noah Alvarez, Board Secretary



Erika Perret-Martinez, Recording Secretary

QUORUM 9

Attendance		Board Members	
ARTS	HER	BENJAMIN	1
ARTS	LOPEZ	JOSHUA	1
CBE	QUOCK	SHAY	1
CBE	NGO	SAMANTHA	1
COMM	GARIBAY	JOEL	1
COMM	ONG	GAVIN	1
ECS	DAGA	KESHAV	1
ECS	JAIN	KAVIL	1
EDU	OLIVARES	RENATA	1
EDU	WALKLEY	BRIAN	1
HHD	BROWN	JARED	1
HHD	SOLARES	ANDREA	1
HSS	ALVAREZ	NOAH	1
HSS	NEBEDUM	SOMI	1
NSM	NEKI	ARIANNA	1
NSM	RUBIO	BRIAN	1
Academic Senate Rep.	JARVIS	MATT	1
Univ. President's Rep.	FLOWERS	ALISA	1
			Present
			Absent
			17
			1

*Recording Secretary: Erika Perret-Martinez

Attendance		Liaisons	
ATTENDANCE	MORALES	JOE	1
CGO	HANNOUN	MEGAN	1
CIDO	RAMIREZ-RIVERA	ANDREA	1
EXEC. DIR.	EDWARDS	DAVE	1
CCRO	SYED	HANEEFAH	1
VP	MORALES	SUZETTE	1
			Present
			Absent
			6
			0

		Yes	No	ABSTAIN
		17	0	0
		YES	NO	ABSTAIN
ARTS	HER	1		
ARTS	LOPEZ	1		
ARTS	JOSHUA	1		
CBE	NGO	1		
CBE	SAMANTHA	1		
COMM	QUOCK	1		
COMM	GARIBAY	1		
COMM	JOEL	1		
ECS	DAQA	1		
ECS	KESHAV	1		
ECS	KAVIL	1		
EDU	OLIVARES	1		
EDU	RENTA	1		
EDU	WALKLEY	1		
HHD	BROWN	1		
HHD	SOLARES	1		
HHD	ANDREA	1		
HSS	ALVAREZ	1		
HSS	NOAH	1		
HSS	SOMI	1		
NSM	NEEKI	1		
NSM	ARIANNA	1		
NSM	RUBIO	1		
NSM	BRIAN	1		
NSM	MATT	1		
NSM	JARVIS	1		
Academic Senate Rep.	JARVIS			
Univ. President's Rep.	ALISA			
FLOWERS	ALISA			
ONG	GAVIN			
CHAIR (COMM)				
39 Action: Resolution Amending Policy Concerning ASL Elections				

		Yes	No	ABSTAIN
		16	0	1
		YES	NO	ABSTAIN
ARTS	HER	1		
ARTS	LOPEZ	1		
ARTS	JOSHUA	1		
CBE	NGO	1		
CBE	SAMANTHA	1		
COMM	QUOCK	1		
COMM	GARIBAY	1		
COMM	JOEL	1		
ECS	DAQA	1		
ECS	KESHAV	1		
ECS	KAVIL	1		
EDU	OLIVARES	1		
EDU	RENTA	1		
EDU	WALKLEY	1		
HHD	BROWN	1		
HHD	SOLARES	1		
HHD	ANDREA	1		
HSS	ALVAREZ	1		
HSS	NOAH	1		
HSS	SOMI	1		
NSM	NEEKI	1		
NSM	ARIANNA	1		
NSM	RUBIO	1		
NSM	BRIAN	1		
NSM	MATT	1		
NSM	JARVIS	1		
Academic Senate Rep.	JARVIS			
Univ. President's Rep.	ALISA			
FLOWERS	ALISA			
ONG	GAVIN			
CHAIR (COMM)				
38 Action: Resolution to Strike Travel Policy Concerning Student Leader				

		Yes	No	ABSTAIN
		17	0	0
		YES	NO	ABSTAIN
ARTS	HER	1		
ARTS	LOPEZ	1		
ARTS	JOSHUA	1		
CBE	NGO	1		
CBE	SAMANTHA	1		
COMM	QUOCK	1		
COMM	GARIBAY	1		
COMM	JOEL	1		
ECS	DAQA	1		
ECS	KESHAV	1		
ECS	KAVIL	1		
EDU	OLIVARES	1		
EDU	RENTA	1		
EDU	WALKLEY	1		
HHD	BROWN	1		
HHD	SOLARES	1		
HHD	ANDREA	1		
HSS	ALVAREZ	1		
HSS	NOAH	1		
HSS	SOMI	1		
NSM	NEEKI	1		
NSM	ARIANNA	1		
NSM	RUBIO	1		
NSM	BRIAN	1		
NSM	MATT	1		
NSM	JARVIS	1		
Academic Senate Rep.	JARVIS			
Univ. President's Rep.	ALISA			
FLOWERS	ALISA			
ONG	GAVIN			
CHAIR (COMM)				
37 Action: Resolution Amending Policy Concerning Social Media				

		Yes	No	ABSTAIN
		17	0	0
		YES	NO	ABSTAIN
ARTS	HER	1		
ARTS	LOPEZ	1		
ARTS	JOSHUA	1		
CBE	NGO	1		
CBE	SAMANTHA	1		
COMM	QUOCK	1		
COMM	GARIBAY	1		
COMM	JOEL	1		
ECS	DAQA	1		
ECS	KESHAV	1		
ECS	KAVIL	1		
EDU	OLIVARES	1		
EDU	RENTA	1		
EDU	WALKLEY	1		
HHD	BROWN	1		
HHD	SOLARES	1		
HHD	ANDREA	1		
HSS	ALVAREZ	1		
HSS	NOAH	1		
HSS	SOMI	1		
NSM	NEEKI	1		
NSM	ARIANNA	1		
NSM	RUBIO	1		
NSM	BRIAN	1		
NSM	MATT	1		
NSM	JARVIS	1		
Academic Senate Rep.	JARVIS			
Univ. President's Rep.	ALISA			
FLOWERS	ALISA			
ONG	GAVIN			
CHAIR (COMM)				
36 Action: Resolution Amending Policy Concerning Fundraising				

		Yes	No	ABSTAIN
		16	0	0
		YES	NO	ABSTAIN
ARTS	HER	1		
ARTS	LOPEZ	1		
ARTS	JOSHUA	1		
CBE	NGO	1		
CBE	SAMANTHA	1		
COMM	QUOCK	1		
COMM	GARIBAY	1		
COMM	JOEL	1		
ECS	DAQA	1		
ECS	KESHAV	1		
ECS	KAVIL	1		
EDU	OLIVARES	1		
EDU	RENTA	1		
EDU	WALKLEY	1		
HHD	BROWN	1		
HHD	SOLARES	1		
HHD	ANDREA	1		
HSS	ALVAREZ	1		
HSS	NOAH	1		
HSS	SOMI	1		
NSM	NEEKI	1		
NSM	ARIANNA	1		
NSM	RUBIO	1		
NSM	BRIAN	1		
NSM	MATT	1		
NSM	JARVIS	1		
Academic Senate Rep.	JARVIS			
Univ. President's Rep.	ALISA			
FLOWERS	ALISA			
ONG	GAVIN			
CHAIR (COMM)				
42 Action: ASI Annual Classification and Compensation Report				

		Yes	No	ABSTAIN
		16	0	0
		YES	NO	ABSTAIN
ARTS	HER	1		
ARTS	LOPEZ	1		
ARTS	JOSHUA	1		
CBE	NGO	1		
CBE	SAMANTHA	1		
COMM	QUOCK	1		
COMM	GARIBAY	1		
COMM	JOEL	1		
ECS	DAQA	1		
ECS	KESHAV	1		
ECS	KAVIL	1		
EDU	OLIVARES	1		
EDU	RENTA	1		
EDU	WALKLEY	1		
HHD	BROWN	1		
HHD	SOLARES	1		
HHD	ANDREA	1		
HSS	ALVAREZ	1		
HSS	NOAH	1		
HSS	SOMI	1		
NSM	NEEKI	1		
NSM	ARIANNA	1		
NSM	RUBIO	1		
NSM	BRIAN	1		
NSM	MATT	1		
NSM	JARVIS	1		
Academic Senate Rep.	JARVIS			
Univ. President's Rep.	ALISA			
FLOWERS	ALISA			
ONG	GAVIN			
CHAIR (COMM)				
41 Action: Resolution Reaffirming Support of the ASI Student Wellness Initiative				

		Yes	No	ABSTAIN
		17	0	0
		YES	NO	ABSTAIN
ARTS	HER	1		
ARTS	LOPEZ	1		
ARTS	JOSHUA	1		
CBE	NGO	1		
CBE	SAMANTHA	1		
COMM	QUOCK	1		
COMM	GARIBAY	1		
COMM	JOEL	1		
ECS	DAQA	1		
ECS	KESHAV	1		
ECS	KAVIL	1		
EDU	OLIVARES	1		
EDU	RENTA	1		
EDU	WALKLEY	1		
HHD	BROWN	1		
HHD	SOLARES	1		
HHD	ANDREA	1		
HSS	ALVAREZ	1		
HSS	NOAH	1		
HSS	SOMI	1		
NSM	NEEKI	1		
NSM	ARIANNA	1		
NSM	RUBIO	1		
NSM	BRIAN	1		
NSM	MATT	1		
NSM	JARVIS	1		
Academic Senate Rep.	JARVIS			
Univ. President's Rep.	ALISA			
FLOWERS	ALISA			
ONG	GAVIN			
CHAIR (COMM)				
40 Action: Resolution Approving the Spring 2025 Board and Committee Meeting Schedule				

**A RESOLUTION APPROVING A CONTINGENCY REQUEST FROM
 PAKISTANI STUDENT ASSOCIATION
 Sponsors: Samantha Ngo**

WHEREAS, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI's mission is to provide students and campus community members with important social, cultural, and recreational opportunities as well as a wide range of programs and services; and

WHEREAS, per policy¹, Contingency funding is available to all students and student organizations and is intended to be available for unexpected or supplemental needs, as well as new or innovative programs; and

WHEREAS, Pakistani Student Association has requested \$4,000 to accommodate for traditional décor, vendor services, and marketing for their growing Mock Dholki event; and therefore let it be

RESOLVED, ASI approves the contingency request for \$4,000 for the Pakistani Student Association; and let it be finally

RESOLVED, that this Resolution be distributed to the ASI Executive Director and applicable departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the third day of December in the year two thousand and twenty-four.

Gavin Ong
 Chair, Board of Directors

Noah Alvarez
 Secretary, Board of Directors

¹ <https://asi.fullerton.edu/wp-content/uploads/2023/09/ASI-Policy-Concerning-Funding-Provided-to-Students-and-Student-Orgs.pdf>

ASI Contingency Funding Request 2024-2025

COMPLETE

Please review the provided guidelines for contingency request before completing this form: <https://docs.google.com/document/d/18vt24kL70wbIbS3kLF7mXP-sEvyYw9a0/edit?usp=sharing&uid=108266217542967963174&rtfpof=true&sd=true> > Guidelines for Requesting Contingency Funding

CREATED

* Name

Faizan Najme

* Group/Organization you represent:

Pakistan Student Association

* Email

[REDACTED]

* Phone Number

[REDACTED]

* Total Amount of Contingency Request

\$5,000.00

* What is your contingency request for?

For a specific program or event

* Describe your program/event.

The Pakistan Student Association (PSA) at Cal State Fullerton is planning a Mock Dhokki, a cultural event that recreates traditional South Asian pre-wedding festivities. This event aims to promote cultural awareness and inclusivity on campus by providing all students a unique opportunity to experience South Asian traditions through music, dance, and interactive performances. The mock dhokki celebrates our heritage in a festive environment that encourages both South Asian and non-South Asian students to connect and appreciate our community's diversity.

The event will feature traditional music, dance performances, and decorations, creating an immersive experience. Additionally, it includes authentic South Asian snacks and refreshments, making it a lively cultural gathering that students can enjoy together. The PSA sees this event as a way to enhance campus life, promote cross-cultural understanding, and support a welcoming atmosphere at Cal State Fullerton.

* Specify the purpose/objective of your program/event.

The purpose of the Mock Dhokki event is to celebrate and share South Asian cultural traditions with the broader student community, fostering an inclusive environment that values diversity. By recreating a traditional pre-wedding gathering, the event offers students a unique opportunity to experience and engage with South Asian music, dance, and festive customs. This promotes cultural awareness, encourages cross-cultural connections, and enhances student life on campus by creating a lively, welcoming space for all attendees.

*** Include an itemized list of what the requested funds will be spent on (including venue, food, security, insurance, marketing costs, etc.) and the total event budget.**

Traditional decor (marigold flowers, lanterns, drapes)
Noorani!
DJ fees
Dhol player and performers
Event videography
Event security personnel
Insurance coverage
Posters, banners, and digital marketing

*** If applicable, list other organizations' contributions to this event, including your own.**

Pakistan Student Association will be the organization contributing to this event.

*** Estimate the expected attendance and identify your target audience for the event. - If reoccurring, state the attendance and success of recent events.**

We will be expecting around 200 people to come to our event.

*** For ASI Executive Senate groups, ASI Programs or ASI Departments, specify the name of your group/area, the budget line-item, and amount(s) where this funding will go, if approved. Example: Arts Inter-Club Council Hospitality & Rentals Line-items \$1,500 total (\$500 for catering, \$1,000 for rented tables/chairs)**

Traditional decor (marigold flowers, lanterns, drapes): \$800
Noorani! \$1,500
DJ fees: \$1,200
Dhol player and performers: \$500
Event videography: \$880
Event security personnel: \$400
Insurance coverage: \$300
Posters, banners, and digital marketing: \$300
Emergency supplies, cleanup, and other unforeseen costs: \$220

*** Attach your PowerPoint presentation.**



Policy Concerning Fundraising

AARON TAPPER

ASSISTANT DIRECTOR, STRATEGIC INITIATIVES

NOVEMBER 2024



Policy Concerning Fundraising

Approved 2018

Clarifies all fundraising activities. This policy outlines acceptance of gifts to programs of ASI. Provides guidance on fundraising and public relations expenditures.

UPDATES

Grammatical, departments, and titles

Gift Acceptance

Fundraised Dollars

Camp Titan

GIFT ACCEPTANCE

- Added in reference to Cal State Fullerton
- Added in reference to Philanthropic Foundation CSFPF Policies

FUNDRaised DOLLARS

- Fundraised dollars offset operational expenses
- End of fiscal year, accounting draws down funds
- Examples of programs ASI fundraises for:
Children's Center, Food Pantry, Camp Titan

CAMP TITAN

- Camp Titan was the only fundraising in the past
- Added this as a program under fundraised dollars- still fundraising for Camp Titan



Questions?

A RESOLUTION TO AMEND THE POLICY CONCERNING FUNDRAISING

Sponsor: Samatha Ngo

WHEREAS, the Associated Students Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by the ASI Board of Directors that sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, the ASI Policy Concerning Fundraising clarifies all fundraising activities; and

WHEREAS, the ASI Policy Concerning Fundraising outlines acceptance of gifts to programs of ASI and provides guidance on fundraising and public relations expenditures; and

WHEREAS, all gifts to CSUF are processed through the Cal State Fullerton Philanthropic Foundation and follow all CSFPF policies; and

WHEREAS, a review of the policy indicated the need to clarify the valuation of in-kind donations, such as food items, by assigning a dollar value to donated goods; and

WHEREAS, the policy now clarifies fund allocation with raised funds transferred from the Universities Philanthropic account to ASI accounts at fiscal year-end to support operational expenses, special projects and specific needs; and

WHEREAS, clarification was further added to align with ASI's practice of fundraising for multiple programs, extending beyond Camp Titan to include support for the Children's Center, the Food Pantry, and other programs; therefore let it be

RESOLVED, ASI approves the amendments to the ASI Policy Concerning Fundraising; let it be finally

RESOLVED, that this resolution be distributed to Cal State Fullerton Philanthropic Foundation, ASI Executive Director, and other ASI departments.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton, on the third day of December in the year two thousand and twenty-four.

Gavin Ong
Chair, Board of Directors

Noah Alvarez
Secretary, Board of Directors

POLICY CONCERNING FUNDRAISING

PURPOSE

This policy clarifies all fundraising activities under the auspices of the Associated Students, Inc. (ASI), a 501(c) (3) corporation chartered by the State of California. The policy outlines the acceptance of gifts to programs of ASI. Additionally, the policy provides guidance on ~~Camp Titan~~-fundraising and public relations expenditures.

PURPOSE.....1

WHO SHOULD KNOW THIS POLICY.....1

DEFINITIONS.....1

STANDARDS.....2

1. FUND-RAISED DOLLARS.....2

2. ASI DONATIONS.....2

3. GIFTS ACCEPTANCE BY THE ~~CORPORATION~~.....2

4. ~~CAMP TITAN~~-FUNDRAISING.....43

5. PUBLIC RELATIONS EXPENDITURES.....4

WHO SHOULD KNOW THIS POLICY

- Budget Area Administrators
- Management Personnel
- Supervisors
- Elected/Appointed Officers
- Volunteers
- Grant Recipients
- Staff
- Students

DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

Terms	Definitions
Fund-Raised Dollars Fundraised Dollars	Monies fundraised by a program of ASI.
ASI Donations	Monies spend to support important charitable events, community service organizations, and other worthy social cause of CSUF clubs and organizations.
Gifts	A donation given by an individual, group, or corporation to a program or service of ASI.
Camp Titan	Summer camp program for children from disadvantaged and/or low income backgrounds from the Orange County and surrounding area operated

by ASI. Camp Titan is the official philanthropy of ASI.	
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STANDARDS

1. ASI DONATIONS

The primary purpose of ASI is to encourage and support on-campus programs and services, which enhance the University experience for students, faculty, staff and surrounding communities.

The ASI Board of Directors recognizes that from time to time student organizations in good standing will request ASI funding to support important charitable events, community service organizations, and other worthy social causes. To facilitate these requests in a fair and equitable manner, the following criteria will be utilized in evaluating such requests:

- This policy limits funding to registered California State University, Fullerton (CSUF) student clubs and organizations in good standing (as outlined in the CSUF "~~Club & Organization Policy~~Recognized Student Organization Handbook" available ~~through~~ the ~~Dean of Students~~CSUF office of Student Life & Leadership ~~office~~). Funding to individuals will not be considered.
- The sponsored charity or community service organization for which funding is being requested must be registered nationally as a 501 (c)(3) organization, as per United States federal tax code.
- In order that the ASI be properly recognized, the sponsoring student organization must observe all appropriate guidelines ~~defined in the ASI Sponsorship Policy~~.
- A significant number of CSUF students must participate in the funded activity or service for which they are seeking ASI support.
- The ASI shall not fund requests in excess of \$100.
- All donations approved by the Finance Committee, regardless of the amount, must be presented to the ASI Board of Directors for final approval.
- If multiple CSUF student clubs and organizations are participating in the same charitable event(s) and/or asking a donation for the same cause, the ASI will only fund one collaborative CSUF team. Charitable events and organizations may not receive more than \$100 per year regardless of the number of sponsoring clubs and organizations.
- The Associated Students, Inc. limits its total funding of these charitable organizations and events to \$2000 per fiscal year.

2. GIFT ACCEPTANCE BY THE ~~CORPORATION~~ CORPORATION

A gift is a donation given by an individual, group, or corporation to a program or service of ASI. Gifts may be either solicited or unsolicited. On acceptance, gifts become the property of ASI and shall be used only for the benefit of ASI programs or services. Where appropriate, gifts must be utilized in compliance with donor restrictions.

Only gifts, bequests, devices, endowments, trusts, and similar funds which are designated for the use of ASI may be considered for acceptance. ASI will utilize the Cal State Fullerton Philanthropic Foundation for fundraising support, i.e. crowdfunding, student club fundraising requiring sponsorship, major gift donations, planned giving, etc. ~~Refer to the CSUF Fundraising Policy for additional guidelines.~~ Gift(s) must comply with all ASI, ~~and CSUF~~, and CSFPF policies.

The ASI Executive Director, or designee, is authorized to accept gifts or related funds and instruments designated by the donor or grantor for purposes and uses approved by the ~~ASI~~ Board of Directors or ~~Board of Trustees~~. The ASI Executive Director may make recommendations to the Board for its acceptance when there are custodial, maintenance, or other costs related to the receipt of a gift.

The ASI Executive Director or designee is required to present a written report to the ~~ASI~~ Board of Directors or ~~Board of Trustees~~ upon receipt of any gift. On behalf of the board, the Executive Director shall exercise its public trust in making final decisions for the acceptance of all gifts and grants and for any exception to its policies and guidelines. ASI shall accept only those gifts the transferance and implementation of which shall be deemed consistent with the public laws and/or regulations of the United States and the State of California.

The Board shall determine that gifts to the ASI are evidence of philanthropic intent and that the donor's philanthropy is in accord with the stated mission and goals of the ASI. The purpose is to prevent ASI from being an object of philanthropic intent for either designed or innocent avoidance of taxes, prejudiced purposes, or evaluation of gifts without objective and experienced evaluation.

ASI reserves the right to refuse any gift that is not consistent with its mission. In addition to and without limiting the generality of, the following gifts will not be accepted by the ASI:

- Gifts that violate any federal, state, or local statute or ordinance
- Gifts that involve unlawful discrimination based upon race, religion, gender, sexual orientation, age, national origin, color, disability, or any other basis prohibited by federal, state, and local laws
- Gifts that contain unreasonable conditions (e.g., a lien or other encumbrance) or gifts of partial interest and property
- Gifts that are financially unsound
- Gifts that could expose the ASI to adverse publicity, litigation, or other liabilities

In order to avoid conflicts of interests or appearances thereof, officers, directors, and employees are prohibited from accepting gifts, gratuities, or prizes from vendors, suppliers, or others with whom they have contact as a course of business. This prohibition is consistent with Conflict of Interest certification and policies of the ASI. The Associated Students, Inc. Executive Director shall report to the ~~ASI~~ Board of Directors those gifts which have been accepted.

3. FUND-RAISED DOLLARS-FUNDRAISED DOLLARS

Programs of ASI engaging in fundraising shall be permitted to transfer any fund-raised monies remaining in their account at the end of the fiscal year to the programs General Revenue line item for use the following fiscal year.

Fundraised dollars are to offset the operating expenses of specific programs. At the end of the fiscal year, accounting draws down any needed fundraised dollars from the specific Philanthropic account. ASI fundraises for programs and services such as the Food Pantry, Children's Center, Camp Titan.

This policy shall exclude programs that generate revenue through ticket sales to offset operational costs. Only monies which were explicitly fund-raised shall be transferable. Unspent student fee monies shall continue to revert to the ASI Reserve Account at the end of the fiscal year.

The unspent fund-raised monies shall be applied to the ~~General Revenue line item~~ ASI Reserve Account locally withheld by ASI (in LAIF) for the following fiscal year, and will exclude the amount during budget deliberations, not be taken into account during budget deliberations.

4. CAMP TITAN FUNDRAISING

All off campus Camp Titan fundraising projects shall be conducted under the direct supervision of the ASI Leader and Program Development TBD Assistant Director of Student Programs and Engagement Director. All on campus Camp Titan fundraising projects shall be subject to prior approval by the ASI Leader and Program Development TBD Director Assistant Director of Student Programs and Engagement. The organization shall complete the Report of Income and Expenses of Fundraising Activities by recognized student organizations and abide by fundraising procedures of ASI Leader and Program Development Student Programs and Engagement. If the fundraiser is advertised and intended to solely benefit Camp Titan, the organization shall donate a minimum of 100% of their project's net profits to Camp Titan as reported on the Report of Income and Expenses of Fundraising Activities by recognized student organizations.

If the fundraiser is to benefit more than one organization including Camp Titan, the organization will publicly state the percentage split as reported on the Report of Income and Expenses of Fundraising Activities by recognized student organizations. The minimum amount of net proceeds for Camp Titan shall be 50%.

5.4. PUBLIC RELATIONS EXPENDITURES

Fundraising expenditures may be made from the Corporation's funds for public relations or relationship development purposes when the activities have direct benefit upon the interest of the Corporation. While such expenditures may include meals for Corporate Members involved in the activity, the primary rationale must reflect the overall benefit to the Corporation.

Solicitation

Funds may be solicited from any entity provided that any funds received will be deposited fully with the Corporation. In accepting donations, potential costs incurred by the Corporation in future maintenance of the donations must be addressed prior to acceptance of the donation.

Allowable Expenditures

Expenditures may be incurred for materials and supplies, meals, overnight lodging, and travel cooperating with guidelines established for the same purposes by staff and members. An amount up to 150% of the established guidelines except for travel may be authorized when approved in advance by the President of the Associated Students, Inc., the Vice President of Finance Board Treasurer, the Associated Students, Inc. Executive Director and the Chief Financial Officer of the University.

Accounting Control

All expenditures should be documented with receipts, invoices, and other materials as evidence of expenditures. The name of individuals participating in the public relations activity and receiving or benefiting from these expenditures shall be listed on check requests. The Associated Students, Inc. Executive Director will report to the Finance Committee at the last meeting of each semester any public relations expenditures made during the semester.

DATE APPROVED:

05/08/2018
05/XX/2024

REVIEWED:



A RESOLUTION TO AMEND ASI POLICY CONCERNING SOCIAL MEDIA

Sponsor: Brian Rubio

WHEREAS, The Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI corporate policy provides guidance for how ASI works to achieve the mission and goals of the organization; and

WHEREAS, ASI Policy Concerning Social Media provides guidelines regarding the way ASI student and professional staff use official ASI social media accounts; and

WHEREAS, a review of the policy identified changes to clarify access to ASI social media accounts, to add language regarding the protection of confidential information, incorporate revisions to the accessibility requirements for social media posts, update the security language, clarify social media content request requirements, and to correct position titles; therefore let it be

RESOLVED, ASI approves the amendments to the Policy Concerning Social Media; and let it be finally

RESOLVED, that this resolution be distributed to the ASI Executive Director and applicable ASI departments for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the third day of December in the year two thousand and twenty-four.

Gavin Ong
Chair, Board of Directors

Noah Alvarez
Secretary, Board of Directors

POLICY CONCERNING SOCIAL MEDIA

PURPOSE

The purpose of the Associated Student Inc. (ASI) Social Media Policy is to provide guidelines regarding the way ASI student and professional staff use official ASI social media accounts. Social media is defined as "online technologies that allow people to share content, opinions, insights, experiences, perspectives, and media itself."¹

Social media has become an essential communication tool, which has been widely adopted by CSU Fullerton students, faculty, staff, and alumni. In an effort to stay connected to these groups, ASI has incorporated social media into its communication strategy. ASI utilizes social media for a variety of purposes, including: creating brand awareness, promoting ASI events and initiatives, obtaining student feedback, providing constituent service, and supporting the university's mission and goals.

The lack of reference to any specific social media tools within this policy does not imply that they are exempt from the rules and regulations set forth.

The ASI social media policy applies to all ASI student leaders, student staff and volunteers, and professional staff who are authorized to create social media content on behalf of ASI. These individuals are expected to adhere to ASI's Social Media Policy, mission statement, and code of conduct.

POLICY STATEMENT

1. WHO SHOULD KNOW THIS POLICY

2. STANDARDS

1. ACCESS

2. PROTECTION OF CONFIDENTIAL INFORMATION

3. RULES AND REGULATION

4. SOCIAL MEDIA POSTING REQUIREMENTS AND BEST PRACTICES

5. ANALYTICS

6. SOCIAL MEDIA CONTENT REQUESTS

- Budget Area Administrators
- Management Personnel
- Supervisors
- Elected/Appointed Officers
- Volunteers
- Grant Recipients
- Staff
- Student

WHO SHOULD KNOW THIS POLICY

¹ Jim Tobin, *Social Media is a Cocktail Party*. (North Carolina: Ignite Social media, 2008), 13.

STANDARDS

1. ACCESS

Access to ASI social media accounts will be granted and monitored by the Associate Director of Marketing, Communications, & Design and the Associate Executive Director of Organizational Communication and Outreach. This oversight includes the ability to add or remove authorized accounts and account users.

The Associate Director of Marketing, Communications, & Design will be responsible for overseeing authorized the Digital and Social Media Manager and designating them to develop social media content. All social media content will be approved by the Digital and Social Media Manager, Associate Director of Marketing, Communications, & Design prior to public posting. The Chief Communications Officer and the Communications Commissioners coordinate Digital and Social Media Manager and their staff are expected to abide by the rules and regulations set forth in this policy and is are authorized to post content in line with ASI expectations and values.

ASI social media account credentials (e.g., usernames, passwords) will be maintained by the Associate Director of Marketing, Communications, & Design. Authorized account users will be given access to this information with the expectation that the login credentials are confidential and not to be shared with others. No changes to the username or password of any ASI social media account will be made by anyone other than the Associate Director of Marketing, Communications, & Design. Passwords for all social media accounts will be changed at least annually or as needed by the Associate Director of Marketing, Communications, & Design.

The Associate Director of Marketing, Communications, & Design, the Director of Organizational Communications and Outreach, and the Digital and Social Media Manager and the Associate Executive Director reserve the right to delete any content (e.g., tweet, photo, video) that is grammatically incorrect, including typos or incorrect information, is unrelated to ASI programs or services, does not represent ASI's voice, includes profanity, derogatory, or combative language and/or images, or does not otherwise comply with ASI's brand identity and corporate policy.

The creation of new and/or elimination of existing ASI related social media accounts will be handled by the Associate Director of Marketing, Communications, & Design in consultation with the Director of Organizational Communications and Outreach, and the Digital and Social Media Manager Associate Executive Director and Chief Communications Officer. Any requests for new ASI-ASI-related social media accounts will be directed to the Associate Director of Marketing, Communications, & Design. The only official ASI social media accounts are @asicusf and @titianrecreation, @ASICUSUF (Facebook), and associated students-inc-csuf (LinkedIn).

2. PROTECTION OF CONFIDENTIAL INFORMATION

ASI personnel (e.g., administrators, staff, students, volunteers, interns) are prohibited from using official ASI or personal social media accounts to disclose confidential, non-public, ASI information. This includes but is not limited to financial and employment information.

In order to respect the privacy and confidentiality of ASI employees, students, and partners, account administrators should obtain consent before mentioning specific individuals or organizations by name in any social media post.

Sharing confidential or proprietary university information of third parties via ASI social media accounts is prohibited.

ASI social media accounts may not be linked to third party services without consulting ASI Information Technology and obtaining approval from the Associate Director of Marketing, Communications, & Design or the Director of Organizational Communications and Outreach, Associate Executive Director.

3. RULES AND REGULATIONS

When using ASI social media accounts, account administrators must remember that all content is a

Commented [JF2]: Should there be some mention of using non-staff in posts? We wander around campus and take video. Do we get written consent? Do we have to? Should it be mentioned?

Commented [CC32]: This is from the strat comm website: "Release forms are not required for subjects incidentally photographed during general event photography." I think we need to re-word this

Commented [JF1]: Verify that these are all we have. Are linked and facebook considered "social media" or no?

| representation of ASI.
When discussing ASI related information (e.g., business, programs, employees) on personal social media

5-6. ANALYTICS

All ASI Social Media posts will be accessible to all users, including individuals with disabilities. ASI social media posts will adhere to the most current Web Content Accessibility Guidelines (WCAG) and the California State University Accessibility Technology Initiative (ATI).

5. ACCESSIBILITY

The Marketing, Communications & Design Department will post social media content requested through the Social Media Content Request Form as part of marketing efforts for ASI departments. Account administrators must be respectful. Comments that express viewpoints in opposition to the original post should be met with a response when they are relevant to the original post. User comments that are contributed with the intent to illicit a negative response from the original poster and do not add to the discussion should not receive a response. The only comments that should be deleted are those that use profanity or are otherwise disparaging of individuals or groups. When in doubt, account administrators should consult the Associate Director of Marketing, Communications, & Design. Responses to comments, posts, mentions, and direct messages should be done in a timely manner and with accurate information. Account administrators should consult the Associate Director of Marketing, Communications, & Design and Digital and Social Media Manager with questions on appropriate responding techniques.

Account administrators must respect laws governing copyright and copyrighted materials (e.g., photos, designs, text). Appropriate credit to the original author/creator shall be given. When in doubt, the source of the original content should be cited. Social media graphics for ASI events must be created by the ASI Marketing, Communications & Design Department. Individuals and groups may apply the ASI logo to their own graphic with the expressed written permission from the Associate Director of Marketing, Communications, & Design. Social media graphic requests are to be submitted to Marketing, Communications & Design Department (see section 6). The ability for a third party to post on any ASI page (e.g., Facebook) will be disabled during ASI elections. Individuals running for office and their supporters are prohibited from campaigning through the use of any ASI-ASI-controlled social media accounts.

4. SOCIAL MEDIA POSTING REQUIREMENTS AND BEST PRACTICES

Careful review should be given before posting to any ASI social media account. Account administrators should consider whether or not the content may be polarizing or controversial. When in doubt, account administrators should consult the Associate Director of Marketing, Communications, & Design or the Director of Organizational Communication and Outreach. The creation or deletion of ASI related social media accounts/pages is prohibited without the approval of the Associate Director of Marketing, Communications, & Design and the Director of Organizational Communication and Outreach, Associate Executive Director. When using any ASI social media account, account administrators should refrain from reporting, speculating, or commenting on any university or ASI related topics, policies, operations, or personalities that could be considered sensitive, confidential, or disparaging.

Account administrators must make it known that the opinions are those of the account holder and do not reflect the views of ASI. This can be accomplished by a simple statement highlighting that the content in the post does not necessarily reflect the views of ASI. When in doubt, account administrators should consult the Associate Director of Marketing, Communications, & Design, the Director of Organizational Communications and Outreach, or the Digital and Social Media Manager for the Associate Executive Director.

When using any ASI social media account, account administrators should refrain from reporting, speculating, or commenting on any university or ASI related topics, policies, operations, or personalities that could be considered sensitive, confidential, or disparaging.

The creation or deletion of ASI related social media accounts/pages is prohibited without the approval of the Associate Director of Marketing, Communications, & Design and the Director of Organizational Communication and Outreach, Associate Executive Director.

Commented [C5R4]: It's something we're looking to change, so the form may change name

Commented [J4]: Does this still exist?

Communications Officer will track social media analytics for reporting to the Board of Directors as needed.

7. SECURITY

The Marketing, Communications, and Design team will change the passwords to the social media channels owned by ASI every calendar year. All social media channels will also be protected by two-factor authentication overseen by the Digital and Social Media Manager, and KeePass overseen by the ASI Information Technology Department.

6-8. SOCIAL MEDIA CONTENT REQUESTS

Requests for social media content (e.g., text, photo, video) will be managed by the Marketing, Communications, & Design Department upon receipt of a completed Social Media Request Form. Social media requests for student government and commission efforts should be directed to the Digital and Social Media Manager, Chief Communications Officer and Communications Commission.

ASI will repost or share content exclusively from official campus departments, ASI-affiliated partners, and events that broadly benefit students. Content from individual student organizations will not be reposted to ensure impartiality and avoid the perception of favoritism.

Social media requests will be scheduled using social media scheduling software such as Buffer or similar. The Associate Director of Marketing, Communications, & Design and the Digital and Social Media Manager, Chief Communications Officer have access to this software. Marketing, Communications & Design will coordinate with the Digital and Social Media Manager, Chief Communications Officer and the Communications Commission in regard to social media content scheduling.

DATE APPROVED:

05/09/2017
04/30/2019
04/20/2021
XX/XX/2024

Commented [JF6]: See note above

ASI's Social Media Policy

Presented by
Christina Cardenas
Director, Organizational Communication and
Outreach



Nov. 20, 2024

About ASI's

Social Media Policy

- **Goal of Policy:** To guide how student and professional staff use ASI's official social media channels.
- **Purpose:** To ensure brand alignment, confidentiality and professionalism across ASI's social media presence.
- **Why Change:** Recent updates reflect evolving digital security, accessibility standards, and role restructuring.
- **Purpose of Update:** To strengthen security, ensure inclusivity, and clarify responsibilities for more consistent social media engagement.





Policy Structure & Changes

Added Sections: The updated policy

introduces two new sections: **Accessibility**

and **Security**.

Accessibility ensures that ASI social media adheres to accessibility standards (WCAG, CSU ATI) for inclusivity.

Security mandates annual password updates and two-factor authentication, managed by the Digital and Social Media Manager and IT.

Roles &

Title Changes

Title Updates: The new policy replaces the role of "Chief Communications Officer" with "Digital and Social Media Manager."

New Responsibilities: The Digital and Social Media Manager now has authority over content approvals, analytics tracking, and social media scheduling.





Reposting Guidelines

Content Reposting

- The revised policy focuses on sharing content for official campus departments, ASI-affiliated partners, and general student events.
- While content from individual student organizations won't be reposted, this approach ensures a consistent and impartial platform.



Other key changes to

ASI's Social Media Policy

Privacy and Confidentiality Enhancements

Increased Privacy Standards: Posts mentioning specific individuals now require consent, except for incidental event mentions.

Changes in Approval and Content Deletion Authority

Expanded Authority on Content Removal: The Digital and Social Media Manager, along with directors, can remove non-compliant content, including typos, profanity, or off-brand material.

Scheduling and Coordination Process Adjustments

Social Media Scheduling Software: Specifies the use of scheduling tools for content planning, managed by designated personnel.



Questions?



POLICY CONCERNING STUDENT LEADER TRAVEL

Rebecca Hesgard, ASI Student Government Director

November 2024

Overview

- Introduction of Policies
- Policy Purpose Comparison
- Policy Language Comparison
- Recommendation

Policy Concerning Student Leader Travel

Established in May 2018 to *consolidate* language from
ASI policies titled:

- Funding of Students to Attend Conferences
- Line Item Transfers and Travel

Last revised in April 2021 as part of a larger Board
action to restructure the Committees of the Board,
which required language updates to multiple ASI
policy statements.

Policy Concerning Funding Provided to Students and Student Organizations

Established in May 2019 to help centralize all rules and guidelines related to funding provided to students for **events, activities, and travel**.

Revised in November 2020 to include viewpoint neutrality language, and September 2021 and May 2023 to revise and update best practices to meet adapting student needs.

Policy Purpose Comparison

Policy Concerning Student Leader Travel

The purpose of the policy is to **provide guidance on travel** including the funding of students to attend conferences and the administration of travel funds of Associated Students, Inc. (ASI). This policy applies to students-at-large and members of the ASI Executive Officers and ASI Board of Directors when using student fees to travel to and/or attend conferences, conventions, or professional meetings.

Policy Concerning Funding Provided to Students and Student Organizations

The following policy has been established with the intention of **providing clear guidelines** regarding funding provided to students and recognized organizations for **events, activities, and travel** through a funded or funding organization or contingency. Students and recognized student organizations receiving funding should be aware of their requirements and guidelines throughout the proposal, planning, implementation and reimbursement processes.

POLICY LANGUAGE COMPARISON

Individual Student Travel Funding

- \$500 annual travel funding limit for inactive participants
- \$750 annual travel funding limit for active participants

Organizations

Policy Concerning Funding Provided to Students and Student

- \$250 annual travel funding limit for inactive participants
- \$500 annual travel funding limit for active participants

Policy Concerning Student Leader Travel

Club/Organization Travel Funding

Policy Concerning Student Leader Travel

- \$500 annual travel funding limit for organizations which must travel due to requirements for maintaining membership to a national organization. Registration fees not included in the \$500 limit.

Policy Concerning Funding Provided to Students and Student Organizations

- Duplicated language.

Destination Restrictions for Travel Funding

- Travel funding not applicable for international travel or those prohibited by ASI, CSUF, CSU, State of California, or any Federal regulations.

Organizations

Policy Concerning Funding Provided to Students and Student

- Repealed by signing of SB 447 in September 2023
- "In accordance with State of California guidelines and CSU directives, ASI does not fund travel to state with discriminatory laws. A current list of prohibited states is available from ASI Financial Services."

Policy Concerning Student Leader Travel

Travel Funding Process

- **Policy Concerning Student Leader Travel**
Students receiving funds must sign the Delegate Contract and provide all travel details when requesting to a Funding Council or ASI BOD
- **Policy Concerning Funding Provided to Students and Student Organizations**
Students receiving funds must sign a Travel Funding Contract (includes Delegate Contract, COVID19 Acknowledgement, CSUF Release of Liability) and submit a Travel Request Form (including roster) when proposing a funding request.

Travel Reimbursements

- Outlines requirements for travel funding reimbursements.
- Fundable travel expenses include registration, lodging, meals, and modes of transportation (airline, bus, train, public transit, ride share service, personal or rental vehicle).

Organizations

Policy Concerning Funding Provided to Students and Student

- Does not outline reimbursement process information.
- States ASI will reimburse meals, lodging, and incidental expenses.

Policy Concerning Student Leader Travel

Travel Reports

- Submitted electronically to Funding Council, then ASI.
- Duplicated requirement language.

Organizations

Policy Concerning Funding Provided to Students and Student

- Report of 350 words must be submitted to the Funding Council to receive a travel reimbursement.
- Outdated submission process. Refers to previous ASI department name and location.

Policy Concerning Student Leader Travel

Line Item Transfers To or From Travel

Policy Concerning Student Leader Travel

- Outdated language regarding previous travel line item code (8077).
- Transfers shall not exceed 15% of current fiscal year's allocated Travel budget.
- Any line-item below \$1,000 shall be approved by Finance Committee.
- Requests above \$1,000 shall be approved by the Finance Committee and BOD.
- Requests considered after March 15 of the fiscal year.

Policy Concerning Funding Provided to Students and Student Organizations

- Any transfer request must be approved by BOD Treasurer.
- Requests larger than \$1,000 must be approved by Finance Committee.
- Requests considered after January 1 of the fiscal year.

RECOMMENDATION:

Strike Policy Concerning
Student Leader Travel

QUESTIONS?

THANK YOU

A RESOLUTION TO STRIKE ASI POLICY CONCERNING STUDENT LEADER TRAVEL
 Sponsor: Brian Rubio

WHEREAS, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI corporate policy provides guidance for how ASI works to achieve the mission and goals of the organization; and

WHEREAS, the current ASI Policy Concerning Student Leader travel has outdated requirement and procedural language that has been updated within the ASI Policy Concerning Funding Provided to Students and Student Organizations; therefore let it be

RESOLVED, ASI strikes the ASI Policy Concerning Student Leader Travel; and let it be finally

RESOLVED, that this Resolution be distributed to the ASI Executive Director and applicable departments and staff for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the third day of December in the year two thousand and twenty-four.

Gavin Ong
 Chair, Board of Directors

Noah Alvarez
 Secretary, Board of Directors

POLICY CONCERNING STUDENT LEADER TRAVEL

PURPOSE

The purpose of the policy is to provide guidance on travel including the funding of students to attend conferences and the administration of travel funds of Associated Students, Inc. (ASI). This policy applies to students-at-large and members of the ASI Executive Officers and ASI Board of Directors when using student fees to travel to and/or attend conferences, conventions, or professional meetings.

PURPOSE.....1

WHO SHOULD KNOW THIS POLICY.....1

DEFINITIONS.....1

STANDARDS.....1

1. FUNDING OF STUDENTS TO ATTEND CONFERENCES.....1

2. LINE ITEM TRANSFERS AND TRAVEL.....3

WHO SHOULD KNOW THIS POLICY

- Budget Area Administrators
- Management Personnel
- Supervisors
- Elected/Appointed Officers
- Volunteers
- Grant Recipients
- Staff
- Students

DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

Definitions	Terms
Contract detailing trip itinerary, emergency contact information, compliance with this policy statement, component guidelines and academic standing requirements.	Delegate Contract

STANDARDS

1. FUNDING OF STUDENTS TO ATTEND CONFERENCES

Individuals may receive up to \$500 for travel per fiscal year if they are actively participating in the conference or event they are attending. Individuals who are not actively participating in the conference or event may only be reimbursed up to \$250. Active participation is defined as an individual that is planning, presenting, performing, competing, and volunteering in or at the conference, convention, or event. The Finance Committee shall entertain requests for exceptions to this travel policy for any proposal approved by a funding council. All decisions made by the Finance Committee are final.

Commented [RH1]: Outdated annual travel funding limits for individuals. Current limits are \$750 and \$500. Located in Section 3.a. of PC Funding Provided...

Clubs/Organizations may receive up to \$500 total per organization per fiscal year for the student or students representing their organization when such representation is a requirement to maintain membership in their national organization. The amount allocated for this travel will not be included in the \$500 for travel per fiscal year that any of these students may receive individually.

Registration fees for Regional and National conferences shall not apply to the \$500 limit. Each delegate to the conference must complete and sign a Delegate Contract which details trip itinerary, emergency contact information, compliance with this policy statement, commitment, guidelines and academic standing requirements. The Delegate Contract must be kept on file by the funding council and/or ASI Leader and Program Development. Each delegation must complete an Academic Field Trip Participant List form (obtained from the Dean of Students Office or Assistant Dean's Office) and submit a copy of this form, no later than 24 hours prior to the trip, to ASI Leader and Program Development.

Students-at-large (including members of the ASI Executive Officers and ASI Board of Directors when involved in travel not directly related to their leadership roles) who receive ASI fees from a Funding Council or through the ASI Contingency line-item to travel are required to:

- Provide an informational presentation to their academic unit and/or student organization no later than fifteen (15) school days after returning from the conference (the presentation should share information learned at the conference and how the information supports the goals of the academic unit and/or student organization);
- Determine the date, time, and location of the above-mentioned presentation, and provide this information to the Funding Council or ASI Board of Directors during their request for funding;
- Provide a written report to ASI Leader and Program Development (TSU-269) prior to the presentation. The report shall be at least 350 words long and shall summarize the topics/panels/speakers attended and what was learned from them, summarize what will be brought back to the University from the student, and state how CSUF and the Associated Students benefit from the student's attendance to the conference.

ASI Leader and Program Development shall attach the report to the financial paperwork located in the ASI Accounting Office. Each Funding Council shall adopt the above portion of this policy statement as a part of its bylaws concerning the use of ASI fees.

Members of the ASI Executive Officers and ASI Board of Directors when using student fees to travel to a conference as part of their leadership role, are required to do the following within fifteen (15) working days of their return:

- Provide a presentation to their respective board that includes information learned at the conference and how the information supports the missions of the University and the Associated Students, CSUF, Inc.;
- Provide a written summary of the presentation to ASI Leader and Program Development (TSU-269) prior to the presentation. The summary shall be at least 350 words and shall include the information stated previously in this policy statement. ASI Leader and Program Development shall attach the summary to the financial paperwork and submit it to the ASI Accounting Office.

Travel on behalf of ASI is to be undertaken in the most cost-effective manner. ASI will neither pay for nor reimburse travel expenditures for spouses, dependents, or others who are

Commented [RH6]: Located within Section 3.1. in PC Funding Provided...

Commented [RH5]: Outdated reference to ASI department name and location.

Commented [RH4]: Post-event or travel funding presentation requirements vary by Executive Senate council.

Commented [RH3]: Revised language located in Section 3.d. of PC Funding Provided...

Commented [RH2]: Located in Section 3.b. of PC Funding Provided...

accompanying individuals conducting business for the organization unless they too are conducting business for the organization.

ASU will reimburse for meals when traveling on ASI business. Actual meal expenses are reimbursable up to \$55 per day. The traveler must submit a spreadsheet itemizing by day each meal that is subject to reimbursement. Supporting original receipts are required. Meals may be claimed only if the travel includes an overnight stay. This is subject to revision when guidelines are revised per Chancellor's office and the University.

Requests for lodging expenses will be administratively reviewed and approved if the costs are reasonable, commensurate with the area, and consistent with the nature and purpose of the program, conference, etc. Lodging receipts are required and must be submitted with the travel expense report. Room rates to be reimbursed will be reviewed in the ASI Accounting Office and must be in accordance with Chancellor's office and University guidelines. Out of State lodging will also be reimbursed for reasonable, actual expenses.

In accordance with State of California guidelines and CSU directives, ASI does not fund travel to state with discriminatory laws. A current list of prohibited states is available from ASI Financial Services.

Incidentals shall include the actual rates for parking with required receipts, official business calls over the telephone, and actual cost of ground transportation with required receipts.

2. LINE ITEM TRANSFERS AND TRAVEL

The ASI Finance Committee and/or the ASI Board of Directors must approve all line-item transfers being made into travel (8077). Any line item transfer involving travel below \$500 shall be approved by the Finance committee. All other line item transfers involving travel \$500 or above shall be approved by the Finance Committee and the Board of Directors. After the final Finance Committee and Board of Directors' meetings of the fiscal year, the ASI Vice Chair/Treasurer and the Chair of the Board may approve any line item transfers into travel.

Line-item transfers into Travel will not be considered by the Board of Directors before March 15 of the current fiscal year. Transfers shall not exceed 15% of the current fiscal year's allocated Travel budget. Any line-item transfer made into Travel below \$1,000 shall be approved by the Finance Committee. Line-item transfers made into Travel \$1,000 or above shall be approved by the Finance Committee and the Board of Directors.

DATE APPROVED: 05/08/2018
DATE REVISED: 04/20/2021

Commented [RH12]: Revised language located in Section 1.d. of PC Funding Provided...

Commented [RH11]: Additions to the items listed here in the PC Funding Provided... include modes of transportation and registration.

Commented [RH10]: Repealed on September 13, 2023 by Governor Newsom signing SB 447, which repealed AB 1887.

Commented [RH9]: Revised language located in Section 3.h. of PC Funding Provided...

Commented [RH8]: Outdated amount. Updates to system-wide travel policy on January 1, 2024 increased meals and incidentals rates for CSU travel.

Commented [RH7]: PC Funding Provided... is applicable to ASI student leaders, however, this language can be incorporated into PC BOD/Executive Officer Ops if desired.



Policy concerning ASI Elections

Fall 2024

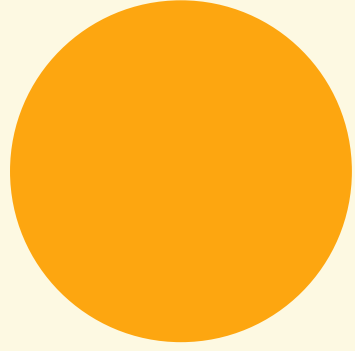
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Policy Purpose

The ASI Policy concerning ASI Elections provides guidance on the facilitation of the ASI Elections program to elect the ASI President and Vice President and sixteen ASI Board of Director college representatives each spring for the following academic year.

Recommendations

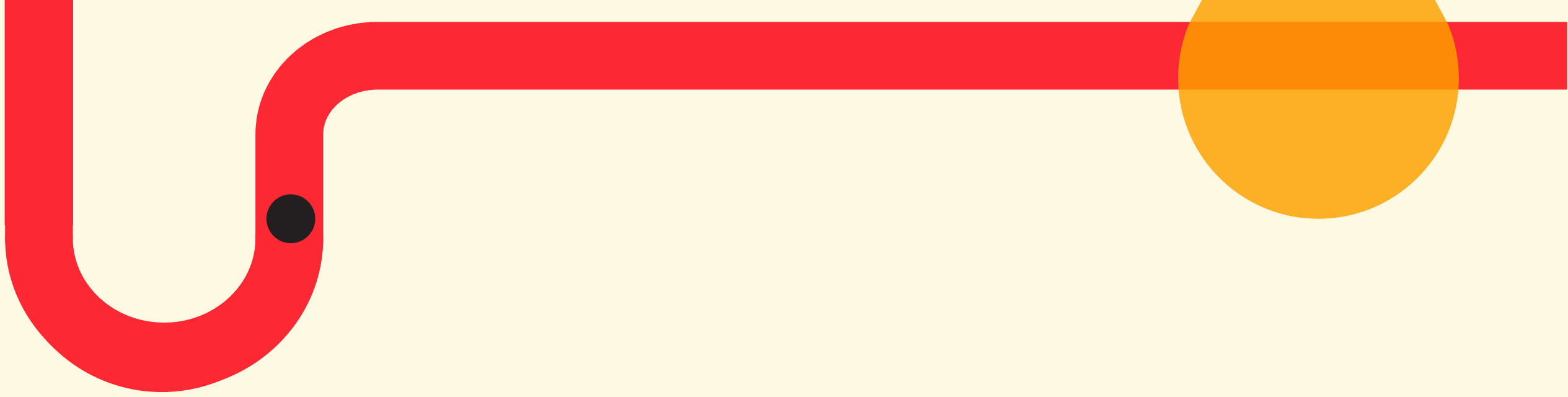


General Corrections

4



- Policy established in 2019 and last reviewed in 2021
- ASI Policy review schedule is every 3 years
- Minor language, grammar, spelling, and punctuation errors are corrected throughout policy
- Example: CSU Fullerton to Cal State Fullerton



Recounts



- Determining Winners process outlines certification process of results:
 - Certification includes review by ASI Elections Director, ASI Executive Director, and Vice President of Student Affairs
 - Only occurs if there are no pending complaints or appeals
 - Results are announced after they are certified
 - Recount language is vague and not situated appropriately in the ASI Elections Process

Eligibility

6



- Adds appropriate reference to CSU Minimum
- Qualifications for Student Office Holders to policy
- Eligibility criteria updated and differentiated for both candidates and incumbents once elected
- Addition of training attendance for incumbents

Accountability



Establishing training attendance as a requirement aims to:

- Codify current expectation for student leaders to attend training
- Assist student leaders in maintaining leadership, academic, and employment involvements with supervisors, faculty, etc.
- Provide reasonable accountability standard to be adequately prepared to represent the student body elected to serve

- 10% reduction of financial award if absent and unexcused for over half the training dates during term
- For 9 training dates (5 days in June, 2 days in August, 2 days in January), this would mean being unexcused for 5 days total during term



- Clarifies expectations for write-in candidates to complete only the ASI Conflict of Interest Form, and to be held to the same eligibility and candidate requirements during the campaign period

Summary

6



General
Corrections

Spelling, grammar, and punctuation corrections throughout policy

Recounts Reinforces established complaint and appeals processes by removing vague language

Eligibility

Adds appropriate reference to CSU eligibility guidelines to policy

Accountability

Creates accountability measures for elected leaders to attend trainings during term

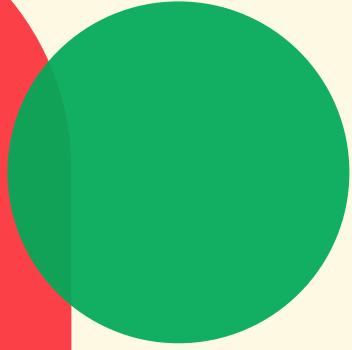
Write-ins

Streamlines write-in process to remove redundant process and clarify expectations

Questions?

Rebecca Hesgard

Director, ASI Student Government



A RESOLUTION TO AMEND THE POLICY CONCERNING ASI ELECTIONS
Sponsors: Brian Rubio

WHEREAS, the Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and **WHEREAS**, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, the ASI Policy Concerning ASI Elections provides guidance on the facilitation of the ASI Elections program to elect the ASI President and Vice President and sixteen ASI Board of Director college representatives each spring; and

WHEREAS, the ASI Policy Concerning ASI Elections was established in spring 2019, and has last been reviewed and revised in fall 2019 and spring 2021; and

WHEREAS, periodically ASI as an organization must review its policies to ensure that current operations mirror the requirements as outlined in these governing documents and that minor language, grammar, spelling, and punctuation corrections are made; and

WHEREAS, the recommended removal of the recount language in the outlined process to determine winners will help reinforce the thoroughly established complaint and appeals processes via the Elections Judicial Council and ASI Board of Directors and the certification procedures outlined; and

WHEREAS, the Office of the Chancellor has provided system-wide guidelines known as the CSU Minimum Qualifications for Student Office Holders which established eligibility criteria for candidate unit load, candidate residency, incumbent unit load, incumbent maximum allowable units for student leaders in holding roles as Major Student Government Officers, Minor Representative Officers, and Systemwide Committee Appointees¹; and

WHEREAS, the CSU defines Major Student Government Offices as students who are executive officers or board members on student government; students who serve on campus auxiliary organizations (student union, recreation centers, foundations and commercial enterprises); and students who are officers or board members of California State Student Association (CSSA)¹; and

WHEREAS, the recommended changes to the ASI policy will reflect that the ASI leadership

¹ See attachment.

positions elected during the ASI Elections constitute Major Student Government Offices¹ and the relevant eligibility criterion established for holding these major offices; and

WHEREAS, the additional inclusion of incumbent training attendance codifies the requirement of ASI student leaders to attend training throughout their leadership term from June 1 to May 31, and provides additional accountability guidelines to ensure student leaders receive adequate preparation and onboarding to serve their constituency; and

WHEREAS, the recommended language clarifies requirements of write-in candidates and reinforces that these students are upheld to the same candidate eligibility requirements during the election and incumbent requirements if elected; and therefore, let it be

RESOLVED, ASI approves the amendments to the ASI Policy Concerning ASI Elections effective immediately to add clarity to policy language related to appropriate reference of system-wide eligibility criteria, enhancing accountability measures for student leader training attendance, focusing candidate recourse avenues on the current complaint and appeals processes, clarifying write-in candidate expectations, and correcting other minor language, grammar, spelling, and punctuation errors; and let it be finally

RESOLVED, that this Resolution be distributed to the ASI Executive Director and applicable departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the third day of December in the year two thousand and twenty-four.

Gavin Ong
Chair, Board of Directors

Noah Alvarez
Secretary, Board of Directors

MINIMUM QUALIFICATIONS FOR STUDENT OFFICE HOLDERS

Given the representative, fiduciary, legal, and other long-range policy-making responsibilities and influence of student office holders, it is the policy of the California State University (CSU) that student office holders and systemwide committee appointments have an obligation to demonstrate academic involvement, achievement, and progress.

All student representatives, candidates, and incumbents for major and minor office positions must be matriculated at a CSU campus maintaining a minimum on-campus 2.0 term grade point average (GPA), are in good standing, and must not be on academic, disciplinary or administrative probation. This requirement applies to the major student government offices defined below, minor student representative offices as defined by the campus, and student representatives to systemwide committees.

These requirements are minimum qualifications. The campus president or designee is authorized to increase the minimum qualifications and establish additional requirements as determined by the campus.

MAJOR STUDENT GOVERNMENT OFFICES

Major student offices include students who are executive officers or board members on student government; students who serve on campus auxiliary organizations (student union, recreation centers, foundations and commercial enterprises); and students who are officers or board members of California State Student Association (CSSA).

Candidate Requirements

A. Candidate Unit Load

Undergraduate candidates must maintain 6 semester (9 quarter) units per term while running for office. Graduate and credential student candidates must maintain 3 semester (4 quarter) units per term while running for office.

B. Candidate Residency

Undergraduate candidates for office must have been enrolled on the campus and have completed at least one semester or two quarters prior to the election, earning a minimum of 6 semester (9 quarter) units during that year. Graduate and credential candidates must be currently enrolled on the campus in a minimum of 3 semester (4 quarter) units per term to be eligible.

Year-round quarter campuses may establish a lower number of quarter units that new graduate and credential students must earn to fulfill candidate residency requirements for major student government offices.

Incumbent Requirements

A. Incumbent Unit Load

Undergraduate students must earn 6 semester (9 quarter) units of credit per term while holding office. Graduate and credential students must earn 3 semester (4 quarter) units of credit per term while holding office.

Students enrolled at quarter campuses must attend a minimum of two quarters during the academic year to maintain eligibility. However, year-round quarter campuses may require student office holders to be enrolled a minimum of three quarters during the calendar year to maintain eligibility.

B. Incumbent Maximum Allowable Units

Undergraduate students are allowed to earn a maximum of 150 semester (225 quarter) units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate and credential students are allowed to earn a maximum of 50 semester (75 quarter) units or 167 percent of the units required for the graduate or credential objective, whichever is greater. Students holding more than this number of units will no longer be eligible for major student government office.

MINOR REPRESENTATIVE OFFICERS

CSU student presidents and treasurers of campus-approved student clubs and organizations shall be defined as minor representative student officers. The campus president or designee retains the authority to define additional minor representative officers as appropriate.

Candidate Requirements

Requirements regarding unit candidate unit load and candidate residency are determined by the campus president or designee.

Incumbent Requirements

A. Incumbent Unit Load

Undergraduate incumbents must earn 6 semester (9 quarter) units per term while holding office. Graduate and credential incumbents must earn 3 semester (4 quarter) units per term while holding office.

Students enrolled at quarter campuses must attend a minimum of two quarters during the academic year to maintain eligibility.

B. Incumbent Maximum Allowable Units

Undergraduate students are allowed to earn a maximum of 150 semester (225 quarter) units or

SYSTEMWIDE COMMITTEE APPOINTEES
All students who are appointed by the CSU to serve on regular or ad hoc systemwide committees must meet the following criteria.

Candidate Requirements

A. Candidate Unit Load
Requirements regarding candidate unit load are determined by the campus president or their designee.

B. Candidate Residency
Undergraduate nominees for systemwide committee appointment must have been enrolled in the CSU system and have completed one semester (two quarters) prior to the appointment, earning a minimum of 6 semester (9 quarter) units during that year. Graduate and credential candidates must be currently enrolled on the campus in a minimum of 3 semester (4 quarter) units per term to be eligible.

A. Incumbent Unit Load
Undergraduate students must earn a minimum of 6 semester (9 quarter) units per term while serving on a committee. Graduate and credential students must earn a minimum of 3 semester (4 quarter) units per term while serving.

Students at quarter campuses must attend a minimum of two quarters during the academic year to maintain eligibility.

B. Incumbent Maximum Allowable Units

Undergraduate students are allowed to earn a maximum of 150 semester (225 quarter) units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate and credential students are allowed to earn a maximum of 50 semester (75 quarter) units or 167 percent of the units required for the graduate or credential objective, whichever is greater. Students holding over that number of units will no longer be eligible to participate on systemwide committees.

EXCEPTIONS

Under extraordinary circumstances the campus president or designee may make an exception to the requirements for unit load, maximum allowable units, residency, and GPA.

POLICY CONCERNING ASI ELECTIONS

PURPOSE

The following policy has been established in order for the Associated Students Inc. (ASI) to facilitate the elections of the ASI President, Vice President, and Board of Directors. The policy includes an overview of ASI Elections, qualifications, candidacy, complaints, and enforcement.

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WHO SHOULD KNOW THIS POLICY

- Budget Area Administrators
- Management Personnel
- Supervisors
- Elected/Appointed Officers
- Volunteers
- Grant Recipients
- Staff
- Students

DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

Terms	Definitions
Automatic Disqualification	Occurs immediately due to the Elections Judicial Council's vote on violation(s).
Campaigning	Any effort by any individual or group to influence the decision of any potential voter in support or against any candidate or candidate team appearing on the ballot.
Candidate	One (1) student who has filled the "Petition for Candidacy" forms, attended the mandatory candidate orientation, and fulfilled the requirements to run for office as stated in ASI Policy.
Candidate team	Two (2) students who have filled the "Petition for Candidacy" forms with the intention of running for ASI President and Vice President, attended the mandatory candidate orientation, and fulfilled requirements to run for office as stated in ASI Policy.
Disqualification	This is a condition under which a person may not assume, continue in, or run for any elected or appointed ASI position. Can only be finalized by the Elections Judicial Council.
Removal from the ballot	A candidate running for elected ASI office is removed from the ballot. These candidates are prevented from running for ASI office as a write-in candidate.
Violation	A formal complaint that has been filed with and confirmed by the Elections Judicial Council.
Write-In Candidate	Any person who runs for office within ASI and does not have their name pre-printed on the ballot. Write-in candidates shall have the same rights and responsibilities as all other candidates, except they did not attend the Candidate Orientation.

STANDARDS

1. ELECTIONS

Each year, the [CSU-Cal State Fullerton's Student Body](#) shall elect the ASI President, ASI Vice President, and ASI Board of Directors for the upcoming academic year. The elections shall be held Tuesday through Wednesday three weeks prior to Spring Recess.

Public notice of an election must be given to ~~student~~ the student body no later than ten (10) legal days prior to the election. The notice shall specify the place(s), the legal day(s), the hours of such elections, and the general nature of the issue(s) to be decided.

The ASI President and Vice President shall run as a candidate team. Individual candidates for either office shall not be allowed. An ASI Board of Director candidate must run in one academic college which they are enrolled.

No member of the ASI Executive Officers or ASI Board of Directors shall serve in any other position that receives a financial award or scholarship.

2. VOTING PROCEDURES

Voting will take place ~~the~~ Tuesday through Wednesday three weeks prior to Spring Recess. Voting will open at 8:00 AM PST on the first day and close at 8:00 PM PST on the final day.

Candidates are required to use their name on record with CSU-Cal State Fullerton on the ballot. The order of candidates appearing on the ballot will be in alphabetical order.

Each student shall be required to authenticate their eligibility to vote by entering their CSU-Cal State Fullerton credentials on the voting website. A student will vote on a single ballot, in most to least preferred: ASI President and Vice President and ASI Board of Directors.

When voting for the ASI Board of Directors, the student will be voting in the academic college which they are enrolled. If a student is undeclared, they may choose which one academic college to vote in. If a student has multiple declared majors in different academic colleges, they shall choose one academic college that they are enrolled to vote in. If a student is voting for a write-in candidate their name must be spelled correctly, as CSU-Cal State Fullerton has on record, for the vote to count.

3. DETERMINING WINNERS

The Instant Run-Off Voting method will be used to count the votes. On the ballot, voters will rank candidate teams and Director candidates in order of most preferred to least preferred. The Instant Run-Off Voting method simulates an election with multiple run-off rounds until a candidate receives a majority. The winners will be the candidate or candidate team who receives a majority of votes in the regular election. A majority shall be defined as 50% plus one individual vote of the total votes cast.

President and Vice President:

- If no candidate team receives a majority of votes in the regular election, the candidate team with the fewest votes shall be eliminated and an Instant Run-Off will occur, as defined by the Instant-Runoff Voting method.
- The eliminated candidate team's votes are transferred to the other candidate team(s), depending on each voter's preference as stated on their ballot. An Instant Run-Off election will be simulated with the new vote totals. This process will repeat until a candidate team receives a majority of votes.

ASI Board of Directors:

- The winners shall be the two (2) candidates from each college who receive the most votes.
- If two candidates tie for second place, the candidate(s) with the fewest votes shall be eliminated and as Instant Run-Off will occur, as defined by the Instant-Runoff Voting method.

- The eliminated candidate(s) votes are transferred to the other candidates, excluding the candidate that received the highest vote total, depending on each individual voter's preference as stated on their ballot. The winner shall be determined by a simulated election based on the new voting totals.

If no candidate or candidate team receives a majority of votes in the regular election, the candidate or candidate team with the fewest votes shall be eliminated and an Instant Run-Off will occur. The eliminated candidate or candidate team's votes are transferred to the other depending on each voter's preference as stated on their ballot. A Run-Off election will be simulated with the new vote totals. This process will repeat until a candidate or candidate team receives a majority of votes.

At the close of the elections the results will be counted. If there are no pending complaints or appeals, the Elections Director will submit the results to be certified within twenty-four (24) hours. The certification process will include review by the Elections Director, ASI Executive Director or designee, and the Vice President of Student Affairs or designee. Results are only certified after any complaints have been heard by the Elections Judicial Council and appeals have been heard by the Board of Directors. Once certified, the results shall be released to the public.

Recounts
~~Recounts may be requested for the position in which they are running if there is a reason to believe the count was inaccurate. Recounts must be requested before the results have been certified.~~

4. ELECTIONS TEAM

The Elections Team shall be composed of the Elections Director and two (2) Coordinators. They shall be responsible for promoting ASI Elections and encouraging participation and promotional events for ASI Elections.

The Elections Team shall encourage students to run prior to the Petition for Candidacy form due date, promote voter participation prior to and throughout the election, plan and execute ASI Elections events, and have thorough knowledge and understanding of election rules and procedures.

The Elections Team shall maintain impartiality towards elections. The Elections Team will not campaign in any election nor publicly support any candidate or cause in any election they are overseeing. The Team will not have any other ASI student leadership position in a Major Student Government Office during their term, and will sign an ASI Conflict of Interest Agreement in accordance with California Education Code. The Elections Team is prohibited from privately discussing elections except with the Elections Advisor.

The Elections Team reserves the right to remove any campaign materials in violation of the guidelines provided in this policy.

Additional Elections Director Duties

The Elections Director will be required to follow the responsibilities:

- Oversee ASI Elections.
- Accountable for implanting and enforcing all provisions of the ASI Bylaws and ASI Policy that pertain to ASI Elections.
- Recruit, oversee, and train the Elections Coordinators.
- Chair the Elections Judicial Council.
- Submit a budget request for the next fiscal year to the ASI Board of Directors Treasurer in compliance with the established budget process and deadlines.

- Reassess and reevaluate current practices pertaining to ASI Elections.
- After the candidate certification, the Elections Director shall provide a report to the ASI Board of Directors summarizing the election and proposing any recommendations for the following year.
- Recommend the Board of Directors to remove any member(s) from the ASI Elections Team for due cause.

If any interpretation or question of these Bylaws is required, the Elections Director shall consult the Elections Advisor first prior to announcing a decision.

a. Appointment of Elections Team

The Elections Director shall be appointed by the incumbent President and confirmed by a majority vote of the ASI Board of Directors. The Elections Coordinators shall be appointed by the incumbent President, upon recommendation of the incoming Elections Director, and confirmed by a majority vote of the ASI Board of Directors.

The Elections Director and/or Elections Coordinator(s) may be removed for cause by a two-thirds vote of the ASI Board of Directors.

In the event of a vacancy in the position of the Elections Director and/or Elections Coordinator(s), the President shall appoint a new Elections Director and/or Elections Coordinator(s) confirmed by a majority vote of the ASI Board of Directors.

5. CANDIDATE AND INCUMBENT ELIGIBILITY

At the time of filing for candidacy and throughout their term, elected ASI student leaders must meet and maintain the requirements outlined below. All students must also be in good standing and must not be on academic or disciplinary probation. Once grades are finalized by the university at the end of a regular semester (fall and spring), eligibility is checked and certified by the Office of the Vice President for Student Affairs. Changes, corrections, or other modifications to grades or academic records must follow standard university process and do not reestablish eligibility. Eligibility can only be reestablished at the completion of the standard university process and after a recheck and certification of eligibility by the Office of the Vice President for Student Affairs.

These Eligibility requirements are established by the CSU system as the Minimum Qualifications for Student Office Holders. The below criteria pertain to the CSU definition of Major Student Government Offices. Major student offices include students who are executive officers (ASI President and Vice President) or board members (ASI Board of Directors) on student government. These eligibility requirements are not able to be suspended by the ASI Board of Directors and ineligibility based on CSU established requirements are not appealable.

a. Candidate Residency

Undergraduate student candidates for office must have been enrolled at CSU-Cal State Fullerton for one semester preceding the election, earning a total of at least six (6) semester units during that semester. New graduate students who received a bachelor's degree or credential within the past three (3) years from CSU-Cal State Fullerton must have earned a total of twelve (12) units during their last year as an undergraduate to be eligible. Graduate student candidates for office must have earned at least six (6) semester units per term of continuous attendance as a new graduate student to be eligible.

b. Candidate Grade Point Average

All student candidates for, or current student officers serving in, an elected or appointed position within ASI must be in good standing, must not be on probation, must have earned a CSU-Cal State Fullerton semester grade point average of 2.0 and a CSU-Cal State Fullerton cumulative grade point average of 2.5 for all classes at CSU-Cal State Fullerton during the semester prior to their candidacy, and must

maintain these standards.

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c. *Candidate Unit Load* Undergraduate student candidates must maintain at least six (6) semester units per term while running for office. Graduate student candidates must maintain at least three (3) semester units per term while running for office.

d. *Faculty or Staff* A student candidate for office may not be a member of the faculty or staff at CSU-Cal State Fullerton. This does not apply to faculty or staff appointed positions. Graduate assistants shall not be considered faculty or staff.

e. *Incumbent Grade Point Average* All student officers serving in an elected or appointed position within ASI must be in good standing, must not be on probation, must have earned a Cal State Fullerton semester grade point average of 2.0 and a Cal State Fullerton cumulative grade point average of 2.5 for all classes at Cal State Fullerton during the semester prior to starting their term of office. Officers must maintain these standards for each semester during their term.

f. *Incumbent Unit Load* Undergraduate student officers must earn six (6) semester units of credit per term while holding office. Graduate student officers must earn three (3) semester units of credit per term while holding office.

g. *Incumbent Maximum Allowable Units* Undergraduate student officers are allowed to earn a maximum of 150 semester units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate student officers ~~are allowed to earn~~ a maximum of 50 semester units. Students holding over the maximum allowable units are no longer ~~be~~ eligible for office.

h. *Incumbent Training Attendance* Undergraduate and graduate student officers are required to attend all leadership development training dates throughout their elected term beginning June 1 through May 31 of the academic year. This includes Student Government Installation and the first Board of Directors meeting on the first business day after June 1, all June and August summer training activities, and January winter training activities. Excusals may be granted for unanticipated illness, emergency, or university business relating to the responsibilities of the student officer. Academic, employment, or other leadership involvement duties are the responsibility of the student officer to manage and maintain with their respective faculty, employer, or other supervisor.

To ensure all student officers are accountable for being adequately prepared to represent their constituents and uphold all responsibilities of their elected or appointed office, a reduction of financial leadership award by 10% may be instituted for cumulative unexcused absences from training during the duration of the leadership term.

6. SPECIFIC ELIGIBILITY FOR ASI BOARD OF DIRECTORS

a. *Students with Undeclared Majors* A student with an undeclared major may serve on the ASI Board of Directors representing any academic college of their choice. The candidate must declare an academic college for which they intend to run in their Petition for Candidacy.

b. *Students with Multiple Majors*
A student with multiple declared majors in different academic colleges may serve only one of their academic colleges in which they are enrolled.

c. *Students with Minors*
A student with a minor in an academic college different than their declared major ~~may be only be a~~ only be appointed to represent the academic college of their declared minor. An appointment of this nature would be due to a vacancy on the ASI Board of Directors as described in ASI Policy Concerning Board of Director Operations.

d. *Students Interested in Representing the College of Education*
A student interested in representing the College of Education has to either be enrolled in the academic college or be an active member of a club which is a member of the Education Inter-Club Council (EICC).

7. CANDIDACY

a. *Filing for Candidacy*
To be a candidate a student must submit a "Petition of Candidacy" form declaring to run during an election. Candidates may run for only one elected position during a single election. Candidates must be eligible to be elected or appointed to any ASI leadership position.

The "Petition of Candidacy" forms will open at least one month before and are due at 5 PM PST ~~the~~ Monday/three business days before the Mandatory Candidate Orientation. All deadlines, meetings, trainings, and events will be listed on the candidacy form.

The Candidate Orientation time, date, and location shall be stated on the Petition for Candidacy forms. The mandatory candidate orientation must occur at least two weeks prior to the general election.

b. Write-in Candidates

Write-in candidates are responsible for complying with all provisions of ASI Bylaws and ASI Policy, including all candidate and incumbent eligibility requirements, except for attending the Candidate Orientation.

Write-in candidates may run for any one office of their choice for which an election is being held but will not have their name pre-printed on the ballot. Write-in candidates for the ASI President and Vice President positions must run

Write-in candidates must complete the Petition for Candidacy form and an ASI Conflict of Interest Agreement. All documents must be submitted to the ASI Elections Director before 5:00 PM PST on Tuesday prior to the start of the election. The write-in candidate's campaigning activities begin.

c. Verification

The Dean of Students/Vice President for Student Affairs or designee will verify the qualifications of candidates running for office or those whom have applied for an appointed position. They will report to the ASI Executive Director concerning the qualifications of all candidates or applicants. The ASI Executive Director will have the responsibility to report any ineligible candidate or applicant as set forth in ASI Bylaws, ASI Policy, and/or directives from the Chancellor's Office.

8. ENDORSEMENTS

Students may receive endorsements from clubs and/or organizations. If a candidate wants an endorsement, they must receive written consent from clubs and/or organizations. Any club and/or organization receiving sponsorship or funding from ASI shall be prohibited from spending any ASI funds or using any resources to promote or discourage a vote in favor or against any proposition, candidate, or candidate team in any election.

Any unit, body, or office of ASI shall be prohibited from promoting or discouraging a vote in favor or against any proposition, candidate, or candidate team in any election.

9. EXPENSES

All candidates must submit an Election Expense Report to the Elections Director. This report must list all expenses and donations: copies of all campaign materials, receipts for expenses, and donated material will be reported at fair market value for the items or services. Election Expense Reports will be due by 5:00 PM PST on the Tuesday after the election unless otherwise arranged with the Elections Director.

Election Expense Reports will be considered public information.

10. VIOLATIONS

The purpose of the Campaign Violation System is to hold candidates and candidate teams responsible for threatening the democratic process, committing ethical breaches, interfering with the mission of the ASI, threatening the safety of the campus, and violating ASI and CSU-Cal State Fullerton protocols. Any candidate or candidate team found before the Elections Judicial Council who violates these Bylaws or ASI Policy shall be subject to consequences.

POLICY STATEMENT

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a. *Class A (Automatic Disqualification) Violations*
Class A (Disqualifiable) Violations shall carry three (3) strikes. If a candidate commits any of the following, the candidate is automatically disqualified from the election:

- A violation of these Bylaws, ASI Policy, [SSU-Cal State Fullerton Policy](#), State or Federal Law in connection to the election in a way which extensively affects the outcome or integrity of the electoral or judicial processes.
- Using [SSU-Cal State Fullerton](#) or ASI authority, funds, or resources that are not open to all students for campaign purposes to an extent which extensively affects the outcome or integrity of the election.
- Intimidating, impeding, threatening, or retaliating against voters, parties of ASI Board of Directors appeals case, Elections Team, Elections Judicial Council members, candidates, potential candidates, or other persons related to the election.
- Interfering with the polling, voting, or vote count mechanism. Including but not limited to: submitting multiple ballots, modifying any ballot other than one's own, or submitting a ballot for another person.
- Failing to appear at a formal hearing before the ASI Board of Directors.

b. Class B (Major) Violations

- Class B (Major) Violations shall carry two (2) strikes. If a candidate commits any of the following, the candidate will acquire two (2) strikes against their campaign and the official ballot shall reflect the specific violation and circumstance:
 - A violation of these Bylaws, ASI Policy, [SSU-Cal State Fullerton Policy](#), State or Federal Law in connection to the election in a way which moderately affects the outcome or integrity of the electoral or judicial processes.
 - Using [SSU-Cal State Fullerton](#) or ASI authority, facilities, funds, or resources that are not open to all students for campaign purposes to an extent which moderately affects the outcome or integrity of the election.
 - Repeatedly destroying, defacing, covering, moving or removing from their places, posters, signs, banners, leaflets, or flyers representing student organizations and/or University departments in connection to the election.
 - Disseminating information intended to mislead or deceive as to the mechanics of the election or intentionally disseminating information that is objectively and probably false on matters pertaining to the [SSU-Cal State Fullerton](#) or the ASI in connection to the election.
 - Willfully violating an order from the Elections Judicial Council.
 - Filing malicious, frivolous, misleading, or bad faith charges or complaints against any candidate, candidate team, proponent, or opponent in the Elections Judicial Council. If an individual engages a third party to file such charges, both individuals shall be held responsible.
 - Actively campaigning or posting campaign materials before the mandatory Candidate Orientation.
 - Any Board of Directors candidates from the same college officially or unofficially campaigning together.
 - Claiming an endorsement of an individual, group, organization, party, etc. without consent.
 - Using the intellectual property of another person or organization to campaign, without the permission of the rightful owner. Candidates shall obtain permission in writing. Action for this violation can only be brought by or on the complaint of the rightful owner.
 - Purchasing paid campaign advertising, or soliciting unpaid campaign advertising, in [SSU-Cal State Fullerton](#) or ASI affiliated publication.
 - Using internet enabled devices to acquire votes during the voting period. This includes cell phones, tablets, laptops, and other devices that may access the elections ballot.
 - Using any means of unsolicited electronic communication "spam" to campaign (electronic mail, phone, message, text, social media). The following are not "Spam":
 - The [recipient-initiated](#) contact regarding campaign matters through the same communication medium with the author,

- The recipient gave their contact information for the same communication medium to the author's campaign,
- The communication is sent through a social network and the recipient has the author as a connection/friend/etc. on the same social network, or
- The communication is sent through a listserver/group message mechanism run by some organization and the author has permission from the leadership of that organization or is a member in good standing of that organization and the communication clearly indicates the group/listserver through which it is sent. [These](#) criteria shall not be valid for group messages sent to an entire class, academic program, or other groups/listservers which students are required to be or automatically are members of.

c. *Class C (Minor) Violations*

Class C (Minor) Violations shall carry one (1) strike. If a candidate commits any of the following the candidate will acquire one (1) strike against their campaign, and the official ballot shall reflect the specific violation and circumstance:

- A violation of these Bylaws, ASI Policy, [CSU-Cal State Fullerton Policy](#), State or Federal Law in connection to the election in a way which minimally affects the outcome or integrity of the electoral or judicial processes.
- Using [CSU-Cal State Fullerton](#) or ASI authority, facilities, funds, or resources that are not open to all students for campaign purposes to an extent which minimally affects the outcome or integrity of the election.
- Violating the [CSU-Cal State Fullerton Posting Policy](#). Refer to Student Life and Leadership for more information.
- Distributing food and/or beverage, with the exception of unopened water bottles and prepackaged snacks.
- Falsely claiming a past or current position, title, membership, award, other affiliation, etc. with an individual, group, organization, party, etc. When applicable, membership deemed shall be defined as being a member in good standing. Past membership, affiliation, etc. must be noted as such.
- Using the name of any person without prior written consent of that individual. Any materials in violation will be seized and destroyed by the Elections Director.
- Leaving or posting campaign materials in any campus computer lab or classroom containing computers provided by [CSU-Cal State Fullerton](#).

11. COMPLAINTS

Complaints regarding elections shall be filed electronically on the ASI Website. The complaint must be submitted with a valid contact phone number or email. Incomplete or anonymous complaints will not be considered. Election complaints must be submitted within twenty-four (24) hours of the infraction. All formal complaints filed after twenty-four (24) hours of the infraction will not be considered unless the severity of the violation warrants consideration.

Complainant or designee must appear at the Elections Judicial Council meeting, or the complaint will be dismissed.

Complaints regarding candidate violations shall be heard by the Elections Judicial Council. Complaints regarding the elections process or Elections Team shall be heard by the Board of Directors.

12. ELECTIONS JUDICIAL COUNCIL

The purpose of the Elections Judicial Council exists to hear all complaints pertaining to the conduct of any candidate and/or candidate team.

The Elections Judicial Council shall establish annually a schedule by the start of the spring semester. The Elections Judicial Council shall be chaired by the Elections Director and shall be comprised of the Elections Coordinators, a member of the ASI Board of Directors and a member of the Executive Team. All members of the Elections Judicial Council must have Board of Directors confirmation and declare impartiality ~~throughout~~ the elections cycle.

Members of the Elections Judicial Council shall be chosen by the last Board of Directors meeting of the fall semester. ~~Once a member is confirmed by the Board of Directors they shall be the only voting member to represent their constituents for the duration of the elections cycle.~~

Complaints of a similar nature under the discretion of the Elections Director may be considered together. ~~Once complaints have been ruled on as a violation there may be a penalty associated with it. Once complaints are ruled on as a violation, there may be an associated penalty.~~ All violations shall be thoroughly documented by the Elections Director as all violations are subject to appeal to the Board of Directors.

13. PENALTIES

Any violation(s) of the ASI Bylaws or ASI Policy pertaining to an election may result in a penalty ~~including~~ suspension or revocation of any publicity, posting, campaigning privileges; posting electronic notice of candidate violations on the ballot; and/or automatic disqualification and shall be administered at the discretion of the Elections Judicial Council. Violations are appealable to the ASI Board of Directors.

Result removal from the ballot:

- Failure to meet all deadlines listed on the Petition for Candidacy form, including the mandatory candidate orientation
- Each candidate shall sign an ASI Conflict of Interest Agreement before campaigning may begin
- Each candidate or candidate team who has accrued three strikes of any combination

14. APPEALS

When a formal complaint becomes a ~~violation~~ ~~violation~~ by the Elections Judicial Council, any party identified receiving consequences may appeal the decision to the ASI Board of Directors.

Once notified of the appeal, the Board of Directors will conduct a formal hearing at the next Board of Directors meeting. All parties identified will be required to attend the hearing, including a member of the Elections Judicial Council.

An individual shall be exempt from appearing before the ASI Board of Directors if they can show:

- A valid health excuse, out of town commitment, death in the family, employment obligations, Exam/paper due twenty-four hours following the case, an academic commitment during the meeting time,
- Observance of a religious holy day or ceremony which prevents attendance,
- Jury duty or mandatory appearance for legal/administrative proceedings during the meeting time, or
- A force majeure which prevents attendance (this shall be defined as a chance occurrence or unavoidable accident that is not the result of negligence or misfeasance ~~by the~~ the individual).

Once the Board of Directors has reached a verdict on the appeal through a formal vote, there shall be no further course of action for all parties involved in the hearing.

15. REFERENDUM, SPECIAL ELECTIONS, INITIATIVES, AND RECALL

All referenda, initiatives, and recalls shall be considered binding if done in coordination with the above processes unless they contradict Federal, State, or local law, the Articles of Incorporation, the ASI

Bylaws, or the purpose of the Corporation.

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POLICY STATEMENT

a. *Referendum*
 The Board of Directors will be empowered to direct the Elections Director to place certain matters, including constitutional changes or business, before the student body. A majority vote of the Board of Directors shall be sufficient to enact referenda. All referendums shall follow CSU Chancellors Office and CSU-Cal State Fullerton set guidelines.

b. *Special Elections*
 Only determined by a majority vote of the Board of Directors. All special elections will be held during a general election whenever possible.

When a special election is held separate from a general election, the following conditions shall apply:
 • The availability of the voting practices will be identical to that of the most recent previous general election.
 • Eligibility requirements shall not change.
 • Winners shall be determined by the same method as noted in ASI Policy.
 • Candidates shall have the seven (7) consecutive calendar days before voting to campaign.

c. *Initiative Legislation*
 Initiative legislation from the student body may be submitted to the Board of Directors in the form of a petition signed by at least 10% of the total membership of the student body. An initiative can either enact new legislation or repeal existing legislation.

The Vice President for Student Affairs shall verify through the Dean of Students Office the enrollment status of all the students whose signature appears on the petition. After verification, a special election shall be called by the President within fifteen (15) legal days of certification of signatures.
 A majority vote in favor of the proposed legislation shall be sufficient to adopt any initiative legislation.

d. *Recall*
 The President, Vice President, or a member of the Board of Directors may be removed from the remaining term of office when the following conditions are met:

- A petition stating the desire to remove a Director must be signed by ten percent (10%) of the headcount of the Director's respective academic college. In the case of the President or Vice President, a petition stating the desire to remove that officer must be signed by five percent (5%) of the entire headcount of the University. The petitions must include each petitioner's printed name, Campus Wide ID number, and signature to be considered valid.
- ~~Prior to the~~ gathering of signatures, the leader of the recall drive must state in a letter or in person at an ASI Board of Directors meeting the intent to recall an officer. The petition drive has thirty (30) calendar days from announcement to gather the necessary signatures or the recall fails. If the correct number of signatures is gathered, they must be verified by the Office of the Vice President of Student Affairs.
- If the appropriate number of signatures is verified, the President must call a special election within fifteen (15) legal days.
- The availability of the Voting Practices will be identical to that of the most recent previous general election.
- Two-thirds of students voting in a special election must vote to recall the officer for the officer to be removed.

04/20/2021
12/03/2024

POLICY STATEMENT

ASSOCIATED STUDENTS INC.,
CALIFORNIA STATE UNIVERSITY, FULLERTON

Resolution to Approve the Spring 2025 ASI Board and Committee Meeting Schedule

WHEREAS, The Associated Students Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton (CSUF); and

WHEREAS, ASI is governed by the ASI Board of Directors who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

WHEREAS, ASI Bylaws state in Article III, Section 3, Clause 2 (a-b) that the Board of Directors shall typically hold regular meetings, at such times as the Board shall set by resolution, on Tuesdays throughout the academic year. The Board of Directors standing committees shall hold regular meetings throughout the academic year; and

WHEREAS, all meetings shall be in accordance to ASI Bylaws and ASI Policy; therefore let it be **RESOLVED**, the ASI Board of Directors approves the spring meeting schedule as outlined herein; and let it be finally,

RESOLVED, this resolution shall be posted publicly and distributed to applicable ASI leadership and departments.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton, on the third day of December in the year two thousand twenty-four.

Gavin Ong
 Chair, Board of Directors

Noah Alvarez
 Secretary, Board of Directors



CALIFORNIA STATE UNIVERSITY, FULLERTON™

ASI Board and Committee Meetings ~ Spring 2025

START DATE MEETING	CHAIR	DAY	YEAR	LOCATION	TIME START	TIME END	DURATION
1/21/2025	ASI BOARD OF DIRECTORS	Gavin Ong	2025	Boardroom	1:15 PM	3:45 PM	1:15
1/23/2025	FINANCE COMMITTEE	Samantha Ngo	2025	Boardroom	1:15 PM	2:30 PM	1:15
1/23/2025	GOVERNANCE COMMITTEE	Brian Rubio	2025	Boardroom	2:30 PM	3:45 PM	1:15
1/30/2025	FACILITIES COMMITTEE	Noah Alvarez	2025	Boardroom	1:15 PM	2:30 PM	1:15
2/13/2025	PROGRAMS ASSESSMENT	Noah Alvarez	2025	Boardroom	2:30 PM	3:45 PM	
TBD	AUDIT	Jared Brown	2025	Virtual/BOD	TBD	TBD	
2/28/2025	ELECTIONS JUDICIAL COUNCIL	DJ Giacchino	2025	Boardroom	9:30 AM	10:30 AM	

ASI Board of Directors	1/21/2025	1/23/2025	1/23/2025	1/30/2025	2/13/2025	2/21/2025	TBD
Finance Committee	1/23/2025	2/6/2025	2/6/2025	2/27/2025	3/13/2025	2/28/2025	
Governance Committee	1/23/2025	2/20/2025	2/20/2025	3/27/2025	4/17/2025	3/7/2025	
Facilities Committee	3/18/2025	3/20/2025	3/20/2025	4/17/2025		3/14/2025	
Programs Assessment	4/8/2025	4/10/2025	4/10/2025				
EJC	4/22/2025	4/24/2025	4/24/2025				
Audit Committee	5/6/2025						

The meetings of the ASI Board of Directors and Committees of the Board are open to the public. All students are encouraged to attend. The Boardroom is located on the second floor of the Titan Student Union.

Meetings are streamed via webinar:
Webinar ID: TBD

No Meetings

Martin Luther King, Jr. Day: 01/20/25 ~ Campus Closed

President's Day: 02/14/25 ~ Campus Closed

Spring Recess: 3/31/25 - 4/6/25 ~ Campus Open except 3/31/25

Cesar Chavez Day: 3/31/25 ~ Campus Closed

Semester Exams: 5/10/25 - 5/16/25

Commencement: 5/19/25 - 5/22/25



ASSOCIATED STUDENTS INC STUDENT WELLNESS INITIATIVE

Joe Morales, ASI President

Suzette Morales, ASI Vice President

Gavin Ong, ASI Board of Directors Chair

BECAUSE *you* **MATTER**

December 3, 2024
ASI Board of Directors Meeting

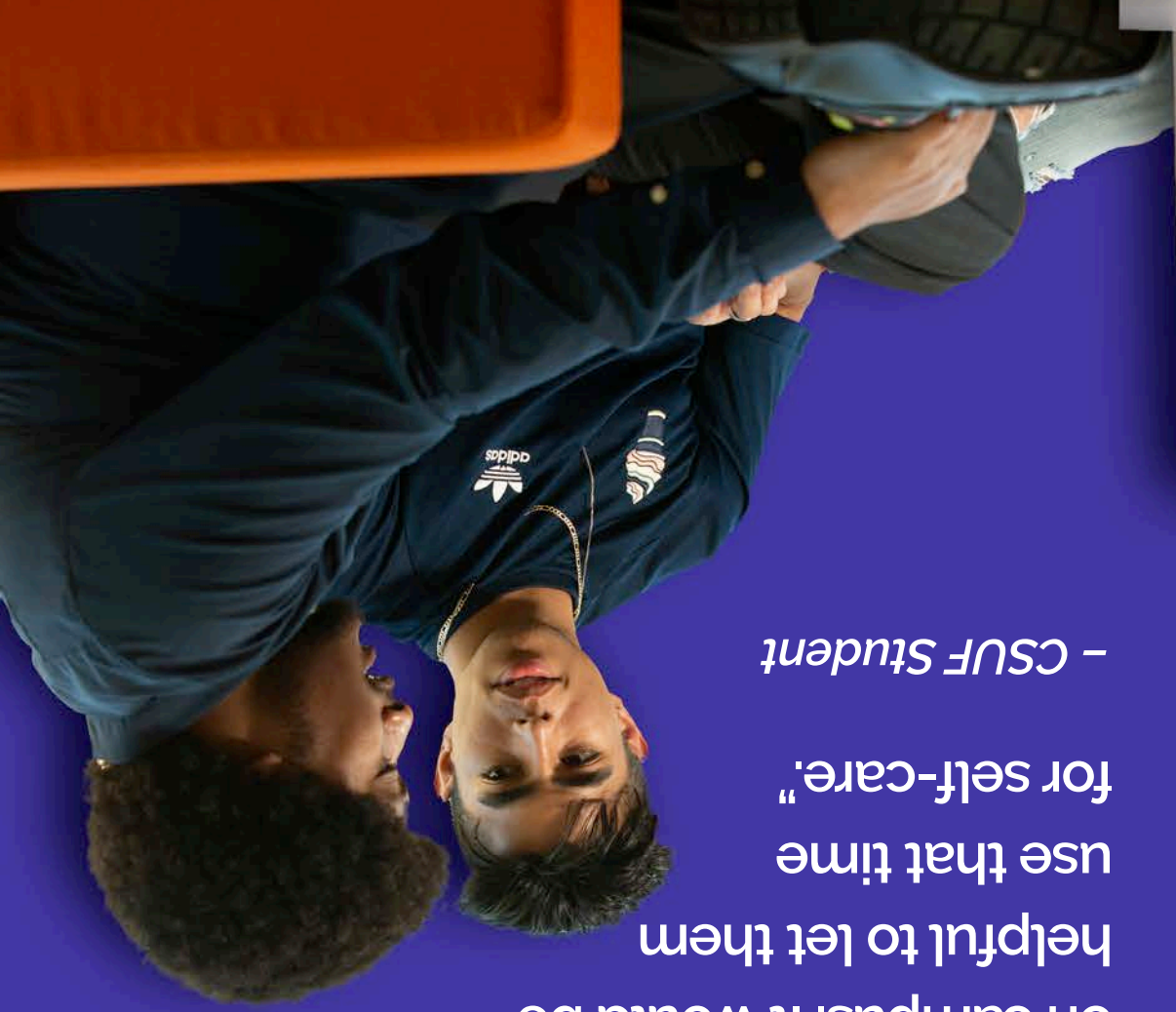
REAFFIRMING OUR COMMITMENT

- Reaffirm the prior commitment to support student wellness
- ASI, with the support of CSUF President Virjee, conducted a comprehensive alternative consultation process in Fall 2022 and Spring 2023 to determine students' support for wellness
- In Spring 2023, the ASI Board of Directors and the CSUF Student Fee Advisory Committee voted to support a package of solutions to address student wellness challenges and improve student success
- ASI conducted an additional alternative consultation process with direction from CSUF President Alva in Fall 2023 and Spring 2024

"We have encountered so many challenges, and this is a great initiative for mental health and we need to address mental health for students."
- CSUF Student



"Creating a wellness center is a great idea because it'll help students. A lot of students spend many hours on campus. It would be helpful to let them use that time for self-care."
- CSUF Student



WELLNESS CHALLENGES

- Providing support and space for new student programming initiatives
- Meeting the campus's emergent needs for additional fitness, nutrition, and wellness services
- Providing adequate space for current recreation center users

FOOD INSECURITY

21% of CSU students experience food insecurity and are about 3.5 times more likely to consider dropping out of school than food-secure peers

21%
OF CSU STUDENTS

International Journal of Environmental Research and Public Health (2023)

STRESS

33% of students who have experienced chronic stress say it greatly impacts their academics

33%
OF STUDENTS

Inside Higher Education (2023)

ANXIETY

49.7% of undergraduate students (40% of graduate students) report anxiety negatively affecting academic performance

49%
OF UNDERGRADUATE STUDENTS

American College Health Association (2024)

ISOLATION

40% of students reported feeling isolated some of the time, 27% reported often

40%
OF STUDENTS

Healthy Minds Study (2023-2024)



WHAT IS THE ANSWER?

POTENTIAL SOLUTION

1

NEW WELLNESS CENTER



Create a holistic wellness facility

Examples

- Massage therapy and massage chairs
- Nap pods and safe sleeping area
- Yoga, Pilates, and meditation/prayer space
- Outdoor relaxation areas
- Comprehensive wellness programming
- Quiet and comfortable places to relax
- Funding for Student Wellness Ambassadors
- Funding for 4 additional CAPS counselors

POTENTIAL SOLUTION

2

CENTRALIZED BASIC NEEDS CENTER

Relocate campus basic needs services to a shared location

- ASI Food Pantry
- CSUF Basic Needs Services
- Tuffy's Career Closet
- CalFresh
- Teaching/demo kitchen
- Cold storage lockers
- Laundry facility



POTENTIAL SOLUTION

3

EXPANDING STUDENT RECREATION CENTER



- Expand and create
- Weight room
- Cardio room
- Functional training areas
- Dance space
- Improved intramural fields

Recreation Center	192,000 sf	89,500 sf
Weight Room	30,000 sf	15,000 sf
Pool Lap Lanes	8-10	2
Intramural Fields	4	2

NATIONAL REC STANDARDS
CSUF SRC

POTENTIAL SOLUTION

4

EXPANDING TITAN STUDENT UNION

ASSOCIATED STUDENTS INC., CSUF | STUDENT WELLNESS INITIATIVE

- Modernize the food court
- Provide affordable food vendors and healthier options
- Quiet/study lounge space
- Group study areas
- Offices for campus partners



POTENTIAL SOLUTION

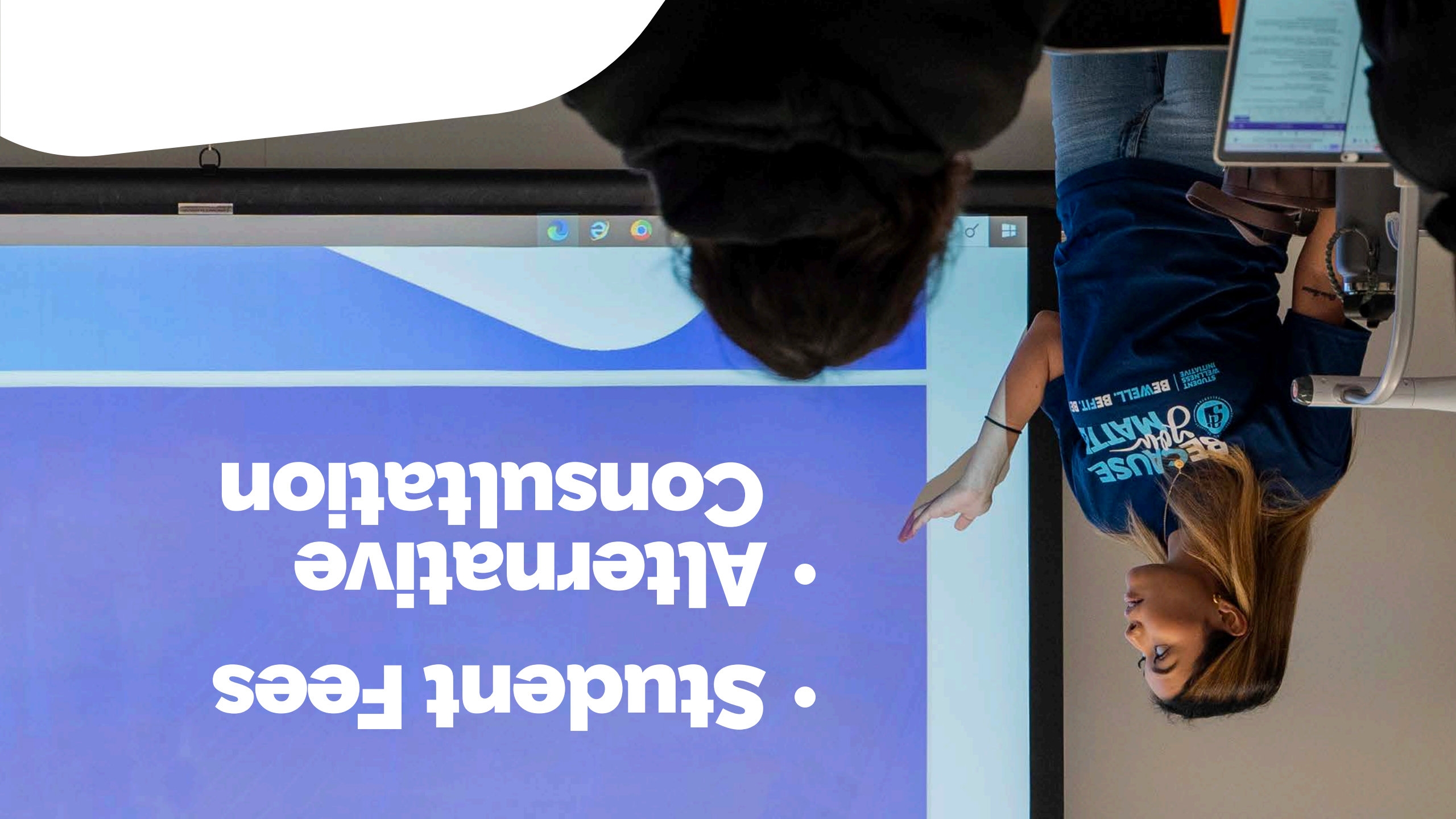
5

ENHANCING ASI'S CURRENT PROGRAMS & SERVICES



- Expand ASI programming, events, and concerts for students
- More resources for clubs and ICCs
- Address rising long-term financial costs
- Repair and improve aging TSU & SRC

- Student Fees
- Alternative Consultation

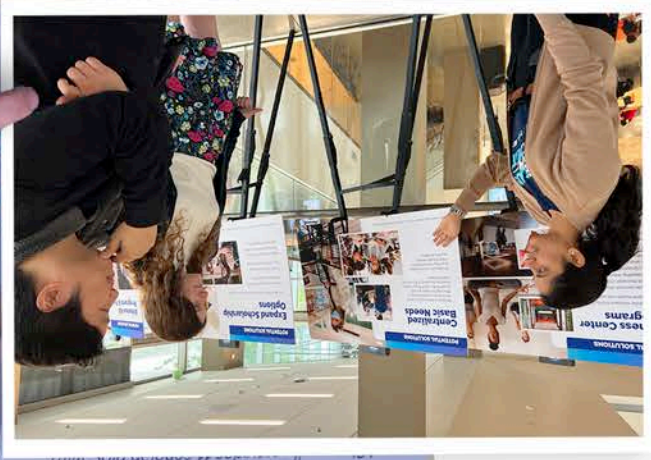


ALTERNATIVE CONSULTATION

Fall 2022 - Spring 2023

Our meaningful
student engagement

- Students Engaged (8,788)
- Presentations (190)
- Kick-off & Pop-ups (9)
- Tabling & Showroom (32)
- Social media (77,520)
IMPRESSIONS
- Surveys (5,217)
RESPONDENTS



STRONG STUDENT SUPPORT OF INITIATIVE

PROPOSED SOLUTIONS

STUDENTS IN SUPPORT OF PROPOSED SOLUTIONS

1	Expand wellness programs and create a new wellness center	80.6%
2	Centralize all CSUF basic needs services in a one-stop-shop facility	81.2%
3	Increase funding for student scholarships offered by ASI	85.0%
4	Enhance current ASI programs and services	64.5%
5	Expand Student Recreation Center (SRC) spaces	72.0%
6	Expand Titan Student Union (TSU) spaces	82.0%
7	Provide more ASI financial and operational support to Diversity Initiatives and Resource Centers (DIRC)	71.0%

• Data from Spring 2023 survey

ALTERNATIVE CONSULTATION

Fall 2023 - Spring 2024

Our meaningful
student engagement

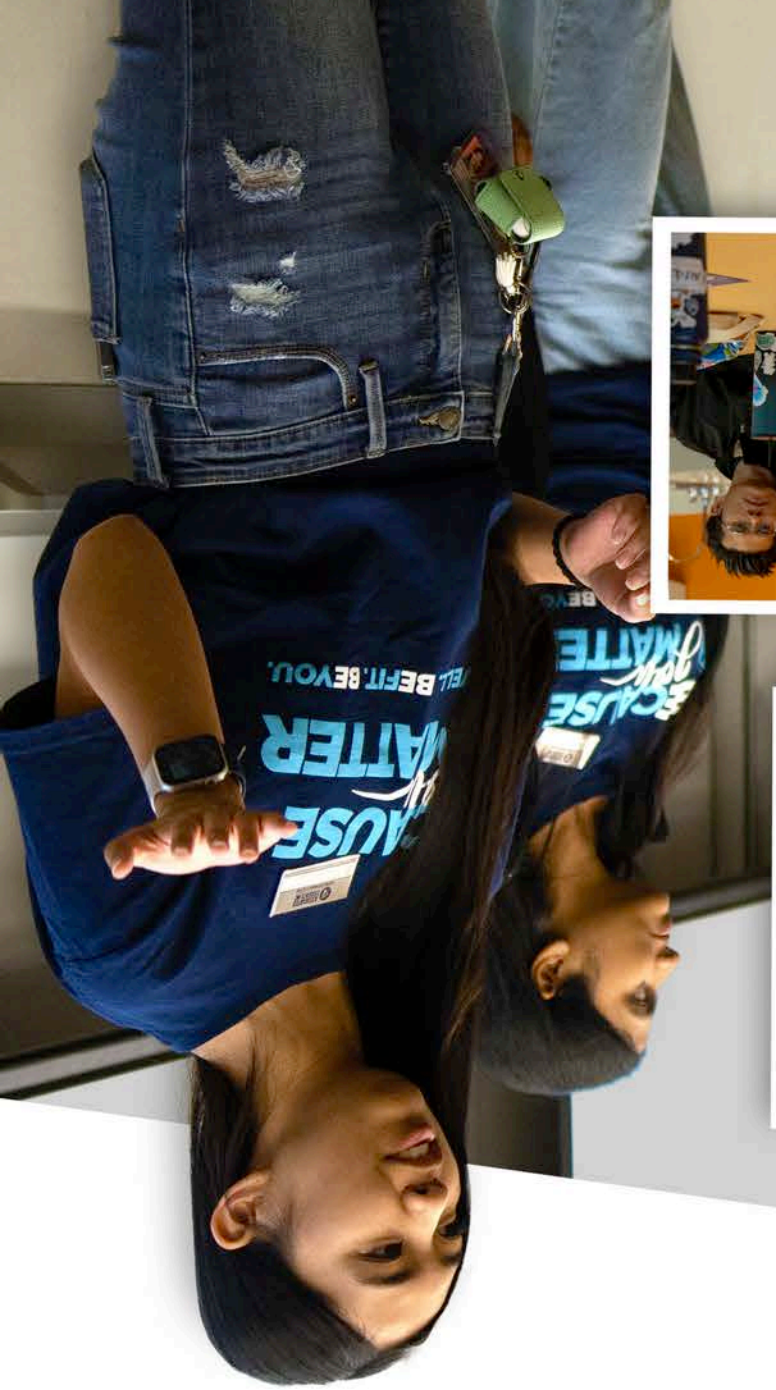
● Students Engaged (5,276)

● Presentations (198)

● Tabling & Asynchronous (34)

● Social media (33,690)
IMPRESSIONS

*



ASI'S ORIGINAL REQUEST

Based on the results of the Alternative Consultation in Spring 2023, combined with the support of the ASI Board of Directors, ASI requested that the Campus Union Fee be increased by \$440 per semester in Fall 2027 based on the following schedule:

2024-2025: \$49/semester

2025-2026: \$65/semester

2026-2027: \$127/semester

2027-2028: \$199/semester



CALIFORNIA STATE UNIVERSITY, FULLERTON®

BOARD OF DIRECTORS



12-1 IN FAVOR

CSUF

STUDENT FEE

ADVISORY COMMITTEE



UNANIMOUS

FALL 2024 UPDATE

- Lower interest rates

- Higher enrollment

- The original \$440 plan could now be realized

for a maximum of
\$365 per semester

~~\$440~~

\$365

PER SEMESTER

\$75 LESS

PHASED YEARLY FEE INCREASE CAMPUS UNION FEE

TOTAL CAMPUS UNION
FEE PER SEMESTER

\$2211

YEAR 1
2025-2026

\$2666

YEAR 2
2026-2027

\$372

YEAR 3
2027-2028

\$536

YEAR 4
2028-2029

\$40

PER SEMESTER
INCREASE FROM PREVIOUS YEAR

\$55

PER SEMESTER
INCREASE FROM PREVIOUS YEAR

\$106

PER SEMESTER
INCREASE FROM PREVIOUS YEAR

\$164

PER SEMESTER
INCREASE FROM PREVIOUS YEAR

PROGRAMS, SERVICES, AND CONSTRUCTION TIMELINE

YEAR 1

- Expanded club funding
- Wellness programming & workshops
- Funding for additional CAPS counselors
- Funding for Peer Health Ambassadors
- Expanded ASI student programs
- First ASI Fall Concert
- Expanded scholarships for students
- Wellness collaboration efforts with colleges
- Begin design planning for SRC, TSU, & Wellness Center

YEAR 2

- Additional club funding
- Expanded wellness programming & workshops
- Funding for additional CAPS counselors continues
- Funding for Peer Health Ambassadors continues
- Additional expansion of ASI student programs & collaborations
- Expanded scholarships for students
- Begin centralization of Basic Needs services
- Finalize design planning for SRC, TSU, & Wellness Center
- Some construction begins

YEAR 3

- Construction continues
- Relocate some TSU services to alternative campus locations
- Some ASI staff relocated to accommodate construction
- Food Court renovated with alternative food options provided
- SRC temporarily redesigned to allow for expansion & space repurposing in years 1 and 2 continue

YEAR 4

- Construction is completed
- New Wellness Center opens for use
- Expanded & renovated TSU & SRC are available
- Centralized Basic Needs is completed
- All student wellness programs & services are offered



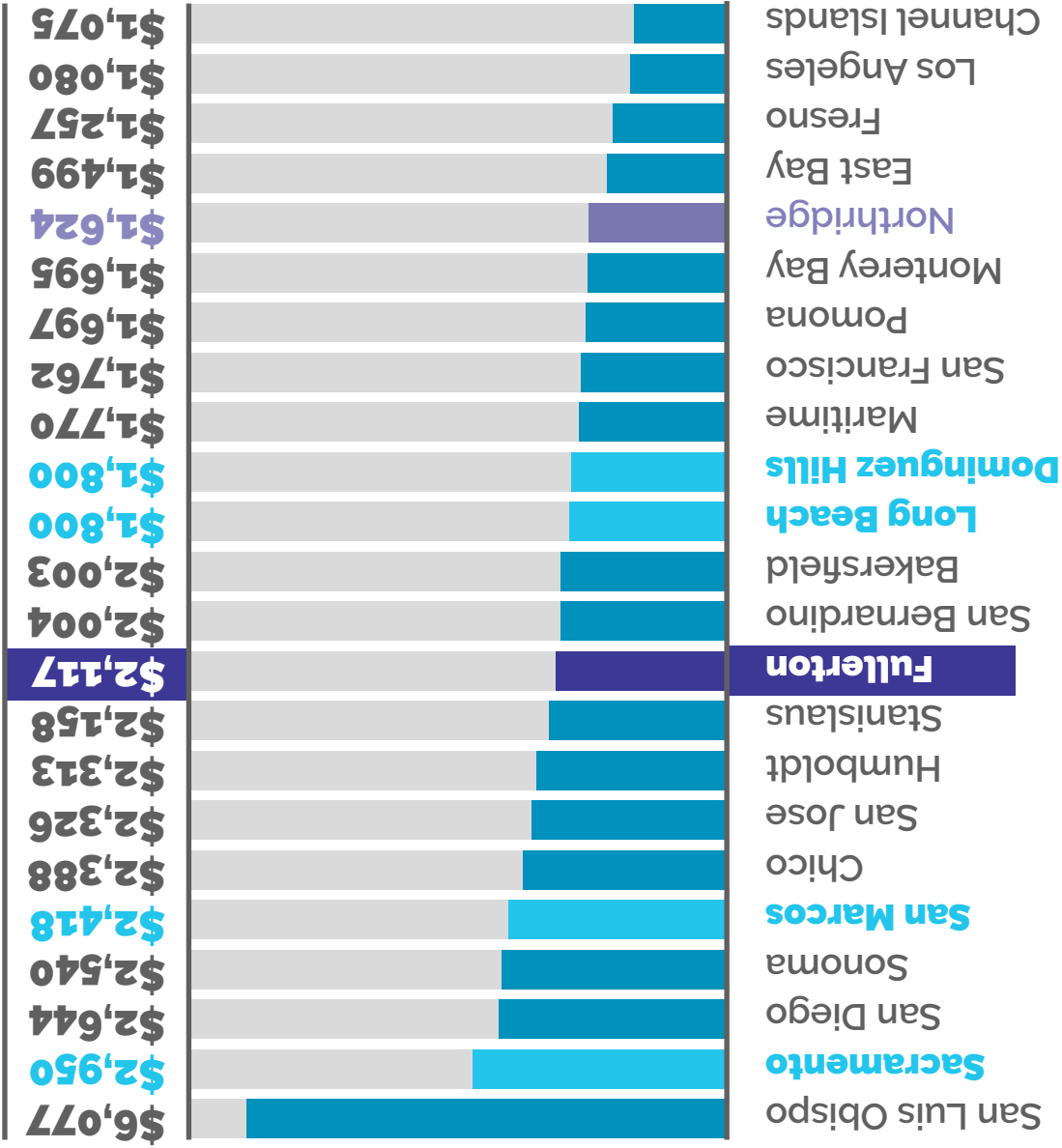
CSU TOTAL CATEGORY II FEES

Fee projection for 2028-2029 includes projected and approved fee increases at Sacramento, San Marcos, Long Beach, Dominguez Hills, and Northridge

*Last increase to the CSUF Campus Union Fee was \$30 in 2008 for the Student Recreation Center

** Does not include adjustments due to inflation

Based on 2024-2025 fees (www.calstate.edu)



FINANCIAL AID

- Campus fees, including this increase, can be covered by certain types of financial aid (for example: Middle-Class Scholarship, scholarships, grants, and loans). But not all types of aid can be applied.
- Based on information from the CSUF Office of Financial Aid, approximately 75% of CSUF students receive Financial Aid for their education experience.
- If a student currently receives financial aid, additional financial aid can be applied to this increase because it is an expansion of an existing mandatory fee.



WHAT DOES IT MEAN FOR TITANS?

- ASI student leaders will have a say in important student wellness services

- With comparable programs and facilities, CSUF won't be left behind

- Studies show that students who maintain their physical and mental health cope better with academic stress

- Students who are physically, mentally, and emotionally well are more likely to persist in their education and graduate, consistent with CSU goals related to GI2025



Stress
Sensors

Robotic
Companionship

Environmental
Engineering Studies

Computer Science
Wellness App

General Ed
Student-led Classes

Financial Literacy
Workshops

Family Financial
Planning

Student Parent
Support

Minor in
Wellness

Peer Financial
Planners

Faculty
Wellness Grants

Undocumented
Student Support

Internships

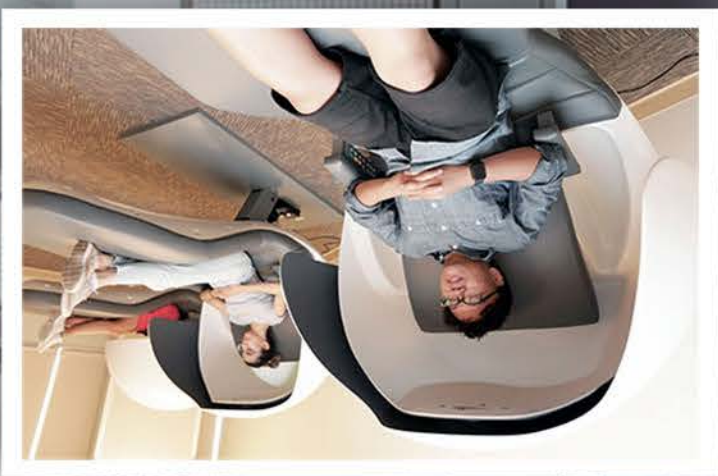
CAPS
Satellite

CAPS
Counselors

COLLABORATIVE EFFORTS



IMPROVE THE TITAN EXPERIENCE



WELLNESS & BASIC NEEDS



BECAUSE *you* MATTER

QUESTIONS? FEEDBACK?



ASSOCIATED STUDENTS INC
STUDENT
WELLNESS
INITIATIVE

BECAUSE *you* **MATTER**

A RESOLUTION REAFFIRMING SUPPORT OF THE ASI STUDENT WELLNESS INITIATIVE

Sponsor: Gavin Ong

Co-Sponsors: Jared Brown, Arianna Neeki, Brian Rubio, Andrea Solares

WHEREAS, the Associated Students Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by the ASI Board of Directors that sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, the ASI Student Wellness Initiative is a holistic approach to student success focused on comprehensive student wellness improvement through programmatic and service expansions and facility improvements including construction of a Student Wellness Center, centralizing campus Basic Needs, wellness construction improvements to the Student Recreation Center and Titan Student Union, and expansion of ASI programs and services; and

WHEREAS, following a fall 2022 to spring 2023 Alternative Consultation outreach period designed to receive student feedback through meaningful engagement methods like classroom presentations, informational sessions and connecting with students, the ASI Board of Directors approved the ASI Student Wellness Initiative in Spring 2023 by a 12-1-0 vote; and

WHEREAS, to ensure continued CSUF student support for the ASI Student Wellness Initiative following a change in campus leadership, ASI continued its efforts to raise awareness and gather feedback through an expanded Alternative Consultation process for the 2023-2024 academic year; and

WHEREAS, the ASI Board of Directors is continually interested in addressing the wellness needs of the CSUF students who have reported struggles with stress, anxiety, depression, lack of sleep, and other mental and physical issues; and

WHEREAS, the first Alternative Consultation process in Spring 2023 determined that there was overwhelming support from the CSUF student body (over 65%) in support of raising the student union fee to implement the ASI Student Wellness Initiative; and

WHEREAS, the expanded second Alternative Consultation process in fall 2023 to spring 2024 reaffirmed the CSUF student body's support for the ASI Student Wellness Initiative by a 2-1 support, even in light of the CSU tuition increase; and

WHEREAS, the Alternative Consultation process was followed as directed by all CSU policies, the CSUF Student Fee Advisory Committee, and the two prior CSUF Presidents and it surpassed the active student engagement and number of students who participated in the last Alternative Consultation process conducted at CSUF (e.g., 2014 Student Success Initiative Fee); therefore let it be

RESOLVED, ASI fully endorses the ASI Student Wellness Initiative that raises the Campus Union Fee in phases over four years totaling \$536 per semester in Fall 2028 that includes construction and programmatic upgrades designed to address the wellness needs of CSUF students; let it be

RESOLVED, that this Resolution be distributed to CSUF President Ronald Rochon, the CSUF Student Fee Advisory Committee, and the ASI Executive Director.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton, on the third day of December in the year two thousand and twenty-four.

Gavin Ong
Chair, Board of Directors

Noah Alvarez
Secretary, Board of Directors

Kathleen Postal, ASI Chief Financial Officer
November 21, 2024

Quarterly Budget Review
First Quarter

Finance Committee



Quarterly Budget Review

- Recap
 - Budget analysis is key to managing the organization.
 - This analysis tells a story.
 - It provides an overview of where the money is spent.
 - Are we meeting the goals of the organization?

Quarterly Budget Review

When

- There are four quarters in a fiscal year.

- 1st Quarter ends 9/30/2024
- 2nd Quarter end 12/31/2024
- 3rd Quarter ends 3/31/2025
- 4th Quarter ends 6/30/2025

Budget to Actual

- Key metric
 - What percentage of the budget has been utilized?
- Budget: 25%
- Budget: 50%
- Budget: 75%
- Budget: 100%

Quarterly Budget Review

What is the process?

- Every month Accounting reviews the Financial Statements for the organization.
- Data is pulled from the accounting system, Sage.
- Each department head has access to see their information monthly.

- At the end of the quarter a summary report is prepared.
- It is reviewed by the Corporate Leadership Team.
- Then it goes to the Finance Committee
- The Finance Committee brings it before the full Board.

AS Income Statement

Revenue	Budget	Actual	Variance	%
AS Fees/Admin	\$ 5,601,138	\$ 614,877	\$ 4,986,261	11%
AS Indirect Income	\$ 1,946,607	\$ 486,652	\$ 1,459,955	25%
Children Center	\$ 1,841,507	\$ 558,186	\$ 1,283,321	30%
Student Government	\$ 58,078	\$ (3,230)	\$ 61,308	-6%
Student Programming	\$ 438,000	\$ -	\$ 438,000	0%
TOTAL	\$ 9,885,330	\$ 1,656,485	\$ 8,228,845	17%
Expense	Budget	Actual	Variance	%
Salary & Benefits	\$ 5,931,601	\$ 1,514,820	\$ 4,416,781	26%
Professional Fees	\$ 1,038,954	\$ 156,948	\$ 882,006	15%
Promotional Items	\$ 169,727	\$ 49,663	\$ 120,064	29%
Awards & Scholarships	\$ 553,571	\$ (1,750)	\$ 555,321	0%
Hospitality & Staff Dev	\$ 467,233	\$ 70,244	\$ 396,989	15%
Insurance	\$ 41,500	\$ 26,993	\$ 14,507	65%
Supplies	\$ 294,055	\$ 37,287	\$ 256,768	13%
Rental Equipment	\$ 309,530	\$ 36,567	\$ 272,963	12%
Software & Payroll Servi	\$ 216,240	\$ 60,286	\$ 155,954	28%
Travel	\$ 391,171	\$ 23,267	\$ 367,904	6%
Capital Projects	\$ 25,254	\$ 58	\$ 25,196	0%
Utilities	\$ 38,000	\$ (370)	\$ 38,370	-1%
Other Operating	\$ 189,894	\$ 47,705	\$ 142,189	25%
In-Kind Expenses	\$ 80,000	\$ -	\$ 80,000	0%
Pension Exp-CALPERS	\$ -	\$ 458,712	\$ (458,712)	0%
TOTAL	\$ 9,746,730	\$ 2,480,431	\$ 7,266,299	25%

TS Income Statement

Revenue	Budget	Actual	Variance	%
TS Student Fees/Admin	\$ 11,785,255	\$ 14,905	\$ 11,770,350	0%
Building Engineering	\$ 72,491	\$ 8,196	\$ 64,295	11%
TSU Income	\$ 873,590	\$ 235,753	\$ 637,837	27%
SRC Income	\$ 670,000	\$ 323,302	\$ 346,698	48%
TOTAL	\$ 13,401,336	\$ 582,156	\$ 12,819,180	4%
Expense	Budget	Actual	Variance	%
Salary & Benefits	\$ 7,163,030	\$ 1,563,494	\$ 5,599,536	22%
Contracts/Professional	\$ 1,630,304	\$ 304,374	\$ 1,325,930	19%
Promotional Items	\$ 33,750	\$ 21,839	\$ 11,911	65%
Hospitality & Staff Dev	\$ 33,780	\$ 15,586	\$ 18,194	46%
Insurance	\$ 307,000	\$ 258,862	\$ 48,138	84%
Supplies	\$ 281,445	\$ 56,958	\$ 224,487	20%
Furniture/Fixture/Equip/Softw	\$ 303,920	\$ 59,312	\$ 244,608	20%
EO 1000 to Campus	\$ 120,000	\$ -	\$ 120,000	0%
Travel	\$ 30,000	\$ 2,675	\$ 27,325	9%
Capital Projects	\$ 286,164	\$ 28,843	\$ 257,321	10%
Utilities	\$ 750,000	\$ (781)	\$ 750,781	0%
Other Operating	\$ 2,461,943	\$ 647,424	\$ 1,814,519	26%
Pension Exp- CALPERS	\$ -	\$ 458,712	\$ (458,712)	0%
TOTAL	\$ 13,401,336	\$ 3,417,298	\$ 9,984,038	25%

TS Highlights

- TBB Income – 36%
 - E-Sports – 57%
 - Gaming Income – 45%
- SRC Income – 48%
 - Titan Youth – 94%

ASI 1st Quarter Financial Statement

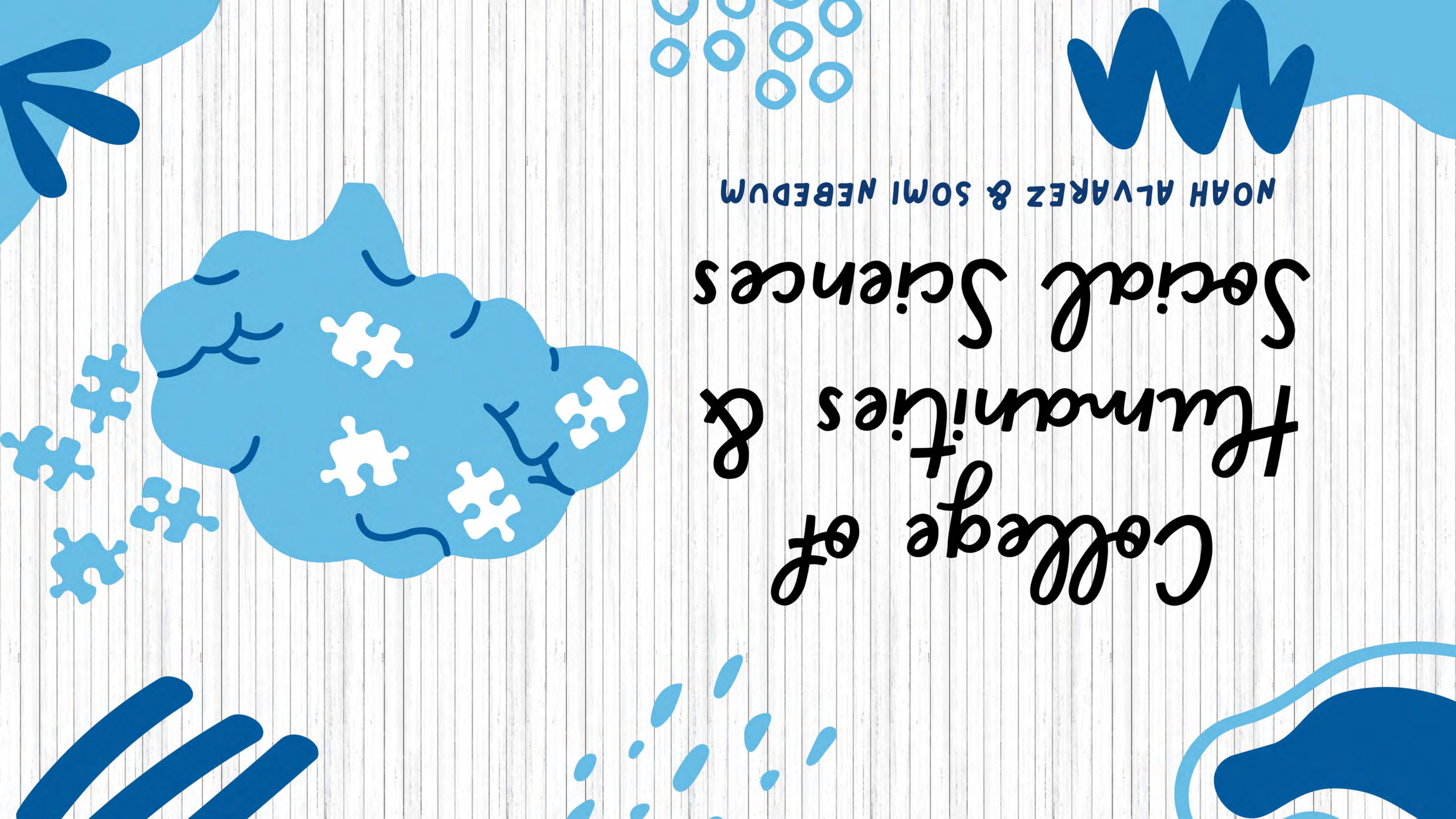
Revenue	Budget	Actual	Variance	%
AS/TS Student Fees/Admin	\$ 17,386,393	\$ 629,783	\$ 16,756,610	4%
Building Engineering	\$ 72,491	\$ 8,196	\$ 64,295	11%
TSU Income	\$ 873,590	\$ 235,753	\$ 637,837	27%
SRC Income	\$ 670,000	\$ 323,302	\$ 346,698	48%
AS Indirect Income	\$ 1,946,607	\$ 486,652	\$ 1,459,955	25%
Children Center	\$ 1,841,507	\$ 558,186	\$ 1,283,321	30%
Student Government	\$ 58,078	\$ (3,230)	\$ 61,308	-6%
Student Programming	\$ 438,000	\$ -	\$ 438,000	0%
TOTAL	\$ 4,954,192	\$ 1,364,909	\$ 3,589,283	28%
Salary & Benefits	\$ 13,094,631	\$ 3,078,314	\$ 10,016,317	24%
Contracts/Professional	\$ 2,669,258	\$ 461,322	\$ 2,207,936	17%
Promotional Items	\$ 203,477	\$ 71,502	\$ 131,975	35%
Hospitality & Staff Dev	\$ 501,013	\$ 85,830	\$ 415,183	17%
Furniture/Fixture/Equip	\$ 243,920	\$ 59,312	\$ 184,608	24%
Insurance	\$ 348,500	\$ 285,855	\$ 62,645	82%
Supplies	\$ 575,500	\$ 94,245	\$ 481,255	16%
Software & Payroll Services	\$ 276,240	\$ 60,286	\$ 215,954	22%
Travel	\$ 421,171	\$ 25,941	\$ 395,230	6%
Capital Projects	\$ 311,418	\$ 28,901	\$ 282,517	9%
Utilities	\$ 788,000	\$ (1,151)	\$ 789,151	0%
Other Operating	\$ 3,514,938	\$ 729,946	\$ 2,784,992	21%
In-Kind Expenses	\$ 200,000	\$ -	\$ 200,000	0%
Pension Exp- CALPERS	\$ -	\$ 917,424	\$ (917,424)	0%
Total Expenses	\$ 23,148,066	\$ 5,897,729	\$ 17,250,337	25%



QUESTIONS?

College of Humanities & Social Sciences

NOAH ALVAREZ & SOMI NEBEDUM



SOMI NEBEDUM



^ HSS BOARD REPRESENTATIVE

^ 4TH YEAR PSYCH MAJOR, BIO MINOR

^ 3RD YEAR RESIDENT ADVISOR

^ CHOC VOLUNTEER & COPE HEALTH SCHOLAR

asboard-hss@fullerton.edu

NOAH BLVAREZ



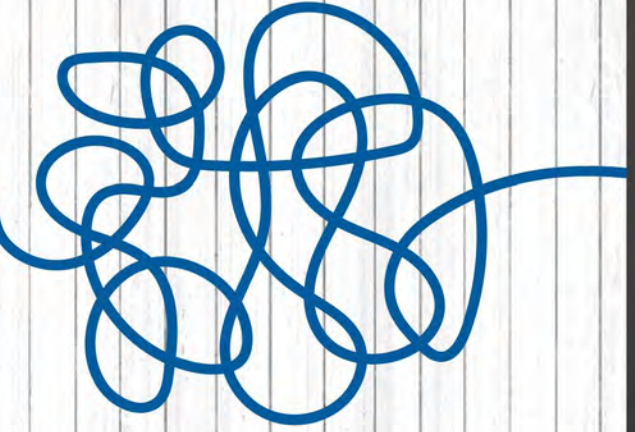
^ BOARD OF DIRECTORS SECRETARY

^ 4TH YEAR PSYCHOLOGY MAJOR

^ RESIDENT ADVISOR - LGBTQ+ THEME COMMUNITY

^ CHOC CLINICAL RESEARCH ADMINISTRATION

asboardsecretary@fullerton.edu



DR. JESSICA STERN

- Appointed June 1st, 2024
 - Served as interim dean for the College of HSS since January 2024
- Earned a doctorate and master's degree in history from Johns Hopkins University and a bachelor's degree in history from Reed College
- Joined CSUF in 2007
 - Served as chair of the Department of History
 - Associate dean for student relations
- Serves on the California State University Student Success Network Advisory Board
 - Directed various projects such as: CSU Hispanic-Serving Institution Community Grant, the Mellon Mays Undergraduate Fellowship program, and the Latinx Lab for Storytelling and Social Justice
- Goals for the college:
 - enhance student success through new opportunities
 - developing community partnerships



MEET OUR DEAN !

ABOUT HSS

- Our bachelor's and master's degrees prepare students for a wide range of professions, for graduate school, and for advanced professional study in fields such as law, education, public administration, clinical psychology, and business!
- opportunities for students to participate in professional internships, faculty research projects, and for being active members of numerous student clubs and organizations.

DEPARTMENTS

- Geography and the Environment
- History
- Latin American Studies
- Liberal Studies
- Modern Languages & Literatures
- Philosophy
- Politics, Administration, and Justice
- Psychology
- African American Studies
- Aging Studies (formerly Gerontology)
- American Studies
- Anthropology
- Asian American Studies
- Chicana and Chicano Studies
- English, Comparative Literature, and Linguistics
- Environmental Studies
- Sociology
- Religious Studies (formerly Comparative Religion)
- Women and Gender Studies



STUDENT SUCCESS INITIATIVES

STUDENT SUCCESS CENTER

- Location : H-112
- M-F : 8 AM - 5PM

WORKSHOP ROOM RESERVATIONS

- Can be reserved for events/workshops for student focused or professional development opportunities.
- **HSS STUDENT SUCCESS TEAM RECORDED WEBINARS**
- Workshops to ensure success at university
- EX : How to graduate in 2 years, time management, etc.

STUDY ABROAD PROGRAM

- London
- South Korea
- Taiwan
- Italy
- Ghana
- Spain

DEPARTMENT SCHOLARSHIPS ACADEMIC ADVISING



OUR ICG

Meet on Fridays from 11:00 am - 1:00 pm in a hybrid format.

Some clubs include:

- American Studies Student Association
- Titan Archaeology Club
- Student Association for Asian American Studies
- Geography Club
- The Acacia Group
- Linguistics Student Association
- Students of Color and Allies
- Alpha Kappa Delta International Sociology Honor Society
- Women and Gender Studies Student Association

Upcoming Events!

HSS Week 2025 will be April 7-11, 2025

OUR GOALS FOR HSS

ADVISEMENT

Advisors are hard to reach, and often not 100% knowledgeable on course requirements

- Discuss potentially hiring more advisors to accommodate for our large college
- Provide students with a course roadmap (ex. CBE) for those who want to plan courses themselves

COURSE ENROLLMENT

Actively supporting areas within our college to increase student enrollment and awareness through

- Fostering partnerships
- Amplifying Visibility
- Expand Outreach
- Leverage Resources

RESEARCH PROGRAM

First, we want to update our website that will direct students to the specific research program.

Inspo from college of NSM.

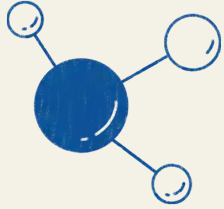
Emphasize the need for research for HSS majors.

Thank
you!



COLLEGE OF NATURAL SCIENCE AND MATHEMATICS

Brian Rubio & Arianna Neeki



Brian Rubio



★ Major: Biology;

Cell and Developmental Biology

Other Involvements:

← Resident Advisor

← Undergraduate and CHOC Research

← EAGR and DAMO President

← Dream Job: Pediatric Physician



Arianna Neeki



★ asboard-nsm@fullerton.edu



★ asboardvicechair@fullerton.edu



Both class of 2025!

★ Major: Biology;

Biotechnology and Molecular Biology

Other Involvements:

← Employed in Colton ER

← Vice President of New Member Education for

Panhellenic Sorority

← Clinical research centered around outcomes in

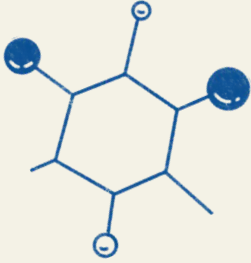
healthcare for underserved populations

Dream Job: Emergency Medicine Physician!

Dr. Marie Johnson

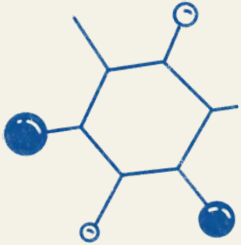


- Bachelor's degree in geological sciences from **Harvard College**.
- Doctorate in geological sciences from **Brown University**.
- 21-year teaching career at the United States Military Academy at West Point.
- Director of environmental program
- Coached women's lacrosse team
- Goals
 - Prepare students for graduate school or entry into the job market.
 - Develop students' lifelong habits of intellectual curiosity and truth-seeking.
 - Ensure students graduate on time and feel confident about their education and future challenges.
 - Maintain high morale among faculty and staff.
 - Ensure that faculty and staff feel heard and included in decision-making processes.
 - Create an equitable and inclusive environment, promoting diversity, inclusion, and equity.
 - Address global challenges such as sustainability, climate change, and renewable energy.
 - Support a collaborative and forward-thinking academic community.



About NSM

- Offers bachelor's and master's degrees in Biological Science, Chemistry, Geology, Physics, and Mathematics
- Over 120 full-time faculty and 2,900 students.
- Annually graduates ~390 bachelor's and ~65 master's students.
- Departments
 - Biological science
 - Chemistry and biochemistry
 - Geological sciences
 - Mathematics
 - Physics
 - 17 majors



Student Success Initiatives

Centers

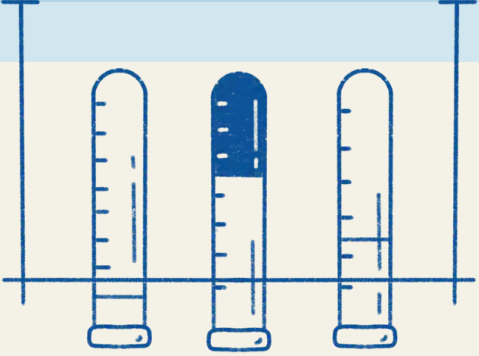
- Applied Biotechnology Studies
- Catalyst
- Computational and Applied Mathematics
- Desert Studies
- Gravitational Wave Physics and Astronomy

Programs

- McFadden Herbarium
- Biology Greenhouse Complex
- Fullerton Arboretum
- Ocean Studies Institute

NSM Student Success Center and Advising Team

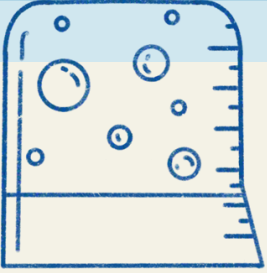
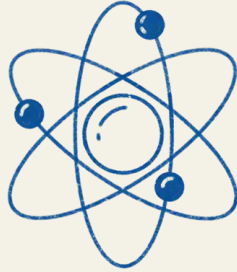
- Advising
- Tutoring
- Events and workshops
- NSM Clubs and organizations



Our ICC

Meets biweekly on Tuesdays from 4:30-5:30

- American Medical Student Association (AMSA)
- Beta Psi Omega
- Chemistry and Biochemistry (CBC)
- Flying Samaritans
- Geology Club
- Physician Assistants Coming Together (PACT)
- Pre-Dental Society
- Society for Advancement of Chicanos/Hispanics and Native Americans in Sciences (SACNAS)
- Student Health Professions Association (SHPA)
- Titan Emergency Medical Services and Education (TEMSAE)
- Biology Graduate Student Club
- Pre-Veterinary Club



Our Goals

01

Research Symposium

- NSM Biology Bilingual Research Symposium
- Feb 27th, 2025
- Opportunity for students to present in English and Spanish to family and friends

02

Course Enrollment

- **Expand Course Capacity:** Address limited lab space to prevent graduation delays.
- **Revise Curriculum:** Update programs to meet student and industry needs.
- **Simplify Majors:** Create streamlined degree pathways for efficient graduation.

03

Research Opportunity

- **Expand Lab Exposure:** Provide students with increased access to lab experiences.
- **Promote Research:** Highlight the value of undergraduate research opportunities.



December 3, 2024
Board of Directors
Executive Officers Report

PRESIDENT: Joe Morales
No Report

VICE PRESIDENT: Suzette Morales

No Report

CHIEF INCLUSION & DIVERSITY OFFICER: Andrea Rameriez Rivera

- No Report

CHIEF CAMPUS RELATIONS OFFICER: Haneefah Syed

Summary:

Hi everyone! I hope you all had a restful break. This week, I am going to try to finalize and complete all my initiatives for the semester and work towards planning spring. Please let me know if you are interested in helping the student conduct a social media campaign.

Projects:

- Student Conduct Video
- Titan Hub Video
- SLI Training
- Student Employee Recognition

Meetings

- 11/21 - Finance
- 11/21 - University Sustainability
- 11/21 - Food Pantry Volunteer
- 11/21 - ESC Meeting
- 11/22 - UAC Meeting
- 11/22 - 1:1 Rebecca
- 12/3 - 1:1 Rebecca

CHIEF GOVERNMENTAL OFFICER: Megan Hannoun
Summary:

I hope everyone had a restful Thanksgiving break! My commission and I are continuing our work for CHSS. Our goal is to have marketing post about CHSS and open the applications on Friday, December 6th. Applications will close on January 24th, 2025. **If you are interested in**

attending CHESS, you must apply! Applications are open to students at large and ASI **does not** get automatic admission to attend. I am also working with Annie Yea to host a leadership conference with Girls Inc. in the spring. The goal of this event will be to encourage young girls to go to college and pursue leadership opportunities in higher education. This event will offer leadership workshops to teach the skills required to pursue leadership positions!

Events/Meetings Attended:

- Lobby Corps Committee Meeting (11/19)
- Governance Committee (11/21)
- ASI Food Pantry Tabling (11/21)
- Casey 1:1 (11/22)
- Annie Yea 1:1 (11/25)
- Ingrid 1:1 (12/2)
- Civic Engagement Working Group (12/2)
- CGO/MCD Check In (12/2)

Projects:

- CHESS

- o Final approval of the application
- o Application opens (tentative): December 6th
- o Application closes: January 24th

- Girls Inc.

- o Waiting to hear back from Annie regarding Girls Inc. event
- o Connect with campus partners for event involvement

GOALS FOR NEXT WEEK:

- Study!

CHAIR: Gavin Ong

Summary:

Hi everyone,

Welcome to the last Board Meeting for the semester.

Thank you to everyone for all the hard work they've put in this semester. Being so attentive and passionate about ASI and helping our student body.

Finals are coming up soon! It's definitely hard to try and get back into study mode after having the Fall Recess. It feels cruel to come back for 3 weeks of school. I'm still in holiday mode. But we've got this!

Please be careful of burnout. I know people are starting to feel it, make the time to destress, slow down just a bit and not overrun yourselves.

ASI Food Pantry Pop-Up went amazingly. Thank you to everyone who volunteered. The event finished super quickly the second day – just shows how massive the turnout was!

Again, if you ever need help or assistances. Please find me, Joe, Suzy, or Brian.

Events/Meetings Attended:

- Monthly meeting with Provost Dabirian
- Monthly meeting with VP Porter
- COMM Board Pair meeting with Rebecca
- ASI Food Pantry Pop Up event
- Dave & Keya with top 3 meeting
- Monthly meeting with VP Forgues
- Dave, Keya, & Jeff meeting with top 3

Projects:

- ASI Wellness Initiative

VICE CHAIR: Brian Rubio

Summary:

Hello everyone! Happy last Board of Directors meeting for this semester. I hope you are doing well and your semester is going great! As we wrap up this semester, I wanted to thank each and every one of you for your continued dedication and work. It truly makes me happy being able to work with each of you and learn more about your personal and academic goals. As always, please reach out to me or anyone on our team if you have any questions. I am here to support you and to help you achieve your goals!

HAPPY LAST COUPLE OF WEEKS OF THIS SEMESTER!

Events/Meetings Attended:

Committee:

Projects:

SECRETARY: Noah Alvarez

Summary: No report

Events/Meetings Attended

Committee:

Projects:

TREASURER: Samantha Ngo

Summary: I hope you all had a wonderful Thanksgiving break with friends and family! This past week, the Finance Committee held our last meeting of the semester! During this meeting, we had an action item for the resolution to approve the policy concerning fundraising and a contingency request from the Pakistani Student Association, which was amended from \$5000 to \$4000. We also discussed the ASI investment review for the Children's Center portfolio and quarterly financial report.

Events/Meetings Attended:

- 11/20 1:1 Rebecca
- 11/21 Finance Committee Meeting
- 11/21 CBE Marketing Chat

Committee: Finance Committee: Resolution to approve the policy concerning fundraising and a contingency request from the Pakistani Student Association. Discussion item on ASI investment review for the children's center portfolio and quarterly financial report.

Projects: N/A