



CHILDREN'S CENTER

CALIFORNIA STATE UNIVERSITY, FULLERTON™

November 17, 2017

CALL TO ORDER

Jessica Sherman called the meeting to order at 12:01 p.m.

ROLL CALL

Members present: Forgues, Kelman, Plaza, Sherman, Snyder

Members absent: Nguyen, Rider

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

Without objections Nguyen and Rider were excused.

APPROVAL OF AGENDA

(M) Snyder **(S)** Forgues moved to approve the agenda as presented.

APPROVAL OF MINUTES

(M) Kelman **(S)** Snyder moved to approve the minutes as presented.

PUBLIC SPEAKERS

Dr. Dave Edwards recommended for the committee members to introduced themselves. Dr. Edwards explained that there is staff support and voting members who compose the committee. Dr. Edwards clarified that the voting members are the only ones that can make motions. Staff is advised not to participate as often in order to encourage the committee members to discuss.

REPORT:

Director of Children's Center

Please refer to Rivera's attached presentation with additional information of the Children's Center current events.

Rivera informed the committee about the Children Center Parents and Pals club (CCPAP). The purpose of the club is to assist the Children Center in finding fundraiser alternatives. The extra funds would allow the Children Center the ability to send teachers to conferences, fund transportation, contract trainers and public speakers.

Rivera informed the committee of the different age groups per classrooms.

- The Nest: 4 months to toddlers
- The turtle: older infants & toddlers
- Butterfly: older Infants & toddlers
- Bunny & Sunshine: 3-5 years of age (Preschool)

Rivera informed the committee of the funding program and accreditation grants received:

- Department of Education
- CSPP- California State Preschool Program
- CCTR
- Health Care Program Grant
- Food Program Grant- CSAP (provides nutritionist meals)

Rivera clarified that with an attendance of 150 children there would still be vacancies. They are part time vacancies that are mixed within the age group. Rivera stated that Friday is the day with the least amount of children.

Chair

Sherman informed that committee that she visits the Children Center weekly on Friday to meet with Rivera to discuss the facility.

NEW BUSINESS

- a. **Action: Approval of ASI Resolution Regarding the Children's Center Operating Hours** **Children Center 17/18 001 (M) Snyder (S)** Forgues moved to consider approving the ASI Resolution regarding the Children's Center Operating Hours.

Sherman yielded to Carol McDoniel, ASI Director of Administration.

McDoniel clarified that the hours for Monday- Thursday are 7:30 am – 7:00 pm and 7:30 am -5:15 on Friday's. During summer, winter intersessions and breaks the hours of operations change to 7:30 am- 5:30 pm Monday-Thursdays.

McDoniel clarified that the grey column is 2017-2018 academic year and the white column is 2018-2019 academic year. The chart includes dates the campus would be closed. Non-student dates are days teachers are training. (Please refer to the attached resolution).

Sherman yielded to Dr. Edwards.

Dr. Edwards explained the reason why the committee is approving the ASI resolution regarding the Children's Center Operation Hours. Prior to budget preparation there are standard items that the Board of Directors and committees approve. One if the items is the operating hours. This allows Rivera to prepare the budget to determine the expense to operate the Children Center. The second action item on the agenda is to determine how much the Children Center student and non-student family fees. This is an annual process for these two items to come to the Children Center Committee.

Discussion ensued.

Sherman moved into a roll call.

Children Center 17/18 001 Passed 5-0-0

- b. **Action: Approval of ASI Resolution Regarding the Children's Center Student and Non-Student Family Fee Rates** **Children Center 17/18 002 (M) Forgues (S) Kelman** moved to consider approving the ASI Resolution regarding the Children's Center Student and non-student Family Fee Rates.

Dr. Edward clarified that the committee would approve 2018-2019 academic Children Center Student and non-student family fee rates.

Dr. Edwards stated that the Children Center is very unique because it serves a smaller population compared to other ASI programs. The children Center is heavily subsidize with ASI student fees compared to all other programs that serve students.

The previous four years, Associated Students Inc. (ASI) has pulled from reserves to balance the budget. Dr. Edwards stated that ASI would be working towards fixing the financial issue.

Dr. Edwards informed the committee that in 2018-2019 there would be another 50 cent increase to the minimum wage. The increase would impact all student employees in the organization including a significant number of student employees at the Children Center. The previous year's minimum wage increase was not addressed and causes ASI to increase the fees. Dr. Edwards clarified that the parent fees were increased 6%.

Dr. Edwards asked the committee to discuss if it would be better for parents to see 1-2 increase to their parent fees or a 6-10% increase every three years.

Lionel Lawrence, Director of Financial Services stated that they were proactively working towards determining what additional outside funds could the Children Center receive. A few areas were evaluated in ASI that would reduce expenses such as operation, staffing etc.

Forgues would like clarification on off campus fees.

Rivera clarified that within a 10 mile radius the Children Center was at or above \$30 per week. This would be for infant or preschool age group. Rivera stated that this is based on the amount of child care a person may need.

Plaza stated that she would prefer a fee increase every 3 years because it would allow a parent to budget for the next few years properly.
 Kelman stated that he would appreciate high communication regarding the fees so it is not a surprise for parents. Improved communication would benefit the parents.
 Dr. Edwards stated that a cost analysis is completed on a yearly basis.
 Snyder questioned if there will be a 6-10% increase for the following academic year.
 Dr. Edwards stated that the 6% was the previous year only. A cost analysis was completed in order to determine the percentage of increase.
 Dr. Edwards reminded the committee that there could be other expenses aside from the minimum wage increase. If inflation increase that would impact.
 Dr. Edwards stated that grant money is received to serve underrepresented families. ASI has returned funds back to the state and federal government because there was not enough families that would benefit from those grants. Sending money back does ultimately affect California State University Fullerton.
 Discussion ensued.

Roll Call

ROLL CALL VOTES		
	001	002
Forgues	Yes	Yes
Kelman	Yes	Yes
Nguyen	ABSENT	ABSENT
Plaza	Yes	Yes
Rider	ABSENT	ABSENT
Sherman	Yes	Yes
Snyder	Yes	Yes
Results	5-0-0	5-0-0

ANNOUNCEMENTS/MEMBERS’ PRIVILEGE

McDoniel informed the committee members that the Finance Committee had approved the Children’s Center capital expenditures. McDoniel stated that the Increased funding was used to replace the playing turf and increase security cameras within the facility. McDoniel clarified that funding would be for 2018-2019 fiscal year.

McDoniel clarified that the cameras were requested by the University Police Department.


Dr. Edwards stated that the cameras would be a tool to review certain accusations made by students. The main purpose would be for safety and security of the children. Sherman thanked the committee for their attendance and wished everyone a great Thanksgiving break.

ADJOURNMENT

The meeting adjourned at 12:41 p.m.



 Jessica Sherman, Children’s Center Committee Chair



 Laila Dadabhoy, President / CEO



 Kristyne Robles, Recording Secretary



CALIFORNIA STATE UNIVERSITY, FULLERTON™

A Resolution for Approval of the Children's Center Hours of Operation

Sponsor: Jessica Sherman

WHEREAS, The Associated Students, CSUF, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

WHEREAS, ASI owns and operates ASI CSUF Children's Center on campus; and

WHEREAS, the ASI Children's Center works to support CSUF student parents as they pursue their education, and to support CSUF staff and faculty parents as they work and teach; and

WHEREAS, The Board of Directors establishes the Children's Center operating budget and approves programs and services; and

WHEREAS, the current operating hours of the Children's Center during the fall and spring semesters are 7:30 a.m. to 7:00 p.m. Monday through Thursday, 7:30 a.m. to 5:15 p.m. Fridays, and during intersession, summer, and break weeks are 7:30 a.m. to 5:30 p.m. Monday through Thursday, and 7:30 a.m. to 5:15 p.m. Fridays; and

WHEREAS, these hours are meeting the needs of our student population, let it therefore be

RESOLVED, ASI management recommends keeping the operating hours for the ASI CSUF Children's Center for the 2018-19 academic year the same as the current year: 7:30 a.m. to 7:00 p.m. Monday through Thursday, 7:30 a.m. to 5:15 p.m. Fridays during the regular semester, and 7:30 a.m. to 5:30 p.m. Monday through Thursday, and 7:30 a.m. to 5:15 p.m. Fridays during intersession, summer, and break weeks; and let it be further

RESOLVED, that this resolution be distributed to the following departments, divisions, and/or entities for their support, consideration, and appropriate action: Children's Center Committee Chair, ASI Executive Director, ASI Associate Executive Director, ASI Children's Center Director, ASI Director of Administration, and ASI Director of Financial Services.

Adopted by the Board of Directors of the Associated Students, CSUF, Inc.,
on the fifth day of December, two thousand and seventeen.



BOARD OF DIRECTORS

CALIFORNIA STATE UNIVERSITY, FULLERTON™

Nicholas Jakel

Chair, Board of Directors

Jesse Rodriguez

Vice Chair/Secretary, Board of Directors

Associated Students, California State University, Fullerton, Inc., President/CEO, does hereby
[] approve / [] refuse to approve this resolution.

Laila Dadabhoy, ASI President/CEO

Date

Children's Center

Hours of Operation: July 2018 - June 2019

	2017-2018	2018-2019
REGULAR HOURS: Summer		
<u>Monday July 2-Friday, August 17, 2018</u>		
Monday-Thursday	7:30 am-5:30 pm	7:30 am-5:30 pm
Friday	7:30 am-5:15 pm	7:30 am-5:15 pm
Saturday-Sunday	Closed	Closed
HOLIDAYS, SPECIAL HOURS: Summer		
<u>Independence Day</u>		
Wednesday, July 4, 2018	Closed	Closed
<u>Fall Semester Prep</u>		
Monday, August 13-Friday, August 17, 2018	non-student days	non-student days
REGULAR HOURS: Fall Semester		
<u>Monday August 20-Friday, December 14, 2018</u>		
Monday-Thursday	7:30 am-7:00 pm	7:30 am-7:00 pm
Friday	7:30 am-5:15 pm	7:30 am-5:15 pm
Saturday-Sunday	Closed	Closed
HOLIDAYS, SPECIAL HOURS: Fall		
<u>Labor Day</u>		
Monday, September 3, 2018	Closed	Closed
<u>Veterans Day (observed)</u>		
Monday, November 12, 2018	Closed	Closed
<u>Fall Recess (Thanksgiving Week)</u>		
Monday, November 19-Tuesday, November 20, 2018	7:30 am-5:30 pm	7:30 am-5:30 pm
Wednesday, November 21, 2018	Closed	Closed
Thursday, November 22-Friday, November 23, 2018	Closed	Closed
REGULAR HOURS: Intersession		
<u>Monday, December 17, 2018 - Friday, January 18, 2019</u>		
Monday-Thursday	7:30 am-5:30 pm	7:30 am-5:30 pm
Friday	7:30 am-5:15 pm	7:30 am-5:15 pm
Saturday-Sunday	Closed	Closed
HOLIDAYS, SPECIAL HOURS: Intercession		
<u>Winter Break</u>		
Monday, December 17-Friday, December 21, 2018	non-student days	non-student days
Saturday, Dec. 22, 2018-Tuesday, January 1, 2019	Closed	Closed
<u>Spring Semester Prep</u>		
Monday, January 14-Friday, January 18, 2019	non-student days	non-student days
<u>Martin Luther King Jr. Day</u>		
Monday, January 21, 2019	Closed	Closed
REGULAR HOURS: Spring Semester		
<u>Monday, January 22 - Friday, May 17, 2019</u>		
Monday-Thursday	7:30 am-7:00 pm	7:30 am-7:00 pm
Friday	7:30 am-5:15 pm	7:30 am-5:15 pm
Saturday-Sunday	Closed	Closed

Children's Center

Hours of Operation: July 2018 - June 2019

	2017-2018	2018-2019
HOLIDAYS, SPECIAL HOURS: Spring		
<u>Presidents' Day</u>		
Monday, February 18, 2019	Closed	Closed
<u>Spring Break</u>		
Monday, March 25-Thursday, March 28, 2019	7:30 am-5:30 pm	7:30 am-5:30 pm
<u>Cesar Chavez Day</u>		
Friday, March 29, 2019	Closed	Closed
<u>Commencement</u>		
Saturday, May 18-Sunday, May 19	Closed	Closed
REGULAR HOURS: Summer		
<u>Monday, May 20 - Sunday, June 30, 2019</u>		
Monday-Thursday	7:30 am-5:30 pm	7:30 am-5:30 pm
Friday	7:30 am-5:15 pm	7:30 am-5:15 pm
Saturday-Sunday	Closed	Closed
HOLIDAYS, SPECIAL HOURS: Summer		
<u>Memorial Day</u>		
Monday, May 27, 2019	Closed	Closed



CALIFORNIA STATE UNIVERSITY, FULLERTON™

A Resolution for Approval of the Children's Center fees

Sponsor: Jessica Sherman

WHEREAS, The Associated Students, CSUF, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

WHEREAS, ASI owns and operates ASI CSUF Children's Center on campus; and

WHEREAS, the ASI Children's Center works to support CSUF student parents as they pursue their education and graduate, and to support CSUF staff and faculty parents as they work and teach; and

WHEREAS, current Children's Center student and non-student rates were increased for fiscal year 2017-2018; and

WHEREAS, management is taking steps to mitigate the increase of operational cost of the Children's Center and is proposing that student and non-student rates remain at the 2017-18 level for the 2018-2019 academic year; therefore let it be

RESOLVED, the student and non-student rates for the 2018-19 academic year be set according to the attached chart; and let it be finally

RESOLVED, that this resolution be distributed to the following departments, divisions, and/or entities for their support and consideration: Director of the Children's Center, ASI Executive Director, Children's Center Committee Chair, ASI Director of Administration, ASI Associate Executive Director, and ASI Director of Financial Services.

Adopted by the Board of Directors of the Associated Students, California State University, Fullerton, Inc., on the fifth day of December in the year two thousand and seventeen.

Nicholas Jakel
Chair, Board of Directors

Jesse Rodriguez
Vice Chair/Secretary, Board of Directors

Associated Students, California State University, Fullerton, Inc., President/CEO, does hereby
[] approve / [] refuse to approve this resolution.

Laila Dadabhoy, ASI President/CEO

Date

ASI CHILDREN'S CENTER

FEE SCHEDULE 2017-2018 AND 2018-19

	STUDENT RATES		NON-STUDENT RATES	
	Hourly	Weekly	Hourly	Weekly
Infants under 18 months	\$7.95	\$286.00	\$11.40	\$403.00
Toddlers 18 to 35 months	\$7.62	\$268.00	\$10.87	\$387.00
Preschool 3 years and older	\$5.82	\$207.00	\$8.22	\$292.00
Sibling of preschool age	\$5.04	\$176.00	\$7.16	\$257.00

A stylized, colorful illustration of a landscape. The foreground features rolling green hills in various shades of green, with a brown path winding through them. On the left, there is a green tree, a purple flower, and an orange flower. A small red bird is flying in the sky above the tree. The background consists of light blue and white wavy bands representing a sky or water.

AsI, CSUF Children's Center

2017-2018
Director's report

Children's Center current events

- Environmental Sustainability Student organization collaboration
- Children's Center Annual Country Fair
- Children's Thanksgiving Feast
- Camp Titan toy drive
- CCPAP (Children Center Parents and Pals club)

Children's Center Master teachers ,Student & Intern staff

- Eight Master Teachers
- Infant classroom
- Toddler classroom
- Preschool classroom
- Total of 90 students employed for Fall semester

Class	Part time students	Interns
Infant's	23	9
Toddler's	22	10
Preschool	17	9

Classroom ratios & enrollment

- Infant classroom ratios 1-3
- Toddler classroom ratios 1-4
- Preschool Classroom 1-8
- Total current enrollment 151 children.

Nest 23
children

Turtle 23
Children

Butterfly 35
Children

Bunny 31
Children

Sunshine 39
Children



2017
Children's center
Country Fair

Photo station



2017 Annual Country Fair



Nest Infant & Turtle Toddler Classroom

Country fair activity

Preschool activities and Petting zoo



Petting Zoo
Star Rooster



Preschool
Collage activity



Preschool
Face painting activity



Billy Goat show



ASI Environmental Sustainability Student Organization

*Bringing awareness at the
Children's Center Country Fair!*





*Preschool Bunny & Sunshine classrooms
Thanksgiving feast 2017*



*Infant & Toddler Nest and Turtle classrooms
Thanksgiving feast 2017*



*Camp Titian Toy drive 2017
In Progress*





L. Non-State-Subsidized Rates (All rates are subsidized by the Associated Student

	Student Rates		Non-Student Rates	
	Hourly	Weekly	Hourly	Weekly
Infants under 18 months	\$7.95	\$286.00	\$11.40	\$403.00
Toddlers 18 to 35 months	\$7.62	\$268.00	\$10.87	\$387.00
Preschool 3 years & older	\$5.82	\$207.00	\$8.22	\$292.00
Sibling of preschool age	\$5.04	\$176.00	\$7.16	\$257.00

Program Funding Grants and accreditation 2017-2018

- *Grants received from Department of Education*
- *CSPP - \$171,488.00 (California State Preschool program)*
- *CCTR- \$398,372 (General Child care & Development Programs)*
- *CACFP- \$50,000 (Child and adult food program) provides nutritious meals and snacks that meets federal guidelines.*
- *NAEYC Accredited - (National Association for the education of young children).*

Items to ponder on for 2019-2020

- *Center operation hours*
- *Childcare for Alumni families*
- *Fees*



Thank you for your time!