



Minutes

Children Center Advisory Committee

 Wed February 26th, 2020

 11:00am - 12:00pm PST

 Titan Student Union, Board Room

 **In Attendance**

Call to Order

Linares called the meeting to order at 11:00 am.

Roll Call

Members Present: Alvarez, Estrada, Flowers, Linares, Neal, Praitis, Segovia

Members Absent: Rider

Non-Voting Members Present: Robles, Palacios

Non-Voting Members Absent: None

*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting is considered not to be in attendance.]

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance.]

Approval of Agenda

(M) Alvares (S) Cortes moved to approve the agenda.

Approval of Minutes

a. **04/30/18, 10/25/18/, 11/29/18, 03/04/19, 10/16/19**

(M) Alvarez (S) Calderon moved to approve minutes

Public Speakers

Members of the public may address Children's Center Advisory Committee members on any item appearing on this posted agenda or matters impacting students.

Reports

a. Chair

b. Director, Children's Center

Please review the attached presentation.

Palacios gave a brief introduction.

Palacio stated the goal is to provide internships, jobs and professional training that are focused in working in the field. The main goal is to provide excellent education.

Student stay 2-3 years which is good in the field of child care facility.

Lydia stated the Children's Center had 3 audits in 2019-2020.

Review the attached audit information.

Lydia reviewed the recent changes being made for the Children's Center:

- Hours of Operations
- 2% fee increase due to the minimum wage increasing that is impacting the funding for the center
- Capital request approved to change the center flooring
- Outdoor furniture has been replaced
- Increase mud kitchens
- Target and focus on student parents since there is high need for services. The center will collaborate with the Univeristy to offer more services

Praitis, do you have parents who are not utilizing the Children's Center and call the Center for questions regarding services you offer?

Lydia, yes we get calls for specific hours they need, development concerns and guidance.

Lydia second presentation was regarding the parent survey results.

How many parents are enrolled in the center?

Lydia answered, about 135.

Linares, did you have any parents expressing their concerns about the fee increase?

Lydia stated, the parents agree with the change to the fee increase. Lydia clarified, the fee increase will only affect full cost paying parents and not subsidy program families.

Linares asked, was the newsletter sent to parents?

Lydia, the Children Center maintains communication with parents and highlight current event on campus. Lydia informed the committee, lesson plans are sent weekly and lesson plans for toddlers are sent bi-weekly.

Calderon, since the fees were increase due to minimum wage. Will it be increased again due to the other wage increase?

Lydia stated with one more wage increase and other expenses increasing we need to do consistent increases to prevent asking for student fee to increase. The effects of not increasing fees would be having to cap enrollment.

Unfinished Business

New Business

a. Discussion: Committee Membership

The committee will discuss the membership of the Children's Center Advisory Committee

Linares informed the committee she had sought advice toward changing the membership.

Linares stated it would be important to add another student parent to the committee in order to have more student voices.

Linares yielded to Segovia.

Segovia expressed her interest in increasing the student parent voices.

Linares moved into discussion.

Lydia expressed her interest in having more voices on the committee. This would allow to have more perspectives on different parent needs.

Alvarez, asked if it would be difficult to meet quorum.

Alyssa, how often are these meetings held? Alyssa expressed her concern towards increasing the amount of student parents involvement.

Alvarez, student parents can change?

Linares, yes it can be changed.

The committee discussed what they recommend.

Announcements/Member's Privilege

Linares stated it will be as action item for the next Children's Center.

Avila encouraged the committee to attend the different events being held in March to celebrate the Women's History Month.

Adjournment

Meeting was adjourned at 12:04

Approved, ASI Board of Directors Consent, 8/25/2020:



Selene Hanna (Aug 26, 2020 14:04 PDT)

Selene Hanna, ASI Board Treasurer/Secretary



Susan Collins, ASI Board Recording Secretary

Children Center Committee Attendance

Committee Members	Present	Absent
Alvarez, Sidney	X	
Estrada	X	
Flowers, Alisa	X	
Linares, Maria	X	
Neal, Trevor	X	
Praitis, Irena	X	
Rider, Toby		X
Segovia, Christina	X	
Palacios, Lydia	X	
Robles, Kristyne	X	

ASI CSUF Children's Center Spring 2020



ASI Student Staff and Intern Information

- 88 part time Classroom Student Staff
- 3 part time Clerical Student Staff
- 5 part time Kitchen Student Staff
- 28 ASI Student Interns whom are enrolled through CICE and earning academic credit.
- 8 Student employee graduates at the end of Fall 2019.



Current family enrollment

- Represents Figures from Spring 2020 weeks 1-6



Group	Hours	Percentage
Subsidy	10,576	48
FC Students	4156	19
F/S	5766	26
Community	1726	7

Enrollment is up around 12% this year compared to week 6 of last year.

CCAMPIS grant has enabled us to subsidize 4 student families whom are not eligible for state funding but do receive the Pell grant.

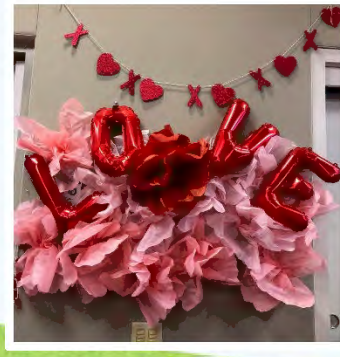


*Some Center
Events*

Family Movie Night, Friendship Party and International Education week...



Sweet and Creative Treats Event





Lunar New Year



Collaboration Updates

A few current, ongoing and future collaborations:

- Sharon Chappell- Department of Elementary and Bilingual Education provided staff training on using art for social emotional regulation.
- Aja Mckee- Department Special Education provided staff training on Behavioral Strategies in Early Education.
- As a way to ensure our children are prepared for the transition to Kindergarten, we have been attending the North OC Directors Group which focuses on the Early Development Index. This index is based on 5 developmental areas. Staying abreast of this and connecting with our local school district staff allows us to enrich our curriculum with activities that are a important for the transition to kindergarten.
- In March, we will welcome the ASI Governance Board for a craft and snack event.
- In March, we will host a hearing screening clinic in conjunction with the Speech and Hearing Department on Campus.
- In March, in collaboration with ASIP Union and Special Programming, we will host a family movie night.



Audit and Licensing Updates.....

It has been the year of audits. We had three audits this past year.

- Our audit parade was started by the Chancellor's office. This audit did present one finding. We have implemented a new child paperwork tracking system and improved paperwork procedures to ensure the timely receipt of enrollment paperwork.
- Our Annual audit proved to be a bit tougher this year as we welcomed a new audit firm. We are working with ASI financial services to improve our expense cost allocations and ensure we are tying income and expenses to specific grants. In the past, we comingled everything and now are moving to an improved allocation system.



Audit and Licensing continued.....

- Our Contract Monitoring review occurred in November 2019. We had not had a review for about 7 years. This went amazing and we were given lots of technical assistance and lots of positive feedback. One of the greatest compliments was received when our analyst told me that our program was one he would definitely send his child too. This is one of the highest compliments considering all the programs he reviews and visits. We did have three minor environmental improvements to make. We have submitted and received approval of our corrected item list.
- In January, on the first day of the semester, our Community Care Licensing analyst came to perform her annual review. We had a successful review with all areas being deemed in compliance.



Things we are working on....

- We are continuing to be kind to nature and one another.
- Focus on our indoor and outdoor classrooms.
- Literacy, Language, Math and Art are things we take part in throughout our day in every classroom.
- Continue to engage in STEM activities that will encourage us to become lifelong thinkers and do all we can to change the world with the tools and power we are given.
- You are never too young to use a crayon, tend to a garden or try new things.
- Continue to make learning fun and understand that learning happens in everything we do.
- Continue to offer both guided and non guided curriculum that will allow both instruction and free thinking.



Some changes coming

- As a way to better utilize resources and our funding, we will begin closing at 6:00PM.
- We will implement a 2% fee increase to help offset the minimum wage impact to our program.
- We have had the approval of two capital project requests. One is to replace flooring in the Center and the other is outdoor furniture, including mud kitchens and specialized materials that will improve our outdoor classroom areas.
- Continuing to work with the University on improving services to our and all student parents.



Parent Survey Results

1. How satisfied are you with the overall quality of this program?

❖ 92.7% Very Satisfied, 7.3% Satisfied, 0% Not Satisfied

2. Do you feel that:

a) Your child is safe in this program?

❖ 100% Yes, 0% No

b) Your child is happy in this program?

❖ 100% Yes, 0% No



Parent Survey Results

3. Have you received information from the program about the following?

a) How children develop at different ages

❖ 89% Yes, 11% No

b) How your child is doing in the program

❖ 96.3% Yes, 3.7% No

c) Schedule of weekly activities

❖ 98.8% Yes, 1.2% No

d) Where to report health or safety concerns and complaints

❖ 87.8% Yes, 12.2% No

e) Experience and training of program staff

❖ 88.9% Yes, 11.1% No



Parent Survey Results

4. How satisfied are you with these characteristics of your child's program?

a) How assistant teachers communicate with you

❖ 77.8% Very Satisfied, 19.8% Satisfied, 2.4% Not Satisfied

b) Parent volunteering opportunities

❖ 72% Very Satisfied, 23.1% Satisfied, 4.9% Not Satisfied

c) Learning Environment

❖ 89% Very Satisfied, 9.8% Satisfied, 1.2% Not Satisfied

d) Health and safety policies and procedures

❖ 92.7% Very Satisfied, 6.1% Satisfied, 1.2% Not Satisfied

e) Nutrition/Meal Program/Dietary Accommodations

❖ 85.4% Very Satisfied, 12.2% Satisfied, 2.4% Not Satisfied



Parent Survey Results

5. Have you had a chance to volunteer in the classroom?

❖ 25% Yes, 75% No

6. Would you like more opportunities?

❖ 63.1% Yes, 36.9% No

7. What are the barriers that make it difficult for you to volunteer?

a) Time: 67.3%

b) Finances: 8.6%

c) Interests: 2.9%

d) Not aware of these opportunities: 13.5%

e) Other: 7.7%



Upcoming Assessments

- As part of our CCAMPIS (Child Care Access Means Parents in School), we are working with the CREAL Department on campus for some more detailed assessments to take place in April and May of this year.
- They will do some detailed surveys for Professional Staff, Parents, Student Staff and Interns.
- They will also hold focus groups to set a baseline and then see if and how the grant improves our program over the previous year. This information will also be used to determine which areas we should focus on as we set our goals for the upcoming year.



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