





## Minutes

### Children's Center Advisory Committee

 Tue September 13th, 2022

 3:00pm - 4:30pm PDT

 ASI Boardroom - Titan Student Union

 **In Attendance**

#### 1. **Call to Order**

Morgan Diaz, Board Vice Chair and Children's Center Advisory Committee Chair, called the meeting to order at 3:01 pm.

#### 2. **Roll Call**

Members Present: Diaz, Toh-Heng, Pugh, Vences

Members Absent: None.

Liaisons Present: Allen, Aquino, Kelley, Palacios

Liaisons Absent: None

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

\* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

\*\* Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

#### 3. **Approval of Agenda**

**Decision:** (Vences-m/Toh-Heng-s) The agenda was approved by unanimous consent.

#### 4. **Approval of Minutes**

None.

None.

#### 5. **Public Speakers**

None.

#### 6. **Reports**

##### a. **Chair:**

Diaz provided verbal highlights from her report. She did not provide a written report.

##### b. **Associate Executive Director**

Allen provided highlights from her written report. The report is an attachment to the minutes.

#### 7. **Unfinished Business**

None.

There was no unfinished business.

#### 8. **New Business**

##### a. **Action: Resolution for Approval of the Children's Center Hours of Operation**

*The committee will consider approving the resolution to approve the Children's Center's Hours of Operation for 2023-2024*

**CCAC 22/23 001 (Vences-m/Pugh-s) The committee will consider approving the resolution to approve the Children's Center's Hours of Operation for 2023-2024.**

Diaz yielded the floor to Lydia Palacios to review the resolution.

Palacios shared they do not have any plans to change the hours from what they currently are.

Diaz yielded the floor to Allen. Allen had nothing to add stating that the hours are standard.

Diaz opened the floor to questions and discussion. There were no questions or points of discussion.

Diaz asked if there were any objections to moving to a roll call vote. There were no objections.

**Decision: CCAC 22/23 001 (Vences-m/Pugh-s) The resolution to approve the Children's Center's Hours of Operation for 2023-2024 has been adopted.**

**b. Discussion: Children's Center Parent Survey Results**

*The committee will discuss the results of the Center's Parent's Survey*

**The committee will discuss the results of the Center's Parent's Survey**

Diaz yielded the floor to Palacios to review the results of the Parent's survey.

Palacios shared the survey results and areas the Center would like to improve given the responses they received.

Palacios said since the enrollment is larger this year, they plan to do another survey.

Kelley asked for additional information regarding the ways a parent can volunteer. Palacios shared the various ways a parent can volunteer including assisting with crafts or being a member of the CCAC.

Allen asked why the parent interaction section was so low. Palacios shared the main reason interaction was so low was due to COVID restrictions.

Allen asked what the center is doing to increase interaction. Palacios shared the various ways that they are increasing engagement.

Someone asked for additional information regarding the diaper program and who can take advantage of the system. Palacios said they give priority to students but would not turn away faculty parents in need. Palacios recommended reaching out for the forms to submit an application to request diapers when they need them.

**c. Discussion: Children's Center Fall 2022 Plans and Expectations**

*The committee will receive information and discuss the Fall 2022 Plans and Expectations*

**The committee will receive information and discuss the Fall 2022 Plans and Expectations**

Diaz yielded the floor to Palacios to review the Children's Center's Fall 2022 Plans and Expectations.

Palacios shared background information about the Children's Center and its origins.

Palacios informed members that the Center provides employment opportunities to students in addition to providing licensed and accredited child care.

Palacios informed members they receive grants to provide subsidized childcare for families.

Palacios said they struggle with letting people know that they are here on campus; as a result, they cannot accurately determine how many CSUF Students are in need of child care.

Palacios said they are currently providing child care to over 90 families which is 60% more than the previous semester.

Palacios shared that they have future goals to increase family and committee engagement.

Palacios shared the ways in the past that committee members would come and help; past members would come and read to the kids.

Diaz opened the floor to questions.

Vences asked if positions were still open for students to apply and volunteer. Palacios said they are still looking for substitutes and all permanent positions are filled at this time.

Vences asked where students can find additional information. Palacios said this information can be found on the ASI Website but recommended reaching out to her via email for any additional questions.

Diaz opened the floor to discussion.

Diaz shared with the Board that a recurring problem she sees is a lot of students on campus are unaware of the resources available to them.

Pugh asked if different department websites can have a page highlighting all the resources that can be available to them. Pugh said word of mouth is great, but they cannot tell everyone so a structure like this would be beneficial.

Allen said to make the announcement at the Board Meeting and request everyone speak with their Deans and they can add a link to the websites linking them to the ASI Website where their resources are.


## **9. Announcements / Members Privilege**

Diaz said that reading with the kids is very cute.

Pugh shared information about her work over the summer working with children in an effort to share ideas with Palacios.

## **10. Adjournment**

Diaz, Chair, adjourned the meeting at 3:45 p.m.



*Morgan Diaz*

Morgan Diaz, Children's Center Advisory Committee Chair

*Crystal Washington*

Crystal Washington, Recording Secretary



## Roll Call 2021-2022

09/13/2022 Children's Center Advisory Committee Roll Call

| Attendance  | Board Members |         |         |        |
|-------------|---------------|---------|---------|--------|
|             |               |         |         |        |
|             |               |         | Present | Absent |
| CHAIR(ARTS) | DIAZ          | MORGAN  | 1       |        |
| HSS         | TOH-HENG      | ALISA   | 1       |        |
| EDU         | PUGH          | NATALY  | 1       |        |
| HHD         | VENCES        | BERNICE | 1       |        |
|             |               |         | Present | Absent |
|             |               |         | 4       | 0      |

| Attendance         | Liaisons |       |         |        |
|--------------------|----------|-------|---------|--------|
|                    |          |       |         |        |
|                    |          |       | Present | Absent |
| SECRETARY(ARTS)    | AQUINO   | RAMON | 1       |        |
| PRESIDENT          | KELLEY   | LYDIA | 1       |        |
| Ass. Exec Director | ALLEN    | KEYA  | 1       |        |
|                    |          |       | Present | Absent |
|                    |          |       | 3       | 0      |

\*Recording Secretary: Crystaal Washington

# KEYA ALLEN – FALL REPORT

Associate Executive Director, ASI

September 13, 2022



# ASI Scholarships - Fall

- The scholarships awarded by Associated Students, Inc. are not restricted to any particular major or field of study. Each scholarship has specific criteria, you can read the full descriptions on the website.



The logo is a circular emblem with a dark blue background and a white border. At the top, the text "ASI SCHOLARSHIPS" is written in a white, sans-serif font. Below this, the website "ASI.FULLERTON.EDU" is written in a smaller white font. In the center, there are three orange icons: a graduation cap (mortarboard) at the top, a rolled-up diploma tied with a ribbon in the middle, and two dollar signs (\$) at the bottom. On either side of the diploma are stacks of books. At the bottom of the circle, the text "DEADLINE OCTOBER 10, 5PM" is written in a white, sans-serif font.



The logo for the Associated Students, Inc. (ASI) at California State University, Fullerton. It features a circular emblem with the letters "asi" in a stylized, lowercase font. The words "CALIFORNIA STATE UNIVERSITY" are written around the top inner edge of the circle, and "FULLERTON" is written around the bottom inner edge.

**APPLY TODAY!**

CONTACT US AT (657) 278-3295 OR  
ASISCHOLARSHIPS@FULLERTON.EDU  
WITH YOUR SCHOLARSHIP QUESTIONS



A standard black and white QR code located in the bottom right corner of the advertisement.

**11 SCHOLARSHIPS AVAILABLE NOW!**



# ASI Scholarships - Fall

- Adult Re-entry Scholarship
- Graduate Student Scholarship
- Harvey A. McKee Distinguish Student Leadership
- Kyle S. O'Brien Memorial Scholarship
- William G. Pollock Scholarship
- William D. Puzo Memorial Scholarship
- Student-Parent Scholarship
- Associated Students Inc., CSUF & Titan Shops Book Loan Scholarship Program
- Formerly Incarcerated Students Scholarship
- Titan Dreamers Scholarship
- International Students Scholarship

# ASI Scholarships

- Scholarship Application **Opens:**
  - Monday, **August 22, 2022** at 8AM
- Scholarship Application **Closes:**
  - Monday, **October 10, 2022** at 5PM
- Questions? Call or email at:
  - (657) 278-3295 or [asischolarships@fullerton.edu](mailto:asischolarships@fullerton.edu)

# Diaper Program

- The Children's Center places an order based on the sizes requested from the previous month and sends an email to the parents of enrolled children with a Wufoo link for specifying preferred diaper sizes.
- They will package and label the diapers and send families an email when they are ready for pick up
- If you have questions, email Lydia [lpalacios@fullerton.edu](mailto:lpalacios@fullerton.edu) or Deisy [deihernandez@fullerton.edu](mailto:deihernandez@fullerton.edu)

# ASI Food Pantry

- Serves to distribute foods and support students facing food insecurity.
- Any enrolled CSUF student can visit The Pantry, regardless of financial status, class level, residency, or enrolled unit amount.



The graphic features a light green background with a white shelf. On the shelf are a green apple with 'The Pantry Associated Students Inc.' written on it, a blue bottle of milk, and a bunch of yellow bananas. Below the shelf is a dark blue banner with a jar of jam. The ASI logo is visible on the jar. Text boxes provide information about services, visitation, and contact details.

**WHAT WE PROVIDE**  
The Pantry provides non-perishable pantry staples like produce, dairy, meat, snacks, and other food items for students.

**VISIT US!**  
Make an appointment through our website and grab some free, delicious food today! Students can make an appointment to visit as often as once per week.

**CONTACT US**  
[asifoodpantry@fullerton.edu](mailto:asifoodpantry@fullerton.edu)  
(657) 278-8756  
[asi.fullerton.edu/services/#FoodPantry](https://www.fullerton.edu/services/#FoodPantry)  
Titan Student Union 107A



# ASI Food Pantry



**ASSOCIATED  
STUDENTS INC**

**CALIFORNIA STATE UNIVERSITY, FULLERTON™**



CAL STATE FULLERTON'S ASSOCIATED STUDENTS INC AND THE DIVISION OF STUDENT AFFAIRS PRESENTS

# BEYOND THE CONVERSATION

A CONVERSATION WITH  
ACTOR,  
ACTIVIST,  
ENTREPRENEUR,

DANNY

TREJO

THURSDAY

SEPTEMBER

2022

6 PM

29

TITAN STUDENT UNION  
PAVILION



TO RSVP FOR  
BEYOND THE CONVERSATION  
SCAN THE CODE TO THE RIGHT.





# Events Calendar

| Event  | Date               | Time            | Location           |
|--|--------------------|-----------------|--------------------|
| <b>Beyond the Conversation - Danny Trejo</b> | 9/29/2022          | 6:00pm          | TSU Pavilion       |
| <b>ASI Scholarships</b>                      | 8/22/22 - 10/10/22 | 8:00am - 5:00pm | Online             |
| <b>Farmer's Market</b>                       | Tuesdays (weekly)  | 11:00am-2pm     | Near TITAN Letters |





**Resolution for Approval of the Children’s Center Hours of Operation**  
Sponsor: Morgan Diaz

**WHEREAS**, the Associated Students Inc., CSUF (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

**WHEREAS**, ASI is governed by ASI Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

**WHEREAS**, ASI operates the ASI CSUF Children’s Center on campus, works to support CSUF student parents as they pursue their education, and to support CSUF staff and faculty parents as they work and teach; and

**WHEREAS**, the ASI Board of Directors annually approves the Children’s Center operating budget, programs and services; and

**WHEREAS**, operating hours begin July 1, 2023 and continue through June 30, 2024; therefore let it be

**RESOLVED**, the ASI Board of Directors approves the hours of operation of the Children’s Center for 2022-2023 to be Monday through Thursday from 7:45 a.m. to 5:45 p.m., Fridays from 7:45 a.m. to 5:15 p.m. during the fall and spring semester and Monday through Thursday from 7:45 a.m. to 5:30 p.m., Fridays from 7:45 a.m. to 5:15 p.m. during winter and summer intersession and semester break weeks; and

**RESOLVED**, that this Resolution be distributed to applicable ASI departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the DATE day of MONTH in the year two thousand and twenty-two.

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Isabella Galvan  
Chair, Board of Directors

Ramón Aquino  
Secretary, Board of Directors



# Parent Survey Results

## 1. How satisfied are you with the overall quality of this program?

- ❖ 97.3% Very Satisfied
- ❖ 2.7% Satisfied
- ❖ 0% Not Satisfied

## 2. Do you feel that:

### a) Your child is safe in this program?

- ❖ 100% Yes
- ❖ 0% No

### b) Your child is happy in this program?

- ❖ 100% Yes
- ❖ 0% No



# Parent Survey Results

## 3. Have you received information from the program about the following?

### a) How children develop at different ages

- ❖ 97.3% Yes
- ❖ 2.7% No

### b) Parenting skills

- ❖ 89.2% Yes
- ❖ 10.8% No

### c) Where to report health or safety concerns and complaints

- ❖ 94.6% Yes
- ❖ 5.4% No

### d) Experience and training of program staff

- ❖ 94.6% Yes
- ❖ 5.4% No

### e) How you can get involved with your child's program

- ❖ 94.4% Yes
- ❖ 5.6% No



# Parent Survey Results

## 4. How satisfied are you with these characteristics of your child's program?

### a) Hours of Operation

- ❖ 70.3% Very Satisfied
- ❖ 29.7% Satisfied
- ❖ 0% Not Satisfied

### b) How assistant teachers communicate with you

- ❖ 81.1% Very Satisfied
- ❖ 18.9% Satisfied
- ❖ 0% Not Satisfied

### c) Interaction with other parents

- ❖ 64.9% Very Satisfied
- ❖ 32.4% Satisfied
- ❖ 2.7% Not Satisfied



# Parent Survey Results

## 4. How satisfied are you with these characteristics of your child's program? Continued...

### d) Parent volunteer opportunities

- ❖ 48.6% Very Satisfied, 45.9% Satisfied, 5.4% Not Satisfied

### e) Health and safety policies and procedures

- ❖ 86.1% Very Satisfied, 13.9% Satisfied, 0% Not Satisfied

## 5. Have you had a chance to volunteer in the classroom?

- ❖ 8.1% Yes
- ❖ 91.9% No



# Parent Survey Results

## 6. Would you like more opportunities?

- ❖ 80% Yes
- ❖ 20% No

## 7. What are the barriers that make it difficult for you to volunteer?

- a) Time: 50%
- b) Finances: 4.8%
- c) Interests: 0%
- d) Not aware of these opportunities: 35.7%
- e) Other: 9.5%







# Children's Center Fall 2022

# Children's Center History

- ASI Inc, CSUF Children's Center began in 1971 by a group of student parents, whom needed childcare to attend CSUF, at an offsite church.
- June of 1979 the Children's Center was moved to campus and was housed in the temporary buildings located off of Corporation Drive and State College.
- A Student Fee Referendum was passed to begin collecting fees entirely to fund a new Child Development Facility. The Facility opened in Spring 2011.
- For over 51 years now, The Children's Center has been a premier program of the Associated Students, Inc.





# What do we do?

- At this time, we are offering in person childcare services.
- We are currently operating 5 classrooms. The age range of children being offered in person care is 3 months to 6 years of age.
- Current hours of operation are 7:45-5:45 Monday through Thursday and 7:45-5:15 Friday.
- We continuously strive to implement a high quality early education program that provides a safe and nurturing environment while promoting the physical, social, emotional and cognitive development of young children.
- We also provide the opportunity for CSUF students to gain real life hands on experience, training and professional development tools to develop skills for future careers through on campus employment





# Who we are?



- 14 Professional Full Time Staff in charge of program administration, classrooms and food program. All professional staff have a range of 7 to over 32 years of experience working with young children, families and at campus childcare facilities.
- 3 grant funded Permitted Teachers that work in classrooms in the absence of Master Teachers.
- 53 Student Assistant Staff, which may include substitutes. Some of these students work at our front office and in our kitchen supporting our program.
- 19 Interns that are from Psychology, Human Services Department and CHAD Department. 19 CSUF students earning academic credit for interning at the Center.



- We are accredited by the NAEYC (National Association for the Education for Young Children).
- We operate a licensed facility and receive grant funding from Orange County Department of Education, California Department of Education, Department of Social Services and United States Department of Education to provided free or reduced childcare to families.

## Other Important Information



## Some Things Impacting our Programming

- Ability to determine how many students on campus are actually in need of care and informing students that in many instances care is free.
- Age changes for children to be able to attend Tk and Kindergarten has impacted our preschool program.
- Ongoing health concerns in the community.





## Some Future Work



- We will continue working on collaborating with other departments to build and increase services to CSUF Students and community.
- We will be working on improving our marketing of resources, videos and those electronic resources we have available.
- We will continue to move towards increasing operations and enrolling additional families in the upcoming months.
- Implemented a secondary advanced professional training program for our returning student employees. This will be individualized and specialized to meet the students needs.
- Increase family engagement opportunities.





# Questions

