



Minutes

ASI Children's Center Advisory Committee Meeting

Tue November 8th, 2022

2:30pm - 3:45pmPST

Ontiveros A - Titan Student Union

1. Call to Order

Morgan Diaz, Board Vice Chair and Children's Center Advisory Committee Chair, called the meeting to order at 2:34 pm.

2. Roll Call

Members Present: Diaz, Pugh, Samek, Toh-Heng, Vences

Members Absent: Hooks, Martin, Perez

Liaisons Present: Aquino, Kelley, Allen, Palacios

Liaisons Absent: Jasko (E)

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

 The absence for Jasko was approved by unanimous consent.

3. Approval of Agenda

 (Vences-m/Toh-Heng-s) The agenda was approved by unanimous consent.

4. Approval of Minutes

a. None

5. Public Speakers

None.

6. Reports

a. Chair

Diaz, Chair, did not provide a report.

b. Associate Executive Director

Keya Allen, Associate Executive Director, did not provide a report.

7. Unfinished Business

a. None

There was no unfinished business.

8. New Business

a. Action: Approving the Children's Center's 2023-24 Fees

The committee will consider approving the Children's Center's 2023-2024 Fees

CCAC 22/23 002 (Toh-Heng-m/Pugh-s) The committee will consider approving the Children's Center's 2023-2024 Fees.

Diaz yielded the floor to Palacios to review the Resolution.

Palacios shared highlights from her presentation. The presentation is an attachment to the minutes.

Palacios shared information on the continued fiscal obstacles. Including:

- Declining birth rates
- Minimum wage increases
- Minimum age decreases for TK in the city

Dr. Edwards asked Palacios to provide additional information on the waitlist process. Palacios reviewed the waitlist process and indicated that there are currently no children waiting to receive childcare at the Center. This is an area that the Center monitors closely and the reduction in interested families needing childcare services is concerning.

Palacios also notes policies and programming as points of challenges because of these ongoing obstacles.

Palacios yielded the floor to Carolyn Ehrlich, CFO, to share fiscal information for the Children's Center.

Ehrlich shared details on the Children's Center's Budget actuals for FY23 and expectations for FY24.

Ehrlich noted the loss after subsidy will continue to increase year after year if offset stays the same, requiring the use of other student fee dollars. Fee increase could mitigate the loss, but it will not solve the problem.

Ehrlich suggested the need for a long-term plan to ensure the success of the Center.

Dr. Edwards shared additional information on the Children's Center's Budget actuals for FY23 and expectations for FY24. Dr. Edwards ensured the Committee understood the materials that were presented prior to Palacios continuing with her presentation.

Palacios continued with her presentation and shared information on:

- Enrollment Changes
- The Benefits of Block Scheduling
- Proposed Rate Increase
- Financial Impact on Families

Allen asked if the average impact was related to the non-subsidized families. Palacios confirmed that the changes are only for non-subsidized. Palacios shared the subsidized families will not see any financial change.

Allen asked how many student families were being served, and how many were non-subsidized. Palacios confirmed 9 students are non-subsidized but 3 would not be affected by the change. For the 3 that would not be affected by the change, they will still be affected by the 2% but not by the hours scheduled. Average change for the other 6 families is 2.08 hours per week.

Palacios shared additional information on the subgroups of families who would experience a change and those who would not. For faculty-staff families 9 would have no impact on the weekly schedule, and 22 families will have increase of 2.89 hours per week. For community, 4 would have no impact and 6 families would have increase of 1.08 hours per week. Average change 2.34 hours per week.

Palacios continued with her presentation and shared information on:

- Ideas and Options to Face Challenges
- Issues that Need a Solution

Palacios summarized the main points of the presentation with how to continue funding the Center without using more fees, how to keep childcare affordable, and how to ensure competitiveness and quality without reliance on additional funding.

Diaz opened the floor to questions.

Samek asked Palacios to clarify the rates presented and when they would be implemented. Samek also asked if hourly rates were being removed. Samek asked how these proposed changes relate to the industry standard. Palacios confirmed the rates are for Y24. Palacios also confirmed hourly rates would no longer be referenced or used. Palacios shared the industry standard is more rigid than what the Children's Center is proposing and they are being more flexible for the benefit of the impacted families.

Samek asked how many families are utilizing the minimum amount required. Palacios shared that three (3) families attend the center for under 10 hours a week.

Samek encouraged the Committee to shift the framing of the fee increase to a mindset that says there would be a stable and consistent change to the fees as the years' progress.

Diaz opened the floor to discussion.

Diaz shared that she ultimately likes that the scheduling options are still flexible and thinks what is being proposed is a nice middle ground that keeps industry standards in mind.


Palacios shared she hopes she can get this approved quickly so they can disclose this information to the families currently utilizing the center as soon as possible.

Diaz is pleased that this change will assist the Center long term and personally believes this is a good choice.

Pugh asked if the Center can collaborate with community colleges in the area as birth rates decline. Pugh recommended having student parents at surrounding colleges utilize the Center. Pugh feels this will also increase the number of students at the local community colleges who want to come to CSUF, ultimately increasing enrollment.

Dr. Edwards recommended bringing this idea up in the spring semester as this would be a good topic of discussion for the Committee to discuss.

Diaz asked if there were any objections to moving to a roll call vote. There were no objections.

 CCAC 002 22/23 (Toh-Heng-m/Pugh-s) Roll Call Vote: 5-0-0 The resolution to approve the Children's Center's 2023-24 Fees has been adopted.

9. Announcements / Members Privilege

Allen thanked members for their time.

Samek suggested an opportunity where the Committee can hear from the parents and other employees of the Center next semester.

10. Adjournment

Morgan Diaz, Chair, adjourned the meeting at 3:14 p.m.


ASI Board Vice Chair (Jan 24, 2023 12:18 PST)

Morgan Diaz, Children's Center Advisory Committee Chair



Crystaal Washington, Recording Secretary

Roll Call 2021-2022

11/08/2022 CHILDREN'S CENTER AVDISORY Committee Roll Call


Attendance	Committee Members			
			Present	Absent
CHAIR(ARTS)	DIAZ	MORGAN	1	
UNIV PRES REP	HOOKS	LAURA		1
FACULTY REP-ACADEMIC	MARTIN	SUMMER		1
STUDENT PARENT	PEREZ	LIZETTE		1
EDU	PUGH	NATALY	1	
FACULTY PARENT	SAMEK	ALYSA	1	
HSS	TOH-HENG	ALISA	1	
HHD	VENCES	BERNICE	1	
			Present	Absent
			5	3

Attendance	Liaisons			
			Present	Absent
SECRETARY(ARTS)	AQUINO	RAMON	1	
CSUF DIR of PARKING/TR	JASKO	KRISTEN		1
PRESIDENT	KELLEY	LYDIA	1	
ASS. EXECUTIVE DIRECTOR	ALLEN	KEYA	1	
CC DIRECTOR	PALACIOS	LYDIA	1	
			Present	Absent
			4	1

*Recording Secretary: Crystaal Washington

Roll Call Votes	start 002		002 - Children's Center Fees FY24		
			Yes	No	Abstain
UNIV PRES REP	HOOKS	LAURA	ABSENT		
FACULTY REP-ACADEMIC	MARTIN	SUMMER	ABSENT		
STUDENT PARENT	PEREZ	LIZETTE	ABSENT		
EDU	PUGH	NATALY	1		
FACULTY PARENT	SAMEK	ALYSA	1		
HSS	TOH-HENG	ALISA	1		
HHD	VENCES	BERNICE	1		
CHAIR(ARTS)	DIAZ	MORGAN	1		
			Yes	No	Abstain
			5	0	0

Approved at the 1/24/2023 ASI Board of Directors meeting:


Ramón Aquino (Jan 24, 2023 13:24 PST)
 Ramon Aquino, Board Secretary


 Susan Collins, Recording Secretary



Children's Center November 2022

Children's Center Challenges

- How do we continue to fund on campus childcare without using more student fees?
- How do we keep childcare affordable for our students, faculty and staff?
- How do we continue to ensure competitiveness and quality without requiring additional funding?

Continued Fiscal Obstacles

- Declining waitlist issues due to Transitional Kindergarten. Eligibility for TK age is lower next year continued impact is anticipated.
- 28% waitlist decline from Fall 2018 to Fall 2022
- Declining enrollment primarily in Preschool due to Transitional Kindergarten. Enrollment decrease of about 31% from 2015 to 2022.

Continued Fiscal Obstacles

- Birth rate decrease in Orange County of 9% from 2011-2019.
- Declining percentage of children in Orange County per US Census Bureau. In 2019 21.7% decrease
- Minimum wage increase of 50% in student employee costs from 2016-17-2022-23.
- In last 6 years, professional staff salaries have increased by \$40,000.

Children's Center Budget FY 23 and FY 24

	Budget FY23	Proforma Budget FY24
Revenue		
Food Revenue	\$ 39,000	\$ 39,000
Grant Revenue	\$ 931,482	\$ 931,482
Parent Fees	\$ 488,000	\$ 488,000
Fundraising	\$ 2,000	\$ 2,000
Total Revenue	\$ 1,460,482	\$ 1,460,482
Expenses		
Salaries & Benefits	\$ 1,989,414	\$ 2,068,991
Supplies	\$ 26,000	\$ 26,780
Instructional Supplies	\$ 16,000	\$ 16,480
Food	\$ 33,611	\$ 34,619
Other Expenses	\$ 267,030	\$ 275,041
Total Expenses	\$ 2,332,055	\$ 2,421,911
Net Loss	\$ (871,573)	\$ (961,429)
Add: Student Subsidy	\$ 792,000	\$ 792,000
Loss after Subsidy	\$ (79,573)	\$ (169,429)
Add: Projected Parent Fee 2% Increase		\$ 114,000
Loss after Parent Fee Increase		\$ (55,429)

Enrollment Changes

- Increase infant and toddler enrollment by moving children to accommodate more children from waitlist.
- Enrollment options will be changed to part time day and full day scheduling. Still allowing flexibility for parents allowing the choice of how to schedule.

Benefits of Block Scheduling

- Allow a more streamlined approach and less confusion to scheduling care.
- Allow more consistency and educational instruction for enrolled children.
- Operationally sound approach to enrollment, less children coming and going into the classrooms through the day.

**Part Time Day
and Full Day
Schedules**

Scheduling options:

Day	Enrollment Times
Monday	7:45-1:00, 1:00-5:45 or 7:45-5:45
Tuesday	7:45-1:00, 1:00-5:45 or 7:45-5:45
Wednesday	7:45-1:00, 1:00-5:45 or 7:45-5:45
Thursday	7:45-1:00, 1:00-5:45 or 7:45-5:45
Friday	7:45-1:00, 1:00-5:15 or 7:45-5:15

**Proposed Rate
Increase of 2%**

- Proposed Rates with 2% increase of full time 2022-2023 rates.
- Rate also has been simplified to a full day or part time day rate. Families will be enrolled and pay for part time days or full days of care.

Financial Impact on Families

Financial Impact is based on current families enrollment information and schedules.

- Average impact to student families is \$3.85 a week.
- Average impact to non-student families is \$13.04 a week.
- Families will be allowed to schedule care based on need and childcare budget.

Ideas and Options to Face Challenges

- Aggressively market to increase enrollment.
- ASI Administration will request Faculty/Staff Subsidy
- Look at altering professional staff schedules to ensure staffing is aligned with enrollment.
- Continue to look for alternate funding sources and grants.
- Look at long term fiscal solutions to increase revenue.

A red speech bubble graphic with a white outline, containing the text 'Issues That Need A Soloution'. The bubble has a tail pointing downwards and to the right.

Issues That Need A Soloution

- How do we continue to fund on campus childcare without using more student fees?
- How do we keep childcare affordable for our students, faculty and staff?
- How do we continue to ensure competitiveness and quality without requiring additional funding?

Proposed Rates 2023-2024 2% increase

Current Rates:

2022-2023 Rates Effective 7/1/2022	Student Rates		Non Student Rates	
	Hourly	Weekly	Hourly	Weekly
Under 18 Months	\$8.35	\$351.00	\$11.98	\$503.00
Toddlers 18 to 35 months	\$8.00	\$336.00	\$11.42	\$480.00
Preschool 3 years and older	\$6.12	\$257.00	\$8.63	\$363.00
Sibling of preschool age	\$5.29	\$222.00	\$7.52	\$316.00

Full Paying Tuition (Non Subsidized) Student Rates

2022-2023 Rates Effective 7/1/2023	Full Cost (Non Subsidy) Student Rates	
	Part Day Rate	Full Day Rate
Under 18 Months	\$36.00	\$72.00
Toddlers 18 to 35 months	\$34.50	\$69.00
Preschool 3 years and older	\$26.50	\$53.00
Sibling of preschool age	\$23.00	\$46.00

Non-Student rates

2022-2023 Rates Effective 7/1/2023	Non Student Rates	
	Part Day Rate	Full Day Rate
Under 18 Months	\$51.50	\$103.00
Toddlers 18 to 35 months	\$49.00	\$98.00
Preschool 3 years and older	\$37.00	\$74.00
Sibling of preschool age	\$33.00	\$65.00



CALIFORNIA STATE UNIVERSITY, FULLERTON™

A Resolution for Approval of the 2023-24 Children's Center fees

Sponsor: Morgan Diaz

WHEREAS, the Associated Students Inc., CSUF (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

WHEREAS, ASI operates the ASI CSUF Children's Center to support CSUF student parents as they pursue their education, and to support CSUF staff and faculty parents as they work and teach; and

WHEREAS, the Board of Directors establishes the Children's Center operating budget and approves programs and services; and

WHEREAS, the Children's Center is facing a number of fiscal obstacles including minimum wage increases on staffing costs, changes to transitional kindergarten age and previous subsidies for CSUF faculty and staff; and

WHEREAS, the Children's Center is increasing infant and toddler enrollment to meet current classroom needs and adjusting operations to block scheduling allowing for more streamlined care; and

WHEREAS, management is proposing rates to be changed to part-time-day and full-day rates and increase by 2% for the 2023-2024 year; and

WHEREAS, the impact on current families is an average of \$3.85/week for student families and \$13.04/week to non-student families; therefore let it be

RESOLVED, the ASI Board of Directors approves the proposed rate changes to part-time-day and full-day rates and the tuition increase by 2% beginning the 2023-2024 academic year; and let it be finally

RESOLVED, that this resolution be distributed to the applicable ASI departments for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton, on the _____ day of November in the year two thousand twenty two.

Chair, Board of Directors

Treasurer/Secretary, Board of Directors