



ASSOCIATED STUDENTS, INC.

CALIFORNIA STATE UNIVERSITY, FULLERTON™

Governance Meeting Minutes September 14, 2017

CALL TO ORDER

Jesse Rodriguez called the meeting to order at 02:33 p.m.

ROLL CALL

Members present: Rodriguez, Gelrud, Jakel, Sheppard, and Snyder

Members absent:

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

APPROVAL OF AGENDA

(Sheppard-m/ Snyder-s) The agenda was approved as presented.

APPROVAL OF MINUTES

PUBLIC SPEAKERS

REPORT:

Director of Administration

McDoniel stated that there were five remaining policies to be revised and reformatted to the new template. There are 3-4 policies that would be combined but will be brought forth to the Governance Committee to discuss them.

REPORTS- Chair

Rodriguez stated that they had five candidates to interview. Edward Ortiz was unable to attend the Governance Committee for the interview due to scheduling conflicts, a statement will be read on his behalf. Each committee member would alternate asking interview questions. The September 21, 2017 the committee would discuss the ASI resolution in Support of Undocumented and DACA students. Rodriguez informed the committee that the September 28 meeting would be focused in discussing freedom of speech. Rodriguez stated that Torres and Gelrud were the two ASI student leaders involved in the Freedom of Speech committee.

New Business

a. **Action: Appointment of
Director for the College of
Health and Human
Development**

Governance 17/18 005 (Jakel-m/ Snyder-s) A motion was made, seconded to consider appointing the applicant to fill the vacancy on the ASI Board of Directors for the College of Health and Human Development.

Rodriguez explained that the committee members would vote on a Health and Human Development director after they were done with interviews.

Rodriguez welcomed each candidate and introduced each committee member.

The first candidate was Jenny Nguy.

Nguy introduced herself and gave an overview of her experience.

Second candidate was Melissa Johanis.

Johanis introduced herself and discussed her experience.

Third candidate was Jewelmani Bell.

Bell introduced herself and discussed her experience.

Fourth candidate was Brittany Nguyen

Nguyen introduced herself and discussed her experience.

Rodriguez read Edward Ortiz statement on his behalf.
 Rodriguez stated that Ortiz was not able to attend the committee due to scheduling conflicts.
 Rodriguez informed the interviewees that the next step would be getting approved by the Board of Directors. If approved, the Health and Human Director would serve effective immediately through May 31, 2017.
 Rodriguez thanked all candidates for their time.
 The committee moved to discuss the candidates.
 Rodriguez yielded to Jason Bonney, Health and Human Development Director.
 Bonney stated that the decision would be difficult because all candidates were great.
 Committee moved to roll call.
 The committee voted on Brittany Nguyen.

- b. **Action: Approval of changes to ASI Bylaws Article IV, Section 2**

Action item was moved as unfinished business for September 21, 2017 Governance Committee due to insufficient time..

- c. **Action: Strike Policy Statement 501 Concerning use of ASI Productions' Sound and Technical Equipment**

Action item was moved as unfinished business for September 21, 2017 Governance Committee due to insufficient time.

Roll Call

ROLL CALL VOTES		005
COMM	Gelrud	Nguyen
CBE	Jakel	Nguyen
ARTS	Sheppard	Nguyen
ECS	Snyder	Nguyen
HSS	Rodriguez	Nguyen
Results		Brittany Nguyen

ANNOUNCEMENTS/MEMBERS' PRIVILEGE

Rodriguez yielded to Jakel.
 Jakel informed the committee that California State Student Association (CSSA) was September 16-17 in the Titan Student Union, Pavilion A & B.
 The meeting adjourned at 03:45 p.m.

ADJOURNMENT



 Jesse Rodriguez, Vice Chair Secretary



 Laila Dadabhoy, President / CEO



 Kristyne Robles, Recording Secretary

Brittany Nguyen

(714) 463-5690

brittanyl.h.nguyen@gmail.com

EDUCATION

California State University, Fullerton
Bachelor of Science in Health Science

Expected: May 2018

WORK EXPERIENCE

California State University, Fullerton - Outreach, Recruitment, & Orientation
Fullerton, CA

August 2016 - May 2017

Asian American Pacific Islander Ambassador

- Mentored high school and community college students about higher education
- Advised students with one on one academic advisement
- Presented educational and informative workshops that tailor towards higher education

California State University, Fullerton - Outreach, Recruitment, & Orientation
Fullerton, CA

May 2015 - Present

Titan Ambassador

- Conduct informational campus tour guides
- Assist guests by answering questions about the university
- Promote school spirit through participation in various school events

LEADERSHIP EXPERIENCE

Alpha Phi Omega

Service Vice President

January 2016 - May 2017

Mentor

August 2016 - May 2016

- Researched and coordinated service opportunities for the organization
- Created and hosted service events for the chapter
- Communicated with respective executive board for service check-ins

Allied Health Academy

Mentor

August 2016 - May 2016

- Communicated with assigned mentees on a weekly basis
- Helped set goals and work toward achieving them by educating four mentees about various resources available on campus
- Provided mentees with academic success strategies, life skills development and opportunities for leadership development

SKILLS

Computer: Advance in Google Drive - Google Docs, Forms, Sheets, and Slides

Language: Bilingual in English and Vietnamese

Robles, Kristyne



From: ASI Board Chair
Sent: Wednesday, September 13, 2017 9:43 AM
To: Robles, Kristyne
Subject: Fw: ASI Board of Directors Vacancy Application [#15]

Nicholas Jakel | Chair, Board of Directors | *pronouns: he, him, his*
Associated Students, CSUF, Inc. | TSU-213
Office: (657) 278-7201 | Mobile: (714) 875-7235
asboardchair@fullerton.edu | asi.fullerton.edu

From: ASI Board Chair
Sent: Monday, September 11, 2017 2:39 PM
To: Collins, Susan
Cc: Hernandez, Deisy
Subject: Fw: ASI Board of Directors Vacancy Application [#15]

Nicholas Jakel | Chair, Board of Directors | *pronouns: he, him, his*
Associated Students, CSUF, Inc. | TSU-213
Office: (657) 278-7201 | Mobile: (714) 875-7235
asboardchair@fullerton.edu | asi.fullerton.edu

From: ASI <no-reply@wufoo.com>
Sent: Sunday, September 10, 2017 9:48 PM
To: Wiley, Drew; ASI Board Chair; Allen, Keya
Subject: ASI Board of Directors Vacancy Application [#15]

Applicant Name *	Brittnay Nguyen
Applicant Address *	
Primary Phone Number *	(714) 463-5690
Applicant Email Address *	brittany.nguyen@csu.fullerton.edu
Applicant CWID *	

CSUF Major/Minor *

Health Science/Asian American Studies

CSUF Class Level *

Senior

Expected CSUF Graduation Date (MM/YY) *

May/2018

What do you believe is the role of ASI on our campus and how does that role relate to this position? *

I believe the role of ASI is to help enhance a Titan's college career experience – whether it be through employment from the Student Recreation Center, Children's Center; giving back to the community through volunteer programs; offering resources to help benefit student's academia performance such as late night study week, and providing social, cultural, and recreational events for students to learn more about themselves and our Titan community. ASI's role relates to this position by having a representative from each academic college to ensure every student's voice is being heard and advocated for. The Board of Director position is the messenger between ASI and the academic college to promise students that there is support from the student body government to help them feel welcome and successful here at CSUF. They also help support the organizations and clubs in the academic college through the interclub council as well. < /p>

Tell us about any relevant past involvement or work experience that you have and how it will help you as a Director for your college. *

Living in the theme community floor of Health and Human Development has helped me understand and support the first time freshmen needs based off of my experience and their suggestions.

Alpha Phi Omega has helped me become more confident in myself and being a student leader. I have also improved on my interpersonal skills where I'm able to communicate effectively in groups or one to one interaction.

ORO (Outreach, Recruitment, and Orientation) has helped me solidify my public speaking skills and increased my knowledge with connecting students to resources. This can be beneficial as a Director because I can help students get connected with the appropriate resources and services.

Why are you applying to the ASI Board of Directors? What do you hope to accomplish and/or get out of the experience? *

I am applying for ASI Board of Directors because I want to take part of providing opportunities for students in my academic college. By being apart of ASI Board of Directors, I hope to gain student leadership experience by being involved within ASI and its functions. I also want to accomplish by allocating enough funds appropriately for the Health and Human Development College clubs and organizations.

Please state any other information that you believe should be considered in this application. *

One of the three most important strengths of mine is my interpersonal skills. I have worked with a variety of people with different types of personalities – which has given me the ability to learn how to interact well with different groups of people. The interpersonal skills will allow me to have the chance to connect with the prospective students and help them understand more about what the campus can offer to help fulfil their academic needs. Another one would be that I am a flexible person. Usually I am a person that has a plan and follows through, but I know in some cases I have learned to always “come prepared.” Hence, I always have alternative plans in case where situations don’t go as planned that I’ll still be able to get through and accomplish my goal. This will be helpful in this position because I am able to adapt and adjust with a positive mindset with changes I may encounter. Lastly my third strength would be that I am a diligent individual. I have gained strong work ethics in which has helped me shaped a mentality that whatever I start off, I must bring it towards the finish line. Regardless of the predicaments I may face, I am always determined to do my best and to accomplish my goal. As cliché as it sounds, I believe if “there’s a will, there’s a way.” This trait that I have acquired will help me be determined to accomplish my goals and tasks within the leadership position.

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> *



[brittany_nguyen_resume.pdf](#) 80.26 KB · PDF

**Associated Students, CSUF, Inc. Voluntary
Authorization for Educational Record Disclosure**

I hereby acknowledge that I have read, understand, and agree to the preceding statement.

University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release

of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic record to verify that I meet all academic eligibility requirements for the position for which I am applying. I further authorize Associated Students, CSUF, Inc. to access my disciplinary record, if any, on file with the Dean of Students Office. I understand that this information will be obtained by the Dean of Students Office or the Office of the Vice President for Student Affairs, and released only to the Director, ASI Leader and Program Development of Associated Students, CSUF, Inc.

I understand the purpose of this disclosure is to ensure that I comply with the minimum academic requirements established by the Corporation's By-Laws. I understand that this release will remain in effect as long as I remain in a position of leadership within the Corporation, unless I submit a written revocation of this authorization to the Dean of Students Office. *

Digital Signature of Authorization and Certification of Application
Enter Your Name *

Brittany Nguyen

Enter Your CWID *



Date *

Sunday, September 10, 2017

Academic Resume

Edward Ortiz

(951)966-7965

edward.ortiz98@gmail.com

Schools Attended:

Rialto High School August 2012 – June 2016
California State University, Fullerton August 2016 – May 2020

Future Plans:

Intended Major:
Health Science

Career Objective:
Physician Assistant

Honors/AP Courses:

Honors:	AP Courses:
English 9 HP	AP World History
Biology HP	AP Biology
Geometry HP	AP English Language and Composition
Chemistry HP	
Algebra II HP	
Pre-Calculus HP	

Specialty Courses:

Associated Student Body Government Class
Spanish Language II, III

AP Exams:

2016 – Government (3)
2015 – Biology
English Language and Composition
2014 – World History (3)
Spanish Language (5)

Honor/Awards:

Excellence in District Educational Leadership
Sigma Beta Xi Hall of Fame
District Science Fair
Honor Roll
Associated Student Body Most Improved
Associated Student Body Natural Leader

Activities/Organizations:

2015-2016 – WASC Committee
Stakeholder's Committee
2014-2016 – Superintendent Advisory Committee (SAC)
Direct Student Advisory Council (DSAC)
Student Board Speaker, RUSD Board of Education
California Scholarship Federation
AP Bio Club
Student Master of Ceremonies
2013-2016 – School Site Council
2016 Remembrance Club
2012-2016 – Sigma Beta Xi Academy for Young Men

- Step Master

Associated Student Body

- ASB President
 - ASB Ambassador
 - Commissioner of Technology
 - Freshman Class Ambassador
- Step Team

Work Experience:

2016-Present – Bj's Restaurant Brewhouse (Server Assistant/Busser)

- Clear, clean, and reset tables
- Work with team members to maximize guest satisfaction
- Tend to guest needs
- Maintain a clean working environment

2012-2016 – Open Air Market

- Load and unload U-Haul trucks
- Monitor money and negotiate sales with customers
- Set up canopies and any other necessary equipment

Papi's Roasted Corn

- Prepare corn and baked potatoes
- Provide service to customers

Volunteer Experience/Community Service:

2012-2016 – March of Dimes

- Set up all necessary equipment and work each station

Rialto Community Clean Up Day

- Pick up trash at community parks to help beautify the city

Auto Club Speedway

- Work concession stands

San Bernardino Police Department Food Drive

- Collect canned foods and package them to be distributed to families in need.

Cal Theatre Usher

- Guide people to their assigned seats and direct them to restrooms and concession stands

Rialto Bible Fellowship Church Service

- Set up and break down props for a church play

Sports:

2012-2016 – Cross Country

- Varsity Cross Country Team
- JV Cross Country Team

Soccer

- JV Soccer Team Captain
- JV Soccer Team
- Freshman Soccer Team

Nominations:

2015 – American Legion Boys State

Stakeholder's Committee

San Bernardino County Superintendent of Schools Student Advisory Panel

2014-2015 – Associated Student Body

- ASB President
- ASB Ambassador

2012-2014 – Homecoming Court

- Homecoming Prince
- Homecoming Duke
- Homecoming Knight

School Site Council

Conferences/Competitions:

2015 – Superintendent of San Bernardino Schools Student Advisory Panel

American Legion Boys State

2014 – Ontario Step Show Competition

2012-2014 – California Association of Directors of Activities (CADA)
Sigma Beta Xi Academy for Young Men Regional Conference

Robles, Kristyne



From: ASI Board Chair
Sent: Wednesday, September 13, 2017 9:43 AM
To: Robles, Kristyne
Subject: Fw: ASI Board of Directors Vacancy Application [#12]

Nicholas Jakel | Chair, Board of Directors | pronouns: he, him, his
Associated Students, CSUF, Inc. | TSU-213
Office: (657) 278-7201 | Mobile: (714) 875-7235
asboardchair@fullerton.edu | asi.fullerton.edu

From: ASI Board Chair
Sent: Monday, September 11, 2017 2:38 PM
To: Collins, Susan
Cc: Hernandez, Deisy
Subject: Fw: ASI Board of Directors Vacancy Application [#12]

Nicholas Jakel | Chair, Board of Directors | pronouns: he, him, his
Associated Students, CSUF, Inc. | TSU-213
Office: (657) 278-7201 | Mobile: (714) 875-7235
asboardchair@fullerton.edu | asi.fullerton.edu

From: ASI <no-reply@wufoo.com>
Sent: Tuesday, September 5, 2017 8:44 PM
To: Wiley, Drew; ASI Board Chair; Allen, Keya
Subject: ASI Board of Directors Vacancy Application [#12]

Applicant Name *	Edward Ortiz
Applicant Address *	
Primary Phone Number *	(951) 966-7965
Applicant Email Address *	edward.ortiz98@gmail.com
Applicant CWID *	

CSUF Major/Minor *	Health Science
CSUF Class Level *	Sophomore
Expected CSUF Graduation Date (MM/YY) *	05/20
What do you believe is the role of ASI on our campus and how does that role relate to this position? *	I believe the role of ASI on our campus is to represent the students and staff on our campus and make decisions with the purpose of enhancing the titan experience for all in a positive way. I believe this role relates to this position because students on the ASI Board of Directors are faced with the challenge of representing the students and staff that are affiliated with the college in which they represent. Students on the ASI Board of Directors make decisions that affect those in the college in which they represent with the students' best interest always in mind.
Tell us about any relevant past involvement or work experience that you have and how it will help you as a Director for your college. *	<p>In high school I was a member of the student government for all four years I was there. My first two years of high school I was a class officer representing the students in my graduating class. My first year I served as the freshman class ambassador and my second year as the commissioner of technology. In my third year I was elected by the students as an executive officer representing all students and staff as the ASB Executive Ambassador. In my senior year I was elected by the students as the ASB Executive President where I represented the students and staff by leading council meetings, approving paperwork for clubs and organizations on campus, and serving as a student board speaker representing my school at monthly district board meetings. My experience in student government and as a representative for my high school will help me as a Director for my college in that I know how to effectively communicate with the students I represent and serve as a liaison between the college and the Board of Directors to address the needs of the constituents of my college as necessary. I also played soccer for three years and was captain in my last year and ran cross country for three years where I worked hard to improve my times and motivate my teammates to do the same. Playing sports in high school really taught how to be a part of a team and how important it is that everyone know their role and work together to achieve a common goal. This experience will help me as a Director for my college in that I will effectively work together with those in my college and those on the Board of the Directors to achieve a common goal.</p>
Why are you applying to the ASI Board of Directors? What do you hope to accomplish and/or get out of the experience? *	I am applying to the Board of Directors because I feel I can contribute strong leadership to my college and do what's best for the students in my college. I believe my experience in student leadership will help

me represent the needs of the students in my college with their best interests in mind. I personally hope to gain a positive experience out of representing my fellow peers. I hope to move the college and school in a positive direction and ultimately make everyone's experience here at Cal State Fullerton unforgettable and one of a kind.

Please state any other information that you believe should be considered in this application.

*

In all my experience in leadership what I love most is getting to know everyone on my team and make every stressful, challenging moment one where we can grow more as individuals and discover things about ourselves we previously didn't know. I hope to gain this positive experience with those on the Board of Directors and the students in my college should I earn the privilege of serving on the Board of Directors.

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> *



[edward_ortiz_academic_resume.pdf](#) 38.58 KB · PDF

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Digital Signature of Authorization and Certification of Application
Enter Your Name *

Edward Ortiz

Enter Your CWID *

██████████

██████ *

Tuesday, September 5, 2017

Jenny C. Nguy

JenJen3@csu.fullerton.edu | [REDACTED]

EDUCATION

- ❖ **California State University, Fullerton** *Fullerton, CA*
Expected: May 2018
Bachelor's of Science
Health Science/Health Services
Department of Health & Human Development

- ❖ **Pertinent Coursework:** Leadership Skills and Personal Development

WORK EXPERIENCE

- ❖ No. 1 Salon & Spa *Fontana, CA*
May 2014 – Present
Front Desk Receptionist
 - Answered phone calls and scheduled appointments
 - Maintained and organized reception space
 - Greeted visitors and answered customers' questions
 - Assisted and directed customers to the correct station as necessary

- ❖ Real Estate *San Bernardino, CA*
June 2016 – Present
Assistant Property Manager
 - Effectively communicated and maintained a positive relationship with tenants and vendors
 - Responsible for recording and processing tenants' data as well as overseeing tenants' rental payments
 - Provided assistance with the leasing and marketing of properties including interviewing prospective resident(s) at open house; close the sale
 - Created and revised availability report, processed rental applications for approvals (credit check, checked rental history, etc.). Submit the processed applications to the Property Manager for final approval. Follow up with prospective applicants about their status

- ❖ Orange County Registrar of Voter *Irvine, CA*
Dec 2013 – Dec 2016
Collection Center Worker
 - Communicated and delegated with teammates to perform various duties for a successful election day

PERSONAL PROJECTS

- ❖ Moderator and Administrator for various clubs on the website MyAnimeList.net
- ❖ Created visual designs such as banners, badges, user bars, membership cards and profile picture for the clubs
- ❖ Collaborated with other clubs' admins to implement and design engaging activities for members

SKILLS

- ❖ Bilingual in English and Vietnamese, Adobe photoshop, customer service, Microsoft Excel, PowerPoint, and Word

Robles, Kristyne

From: ASI Board Chair
Sent: Wednesday, September 13, 2017 9:43 AM
To: Robles, Kristyne
Subject: Fw: ASI Board of Directors Vacancy Application [#11]

Nicholas Jakel | **Chair, Board of Directors** | *pronouns: he, him, his*
Associated Students, CSUF, Inc. | TSU-213
Office: (657) 278-7201 | Mobile: (714) 875-7235
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From: ASI Board Chair
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Associated Students, CSUF, Inc. | TSU-213
Office: (657) 278-7201 | Mobile: (714) 875-7235
asboardchair@fullerton.edu | asi.fullerton.edu

From: ASI Board Chair
Sent: Tuesday, September 5, 2017 9:12 PM
To: ASI Board Vice Chair Secretary
Subject: Fw: ASI Board of Directors Vacancy Application [#11]

app 1

Nicholas Jakel | **Chair, Board of Directors** | *pronouns: he, him, his*
Associated Students, CSUF, Inc. | TSU-213
Office: (657) 278-7201 | Mobile: (714) 875-7235
asboardchair@fullerton.edu | asi.fullerton.edu

From: ASI <no-reply@wufoo.com>
Sent: Sunday, August 27, 2017 3:10 AM
To: Wiley, Drew; ASI Board Chair; Allen, Keya
Subject: ASI Board of Directors Vacancy Application [#11]

Applicant Name *

Jenny Nguy

Applicant Address *



[Redacted Address]

Primary Phone Number *

(909) 275-9003

Applicant Email Address *

jenjen3@csu.fullerton.edu

Applicant CWID *

[Redacted CWID]

CSUF Major/Minor *

Health Science

CSUF Class Level *

Senior

Expected CSUF Graduation Date (MM/YY) *

05/18

What do you believe is the role of ASI on our campus and how does that role relate to this position? *

I believe the role of ASI on our campus is to advocate and delegate the students and the college as a whole. ASI also created opportunities for students to govern, work, network and provided student enrichments on campus. The role is related because being a director of my board I am representing the students and essentially act as their voices.

Tell us about any relevant past involvement or work experience that you have and how it will help you as a Director for your college. *

As an assistant property manager in real estate, I have learned that it is imperative for me to have effective interpersonal communication in a professional manner at all times because I am delegating my vendors and the company I worked for. A skill that I believe is necessary and will help me as a Director of my college because being a director means that I will also be representing the students and my colleagues. Another experience that I have dealt with are working with a team to ensure that we have successful open houses, often times serving hundreds of people at one property. I was also responsible for the rental contract, payments, financial book, disputes resident's question or problems, weekly and monthly reports, etc. These experiences have taught me skill sets that I also believe could be valuable assets to me being a Director. Since a director at times will be required to collaborate well with others, organize, creative problem solving, and a passion for learning and helping others.

Why are you applying to the ASI Board of Directors? What do you hope to accomplish and/or get out of the experience? *

*

I am applying to the ASI Board of Directors because I want to be more involved on campus and gain new experiences. Due to jobs, classes, commuting and family duties, I was not involved on campus during my past years as a student at CSUF. I also had difficulty fitting in on campus and not knowing what my goal(s) were. Throughout the years, I have realized that I do have an adept desire to help and guide others. I hope that the position of being an ASI Board of Director will help me further grow my leadership skill, improve my personal development, chances to network, enhance my learning experiences from fellow cohort and gain insights into the work of being a Director. In addition, I want to make a difference during my last year at CSUF and not having any regrets by not taking this opportunity to become more actively involved.

Please state any other information that you believe should be considered in this application.

*

Besides from being a student and working part time jobs, I liked to go hiking, taking care of my pets, watching movies and immerse myself in animal videos. I am also a green belt martial artist in Shotokan Karate.

Finally, I would like to apply for the position of being a representative of College of Health and Human Development.

Thank you for your consideration.

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> *



[resume2.pdf](#) 459.71 KB · PDF

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Digital Signature of Authorization and Certification of Application
Enter Your Name *

Jenny Nguy

Enter Your CWID *



Date *

Sunday, August 27, 2017

JEWELMANI BELL

661-6090233 | jewelmanibell@yahoo.com

SUMMARY

Reliable and honest with over one year of leadership experience. Able to adapt to diverse groups, communicate effectively and maintain punctuality. Follows rules and all procedures accordingly.

COMPUTER SKILLS

Languages

- English

Software

- Proficient at Excel, Microsoft Word, PowerPoint, and Access

EXPERIENCE

- 08/2017-present Member at Large, *Health and Human Development- Inter-Club Council*
- Attend weekly HHD-ICC meetings. Follow bylaws and procedures of the constitution.
- 03/2017-present Garden Associate, *The Home Depot*
- Ensured superior customer experience by addressing customer concerns, developing empathy and resolving problems on the spot. Developed positive customer relationships through friendly greetings and excellent service. Maintained and organized stock within the aisles. Referred unresolved grievances to designated supervisor. Monitored areas for areas for security and safety hazards. Answered guest questions regarding product information. Assist store management. Act in a respectful manner toward customers, managers, and peers.
- 08/2016-05/2017 Peer Mentor, *CSUF College of Health and Human Development*
- Provide emotional and educational support to incoming freshmen and transfer students at California State University Fullerton. Maintain weekly contact and biweekly meetings with mentees.
- 04/2016-05/2016 Telephone Interviewer, *Social Science Research Center*
- Enter Information into CATI database. Conduct phone interviews with subjects in order to gather data. Maintain steady number of interviews daily
- This is the place for a brief summary of your key responsibilities and most stellar accomplishments.

08/2014-05/2015 *Student Volunteer, Palmdale High School- Health Careers Academy.*

- Shadowed physicians and nurses at local hospitals. Maintained accurate records of patient care, condition, progress and concerns. Maintained a clean, healthy and safe environment. Performed clerical duties, such as word processing, data entry, answering phones and filing.

EDUCATION

08/2011-05/2015 **High School Diploma, *SOAR High School***

08/2011-08/2015 A.A. LAS: Arts and Humanities, *Antelope Valley College*

08/2015-current B.S. Health Sciences, *California State University, Fullerton*

Robles, Kristyne

From: ASI Board Chair
Sent: Wednesday, September 13, 2017 9:43 AM
To: Robles, Kristyne
Subject: Fw: ASI Board of Directors Vacancy Application [#14]

[Nicholas Jakel](#) | **Chair, Board of Directors** | *pronouns: he, him, his*
Associated Students, CSUF, Inc. | TSU-213
Office: (657) 278-7201 | Mobile: (714) 875-7235
asboardchair@fullerton.edu | asi.fullerton.edu

From: ASI Board Chair
Sent: Monday, September 11, 2017 2:38 PM
To: Collins, Susan
Cc: Hernandez, Deisy
Subject: Fw: ASI Board of Directors Vacancy Application [#14]

[Nicholas Jakel](#) | **Chair, Board of Directors** | *pronouns: he, him, his*
Associated Students, CSUF, Inc. | TSU-213
Office: (657) 278-7201 | Mobile: (714) 875-7235
asboardchair@fullerton.edu | asi.fullerton.edu

From: ASI <no-reply@wufoo.com>
Sent: Friday, September 8, 2017 1:43 PM
To: Wiley, Drew; ASI Board Chair; Allen, Keya
Subject: ASI Board of Directors Vacancy Application [#14]

Applicant Name *	Jewelmani Bell
Applicant Address *	
Primary Phone Number *	(661) 609-0233
Secondary Phone Number	(714) 770-0202
Applicant Email Address *	jewelmani_bell2015@csu.fullerton.edu

Applicant CWID *	[REDACTED]
CSUF Major/Minor *	Health Science
CSUF Class Level *	Senior
Expected CSUF Graduation Date (MM/YY) *	05/18

What do you believe is the role of ASI on our campus and how does that role relate to this position? *

The role of ASI on our campus is to ensure that students' voices are heard, bring students together through community events, as well as govern the student body here at CSUF. The Board of Directors position allows each ICC to have their needs voiced and addressed at ASI board meetings.

Tell us about any relevant past involvement or work experience that you have and how it will help you as a Director for your college. *

I am a current Member at Large for the HHD-ICC and I have over one year of leadership experience here at CSUF. I was given the chance to be a peer mentor for new Health Science students. This gave me the opportunity to learn about various resources available for students as well as gain some knowledge of the clubs and organizations on campus for HHD students. In my freshman year, I was a resident of the themed HHD floor in our housing community. This allowed me to learn about the different HHD majors and also what may be a primary interest for members of each major.

Why are you applying to the ASI Board of Directors? What do you hope to accomplish and/or get out of the experience? *

I am applying to the ASI Board of Directors in order to gain more leadership experience here at CSUF. I feel that the more involved I am, the better my experience will be here and it will also prepare me for leadership positions I may obtain in the future. If I am selected for this position I feel that I may be able to assist in making the CSUF experience great for not only myself, but also many other students within my college.

Please state any other information that you believe should be considered in this application. *

I work well with others, am very punctual as well as attentive. If afforded this opportunity I will be more than grateful to represent the college of HHD.

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> *



[jewelmani_bell_update_resume_sep_2017.pdf](#) 401.66 KB · PDF

**Associated Students, CSUF, Inc. Voluntary
Authorization for Educational Record Disclosure**

I hereby acknowledge that I have read, understand, and agree to the preceding statement.

University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic record to verify that I meet all academic eligibility requirements for the position for which I am applying. I further authorize Associated Students, CSUF, Inc. to access my disciplinary record, if any, on file with the Dean of Students Office. I understand that this information will be obtained by the Dean of Students Office or the Office of the Vice President for Student Affairs, and released only to the Director, ASI Leader and Program Development of Associated Students, CSUF, Inc.

I understand the purpose of this disclosure is to ensure that I comply with the minimum academic requirements established by the Corporation's By-Laws. I understand that this

release will remain in effect as long as I remain in a position of leadership within the Corporation, unless I submit a written revocation of this authorization to the Dean of Students Office. *

Digital Signature of Authorization and Certification of Application
Enter Your Name *

Jewelmani Bell

Enter Your CWID *

[REDACTED]

Date *

Friday, September 8, 2017

Melissa Johanis

424-750-6110

melissajohanis@yahoo.com

Strengths

- Exceptional organizational and leadership expertise
- People person; really friendly and easy to get along with
- Caring and compassionate individual with superior communication skills
- Type A personality; hard worker with initiative to finish all things on time
- Fast learner; always willing to go the extra mile (above & beyond expectations)
- Experienced and capable of working in a diverse work setting with various people
- Detail oriented, very observant, flexible, and adaptable to all situations
- Demonstrate aptitude and competence for developing new skills easily
- Extremely well with computers--MS Word, Excel, Spreadsheet, PowerPoint, etc.
- Speak 3 languages: English, Spanish, Hindi

Education

August 2015 – present

California State University Fullerton

Active member of the following clubs and organizations:

- a. Finish in Four Program

August 2011 – 2015

Torrance High School

Active member of the following clubs and organizations:

- a. California Scholarship Federation
- b. Make-A-Wish Foundation
- c. UNICEF

Certifications

- CPR/First Aid/AED Certified

Volunteer/Other Experiences

- Little Company of Mary Hospital
- Park Vista at Morningside
- Nativity Catholic Church

Participant in various events with the following organizations:

Susan G Komen Race for the Cure, Alzheimer's Association, Walk Now for Autism Speaks

Work Experience

September 2017– present

Bashi

100 Terranea Way Rancho Palos Verdes, CA 90275

Position: Hostess

August 2016 – September 2017

Locale90

1718 S Catalina Ave Redondo Beach, CA 90277

Position: Hostess/Food Runner/Server

April 2015 – November 2015

Mulligans Family Fun Center

1351 West Sepulveda Blvd., Torrance, CA 90501

Position: Front Counter Cashier

Robles, Kristyne

From: ASI Board Chair
Sent: Wednesday, September 13, 2017 9:44 AM
To: Robles, Kristyne
Subject: Fw: ASI Board of Directors Vacancy Application [#16]

Nicholas Jakel | Chair, Board of Directors | *pronouns: he, him, his*
Associated Students, CSUF, Inc. | TSU-213
Office: (657) 278-7201 | Mobile: (714) 875-7235
asboardchair@fullerton.edu | asi.fullerton.edu

From: Collins, Susan
Sent: Monday, September 11, 2017 2:53 PM
To: ASI Board Chair
Cc: Hernandez, Deisy; Robles, Kristyne
Subject: RE: ASI Board of Directors Vacancy Application [#16]

Sounds good... Take care!

Susan Collins
Office Coordinator, Administrative Offices
Associated Students, CSUF, Inc.
California State University, Fullerton
(657)278-7456
800 N. State College Blvd., TSU 218
Fullerton, CA 92831

From: ASI Board Chair
Sent: Monday, September 11, 2017 2:50 PM
To: Collins, Susan <sucollins@fullerton.edu>
Cc: Hernandez, Deisy <deihernandez@fullerton.edu>; Robles, Kristyne <krrobles@fullerton.edu>
Subject: Re: ASI Board of Directors Vacancy Application [#16]

How about this, Ill type up something today/tonite that can be sent out by anyone tomorrow once we know who is eligible for the interview at governance.

I'll keep you updated, thank you all for your help in this process :)

Sincerely,

Nicholas Jakel | Chair, Board of Directors | *pronouns: he, him, his*
Associated Students, CSUF, Inc. | TSU-213
Office: (657) 278-7201 | Mobile: (714) 875-7235
asboardchair@fullerton.edu | asi.fullerton.edu

From: Collins, Susan
Sent: Monday, September 11, 2017 2:41:55 PM

To: ASI Board Chair
Cc: Hernandez, Deisy; Robles, Kristyne
Subject: RE: ASI Board of Directors Vacancy Application [#16]

Thanks Nick,


Just let me know tomorrow if you would like me to send an invitation to the applicants for the Thursday Governance Committee meeting. If it doesn't work out for tomorrow, either Deisy or Kristyne can send an invite on Wednesday if needed.

Thanks,
Susan Collins
Office Coordinator, Administrative Offices
Associated Students, CSUF, Inc.
California State University, Fullerton
(657)278-7456
800 N. State College Blvd., TSU 218
Fullerton, CA 92831

From: ASI Board Chair
Sent: Monday, September 11, 2017 2:40 PM
To: Collins, Susan <sucollins@fullerton.edu>
Cc: Hernandez, Deisy <deihernandez@fullerton.edu>
Subject: Fw: ASI Board of Directors Vacancy Application [#16]

Nicholas Jakel | Chair, Board of Directors | *pronouns: he, him, his*
Associated Students, CSUF, Inc. | TSU-213
Office: (657) 278-7201 | Mobile: (714) 875-7235
asboardchair@fullerton.edu | asi.fullerton.edu

From: ASI <no-reply@wufoo.com>
Sent: Monday, September 11, 2017 10:45 AM
To: Wiley, Drew; ASI Board Chair; Allen, Keya
Subject: ASI Board of Directors Vacancy Application [#16]

Applicant Name *	Melissa Johanis
Applicant Address *	
Primary Phone Number *	(424) 750-6110
Secondary Phone Number	(310) 533-1671

Applicant Email Address *	melissajohanis@yahoo.com
Applicant CWID *	██████████
CSUF Major/Minor *	Health Science
CSUF Class Level *	3rd year Junior
Expected CSUF Graduation Date (MM/YY) *	05/19
What do you believe is the role of ASI on our campus and how does that role relate to this position? *	The role of ASI on our campus is to provide for our student government. By providing for our student government, responsibilities would include advocating student interests with both social and cultural opportunities, approving of funding for programs, and overall enhancing student life. These roles relate to this position because it will allow me to ultimately provide for the common good of HHD department and support and encourage student life throughout activities and events.
Tell us about any relevant past involvement or work experience that you have and how it will help you as a Director for your college. *	<p>In the past, I worked at a restaurant called Locale90 in Redondo Beach. Throughout my employment I began to move up positions. I started as a hostess, moved up to an expo and server and ultimately became a shift leader. Becoming a shift leader is similar to running the staff when the manager is not on duty. As a shift leader, I would direct other employees through their shift and interact with customers to make sure that they are having a satisfactory experience. Ultimately my duty was to ensure customer satisfaction through training employees properly and adhering to company policy.</p> <p>In addition, I volunteer at a local hospital once a week for a few hours. I currently volunteer at the Out Patient Occupational Therapy rehabilitation center at Little Company of Mary in Torrance. During my volunteer shifts, I help maintain the area with clean and auxiliary supplies, perform office duties and administer activities for our patients. To sum up, I am helping promote the overall therapeutic program.</p> <p>With this in mind, I believe my past skills will be able to help me as a Director for CSUF. I have the skills to enhance student life but will also obey the CSUF rules and regulations.</p>
Why are you applying to the ASI Board of Directors? What do you hope to accomplish and/or get out of the experience? *	I am applying to the ASI Board of Directors because I believe it will be an amazing opportunity for me to grow and become more involved with campus. I currently commute over a hour to campus and often at times I only attend class and drive home, however I would like to

get more involved on campus. With this opportunity, I hope to gain relationships and network with other students, become more involved in student life, and sharpen my leadership, public speaking and marketability skills.

Please state any other information that you believe should be considered in this application.

*

I should be considered in this application because I have skills and eligibility requirements for what it takes to be an ASI Board of Director. I am a very responsible and punctual person and I know I will be able to provide well thought suggestions and schemes regarding activities, events and campaigns for the HHD department. Conclusively, I know I will be able to deliver and go above and beyond my duties starting from day one.

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> *



[melissa_j_resume.pdf](#) 287.20 KB · PDF

Associated Students, CSUF, Inc. Voluntary Authorization for Educational Record Disclosure

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Digital Signature of Authorization and Certification of Application
Enter Your Name *

Melissa Johanis

Enter Your CWID *

[REDACTED]

Date *

Monday, September 11, 2017