

Associated Students Inc.



Facilities Committee

Thu Feb 15, 2024 1:15 PM - 2:30 PM PST

1. Call to Order

Gavin Ong, Chair, called the meeting to order at 1:18 pm.

2. Roll Call

Members Present: Rubio, Nguyen, Ong

Members Absent: Ayala, Mansoor

Liaisons Present: Hesgard, Zavalkov, Walkley

Liaisons Absent: None

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the start of Unfinished Business but left before the scheduled ending of the meeting.

** Indicates that the member was in attendance for the portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

(Rubio-m / Nguyen-s) The absences of member Mansoor due to a doctor's appointment and Ayala due to travel issues were excused by unanimous consent.

3. Approval of Agenda

(Rubio-m / Nguyen-s) The agenda was approved by unanimous consent.

4. Approval of Minutes

a. None

5. Public Speakers

Members of the public may address the Facilities Committee members on any item appearing on this posted agenda.

None

6. Reports

a. Chair

Ong, Chair, highlighted the commencement of the spring semester's facilities meeting, emphasizing upcoming presentations throughout the semester.

Members were reminded to wear ASI attire and to notify ahead of time for any potential tardiness.

Updates on ongoing projects for the 2023-2024 year were requested, with today's meeting featuring presentations from the TSU and Building Engineering, while presentations from the Children's Center and the SRC were planned for the next meeting.

b. Director of Student Government

Hesgard, Director of Student Government, shared recent updates:

* Elections candidacy applications closed recently, with eligibility determinations in progress.

* Candidate orientation is scheduled for tomorrow, followed by immediate commencement of campaigning.

* Election voting days are set for March 12th and 13th, with efforts underway to promote them campus-wide.

* The first event of the social justice and equity commission, "Poetic Justice," will be held on February 22nd, featuring an open mic night at the Pub.

* Emphasis was placed on sharing scholarship opportunities with the campus community to ensure a successful applicant pool for the spring semester.

7. Unfinished Business

a. None

8. New Business

a. Discussion: TSU Facility Update

The Committee will receive information about TSU facility updates.

Ong yielded to Kirsten Stava, Director of the TSU to share information regarding updates to the TSU facility.

Stava reported:

- * Upgrades in the sports lounge were completed to address heat load issues.
- * Plans to move console games to the ESports Lounge are underway, awaiting delivery and data line drops.
- * Collaboration with campus IT is ongoing to develop an updated memorandum of understanding.
- * The TSU added 30 additional storage lockers in high-demand areas for clubs and students, with plans to expand the program.
- * Artwork updates in meeting rooms and public spaces are ongoing, with student art selections being added for permanent display.
- * Elevator wraps featuring student engagement events were installed and will be refreshed more frequently.
- * Scooter and bike racks were purchased for TSU and SRC to accommodate increased demand.
- * A lactation room was added to the TSU in response to student and off-campus client needs.
- * Future plans include courtyard furniture refresh, food court sublease renewal, and replacement of ATM services.

Ong opened the floor to questions and points of discussion.

Rubio asked about the capacity of the scooter and bike racks, as well as the removal of the Chase ATM. Stava stated that the racks can hold at least 10 items each, with larger ones planned for high-demand areas. Regarding the Chase ATM, Stava mentioned that Chase terminated their service without providing a reason, and there are no plans to renegotiate the contract.

Zavalkov raised questions about the relocation of console games and the meaning of RFP. Stava clarified that the console games' relocation was under consideration for either expanding the ESports Lounge or creating a new TV lounge. She explained that RFP stands for Request for Proposal, which is a call for bids or proposals from interested vendors.

Ong inquired about the operation of the lactation room. Stava explained that the lactation room's operation is still being finalized, with initial plans for event planners to handle reservations and the possibility of utilizing the Info Services desk for booking appointments.

b. Discussion: BE Operations Update

The Committee will receive information about Building Engineering's facility updates.

Ong yielded to Kathleen Postal, Chief Financial Officer, to provide Building Engineering's (BE) facility updates.

Postal outlined BE responsibilities including, maintenance, repairs, expansions, painting. The department includes six staff available for after-hours work.

Completed projects include the following:

- * Carpet replacement at the Children's Center and administration area for hygiene.
- * Tile replacement around the pool at Student Recreation Center.
- * HVAC upgrades in TSU for the ESports Lounge.
- * Replacement of accordion entrance doors in the TSU.
- * Retiling of outdoor pavilion area at the TSU.

Upcoming projects include remodeling of ASI marketing space (pending plan checks and approvals) and construction of gender-neutral locker room in SRC (awaiting campus delegation).

Postal concluded by introducing the BE team, praising their effectiveness and availability.

Ong opened the floor to questions and points of discussion.

There were none.

9. Announcements/Member's Privilege

Ong, chair, shared two announcements:

- * Social Justice Week for March 18th to 22nd from 2:00 PM to 4:00 PM. He encouraged attendance and promotion.
- * Next week's Board meeting requested by Zazueta to be held on Zoom, with attendees advised to check their emails for meeting invites or contact Corporate Affairs team if they haven't received them.

10. Adjournment

Ong, Chair, adjourned the meeting at 1:46 p.m.


Gavin Ong (Mar 19, 2024 14:52 PDT)

Gavin Ong, Chair

Erika Perret-Martinez

Erika Perret-Martinez, Recording Secretary

Roll Call 2023-2024

02/15/2024 FACILITIES Committee Roll Call

Attendance	Board Members			
			Present	Absent
ECS	AYALA	JONATHAN		1
CBE	MANSOOR	SHAWAN		1
ARTS	NGUYEN	ANGELA	1	
CHAIR/SEC. /COMM	ONG	GAVIN	1	
NSM	RUBIO	BRIAN	1	
			Present	Absent
			3	2

Attendance	Liaisons			
			Present	Absent
Advisor	HESGARD	REBECCA	1	
ASI Chair	WALKLEY	BRIAN	1	
ASI Pres Rep	ZAVALKOV	MARK	1	
			Present	Absent
			3	0

*Recording Secretary: Erika Perret-Martinez

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Final Audit Report

2024-03-19

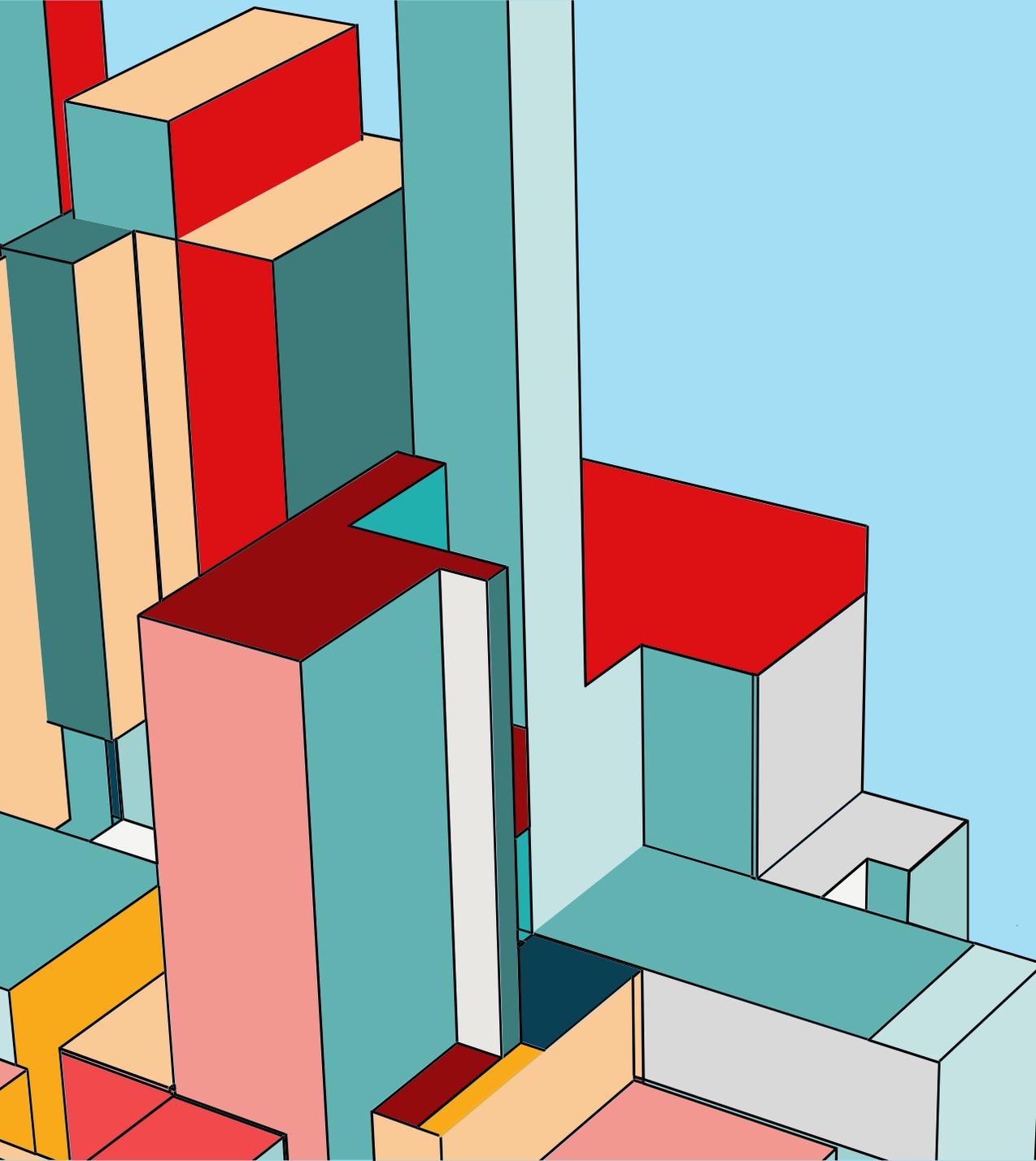
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-  Gavin Ong (asboardsecretary@fullerton.edu) has agreed to the terms of use and to do business electronically with California State University, Fullerton
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Signature Date: 2024-03-19 - 11:22:30 PM GMT - Time Source: server- IP address: 137.151.113.82

✔ Agreement completed.

2024-03-19 - 11:22:30 PM GMT



TITAN STUDENT UNION FACILITY UPDATE

FEB. 15, 2024

ESPORTS LOUNGE



HVAC upgrades complete

New cabinets for console games

Updated Memorandum of Understanding between CSUF IT and ASI.



LOCKERS

Located in Room 2 on the lower level

30 available to student organizations

High-demand

All but one are checked out

Looking to expand to room 30



ART – MEETING ROOMS, OFFICES, PUBLIC SPACES



ART IN PROGRESS AND PLANNED



1. Meeting Rooms and Offices - currently refreshing
2. Public Spaces - Permanent Art Collection
 - a) From student art shows
 - b) Submissions for consideration April 2024
 - c) Summer Installations





TITAN STUDENT UNION



ML | MAIN LEVEL ◀

- Administration
- Board of Directors
- Student Government Offices
- Boardroom
- Financial Services
- Human Resources
- Student Programming & Engagement
- Student Life & Leadership Offices
- Meditation Room

ML | MAIN LEVEL

- Food Court
- Information & Services
- Meeting Rooms
- Titan Theater
- University Conference Center
- The Pantry
- Yum Convenience Store

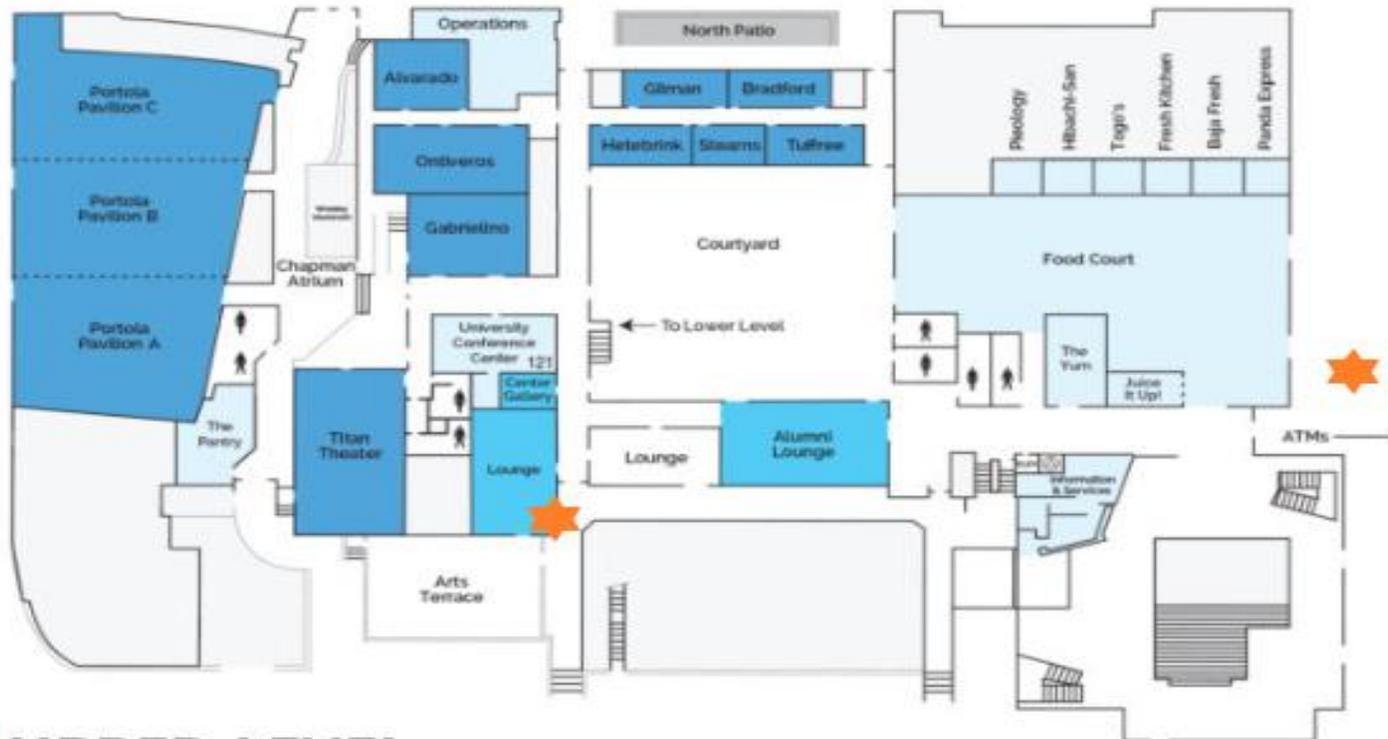
ELEVATOR WRAPS AND DIRECTIONAL SIGNS

- Elevator wraps replaced January 2024
- Matching directional signs in the TSU in progress

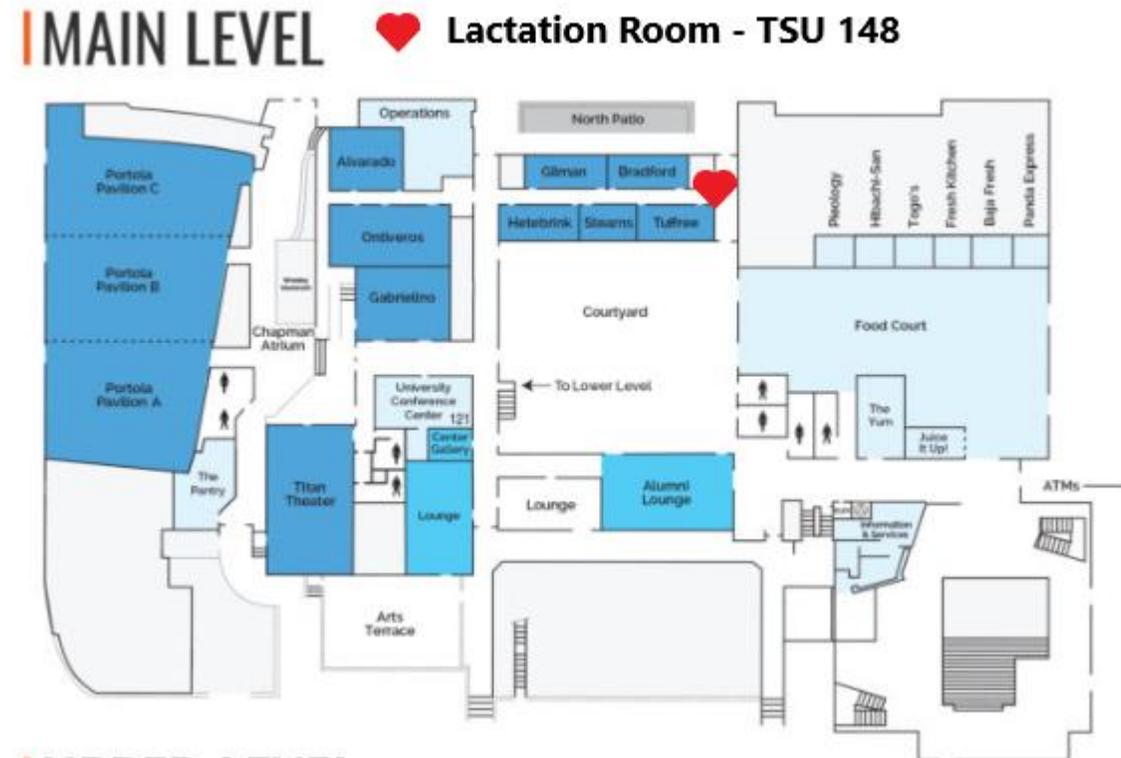
SCOOTER AND BIKE RACKS – TSU AND SRC

MAIN LEVEL

★ Scooter/Bike Racks TSU



LACTATION ROOM – TSU 148



OTHER UPDATES

- Courtyard furniture refresh – April/May 2024
- Food court sublease – summer renewal
- Blackout blinds in ASI Boardroom
- ATMS
 - JP Morgan Chase exercised contract termination option
 - Request for Proposal going out for replacement
 - Schools First ATM upgrade first week of March
 - Remove old unit 3.4.24
 - Install new unit 3.8.24

QUESTIONS?

Kirsten Stava

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kstava@fullerton.edu

tsuoperations@fullerton.edu





Facilities Committee Building Engineering Update

*KATHLEEN POSTAL, ASI CHIEF
FINANCIAL OFFICER*

FEBRUARY 15, 2024



Agenda

- **Topic one**
Completed Projects
- **Topic two**
Upcoming Projects





Introduction

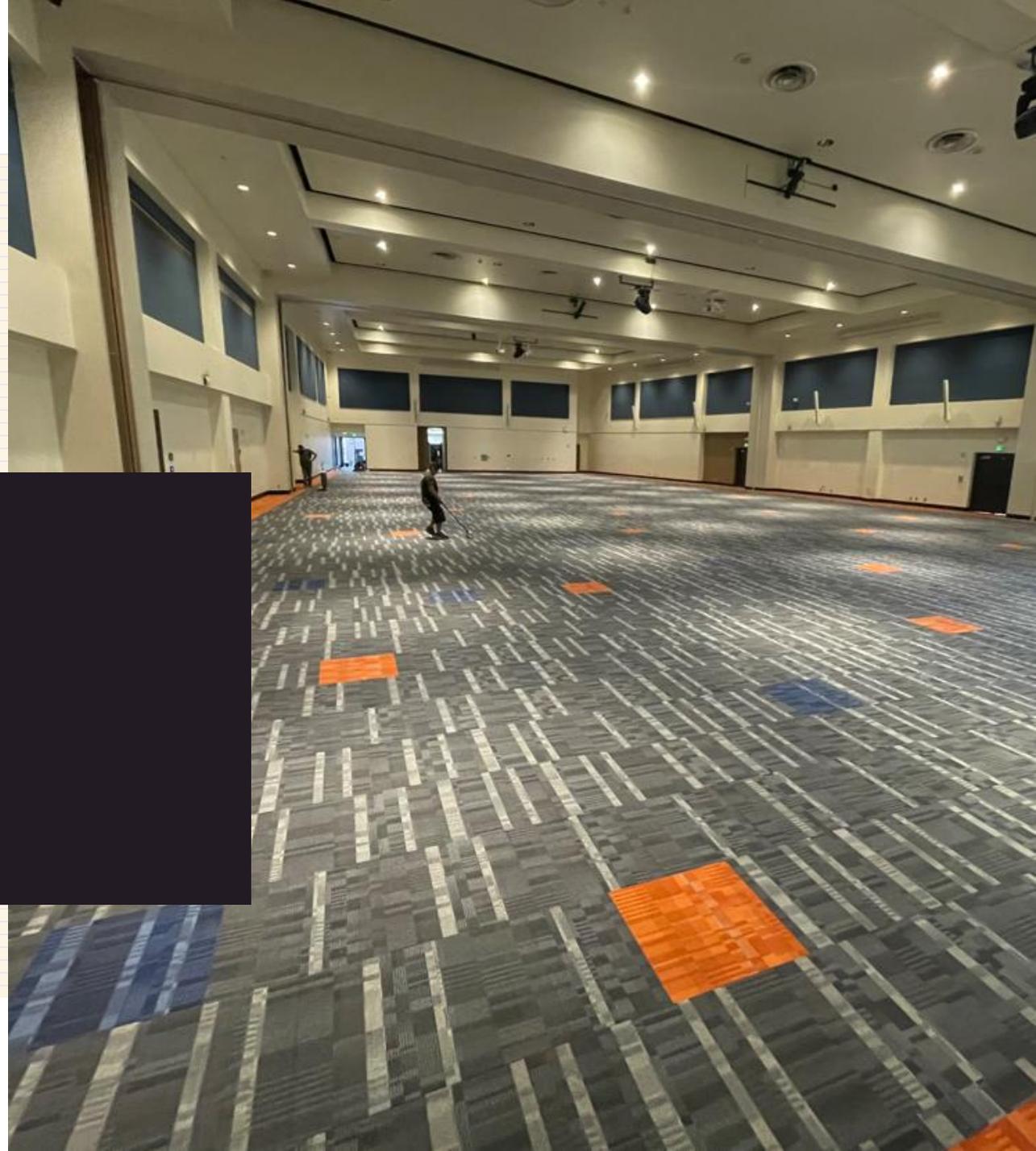
Building Engineering is responsible for repairs and maintenance of all ASI facilities. These include the Children's Center, Student Recreation Center, and Titan Student Union. With a team of 6 full-time staff and 3 student employees, they cover everything from simple lamp replacements to complete suite buildouts.



Topic one

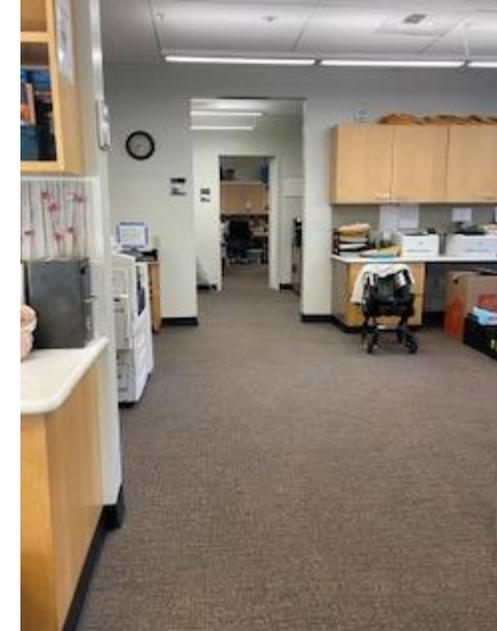
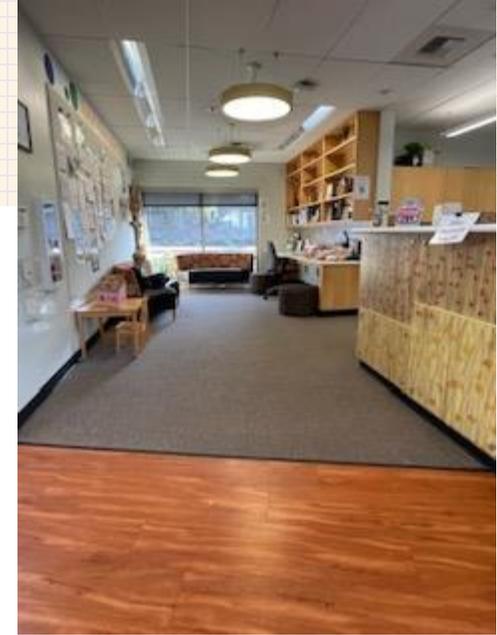
COMPLETED PROJECTS

Presentation title



Completed Projects – Children’s Center

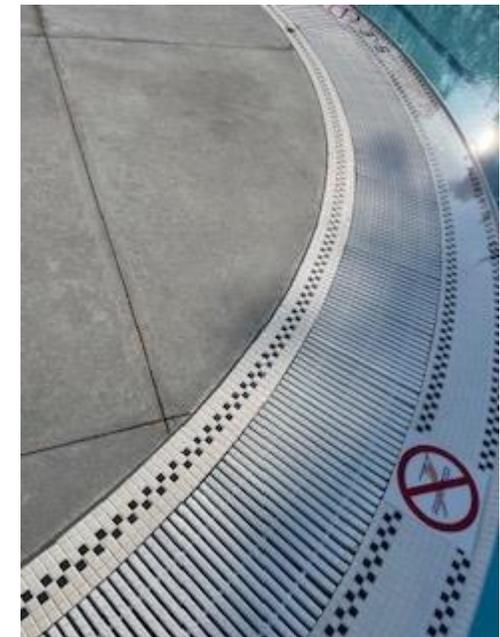
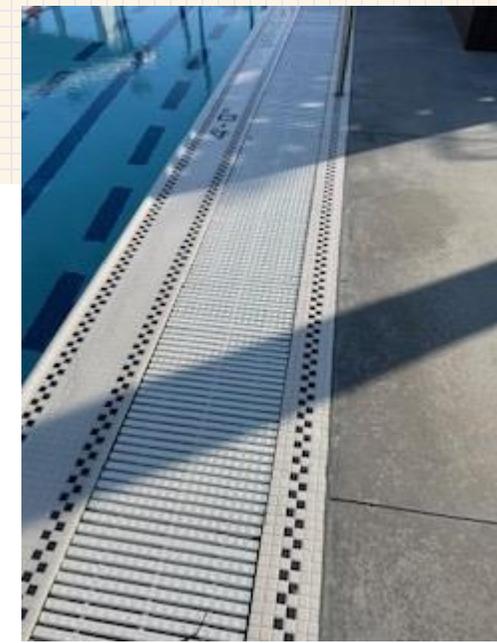
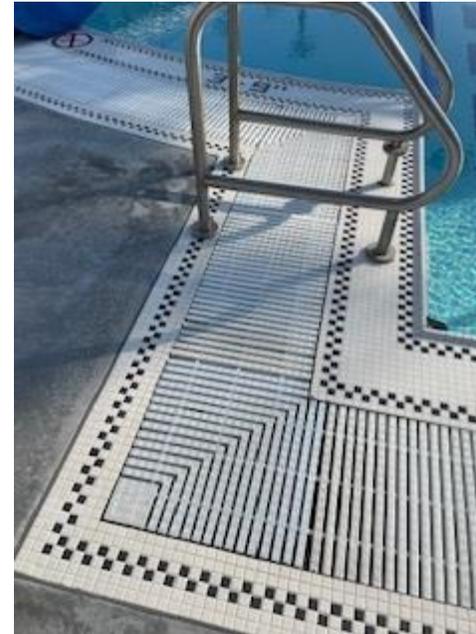
- **BE successfully completed the re-carpeting of the administration building at the Children’s Center. Logistics included moving all the existing furniture, Removing the old carpet, preparing the floor, installing the new carpet and returning all of the furniture back to its original state.**



Completed Projects – Student Recreation Center

SRC POOL Tile Replacement

The perimeter pool tile at the SRC was original, stained, and dirty. The entire perimeter of the SRC pool tile was replaced to enhance the aesthetics of the SRC pool.



Completed Projects – Titan Student Union

E-Sports Lounge HVAC.

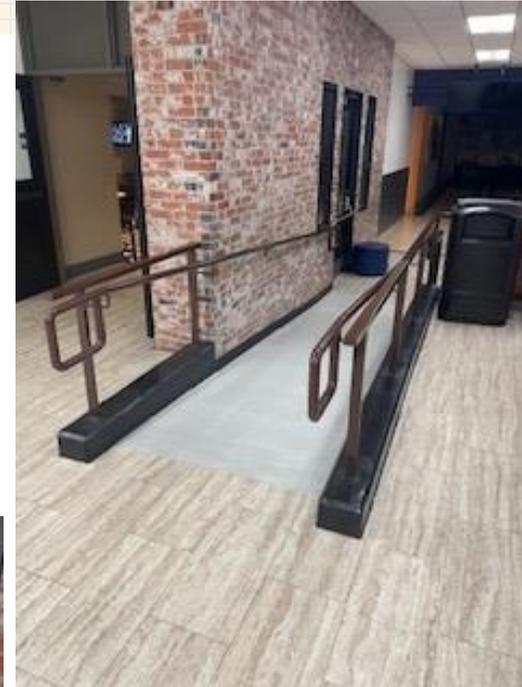
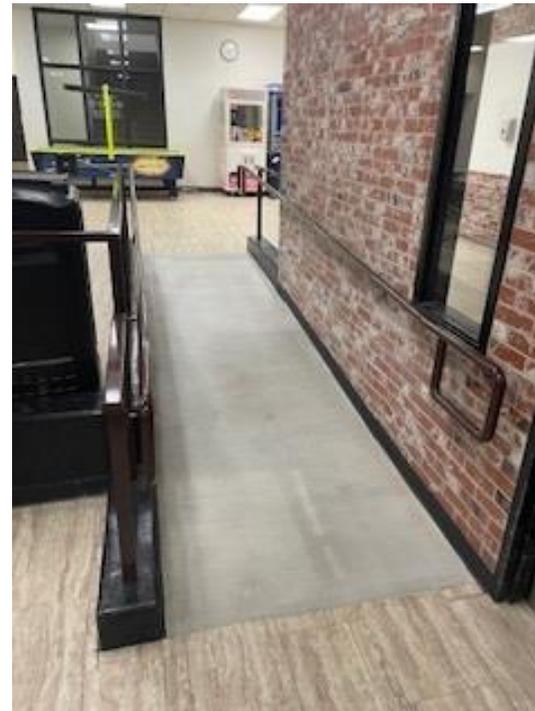
The HVAC at the E-Sports Lounge was the last piece that needed completion for the project. With the new heat load introduced into the space, these new Fan Coil units will help keep the students comfortable while enjoying their favorite online game.



Completed Projects – Titan Student Union

TBB ADA Ramp-

A long overdue project put on hold because of logistics. The new TBB ADA Ramp is now up to code and available for use. With the newly added handrails and the wider ramp it can accommodate any and all.



Completed Projects – Titan Student Union

TSU ADA access doors.

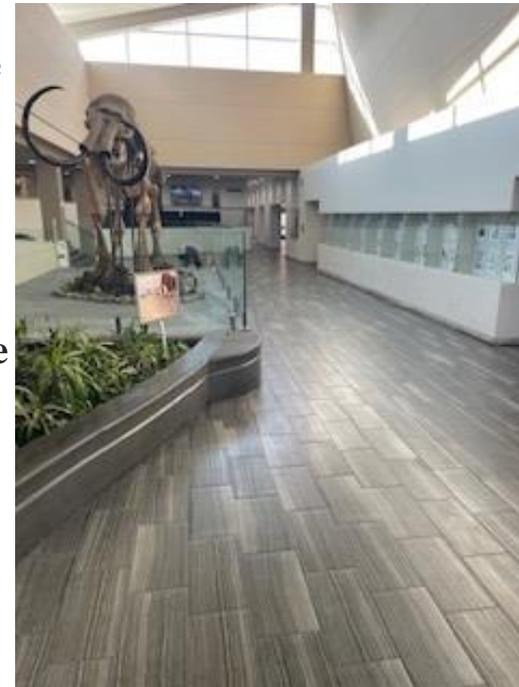
The old accordion doors have been replaced with more robust swing-style doors. These new metal doors along with the center mullion allow for better security of the building and with the integrated electronics, a push of a button opens the door automatically for anyone needing assistance with entry.



Completed Projects – Titan Student Union

Atrium re-tile.

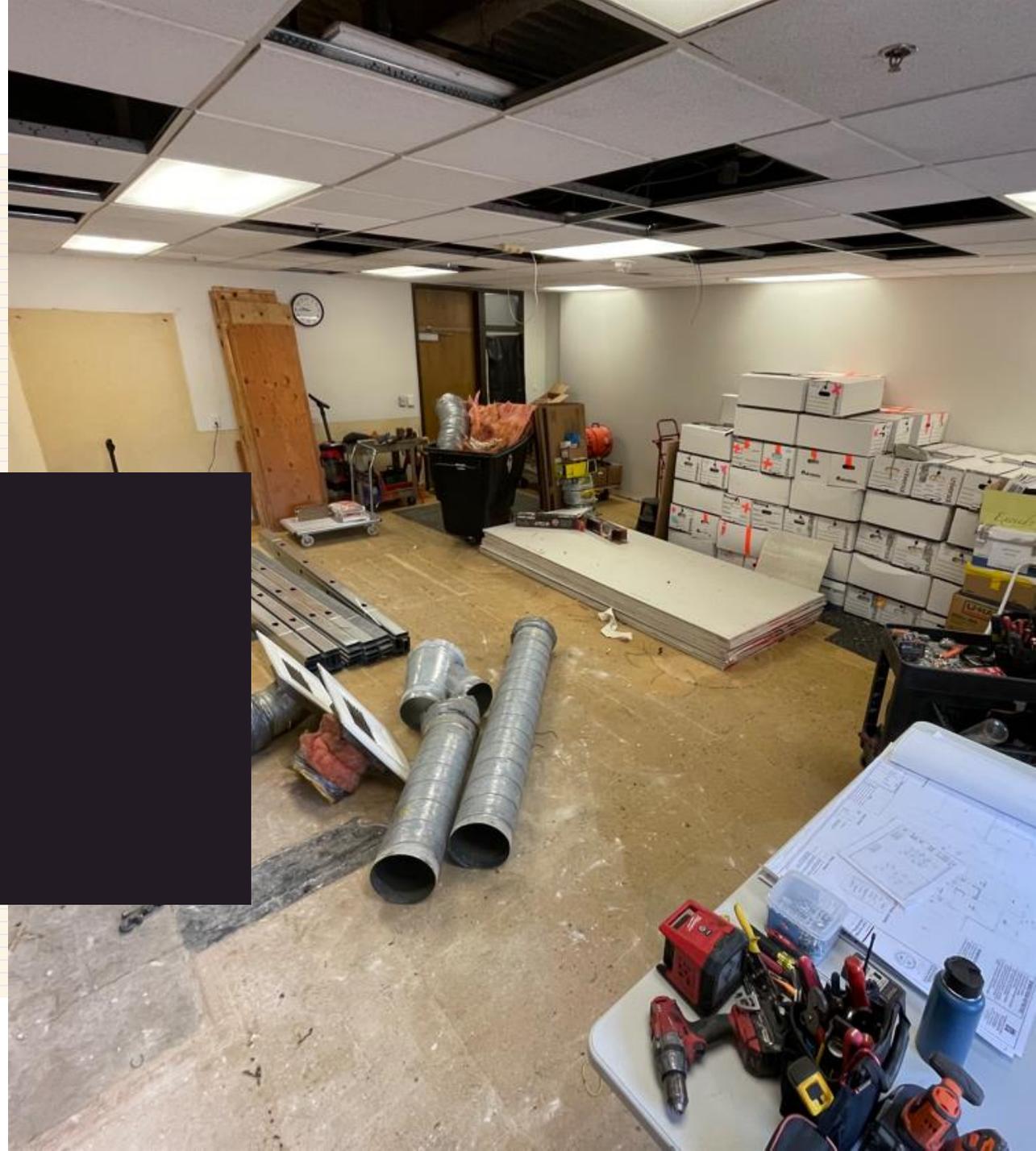
The atrium has received an upgrade. The old original tile has been replaced with a warmer and more inviting as well as elegant tile for all to enjoy. This tile will be easier to maintain since this space sees heavy traffic and visits from the surrounding community and the campus community. A much-needed facelift for the atrium.



Topic two

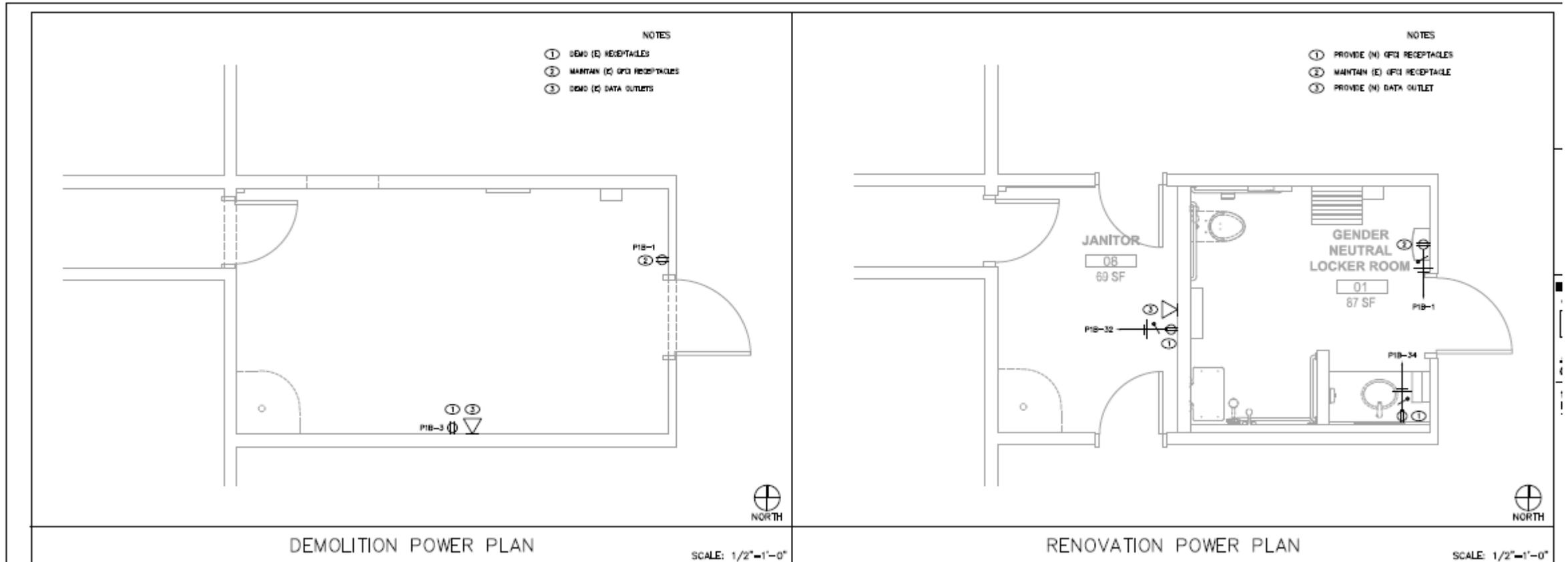
UPCOMING PROJECTS

Presentation title



Upcoming Projects

SRC – Gender Neutral Locker Room





Thank you

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