

**ASSOCIATED STUDENTS
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

Finance Committee MINUTES August 31, 2017
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CALL TO ORDER

Glaiza Julian, Chair, called the meeting to order at 1:20 p.m.

ROLL CALL

Members Present: Borjas, Jimenez Perez, Julian, Sheriff, Torres

Members Absent: None

Officers Present: Jakel, Lawrence

Officers Absent: Dadabhoy, La, Edwards

Guests: None

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the bylaws, a member of the Committee who does not remain until the scheduled ending of the meeting (2:30 p.m.) is considered not to be in attendance.]

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the bylaws, a member of the Committee is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

APPROVAL OF AGENDA

The agenda was approved as presented. (Jimenez Perez-m/Torres-s)

APPROVAL OF MINUTES

The minutes from the August 24, 2017 meeting were approved as presented. (Borjas-m/Sheriff-s)

PUBLIC SPEAKERS

None.

TIME CERTAIN

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

a. Discussion: Training Activity

Julian stated that she wanted to continue training by reviewing a couple of items in the budget policies document.

Julian stated that the previously mentioned Contingency request from the Swing Dance Club will not be presented to the Committee. The event is this weekend, but they did not submit the all of the required paperwork before the deadline. The budget policies does not allow for retroactive approvals.

Torres asked if the group did any fundraising.

Julian stated that they did not do any fundraising.

Torres asked if the student groups are required to give any portion of their fundraising efforts to ASI.

Lawrence stated that if the group is officially recognized by the University and have an Agency account, the group keeps 100% of the proceeds.

Torres asked if there was a minimum amount that was required for clubs/organizations to open an Agency account.

Lawrence stated that the minimum deposit required is \$50.

Torres asked if it was okay for the groups to sell items on campus.

Lawrence stated that the group would have to work with the Student Life & Leadership department.

Borjas asked if a student goes to a conference in the fall as a participant and receives \$250, could the student receive another \$250 in the spring as an active participant at a conference.

Lawrence stated that the policy is unclear and needs to be redefined.

Jakel suggested sending a survey to the ICC's to ask about the new travel limitations with the \$250 for non-active participation and \$500 for active participation maximums.

Julian stated that there will be an off-campus request by the Indian Student Association (ISA) that will be coming to a future meeting.

REPORTS

a. Executive Director

Edwards was not in attendance.

b. Director of Financial Services

Lawrence reported that the CSU campuses have instituted a travel ban. The ban does not allow travel to 8 U.S. states (Alabama, Kansas, Kentucky, Mississippi, North Carolina, South Dakota, Tennessee and Texas). State funds cannot be used for travel to any of these states. The ban also affects IRA and ASI programs. The only exception is if the travel is required for certification or other administrative necessity. The ban does not affect use of agency account or private funds.

Sheriff asked if travel to these states can be paid with Agency account funds.

Lawrence answered yes.

Jakel stated that he put a link in the Committee's Slack channel with more information about the ban.

Lawrence shared a quote by Arthur Ashe, "Start where you are; use what you have; do what you can."

c. Chair

Julian had no report.

ANNOUNCEMENTS/ MEMBERS' PRIVILEGE

Jakel stated that there are 3 vacancies on the ASI Board of Directors.

Borjas asked if there was a due date for the application submissions.

Jakel stated that there is no set timeline yet. They are looking to fill the vacancies sooner than later.

Lawrence stated that the Instructionally Related Activities (IRA) Committee is looking for student representatives.

Jakel asked how many students are needed.

Lawrence stated that there are 6 student positions available. They are currently working on the submission process.

Jimenez Perez asked what the IRA Committee does.

Lawrence gave a brief background on the IRA program.

ADJOURNMENT

The meeting was adjourned at 2:21 p.m.



Glaiza Julian, Committee Chair



Deserita Ohtomo, Recording Secretary