

**ASSOCIATED STUDENTS
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

Finance Committee MINUTES September 21, 2017

CALL TO ORDER

Glaiza Julian, Chair, called the meeting to order at 1:15 p.m.

ROLL CALL

Members Present: Borjas, Julian, Sheriff, Torres

Members Absent: Jimenez Perez¹

Officers Present: Lawrence

Guests: None

1. Jimenez Perez was excused, without no objections, due to a family emergency.

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the bylaws, a member of the Committee who does not remain until the scheduled ending of the meeting (2:30 p.m.) is considered not to be in attendance.]

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the bylaws, a member of the Committee is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

APPROVAL OF AGENDA

The agenda was approved as presented. (Borjas-m/Torres-s)

APPROVAL OF MINUTES

The minutes from the September 14, 2017 meeting were approved as presented. (Torres-m/Sheriff-s)

PUBLIC SPEAKERS

None.

TIME CERTAIN

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

**a. Discussion – Review
of ASI Budget Policies**

Julian stated that this discussion was to get a list of items to discuss at future meetings. There may be some topics that will need a lot of time to thoroughly discuss.

Julian asked for any topics for discussion.

Torres suggested retroactive approvals for summer travel.

Borjas suggested having mandatory training for the Chairs of the ICC's to go over the budget policies. Possibly a section could be added to LeadCon.

Sheriff stated that he spoke with Kyle Snyder if the ECSICC had a system of keeping track of student travel expenses. They do not currently have a system; they use the honor system. There needs to be a uniform system for all of the ICC's to use to travel student travel expenditures to make sure that they are keeping to the \$500 maximum per fiscal year requirement.

Torres stated that students who are not in clubs do get funding from the NSMICC. There is a good argument on giving them funding. They have talked about giving these students a percentage of the \$500, but there has not been much interest in that. There needs to be another way to fund these students for the research.

Julian stated that she has spoken to Drew Wiley about the ICC's. NSMICC had made the decision to fund students who were not in a club a while ago. There needs to be a conversation with the advisor and chair.

Borjas stated that he had a meeting with Dean Fink. He was aware of the line of credit extended to Athletics. He is probing to get funding in the same way to the debate team.

Lawrence stated that he could do some research. Communications is a University department and is funded by the State. Athletics is different since it is not really a department. It is part of the Student Affairs division. It would be appropriate for funding to be sought through IRA.

Lawrence stated that ASI offers research grants to students. The deadline for submissions is in October.

Julian asked if there were any resources needed by the ICC's to see if there are on track with their spending.

Borjas asked if there was a set structure.

Julian stated that she is looking for the ICC's to submit their financial expense reports to her quarterly. The ICC's will be contacted shortly about the report submission.

Borjas stated that the councils had questions. Students do want to be involved with the discussions. Borjas suggested having a focus group made of different councils. They would be able to ask general questions.

Borjas stated that the best thing is probing for more questions from the ICC's.

REPORTS

a. Director of Financial Services

Lawrence reported the following:

- 1) The 2016-17 audit has just concluded. The auditors prepared the financial statements, which will be forwarded to the campus. The campus will take part of the ASI and TSC statements and roll them into the other auxiliaries. One statement will be produced and sent to the Chancellor's Office. The statement will be publically available on the CSU website.
- 2) Next, the tax return will be prepared (990s). The return will include the names of the Board members.
- 3) The timeline for the ASI budget will be rolled out soon. There will be changes to the process for ASI. More information will be covered at the next meeting. One of the change will be budget orientation meetings.
- 4) The IRA Committee is looking for student representatives. The link will be available on Monday and shared with the members.

b. Chair

Julian reported the following:

- 1) A reminder to the members that shifts are available for the ASI All Day event; volunteers are needed.
- 2) There may be an action item on next week's agenda for AICA's funding of PASA's friendship games.

**ANNOUNCEMENTS/
MEMBERS' PRIVILEGE**

Torres stated that the Doodle pool is in. They are looking at getting hoodies or windbreakers.

Torres stated that they are looking for a speaker for the NSMICC symposium.

Borjas stated that the Concerts Under the Stars is on Saturday.

ADJOURNMENT

The meeting was adjourned at 1:41 p.m.



Glaiza Julian, Committee Chair



Deserita Ohtomo, Recording Secretary

