

**ASSOCIATED STUDENTS
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

Finance Committee MINUTES October 12, 2017

CALL TO ORDER

Glaiza Julian, Chair, called the meeting to order at 1:20 p.m.

ROLL CALL

Members Present: Borjas, Jimenez Perez**, Julian, Sheriff, Torres

Members Absent: None

Officers Present: Jakel*, Lawrence

Officers Absent: Dadabhoy, La, Edwards

Guests: Luis Landy, Daniel Vasquez

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the bylaws, a member of the Committee who does not remain until the scheduled ending of the meeting (2:30 p.m.) is considered not to be in attendance.]

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the bylaws, a member of the Committee is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

APPROVAL OF AGENDA

The agenda was approved as presented. (Torres-m/Sheriff-s)

APPROVAL OF MINUTES

The minutes from the October 5, 2017 meeting were approved as presented. (Borjas-m/Torres-s)

PUBLIC SPEAKERS

Luis Landy, Chair of IEEE, stated that he was advocating for a 3D printer that their club needed. It will also impact other clubs. This printer prints circuit boards.

[Jimenez Perez arrived to the meeting at 1:23pm.]

Landy stated that the current process was to outsource the printing to another county. The shipping costs about \$100 per board with a turnaround of 2 months. Another way is to buy cheaper components and make the boards.

Landy stated that they want to open up the use of the printer to all majors for their use. They are looking for help for the purchase. They have been fundraising.

[Jakel left the meeting at 1:26pm.]

Borjas suggested that Landy leave his contact information with Sheriff, so the Committee can follow up with him later.

TIME CERTAIN

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

a. Discussion: Review of ASI Budget Policies

Julian stated that this item was a roundtable to discuss any issues. Julian also stated that she would like a list of the ICC's meeting dates/times.

Julian asked if there were any issues.

Sheriff stated that they are working on solving a problem with their funding being frozen. There was a miscommunication about the non-active versus active status of events. They will be reaching out to the ESCICC chairs and will pass on information to next year's officers.

Julian asked Sheriff to give more information about the issue.

Sheriff stated that per their bylaws if they use up to 75% of the budget in the fall semester, they have to freeze the remaining 25% to be used for the spring semester. This can be overridden by a vote of the ICC members, but they are encouraging the council to not override the freeze. It was not the fault of the ICC chairs. Everything was clearly stated, and they know how much was available in funding.

Julian asked if they are mainly spending on travel.

Sheriff stated that there has been a lot of travel. There are funds available for programming, but most of the travel funds have been spent.

Julian asked about the miscommunication

Sheriff stated that the clubs were unaware of the definition of active versus non-active travel.

Torres stated that there were only 7 of the 16 students traveling were active. They had requested \$8,000 for travel, but they only got about \$4,000. They need to have guidelines on who should be allowed to attend conferences.

Sheriff stated that going forward they are going to keep track of who is active or non-active travel. They are working on an Excel sheet to track.

Julian asked if there are large groups of students traveling to competitions.

Sheriff answered yes, but there are some that travel to conferences.

Julian stated that maybe the ICC needs to assess how many people are necessary to travel to each conference. The ICC needs to have a better strategy to spend their travel funds.

Sheriff stated that it was not the Chair's fault for the requests being approved. All of the clubs vote on it. The miscommunication was between the delegates and the clubs.

Julian asked if the Council members are well versed on voting and asking questions.

Borjas stated that they did get a lot of great training. Giving a mini-version of the training for the ICC's would be a good idea. Board members need to be better versed on how to help the ICC's and clubs.

Torres stated that most in NSMICC are well-versed. They have members at large that can explain in depth to the students.

Julian asked if the mini-training would be helpful.

Sheriff answered yes. The ICC's want to fund everyone who requests, and they do not know how to say no. They may cut a request but only by a small portion.

Sheriff asked if the budget freeze was normal. The ICC did get a \$9,000 increase in this year's budget. They need to sit down with the ICC Chairs to work on creating something for the future.

Julian asked if there were budget freeze rules in the other ICC bylaws.

Torres answered no.

Lawrence asked if the Colleges assist the ICC's with student travel to competitions and conferences. If so, do they limit how much they pay per student?

Torres stated that it depends on the department. In NSM, BIO does not have a lot of funding, but GEOL does.

Julian stated she will be requesting financial statements from the ICC's. It will help with the focus group. If this is a similar issue for the other ICC's, it is a concern. The budget for the ICC's are increased or decreased based on their expenditures and spending history.

Torres stated that his ICC has been getting less funding over the years.

Jimenez Perez stated that she will be meeting with the Vice Chair of her ICC soon to get a status on their spending.

Julian reminded the members that they sit at the ICC meetings and have the right to speak up. The intention should be to bring up a point of interest. They do not want to micromanage the program, but they need to give some guidance and advice.

Torres stated that the Assistant Dean has promised funds for the symposium, but they do not currently need those funds.

Borjas stated that the CICC student members CICC network at conferences. Their funding proposals for travel are usually to cover the cost of registration. They do not understand what the travel funds can be used for. In general, they need to work on educating how the process works and the purpose of travel funds. Retroactive proposals are not done.

Julian stated that retroactive requests can burn up the funding. They need to show that they are fundraising and other efforts to raise money. If the requests are consistently non-active, it may have an effect later.

Torres stated that NSM conferences are usually far away. When putting the budget request together for next fiscal year, they need to consider where the conferences will be held.

Lawrence stated that Julian spoke about the upcoming budget timeline that they are working on.

Sheriff asked if they could discuss the printer purchase request. The big issue was the price point. The club is looking for funding support, not the entire amount of the purchase.

Jimenez Perez stated other organizations can benefit from the purchase. They could collaborate and buy the printer. They should be able to contribute funds.

Sheriff stated that \$1,000 might be an acceptable amount, but it still may be too high. They could look at funding from Contingency.

Jimenez Perez stated that other organizations can benefit from the printer. They should collaborate on the purchase.

Borjas stated that if the printer purchase benefits the Engineering community, they need to get other clubs and faculty members involved into the conversation.

Lawrence stated that there was a lot of discussion about this request. This was initially received as a contingency request, but it was denied.

Julian stated that since it was a capital purchase, it would be under the College.

Lawrence stated that he did speak with SL&L, and they said no to the request. It is a new item and the advice would be to look at other groups and the College to see if they could benefit from the printer. If they do participate in the purchase, who would own the printer and maintain it?

Torres stated that he was for giving them the printer, but it is a large expenditure. What would happen in a few years, if the printer becomes obsolete? It might not be useable in the future.

Borjas stated that he was also in favor of buying the printer, what wondered if there was funding for the supplies. Does the College or the group have the financial means to support the printer? They need to look at how much use by the academics and clubs there will be. They can then evaluate how much to fund.

Jimenez Perez stated that they should reach out to the other organizations and talk to the departments.

Julian stated that they would be setting a precedent if they fund this purchase and open up similar requests by other groups.

Julian asked if the members would like to invite Landy back. They could give him some time to talk to other groups and departments. They could also consider getting sponsorship. Julian asked if the purchase was time sensitive.

Sheriff answered no.

Torres stated that the Sports ICC has an interesting set up. If groups want more funding, they need to volunteer at activities on campus. If they get blue status, they can seek full funding for the year.

REPORTS

a. Director of Financial Services

Lawrence stated that they could ask the group to come back to the Committee and get more information. They could schedule the group to come back in 2 weeks. Lawrence will be at a conference next Thursday.

Quote: "There is no elevator to success, you have to take the stairs." - Unknown

b. Chair

Julian had no report.

**ANNOUNCEMENTS/
MEMBERS' PRIVILEGE**

Jimenez Perez stated that the Governance meeting will be discussing the resolution about the Milo Yiannopoulos event. The members are welcome to attend the meeting.

ADJOURNMENT

The meeting was adjourned at 2:11 p.m.



Glaiza Julian, Committee Chair



Deserita Ohtomo, Recording Secretary

