

**ASSOCIATED STUDENTS
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

Finance Committee MINUTES January 25, 2018

CALL TO ORDER

Glaiza Julian, Chair, called the meeting to order at 1:17 p.m.

ROLL CALL

Members Present: Borjas*, Julian, Sheriff, Torres

Members Absent: Jimenez Perez

Officers Present: Dadabhoy**, Jakel, La**, Lawrence

Officers Absent: None

Guests: Gleanne Kienzler

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the bylaws, a member of the Committee who does not remain until the scheduled ending of the meeting (2:30 p.m.) is considered not to be in attendance.]

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the bylaws, a member of the Committee is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

APPROVAL OF AGENDA

The agenda was approved as presented. (Torres-m/Sheriff-s)

APPROVAL OF MINUTES

The minutes from the November 16, 2017 meeting and December 7, 2017 special meeting were approved as presented. (Sheriff-m/Torres-s)

PUBLIC SPEAKERS

None.

TIME CERTAIN

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

**a. Discussion: 2018-19
ASI Budget Process
and Timeline**

Julian stated that the budget deadline is February 2nd at 5pm.

[Borjas arrived late to the meeting at 1:20pm.]

Julian went over the upcoming dates on the budget timeline.

Lawrence stated that the word has gotten out about the budget submissions. Ohtomo sent a reminder email to the groups about the upcoming deadline. At the last Board meeting, one of the councils mentioned the budget deadline in their presentation.

Julian stated that the projected date for the Committee to begin budget deliberations in February 22nd. An email will be sent to the members the reminders on the upcoming dates.

**b. Discussion: New Inter-
Club Council**

Julian yielded to Jakel.

Jakel stated that this item came up at the special meeting last semester when Cru was requesting contingency funding. It was asked why the club did not go to their ICC first. It was brought up that Cru does not currently fall under any of the ICC or funding councils.

Jakel stated that he reached out to Student Life and Leadership (SL&L) to look at the number of organizations and which ones are members of ICC's. Andrew La and Gleanne Kienzler are in attendance since both work with the ICC's.

Kienzler stated that she oversees student organizations on campus. They will come to her to ask how to get funding. The groups are directed to the Finance Committee and the ASI Board Vice Chair-Treasurer. There has been interest in establishing an ICC for faith-based organizations. Recreation groups have also expressed interest in an ICC. SL&L relies on ICC's to relay messages about registration and other information to student groups. They have to make extra effort to reach non-ICC member organizations.

La stated that there has been a lot of interest in forming additional ICC's. A new ICC will help with special interest groups. There has been a problem with finding students to fill the executive board positions. They need to market and approach establishing a new ICC in a different way.

La stated that there are 23 ICC's funded and funding councils that are members of the Executive Senate. They meet to get to know each other and any financial concerns. There are unique questions addressed at Executive Senate. With a new ICC, more groups would be able to get information on navigating leadership and processes on campus.

Jakel stated that the main challenge in creating a new ICC is finding leadership. Finding an advisor will also be a challenge. It will need to be determined if funds will be taken from the current ICC's to fund the new ICC or if the funds will be found elsewhere in the corporation. This is a good discussion for the Committee.

Jakel stated that the idea of creating another ICC is in the early stages of the process. They need to determine how to assess need. The Governance Committee will also be discussing this topic if the members are interested in staying for the meeting.

Kienzler stated that there is an existing need. There have been requests sent to the Finance Committee. There is documentation available on how the newest ICC was formed.

Julian stated that last semester there was only one request from a special interest group that the Committee deliberated. The need for a special interest ICC may be sporadic. There were 3 groups that did reach out to her for possible funding requests, but only came to the Committee.

Julian asked if a portion of the ICC budget was allocated to a new ICC would there be many requests. Maybe, the process for groups to seek contingency funding from the Committee is a hindrance.

Borjas stated that the need for another ICC may not be needed now. However, ICC's offer a form of communication. They give a way to navigate the resources of the University and ASI. It would be a great investment to formalize the creation of a new ICC.

La stated that a newly formed student group may have a difficult time getting funding. They will not understand where they should go to seek funding. There are groups that know that they can ask ASI, but they are not sure who the appropriate person to ask for funding is. The ICC does not need to be formed this semester. A new ICC would be an investment for the future. They can start the process this semester and look for the leadership to continue the process next year.

Kienzler stated that there is a need for groups to have the opportunity to be part of a council in order to communicate and collaborate with other groups. There are other needs besides funding that are needed by groups.

Dadabhoy stated that the concept for the new ICC would be a catch-all for groups that are not eligible to become members of other councils. It could be structured like AICA. The umbrella groups ensure that there are not overlapping events, help with organization and funding. A special interests ICC could be created and given a trial run for a short time, like a semester or one year. It could be determined if there is a need for this ICC.

Dadabhoy stated that the ICC could be formed as a forum for building bridges and for the council to just hold meetings. The Committee could consider if funding should be added later. The council could work on developing what their funding needs may be. All of them have experience with student organizations that feel they are excluded from the councils.

Torres stated that there are special interest groups who are collaborating on events currently.

Jakel stated that he liked the idea of a special interests ICC. They could evaluate the need for funding in a year or other determined time frame. They have no idea of what the funding needs will be. It might be easier to put together a non-funding council.

Torres asked if ASI should fund non-academic activities.

Julian stated that it is difficult to make a broad statement on what type of activities ASI should fund. It should be done on a case-by-case basis.

Jakel stated that funding non-academic activities would be in line with the ASI mission statement. ASI should support any group.

Dadabhoy stated that ASI has a responsibility to promote academics and success on campus.

Sheriff stated that the ICC should serve faith-based and special interest groups. The bylaws should be changed that would require all organizations to be aligned with an ICC. For the Cru request, it appeared that they went directly to the Finance Committee due to a loophole.

Kienzler stated that faith-based, recreation, social action and special interest groups do not fall under any of the current ICC's. This represents about 50 clubs.

Borjas stated that he liked the idea of fostering affiliations, but there are groups that have a niche where they would fall under any of these categories. He does not want to put a group in an ICC that would not be the right fit.

Kienzler stated that clubs are not required to join an ICC. There are clubs that are financial sound and do not need funding from an ICC. There are groups in the department category that choose not to join the ICC.

La stated that with clubs that fit in unique categories there needs to be an evaluation to determine which ICC would be the most appropriate. They could contact the organizations that could use an ICC's support but are not eligible for any ICC to determine what type of ICC should be formed.

Kienzler stated that if the Committee is interested, her office would be happy to include a page in the registration form to ask special interest groups this question.

Lawrence stated that there is a need to survey peers to see if there is a need for a new ICC. There may be some clubs that feel they are pressured to join an ICC. It would not be a good idea to have an ICC with 50 member groups. On other campuses, they do not have the ICC model.

Jakel stated that this discussion is the start of determining if another ICC is needed. If there is no need, then they do not need to proceed.

Jakel stated that he would not consider Cru's request as a loophole in the bylaws.

Borjas stated that something needs to be done. It is important to do a poll on why clubs do not join ICC's. Borjas suggested that a task force be formed. They could survey to see what expenses the groups have. They could need to reach out to the groups that have received funding to find out how they like the current process.

Torres stated that there is a need to raise awareness on the existence of the ICC's. They need to start a marketing campaign.

REPORTS

a. Director of Financial Services

Lawrence reported the following:

- 1) Lawrence wished everyone a happy new year and welcome to the spring semester.
- 2) A presentation of the financial position was made to the Board of Directors this week.
- 3) Lawrence presented at the January 17th Leadcon. There were newly registered groups present that had questions.
- 4) Lawrence shared a quote by Rosa Nouchette "Do it with passion or not at all".

b. Chair

Julian reported the following:

- 1) There was one organization that did not attend one of the mandatory budget orientations. Attendance is required to request funds in the 2018-19 fiscal year. Julian has met with the group, and they are now eligible to submit a budget proposal.
- 2) All of the departments, programs and councils have been notified that the budget requests can be submitted.
- 3) Julian has met with Dadabhoy about next year's budget. Julian gave feedback on areas on interest in preparing her budget recommendations. They had an extensive conversation. If there is anything that the members may want to bring to Dadabhoy's attention, they can contact Dadabhoy directly.
- 4) One of the ICC has submitted a contingency request. They are seeking additional funds for their B-side travel budget. Work is being done to possibly do a line item transfer. The request would be brought to the Committee. There is budget language that limits the amount and the date which any line item transfer request can be done. The ICC will be encouraged to use their allocated funds.

- 5) The Committee had a good discussion today. Points brought up today will affect how the Committee may operate in the future.

**ANNOUNCEMENTS/
MEMBERS' PRIVILEGE**

Jakel thanked everyone for the great discussion today on item B. He also thanked the guests for their contributions to the discussion. Contact information will be shared on the Board's Slack channel.

Borjas reminded the members that reports are due tomorrow by 5pm.

ADJOURNMENT

The meeting was adjourned at 2:10 p.m.



Glaiza Julian, Committee Chair



Deserita Ohtomo, Recording Secretary