ASSOCIATED STUDENTS CALIFORNIA STATE UNIVERSITY FULLERTON, INC.

Finance Committee MINUTES March 8, 2018

CALL TO ORDER Glaiza Julian, Chair, called the meeting to order at 1:19 p.m.

ROLL CALL Members Present: Borjas, Jimenez Perez, Julian, Sheriff, Torres

Members Absent: None

Officers Present: Jakel, Lawrence

Officers Absent: None

Guests: Sunny Gill

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the bylaws, a member of the Committee who does not remain until the scheduled ending of the meeting (2:30 p.m.) is considered not to be in attendance.]

APPROVAL OF AGENDA

The agenda was approved as presented. (Borjas-m/Jimenez Perez-s)

APPROVAL OF MINUTES

The minutes from the February 1, 2018, February 8, 2018, February 15, 2018, February 22, 2018 and February 1, 2018 meetings were approved as presented. (Sheriff-m/Borjas-s)

PUBLIC SPEAKERS

Elizabeth Jimenez Perez stated that she has been absent from several meetings, and she wanted to apologize. She is here to help and wants to meet with each member individually to see how they can work together moving forward.

Sunny Gill introduced himself as the IRA Committee Chair and last year's ASI VP of Finance. The ASI VP of Finance used to chair the IRA Committee. When the position was changed, the intention was to give a stipend to the IRA Committee Chair. The amount would not be much. The Chair's responsibilities include chairing the meetings, leading the pre-budget orientations and the post-award orientations, overseeing the IRA budget process and keeping in contact with the University.

Gill requested that the Committee consider adding a small stipend that could be awarded to next year's IRA Committee Chair. ASI does get an award from the IRA funds. The amount is small compared to the overall budget, but it would be a great way to incentivize the position.

Lawrence stated that the stipend was supposed to be included in this year's budget, but it did not happen. The Leader & Program Development department would be responsible for the award. The amount will be factored into the budget that will be presented next week. Gill has done a great job with the IRA Committee.

TIME CERTAIN

None.

^{**} Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the bylaws, a member of the Committee is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

UNFINISHED BUSINESS

None.

NEW BUSINESS

a. Proposed 2018-19 ASI Council Budget

Lawrence suggested changing this item to a discussion. The Committee will only deliberate on the budget proposals from the councils.

Jakel suggested changing the title to proposed council budgets. It would be better to change the scope of the action item instead of changing to a discussion item.

Lawrence stated that they could change the title of the action item and table at the end. At next week's meeting, the entire budget will be presented for the Committee to deliberate.

Jakel stated that they can leave the item as unfinished business at the end of the meeting.

FC 009 17/18 (Borjas-m/Sheriff-s) A motion was made and seconded to change the title of New Business item A to Proposed 2018-19 ASI Council Budgets.

FC 009 17/18 (4-0-0) The motion was passed.

Borjas made a motion to open discussion. Torres seconded the motion.

Lawrence stated that the members should have received the budgets assigned to them to review. The projected budget this year has a deficit of about \$186,000. They have made progress in reducing the deficit.

Lawrence presented the 2018-19 ASI budget.

Jakel asked what the difference between the A-side and B-side on the council budgets was.

Julian stated that the A-side expenses are for the council's operations. B-side expenses are for the council to fund their club members' contracts/fees/rentals and travel.

The members reviewed the budget request for Arts Inter-Club Council.

Julian stated that the council was not requesting an increase to their 2017-18 budget. The recommendation was to cut \$2,400 from their overall request.

Jakel suggested reducing Printing & Advertising (8051) another \$1,000. They did not use much in the 2016-17 fiscal year. An additional \$500 could go to B-side Travel (8077).

Jimenez Perez asked why the requested budget was reduced.

Lawrence stated that they based cuts on actual expenses during the 2016-17 fiscal year. The same analysis was done to the other budget proposals.

Jimenez Perez would like to consider Jakel's recommendation to cut \$1,000 from Printing & Advertising (8051) and increase the B-side Travel (8077) by \$500.

The members reviewed the budget request for the Association for InterCultural Awareness.

Julian stated that the recommendation was to cut \$22,945 from their overall request. The council did not request an increase over the 2017-18 budget.

Jimenez Perez stated that she would prefer \$10,000 added back to the B-side Contracts/Fees/Rentals (8074).

Borjas stated that he would like more information to make any decision.

Sheriff stated that the recommended amount of \$80,000 was a better option based on the 2016-17 actual amount.

Jakel stated that \$80,000 is a fair amount. It is more important for the Committee to be responsible in allocating funds. In the past, the council was given \$100,000 but only spent \$60,000. Based on the 16-17 actuals, B-side Travel (8077) could be cut another \$1,000.

Lawrence stated that Mesa Coopertiva and BSU used to be members of AICA. They have their own councils now.

Jimenez Perez stated that the recommended amounts were okay and did not recommend making any changes.

The members reviewed the budget request for BICC.

Julian stated that the recommendation was to cut \$2,300 from the request. The council requested an increase of \$2,600.

Borjas stated that he would like to see more historical information.

Jakel stated that the B-side Travel (8077) seems too high compared to the 2016-17 actuals. There are not many students that travel from the BICC funds.

Torres recommended reducing the recommended amount from \$20,000 to \$16,000.

The members reviewed the budget request for National Pan-Hellenic Council.

Julian stated that the recommendation was to cut \$3,300 from the request. The council requested an increase of \$3,000.

Torres asked why the requests for B-side funding were removed.

Lawrence stated that the proposal was completed incorrectly. The council only has Aside expenses. They put the same amounts for Contracts/Fees/Rentals (8074) and Travel (8077) under both A-side and B-side. The amounts added twice added up to \$3,000.

Jimenez Perez suggested lowering the A-side Contracts/Fees/Rentals (8074) to \$1,500, based on their 2016-17 actuals.

Sheriff suggested lowering the amount for Travel (8077) from \$1,000 to \$500. They did not have travel funds in this or last year's budget.

Borjas suggested Travel (8077) at \$750.

The members reviewed the budget request for Community Service Inter-Club Council.

Julian stated that the recommendation was to cut \$2,550 from the request. The council requested an increase of \$2,500.

Sheriff suggested adding \$1,000 to B-side travel.

Jakel suggested reducing the B-side Contracts/Fees/Rentals (8074) by \$1,000.

The members reviewed the budget request for Black Student Union.

Julian stated that the recommendation was to cut \$2,550 from the request. The council requested \$1,150 less than the 2017-18 budget.

Torres suggested reducing the B-side Contracts/Fees/Rentals (8074) to \$2,000.

The members reviewed the budget request for Communications Inter-Club Council.

Julian stated that the recommendation was to cut \$250 from the request. The council requested an increase of \$4,000.

Borjas stated that the council recently added 2 new member clubs. There was no recommended changes to the proposal.

The members reviewed the budget request for Engineering & Computer Science Inter-Club Council.

Julian stated that the recommendation was to cut \$2,125 from the request. The council requested an increase of \$5,000.

Sheriff recommended decreasing the A-side Contracts/Fees/Rentals (8074) to \$2,500. The amount for B-side Travel (8077) should be restored back to the \$52,000 that the council requested.

The members reviewed the budget request for Health & Human Development Inter-Club Council.

Julian stated that the recommendation was to cut \$530 from the request. The council requested an increase of \$2,500.

Sheriff suggested lowering the B-side Contracts/Fees/Rentals (8074) to \$4,000 and lowering B-side travel (8077) to the same amount awarded in 2017-18 (\$17,500).

The members reviewed the budget request for the Sports Club Inter-Club Council.

Julian stated that the recommendation was to cut \$22,000 from the request. The council requested an increase of \$48,975.

Torres stated that he did not have any recommended changes.

The members reviewed the budget request for Natural Sciences & Mathematics Inter-Club Council.

Julian stated that the recommendation was to cut \$4,050 from the request. The council requested an increase of \$5,000.

Torres suggested removing \$1,000 from B-side Contracts/Fees/Rentals (8074) and adding it to B-side Travel (8077). A-side Contracts/Fees/Rentals could be lowered to \$10,000

The members reviewed the budget request for Humanities & Social Sciences Inter-Club Council.

Julian stated that the recommendation was to cut \$2,000 from the request. The council requested an increase of \$5,700.

Jimenez Perez suggested cutting \$1,000 from A-side Contracts/Fees/Rentals (8074) and \$50 from A-side Supplies (8050).

Sheriff asked why the council requested \$2,000 more in their B-side Contracts/ Fees/Rentals (8074).

Jimenez Perez stated that they have more request and more members.

Sheriff asked where they travel.

Jimenez Perez stated that she did not know.

The members reviewed the budget request for Inter-Fraternity Council.

Julian stated that the recommendation was to cut \$1,900 from the request. The council requested an increase of \$2,000.

Sheriff stated that he did not have any suggested changes.

Borjas suggested removing \$500 from Contracts/Fees/Rentals (8074) and adding it to Travel (8077).

The members reviewed the budget request for Resident Students Association.

Julian stated that the recommendation was to cut \$2,500 from the request. The council requested an increase of \$4,940.

Borjas stated that the proposed amount for Travel (8077) is okay. The student leaders do receive a stipend, but it is not enough to help with travel to conferences.

Jakel stated that RSA made a presentation to the Board of Directors a couple of weeks ago. They spoke about events that were planned to spend the funds allocated by ASI. It did not seem responsible. The Committee might consider lowering the amount of either Supplies (8050) or Contracts/Fees/Rentals (8074).

Borjas stated that events that reach out to the community receive funding through RSA. In a sense, ASI funding is also expending funding to Housing staff that puts on programs.

Jakel stated that if the council uses the funds to feed more students or outreach to more students the additional funding is okay. There is a concern how the council is spending the funds.

Torres stated that they could encourage the council to spend more money in community engagement.

Jimenez Perez suggested reducing the amount for Contracts/Fees/Rentals (8074) to \$11,000.

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The members reviewed the budget request for Panhellenic.

Julian stated that the recommendation was to cut \$160 from the request. The council requested a decrease of \$8,150.

Torres stated that he had no recommended changes.

The members reviewed the budget proposal for Education Inter-Club Council.

Julian stated that the recommendation was to cut \$500 from the request. The council requested a decrease of \$150.

Torres stated that he had no recommended changes.

Jakel stated that they could consider lowering the A-side Contracts/Fees/Rentals to \$2,500.

The members reviewed the budget proposal for Mesa Cooperativa.

Julian stated that the recommendation was to cut \$3,600 from the request. The council requested an increase of \$3,900.

Borjas suggested increasing A-side Supplies (8050) by \$500 and reducing A-side Travel (8077) by \$500.

The members reviewed the budget proposal for Multi-Greek Council.

Julian stated that the recommendation was to cut \$14,200. The council requested an increase of \$11,900.

Lawrence stated that the council does not have B-side expenses. They had mistakenly put the A-side and B-side requests. The B-side amounts were removed.

Borjas stated that he had no suggested changes.

FC 010 17/18 (Jimenez Perez-m/Sheriff-s) A motion was made and seconded to table the proposed 2018-19 proposed council budgets until next week.

FC 010 17/18 (4-0-0) The motion was passed.

ROLL CALL VOTES

	009 010
Borjas	Y
Jimenez Perez	Y
Sheriff	Y
Torres	$oldsymbol{Y}$
Results	4-0-0 4-0-0

REPORTS

a. Director of Financial Services

Lawrence thanked the members and commended them on their work on today's deliberation for the council budgets. Improvements to the process will be made.

b. Chair

Julian had no report.

ANNOUNCEMENTS/ MEMBERS' PRIVILEGE Lawrence stated that Drew Wiley contacted him about the stipend for the IRA Committee Chair. The stipend will be \$3,900. Lawrence stated that he can factor in the amount in the proposed budget.

Jakel thanked everyone for a good job and reminded them that reports are due Friday by 5pm.

ADJOURNMENT

The meeting was adjourned at 3:24 p.m.

Glaiza Julian, committee Chair

Deserita Ohtomo, Recording Secretary