

**ASSOCIATED STUDENTS
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

Finance Committee MINUTES September 27, 2018

CALL TO ORDER Maisune Abu-Elhaija, Chair, called the meeting to order at 1:17 p.m.

ROLL CALL Members Present: Abu-Elhaija, Baker, Good, Neal, Quinones

Members Absent: None

Officers Present: Borjas, Lawrence, Torres

Officers Absent: None

Guests: Austin Edsell, Drew Wiley

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the bylaws, a member of the Committee who does not remain until the scheduled ending of the meeting (2:30 p.m.) is considered not to be in attendance.]

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the bylaws, a member of the Committee is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

APPROVAL OF AGENDA The agenda was approved as presented. (Good-m/Baker-s)

APPROVAL OF MINUTES The minutes from the September 20, 2018 meeting were approved as presented. (Quinones-m/Neal-s)

PUBLIC SPEAKERS Austin Edsell from the Republican Club spoke about requesting travel funding for his club. They are not a member of an ICC. The event is coming up in a couple of weeks.

Abu-Elhaija stated that the club would be requesting funding from contingency. The process to request contingency funding will be on the ASI website tomorrow.

TIME CERTAIN None.

UNFINISHED BUSINESS None.

NEW BUSINESS

a. Discussion: Student Travel Abu-Elhaija stated that this discussion was to revisit the student travel policy (definition of active vs. non-active and dollar amounts).

Borjas asked what the concerns were and what the suggested changes to the reimbursement amounts were.

Abu-Elhaija stated that there may need to be a way to hold students accountable when volunteering at conferences.

Abu-Elhaija stated that in her ICC they are going to lower the amount for non-active travel to be able to fund more students.

Quinones asked for more information about volunteering.

Abu-Elhaija stated that the definition of volunteering at conference is vague on purpose. There is no time requirement. Volunteering has been used to meet the definition of active travel. Someone raised that issue that volunteering does not mean more work, but the student gets twice as much in funding.

Baker asked if there were any ways to regulate volunteering.

Abu-Elhaija stated that they could consider excluding volunteering to meet the active requirement or they could consider that the student must volunteer half of the conference time.

Baker suggested that they could evidence volunteering with a report.

Abu-Elhaija stated that students who use ASI funds are required to submit a one-page report about the conference.

Borjas stated that the conference organizers could provide evidence of volunteering.

Abu-Elhaija asked the members if any of their ICC's have issues with the travel limits.

Borjas asked what the issue was with students volunteering at conferences.

Abu-Elhaija stated that the language is very vague.

Baker stated that it may be good that the language is vague, but there needs to be accountability.

Torres yielded to Drew Wiley.

Wiley stated that his department administers the student travel policy. Volunteer validation is provided by the conference organizers. If validation is not provided, the student is only eligible to receive reimbursement of \$250 (non-active maximum).

Wiley stated that ultimately the travel reimbursement model is not to fully support or sponsor student travel but as an aid to the student.

Quinones asked what the issue was with volunteering.

Abu-Elhaija stated that some students are volunteering to be eligible for the active reimbursement and then they do not actually volunteer at the conference.

Lawrence stated that if there is no change to the policy at this time, the students could communicate to their ICC's that if students sign up to volunteer that they should follow through.

REPORTS

a. Director of Financial Services

Lawrence thanked Wiley for being present for today's discussion. The members need to reach out to their ICC's and students to help enforce policies.

b. Chair

Abu-Elhaija reported the following:

- 1) Abu-Elhaija attended the first ICC visit by speaking at the BICC meeting.
- 2) The information on how to request contingency funding was added to the website, but it was unclear. A contingency request was received, but it was really an expenditure request. The information on the website will be updated and put back on the website.

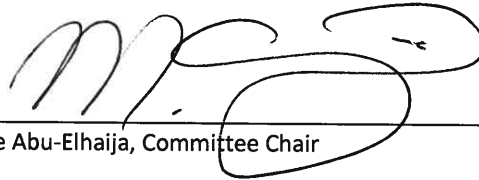
- 3) There will be an expenditure request from PASA on next week's agenda.
- 4) Abu-Elhaija's office hours are Thursdays, 12n-1pm.
- 5) One-on-one meetings can be held if needed. Abu-Elhaija stated that she did not want to burden the members with additional meetings.
- 6) Borjas will be sitting on the Finance Committee as an ex-officio member to represent the Executive Staff.

**ANNOUNCEMENTS/
MEMBERS' PRIVILEGE**

Borjas stated that the Executive Staff will be sitting on all of the Committees to have the executives view.

ADJOURNMENT

The meeting was adjourned at 2:07 p.m.



Maisune Abu-Elhaija, Committee Chair



Deserita Ohtomo, Recording Secretary