

**ASSOCIATED STUDENTS  
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

<b>Finance Committee MINUTES October 17, 2019</b>
-----------------------------------------------------------

**CALL TO ORDER**

Brittany Cook, Chair, called the meeting to order at 1:19 p.m.

**ROLL CALL**

Members Present: Barillas, Cook, Hanna, Mitchell, Wright

Members Absent: None

Officers Present: Baker, Kalra, Lawrence

Officers Absent:

Guests: None

\* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the bylaws, a member of the Committee who does not remain until the scheduled ending of the meeting (2:30 p.m.) is considered not to be in attendance.]

\*\* Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the bylaws, a member of the Committee is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

**APPROVAL OF AGENDA**

The agenda was approved as presented. (Wright-m/Mitchell-s)

**APPROVAL OF MINUTES**

The minutes from the October 10, 2019 meeting were approved as presented. (Hanna-m/Barillas-s)

**PUBLIC SPEAKERS**

None.

**TIME CERTAIN**

None.

**REPORTS**

**a. Director of Financial Services**

Lawrence reported the following:

- 1) Last week, Lawrence attended the Auxiliary Organizations Association (AOA) conference at their financial track meeting.
- 2) Congratulations to the members on their work deliberating the two action items.

Mitchell asked about the contingency funds.

Lawrence stated that contingency funds are for unexpected needs when all other possibilities have been exhausted.

**b. Chair**

Cook reported the following:

- 1) It is most likely that the October 31<sup>st</sup> Committee meeting will be cancelled. Cook will be attending a STEM meeting.
- 2) There is an update to the possible contingency request from Bridges International. They would like to attend a conference in Georgia, December 28, 2019 through January 1, 2020. They have five students who are interested in attending. The registration fee is \$275. They could request \$1.375. It is unknown if their plans have been confirmed, and no contingency request has been received.
- 3) Any amendments to proposals could be done during discussion of the action item.

- 4) The Business Interclub Council (BICC) has submitted a contingency request, but the requirement to meet with the Treasurer-Secretary did not happen before the deadline to post the agenda. The request will most likely be on next week's agenda.

Kalra asked how much BICC requested.

Cook stated that the request is for \$18,000.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

- a. **Information: Banking Service Request for Proposal Process**

Cook stated that Lawrence would present information about the banking service request for proposal (RFP) process.

Cook yielded to Lawrence.

Lawrence presented information about the banking service RFP process.

Hanna asked when the last time this process was done.

Lawrence stated that he was not sure.

**ANNOUNCEMENTS/  
MEMBERS' PRIVILEGE**

Cook stated that the flu shot clinic is open until 3pm today.

**ADJOURNMENT**

The meeting was adjourned at 1:51 p.m.

Brittany Cook, Committee Chair

Deserita Ohtomo, Recording Secretary