



Minutes

ASI Finance Committee

📅 Thu November 7th, 2019

🕒 1:15pm - 2:30pm PST

📍 TSU Board Room

I. Call to Order

Brittany Cook, Chair, called the meeting to order at 1:16 p.m.

II. Roll Call

Members Present: Barillas, Cook, Hanna, Mitchell, Wright

Members Absent: None

Officers Present: Baker**, Kalra, Lawrence

Officers Absent: None

Guests: Ricky Contreras, Porsha Jones, Amber Lambert

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the bylaws, a member of the Committee who does not remain until the scheduled ending of the meeting (2:30 p.m.) is considered not to be in attendance.]

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the bylaws, a member of the Committee is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

III. Approval of Agenda

Decision: The agenda was approved as presented (Wright-m/Mitchell-s)

IV. Approval of Minutes

a. October 24, 2019

Decision: The minutes were approved as presented (Wright-m/Mitchell-s)

V. Public Speakers

None.

VI. Reports

a. Director of Financial Services

Lawrence reported the following:

- There will be a mock budget presentation later in today's meeting. This is part of the budget process for next fiscal year.
- Before the end of the semester, there will be financial policies presented to the Committee. There will also be a presentation of the Chancellor's Office audit results.

b. Chair

Cook reported the following:

- The ASI budget orientations for the funded and funding councils have been scheduled. The orientations will be held during the Executive Senate meetings on Thursday, November 14 and Tuesday, November 19. They also hope to schedule a makeup meeting on a Wednesday.
- There was an organization, CRU, has contacted Cook about contingency funding. No details are known at this time.
- The other organizations that have expressed an interested in funding have not submitted any requests.

[Baker arrived to the meeting at 1:19 p.m.]

VII. Unfinished Business

a. None.

VIII. New Business

a. Action: Contingency Request - Bridges International

FC 005 19/20 (Wright-m/Mitchell-s) A motion was made and seconded to approve a contingency request from Bridges International for \$1,375 to fund travel for five students to attend the Vision Conference in Atlanta, GA, December 28, 2019-January 1, 2020.

Cook yielded to Ricky Contreras, member from Bridges International.

Contreras spoke about the request.

Hanna asked what the difference was between CRU and Bridges International.

Contreras stated that CRU and Bridges International are part of the same umbrella organization. The students are members of CRU, but Bridges International is a separate branch.

Kalra asked how attendees have been funded in years past.

Contreras stated that they receive funding from support letters and sponsors.

Kalra asked if they have asked for support letters for this conference.

Contreras stated that they only have support letters for their retreat.

Kalra asked if they have done any fundraisers.

Contreras answered no.

Wright asked if the group was looking for funds to pay for registration.

Contreras stated that the requested amount would fund the registration and part of the airfare. They will seek sponsor letters for the rest of the needed amount. In the past, they have received sufficient funding from the support letters, but it depends on the amount the sponsor donates.

Baker asked if the request for sponsor letters had been sent to the sponsors.

Contreras stated that he did not know.

Hanna asked how they determine what students will attend the conference.

Contreras stated that they ask for volunteers. Five students have expressed an interest.

Hanna asked for the balance in the contingency fund.

Cook stated that the balance is \$21,711.

Wright made an amendment to fund \$825 from contingency. There was no second.

FC 005A 19/20 (Mitchell-m/Wright-s) An amendment was made and seconded to change the amount to \$700.

Mitchell stated that the \$700 would allow the group to pay for two students registrations (\$550) and three additional students deposit (\$150).

FC 005A 19/20 (Mitchell-m/Wright-s) Roll Call: 4-0-0. The amendment passed.

Decision: FC 005 19/20 (Wright-m/Mitchell-s) The amended motion passed.

b. Action: Contingency Request - BSU

FC 006 (Wright-m/Mitchell-s) A motion was made and seconded to approve a contingency request from Black Student Union (BSU) for \$22,000 to fund activities/programs for the Afrikan Black Coalition (ABC) Conference, hosted at CSU Fullerton, January 17-20, 2020.

Cook yielded to Amber Lambert, ABC Chair.

Lambert spoke about the request.

Hanna stated that the University estimated the cost of the conference at \$90,000-\$113,000. What is the total cost?

Lambert stated that the cost is about \$150,000.

Cook asked if the \$22,000 was to fund only CSU Fullerton students.

Lambert answered yes.

Wright asked if the cost of the conference always fall on the host campus.

Lambert answered yes.

Wright stated that ASI has already funded \$10,000 for the conference. What ways has the group raised funds.

Lambert stated that they have contacted partners, sponsors and other campuses. They have also received in-kind donations. They have been working on raising funds since August.

Kalra asked if the UC has provided any support.

Lambert stated that they have provided some support but not as much as they thought.

The only other CSU campus that has hosted the conference is Long Beach. Their main issue with hosting the conference was funding.

Wright asked how much has been raised.

Lambert answered that they have raised about \$15,000. The University has pledged to give \$75,000, but they have not received the funds yet.

Wright stated that they will have to amend the amount since the balance in contingency is \$21,011.

Kalra stated that their ASI budget includes \$10,000 for the conference. How was that amount determined by last year's Committee?

Lawrence stated that he would have to refer to last year's minutes.

FC 006A (Wright-m/Hanna-s) An amendment was made and seconded to change the amount to \$5,000.

Kalra asked if BSU could transfer funds between the line items.

Lawrence stated that they could transfer funds within their a-side line items, but they could not transfer a-side funds to the b-side.

FC 006A (Wright-m/Hanna-s) Roll Call: 3-1-0. The amendment passed.

FC 006B (Mitchell-m/Barillas-s) An amendment was made and seconded to change the amount to \$6,000.

FC 006B (Mitchell-m/Barillas-s). Roll Call: 4-0-0. The amendment passed.

Decision: FC 006 (Wright-m/Mitchell-s) Roll Call: 4-0-0. The amended motion passed.

c. **Discussion: ASI Budget Deliberation Training**

This item was tabled until the next meeting.

IX. **Announcements/Member's Privilege**

Lawrence congratulated the members on a good job deliberating the action items.

X. **Adjournment**

The meeting was adjourned at 2:18 p.m.



Brittany Cook, Committee Chair



Deserita Ohtomo, Recording Secretary

Roll Call Votes:

	005A	005	006A	006B	006
Barillas	Y	Y	Y	Y	Y
Hanna	Y	Y	Y	Y	Y
Mitchell	Y	Y	N	Y	Y
Wright	Y	Y	Y	Y	Y
Cook	Chair				
Results	4-0-0	4-0-0	3-1-0	4-0-0	4-0-0