



Minutes

ASI Finance Committee

📅 Thu January 23rd, 2020

🕒 1:15pm - 2:30pm PST

📍 Titan Student Union Board Room

👤 In Attendance

I. **Call to Order**

Brittany Cook, Chair, called the meeting to order at 1:19pm.

II. **Roll Call**

Members Present: Barillas, Cook, Mitchell, Wright

Members Absent: Hannna (E)

Officers Present: Lawrence

Officers Absent: Baker (E)

Guests: None

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting [4:30 p.m.]

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

III. **Approval of Agenda**

Decision: The agenda was approved as presented. (Barillas-m/Wright-s)

IV. **Approval of Minutes**

12/5/19

Decision: The minutes from the December 5, 2019 meeting was approved as submitted. (Wright-m/Mitchell-s)

V. **Public Speakers**

Members of the public may address Finance Committee members on any item appearing on this posted agenda.

None.

VI. **Reports**

a. **Director of Financial Services**

- Welcome back. This semester, the Committee will be busy with next year's budget.
- The quarterly reports for the ASI budget will be presented at next week's Board of Directors meeting.
- The 2020-21 budget requests from the corporate departments have been received.
- The Councils have until Monday, January 27 by 5pm to submit their requests.

b. **Chair**

- Baker might be able to attend the Committee meetings for the next few weeks due to her arm injury but will try to be in attendance during budget deliberations.
- Community Services Inter-Club Council and National Pan-Hellenic Council were the last two groups that needed to meet with Cook to complete the budget orientation requirement. Both Councils are now eligible to submit budget proposals.
- Baker, Linares and Cook will be having one-on-one meetings with the members this semester. They will be checking in with the members and discussing their goals. Stay tuned for more information.

VII. **Unfinished Business**

None

VIII. **New Business**

a. **Information: ASI 2020-21 Budget Update**

The Committee will receive information about the 2020-21 ASI budget process.

Cook stated that she wanted to update the members on the 2020-21 budget process.

Cook stated that the deadline for the Councils to submit their budget proposals is Monday by 5pm. No late submissions will be accepted, no exceptions. The members should follow up with their Inter-Club Councils to remind them of the deadline.

Cook went over the budget timeline. The Councils will be making presentations to the Committee on February 13 and 20. These meetings are scheduled to end later than normal meeting. These meetings will end at 3:45pm.

Cook stated that each member will be assigned a number of the Council proposals. These assignments will be given prior to the budget presentations.

Lawrence presented the student fee projections for 2020-21.

IX. **Announcements/Member's Privilege**

Lawrence stated that the Afrikan Black Coalition (ABC) Conference was held this past weekend. The Black Student Union received ASI contingency funds for the conference. Lawrence volunteered at the conference and heard positive feedback. The transactions still need to be reconciled, but it seems that the event was underbudget. The funds helped with the success of the conference.

X. **Adjournment**

The meeting was adjourned at 1:48pm.

A handwritten signature in black ink, appearing to read 'Brittany Cook', written over a horizontal line.

Brittany Cook, Committee Chair

A handwritten signature in blue ink, appearing to read 'Deserita Ohtomo', written over a horizontal line.

Deserita Ohtomo, Recording Secretary