



Minutes

ASI Finance Committee

📅 Thu February 27th, 2020

🕒 1:15pm - 2:30pm PST

📍 Titan Student Union Board Room

👤 In Attendance

I. **Call to Order**

Brittany Cook, Chair, called the meeting to order at 1:19 p.m.

II. **Roll Call**

Members Present: Barillas, Cook, Hanna, Mitchell, Wright

Members Absent: None

Officers Present: Aguilar, Lawrence

Officers Absent: Baker

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

III. **Approval of Agenda**

Decision: The agenda was approved as presented. (Mitchell-m/Wright-s)

IV. **Approval of Minutes**

2/20/20

Decision: The minutes from the February 20, 2020 were approved as presented. (Mitchell-m/Hanna-s)

V. **Public Speakers**

Members of the public may address Finance Committee members on any item appearing on this posted agenda.

None.

VI. Reports

a. Director of Financial Services

- Please make sure to take care of mental and physical health.
- The University recently sent an email about the coronavirus.

b. Chair

- The Council budget assignments have been assigned to the members. Reviews and recommendations for funding are due March 3rd by midnight.

VII. Unfinished Business

None

VIII. New Business

a. Discussion: Council Budget Presentation Recap

The Committee will discuss the Council budget presentations from the February 13 and February 20 meetings.

Cook stated that the Mullti-Cultural Greek Council (MGC) did not submit their proposal by the deadline. There were no changes to the requests from this year's budget. The proposal will be assigned to one of the members to evaluate.

Lawrence stated that there was a deadline to submit the proposal. The Wufoo form was re-opened to allow the Council to submit their proposal since there was a transition in Council leadership. They did not communicate with Cook about the transition. They tried to submit the budget directly via email after the deadline. The link to the form was re-opened, proposal submitted and accepted. There could have been a decision to not accept the late submission and to request contingency funds next year since it has been done in the past.

Cook stated that the four-year budget history has been updated to include MGC. The budget presentations from the last two meetings will be sent to the voting members to aid in their evaluations and recommendations for the Council budgets.

b. Discussion: ASI Budget Deliberation Process

The Committee will discuss the ASI budget deliberation process for the 2020-21 fiscal year.

Cook stated that she had an example of the completed Council proposal.

Cook stated that the completed form included the Committee member's funding recommendation, the ASI President's recommendation and the amount the Committee arrived at during deliberations. There is also a column to note what decisions have been made during deliberations.

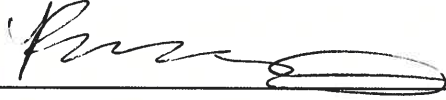
Lawrence stated that there have been slight changes to the budget timeline for the TSC budget since the BOT members will be traveling to the ACUI (Associatio of College Unions International) Conference but no changes to the ASI budget process. ASI budget deliberations will begin on March 12 Committee meeting. If deliberations are not concluded, they will continue on March 19. These meetings will be scheduled to end at 3:45pm.

IX. Announcements/Member's Privilege

Agular reminder the members to check out Rec Day until 3pm today on the Tuffy Lawn.

X. Adjournment

The meeting was adjourned at 1:55 p.m.



Brittany Cook, Committee Chair



Deserita Ohtomo, Recording Secretary