



Minutes

Finance Committee

📅 Thu October 7th, 2021

🕒 1:15pm - 2:30pm PDT

📍 ASI Boardroom - Titan Student Union

👥 In Attendance

1. **Call to Order**

Christopher Carlsen, called the meeting to order at 1:16 p.m.

2. **Roll Call**

Members Present: Arnwine, Carlsen, Diaz, San Gabriel

Members Absent: None

Liaisons Present: Chammas, Mitchell, Nettles

Liaisons Absent:

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

3. **Approval of Agenda**

Decision: (San Gabriel-m/Diaz-s) The agenda was approved by unanimous consent.

4. **Approval of Minutes**

Decision: (Diaz-m/San Gabriel-s) The September 23, 2021 Finance Committee meeting minutes were approved by unanimous consent.

a. **09/23/2021 Finance Committee Minutes**

5. **Public Speakers**

Members of the public may address TSC Board of Trustees Facilities Committee members on any item appearing on this posted agenda.

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None

6. **Reports**

a. **Chair**

Christopher Carlsen, Chair, shared information regarding a visit to the Children's Center, a meeting with ASI management regarding upcoming capital expenditures process, and a meeting with the College Dean of Business and Economics.

b. **Director, Student Government**

Asha Nettles, Director of Student Government, shared information regarding updates to open Committee positions, and the functions served by those filling the Committee positions. Reminder scholarship applications have been extended to the 15th, and then Directors will be grading the applications. Reminder to take care one's health especially as we are moving forward in the semester, and during mid-terms.

7. **Unfinished Business**

None

There is no unfinished business.

8. **New Business**

a. **Discussion Item: ASI Budget Training**

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- Christopher Carlsen yielded to Asha Nettles.
- Nettles shared a presentation regarding the ASI 2020-21 Budget.
- Mitchell requested confirmation on the percentage 30% of funds allocated to Athletics. Nettles confirmed.
- Mitchell asked what criteria is used to calculate the number of projected students. Carol McDoniel shared the numbers used in calculations for projected students is based on the campus projections.
- Keya Allen further explained the increased accuracy in the statistical numbers as a result of the pandemic, and the need to limit and control the number of students.
- San Gabriel asked if the term "department" when discussing rental fees, refers to college departments. Asha Nettles provided an example and clarified that funds for facility use reservations and fees must come from their department funds. - otherwise the taking of funds from ASI would impact funding for student activities. This method ensures activities for students remains free.
- Chammas asked if the costs/fees for events requiring a manager to be on-site are included in the ASI budget, or is there a separate fee for those who use this space but are not charged. Nettles shared that the fees will depend on the number of services used by students renting facilities.
- San Gabriel asked whether or not additional options to the food pantry would draw from the same source of funds. Nettles shared if there are increased needs for certain services, contract fees and rentals would be reviewed for the possibility of adding or decreasing funds based on how the department operates in practice where one section may or may not use all funds available to them. Funds can be adjusted.

9. **Announcements/Member's Privilege**

None

10. **Adjournment**

Christopher Carlsen, Chair, adjourned the meeting at 2:01 p.m.



Christopher Carlsen, Finance Committee Chair



Susan Collins, Recording Secretary

Roll Call 2021-2022

10/07/2021 FINANCE Committee Roll Call

Attendance	Board Members			
			Present	Absent
HSS	ARNWINE	MARCUS	1	
SECRETARY (ARTS)	DIAZ	MORGAN	1	
HSS	SAN GABRIEL	HANNAH	1	
CHAIR/TREASURER	CARLSEN	CHRISTOPHER	1	
			Present	Absent
			4	0

Attendance	LIAISONS			
			Present	Absent
CHAIR (CBE)	CHAMMAS	MARY	1	
PRESIDENT	MITCHELL	JOSHUA	1	
DIR SG	NETTLES	ASHA	1	
			Present	Absent
			3	0

*Recording Secretary: Susan Collins