



Minutes

Finance Committee

📅 Thu February 24th, 2022

🕒 1:15pm - 2:30pm PST

📍 ASI Boardroom - Titan Student Union

👥 In Attendance

1. **Call to Order**

Christopher Carlsen, called the meeting to order at 1:17 p.m.

2. **Roll Call**

Members Present: Arnwine, Carlsen, Diaz, San Gabriel

Members Absent:

Liaisons Present: Mitchell, Nettles

Liaisons Absent: Chammas

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

3. **Approval of Agenda**

Decision: (San Gabriel-m/Diaz-s) The agenda was approved by unanimous consent.

4. **Approval of Minutes**

Decision: (San Gabriel-m/Arnwine-s) The February 10, 2022 Finance Committee meeting minutes were approved by unanimous consent.

a. **02/10/2022 Finance Committee Minutes**

5. **Public Speakers**

Members of the public may address Finance Committee members on any item appearing on this posted agenda.

There were no public speakers.

6. **Reports**

a. **Chair**

Carlsen, Chair, had no report to share.

b. **Director, Student Government**

Carlsen yielded the floor to Nettles.

Nettles, Director of Student Government, shared a report.

The report is an attachment to the minutes.

Nettles reminded the Committee of the importance of the budget review meeting on March 10 and shared some details on what the process.

Nettles reminded the Committee to consider the email provided regarding the conduct of student leaders during Elections. Nettles reminded the Committee of the proper process to take when there are questions or concerns regarding Elections.

Nettles reminded the Committee of the event hosting Angela Davis at CSUF tonight.

7. **Unfinished Business**

None

There is no unfinished business.

8. New Business

a. **Action: Line-Item-Transfer - SWANA InterClub Council**

The Committee will consider approval of a line-item-transfer of \$2,500 for SWANA from 044B-8077 Travel, to 044B-8074 Contracts, Fees and Rentals.

FIN 007 21/22 (Diaz-m/San Gabriel-s) A motion was made and seconded to approve a resolution for a line item transfer for \$2,500 for SWANA from 8077 to 8074.

Carlsen yielded the floor to Nettles to review.

Nettles provided details on the request.

Carlsen opened the floor to questions. There were no questions.

Carlsen opened the floor to discussion. There were no points of discussion.

Carlsen asked if there were any objections to moving to a roll call vote. There were no objections.

**Decision: FIN 007 21/22 (Diaz-m/San Gabriel-s) Roll Call
Vote: 5-0-0 The motion to approve a resolution for a line item transfer of \$2,500 for SWANA from 8077 to 8074 has been adopted.**

b. **Discussion: Arboretum Budget Request**

The Committee will discuss the budget request for the Arboretum.

Carlsen yielded the floor to Nettles.

Nettles reviewed the history and proposed budget request for the Arboretum. She shared information about ASI's support of the Arboretum. Nettles encouraged members to consider this funding request as they would other programs on campus.

Nettles informed the Committee that the budget will be presented at the March 10 meeting.

Carlsen opened the floor to questions.

San Gabriel asked why is the request is significantly higher than previous years.

Nettles shared they are requesting funding for 5 students instead of 3.

San Gabriel asked if the additional two students are new positions or old positions requesting to be paid.

Nettles did not have an answer but said she can get one to San Gabriel next week.

Carlsen asked how much would you say is an additional request on top of their previous year's request.

Nettles said their new request is over \$28,000 more than in previous years

Carlsen stated he wanted to note how much more it was from the previous request.

San Gabriel asked why the change was so large and if it was because there are more students requesting to be funded

Diaz asked if all students are capped on hours.

Nettles responded that all students, full-time and part-time workers, are capped at 20/hr per week.

Carlsen asked if this is also true for grad students.

Nettles confirmed.

Nettles stated that if they are a full-time employee who enrolls in classes this would not apply.

Arnwine asked if there is a funding sheet to show where all this money is going and being allocated to.

McDoniel stated the budget allocated to the Arboretum are all towards student wages.

c. **Discussion: Instructions for Executive Senate Budget Recommendations**

The Committee will receive and discuss instructions for the Executive Senate budget recommendations.

Carlsen opened the floor for the Committee to discuss and review the Instructions for the Executive Senate Budget Recommendations.

Carlsen yielded to Nettles to share information on the Senate Budget Recommendations.

Nettles reviewed a preliminary spreadsheet and shared they are finalizing the numbers.

Nettles noted the councils have requested more than the current year's budget.

Carlsen opened the floor to questions.

Diaz asked when they will know what ICCs they are reviewing.

Carlsen responded that he will assign them today.

Nettles asked if anyone has questions about the process they are going to begin.

Carlsen asked if the \$618,000 amount being requested included the Arboretum request.

Nettles responded it is not included and the council requests are separate.

San Gabriel requested confirmation on reviewing the request for the Arboretum.

Nettles provided clarification.

9. **Announcements/Member's Privilege**

- o Carlsen reminded everyone that Angela Davis is coming tonight at 5:30 pm.
- o Mitchell asked everyone to send their videos to Dixie for advocacy if they have not yet.

10. **Adjournment**

Christopher Carlsen, Chair, adjourned the meeting at 1:48 p.m.



Christopher Carlsen, Finance Committee Chair



Crystaal Washington, Recording Secretary

Roll Call 2021-2022

02/24/2022 FINANCE Committee Roll Call

Attendance			Board Members	
			Present	Absent
HSS	ARNWINE	MARCUS	1	
SECRETARY (ARTS)	DIAZ	MORGAN	1	
HSS	SAN GABRIEL	HANNAH	1	
COMM	SANTANA	TORI	1	
CHAIR/TREASURER	CARLSEN	CHRISTOPHER	1	
			Present	Absent
			5	0

Attendance			LIAISONS	
			Present	Absent
CHAIR (CBE)	CHAMMAS	MARY		1
PRESIDENT	MITCHELL	JOSHUA	1	
DIR SG	NETTLES	ASHA	1	
			Present	Absent
			2	1

*Recording Secretary: Crystaal Washington

ACTION ITEMS:

Roll Call Votes	Start 007		007 - SWANA Line Item Transfer		
			Yes	No	Abstain
HSS	ARNWINE	MARCUS	1		
SECRETARY (ARTS)	DIAZ	MORGAN	1		
HSS	SAN GABRIEL	HANNAH	1		
COMM	SANTANA	TORI	1		
CHAIR/TREASURER	CARLSEN	CHRISTOPHER	1		
			Yes	No	Abstain
			5	0	0



CALIFORNIA STATE UNIVERSITY, FULLERTON™

A RESOLUTION APPROVING A LINE-ITEM TRANSFER – SWANA INTERCLUB COUNCIL

Sponsors: Christopher Carlsen

WHEREAS, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI's mission is to provide students and campus community members with important social, cultural, and recreational opportunities as well as a wide range of programs and services; and

WHEREAS, per policy, any line-item transfer to or from a funded or funding organization's travel line item in excess of \$1,000 must be approved by the Finance Committee; and

WHEREAS, SWANA Interclub Council has requested a line-item transfer to \$2,500 from 044B-8077: Travel to 044B-8074 Contracts, Fees and Rentals; and

WHEREAS, SWANA Interclub Council have allocated most of their 044B-8074 Contracts, Fees and Rentals and has requested the funds to support their organizations' remaining events; therefore let it be

RESOLVED, ASI approves the line-item transfer request for SWANA Interclub Council of \$2,500 from 044B-8077: Travel to 044B-8074 Contracts, Fees and Rentals; and let it be finally

RESOLVED, that this Resolution be distributed to applicable ASI departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the DATE day of MONTH in the year two thousand and twenty-one.

Mary Chammas
Chair, Board of Directors

Morgan Diaz
Secretary, Board of Directors