Associated Students Inc.

ASSOCIATED STUDENTS INC
CALIFORNIA STATE UNIVERSITY, FULLERTON™

Finance Committee

Thu Oct 19, 2023 1:15 PM - 2:30 PM PDT

1. Call to Order

Joe Morales Chair, called the meeting to order at 1:20 pm

2. Roll Call

Members Present: Furtado, J. Morales, Nguyen, Ordiano, Seng

Members Absent: None

Liaisons Present: Hesgard, Macedonio

Liaisons Absent: None

**According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the announcement of Unfinished Business but left before the scheduled ending of the meeting. ** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

3. Approval of Agenda

> **(Nguyen-m / Seng-s) the agenda was approved by unanimous concent**

4. Approval of Minutes

> **(Furtado-m / Ordiano-s) The October 5, 2023 Minutes were approved by unanimous consent.**

a. 10/05/23 Finance Committee Minutes

5. Public Speakers

Members of the public may address Finance Committee members on any item appearing on this posted agenda.

None

6. Reports

a. Chair

b. Director of Student Government

Hesgard, shared that ASI is tabling with Transfer Adult Re-entry Parenting & Pregnant (TAPP) Center.

* On 10/24 several events will take place including the Farmer's Market, Jazz at the Becker, SJEC Halloween Appropriation Teach-in and the ASI Pumpkin Patch.
* On 10/25 Multi-Cultural Fest with AICCA and DEI Amplify-CSUF's Common Listen Program, will host "The Barbie Tapes" from 11:30-1:00 pm at Laurel MPR.
* Community Engagement Commission will host LGBTQ in Higher Education Panel
* Please change ASI position email password before the end of October
* Please engage with the Fullerton Forward strategic plan efforts

7. Unfinished Business

a. None

8. New Business

a. Discussion: Budget Methodology

Kathleen Postal, ASI Chief Financial Officer shared a presentation that gave an overview of ASI's Budget Methodology.

Student Engagement and Services consists of funded and funding councils, programs and engagement, arboretum, commissions, elections, Research Grants and outreach for the Board of Directors.

The budget grows each year about 2% and is based on estimated enrollment.

Student Engagement and Services areas:
* Student Government- Board of Directors, Research Grants and Elections.
 * Commissions- Communications, Community Engagement, Environmental Sustainability, Lobby Corps, Presidential Appointee, Social Justice & Equity and University Affairs.
* Student Programs and Engagement- Programming Board, AICA (Operations and Funding), Spring Concert.
* Funded Campus Groups-Arboretum, Residential Student Association, Interfraternity Council, Multicultural Greek Council, National Panhellenic Council, Panhellenic Council.
* Interclub Councils- Arts ICC, Business ICC, Black Student Union, Communication ICC, Engineering & Computer Science ICC, Health and Human Development ICC, Humanities and Social Sciences ICC, Mesa Cooperativa, Natural Sciences and Mathematics ICC, Sports ICC, SWANA ICC.

Morales opened the floor to questions.

Morales asked for more details about the timeline. Hesgard shared applications are introduced in November and they are reviewed before the beginning of the Spring semester.

Hesgard provided a recap of the rubric and categories that were discussed in a prior meeting. Each area will submit a proposal including program description, statement purpose, leadership roles and explanation of funding request. Information will be reviewed and considered.

9. Announcements/Member's Privilege

Nguyen annouced that the Glass Club will be hosting a glass pumkin sale today and tomorrow.

10. Adjournment

Morales J. adjourned the meeting at 1:43 pm

ASI Board Treasurer-Secretary (Dec 13, 2023 12:25 PST)

Joe Morales, Finance Committee Chair

Erika Perret-Martinez, Recording Secretary

Roll Call 2023-2024

10/19/2023 FINANCE Committee Roll Call

Attendance		Board Members		Present	Absent
NSM	FURTADO	NIC		1	
CHAIR/TREASURER	MORALES	JOE		1	
ARTS	NGUYEN	TONY		1	
COMM	ORDIANO	CARMEN		1	
ECS	SENG	ANTHONY		1	
				Present	Absent
				5	**0**

| Attendance		Liaisons		Present	Absent
ASI BOD PRES DES**	MACEDONIO	CAMERON		1	
DIR STU GOVT	HESGARD	REBECCA		1	
ASI CHAIR	ZAZUETA	ASHLEY		1	
				Present	Absent
				3	**0**

QUORUM   4

*Recording Secretary: Erika Perret-Martinez
Pres Designee: Cameron Macedonio
Chair Designee: Shawan Mansoor

Reviewed and Approved by the Board of Directors, 12/5/2023

Gavin Ong (Dec 16, 2023 00:26 PST)
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Gavin Ong, Board Secretary
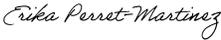
Erika Perret-Martinez
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Erika Perret-Martinez, Recording Secretary

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Final Audit Report   2023-12-20

Created:	2023-12-06
By:	Susan Collins (sucollins@fullerton.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAkeCHPVKALgVsl4dKCiemkWRcRpDjlj0f

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ASI Budget, Methodology and Timeline

October 19, 2023

Student Engagement and Services

- Consists of:
  - Funded and Funding Councils
  - Programmatic areas of Student Programs and Engagement
  - Arboretum
  - Commissions
  - Elections
  - Research Grants
  - Board of Directors (outreach)
- Generally grows each year
- Last year, was approximately $5M with $2M designated for Athletics
  - Student Government - $1M
  - Programs and Engagement - $1.3M
  - Funded and Funding - $600K

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                          Associated
                          Students (ASB
                          Fee)

          Student                        Student              Administration        Funding &
          Government                     Programs &                                  Funding
                                         Engagement                                  Organizations

  Board of    Student        Commissions   Research   Elections    SPE Office*    Funded Campus   Funding Groups
  Directors   Government                    Grants                                Groups          & Interclub
              Office*                                                                             Councils

                            Communications              Programming               4 FSL Councils    8 College ICCs
                                                         Board

                            Community                   AICA                      RSA               5 Community
                            Engagement                                                              Focused ICCs

                            Environmental               Spring Concert            Arboretum
                            Sustainability

                            Lobby Corps                 Farmers Market*           Athletics*

                            Presidential                Speakers Series*
                            Appointee

                            Social Justice &            Camp Titan*
                            Equity

                            University Affairs
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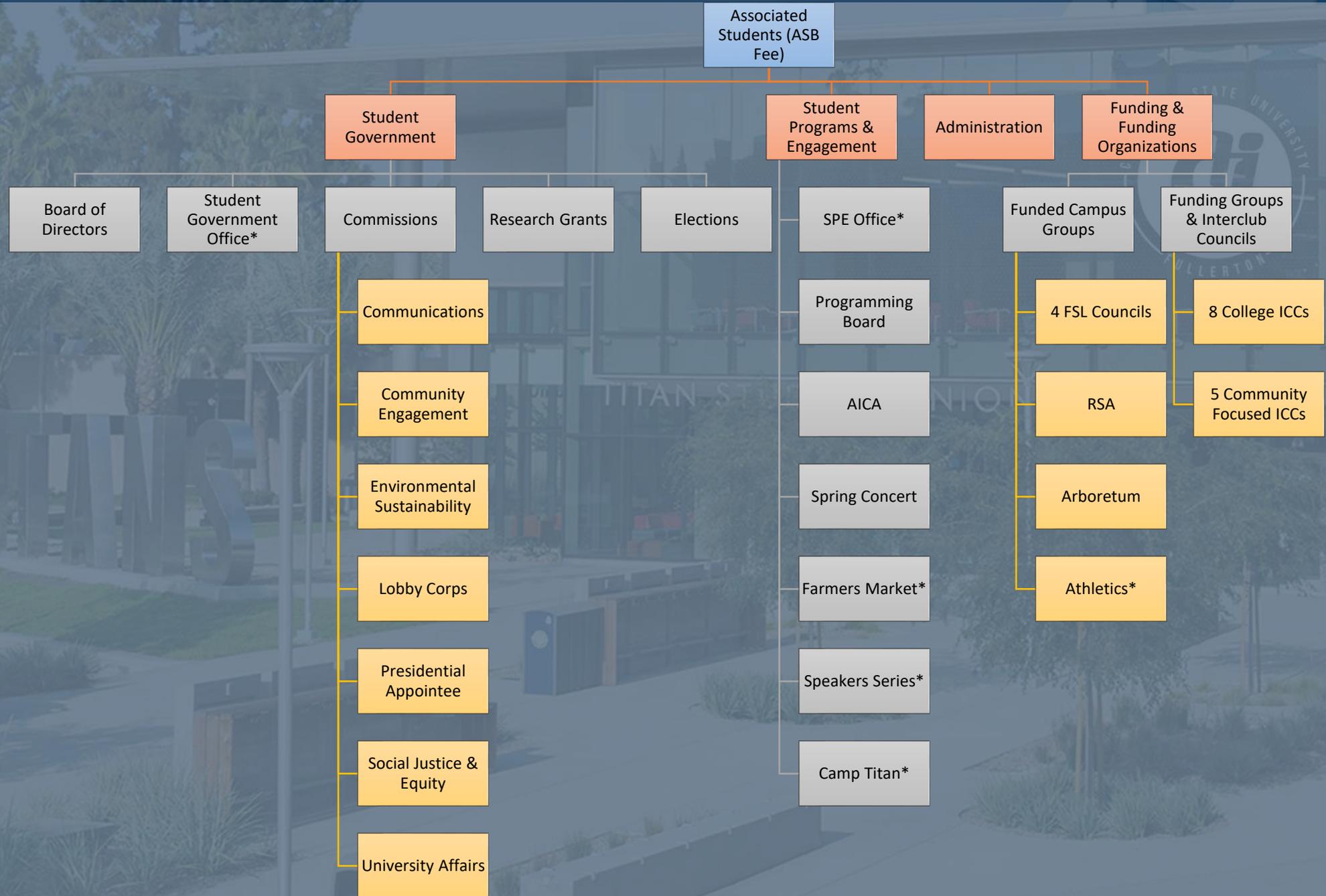
Student Engagement and Services: Student Government

Area	Budgeted Amount
Board of Directors	$5,000
Research Grants	$25,000
Elections	$8,500
Student Government Total:	$38,500

Student Engagement and Services: Commissions

Area	Budgeted Amount
Communications	$14,500
Community Engagement	$3,550
Environmental Sustainability	$3,900
Lobby Corps	$6,950
Presidential Appointee	$1,800
Social Justice & Equity	$5,600
University Affairs	$1,700
Commissions Total:	$38,000

Student Engagement and Services:
Student Programs and Engagement

Area	Budgeted Amount
Programming Board	$154,000
AICA (Operations and Funding)	$113,550
Spring Concert	$305,000
Student Programs and Engagement Total:	$572,550

Student Engagement and Services:
Funded Campus Groups

Area	Budgeted Amount
Arboretum	$66,560
Residential Student Association	$29,250
Interfraternity Council	$10,200
Multicultural Greek Council	$17,000
National Panhellenic Council	$4,650
Panhellenic Council	$17,350
Funded Campus Groups Total:	$145,010

Student Engagement and Services: Funding Interclub Councils

Area	Budgeted Amount
Arts Interclub Council	$33,725
Business Interclub Council	$49,800
Black Student Union	$30,000
Communication Interclub Council	$25,100
Community Service Interclub Council	$19,200
Education Interclub Council	$18,884
Engineering & Computer Science Interclub Council	$60,850
Health and Human Development Interclub Council	$21,750
Humanities and Social Sciences Interclub Council	$58,700
Mesa Cooperativa	$28,678
Natural Sciences and Mathematics Interclub Council	$42,850
Sports Club Interclub Council	$78,772
SWANA Interclub Council	$32,706
Funding Interclub Councils	$501,015

Student Engagement and Services

Area	Budgeted Amount
Student Government	$38,500
Commissions	$38,000
Student Programs and Engagement	$572,550
Funded Campus Groups	$145,010
Funding Interclub Councils	$501,015
Student Engagement and Services Total:	$1,295,075

Application Request

- Council Information
  - Describe your program, including statement of purpose and the way it functions.
  - List the names of the individuals holding leadership positions and their titles. Please an asterisk by the names of those individuals who receive student leadership awards from Associated Students Inc., CSUF
  - List council members' organizations and their membership numbers
  - Clearly indicate how your program would be affected if it received less funding than requested
  - How has COVID-10 affected your councils' programmatic efforts?**
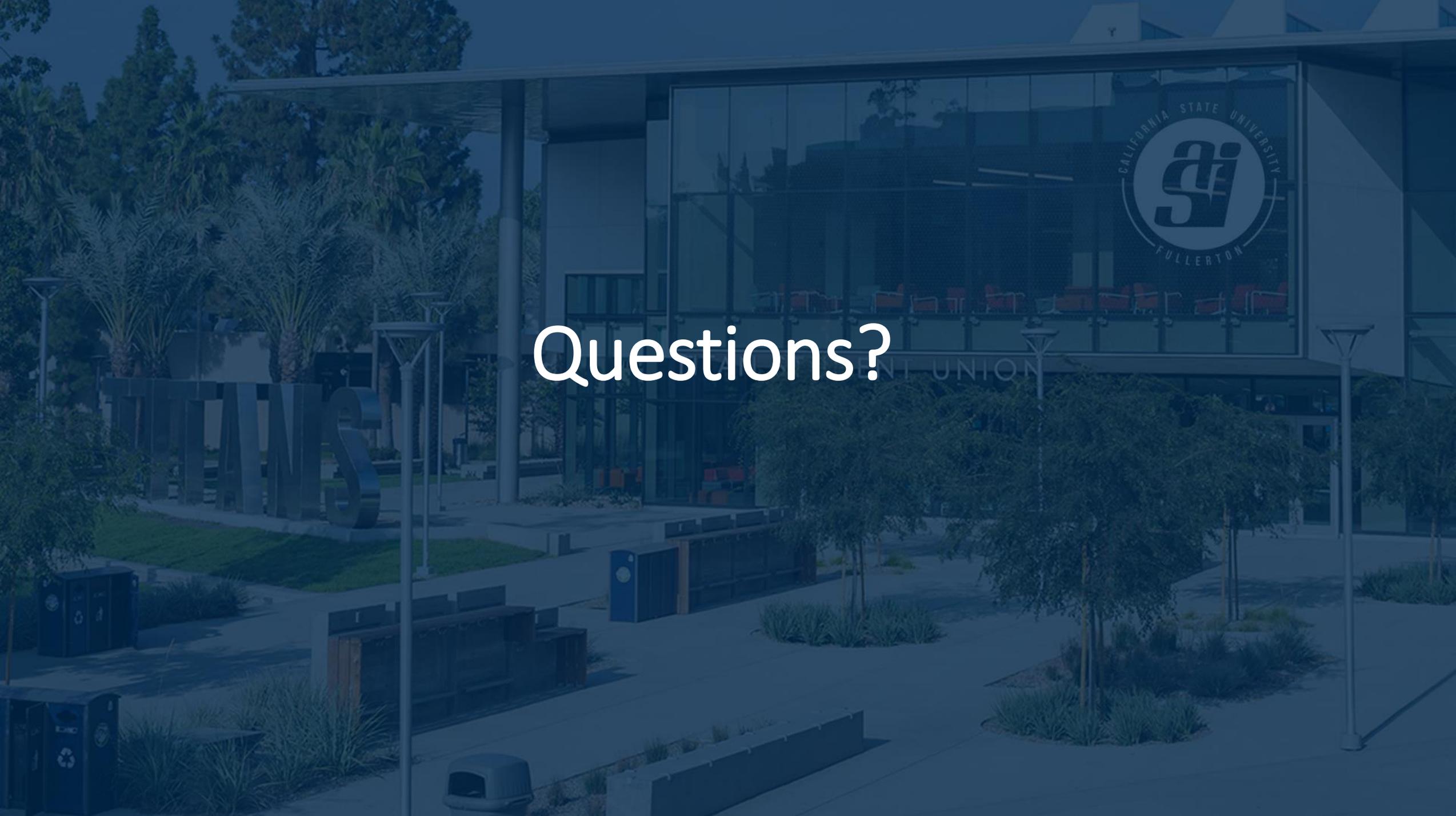
Methodology

- Application Request Details and Discussion

- Historical Spending from prior year until now
- Impact Measurements
- Tools to Use?
  - Rubric
  - Matrix
- What is important in granting the request?

Process

- Each area will submit their budget proposal
  - Including reasons for increase or decrease
  - Narrative information requested by the Finance Committee

- Review of submitting information

- President's Recommendation Submitted to the Finance Committee
  - **per policy, ASI President submits a budget proposal to Finance Committee of the Board of Directors on or before the second meeting in March of each fiscal year
  - Recommendation will include rationale for funding recommendations
  - Addressing methodology charge from the Finance Committee

- Finance Committee Approval

- Consolidated ASI Budget for Approval

Discussion

- What other questions do you have of the engagement areas?
- What items do you want to know?

Questions?