



**ASSOCIATED
STUDENTS, INC.**

CALIFORNIA STATE UNIVERSITY, FULLERTON

Associated Students, Inc.
California State University, Fullerton

**GOVERNANCE COMMITTEE
Meeting Minutes**

Thursday, September 13, 2018
2:30 p.m.

CALL TO ORDER	Maria Linares called the meeting to order at 02:30 p.m.
ROLL CALL	
MEMBERS PRESENT	Linares, Mahamuni, Mumford, Rodriguez and Sherman
MEMBERS ABSENT	None
NON-VOTING MEMBERS PRESENT	McDoniel and Robles
NON-VOTING MEMBERS ABSENT	None
APPROVAL OF AGENDA	(M) Rodriguez (S) Sherman moved to approve the agenda as presented by unanimous consent.
APPROVAL OF MINUTES	(M) Sherman (S) Muhamuni moved to approve the minutes as presented by unanimous consent.
TIME CERTAIN	
PUBLIC SPEAKERS	None
REPORT:	
DIRECTOR OF ADMINISTRATION	
GOVERNANCE CHAIR	None
UNFINISHED BUSINESS	
NEW BUSINESS	
a. Action: Appointment of Director for the College of Business and Economics	Governance 18/19 002 (M) Muhamuni (S) Sherman moved to approve the appointment of Director for the College of Business and Economics. Linares explained that the Governance Committee was interviewing due to the recommended candidate Anthony Tran withdrawing his candidacy. Linares stated that the two candidates that are being considered were Joshua Guerrero and Evelyn Macias. The committee had the opportunity to decide if they would like to reopen applications or only consider the runner up candidates. Mumford expressed his concern in delaying the process in voting a Director for the College of Business and Economics.

Tristan reminded the committee that the Governance Committee would have to reopen applications if they decided to reconsider other applicants.
Linares moved to reviewing Guerrero and Macias application and resume.
The committee reviewed Guerrero and Macias information and elaborated on each candidate.

The committee moved to a roll call.
The Governance Committee would be recommending **Joshua Guerrero** to the Board of Directors September 25, 2018 meeting.

**b. Discussion: Governance
Committee Goals**

Linares asked the committee to share their goals as committee members.
Rodriguez's goal was to pass resolutions that were longevity for students versus a short term result.
Mumford's goal was to research information to properly prepare before writing resolutions.
Sherman's goal was to pass resolutions that were effective and what students wanted. For bylaws and policies to be as much transparent as possible.
Muhamuni's goal was to think long term decisions that would benefit the future student leaders.
Linares stated that she would be having one-on-one meetings with each committee member to ensure their goals would be met.

Discussion ensued.

**c. Discussion: Policy Concerning
Student Leader Financial
Awards**

McDoniel stated that the 2015-2016 Student Leadership and Operations Advisory Committee (SLOAC) reviewed each student leader funding.
Mumford stated that ICC members compensation do not reflect their work. The ICC should receive a minimal requirement to ensure they are on track.

Lionel Lawrence, Director, Financial Services stated that stipends are based on the cost of attendance. Lawrence gave additional information regarding the funding. Lawrence clarified that ASI can govern the ICC spending but not task them.

Lawrence stated to refer to the following resolution:

A Resolution Establishing a Student Leadership Award Model for the Funding Councils of the ASI Executive Senate

McDoniel clarified that ASI cannot task any Inter Club Council (ICC). If the budget is increased the ICC's would decide how the funds were managed.
Rodriguez suggested sending ICC's a survey in order to determine if the financial awards should be altered.
McDoniel stated that the Policy concerning Student Leader Financial awards demonstrated each student leader percentage of the average cost of attendance and category of responsibility. McDoniel informed the committee that the Board of Directors Chair and President percentage is 75% because it is a full time job.

Refer to the Policy for additional information.

Discussion ensued.

ROLL CALL

ROLL CALL VOTES		
		002
COMM	Linares	Guerrero
CBE	Mahamuni	Macias
ARTS	Mumford	Guerrero
ECS	Rodriguez	Guerrero
HSS	Sherman	Guerrero
Results		Guerrero

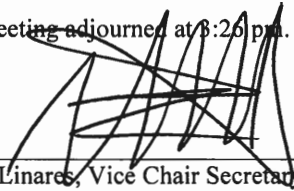
Governance 18/19 002 motion passed. Joshua Ochoa Guerrero will be recommended to the Board of Directors Meeting, September 25, 2018.

ANNOUNCEMENTS/MEMBERS' PRIVILEGE

Tristan reminded the committee members to respond to the doodle poll sent to schedule the first Board of Directors College meeting.

ADJOURNMENT

The meeting adjourned at 8:26 pm.

A large, stylized handwritten signature in black ink, appearing to be 'ML', written over a horizontal line.

Maria Linares, Vice Chair Secretary

A handwritten signature in black ink, appearing to be 'KR', written over a horizontal line.


Kristyne Robles, Recording Secretary

ASI Clerical Assistant

From: Robles, Kristyne
Sent: Monday, August 20, 2018 10:41 AM
To: ASI Clerical Assistant
Subject: FW: ASI Board of Directors Vacancy Application [#28]

ASI Board of Directors Vacancy Application

#28

Applicant Name *	Evelyn Macias
Applicant Address *	 [REDACTED] [REDACTED] [REDACTED]
Primary Phone Number *	[REDACTED]
Secondary Phone Number	
Applicant Email Address *	[REDACTED]
Applicant CWID *	[REDACTED]
CSUF Major/Minor *	Business Administration in Marketing
CSUF Class Level *	Senior
Expected CSUF Graduation Date (MM/YY) *	05/20

What do you believe is the role of ASI on our campus and how does that role relate to this position? *

ASI is a gateway for students to develop critical skills through the organization of events, programs, and services. Through these opportunities, ASI allows students to gain employment experience and a chance to practice leadership. Along with the skills the students have a chance to have a voice within the school. With the Board of Directors, students have a change to get involved with their college and really hear the students needs. The ability to represent the students gives a government role within ASI and allows the students to have a voice.

Tell us about any relevant past involvement or work experience that you have and how it will help you as a Director for your college. *

I've been involved in ASI for a whole year and have had the chance to learn how ASI works for the students and how the students respond. As a Titan Pride Promoter, I had an amazing opportunity to be able to interact with the whole campus. Creating relationships with each student, you get to listen to multiple perspectives on how they feel about attending CSUF. Also being involved with our Spring Concert as the marketing coordinator of 2018, I had a chance to see how the development of the activity that production created for students impacted them with honest opinion. This position will allow myself to specifically address the concerns of my college.

Why are you applying to the ASI Board of Directors? What do you hope to accomplish and/or get out of the experience? *

My goal has always been to have a voice with in the school. Entering through the titan pride center, I have had a chance to understand both side, the schools and students. I plan to gain important leadership and communication skills, helping students gain the enthusiastic feeling in attending CSUF because we can make a difference.

Please state any other information that you believe should be considered in this application. *

I am fluent in Spanish and have the ability to adapt to any given situation.

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> *



[social_media_resume_.pdf](#) 307.07 KB · PDF

**Associated Students, CSUF, Inc.
California State University, Fullerton
Voluntary Authorization for Educational Record
Disclosure**

I hereby acknowledge that I have read, understand, and agree to the preceding statement.

A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to

a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. *

Digital Signature of Authorization and Certification of Application

Evelyn Macias

Enter Your Name *

Enter Your CWID *



Date *

Friday, June 29, 2018

Created

29 Jun 2018

4:38:03 PM PUBLIC

[99.67.57.140](#)

IP Address

EVELYN MACIAS

EDUCATION

California State University, Fullerton

May 2020

Bachelor of Arts in Business Administration

Concentration in Marketing

EXPERIENCE

Associated Student Inc. , CSUF

August 2017- May 2018

Marketing Promoter

- Communicated with students and faculty about Athletic Events and ASI Events
- Distributed and processed Marketing Services on social media platform : Instagram and Twitter
- Coordinated with a team of 10 to create effective marketing strategies to excite students and faculty about school events

Coffee Bean and Tea Leaf

May 2016- November 2016

Barista/ Cashier

- Issued receipts, refunds, credit and/or change
- Established strong connection with customers on a everyday basis

Frosty Forest & Pumpkin Patch

October 2014- December 2017

Cashier

- Generated cash transaction
- Answered customers' questions, and provide information on procedures or policies
- Issued receipts, refunds, credit and/or change

INTERNSHIP

Associated Student Inc., CSUF

Spring Concert Marketing Specialist

August 2017- May 2018

- Managed social media platforms (Instagram and Facebook)
- Worked with a team of 7 to provide vendors, attractions, promotional items for the event

SKILLS

Bilingual in Spanish


Confident with Microsoft (Word, Excel, PowerPoint, Outlook) and Adobe Illustrator

ASI Clerical Assistant

From: Robles, Kristyne
Sent: Monday, August 20, 2018 10:40 AM
To: ASI Clerical Assistant
Subject: FW: ASI Board of Directors Vacancy Application [#34]

ASI Board of Directors Vacancy Application

#34

Applicant Name *	Joshua Ochoa Guerrero
Applicant Address *	 [Redacted] [Redacted] [Redacted]
Primary Phone Number *	[Redacted]
Secondary Phone Number	
Applicant Email Address *	[Redacted]
Applicant CWID *	[Redacted]
CSUF Major/Minor *	Business Administration
CSUF Class Level *	Senior
Expected CSUF Graduation Date (MM/YY) *	05/19

What do you believe is the role of ASI on our campus and how does that role relate to this position? *

The role of ASI is to serve as the governing body whom answers to the wants and needs of the student body. ASI relates to the Board of Directors position because whomever holds the representative seat must uphold the values of the students, serve for the students, and represent the students. The role I am applying for relates directly to the role ASI has, on a smaller scale. Rather than represent the campus as a whole, I will represent Mihaylo and my fellow students. I will serve as the voice and the source of communication between the general student body, campus partners, and student leaders with the purpose of helping Titans reach higher.

Tell us about any relevant past involvement or work experience that you have and how it will help you as a Director for your college. *

My previous experience and the skills gained from my time serving as Director of Alumni Relations for the United Latino Students Association, will contribute tremendously towards my performance as the Director for Mihaylo College of Business and Economics. As the Director of Alumni Relations, I made it my duty to answer to the needs and requests of the student member body. I was able to establish quick and efficient communication between 400+ alumni and our organization, and I was also able to connect student members with Alumni who were established professionals within the student's field of interest. Along with my personal duties, I assisted in the administration and planning of various professional events meant to equip our student members with the necessary skills required to succeed as post graduate professional.

I have also recently been appointed the Vice President of the Orange County Hispanic Youth Chamber of Commerce. While accepting the position, I have made it my promise to the student member body to assist in the governing of the organization to the best of my abilities, to uphold the values of our organization, and to direct the organization towards a vision that our members collectively share.

My experience as both the United Latino Student Association Director of Alumni Relations and Vice President of the Orange County Hispanic Youth Chamber of Commerce have built my foundation for professionalism and dependability required to serve as the Director of my college.

Why are you applying to the ASI Board of Directors? What do you hope to accomplish and/or get out of the experience?

*

I am applying for the ASI Board of Directors because of my passion behind education and my ability to serve as the voice of a student body. I have enjoyed both my experience in leadership and the fulfillment that empowering other students brings me, while still being a member of the same student body that I serve. The camaraderie behind being a leader of a student body that you directly identify with, empowers both the leader and the students. As a Director, I hope to serve the students of the Mihaylo College of Business and Economics through camaraderie by personally listening to the opinions and thoughts of students, whether it be through direct conversation or through comments heard in the hallways of Mihaylo, and applying that towards any decisions I make as a Director.

I also hope to better the Titan experience for students through encouraging all students to further involve themselves with organizations on campus and to chase leadership within their preferred organizations. Through various organization affiliation and leadership roles, I have personally experienced the growth and enhancement of the college experience firsthand, while also watching other students who follow similar paths grow and professionally develop. As a result, I feel that affiliation and leadership can drastically change the college experience and promote professional growth.

While serving the students of Mihaylo as the Director, I hope to continue to grow myself as a professional and to leave my mark at Cal State Fullerton. Cal State Fullerton has been my home since 2015, has been the center of some of my favorite memories as a student, and has provided me numerous opportunities that have served as the bricks to the foundation of my future. As I approach the final stretch of my time at CSUF and begin my senior year, I have decided that I want to give back to the campus that has given me more than I could have ever imagined. I would love nothing more than to apply all I have learned throughout my time as a Titan, to serve fellow Titans.

Please state any other information that you believe should be considered in this application.

*

If I am appointed Director, I will not be employed in order to allow me to further invest my time and efforts into the position. I will be managing my time between 15 course units and my position as Vice President of the Orange County Hispanic Youth Chamber of Commerce. I have also already spoken to my advisors from the Orange County Hispanic Chamber of Commerce and they are willing to work with my time restrictions if I am appointed as a Director amongst the board.

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> *



[joshua_choa_resume_2018.pdf](#) 85.76 KB · PDF

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research project, or c) the release of public directory information which has not been previously restricted by the student.

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Digital Signature of Authorization and Certification of Application

Joshua Ochoa Guerrero

Enter Your Name *

Enter Your CWID *



Date *

Monday, July 9, 2018

Created

9 Jul 2018

8:21:20 PM PUBLIC

[45.48.5.173](#)

IP Address

Joshua Ochoa Guerrero

OBJECTIVE

Seeking opportunities that will utilize and further sharpen my professional skills, and to be a part of a team that embodies comradery, with the benefit of experiencing professional growth.

EDUCATION

California State University, Fullerton

August 2015 - Present

Bachelor of Art, Business Administration

Relevant Courses: Business Marketing 351, Managerial and Financial Accounting 201 A&B, Business Management, Advanced Business Communications 301, Business Writing 201, Finance 320

WORK EXPERIENCE/ INTERNSHIP

Frito Lay

Sales Management Intern

June 2018 - Present

- Prepared and delivered sales presentations to customers and Frito Lay upper management, as required
- Interacted with store management and successfully executed sales in sales programs and initiatives
- Collected and interpreted statistical data using Frito Lay specific apps

Law Offices of Julia Sylva

December 2017-Present

Paralegal

- Review legal material for internal use.
- Conduct research for multiple legal cases.
- Maintain and organize reference files
- Collect and organize evidence for hearings.

Cal State Fullerton, Office of Alumni Engagement

January 2018-Present

Student Assistant

- Schedule meetings/interviews with CSUF Alumni.
 - Practice communication and interpersonal skills while interviewing alumni.
 - Assisted in the acquisition and retention of alumni members for CSUF's Alumni Membership.
-

EXTRA CURRICULAR ACTIVITIES

United Latino Students Association

August 2017 – Present

Director of Alumni Relations

- Contact and update alumni with any events that are approaching/seek support.
- Keep a database of 400+ alumni connected with the 13 chapters of ULSA from 13 individual universities.
- Coordinate and plan professional events for alumni and student members.

Latino Business Students Association

August 2016 – Present

Event Planning Committee

- Attend professional/networking events to practice and establish professionalism.

Pi Kappa Alpha Fraternity

May 2017 Present

General Member

SKILLS/QUALITIES

- Bilingual Spanish/English
- Excellent in Microsoft Word, PowerPoint, Internet Research
- Great communication and public speaking skills.
- Ability to adapt quickly to new work environments and outstanding multitasking skills

POLICY CONCERNING STUDENT LEADER FINANCIAL AWARDS

PURPOSE

The purpose of the policy is to provide guidance on the administration of Associated Students, Inc. (ASI) Student Leader Financial awards including eligibility requirements. ASI Student Leadership Financial awards are not compensation for work done.

PURPOSE..... 1

WHO SHOULD KNOW THIS POLICY 1

DEFINITIONS 1

STANDARDS 1

1. TYPES OF FINANCIAL AWARDS..... 1

2. ADMINISTRATION OF FINANCIAL AWARDS 2

3. PLEDGE COMMITMENTS 3

WHO SHOULD KNOW THIS POLICY

- | | |
|--|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Budget Area Administrators <input checked="" type="checkbox"/> Management Personnel <input checked="" type="checkbox"/> Supervisors <input checked="" type="checkbox"/> Elected/Appointed Officers | <ul style="list-style-type: none"> <input type="checkbox"/> Volunteers <input type="checkbox"/> Grant Recipients <input checked="" type="checkbox"/> Staff <input checked="" type="checkbox"/> Students |
|--|---|

DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

Terms	Definitions
Agreement Forms	Required forms to serve in an ASI Student Leadership position, including Pledge Commitments.

STANDARDS

1. TYPES OF FINANCIAL AWARDS

The ASI issues financial awards to students in certain leadership positions.

Category 1: Executive/Fiduciary

Student leaders who set the mission and policies of the organization as well as having financial responsibility to the organization

- ASI President and Vice President
- TSC Board of Trustees Chair
- ASI Board of Director Chair

- ASI Board of Directors Vice Chairs

Category 2: Team Leaders

Student leaders who lead teams within ASI to accomplish the goals and missions set forth by the organization:

- ASI Executive Officers
- TSC Board of Trustees Vice Chairs
- ASI Commission Directors/Leads
- ASI Programming Directors
- Elections Director

Category 3: Board and Team Members

Student leaders who serve on teams within ASI to accomplish the goals and missions set forth by the organization:

- ASI Board of Directors Members
- TSC Board of Trustees Members
- Programming Coordinators
- Commission Coordinators
- Elections Coordinators

Category 4: Others

- Camp Titan Co-Directors
- IRA Chair

2. ADMINISTRATION OF FINANCIAL AWARDS

Agreement Forms

Prior to the start of a leadership position that carries a financial award, students must sign appropriate forms with ASI Leader and Program Development.

Disbursements

Category 1 and 2 financial awards are disbursed in summer, fall and spring semesters. Disbursements end immediately upon the end of a term or upon voluntary or involuntary departure of the position. All other financial awards are disbursed in fall and spring semesters. Disbursements end immediately upon the end of a term or upon voluntary or involuntary departure of the position.

New Financial Awards

New financial awards are to be approved by the ASI Finance Committee and the ASI Board of Directors in consultation with ASI Leader and Program Development. All new requests for financial awards need to be accompanied by a list of key responsibilities for the position.

Award Amounts

Award amounts are based a percentage of the average cost of attendance and category of responsibility.

Category 1: Executive Fiduciary	
Board of Directors Chair	75%
President	75%
Vice President	55%

TSC Board of Trustees Chair	55%
Board of Directors Vice Chairs	55%
Category 2: Team Leaders	
Executive Officers	35%
TSC Board of Trustee Vice Chairs	15%
Programming Directors	35%
Commission and Elections Directors/Leads	15%
Category 3: Board and Team Members	
Board of Directors Committee Chair*	7.5%
Board of Directors Members	15%
TSC Board of Trustees Members	10%
Programming Coordinators	10%
Commission and Elections Coordinators	8%
Category 4: Other	
Camp Titan Co-Directors	15%
IRA Committee Chair	15%
*additional award for chairing committee	

3. PLEDGE COMMITMENTS

A pledge of commitment to the duties of the office is required of all student leaders receiving a financial award. The pledge must be submitted at the time of assumption of duties of the position. A new pledge must be submitted for a new or different position. Completed pledges will be retained by the Associated Students, Inc. Executive Director with other conflict-of-interest statements.

DATE APPROVED: 05/08/2018