

Associated Students, Inc. California State University, Fullerton

GOVERNANCE COMMITTEE Meeting Minutes

CALL TO ORDERMaria Linares called the meeting to order at 02:33 p.m.

ROLL CALL

MEMBERS PRESENT Linares, Mahamuni, Mumford, Rodriguez and Sherman

MEMBERS ABSENT None

NON-VOTING MEMBERS PRESENT McDoniel, Robles

NON-VOTING MEMBERS ABSENT

APPROVAL OF AGENDA (M) Mahamuni (S) Rodriguez moved to approve the agenda by unanimous

consent.

APPROVAL OF MINUTES

PUBLIC SPEAKERS

REPORT:

DIRECTOR OF ADMINISTRATION

McDoniel stated the first strategic planning meeting was March 26, 2019.

GOVERNANCE CHAIR

No report.

UNFINISHED BUSINESS

a. Action: Policy Concerning Composition and Duties of Commissions

Governance 17/18 017 (M) Sherman (S) Rodriguez moved to approve policy concerning composition and duties of commissions.

Linares yielded to McDoniel.

McDoniel stated, information regarding commission was moved from bylaws to the policy statement. The policy statement was updated for consistency and it reflected actual information. McDoniel highlighted the following changes:

- The specific commission coordinator titles were removed and left them as coordinator
- The Environmental Sustainability Commission shall incorporate a member of the TSC Board of Trustees because they overlap in similar events/projects.
- Street Team was removed from the policy because they are not a commission
- Social Justice & Equity Commission was added to the policy

Linares stated anyone can join the commission.

Linares moved into discussion.

Linares stated she would like to add faculty within the Social Justice & Equity Commission in order to have faculty, student and ASI collaboration.

Sherman agreed to have a faculty because it is a bridge between ASI and faculty.

Torres suggested to an ASI administration and university representative to help understand and hear concerns.

Rodriguez, how will you be sure the faculty representative is active in community.

Linares asked the committee, shall BOT members be assigned on all commissions?

Hesgard stated BOT and BOD should sit on a commission. Hesgard recommended for a BOD or BOT member to sit on PAC.

Sherman stated having a BOD & BOT member on PAC would beneficial.

Rodriguez, will UA and PAC continue to meet together?

Hesgard, future goal is to meet together. Keeping it seperate because they have different funding purposes.

The committee discussed adding a Board of Director to the commission would be beneficial.

(M) Sherman (S) Rodriguez moved to amend the policy

(M) Sherman (M) Mahamuni moved to add faculty member under the social justice & equity commission.

McDoniel clarified there would not be a budget impact for the Social Justice & Equity and Presidential Appointee Committee Coordinator.

b. Action: Resolution to Establish ASI Scholarships for Project Rebound Students

Governance 17/18 018 (**M**) Sherman (**S**) Rodriguez moved to approve resolution to establish ASI scholarships for Project Rebound Students.

Linares yielded to Meghan Waymire, Chief Governmental Officer to highlight major points of the resolution.

Waymire stated Project Rebound funding was running out.

Waymire stated the resolution was in support of the program and students. The resolution would offer five scholarships per semester.

Mumford, what was the original funding?

Waymire, it was \$500,000. Waymire clarified that the funding was divided between eight different programs.

Torres, is the funding from ASI a onetime expenditure?

McDoniel clarified a specific deadline was not set. It would be an annual expenditure.

Waymire clarified, the \$10,000 in scholarships would not just be for project rebound students. It would be to support project rebound or formerly incarcerated students' academic success and wellbeing.

Rodriguez, are there current guidelines that prevent them from applying to any scholarships?

Waymire, no. The scholarships would be more opportunities available for them.

Torres, what are the reasons for five scholarships.

Waymire, the students have more barriers, are underrepresented and face difference obstacles. The scholarships would help them in difference areas.

Linares stated the feedback received from the roundtables was negative. The students do not feel welcomed.

Waymire clarified there are a certain amount of students in the program but there are more students who are formally incarcerated.

Linares moved into discussion.

Linares stated, formally incarcerated students struggle obtaining a job.

Rodriguez was uncertain about approving the scholarships due to the program needed overall funding.

Waymire, creating a line item was not feasible because a line item is only for programming. The item would not be able to be used for scholarships.

Linares moved into roll call.

c. Discussion: Policy Concerning Employee Conduct

(M) Mumford (S) Sherman moved to table policy concerning employee conduct due to insufficient time.

NEW BUSINESS

a. Action: ASI Policy Concerning Board of Directors Operations

Governance 17/18 019 (M) Mahamuni (S) Sherman moved to approve ASI Policy Concerning Board of Directors Operations.

Linares yielded to McDoniel.

McDoniel stated the Board of Directors decided to send the policy back to Governance.

McDoniel stated there were two additional options to adding the vice chair position as previously decided.

Option 1

Adding vice chair and the treasurer/ secretary positions would be combined. The chair would oversee the Governance related duties.

Option 2

Have three positions as vice chair, secretary and treasurer. The vice chair would have few duties with a small stipend.

Torres, does the secretary position need to have governance duties?

McDoniel stated the vice chair would do all governance duties and secretary would sign.

Drew Wiley, Leader and Program Development asked the committee to think about the following:

Does this make sense as a leadership position?

Torres stated he would prefer for once vice chair and combine the secretary and treasurer duties as one position.

(M) Mahamuni (S) Sherman moved to table the item was table to March 21, 2019 due to insufficient time.

ROLL CALL

ROLL CALL VOTES		17		17		17		18		19		20							
		A	MEND	#1	A	MEN	D #2												
		YES	NO	Abstain	YES	NO	Abstain	YES	NO	Abstain	YES	NO	Abstain	YES	NO	Abstain	YES	NO	Abstain
					1			1			1			1			1		
NSM	Sherman	1			1			1			1			1			1		
ECS	Mahamuni	1			1			1			1			1			1		
Comm	Mumford	1			1			1			1			1			1		
Arts	Rodriguez	1			1			1			1			1			1		
HSS	Linares	1			1			1			1			1			1		
		YES	NO	Abstain	YES	NO	Abstain	YES	NO	Abstain	YES	NO	Abstain	YES	NO	Abstain	YES	NO	Abstain
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ANNOUNCEMENTS/MEMBERS' PRIVILEGE

Linares yielded to Waymire.

Waymire informed the committee that the applications for appointed positons were open.

ADJOURNMENT

The meeting adjourned at 3:47 pm.

Maria Linares/Vice Chair Secretar

Kristyne Robles, Recording Secretary

POLICY CONCERNING COMPOSITION AND DUTIES OF COMMISSIONS

PURPOSE

The following policy has been established in order for the members of Associated Students; Inc. (ASI) Board of Directors (Board) to better serve their respective student constituencies by referring items brought to the Board to the proper ASI commission. The policy provides an overview of composition and responsibilities of each of the ASI commissions.

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WHO SHOULD KNOW THIS POLICY

 Budget Area Administrator 	Bude	get Are	a Admii	nistrators
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- Management Personnel
- Supervisors
- Elected/Appointed Officers

- Volunteers
- □ Grant Recipients
- Staff
- Students

DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

Terms	Definitions
Communications	Commission purpose is to implement strategies, campaigns and
Commission	events that communicate information about the ASI to the student
	body and campus community.focused on planning and implementing
	strategies, campaigns and events that communicate information about
	the ASI to the student body and campus community.
Community Engagement	Commission purpose is to connect community members and
Commission	opportunities from city events and city council meetings to CSU
	Fullerton's students, clubs, and organizations.responsible for
	enhancing the university's reputation within the community by
	broadcasting the positive contributions of students, clubs, and
	organizations on campus.
Environmental	Commission <u>purpose is to raise responsible for raising</u> awareness of
Sustainability	environmental and sustainability issues on campus.
Commission	
Lobby Corps	Commission <u>purpose is to advocate</u> <u>responsible for advocating</u> on
Commission	behalf of student interest on all levels of governance affecting higher
	education and other public policy issues.
Presidential Appointee	Commission <u>purpose is to coordinate responsible for coordinating</u> the
Commission	development and overseeing students serving on Academic Senate
	and <u>u</u> University- <u>w</u> Wide Committees.
Social Justice & Equity	Commission purpose is to support social justice initiatives as well as
Commission	historically marginalized communities to uplift them and work to
Scholarships	remove institutional barriers through educational campaigns and
Commission	advocacy. Commission responsible for promoting the ASI Scholarship
	program, reviewing submitted applications regarding established ASI
	scholarships/loans, and awarding students based on their academic
	and organizational involvements.
University Affairs	Commission numbers is to be presenting in identifying addressing
University Affairs Commission	Commission purpose is to be proactive in identifying, addressing,
COMMISSION	advocating for, and resolving campus issues that impact our students.

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STANDARDS

1. GENERAL INFORMATION

a. All Commissions

All items brought before the Board should be referred to the proper commission. Commissions are charged with leading advocacy, programming, and outreach efforts on behalf of ASI. The ASI President makes recommendations to the Board on the establishment of commissions. The chair leadership of each commission shall be responsible for presiding overfacilitating meetings and reporting the

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commission's recommendations activities to the Board. All commissions must report to the Board at least one timeonce per semester. Each commission to report to the Board a minimum of once a semester. In the event a commission member should resign, a written notice of their resignation shall be submitted to the chair leadership of the commission.

b. General Composition

All ASI commissions shall be composed of at least a majority of students. The chair-leadership of ASI commissions must be students. The chair-leadership shall not be counted when determining if a commission is composed of at least a majority of students.

2. COMMUNICATIONS COMMISSION

The Communications Commission focuses on planning purpose is to and implementing strategies, campaigns and events that communicate information about the ASI to the student body and campus community. They do campus outreach to clubs and organizations in order to facilitate collaborations. They also assist with tabling and announcing to organizations on behalf of the ASI

The Communications Commission shall be composed of the following:

- Chief Communications Officer
- Three (3) Media Outreach Coordinators
- Commission members
- At least one (1) member of the Board of Directors
- At least one (1) member of the TSC Board of Trustees

The Chief Communications Officer shall serve as thelead Communications Commission—Chair. The Media Outreach Coordinators are a liaison between the ASI and the student body. They do campus outreach to elubs and organizations in order to facilitate collaborations. They also assist with tabling and announcing to organizations on behalf of the ASI. The Media Outreach Coordinator assists with the social media efforts of the ASI by managing Facebook, Twitter, Instagram, Snap Chat, Flickr and YouTube accounts. They also help to plan and implement other creative concepts to promote any and all events of the ASI. The commission of Coordinators shall be appointed by the ASI President, upon recommendation of the Chief Communications Officer, with approval of the Board.

3. COMMUNITY ENGAGEMENT COMMISSION

The Community Engagement Commission purpose is to connect community members and opportunities from city events and city council meetings to CSU Fullerton's students, clubs, and organizations. They shall host community benefiting events, such as clean-ups to show appreciation for the city we dwell in shall be responsible for enhancing the university's reputation within the community by broadcasting the positive contributions of students, clubs, and organizations on campus. They shall also build positive working relationships with community leaders and residents by attending pertinent public and town hall meetings; working closely with the campus to promote their philanthropic and commendable contributions.

The Community Engagement Commission shall be composed of:

- Chief Communications Officer
- Community Engagement Commission Director
- Three (3) Coordinators
- Commission members
- At least one (1) member of the Board of Directors
- At least one (1) member of the TSC Board of Trustees

The Community Engagement Commission Director shall lead the commission. The Community Engagement Commission Director_and Coordinators shall be appointed by the ASI President, upon

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recommendation of the Chief Communications Officer, with approval of the Board. The commission coordinators shall be appointed by the ASI President, upon recommendation of the Chief Communications Officer and the Community Engagement Commission Director, with approval of the Board.

4. ENVIRONMENTAL SUSTAINABILITY COMMISSION

The Environmental Sustainability Commission <u>purpose is to shall be responsible for raiseing</u> awareness of environmental and sustainability issues on campus. This shall be done through developing events and programs, advocating for the inclusion of sustainability best practices within the context of ASI's operations and corporate responsibility, and serving as a liaison between interested student groups and ASI.

The Environmental Sustainability Commission shall be comprised of:

- Chief Campus Relations Officer
- · Environmental Sustainability Commission Director
- Programming Three (3) Coordinators
- Promotions Coordinator
- Waste and Energy Coordinator
- At least three (3) cCommission members
- At least one (1) member of the Board of Directors
- At least one (1) member of the TSC Board of Trustees

The Environmental Sustainability Commission Director shall lead the commission. The Environmental Sustainability Commission Director and Coordinators shall be appointed by the ASI President, upon recommendation of the current Chief Campus Relations Officer, with approval of the Board. The commission coordinators shall be appointed by the ASI President, upon recommendation of the Environmental Sustainability Commission Director, with approval of the Board.

5. LOBBY CORPS COMMISSION

The Lobby Corps Commission <u>purpose is to shall be responsible for</u> advocat<u>eing</u> on behalf of student interest on all levels of governance affecting higher education and other public policy issues. This shall be done through educational programs and events about policy issues. The commission will engage students and the campus community in advocacy efforts, facilitate campaigns on issues of student interests, and mobilize support of the campus community and beyond.

The Lobby Corps Commission shall be composed of the following:

- Chief Governmental Officer
- Advocacy Three (3) Coordinators
- Events Coordinator
- Promotions Coordinator
- At least three (3) cCommission members
- At least one (1) member of the Board of Directors
- At least one (1) member of the TSC Board of Trustees

Coordinator Duties

- The Advocacy Coordinator shall be responsible for scheduling and preparing talking points for lobby visits, campus community and commission outreach, as well as other duties as assigned by the Chief Governmental Officer.
- The Events Coordinator shall serve as an events/program coordinator for the commission and be responsible for other duties as assigned by the Chief Governmental Officer.

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 The Promotions Coordinator shall be responsible for publicity, social media accounts for the commission, strategic communication for campaigns and mobilization, and other duties as assigned by the Chief Governmental Officer.

The Chief Governmental Officer shall chair lead the commission. The Advocacy Coordinator, Events Coordinator and Promotions Coordinators; shall be appointed by the ASI President, upon recommendation of the Chief Governmental Officer, with the approval of the Board.

6. PRESIDENTIAL APPOINTEE COMMISSION

The Presidential Appointee Commission <u>purpose is to_coordinates</u> the development and oversees students serving on Academic Senate and <u>uUniversity-wWide</u> Committees. This commission supports students while providing an avenue to enhance educational and interpersonal/campus community with a focus on university—wide advocacy.

The Presidential Appointees Commission shall be composed of the following:

- Chief Campus Relations Officer
- Presidential Appointees Commission ChairCoordinator
- ASI Presidential Appointee per Academic Senate Standing Committees
- ASI Presidential Appointee per <u>u</u>University_<u>Wide</u> Committees

The commission chair Coordinator shall be appointed by the ASI President, upon recommendation of the Chief Campus Relations Officer, with the approval of the Board. Students Representatives are appointed in a joint collaboration between the ASI President and ASI Chief Campus Relations Officer.

7. SCHOLARSHIPS COMMISSION

The Scholarships Commission shall be responsible for promoting the ASI Scholarship program, reviewing submitted applications regarding established ASI scholarships/loans, and awarding students based on their academic and organizational involvements.

The Scholarship Commission may make recommendations for the creation/deletion of any existing scholarships/loans and related programs. Items regarding the creation/deletion of any existing scholarships/loans and related programs must be brought before the Board of Directors for approval. Decisions on individual established ASI scholarships/loans need not be referred to the Board of Directors unless otherwise decided by the Scholarship Commission.

The Scholarship Commission shall be composed of:

- Scholarship Commission Director
- At least three (3) commission members

The Scholarship Commission Director shall be appointed by the ASI President, upon recommendation of the Vice President, with approval of the Board. They shall be responsible for holding meetings, coordinating the activities of the commission, advertising and publicity efforts, and for other duties as assigned by the Vice President.

8. STREET TEAM COMMISSION

The Street Team Commission shall be responsible for providing on-campus student involvement and leadership growth opportunities through weekly meetings and events. They shall also support a variety of ASI teams including but not limited to Association for InterCultural Awareness (AICA), ASI Productions, and Titan Tusk Force.

The Street Team Commission shall be composed of the following:

- Street Team Commission Lead
- Programming Coordinator
- At least three (3) commission members

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The Street Team Commission Leader and Programming Coordinator shall be appointed by the ASI President, with the help of the Vice President and approval of the Board.

7. SOCIAL JUSTICE & EQUITY COMMISSION

The Social Justice & Equity Commission purpose is to support social justice initiatives as well as historically marginalized communities to uplift them and work to remove institutional barriers through educational campaigns and advocacy. The commission will be responsible for educational campaigns and collaborative events that advance social justice and equity on campus.

The Social Justice & Equity Commission shall be composed of:

- Chief Inclusion Officer
- Social Justice & Equity Commission Coordinator
- Commission members
- At least one (1) member of the Board of Directors
- At least one (1) member of the TSC Board of Trustees

The Chief Inclusion Officer shall facilitate the commission. The Coordinator shall be appointed by the ASI President, upon recommendation of the Chief Inclusion Officer, with the approval of the Board.

9.8. UNIVERSITY AFFAIRS COMMISSION

The mission of the University Affairs Commission purpose_ is to be proactive in identifying, addressing, advocating for, and resolving campus issues that impact our students. The commission will assess campus climate by gathering and addressing student feedback and concerns and bringing them forth to the ASI Board of Directors at least once per semester and whenever applicable. University Affairs shall be responsible for informing students of changes that impact their student experience including, but not limited to changes in ASI, the university, and legislation at the city, state and federal level. Lastly, the commission should always serve as a platform for Cal State Fullerton students to voice their concerns.

The University Affairs Commission shall be composed of:

- The Chief Campus Relations Officer
- <u>University Affairs Commission Coordinator</u>
- At least three (3) cCommission members
- At least one (1) member of the Board of Directors
- At least one (1) member of the TSC Board of Trustees

The Chief Campus Relations Officer shall chair lead the commission. The Coordinator shall be appointed by the ASI President, upon recommendation of the Chief Campus Relations Officer, with the approval of the Board.

DATE APPROVED: 12/05/2017

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A Resolution to Establish a Scholarship for Project Rebound Students

Sponsors: Maria Linares

Co-Sponsors: Meghan Waymire, Saba Ansari

WHEREAS, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by the ASI Board of Directors, which sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI provides campus community members with important social, cultural, and recreational opportunities, as well as, a wide range of programs and services; and

WHEREAS, Project Rebound was founded in 1967, with the vision of successfully re-integrating formerly incarcerated individuals into society via higher education, by John Keith Irwin, PhD¹; and

WHEREAS, Project Rebound received financial support in July 2016 through a three-year pilot program from the Opportunity Institute which is set to expire in June 2019²; and

WHEREAS, ASI Board of Directors passed a resolution, Supporting CSUF Project Rebound, in Spring 2018 outlining efforts to reintegrate and further the education of formerly incarcerated individuals³; and

WHEREAS, the U.S. Department of Education stated that Congress, in 1994, via a federal crime bill, made incarcerated individuals ineligible to receive Pell Grants, July 2015 former President Barack Obama introduced the Second Chance Pell Program that allows incarcerated individuals to apply for student federal financial aid prior to being released so that they may take advantage of educational opportunities upon release to pursue higher education with the goal of helping them get jobs, support their families, and transform their lives⁴; and

WHEREAS, individuals who are convicted of a drug offense while receiving federal financial aid and who choose to reapply for financial aid must complete a worksheet to determine how and whether their conviction affects their federal financial aid eligibility and ultimately are at risk of being barred from receiving federal financial aid⁵; and

WHEREAS, over 400,000 Californians are living under supervision by probation or parole and 96% of them live in a zip code that is within a 15 mile radius of a college campus⁶; and

WHEREAS, higher education helps current and formerly incarcerated potential students reintegrate into

¹ http://www.fullerton.edu/rebound/about_us/

² http://www.fullerton.edu/rebound/about_us/index.php

³ https://asi.fullerton.edu/wp-content/uploads/A-Resolution-Supporting-Project-Rebound.pdf

⁴ https://obamawhitehouse.archives.gov/the-press-office/2015/11/02/fact-sheet-president-obama-announce s-new-actions-promote-rehabilitation

⁵ http://www.fullerton.edu/rebound/_resources/pdfs/Root%20and%20Rebound%20Higher%20Ed%20Toolki t_2018.pdf

⁶ http://www.fullerton.edu/rebound/_resources/pdfs/Root%20and%20Rebound%20Higher%20Ed%20Toolki t_2018.pdf

society and reduce recidivism rates7; and

WHEREAS, As of Fall 2018, 25 students were enrolled in Project Rebound which is a 39% increase from the previous semester⁸; therefore let it be

RESOLVED, ASI shall establish five additional scholarships per Fall and Spring semester in the amount of \$1,000, with a total budget impact of \$10,000, for Project Rebound or formerly incarcerated students to support their academic success and wellbeing; and let it further be

RESOLVED, ASI shall continue to advocate, alongside Project Rebound, for sustainable funding for the program from CSU Fullerton, the CSU Office of the Chancellor, and the California Legislature; and let it be finally

RESOLVED, that this Resolution be distributed to the California State Student Association, the Office of Project Rebound, and the following CSU Fullerton departments, divisions, and/or entities for their support and consideration: Office of the President, the President's Advisory Board, Office of the Vice President for Student Affairs, Office of the Vice President of Administration and Finance, Office of the Vice President for University Advancement, Office of the Dean of Students, the Academic Senate, the Planning Resource and Budget Committee, and the Daily Titan Newspaper.

Adopted by the Board of Directors of the Associated Students Inc. California State University, Fullerton on the nineteenth day of May in the year two thousand and eighteen.

Tristan Torres Chair, Board of Directors	Maria Linares Vice Chair/Secretary, Board of Directors	_	
Associated Students Inc., California State University approve / [] refuse to approve this resolution.	, Fullerton President/CEO, does hereby]]
Ana Aldazabal ASI President/CEO	Date		

⁷ http://news.fullerton.edu/2016sp/projectrebound.aspx

⁸ http://www.fullerton.edu/rebound/