



Minutes

Governance Committee Meeting

📅 Thu October 24th, 2019

🕒 2:30pm - 3:45pm PDT

📍 Titan Student Union, Board Room

I. Call to Order

Maria Linares, Chair, called the meeting to order at 2:35 p.m.

II. Roll Call

Members Present: Aguirre, Cortes, Linares, Reveles, Soria

Members Absent: None

Non-Voting Members Present: Gonzalez, Nettles

Guests: Lorren Baker, Kayleigh Bates, Sharon Johnson, Carol McDoniel, Mansi Kalra

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the bylaws, a member of the Committee who does not remain until the scheduled ending of the meeting (2:30 p.m.) is considered not to be in attendance.]

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the bylaws, a member of the Committee is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

III. Approval of Agenda

Decision: The agenda was approved as presented. (Reveles-m/Soria-s)

IV. Approval of Minutes

There were no minutes available to approve.

V. Public Speakers

None.

VI. Reports

- a. Chair
Linares had no report.
- b. Director, Leader and Program Development
Nettles had no report.

VII. Unfinished Business
None.

VIII. New Business

- a. Approval: ASI Policy Concerning Student Employee Compensation
GC001 19/20 (Reveles-m/Aguirre-s) A motion was made and seconded to approve the ASI policy concerning student employee compensation.

Linares yielded to Carol McDoniel, ASI Director Administration.

McDoniel stated that there was an error in the policy. The definition of student employee should include that the student must be enrolled at CSU Fullerton (pg. 2, under Definitions).

McDoniel suggested that "at CSUF" could be added at the end of the definition to read "A student currently enrolled/registered (fees paid) in a current regular semester as a new and continuing at CSUF.

McDoniel stated that the definition for graduate assistant employee is correct. Graduate assistant may be enrolled at another university.

Linares asked if CSUF should say CSU Fullerton since CSUF could refer to another university with the same initials.

Linares yielded to Kayleigh Bates, ASI Special Projects Coordinator.

Bates stated that CSUF is defined at the beginning of the policy.

A friendly amendment was made to add "at CSUF" to the definition of student employees. Reveles, who motioned, and Aguirre, who seconded the motion, both accepted the friendly amendment. There were no objections. The motion was amended.

Decision: GC001 19/20 (Reveles-m/Aguirre-s) Roll Call: 5-0-0 The motion passed.

- b. Action: ASI Policy Concerning Professional Employee Compensation
GC002 19/20 (Aguirre-m/Reveles-s) A motion was made and seconded to approve the ASI policy concerning professional employee compensation.

Linares yielded to Sharon Johnson, ASI Human Resources Director, and McDoniel.

Johnson stated that there have been additional changes under retirement benefits (Standars 6b) after last week's discussion. These changes were due to changes in the laws, and items that no longer applied.

Decision: GC002 19/20 (Aguirre-m/Reveles-s) Roll Call: 5-0-0. The motion passed.

- c. Action: ASI Policy Concerning Employee Conduct
GC003 19/20 (Soria-m/Reveles-s) A motion was made and seconded to approve the ASI policy

concerning employee conduct.

Linares yielded to Johnson and McDoniel.

McDoniel stated that there were no additional changes from last week's discussion.

Decision: GC003 19/20 (Soria-m/Reveles-s) Roll Call: 5-0-0. The motion passed.

d. Discussion: Resolution to Establish a Food Pantry

Linares yielded to Lorren Baker, ASI Boad Chair, and Kalra Mansi, ASI Vice President.

Kalra gave a presentation.

Nettles stated that there is no need to include dates in the resolved statements. There are unknowns outside of the organization that could affect the dates.

Kalra stated that the date was included in the resolved statements for accountability.

Nettles stated that the dates were part of the implementation plan.

Kalra stated that there is not a name for the pantry, but a suggestion is Tuffy's Cupboard.

Soria stated that the CSUF Student Wellness department already does educational marketing on nutrition to the campus (reference to resolved statement that ASI Chief Communications Officer or designee collaborates with the Student Wellness department on marketing campaigns).

Baker stated that they wanted to make sure that there was a collaboration to combine efforts.

McDoniel stated that she had input from Keya Allen who was unable to attend today's meeting.

McDoniel stated that there was a concern about the resolved statement about the variety of products offered and the number of days per week that the pantry would operate. These items are more operational items and should be included in the implementation plan. The number of open days is dependent on the availability of food available. The resolved statements need to be revised to make them more general.

McDoniel asked if the word "sensitivity" was the correct word in the resolved statement about ASI collaborating with the Student Affairs division on "sensitivity training" for the food pantry employees.

Linares stated that the resolved statement about the food pantry location needs to include language about accessibility. They could speak with the campus' Disability Support Services (DSS).

IX. Announcements/Member's Privilege

Nettles thanked everyone who signed up for Saturday's event.

Nettles stated that ASI received a grant from NACAS (National Association of College Auxiliary Services) for the food pantry.

Linares stated that the Board members received an email to review the Board leadership (Chair, Vice Chair, Treasurer-Secretary). It is important to complete the review. Submissions are anonymous. The review is for the performance of the leaders in their roles as Chair, Vice Chair and Treasurer-Secretary, not for their roles as directors representing their Colleges.

Linares stated that there may be four policies to discuss at the next meeting. It the preference to review these policies once a year.

Linares stated that the ASI food pantry resolution may be an action item at next week's meeting, but

it will be known by Monday.

X. Adjournment

The meeting was adjourned at 3:40 p.m.



Maria Linares, Committee Chair



Deserita Ohtomo, Recording Secretary

Roll Call Votes

	001	002	003	004
Aguirre	Y	Y	Y	Y
Cortes	Y	Y	Y	Y
Linares	Y	Y	Y	Y
Reveles	Y	Y	Y	Y
Soria	Y	Y	Y	Y
Results	5-0-0	5-0-0	5-0-0	5-0-0