



# Minutes

## Governance Committee Meeting

📅 Thu October 8th, 2020

🕒 2:30pm - 3:45pm PDT

📍 Zoom Meeting <https://fullerton.zoom.us/j/92579864076>

### 👤 In Attendance

#### I. **Call to Order**

Seleena Mukbel, chair called the meeting to order at 2:30 pm.

#### II. **Roll Call**

Members present :Fernandez, Hannawi, Mukbel, Sharma, Zarate

Members absent: None

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

\* Indicates that the member was in attendance prior to the announcement of UnfinishedBusiness but left before the scheduled ending of the meeting.

\*\*Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

#### III. **Approval of Agenda**

(Fernandez-m / Zarate-s) The agenda was approved by unanimous consent.

#### IV. **Approval of Minutes**

##### a. **09/24/2020**

(Fernandez-m / Zarate-s) The minutes were approved by unanimous consent.

#### V. **Public Speakers**

Members of the public may address Governance Committee members on any item appearing on this posted agenda or matters impacting students.

There were no public speakers.

## VI. Reports

### a. Chair

No report

### b. Coordinator, Leader and Program Development

No report

## VII. Unfinished Business

None

## VIII. New Business

### a. Action: Appointment for the Director for the College of Health and Human Development

**Decision:** GOV 003 20/21 (Sharma-m / Fernandez-s) A motion and second was made to consider approving the appointment for the College of Healthy and Human Development.

#### 1. The committee will consider appointing the applicant to fill the vacancy on the ASI Board of Directors for the College of Health and Human Development effective immediately through May 31, 2021.

Mukbel informed the candidates, after all the interview have concluded they would have the opporunity to go to breakout rooms during deliberations.

#### **Mukbel welcomed the first candidate, Hannah San Gabriel.**

Hannah San Gabriel thanked the committee for the opportunity and began her presentation. Please review the attached presentation for more information.

Mukbel thanked Hannah for her presentation.

The committee moved to questions.

San Gabriel highlighted the following:

- Goals
- Inclusion (methods to be inclusive during the virtual world)

San Gabriel confirmed she would be available to attend the Board of Directors meetings on Tuesdays.

#### **Mukbel welcomed the next candidate, Jose Tellez.**

Tellez thanked the committee for the opportunity. Tellez began his presentation to highlight the following:

- Experience
- Goals

Tellez confirmed he was available to attend the Board of Directors on Tuesdays.

**Mukbel welcomed the next candidate Mai Azurin.**

Mukbel thanked Mai for her time and welcomed her to begin when she was ready.

Mai introduced herself and thanked the committee for the opportunity.

Mai highlighted the following during her presentation:

- Area of involvement
- Experience her long / short term goals
- Experiences

Mai confirmed she would be able to attend the BOD meetings and not ICC meeting due to clinicals.

**Mukbel welcomed the last candidate, is Matalina Leiva.**

Mukbel welcomed Leiva to the Governance Committee. Leiva introduced herself and thanked the committee for the opportunity.

Leiva highlighted the following areas in her presentation:

- Experiences
- Goals
- Involvement

Leiva confirmed she would be available to attend the ICC meetings and the Board of Directors Meetings on Tuesdays.

Mukbel moved into deliberation.

Mukbel moved into a roll call vote.

**Decision:** GOV 003 20/21 (Sharma-m / Fernandez-s) Roll Call Vote appoints Martalina Leiva to fill the vacancy on the ASI Board of Directors for the College of Health & Human Development effective immediately through May 31, 2021.

**IX. Announcements/Member's Privilege**

Nettles informed the committee, the link for the ASI Mobile Food Pantry would be live Friday, October 09, 2021.

X. **Adjournment**


Seleena Mukbel adjourned the meeting at 3:44 pm.



Seleena Mukbel (Nov 4, 2020 18:16 PST)

---

Seleena Mukbel, Chair



Kristyne Robles, Recording Secretary

Approved by the ASI Board of Directors, November 3, 2020:



Selene Hanna (Nov 5, 2020 03:24 PST)

---

Selene Hanna, Treasurer/Secretary



Susan Collins, Recording Secretary

# ASI Board of Directors Vacancy Application 2020–21

#9

## CERTIFICATION OF ACADEMIC PROGRESS REQUIRED FOR APPLICANTS

- I hereby acknowledge that I have read, understand, and agree to the preceding statements.

Applicants for office in the Associated Students, CSUF, Inc. must meet academic and university requirements to be to hold office. The form below is intended to present the majority of these requirements and to expedite the procedure whereby your application and continuing eligibility can be verified. For a complete statement of qualifications, please see Article X of the ASI Bylaws.

## REQUIREMENTS OF APPLICANT:

All applicants must have been enrolled at CSUF for at least one semester, must be in good standing with the university, must not be on probation, and must have earned a CSUF semester grade point average of 2.0 in the past semester and have a CSUF cumulative grade point average of 2.5 for all classes at CSUF. In addition, all Board of Directors candidates must be enrolled in the college for which they are running or meet any special qualifications, as stated in the ASI Bylaws.

## ACADEMIC REQUIREMENTS WHILE HOLDING OFFICE:

### Undergraduate Student:

Minimum GPA per semester required: 2.0  
Minimum CSUF cumulative GPA required: 2.5  
Current units enrolled in: 6 or more

### Graduate Student:

Minimum GPA per semester required: 2.0  
Minimum CSUF cumulative GPA required: 2.5  
Current units enrolled in: 3 or more

(The maximum units allowed while in office are 150 semester units, or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate student officers are allowed to earn a maximum of 50 semester units.)

## CERTIFICATION:

I certify that I am an eligible applicant based on the academic requirements listed above and that I will complete the required 6 units of credit for undergraduate student applicants or the required 3 units of credit for graduate student applicants while running for office.

I also certify that I fully understand the academic progress regulations and that I will be disqualified from office upon failing to meet these requirements. \*

#### POSITION RESPONSIBILITIES AND COMMITMENT

- I hereby acknowledge that I have read, understand, and agree to the preceding statements.

Applicants must understand and agree to uphold the following responsibilities and commitments:

#### CERTIFICATION OF AGREEMENT:

I agree, if appointed to serve as a Board of Directors Member, to be available during the Fall and Spring semesters on Tuesdays and Thursdays between 1:00 PM and 4:00 PM in order to attend ASI Board of Directors meetings and committee meetings.

I agree, if elected, to be available for mandatory Training/Planning/Retreat programs tentatively scheduled for:

- August 11, 12 and 13, 8am–8pm each day, August Retreat and Training Sessions
- January 5, 6, and 7, 8am–5pm each day, January Retreat and Training Sessions

I agree, if elected to serve as a member of the ASI Board of Directors, to incorporate the following responsibilities into my role, per ASI Policy Concerning Board of Directors Operations:

1. Board members are required to attend (prepared and on time) for the entire duration of all meetings of the Board of Directors which take place every Tuesday from 1:15 – 3:45 P.M.

2. Board members are required to sit on an Associated Students, Inc. standing committee and be a liaison to at least one of the following: the Association for Inter Cultural Awareness (AICA), Community Service Inter-club Council (CSICC), Sports Club Inter-club Council (SCICC), Mesa Cooperativa, the Black Student Union (BSU), the Resident Student Association (RSA), the Inter Fraternity Council (IFC), the National Pan-Hellenic Council (NPHC), PanHellenic Council (PHC), and the Multicultural Greek Council (MGC).

3. Directors of the Board are required to attend their college's Inter-club council meetings. If scheduling conflicts arise, the director(s) shall have regular contact meetings with their Inter-club council chair, Inter-club council members, and their assistant dean.

4. Directors of the Board shall establish and maintain weekly office hours (at least one hour a week and by appointment). These hours shall be posted on their respective college's bulletin board and outside the Board of Directors' office.





5. When time permits, the Board Chair may schedule ASI promotional events for the Board to carry out after the adjournment of Board Meetings.

6. Directors of the Board are required to keep in contact with their constituents, college-based Deans or Assistant/Associate Deans, and report to the Board on issues and concerns from their college. Two reports will be given each week during regularly scheduled Board of Directors meetings beginning the third week of the fall semester. The reports will be given in alphabetical order, with respect to the college's names.

7. No member of the ASI Board of Directors shall serve as an officer or director of an ASI program, funding council, or board.

8. No member of the ASI Board of Directors shall be employed by the Associated Students Inc.

ANY INFRACTION OF THESE ABOVE AGREEMENTS MAY RESULT IN MY IMMEDIATE REMOVAL FROM OFFICE/POSITION

Applicant Name *	Hannah San Gabriel
Applicant Address *	
Primary Phone Number *	
Secondary Phone Number	
Applicant Email Address *	
Applicant CWID *	
CSUF Major/Minor *	Public Health
Which Board of Director position are you applying for?: *	<ul style="list-style-type: none"> <li>College of Health and Human Development</li> </ul>
Semesters Completed at CSUF *	5
Overall CSUF GPA *	3.19
Units Completed at CSUF: *	67.0
Units In Progress at CSUF (Fall 2020) *	16.0
CSUF Class Level *	Junior
Expected CSUF Graduation Date (MM/YY) *	05/2022

What do you believe is the role of ASI on our ASI has a significant role on our campus, from student leadership,

**campus and how does that role relate to this position? \***

jobs, funding, campus activities, student opinions, facilitating events, Inter-club councils, and Governance committees. ASI plays a significant role in student life because it voices the views of current students and keeps them engaged with the campus. Being on the ASI Board of Directors will have a significant role in interpreting student concerns and letting them know about this. It will require collaborations and partnerships with other branches of ASI to help improve the situation of the students in the College.

**Tell us about any relevant past involvement or work experience that you have and how it will help you as a Director for your college. \***

When it comes to leadership, I have learned and applied my knowledge since high school. In high school, I was in leadership for three of my four years in the band. I was a section leader and band captain. When I started leadership in my sophomore year of high school, it involved keeping my sections attention because they were mostly older. To keep them engaged during directions for marching and improving their musical skills, I would show them visually and help each member improve one by one. When it comes to being a Director for my college, I would need to use my skills in teaching by making sure the students will get help when they need it. Even though a student may be older than me and would not ask me for help, I would try to engage with him/her/them by showing workshops and visuals such as posters to encourage that student to partake in a program. Another program that I've been apart at in CSUF is Best Buddies. I was a member at large in my second year in college, and now I am currently the treasurer. I make sure that every officer in our club has a say in fundraising and offer ideas to the officers to help with the flow funds in our club. I can use my skills from the treasurer for the Director position because I am not afraid to voice my opinion and question an idea. I tend to try to develop one question for every idea that comes up during meetings to see if we are headed in the right direction.

**Why are you applying to the ASI Board of Directors? What do you hope to accomplish and/or get out of the experience? \***

Being on ASI has been on my mind the past two years now, and I want to take action. I am applying for the ASI Board of Directors because I know I can make a difference with students who are afraid to share their voice. I am determined to bring new ideas to the Board of Directors to help students who are struggling or not struggling with our online format. I would want to keep students from my college engaged in ASI through google forms, meetings, and even digital posters. I hope to accomplish a positive learning environment that addresses the students' concerns and needs, especially in our digital format for this year. As we continue into our academic year, I have read and heard many problems in my classes about the online format. I want to help develop ideas to keep students engaged in courses with the help of the Board of Directors. For instance, to know how people are doing—especially with the format of classes, I would make a google form or anonymous poll to see if students dislike or like asynchronous courses. I would help make zoom fun and engaging by creating a background for each class or for a student who comes to me for help.

**Please state any other information that you believe should be considered in this application. \***

I am also currently working, but this will not affect the commitment I will have with the ASI Board of Directors. My work experience is helping me develop goals when it comes to working with people. I work in Hospice care, which is in the health field, and I must know how to communicate with elders. I will use this skill to help communicate with many students that are having a hard time trying to adapt to our situation right now. I want to continue to enhance my leadership skills and work with multiple people who have different opinions.

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



56.76 KB · PDF

Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record  
Disclosure

• I hereby acknowledge that I have read, understand, and agree to the preceding statement.



**A. University Policy**

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

**B. Associated Students, CSUF, Inc. Authorization**

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

Digital Signature of Authorization and Certification of Application  
Enter Your Name \*

Hannah San Gabriel

Enter Your CWID \*

[Redacted]

[Redacted]

[Redacted]

<p>[Redacted]</p>	<p>[Redacted] 9 IP Address</p>
<p>[Redacted]</p>	

# Hannah N San Gabriel

---

---

## OBJECTIVES

---

To represent the College of Health and Human Development on the ASI Board of Directors through leadership, communication skills, and academics

## EDUCATION

---

California State University, Fullerton  
*Bachelor's of Science in Public Health GPA: 3.19*

Expected: May 2022

## RELATED COURSEWORK

---

- Intro to Human Communication
- Advanced College Writing
- Critical Thinking
- Personal Health
- Concepts in Public Health
- Program Design in Kinesiology and Public Health
- Applied Statistics in Health

## RELATED EXPERIENCE

---

Comprehensive Care Hospice Inc.  
*Office Manager*

West Covina, CA  
June 2018 - Present

- Communicated with office staff, field staff, and families in order to ensure patient satisfaction
- Interviewed volunteers with volunteer coordinator
- Administered distribution of patient supplies
- Organized the office supplies and coordinated with the pharmacy for scheduled delivery
- Analyzed meetings with company administrators

## SKILLS

---

Computer: MS Office (Word, Excel, Outlook, PowerPoint, and Publisher), Zoom, Webinar, SPSS

## CAMPUS ACTIVITIES

---

Best Buddies  
*Treasurer*

Fullerton, CA  
July 2020 - Present

- Administer finances of the club
- Collaborate with Inter club councils in order to get funding from ASI
- Calculate expenses needed for socials
- Negotiate with restaurants or other companies for fundraisers
- Constant communication with other officers in the club

## HONORS & AWARDS

---

Dean's List. CSUF  
KIWANIS International: Ed Chapman Award  
Merit Scholar Recognition

## LANGUAGES

---

- Fluent in English
- Fluent in Tagalog
- Proficient in French (currently learning)



# COLLEGE OF HEALTH & HUMAN DEVELOPMENT VACANCY POSITION

BY

HANNAH SAN GABRIEL

# ABOUT ME: HANNAH SAN GABRIEL

- Third year in CSUF
- Second year in the College of Health & Human Development
- Public Health Major, Global Health
- Involvements: Best Buddies, HHDICC, and Titan Triathlon Club
- Positions: Member at large (1 year for Best Buddies), Treasurer (currently for Best Buddies), HHDICC rep (currently for Best Buddies)
- Employed by: Comprehensive Care Hospice Inc. as Office Manager



This Photo by Unknown Author is licensed under CC BY-SA-NC

# QUESTIONS

- Why I am interested in the position?
- Inclusion to people who feel left out, no matter the circumstances. I want to help students who are afraid to share their voice and students who are struggling to adjust with our online format this year.
- Why I'm I the best candidate for the position?
- I have been in leadership for many years and know when to step up, when needed. I also know how to be a team player because it is important to listen and learn from others, in order to improve yourself. I have many skills such as communication, personal health, problem-solving skills, organization, and adaptability.
- What else can I offer?
- Positivity, energy, creativity, and dependability
- What I hope to learn through this position.
- I hope to learn many more skills to help me improve as a student leader and to collaborate in order to make the online format more engaging.

# GOALS FOR THE COLLEGE OF HEALTH & HUMAN DEVELOPMENT

- Focus on students who need help with the online format by conducting surveys and directing them to resources throughout the school.
- Making more students engaged by creating background to use during zoom.
- Help and talk to students who may be struggling psychologically because of the pandemic.
- Listen to more students about their opinions on classes and try to produce ideas to improve the online format. (Ideas: small breakout study rooms, google document where everyone inserts their questions)

# FUN FACTS/HOBBIES

- I've been playing the saxophone for 7 years.
- I've been playing the harp for 5 years.
- I am currently into hiking and have been on 6 hikes since August.
- I love Disney and my favorite character is Dumbo.
- I love to read.
- Traveling is one of my favorite hobbies.
- My current hobby are taking pictures with polaroid



[This Photo](#) by Unknown Author is licensed under [CC BY-SA](#)



[This Photo](#) by Unknown Author is licensed under [CC BY-SA](#)



[This Photo](#) by Unknown Author is licensed under [CC BY-NC-ND](#)

# ASI Board of Directors Vacancy Application 2020–21

#10

## CERTIFICATION OF ACADEMIC PROGRESS REQUIRED FOR APPLICANTS

- I hereby acknowledge that I have read, understand, and agree to the preceding statements.

Applicants for office in the Associated Students, CSUF, Inc. must meet academic and university requirements to be to hold office. The form below is intended to present the majority of these requirements and to expedite the procedure whereby your application and continuing eligibility can be verified. For a complete statement of qualifications, please see Article X of the ASI Bylaws.

## REQUIREMENTS OF APPLICANT:

All applicants must have been enrolled at CSUF for at least one semester, must be in good standing with the university, must not be on probation, and must have earned a CSUF semester grade point average of 2.0 in the past semester and have a CSUF cumulative grade point average of 2.5 for all classes at CSUF. In addition, all Board of Directors candidates must be enrolled in the college for which they are running or meet any special qualifications, as stated in the ASI Bylaws.

## ACADEMIC REQUIREMENTS WHILE HOLDING OFFICE:

### Undergraduate Student:

Minimum GPA per semester required: 2.0  
Minimum CSUF cumulative GPA required: 2.5  
Current units enrolled in: 6 or more

### Graduate Student:

Minimum GPA per semester required: 2.0  
Minimum CSUF cumulative GPA required: 2.5  
Current units enrolled in: 3 or more

(The maximum units allowed while in office are 150 semester units, or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate student officers are allowed to earn a maximum of 50 semester units.)

## CERTIFICATION:

I certify that I am an eligible applicant based on the academic requirements listed above and that I will complete the required 6 units of credit for undergraduate student applicants or the required 3 units of credit for graduate student applicants while running for office.



I also certify that I fully understand the academic progress regulations and that I will be disqualified from office upon failing to meet these requirements. \*

#### POSITION RESPONSIBILITIES AND COMMITMENT

- I hereby acknowledge that I have read, understand, and agree to the preceding statements.

Applicants must understand and agree to uphold the following responsibilities and commitments:

#### CERTIFICATION OF AGREEMENT:

I agree, if appointed to serve as a Board of Directors Member, to be available during the Fall and Spring semesters on Tuesdays and Thursdays between 1:00 PM and 4:00 PM in order to attend ASI Board of Directors meetings and committee meetings.

I agree, if elected, to be available for mandatory Training/Planning/Retreat programs tentatively scheduled for:

- August 11, 12 and 13, 8am–8pm each day, August Retreat and Training Sessions
- January 5, 6, and 7, 8am–5pm each day, January Retreat and Training Sessions

I agree, if elected to serve as a member of the ASI Board of Directors, to incorporate the following responsibilities into my role, per ASI Policy Concerning Board of Directors Operations:

1. Board members are required to attend (prepared and on time) for the entire duration of all meetings of the Board of Directors which take place every Tuesday from 1:15 – 3:45 P.M.

2. Board members are required to sit on an Associated Students, Inc. standing committee and be a liaison to at least one of the following: the Association for Inter Cultural Awareness (AICA), Community Service Inter-club Council (CSICC), Sports Club Inter-club Council (SCICC), Mesa Cooperativa, the Black Student Union (BSU), the Resident Student Association (RSA), the Inter Fraternity Council (IFC), the National Pan-Hellenic Council (NPHC), PanHellenic Council (PHC), and the Multicultural Greek Council (MGC).

3. Directors of the Board are required to attend their college's Inter-club council meetings. If scheduling conflicts arise, the director(s) shall have regular contact meetings with their Inter-club council chair, Inter-club council members, and their assistant dean.

4. Directors of the Board shall establish and maintain weekly office hours (at least one hour a week and by appointment). These hours shall be posted on their respective college's bulletin board and outside the Board of Directors' office.


5. When time permits, the Board Chair may schedule ASI promotional events for the Board to carry out after the adjournment of Board Meetings.

6. Directors of the Board are required to keep in contact with their constituents, college-based Deans or Assistant/Associate Deans, and report to the Board on issues and concerns from their college. Two reports will be given each week during regularly scheduled Board of Directors meetings beginning the third week of the fall semester. The reports will be given in alphabetical order, with respect to the college's names.

7. No member of the ASI Board of Directors shall serve as an officer or director of an ASI program, funding council, or board.

8. No member of the ASI Board of Directors shall be employed by the Associated Students Inc.

ANY INFRACTION OF THESE ABOVE AGREEMENTS MAY RESULT IN MY IMMEDIATE REMOVAL FROM OFFICE/POSITION

Applicant Name *	Jose Tellez
Applicant Address *	 [REDACTED]
Primary Phone Number *	[REDACTED]
Secondary Phone Number	
Applicant Email Address *	[REDACTED]
Applicant CWID *	[REDACTED]
CSUF Major/Minor *	Biological Science/Health Science Minor
Which Board of Director position are you applying for?: *	<ul style="list-style-type: none"> <li>College of Health and Human Development</li> </ul>
Semesters Completed at CSUF *	5
Overall CSUF GPA *	2.85
Units Completed at CSUF: *	81
Units In Progress at CSUF (Fall 2020) *	14
CSUF Class Level *	Senior
Expected CSUF Graduation Date (MM/YY) *	05/2021

What do you believe is the role of ASI on our ASI is the extension by which students on campus can have a voice

campus and how does that role relate to this position? \*

in the bigger decisions that will affect them directly or indirectly. It serves so that every student on campus and, those off campus at the Irvine campus, can have representation and in doing so can provide an avenue for communication to be had on any issues that a student might want to be addressed. Serves as a mediator between students and university officials regarding all matters pertaining to students.

Tell us about any relevant past involvement or work experience that you have and how it will help you as a Director for your college. \*

Working as an orientation leader and as a transfer peer advisor both in the department of Titan Orientation Programs and department of Outreach and Recruitment respectively, was very student centered. In orientation, I served the pleasure of being an a mediator between departments across campus and new students, both transfer and freshman. In doing so, I had to learn about interdepartmental communication skills, as well as interpersonal communication since I was in constant contact with many people on a given day. During my time as a transfer peer advisor, I had the pleasure of working with many prospective students, again both freshman and transfer. For this position, I also had the pleasure of working with not only departments across campus, but also working with various colleges across the district zone in which CSUF is the home university. Both of these positions have given me a sense of being well equipped in working a student centered environment as well as problem solving by working with resources that included other departments and other personnel, both on campus and off campus.

Why are you applying to the ASI Board of Directors? What do you hope to accomplish and/or get out of the experience? \*

I am applying to the position because I hope to further my skills as an asset on campus but also for my future endeavors that include graduate school once my time as an undergraduate students ends. I believe that ASI Board of Directors presents a new challenge that I wish to undertake to also further my leadership skill to make me a better leader in all aspects of my life.

Please state any other information that you believe should be considered in this application. \*

I have just found out that Minors could apply for the position, had I known otherwise I would have applied earlier because I am looking for a new challenge to build myself up and to further serve students on campus in a different capacity

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



150.42 KB · PDF

Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record Disclosure

• I hereby acknowledge that I have read, understand, and agree to the preceding statement.

#### A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

#### B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

Digital Signature of Authorization and Certification of Application  
Enter Your Name \*

Jose Tellez

Enter Your CWID \*

[Redacted]

[Redacted]

[Redacted]

<p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p>	<p>[Redacted]</p> <p>[Redacted]</p>
<p>[Redacted]</p>	

# Jose Tellez

---

## CAREER OBJECTIVE

---

Advance my knowledge and expand on my current skills in order to be able to be a much better skilled and qualified asset. To advance my communication and interpersonal skills across all mediums to be a better asset in all my career and personal goals.

## CORE COMPETENCIES

---

- Leadership
- Conflict Resolution
- Decision Making
- Forward Thinking

## PROFESSIONAL EXPERIENCE

---

### THE WALT DISNEY COMPANY, Anaheim, CA

*Attractions Hourly Host, Feb 2018 – Feb 2020*

- Maintain safety as a top priority for guests and coworkers.
- Operate an attraction safely and efficiently to meet company standards.
- Problem solve and give direction as needed to guests and coworkers to maintain smooth flow of work.
- Work as a team to achieve goals and provide exceptional guest service.

*Vacation Planner, Nov 2013 – May 2017*

- Sell and promote Disney products to guests to give guests customized vacations based on their needs and wants.
- Handle large amounts of currency in cash, checks, and bank cards and securely account and deposit the currency.
- Translate goods and services as needed to visiting international guests.
- Communicate effectively with guests, coworkers, and management to maintain operation of the whole department.

### PCAM, Anaheim, CA

*Transit Bus/Shuttle Driver, Jun 2017 – Present*

- Operate full size buses and shuttles buses to and from the Disneyland Resort.
- Maintain a timed route while providing a safe and efficient trip.
- Provide exceptional guest service by giving directions, recommendations, and solutions to problems.
- Work closely with the Disneyland Resort and the City of Anaheim to assess future issues that might need rerouting in order to maintain company standards.

### OUTREACH AND RECRUITMENT, Fullerton, CA

*Transfer Peer Advisor, Jun 2019 – Feb 2020*

- Work as a team as well as individually to provide a friendly and welcoming environment to incoming students.
- Maintain a sense of inclusion and safety to promote the campus' safety and mission statement.
- Give full length presentations to prospective students on CSUF and the transfer process
- Network with other colleges and campus personnel to maintain effective communication during presentation days or other college-wide events.

## EDUCATION

---

### CALIFORNIA STATE UNIVERSITY FULLERTON, Fullerton, CA

*Bachelor of Science in Biological Science, May 2021*

- GPA: 2.99
- Orientation Leader Summer 2018
- Emerging Leaders Program



# College of Health and Human Development

BOARD OF DIRECTORS POSITION INTERVIEW

JOSE TELLEZ

# About Me

- ▶ 1<sup>st</sup> generation college student
- ▶ 4<sup>th</sup> year transfer from Santa Ana College
- ▶ Majoring in Biological Science, emphasis in Ecology and Evolutionary Biology
- ▶ Minor in Health Science, emphasis in Health Promotion and Disease Prevention
- ▶ Planning on attending medical school after finishing my undergraduate degree



# Experience and Current Involvement

- ▶ Orientation Leader (Summer 2018)
- ▶ Transfer Peer Advisor (Summer 2019 – Spring 2020)
- ▶ Transfer Peer Mentor (Fall 2019)
- ▶ Beta Psi Omega Biology Professional Fraternity Member (Currently)



# Balancing my Time

- ▶ Maintain an updated calendar with important dates for classwork, as well as any meetings or personal information
- ▶ Manage a set schedule during semester sessions to eliminate any potential time conflicts between class time, personal life, and work
- ▶ Entrust in some of my peers and my mentors to help maintain myself on track academically and in personal life as well

# Plan If Elected to HHD BOD

- ▶ Assess current communication between BOD and the HHD-ICC and begin working to represent my fellow peers
- ▶ Be open to feedback, especially during these tough times, to encourage suggestions that will help make our primarily online experience better
- ▶ Assess any financial need for students who might have had their research disrupted and/or for presentations at conferences
- ▶ Encourage suggestions for any possible or additional developmental programs to further prepare my peers for graduate programs

Thank you for your time

Any questions?



# ASI Board of Directors Vacancy Application 2020–21

#11

## CERTIFICATION OF ACADEMIC PROGRESS REQUIRED FOR APPLICANTS

- I hereby acknowledge that I have read, understand, and agree to the preceding statements.

Applicants for office in the Associated Students, CSUF, Inc. must meet academic and university requirements to be to hold office. The form below is intended to present the majority of these requirements and to expedite the procedure whereby your application and continuing eligibility can be verified. For a complete statement of qualifications, please see Article X of the ASI Bylaws.

## REQUIREMENTS OF APPLICANT:

All applicants must have been enrolled at CSUF for at least one semester, must be in good standing with the university, must not be on probation, and must have earned a CSUF semester grade point average of 2.0 in the past semester and have a CSUF cumulative grade point average of 2.5 for all classes at CSUF. In addition, all Board of Directors candidates must be enrolled in the college for which they are running or meet any special qualifications, as stated in the ASI Bylaws.

## ACADEMIC REQUIREMENTS WHILE HOLDING OFFICE:

### Undergraduate Student:

Minimum GPA per semester required: 2.0  
Minimum CSUF cumulative GPA required: 2.5  
Current units enrolled in: 6 or more

### Graduate Student:

Minimum GPA per semester required: 2.0  
Minimum CSUF cumulative GPA required: 2.5  
Current units enrolled in: 3 or more

(The maximum units allowed while in office are 150 semester units, or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate student officers are allowed to earn a maximum of 50 semester units.)

## CERTIFICATION:

I certify that I am an eligible applicant based on the academic requirements listed above and that I will complete the required 6 units of credit for undergraduate student applicants or the required 3 units of credit for graduate student applicants while running for office.

I also certify that I fully understand the academic progress regulations and that I will be disqualified from office upon failing to meet these requirements. \*

#### POSITION RESPONSIBILITIES AND COMMITMENT

- I hereby acknowledge that I have read, understand, and agree to the preceding statements.

Applicants must understand and agree to uphold the following responsibilities and commitments:

#### CERTIFICATION OF AGREEMENT:

I agree, if appointed to serve as a Board of Directors Member, to be available during the Fall and Spring semesters on Tuesdays and Thursdays between 1:00 PM and 4:00 PM in order to attend ASI Board of Directors meetings and committee meetings.

I agree, if elected, to be available for mandatory Training/Planning/Retreat programs tentatively scheduled for:

- August 11, 12 and 13, 8am–8pm each day, August Retreat and Training Sessions
- January 5, 6, and 7, 8am–5pm each day, January Retreat and Training Sessions

I agree, if elected to serve as a member of the ASI Board of Directors, to incorporate the following responsibilities into my role, per ASI Policy Concerning Board of Directors Operations:

1. Board members are required to attend (prepared and on time) for the entire duration of all meetings of the Board of Directors which take place every Tuesday from 1:15 – 3:45 P.M.

2. Board members are required to sit on an Associated Students, Inc. standing committee and be a liaison to at least one of the following: the Association for Inter Cultural Awareness (AICA), Community Service Inter-club Council (CSICC), Sports Club Inter-club Council (SCICC), Mesa Cooperativa, the Black Student Union (BSU), the Resident Student Association (RSA), the Inter Fraternity Council (IFC), the National Pan-Hellenic Council (NPHC), PanHellenic Council (PHC), and the Multicultural Greek Council (MGC).

3. Directors of the Board are required to attend their college's Inter-club council meetings. If scheduling conflicts arise, the director(s) shall have regular contact meetings with their Inter-club council chair, Inter-club council members, and their assistant dean.

4. Directors of the Board shall establish and maintain weekly office hours (at least one hour a week and by appointment). These hours shall be posted on their respective college's bulletin board and outside the Board of Directors' office.





5. When time permits, the Board Chair may schedule ASI promotional events for the Board to carry out after the adjournment of Board Meetings.

6. Directors of the Board are required to keep in contact with their constituents, college-based Deans or Assistant/Associate Deans, and report to the Board on issues and concerns from their college. Two reports will be given each week during regularly scheduled Board of Directors meetings beginning the third week of the fall semester. The reports will be given in alphabetical order, with respect to the college's names.

7. No member of the ASI Board of Directors shall serve as an officer or director of an ASI program, funding council, or board.

8. No member of the ASI Board of Directors shall be employed by the Associated Students Inc.

ANY INFRACTION OF THESE ABOVE AGREEMENTS MAY RESULT IN MY IMMEDIATE REMOVAL FROM OFFICE/POSITION

Applicant Name *	Mlen Mai Azurin
Applicant Address *	
Primary Phone Number *	
Secondary Phone Number	
Applicant Email Address *	
Applicant CWID *	
CSUF Major/Minor *	Nursing
Which Board of Director position are you applying for?: *	<ul style="list-style-type: none"> <li>College of Health and Human Development</li> </ul>
Semesters Completed at CSUF *	4
Overall CSUF GPA *	3.74
Units Completed at CSUF: *	62
Units In Progress at CSUF (Fall 2020) *	17
CSUF Class Level *	3rd year
Expected CSUF Graduation Date (MM/YY) *	05/22

What do you believe is the role of ASI on our campus and how does that role relate to this position? \*

ASI, by the books, is the governing body of our campus. ASI oversees events and positions that are essential to the student life here at Cal State Fullerton. Its role, while aimed to ensure the needs of our students and faculty, is also meant to shape the way people perceive our school. It is ultimately necessary for ASI to seek ways to further improve campus life.

However, the position of the College of HHD Director requires knowledge of the demographic of the students not only within the college, but also community wide. If you were to look at the majors within HHD, each of these majors have a universal role in the community. I think these majors excel in communication, empathy and understanding of the wellbeing of people. These majors encourage public health, advocacy and proper development geared towards the general public community. It is possible to view the CSUF campus as its own community. As CHHD Director, it is important to view students as more than just such; understanding their backgrounds and the manner in which different people have been brought up is unique ideals taught within the majors of CHHD. With this understanding of inclusivity and diversity, but also the health and wellbeing of students, this position holds utmost relevance in being attune with the needs of students. ASI is but a facilitator of these ideals, and is a vehicle for students like myself to enact change for the betterment of our campus community.

---

**Tell us about any relevant past involvement or work experience that you have and how it will help you as a Director for your college. \***

The most important involvement I have had on campus include my time in the Pilipinx–American Student Association (PASA) and the Nursing Student Association. I have also had years of volunteer experience at local hospitals and office experience as an office assistant. Primarily, in PASA, diversity and inclusion are among the most important notions in our organization. The largest events we hold, like Friendship Games, and our peer mentoring program, called AKA, have put me in the position to continuously look for ways to reach out and meet other students. Being in a cultural organization has led me to meet students not only from the HHD College community, but also those who are of different colleges. While I am applying to be a Director for the College of HHD, it is important to recognize and understand the ideas of students of different paths.

Furthermore, my involvement in this organization has led me to pursue times of leadership and creativity. Despite not even being on Board and due to my vast participation, I was requested to help run two photography shoots. I assisted in producing ideas for the photo shoots. I mention this as a relevant experience as it were times where I helped one other person to organize an event for upwards of 40 people. I had to learn time management and how to work efficiently to ensure the flow of the members of our organization. Our peer mentorship program has given me the opportunity to act as a Big for two freshmen students. In my experience as a Little, I very much understood the daunting guise of the college experience. It has led me to be more empathetic to those around me. The importance of efficiency, effective communication and inclusivity and interpersonal–ness are qualities that PASA has allowed me to learn and experience first hand.

My time in the Nursing Student Association has allowed me to meet with students within the College of HHD, as they all hold interest in a common career path – nursing. I have been able to learn of the plans and vastness of goals that other students around me have, and has left me inspired and forever grateful to be a part of such a great academic program that is CSUF's School of Nursing.

My volunteer experience and my experience in an office have taught me managerial skills that I know will help me as I apply for a position in a student government office.

Lastly, and most recently, as a mentor in the CHHD Peer Mentorship Program, I take with me further experience of overseeing and being a resource for other students within my realm. While this is more of an academic position, I have found that communication and decision making are important qualities that are necessary for any leadership position. Engaging in motivational communication, connecting with students on a professional and even personal level is important for a position in student government. This position has also allowed me to get in touch with other students within my major, but in other grades. If it were not for joining this program and being proactive within my major, I would not have been able to connect with other students in this way.

This is relevant experience that I carry with me as I pursue the Director position.

---

**Why are you applying to the ASI Board of Directors? What do you hope to accomplish and/or get out of the experience? \***

I am applying to the ASI Board of Directors because I have a passion for networking, administration and providing accessible opportunities for all students. Specifically, in my experience just as a student, in my classes I have noticed a disconnect not only between students in my major and the other majors, but even within my classmates. While I am well

acquainted with students within my realm, I find it absolutely necessary that there should be more opportunities for students in the College of HHD to become better acquainted with students outside of their perspective majors as well. In healthcare, it is inherently important that we understand the importance and the roles of every member of a healthcare team. We can transpose this idea upon our students, to understand that building a strong network and team mentality now, will benefit them in the future. By applying for this position, I too hope that I will further reinforce my team mentality and learn to be vulnerable, in order to fully understand the needs of our fellow students.

I propose that greater professional development opportunities be put into place, especially for those in the HHD College, as networking and intrapersonal skills may be seen on the back burner as our students work to harness skills and academics that are specific to the sciences of their major.

This position can also give me insight and ideas for what it is that I should pursue for post-graduation, as I have been looking towards administrative career possibilities.

---

**Please state any other information that you believe should be considered in this application. \***

I do not have student government experience. But what I do have experience in is asking for help. As someone who lacks experience, being self-aware and being able to be vulnerable is important to enact change. While a lack of student government can be seen as a weakness, it allows for further opportunity for me to grow and to learn through mistakes, should I make them. I am committed to working through this, by engaging in extra time to learn about student government traditions like Robert's Rules of Order and catching up on bylaws.

I am very proactive in asking questions, whether it be in school or even regarding this position. I am a thorough learner who likes to look towards the future and asking questions to get a clear idea of the situation are good qualities for a leader. I do not hesitate in following up and clarifying something that does not make sense to me.

The School of Nursing is small, with cohorts of limited amounts of people. This encourages me even further to want to pursue this position to garner its representation. Though there are fewer students, many of us share certain classes with other majors and have generally similar ideals – the importance of health in a community. Even if there are less students in nursing, I think the core qualities and mission statements of SON align very well with those of the other majors in the College of Health and Human Development.

---

Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



99.31 KB · PDF

Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record  
Disclosure

- I hereby acknowledge that I have read, understand, and agree to the preceding statement.

**A. University Policy**

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

**B. Associated Students, CSUF, Inc. Authorization**

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may



include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

Digital Signature of Authorization and Certification of Application  
Enter Your Name \*

Mlen Mai Azurin

Enter Your CWID \*

[Redacted]

[Redacted]

[Redacted]

<p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p>	<p>[Redacted]</p> <p>[Redacted]</p>
<p>[Redacted]</p>	

**MLEN  
IRADETTE  
"MAI"  
AZURIN**  
(SHE/HER)

## **CONTACT INFORMATION**

[REDACTED]

## **SKILLS**

- Excellent in **Microsoft Office Suite**, Word, Powerpoint, Excell
- Proficient in **Adobe Creative Cloud**, Photoshop, Illustrator, Premiere Pro
- Customer Service Experience
- Basic Patient Care
- Basic Life Support Certification | 2019 - Present
- Teamwork and Communication
- Organization of Documents
- Time Management
- Office Management

## **ACTIVITIES**

- **Pilipinx-American Student Association**  
General Member | 2018 - Present  
<http://www.csufpasa.com/>
- **Nursing Student Association (NSA)**  
General Member | 2018 - Present  
<http://csufnsa.weebly.com/>
- **CSUF League of Legends Gaming Club**  
**Social Media Coordinator** | 2018 - 2019  
<https://csufllol.wixsite.com/csufllol>
- **Junior Volunteer @ John F. Kennedy Memorial Hospital** | 2014-2018, Seasonal
  - Assistance in patient discharge and transport over the summers
  - Gave outpatient presentations at health fairs

## **PREVIOUS POSITIONS**

### **CHHD NURSING PEER MENTOR**

**Cal State Fullerton | Aug 2020 - Present**

- Provide academic and motivational guidance to 2-3 mentees weekly.
- Engage in 1-2 hour meetings biweekly with mentees.
- Direct students toward personal, academic and career goals.
- Identify campus and community resources for the betterment of mentees.
- Attend weekly classes to learn further leadership skills.

### **OFFICE ASSISTANT**

**Jaqueline Sevilla, MD Medical Corporation | May 2019 - Aug 2019; June 2020 - Aug 2020**

- Took vitals and assisted in patient interviewing
- Scheduled and confirmed patient appointments and medical consultations
- Received and routed phone calls and documents, such as laboratory results, to medical staff

## **ACADEMIC BACKGROUND**

### **CALIFORNIA STATE UNIVERSITY, FULLERTON**

**Bachelor of Science in Nursing | Expected May 2022**

Entry Level, Traditional BSN Route

- GPA 3.74
- Dean's List | Fall 2018 - Spring 2020

### **LA QUINTA HIGH SCHOOL**

**La Quinta, CA | Class of 2018**

Salutatorian; GPA 4.80

- **Varsity Tennis Captain** | 2017-2018
- **Secretary**, Key Club | 2017-2018

## **REFERENCES**

### **Joelle Otteson, DNP, RN**

Simulation & Skills Lab Coordinator, California State University, Fullerton

[REDACTED]

### **Sauna Pearce, DNP, MAON, BA, RN, NE-BC, HACP**

Lecturer, California State University, Fullerton

[REDACTED]

### **Jaqueline Sevilla, MD**

Obstetrician-Gynecologist, Jaqueline Sevilla, MD Medical Corporation

[REDACTED]



# Mai Mlen Azurin

She/Her/Hers

3rd Year  
CSUF School of Nursing

# CSUF School of Nursing



# Involvement within CHHD

College of Health and Human Development

## PEER MENTOR PROGRAM

### Join as a Mentee!

Learn more about your major  
Connect with an upperclassman  
Gain support to achieve your academic goals  
Learn college success strategies

Visit

<https://chhdmpm.fullerton.edu/LearnMore/>

Contact: [msevier@fullerton.edu](mailto:msevier@fullerton.edu)

For CAS, KNES, HUSR, PUBH & NURS Students




CHHD Themed Housing

# Pilipinx-American Student Association



# Goals

Length	Task	Description
Short-Term	CHHD Virtual Events 	Unify the majors; under/post grad + alumni
Short-Term	E-Newsletters	CHHD Newsletter, inclusion of BOD Report
Long-Term	Reinforce Mental Health Care	Further reminders/publicity
Long-Term	CHHD Major Retention	Work with CHHD Retention specialist; why are so many students switching?
Project	COVID-19 Transparency	Multimedia, digestible content for COVID news
Project 	Professional Development with HHDIIC	Career Center + Career specialist → improve health students' professional thumbprint
Project	Diversity in Healthcare	Reinforcing diversity and inclusion with CHHD



Thank you!

[mleniradette.azurin@csu.fullerton.edu](mailto:mleniradette.azurin@csu.fullerton.edu)

<https://www.linkedin.com/in/maiazurin/>



# ASI Board of Directors Vacancy Application 2020–21

#8

## CERTIFICATION OF ACADEMIC PROGRESS REQUIRED FOR APPLICANTS

- I hereby acknowledge that I have read, understand, and agree to the preceding statements.

Applicants for office in the Associated Students, CSUF, Inc. must meet academic and university requirements to be to hold office. The form below is intended to present the majority of these requirements and to expedite the procedure whereby your application and continuing eligibility can be verified. For a complete statement of qualifications, please see Article X of the ASI Bylaws.

## REQUIREMENTS OF APPLICANT:

All applicants must have been enrolled at CSUF for at least one semester, must be in good standing with the university, must not be on probation, and must have earned a CSUF semester grade point average of 2.0 in the past semester and have a CSUF cumulative grade point average of 2.5 for all classes at CSUF. In addition, all Board of Directors candidates must be enrolled in the college for which they are running or meet any special qualifications, as stated in the ASI Bylaws.

## ACADEMIC REQUIREMENTS WHILE HOLDING OFFICE:

### Undergraduate Student:

Minimum GPA per semester required: 2.0  
Minimum CSUF cumulative GPA required: 2.5  
Current units enrolled in: 6 or more

### Graduate Student:

Minimum GPA per semester required: 2.0  
Minimum CSUF cumulative GPA required: 2.5  
Current units enrolled in: 3 or more

(The maximum units allowed while in office are 150 semester units, or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate student officers are allowed to earn a maximum of 50 semester units.)

## CERTIFICATION:

I certify that I am an eligible applicant based on the academic requirements listed above and that I will complete the required 6 units of credit for undergraduate student applicants or the required 3 units of credit for graduate student applicants while running for office.

I also certify that I fully understand the academic progress regulations and that I will be disqualified from office upon failing to meet these requirements. \*

#### POSITION RESPONSIBILITIES AND COMMITMENT

- I hereby acknowledge that I have read, understand, and agree to the preceding statements.

Applicants must understand and agree to uphold the following responsibilities and commitments:

#### CERTIFICATION OF AGREEMENT:

I agree, if appointed to serve as a Board of Directors Member, to be available during the Fall and Spring semesters on Tuesdays and Thursdays between 1:00 PM and 4:00 PM in order to attend ASI Board of Directors meetings and committee meetings.

I agree, if elected, to be available for mandatory Training/Planning/Retreat programs tentatively scheduled for:

- August 11, 12 and 13, 8am–8pm each day, August Retreat and Training Sessions
- January 5, 6, and 7, 8am–5pm each day, January Retreat and Training Sessions

I agree, if elected to serve as a member of the ASI Board of Directors, to incorporate the following responsibilities into my role, per ASI Policy Concerning Board of Directors Operations:

1. Board members are required to attend (prepared and on time) for the entire duration of all meetings of the Board of Directors which take place every Tuesday from 1:15 – 3:45 P.M.

2. Board members are required to sit on an Associated Students, Inc. standing committee and be a liaison to at least one of the following: the Association for Inter Cultural Awareness (AICA), Community Service Inter-club Council (CSICC), Sports Club Inter-club Council (SCICC), Mesa Cooperativa, the Black Student Union (BSU), the Resident Student Association (RSA), the Inter Fraternity Council (IFC), the National Pan-Hellenic Council (NPHC), PanHellenic Council (PHC), and the Multicultural Greek Council (MGC).

3. Directors of the Board are required to attend their college's Inter-club council meetings. If scheduling conflicts arise, the director(s) shall have regular contact meetings with their Inter-club council chair, Inter-club council members, and their assistant dean.

4. Directors of the Board shall establish and maintain weekly office hours (at least one hour a week and by appointment). These hours shall be posted on their respective college's bulletin board and outside the Board of Directors' office.

5. When time permits, the Board Chair may schedule ASI promotional events for the Board to carry out after the adjournment of Board Meetings.

6. Directors of the Board are required to keep in contact with their constituents, college-based Deans or Assistant/Associate Deans, and report to the Board on issues and concerns from their college. Two reports will be given each week during regularly scheduled Board of Directors meetings beginning the third week of the fall semester. The reports will be given in alphabetical order, with respect to the college's names.

7. No member of the ASI Board of Directors shall serve as an officer or director of an ASI program, funding council, or board.

8. No member of the ASI Board of Directors shall be employed by the Associated Students Inc.

ANY INFRACTION OF THESE ABOVE AGREEMENTS MAY RESULT IN MY IMMEDIATE REMOVAL FROM OFFICE/POSITION

Applicant Name *	Martalinda Leiva
Applicant Address *	 [REDACTED]
Primary Phone Number *	[REDACTED]
Secondary Phone Number	
Applicant Email Address *	[REDACTED]
Applicant CWID *	[REDACTED]
CSUF Major/Minor *	Child and Adolescent Development
Which Board of Director position are you applying for?: *	<ul style="list-style-type: none"> <li>College of Health and Human Development</li> </ul>
Semesters Completed at CSUF *	6
Overall CSUF GPA *	3.58
Units Completed at CSUF: *	99
Units In Progress at CSUF (Fall 2020) *	18
CSUF Class Level *	Senior
Expected CSUF Graduation Date (MM/YY) *	05/2021

What do you believe is the role of ASI on our campus and how does that role relate to this position? \*

The role of Associated Students, Inc. (ASI) on our campus is to provide a student government, personal and professional development opportunities, host activity events to engage students, and support student organizations through funding, agency accounts, and room bookings. ASI's role relates to the Board of Directors position because the position is part of the student government. The Board of Directors is responsible for establishing policy and approving ASI funding for services and programs. Since ASI is responsible for student government and funding student activities and services, ASI works cooperatively with the Board of Directors to set appropriate policies and approve funding for those services. The Board of Directors also advocates for student needs. Student needs are essential for ASI to acknowledge when planning development opportunities and when hosting student activities.

**Tell us about any relevant past involvement or work experience that you have and how it will help you as a Director for your college. \***

I currently serve as the Treasurer for a student organization on campus named Central Americans for Empowerment (CAFE) at CSUF. Since we are a fairly new club, my team and I have worked hard to establish rules, leadership positions, and funds for the organization. Starting a club from scratch has taught me about community outreach and writing a club constitution which I believe are skills that will help when setting policies for ASI. Holding a leadership position for a student organization teaches a significant amount about teamwork, time management, and communication. Although I used to prefer working on everything on my own, being a CAFE leader has taught me that it is crucial to have a team to obtain different perspectives on an issue and accomplish further goals than what one can with their individual capacity. I have learned to balance a leadership position, school work, internship, and personal responsibilities, which has taught me how to prioritize and manage my time. Working on a student-led organization has taught me that students are more than their schoolwork and that mental health plays a significant role in people's lives. I have learned that communication is vital when working with a team so that everyone knows how members are feeling and how the team can be a support network for each other. I believe my teamwork, time management, and communication skills will allow me to be an effective and responsible member of the Board of Directors.

Apart from holding a leadership position, I served as a peer mentor for the Child and Adolescent Development major for a full year. I have always been passionate about helping others find resources and listening to students' personal and academic concerns. While being a mentor, I was invited by Dr. Espinoza to speak on a peer mentor panel during a Peer Mentoring Program Networking Event in Fall 2019. Thanks to Dr. Espinoza believing in me, I sat on the panel with peer mentors from the other academic majors in the College of Health and Human Development. This experience made me feel like I have a voice, and I can represent my major at important events, which I hope to do as a member of the Board of Directors for my college.

**Why are you applying to the ASI Board of Directors? What do you hope to accomplish and/or get out of the experience? \***

The purpose of applying to the ASI Board of Directors is because I want to be more involved in campus decisions. I also want to provide insight into making decisions for our marginalized students. During my first year at CSUF, one of my close friends nominated me to be Treasurer for a student organization. I declined because I did not want to hold a leadership position or be involved in anything "political." As my time at CSUF went by, I realized that assuming I do not have to take part in student affairs shows that I feel privileged enough not to feel like I have to demand anything from our campus. I now understand the need for student government for structure and listening to students' demands and needs. From the experience of being a member of the ASI Board of Directors, I hope to gain more confidence to represent a group that I care about. I am what most people consider "shy." However, I am working on being more open. I believe representing my college will help me build confidence and leadership skills that I will utilize in the future when managing my organization.

**Please state any other information that you believe should be considered in this application. \***

I am a first-generation college student and I consider myself to be a resilient individual who is passionate about giving back to her community and amplifying the voices of those who need it the most. I am well-versed on the curriculums for both the Child and Adolescent Development major and the Nursing major. If accepted as a member of the Board of Directors for the College of Health and Human Development, I will work diligently to make decisions in students' best interest.

**Please upload your resume in PDF format. If you**

need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> \*



116.10 KB · PDF

Associated Students, CSUF, Inc.  
California State University, Fullerton  
Voluntary Authorization for Educational Record  
Disclosure

- I hereby acknowledge that I have read, understand, and agree to the preceding statement.

A. University Policy

University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student.

B. Associated Students, CSUF, Inc. Authorization

I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records.

I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI Leader and Program Development. \*

Digital Signature of Authorization and Certification of Application  
Enter Your Name \*

Martalinda Leiva

Enter Your CWID \*

[Redacted]

[Redacted]

[Redacted] 12, 2020

Created 12 Sep 2020 4:31:58 PM	172.249.155.66 IP Address
PUBLIC	

# MARTALINDA LEIVA



## EDUCATIONAL BACKGROUND

### California State University, Fullerton

May 2021

Bachelor of Science, Child and Adolescent Development

GPA: 3.57

Dean's List

Spring 2018/Fall 2019/Spring 2019

## EXPERIENCE

### Stand Up for Kids Orange County

January 2020-Present

*Intern*

- Serve as a mentor for youth living under the McKinney-Vento Homeless Assistance Act
- Plan personal and professional development activities for youth
- Assist with resume building and job searching
- Communicate effectively with site supervisor to ensure effective care of youth

### Central Americans for Empowerment (C.A.F.E) at CSUF

July, 2019-Present

*Treasurer/Financial Officer*

- Administrate student organization funds
- Plan and complete fundraisers
- Uphold mission to create a safe and inclusive space for all students and provide support, representation, and advocacy
- Communicate effectively with Office of Student Life & Leadership, organization advisor, organization e-board, and organization general members

### CSUF College of Health and Human Development Peer Mentoring Program

May 2019-May 2020

*Peer Mentor*

- Assist first-year and transfer students in navigating and understanding the Child and Adolescent Development major
- Meet one-on-one with assigned first-year and transfer students
- Support first-year and transfer students in defining and achieving academic goals
- Provide tips for success in the college environment

### CHOC Children's Hospital

June 2018-October 2019

*Patient Hospitality Volunteer*

- Communicate effectively with hospital employees and upper management to facilitate care of patients
- Greet patients and offer assistance where needed
- Serve as buddy at patient's bedside, playing games, reading, and relieving parents
- Assist as liaison between parents and nurses, clinical associates, or unit secretaries

## ADDITIONAL SKILLS

- Fluent in written and oral Spanish

---

---

# ASI Board of Directors - HHD

— Martalinda Leiva —  
(she/her/hers)

---

---

# About Me

- First-generation
- Child and Adolescent Development



# Involvements on Campus

- Central Americans for Empowerment (CAFE) at CSUF
- HHD Peer Mentoring Program
- UndocuAlly