



## Minutes

### TSC Operations Committee Meeting

📅 Wed October 14th, 2020

🕒 1:30pm - 3:30pm PDT

📍 Zoom Meeting <https://fullerton.zoom.us/j/99072446532>

#### 👤 In Attendance

#### I. Call to Order

Nima Nikopour, Vice Chair Operations called the meeting to order at 1:34 pm.

#### II. Roll Call

Members Present: Carlsen, Estephanian, Garcia, Linares, Nikopour, Reveles, Sadat

Members Absent: Lee

Liaisons Present: Wiley

Liaisons Absent: None

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

\* Indicates that the member was in attendance prior to the announcement of Unfinished Business but left before the scheduled ending of the meeting.

\*\* Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business

#### **Decision:** EXCUSALS:

(Linares-s / Garcias-s) Lee was unable to attend the meeting. Lee was excused by unanimous consent.

#### III. Approval of Agenda

**Decision:** (Garcia-m / Linares-s) The agenda was approved by unanimous consent.

#### IV. **Approval of Minutes**

a. **09/16/2020**

**Decision:** (Garcia-m / Sadat-s) The minutes were approved by unanimous consent.

#### V. **Public Speakers**

Members of the public may address TSC Board of Trustees Operations Committee members on any item appearing on this posted agenda.

There were no public speakers.

#### VI. **Reports**

a. **Chair**

Nikopour stated he has been meeting with the committee members to answer any questions.

Nikopour stated he has met with Shayan and Chris to discuss goals for the TSC Board of Trustees as a whole. The Programming Liaison will be removed since no interest was expressed.

b. **Programming Liaison**

No report.

c. **Director, Leader & Program Development**

Wiley informed the committee he would be setting up meetings for the remaining of the semester.

#### VII. **Unfinished Business**

#### VIII. **New Business**

a. **Action: Proposal to set 2021-2022 Titan Student Centers Operating Hours**

*The TSC Board of Trustees will consider approving a proposal to set the 2021-2022 Titan Student Centers operating hours.*

**OP 001 20/21 (Carlsen-m / Garcia-s) A motion and a second was made to consider approving the Titan Student Centers Operating Hours.**

Nikopour yielded to Drew Wiley to discuss the proposal to set the 2021-2022 Titan Student Centers Operating Hours.

Wiley highlighted the following:

- This proposal is for the hours of operations for the TSU and SRC for the 2021-2022 starts July 01, 2021
- The proposal is approved early in the semester because it is an important variable we use to effectively develop the budget. The projected hours are used to prepare our budget.

Wiley reminded the committee that any hours being approved now can be affected by the pandemic or anything that happens on campus. (Attached are the hours of operations for your reference)

Nikopour yielded to Aaron Tapper, Student Recreation Center Director.

Tapper informed the committee of the Irvine Campus Fitness Center Hours of Operations. The hours are determined based on the Irvine campus operating hours. If the building is closed, the fitness center is closed.

Nikopour open the floor for questions.

- Nima asked, Is the TSU utilized enough during finals week? Fehr confirmed the TSU is always used during finals week, it is a great service ASI offers.
- Carlsen, has there been years the TSU hours of operations do not change? Fehr stated there has been small changes to ensure ASI is providing what the students need.
- Carlsen, why do we do them both at the same time? Wiley answered, the TSU and SRC Hours of Operations are completed and approved together for budget development. This strategy has helped prepare for the following year.

Nikopour opened the floor for discussion. There was no discussion.

Nikopour asked if there were any objections to moving to a roll call vote. There were no objections.

**Decision:** OP 001 20/21 Roll Call VOTE: 7-0-0 The motion to approve a proposal to set 2021-2022 Titan Student Center Operation Hours passed.

**b. Discussion: Student Art Contest**

*The Committee will discuss ideas for implementation of a student art contest.*

Nikopour provided the committee an overview of the Student Art Contest.

- The Operations Committee votes on the most desired painting.
- The committee has the option to purchase the art.

Nikopour asked the committee for ideas on how to pick a student art.

- Garcia suggested hosting the student art options online to allow the student body participate.

- Linares suggested to post previous years art on ASI social media so we can get the ASI community involved and excited.

Nikopour asked the committee how should the first, second & third place winners be awarded.

- Garcia suggested to purchase and hang the art in the TSU for the first prize winner.
- The committee agreed to select the top three student art.
- The committee agreed to pick the top 3 art pieces.

Aaron Tapper, suggested the committee contacting Cristina Medina, Manager, Information & Services, professional staff that oversees the art competition.

Jeff Fehr informed the committee that every single piece of art has been done by a student. In the past, the art has been purchased or it has been given to us. The Operations Committee and the Board of Trustees members judge the art.

Wiley encouraged the members to contact Nikopour if they are interested in leading the Student Art Contest event. This is a great opportunity for members to get involved and step up for the commitment.

#### IX. **Announcements/Member's Privilege**

Carlsen informed the committee he was part of the search committee for the ASI Controller position.

#### X. **Adjournment**

Nima Nikopour adjourned meeting at 2:16 pm.

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Nima Nikopour, Vice Chair Operations

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Kristyne Robles, Recording Secretary

October 14, 2020  
Vice Chair Operations Report

### **Nima Nikopour, Vice Chair Operations**

- Met with committee members to discuss goals and semester ideas
- Met with a previous Operations Vice Chair to gain insight on the position and specifically the implementation of previous art contests
- Met with Shayan and Chris to discuss goals pertaining to the Board as a whole and our Operations Committee
- Being that no one has shown interest in the liaison position, we will not be filling it this semester

## Roll Call 2020-2021

Attendance			
		Present	Absent
Carlsen, Chris		1	
Estephanian, David		1	
Garcia, Matthew		1	
Lee, Kristen			1
Linares, Maria		1	
Nikopour, Nima		1	
Reveles, Marcus		1	
Sadat, Delilah		1	
Wiley, Drew		1	
		Present	Absent
		<b>7</b>	<b>1</b>

Roll Call Votes							
		Yes	No	Abstain	YES	No	Abstain
Carlsen, Chris		1					
Estephanian, David		1					
Garcia, Matthew		1					
Lee, Kristen		ABSENT					
Linares, Maria		1					
Reveles, Marcus		1					
Sadat, Delilah		1					
Nikopour, Nima		1					
		YES	No	Abstain	YES	No	Abstain
		<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Proposal to approve operating hours for the Titan Student Centers for the 2021-2022 fiscal year.

**PRESENTED TO:** Titan Student Centers Board of Trustees

**MEETING DATE:** October 28, 2020

**PRESENTED BY:** Nima Nikopour, Vice Chair of Operations, Titan Student Centers Board of Trustees  
Jeff Fehr, Associate Director, Titan Student Union  
Aaron Tapper, Director, Titan Recreation

**BACKGROUND**

The Titan Student Centers Board of Trustees annually reviews and approves the operating hours of the Titan Student Centers.

**PROPOSAL**

Approve the operating hours for the Titan Student Centers for the 2021-2022 fiscal year.

**RATIONALE**

This proposal is not changing the currently planned operating hours of the Titan Student Centers. In light of the current pandemic and resulting primarily virtual operation, we are using our most recently analyzed and approved hours of operation for the planned 2021-2022 fiscal year. The dates have been adjusted to reflect the CSUF academic and annual calendar that includes events and holidays for the campus.

**IMPACT**

This will establish the operating hours for the Titan Student Centers for the 2021-2022 fiscal year.

**BUDGET IMPACT**

The approved operating hours are used to develop staffing models necessary to adequately operate the facility programs of the Titan Student Centers. Based on those staffing models, appropriate budget requests are developed and included in the proposed fiscal year budget. The hours of operation directly impact the financial resources necessary to operate the Titan Student Centers.

**IMPLEMENTATION TIMELINE**

Operating hours begin July 1, 2021 and continue through June 30, 2022.

# Titan Student Union

Hours of Operation: July 1, 2021 - June 30, 2022

	<b>General Building</b>	<b>Information &amp; Services</b>	<b>Titan Bowl &amp; Billiards</b>
<b>REGULAR HOURS: Summer 2021</b>			
<u>Thursday, July 1 - Friday, August 20, 2021</u>			
Monday - Friday	8am-5pm	8am-5pm	Closed
Saturday & Sunday	Closed	Closed	Closed
<b>SPECIAL OPERATING HOURS - Summer: July 1 - August 20, 2021</b>			
<u>Independence Day (observed): Monday, July 5</u>			
	Closed	Closed	Closed
<b>REGULAR HOURS: Fall Semester 2021</b>			
<u>Saturday, August 21 - Friday, December 17, 2021</u>			
Monday-Thursday	7am-12mn	7am-12mn	9am-10pm
Friday	7am-10pm	7am-10pm	9am-10pm
Saturday & Sunday	10am-10pm	10am-10pm	Closed
<b>SPECIAL OPERATING HOURS - Fall Semester: August 21 - December 17, 2021</b>			
<u>Labor Day Weekend</u>			
Friday, September 3	7am-5pm	7am-5pm	9am-5pm
Saturday, September 4 - Monday, September 6	Closed	Closed	Closed
<u>Veterans Day: Thursday, November 11</u>			
	Closed	Closed	Closed
<u>Fall Recess</u>			
Friday, November 19	7am-5pm	7am-5pm	9am-5pm
Saturday, November 20 - Sunday November 21	Closed	Closed	Closed
Monday, November 22 - Wednesday, November 24	8am-5pm	8am-5pm	Closed
Thursday, November 25 - Sunday, November 28	Closed	Closed	Closed
<u>Week Before Finals</u>			
Friday, December 10	7am-Midnight	7am-Midnight	9am-10pm
<u>Finals' Week</u>			
Saturday, December 11	10am-Midnight	10am-Midnight	Closed
Sunday, December 12	7am-All Night	7am-All Night	Closed
Monday, December 13 - Thursday, December 16	Open 24 Hrs.	Open 24 Hrs.	9am-24 Hrs.
Friday, December 17	Open until 5pm	Open until 5pm	Open until 5pm
<b>REGULAR HOURS: December 18, 2021 - January 21, 2022</b>			
<u>Saturday, December 18, 2021 - Friday, January 21, 2022</u>			
Monday - Friday	8am-5pm	8am-5pm	Closed
Saturday & Sunday	Closed	Closed	Closed
<b>SPECIAL OPERATING HOURS: December 18, 2021 - January 21, 2022</b>			
<u>Christmas &amp; New Year's Holidays</u>			
Friday, December 24, 2021 - Friday, December 31, 2021	Closed	Closed	Closed
<u>Martin Luther King, Jr. Day</u>			
Monday, January 17	Closed	Closed	Closed
<b>REGULAR HOURS: Spring Semester 2022</b>			
<u>Saturday, January 22 - Friday, May 20, 2022</u>			
Monday-Thursday	7am-12mn	7am-12mn	9am-10pm
Friday	7am-10pm	7am-10pm	9am-10pm
Saturday & Sunday	10am-10pm	10am-10pm	Closed
<b>SPECIAL OPERATING HOURS - Spring Semester: January 22 - May 20, 2022</b>			
<u>Presidents' Day Weekend</u>			
Saturday, February 19 - Sunday, February 20	Closed	Closed	Closed
Monday, February 21 (Presidents' Day)	Closed	Closed	Closed
<u>Spring Recess</u>			
Friday, March 25	7am-5pm	7am-5pm	9am-5pm
Saturday, March 26 - Sunday March 27	Closed	Closed	Closed
Monday, March 28 - Wednesday, March 30	8am-5pm	8am-5pm	Closed
Thursday, March 31 (Cesar Chavez Day)	Closed	Closed	Closed
Friday, April 1	8am-5pm	8am-5pm	Closed
Saturday, April 2 - Sunday April 3	Closed	Closed	Closed
<u>Week Before Finals</u>			
Friday, May 13	7am-Midnight	7am-Midnight	9am-10pm
<u>Finals' Week</u>			
Saturday, May 14	10am-Midnight	10am-Midnight	Closed
Sunday, May 15	7am-All Night	7am-All Night	Closed
Monday, May 16 - Thursday, May 19	Open 24 Hrs.	Open 24 Hrs.	9am-24 Hrs.
Friday, May 20	Open until 5pm	Open until 5pm	Open until 5pm
<b>REGULAR HOURS: Summer 2022</b>			
<u>Saturday, May 21 - Thursday, June 30, 2022</u>			
Monday - Friday	8am-5pm	8am-5pm	Closed
Saturday & Sunday	Closed	Closed	Closed
<b>SPECIAL OPERATING HOURS - Summer: May 21 - June 30, 2022</b>			
<u>Commencement Exercises</u>			
Monday, May 23 - Thursday May 26	7am-8pm	7am-8pm	Closed
<u>Memorial Day: Monday, May 30</u>			
	Closed	Closed	Closed

\*If the University President closes the campus in part or all day on Thursday, December 23, 2021 the TSU will close as well.



# Student Recreation Center

Hours of Operation: July 1, 2021 - June 30, 2022

	<i>Building</i>	<i>Rock Wall</i>	<i>SRC Pool &amp; Pool Deck</i>	<i>Irvine Campus Fitness Center</i>
<b>REGULAR HOURS: Summer 2021</b>				
<u>Tuesday, July 1 - Friday, August 20, 2021</u>				
Monday - Thursday	6am-8pm	5pm-8pm	7:30am-7:30pm	Closed
Friday	6am-8pm	5pm-8pm	7:30am-6:30pm	Closed
Saturday	8am-6pm	3pm-6pm	12:30-6:30pm	Closed
Sunday	8am-6pm	Closed	12:30-6:30pm	Closed
<b>SPECIAL OPERATING HOURS - Summer: July 1 - August 20, 2021</b>				
Independence Day: July 4th - July 5th	Closed	Closed	Closed	Closed
SRC Training: Friday Aug. 20	1pm-8pm	5pm-8pm	1pm-6:30pm	Closed
<b>REGULAR HOURS: Fall Semester 2021</b>				
<u>Saturday, August 21 - Friday, December 17, 2021</u>				
Monday-Thursday	6am- 12am	2-8pm	6am-8pm	12pm-8pm
Friday	6am-10pm	2-5pm	6am-8pm	Closed
Saturday	8am-10pm	2-5pm	11:30am-6:30pm	Closed
Sunday	8am-10pm	Closed	11:30am-6:30pm	Closed
<b>SPECIAL OPERATING HOURS - Fall Semester: August 21 - December 17, 2021</b>				
<u>Labor Day Weekend</u>				
Monday, September 6	Closed	Closed	Closed	Closed
<u>Veterans Day</u>				
Thursday, November 11	Closed	Closed	Closed	Closed
<u>Fall Recess (Thanksgiving Week)</u>				
November 22-24	6am-8pm	Closed	10am-2pm	Closed
November 25-28	Closed	Closed	Closed	Closed
<b>REGULAR HOURS: December 18, 2021 - January 21, 2022</b>				
<u>Saturday, December 18, 2021 - Friday, January 21, 2022</u>				
Monday - Thursday	6am-8pm	5pm-8pm	7:30am-7:30pm	Closed
Friday	6am-8pm	Closed	7:30am-5:30pm	Closed
Saturday	8am-6pm	12pm-3pm	12:30pm-5:30pm	Closed
Sunday	8am-6pm	Closed	12:30pm-5:30pm	Closed
<b>SPECIAL OPERATING HOURS: December 18, 2021 - January 21, 2022</b>				
<u>Winter Recess</u>				
December 18-19	8am-6pm	2pm-5pm	12:30pm-5:30pm	Closed
December 20-24	6am-8pm	Closed	10am-2pm	Closed
December 25- January 2	Closed	Closed	Closed	Closed
<u>Martin Luther King, Jr. Day</u>				
Monday, January 17	Closed	Closed	Closed	Closed
<u>SRC Training</u>				
Friday, January 21	1pm-8pm	Closed	1pm-7:30pm	Closed
<b>REGULAR HOURS: Spring Semester 2022</b>				
<u>January 22, 2022- May 20, 2022</u>				
Monday- Thursday	6am-12mn	2pm-8pm	6am-8pm	12pm-8pm
Friday	6am-10pm	2pm-5pm	6am-8pm	Closed
Saturday	8am-10pm	2pm-5pm	11:30am-6:30pm	Closed
Sunday	8am-10pm	Closed	11:30am-6:30pm	Closed
<b>SPECIAL OPERATING HOURS - Spring Semester: January 22 - May 20, 2022</b>				
<u>Presidents' Day</u>				
Monday, February 21	Closed	Closed	Closed	Closed
<u>Spring Break- Monday, March 28- April 3, 2022</u>				
March 28 - April 1 (except March 31)	6am-8pm	5pm-8pm	6:30am-6:30pm	Closed
Thursday, March 31	Closed	Closed	Closed	Closed
April 2 - April 3	8am-6pm	Closed	12:30pm-5:30pm	Closed
	<i>Building</i>	<i>Rock Wall</i>	<i>SRC Pool &amp; Pool Deck</i>	<i>Irvine Campus Fitness Center</i>
<b>REGULAR HOURS: Summer 2022</b>				
<u>Saturday, May 21 - Thursday, June 30, 2022</u>				
Monday - Thursday	6am-8pm	5pm-8pm	7:30am-7:30pm	Closed
Friday	6am-8pm	5pm-8pm	7:30am-6:30pm	Closed
Saturday	8am-6pm	3pm-6pm	12:30-6:30pm	Closed
Sunday	8am-6pm	Closed	12:30-6:30pm	Closed
<b>SPECIAL OPERATING HOURS - Summer: May 21 - June 30, 2022</b>				
<u>Commencement</u>				
May 23 - May 26	TBD	TBD	TBD	Closed
<u>Memorial Day: Monday, May 30</u>				
	Closed	Closed	Closed	

\*If the University President closes the campus in part or all day on Thursday, December 23, 2021 the SRC will close as well.