

**ASSOCIATED STUDENTS
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

Facilities & Operations Committee MINUTES August 30th, 2017

CALL TO ORDER Austin Mendes, Chair, called the meeting to order at 3:33p.m.

ROLL CALL Members Present: Francisco, Gwaltney, Hill, Jakel, Mendes, Vigil

Members Absent: Dadabhoy

Officers Present: Allen, Fehr, Tapper, Wiley

Officers Absent: None

*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (4:30 p.m.) is considered not to be in attendance.]

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

APPROVAL OF AGENDA The agenda was approved as presented. (Hill-m/Gwaltney-s)

APPROVAL OF MINUTES The minutes for the April 26, 2017 meeting were approved as presented (Hill-m/Jakel-s)

PUBLIC SPEAKERS None.

UNFINISHED BUSINESS None.

REPORTS

a. Chair Mendes reported the following:

1) Mendes had his weekly one on one meeting with Fehr to discuss goals for the semester.

b. Interim Associate Director, Titan Student Union Fehr reported the following:

1) Fehr provided some updates in regards to projects that happened over the summer. Electronic locks and security cameras were installed in the TSU expansion area to improve security. Concrete in the Atrium was laid to be able to mount the fossil that will be donated to ASI. As of July 1st, ASI hired a new custodial cleaning company. Annual inventory was completed. Credit Card terminals in the TSU were updated to university standards. All damage from the flood in the SRC last May has been taken care of.

2) Fehr provided some updates for projects in the Fall. The Starbucks in the TSU should be open by 9/17/2017, if all goes as schedule. The delivery of the woolly mammoth should be arriving as soon.

NEW BUSINESS**a. Information: Welcome and Expectations**

Mendes welcomed everyone to the first committee meeting of the semester. He stated that since everyone already knew each other then there was no need to have everyone introduce themselves.

Mendes stated that he expects committee members to be active in committee discussions and in bringing proposals to the committee.

b. Discussion: Proposal Procedure and Goals

Mendes stated that he has two goals for the committee.

1) Each student committee member needs to bring one proposal to the committee per semester.

2) Each committee member needs to be participating in committee discussions and providing feedback. If you don't participate, you are not representing the student body.

Mendes briefly went over the proposal process. It starts with an idea, talk to the staff about your idea, write a proposal, submit proposal to committee chair, chair will add the proposal to the agenda, the committee will review the proposal and if approved, it will go to the TSCBOT for final approval. If the TSCBOT approves it, then the proposal becomes a reality.

Mendes shared with the committee regular agenda items that the committee sees every year: office space allocation for clubs in the TSU, TSCBOT budget approval, capital expenditures request and building hours of operation.

Mendes shared his many ideas for this year and asked the committee to also share their ideas for the year.

Mendes stated he is interested in taking a closer look at the courtyard by the new Starbucks and provide shade, lights, and more comfortable seating. Vigil agreed and added that this space could be used for programming. Francisco shared that this would be a great place for students to sit and have lunch. Gwaltney stated this courtyard/patio really does set the TSU Starbucks location apart from the other campus locations and it would be great to bring shade to this area. Allen agreed but she would suggested using umbrellas and not sails to bring shade so that from the upper level people can still see what is going on in the courtyard. Jakel suggested having solar powered umbrellas like at CSULB so students can charge their phones. Gwaltney stated that last year a student from the College of ECS offered making an umbrella with solar power. Hill shared the idea of having a structural addition to provide shade but in a way that it will still allow some sunlight to the area.

Mendes shared his idea of getting rid of the maroon color still present in the building and replace it with school colors. Francisco asked how funding for this type of project would work. Fehrn stated that the Building and Engineering department has a repairs budget that can be utilized for these types of projects. Gwaltney shared that the Marketing department did a walk-through of the building and noted what still has maroon color so maybe asking them to share that information would be a great starting point.

Other ideas Mendes shared were replacing the old carpet in the TSU with the same carpet in the new part of the building and replacing the old doors on the main level.

Mendes asked the committee if they had any ideas in regards to the Pub. Hill shared that according to the Brailsford and Dunlavy findings, the Pub should be repurposed because it is being underutilized. Wiley stated that it would be a good idea for someone to share the Brailsford and Dunlavy findings with the new leadership so that everyone has the same information. He also shared that before making a decision, they need to take into consideration that ASIP currently does regular programming in that location.

Mendes shared his last idea and that was to bring Titan Athletics to the SRC to showcase our great athletes and teams. Tapper stated he and his staff are working on a redesign of the SRC and they hope to include more Titan Athletics logos. Jakel suggested doing the same in the lower level of the TSU and possibly even broadcasting some of the CSUF games on the TV down there. Vigil stated also showcasing our sports clubs would be a good idea. Allen agreed the overall idea is great but they must be very careful on what and who we display because then there could be conflict around who gets recognized and who doesn't. Tapper added there is also a lot of regulation around who can be featured.

Mendes thanked everyone for sharing and encourage everyone to keep thinking of their own ideas for the year.

c. Action: Approval of Changes to ASI Bylaws Article VI, Section 14-16

FOC 001 17/18 (Gwaltney-m/Francisco-s) On a motion duly made and seconded, the Facilities & Operations Committee approved sending a recommendation to the Board for the approval of the changes to ASI Bylaws Article VI, Section 14-16.

Mendes stated to the committee that Hill would be presenting on this item. Mendes yielded to Hill.

Hill stated that these ASI Bylaws are being revised to follow what makes sense in regards to committee composition. The way the ASI Bylaws currently read, it requires some staff people to commit three hours of their time to attend these TSCBOT committee meetings. The updates to the ASI Bylaws would include only requiring the staff person advising the committee chair and the ASI Associate Executive Director to attend that specific committee meeting as non-voting members. Also, the RSA President or Designee will be added as a voting member on each committee.

If the changes to the ASI Bylaws are approved, they will be going to the TSCBOT meeting for approval and if approved there, then they will be forwarded to the ASI Board of Directors for final approval.

The committee had no questions or discussion.

FOC 001 17/18 MSC 4-0-1 The motion passed.

ROLL CALL VOTES

	001
Dadabhoy	Absent
Francisco	Y
Gwaltney	Y
Hill	Y
Jakel	Abstain
Mendes	
Vigil	Y
Results	4-0-1

**ANNOUNCEMENTS/MEMBERS'
PRIVILEGE**

Vigil stated he has been talking to Allen about the need for storage space for student organizations like Ballet Folklorico who have to store wood flooring to place over the surfaces they use when dancing because their shoes would damage the floor. Ballet Folklorico was previously allowed to store the wood floor in the KHS building but they have been informed then will no longer be able to do that. This issue is not just for Ballet Folklorico but also an issue for a lot of other student clubs like sports clubs and dance/performance clubs who need storage. I wanted to inform you all about the needs for space for these types of student clubs.

Hill announced that the tabling at Discoverfest today was successful and that the TSCBOT promotional items (basketballs) were attracting a lot of students to the table. Tabling will continue tomorrow for day two of Discoverfest.

Jakel announced that there are currently three vacancies in the ASI BOD, one vacancy in the College of HHD and two vacancies in the College of Education. Jakel asked to please encourage interested students to apply.

ADJOURNMENT

The meeting adjourned at 4:10p.m.



Austin Mendes, Chair



Deisy S. Hernandez, Recording Secretary

BYLAWS FOR THE REGULATIONS,
EXCEPT AS OTHERWISE PROVIDED BY STATUTE OF ITS
ARTICLES OF INCORPORATION, OF
THE ASSOCIATED STUDENTS, INCORPORATED
CALIFORNIA STATE UNIVERSITY FULLERTON

operational needs of the facilities of the Titan Student Centers including the budget, hours of operation, policy, planning, future projects, allocation of space and all other issues related to the facilities of the Titan Student Centers. The Committee makes a formal recommendation to the Board of Trustees on all actions.

- Clause 2. The Committee shall be composed of the Chair, Vice Chair for Facilities and Operations, two (2) student trustees, ~~faculty representative, University Presidential Appointee,~~ ASI President or designee, RSA President or designee and ASI Board of Directors Chair or designee, as voting members. The ASI Associate Executive Director, ~~ASI Director of Leader and Program Development, and~~ ASI Associate Director of Titan Student Union, ~~and ASI Associate Director of Titan Recreation~~ as non-voting members.

Section 15. **PROGRAM AND SERVICES COMMITTEE**

- Clause 1. The Programs and Services Committee is responsible for oversight of the overall program and services of the Titan Student Centers including the development and evaluation of programs and services, acquisition of student art, operations of the Titan Student Centers food services and all other related programs and services issues for the Titan Student Centers. The Committee makes a formal recommendation to the Board of Trustees on all actions.

- Clause 2. The Committee shall be composed of the Chair, Vice Chair for Program and Services, two (2) student trustees, ~~faculty representative, University Presidential Appointee,~~ ASI President or designee, RSA President or designee and ASI Board of Directors Chair or designee, as voting members. The ASI Associate Executive Director, ~~ASI Director of Leader and Program Development, ASI Associate Director of Titan Student Union,~~ and ASI Associate Director of Titan Recreation as non-voting members.

Section 16. **MARKETING AND OUTREACH COMMITTEE**

- Clause 1. The Committee on Marketing and Outreach is responsible for oversight of the overall marketing and outreach for the Titan Student Centers including providing feedback on print material, website design, marketing campaigns and all other related marketing and outreach initiatives for the Titan Student Centers. The Committee makes a formal recommendation to the Board of Trustees on all actions.

- Clause 2. The Committee shall be composed of the Chair, Vice Chair for Marketing and Outreach, two (2) student trustees, ~~faculty representative, University Presidential Appointee,~~ ASI President or designee, RSA President or designee and ASI Board of Directors Chair or designee, as voting members. The ASI Associate Executive Director, ASI Associate Director of Marketing and Communication, ~~ASI Director of Leader and Program Development, ASI Associate Director of Titan Student Union, and ASI Associate Director of Titan Recreation~~ as non-voting members.

- Section 17. **BYLAW AMENDMENTS** The Board of Trustees bylaws may be amended, or new guidelines adopted at any meeting of the Board of Trustees by a two-thirds vote of the membership. All amendments are subject to a majority approval by the Associated Students Inc. Board of Directors.