

**ASSOCIATED STUDENTS
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

Facilities & Operations Committee MINUTES September 13th, 2017
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- CALL TO ORDER** Austin Mendes, Chair, called the meeting to order at 3:37p.m.
- ROLL CALL**
- Members Present: Flores, Francisco, Gwaltney, Hill, Jakel, Mendes
- Members Absent: Dadabhoy
- Officers Present: Fehrn
- Officers Absent: Allen
- *Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (4:30 p.m.) is considered not to be in attendance.]
- **Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]
- APPROVAL OF AGENDA** The agenda was approved as presented. (Gwaltney-m/Jakel-s)
- APPROVAL OF MINUTES** The minutes for the August 30, 2017 meeting were approved as presented (Hill-m/Francisco-s)
- PUBLIC SPEAKERS** None.
- UNFINISHED BUSINESS** None.
- REPORTS**
- a. Chair** Mendes reported the following:
- 1) Mendes introduced Michael Flores to the committee. Flores is the RSA President Designee.
- b. Interim Associate Director, Titan Student Union** Fehrn reported the following:
- 1) The target date for the Starbucks opening in the TSU is 9/25/17.
 - 2) Our campus is hosting CSSA this weekend. If you have any questions about CSSA this weekend, please contact him.
- NEW BUSINESS**

a. Discussion: The South Patio

Mendes reminded the committee that the South Patio is the patio by the new Starbucks in the lower level of the TSU. The results from the Brailsford and Dunlavey consultants stated that this area was being underutilized. Mendes asked the committee to share ideas to help improve this area. Based on the ideas, a proposal would be submitted through the capital budget.

Mendes started the discussion by sharing that the patio is always lonely and if people use it, they usually drag the furniture to where the shade is. The furniture is also not the most comfortable and it is always dusty.

Hill shared that his goals for the South Patio were to integrate it with the lower level area and to provide shade and lighting for programming.

Jakel shared the idea of having mobile umbrellas or permanent shade by having sails or a permanent structure to provide shade with lighting and mellow music. Mendes liked the idea of sails because they can also be moved and they cost less than umbrellas. Gwaltney liked the idea of a permanent structure with slat roofing for some sunlight to come through. She added that the patio could have two different sections. The area closer to Starbucks could have tables and chairs and the opposite end could have lounge type of furniture. Hill agreed with creating a coffee shop vibe by the Starbucks end. Francisco stated students would love to have more study space.

Mendes commented that adding a permanent structure for shade would require removing the trees. Flores suggested replacing the trees with bushes. Fehr stated that the areas where there are trees are areas for drainage and that is something to consider. Hill suggested adding sails to the areas around the trees. Fehr said that eventually these trees would grow big enough to then provide shade to the area.

Hill mentioned the fire pit in the patio and if it would be removed. Fehr stated the fire pit was stationary.

Mendes thanked everyone for their input and said he would be working with Fehr on the details.

b. Discussion: The Pub

Mendes stated that the Pub was also another location that the consultants determined was being underutilized. The students that do use this location use it to eat and study. Mendes asked the committee to share ideas to help improve this area.

Hill asked committee members to keep in mind that the Pub is located next to the bowling alley and that that should be considered when brainstorming ideas. He has the idea of having a computer lounge area there but he is not sure how that would work with the noise level. Mendes added that maybe some research can be done on when students actually use the bowling alley to then determine whether or not the space would be suitable for a computer lounge during the day.

Mendes stated a possibility was adding more seating and adding computers along the walls to create more of a study space. Jakel agreed and shared that maybe the committee should look into what students want to see in this space.

Jakel asked if the Pub was currently a space student clubs could reserve for events. Fehr said yes and it is mostly reserved on nights and weekends.

Gwaltney stated this would be a good space for students to study so a computer lounge and study space would be great. She added that displaying student art there would also be a good idea. Mendes agreed.

Hill shared that maybe the space could be used for both a computer lounge area and also an area where computer program classes can be conducted like learning MS Office or Photoshop. This could be a great opportunity to collaborate with other university departments. Fehrn stated that the Grand Stair Studio is already taking the lead on providing these types of classes. Jakel loved the idea of having a learning lab type concept.

Jakel also shared the idea of partitioning the room into smaller study spaces for students to study.

Mendes stated he would work with Jeff on these ideas.

c. Information: Writing a Proposal

Mendes reminded committee members that one of the goals for this year is to have committee members bring more proposals to the committee. Mendes yielded to Hill to go over the process for writing a proposal.

Hill stated that the ASI Board of Directors has resolutions and the TSCBOT has proposals. Resolutions usually recommends an action for the University, while a proposal is more internal and we can control it.

Hill circulated a proposal template sheet and went over the steps of writing a proposal:

- Get an idea to add/change a program or something in the building.
- Talk to the chair of the committee.
- The committee chair will connect you with the appropriate staff to conduct research.
- Write a proposal by following the template provided and send it to the committee chair.
- Committee chair will review and add it to the agenda.
- The committee will review and vote on the proposal.
- If the proposal is approved at the committee, then it will go to the TSCBOT for approval.

The committee had no questions and Mendes thanked Hill.

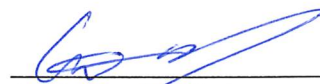
ANNOUNCEMENTS/MEMBERS' PRIVILEGE

Hill announced that the All Day ASI event was on 9/28/17 and that the TSCBOT would be providing drinks for the Welcome portion of the event. He asked committee members to reach out to him if they are able to help him go shopping for the drinks.


Jakel also reminded everyone that the All Day ASI event was on 9/28/17 and announced that there are currently two vacancies in the ASI BOD for the College of Education. Jakel asked to please encourage interested students to apply.

ADJOURNMENT

The meeting adjourned at 4:17p.m.



Austin Mendes, Chair



Deisy S. Hernandez, Recording Secretary